



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 23, 2025
7:00 PM**

ZOOM MEETING INFORMATION

Members of the public may access live audio and/or video by accessing the following:

<https://us02web.zoom.us/j/81664644392>

phone: 1 312 626 6799

Webinar ID: 816 6464 4392

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC An opportunity for members of the public to address the City Council regarding issues or concerns not already on the agenda for this meeting. Those wishing to speak will be asked to limit comments to three minutes and to complete a speaker card.

PUBLIC HEARING

1. **Mary Meadows Improvement District and the Mary Meadows Street Repair and Improvement Project**

ACCEPTANCE OF THE AGENDA

ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month

6:00 p.m. - 7:00 p.m. - Work Session

7:00 p.m. - Regular Meeting of the City Council

CONSENT AGENDA

2. **Approval of June 9, 2025, City Council Joint Work Session Minutes**
3. **Approval of June 9, 2025, Regular Meeting Minutes**
4. **Records Disposition List**

Summary: The listed documents have reached the end of required archiving per the Records Retention Manual as published by the Secretary of State's Office. Once approved by council, documents will be shredded on site.



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BILLS PAYABLE REPORT

For Information Only: Invoices Paid Listing 6/5/25 to 6/18/25

UNFINISHED BUSINESS

- 5. Bill No. 6171- An Ordinance adopting the Annual Budget of the City of Creve Coeur for the Fiscal Year 2026 commencing July 1, 2025 and appropriating funds pursuant thereto. Final Reading and Passage.**
Summary: Presentation of the [FY2026 Preliminary Operating Budget](#).
- 6. Bill No. 6172- An Ordinance repealing and replacing Chapter 235, Garbage, Trash and Refuse, of the City Code of Ordinances effective July 1, 2025. Final Reading and Passage.**
Summary: Chapter 235 of the Code of Ordinances has been re-drafted, consistent with the City's new trash and recycling service contract with Republic Services, effective July 1, 2025.
- 7. Bill No. 6173- An Ordinance amending Section 410.150 and Section 410.530 of the Subdivision and Development of Land Code to establish condominium plat review procedures. Final Reading and Passage.**
Summary: Jason Jaggi, Director of Community Development, of the City of Creve Coeur, has submitted a text amendment application to provide procedures for Condominium Plats. The submitted application would amend Section 410.150 of the Subdivision and Development of Land section of the City Code to create a new section that includes procedures that would govern how Condominium Plats are reviewed and approved by the Planning and Zoning Commission and City Council. Currently, there is not a formalized, codified process specifically for Condominium. The ordinance also clarifies when the hearing regarding subdivision code amendments can be scheduled. Text amendments require approval by the City Council after a recommendation from the Planning and Zoning Commission. The Planning and Zoning Commission recommended approval at the May 19th meeting.

NEW BUSINESS

- 8. Bill No. 6174- An Ordinance accepting the dedication of Mary Meadows Lane and authorizing construction pursuant to the Mary Meadows Street Repair and Improvement Project. First Reading.**
Summary: The Council established the Mary Meadows Neighborhood



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Improvement District by adopting Resolution 1798 at the May 27, 2025, meeting. The Planning and Zoning Commission recommended acceptance of the street dedication at the June 16, 2025, meeting. The improvement project was included in the annual asphalt program which will be presented for approval at the next Council meeting along with the final reading of this bill accepting dedication and authorizing the NID improvements. After completion of the work, the final NID assessments will be presented to Council for approval.

9. Resolution No. 1802 - A Resolution of the City Council of the City of Creve Coeur, Missouri authorizing the execution of a contract with Intuition & Logic for the design of the Malcolm Terrace Park Bridge Removal project for the not-to-exceed amount of \$31,440.00.

Summary: City Staff recommends entering into an engineering design contract for the removal of the Malcolm Terrace Park bridge. A 2024 inspection by a Structural Engineering firm found that the bridge's condition has deteriorated since 2017, when a plan was developed for bridge rehabilitation. In its current condition, the bridge is a public safety and flooding risk. Based on the bridge's current condition and estimated costs for rehabilitation, City staff members believe that removing the bridge rather than rehabilitating the bridge is the better value and use of public funds.

10. Resolution No. 1803- A Resolution of the City Council of the City of Creve Coeur, Missouri, authorizing the execution of a contract with Trekk Design Group for engineering design services for 308 South Spoede Road, North Spoede Road and Mission Hills Court, Pine Manor Drive, 18 Sackston Woods Lane, and Alden Lane projects for the not-to-exceed amount of \$198,492.00.

Summary: City staff is seeking City Council approval for a contract with Trekk Design Group for engineering design services for the following projects: 308 South Spoede Road, North Spoede Road & Mission Hills Court, Pine Manor Drive, 18 Sackston Woods Lane, and Alden Lane. The scope of services includes all phases of engineering services, from surveying and initial concepts through final plans and a bid package.

11. Resolution No. 1804 - A Resolution of the City Council of the City of Creve Coeur, Missouri authorizing the execution of a contract with George L. Crawford and Associates, d/b/a CBB for the design of a new pedestrian crossing on the East side of City Place Drive at Olive Blvd. for the not-to-



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exceed amount of \$44,800.00.

Summary: Staff is requesting City Council approval of the agreement for professional services with George L. Crawford and Associates, d/b/a CBB for engineering design and surveying services required by MoDOT for a new pedestrian crossing at the intersection of Olive Blvd. and City Place Drive. MoDOT has agreed to permit a new pedestrian crossing at this location and the installation of a new pedestrian crossing will improve public safety and connectivity along this corridor.

12. Resolution No. 1805 - A Resolution to amend Resolution No. 978 adopting a formal interview process for citizens interested in positions on certain boards, committees, and commissions.

Summary: Proposal to include an interview process in the appointment procedures for qualified candidates to the Board of Adjustment and the Personnel Appeals Board.

13. Resolution No. 1806 - A Resolution authorizing the purchase of insurance coverages for the year beginning July 1, 2025.

Summary: The City is a member of the St. Louis Area Insurance Trust (SLAIT), a self-insurance pool for liability, worker's compensation and health insurance. The proposed resolution authorizes coverage through SLAIT for the year beginning July 1, 2025, and also authorizes the purchase of other annual insurance policies not provided by SLAIT including public officials' liability and property & auto coverage.

APPOINTMENTS

14. Recommendations for Annual Appointments and Reappointments to Boards, Commissions, and Committees

BUSINESS FROM MAYOR AND CITY COUNCIL

15. Council Liaison Reports

BUSINESS FROM CITY ADMINISTRATOR

16. Web Chat Service

Summary: City staff is recommending implementing an AI-powered web chat service on the city website through a company called Citibot. Residents and other users would be able to use the chatbot on our website to ask questions and



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get information in a convenient and efficient way. The AI-powered chatbot pulls information from our website to answer questions from users, as well as provides a link to the webpage source if the user wants to learn more.

17. Discussion of placing the Use Tax on the November 2025 ballot for voter consideration

Summary: The Use Tax applies to out-of-state purchases of goods by Creve Coeur residents and businesses, at the same rate as the local sales tax (1.25%). Goods that are exempt from sales tax will be exempt from use tax, and in no event would a purchase be subject to both a sales and a use tax. The City considered putting it on the ballot in April 2022, but decided not to move forward with a second reading of the attached ordinance at that January 2022 council meeting. Currently 54 out of the 81 municipalities in St. Louis County have adopted the Use Tax.

18. Executive Search Firm RFP

Summary: The City of Creve Coeur will begin soliciting statements of qualifications from experienced executive recruitment firms to assist the City in the search and selection process for the position of City Administrator. Staff plan to issue the RFP by Wednesday, June 25, and seek proposals by mid-July, allowing for a contract award by the first Council meeting in August. Staff seeks Council input or comments on the draft RFP.

ADJOURNMENT

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted by: _____

Date/Time posted: _____



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If you need special accommodations to attend a meeting, services may be arranged by contacting the Office of the City Administrator in advance.