



**JOINT WORK SESSION MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL & PARKS AND
HISTORIC PRESERVATION
COMMITTEE
300 NORTH NEW BALLAS RD
AUGUST 28, 2023
6:00 PM**

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. Approval of August 14, 2023 City Council Joint Work Session Minutes

2. Venable Park Master Plan and Memorial Update

Summary: Staff will provide an update on the park master plan, memorial and HDR Foundation grant

ADJOURNMENT

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted by: _____

Date/Time posted: _____

If you need special accommodations to attend a meeting, services may be arranged by contacting the Office of the City Administrator in advance.



**JOINT WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL AND ENERGY &
ENVIRONMENT COMMITTEE
300 NORTH NEW BALLAS RD
AUGUST 14, 2023
6:00 PM**

CALL TO ORDER

A Joint Work Session meeting of the City Council and the Energy and Environment Committee of the City of Creve Coeur was called to order by Mayor Robert Hoffman at the City Council Chamber, 300 North New Ballas Rd, City of Creve Coeur Government Center, Creve Coeur, MO 63141 on Monday, August 14, 2023 at 6:00 PM.

ROLL CALL

Mayor Robert Hoffman
Council Member, Ward 2 Tim Carney
Council Member, Ward 2 Nicole Greer
Council Member, Ward 3 Sari Neudorf
Council Member, Ward 3 David Hoffman
Council Member, Ward 4 Joseph Martinich
Council Member, Ward 4 Dan Tierney

Council Member Manlin and Silverman, Ward 1, were absent.

Staff Present: City Administrator Mark Perkins, City Attorney Carl Lumley, Director of Community Development Jason Jaggi, Director of Finance Lori Obermoeller, Director of Public Works Jim Heines, Assistant City Administrator Sharon Stott, Chief of Police Jeffrey Hartman, Public Information Officer and Management Analyst Melissa Bradford, and City Clerk Kellie Henke

Energy and Environment Committee Members Present: Chair Andy Lowenthal, Vice-Chair Donna Spence, Saranya Konala

Republic Services Representatives Present: Joell Aguirre, Manager Municipal Sales

DISCUSSION ITEMS

1. Approval of July 10, 2023 City Council Joint Work Session Minutes

RESULT: APPROVED (UNANIMOUS)

MOVER: Council Member Ward 4 Tierney

SECONDER: Council Member Ward 3 Hoffman

AYES: Hoffman, Martinich, Tierney, Greer, Neudorf, Carney



**JOINT WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL AND ENERGY &
ENVIRONMENT COMMITTEE
300 NORTH NEW BALLAS RD
AUGUST 14, 2023
6:00 PM**

The vote on the motion being 6 ayes and 0 nays, motion carried.

2. Republic Services

Manager Municipal Sales, Joell Aguirre of Republic Services, provided an overview of the services offered by Republic Services, including residential and commercial collection, landfill disposal, and environmental services. Ms. Aguirre discussed Republic Services' 2023 and vision and sustainability goals to achieve by 2030. Ms. Aguirre stated sustainability goals include climate leadership, amplified safety and incident reduction, an engaged workforce, and charitable giving. Additional discussion included the transition to electric vehicles, circularity polymer centers, and gas to energy (GTE) plants.

Donna Spence, Vice Chair of the Energy and Environment Committee asked what are the timelines for the sustainability improvements. Ms. Aguirre stated a circularity polymer center is anticipated for the Midwest in two years and the transition to electric vehicles would occur in approximately seven years because this area already uses compressed natural gas (CNG) as fuel, unlike other regions.

Ms. Aguirre discussed St. Louis Operations, including post collection transfer stations and recycling processing. Ms. Aguirre explained diversion rates and stated the City's recycling diversion rate through July of 2023 is 26.8% and its recycling contamination rate is under the 15% level, meaning the company does not incur extra costs for processing recyclables from Creve Coeur residents.

Mayor Hoffman stated, in addition to the City's website, education regarding trash and recycling should be regularly communicated through the City's newsletter.

City Administrator Mark Perkins asked if there are plans for a curbside composting program in the future, to which Ms. Aguirre stated no. Ms. Aguirre stated Republic Services would have to be reliant on a third party to pick up the compost (service could not be assured) and costs are high due to separate drivers, trucks, routes, and containers being required.

Council Member Carney asked for clarification regarding yard waste services and Ms. Aguirre stated the City currently has three options for yard waste pickup; yard waste



**JOINT WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL AND ENERGY &
ENVIRONMENT COMMITTEE
300 NORTH NEW BALLAS RD
AUGUST 14, 2023
6:00 PM**

subscriptions purchased through Republic Services, pre-purchased Republic Services yard waste bags, and purchased Republic Services yard waste stickers for generic yard waste bags. Ms. Spence confirmed Republic Services does not currently offer an on-demand bulk pickup for yard waste.

ADJOURNMENT

RESULT: APPROVED (UNANIMOUS) MOVER: Council Member Ward 3 Hoffman SECONDER: Council Member Ward 4 Tierney AYES: Hoffman, Martinich, Tierney, Greer, Neudorf, Carney
--

The vote on the motion being 6 ayes and 0 nays, motion carried.

The meeting adjourned at 6:55 pm.

Submitted by:

Kellie Henke
City Clerk

Dr. Robert Hoffman
Mayor



MEMORANDUM

Date: August 21, 2023
To: Mark Perkins, City Administrator
From: Jason Valvero, Director of Recreation
CC:
Subject: Venable Park Master Plan Update & Next Steps

Staff has continued to work with D40 (pro bono program of the HDR) and Via Partnership (memorial consultant) over the past year to advance the master plan and memorial process. Below is an update on the master plan, memorial and HDR Foundation grant.

HDR – D4O

The D4O team has been developing a draft of the Venable Park master plan, exhibits outlining the recommended improvements and key site issues have been vetted and reviewed. Finalization of the park master plan is in a holding pattern until the final memorial concept is approved by the City Council. The D4O team used the information that has been gathered since the start of the project in November of 2021.

Below is a list of the action items taken during the process for gathering the necessary information:

- Started with the system wide parks master plan in 2019
- Held an Internal HDR charrette planning meeting in their Chicago office
- Met with the Venable Park Task Force to hear feedback from the members and Venable family
- Hosted a public open house to solicit public input on the master plan
- Met with the Parks and Historic Preservation Committee to solicit input on the master plan
- Conducted an online outreach campaign to gain additional feedback via online survey
- Collaborated with memorial consultant to advance the park master plan and memorial

Next steps for D4O:

- Incorporate the memorial into the master plan
- Provide the city with conceptual drawings with supporting exhibits

Next steps for Creve Coeur:

- Hire an architect or engineering firm to put together the scope and bid packet for the project by the end of 2023
- Bid out the project in early 2024, with construction estimated to start in the Fall of 2024

Via Partnership Update

Meridith McKinley has been partnering with Geoff Ward (Washington University) to continue the necessary steps laid out in the memorial project plan to reach the goal of having an approved memorial by the end of the 2023 calendar year. One of the most important tasks for the team was to meet with and listen to feedback from the many stakeholder groups involved in the process. Tasks completed already include:

- One-on-one conversations with Venable family members, Task Force members and City of Creve Coeur officials
- Participated in the public open house for the park master plan with D4O and staff
- Conducted additional research to help up better understand what are the goals for the memorial, what should be the scope or focus of remembrance and what are the options regarding form or format for the memorial
- Researched programming partnership opportunities with public and private schools, the Holocaust Museum, Becker Archives (WUSTL), MoHIS, etc.
- Solicited feedback from the Task Force, Venable family, Parks and Historical Preservation Committee, the Arts Committee and the City Council for the memorial project plan
- Adoption of the memorial project plan by the City Council to provide the necessary direction to complete the memorial process
- Provided direction to the memorial Jury that was created by the City Council that included review of the bios of the national open call for artists and the selection of the top three artists for conceptual plans

Next steps for Via Partnership:

- Top three artists to present their concepts to the Jury on August 30, 2023
- Hold a public comment period for review and comments of the three concepts between September 15 – October 15, 2023. Process to include story boards at City Hall and Dielmann Recreation Complex, city's website and pop-up opportunities in Venable Park
- Jury to reconvene at the end of October to make final artist/memorial selection
- Jury to recommend final artist/memorial selection for consideration by the City Council in November of 2023
- Installation of memorial will coincide with the master plan construction in 2024

HDR Foundation Update

Staff has submitted all the necessary documentation to the foundation and has been given preliminary approval for the \$300,000 grant. The grant funds will be divided between the memorial and master plan, with \$100,000 going towards the memorial and \$200,000 going towards the parks master plan. The HDR Foundation has been updated and is well aware of the process and schedule of the project. The foundation is looking to review the formal recommendation from Erin Slayton (great niece of Dr. Venable) at their October board meeting for final grant approval.

Budget and Funding Level

The budget has been approved by the City Council and to date, the only funds that have been expended are related to the Via Partnerships consulting contract and the top three artists stipends and travels expenses.

Budget

Artist Proposal Stipend (3 x \$2500)	\$7,500
Artist Proposal Travel Stipend (if needed, 3 x \$1,000)	\$3,000
Artist design fee for commemorative artwork	\$25,000
Fabrication and installation of commemorative artwork	\$200,000
Project management	\$10,000
Interpretative Signage and Artwork Plaque Writing, Design, Fabrication, Installation; and Educational Component	\$35,000
Café (application management system)	\$1,000
Contingency	\$18,500
TOTAL	\$300,000

Park Construction Budget or Additional Art Budget

Site work, foundation, landscaping, and lighting for artwork	\$25,000
--	----------

Anticipated Funding Sources

City of Creve Coeur	\$150,000
HDR Foundation	\$100,000
Funds raised by memorial fundraising committee*	\$50,000
TOTAL **	\$300,000

* To be composed of members of the Venable Park Task Force, PHP and Arts Committee and other volunteers. Includes \$30,250 raised to date. ** Potential resources may include in-kind support.

I will be happy to answer any questions you may have.

Venable Park Master Plan

Site Analysis: Issues

1 Broad parking lot entrance creates vehicular conflicts

2 Inaccessible amenities due to steep slopes

 >5% slope (not ADA compliant)

 <5% slope (ADA compliant)

3 Pavilion to be replaced

4 Play area & equipment (ages 2-5) to be replaced

5 Footbridge to be replaced

 500 year (0.2%) flood plain

 0' 80'



Venable Park Master Plan

Site Planning: Opportunities

- 1 Improved Park Entry & Signage
- 2 Venable Home Footprint
- 3 Regraded Accessible Parking /Circulation
- 4 Expanded Parking
- 5 Accessible Entry Plaza & Pavilion
- 6 Exercise Stations
- 7 New 2-5 Year Play Area & Equipment
- 8 New Splash Pad
- 9 New Pickleball Courts
- 10 Expanded Native Plantings
- 11 Green Infrastructure
- 12 Tree Succession/Replacement Program
- 13 Informal Recreation Field
- 14 New Footbridge
- 15 Potential Overflow Parking

■ ■ ■ New Accessible Path Segments

