



**AGENDA
CITY OF CREVE COEUR
HORTICULTURE, ECOLOGY AND
BEAUTIFICATION COMMITTEE
CITY HALL- MEETING ROOM 2
APRIL 15, 2026
4:30 PM**

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of 03/25/2026 Draft Minutes

UNFINISHED BUSINESS

2. Finalize Arbor Day Celebration & Art Contest stations, staffing, and timeline.

NEXT MEETING DATE

3. The HEB Committee will meet at the Tappmeyer Home in Millenium Park at 2 PM on Friday, April 24, 2026.
The Arbor Day Celebration and Art Contest will take place from 1 PM - 2:30 PM on Sunday, April 26, 2026. The HEB Committee will be present to assist participants and set-up beginning at 11:30 AM, and will stay for the break-down and clean-up following the awards ceremony.

ADJOURNMENT

Posted by: _____

Date/Time posted: _____

If you need special accommodations to attend a meeting, services may be arranged by contacting the Office of the City Administrator in advance.



**MINUTES
CITY OF CREVE COEUR
HORTICULTURE, ECOLOGY, AND
BEAUTIFICATION COMMITTEE
MAYOR'S CONFERENCE ROOM
MARCH 25, 2026
4:30 PM**

CALL TO ORDER

A regular meeting of the Horticulture, Ecology, & Beautification Committee of the City of Creve Coeur was called to order by Vice Chair, Gene Rovak on Wednesday, March 25, 2026, at 4:30 PM.

ROLL CALL

Chair Paulette Pierson - Present
Vice Chair Gene Rovak - Present
Committee Member Fran Cantor - Absent
Committee Member Rachel Eilbott - Present
Committee Member Carolyn Bower - Absent
Committee Member Carol Mueller - Present
Committee Member Tracy Grass - Present

Council Liaison Kimberly Norwood - Absent
Staff Liaison Emily Groves - Present

Joined by representatives of Japan America Society via Zoom

APPROVAL OF MINUTES

1. Approval of February 18, 2026, Regular HEB Committee Meeting Minutes

<p>RESULT: Approved MOVER: Gene Rovak SECONDER: Carol Mueller AYES: Unanimous NAYS: None</p>

UNFINISHED BUSINESS

2. Continuation of Arbor Day Discussion with Japan America Society

Prior to connecting with Japan America Society representatives via Google Meet, Staff Liaison, Emily Groves, confirmed the FY2026 HEB Budget with the Committee, and reviewed what has been spent and what remains. The Japan America Society has been set up as a vendor with the City of Creve Coeur, and an invoice will be generated so that the HEB Committee can make a donation to JAS for their participation in the



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2026 Arbor Day Celebration.

The HEB Committee and the Japan America Society worked out an event schedule for JAS. The JAS Bon Odori performers will arrive at 11:30 AM and use the lower level of the Tappmeyer House for preparation and storing belongings. The performance will take place in the main pavilion from 1:00 PM until 2:00 PM, when the dance performance will conclude to accommodate the awards presentation.

Speakers (with Bluetooth connectivity) and a microphone will be provided by the Recreation Department.

JAS confirmed that they will staff a Shodo (calligraphy) and an Origami (paper-folding) table with volunteers, who will arrive by 12:45 PM. HEB confirmed that tables and chairs will be provided for the JAS volunteers. HEB Committee member, Carol Mueller was named the point person for the event.

3. Plan Arbor Day Celebration stations and staffing

List of Participants/Tables

Arts Committee

Energy & Environment Committee

Forest ReLeaf

Great Rivers Greenway??

HEB Committee

Japan America Society - Bon Odori (pavilion w/ picnic tables removed) - Carol Mueller

Japan America Society - Origami Tables (2)

Japan America Society -Shodo Table

Missouri Dept. of Conservation

Missouri Sewer District

PHP Committee

Stormwater Committee

Wild Ones

The HEB Committee will have the Artists' Sign-In Table and the Sapling Table together at the beginning of the sidewalk. Emily Groves and Carol Mueller will bring their pop-up tents.

Carol Mueller will be the point person for the Japan America Society performers and tables.



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Paulette Pierson, Kim Norwood, and Emily Groves will be outside, checking in artists, handing out saplings, keeping an eye on time, and alerting people inside Tappmeyer Home at 1:50 PM that the award ceremony begins at 2:00 PM.

Gene Rovak - Tappmeyer/Artwork - possibly assist with the Stormwater Committee's table and/or have an annex booth with his informational rain garden display.

Tracy Grass - Tappmeyer/Artwork

Rachel Eilbott - Tappmeyer/Artwork

Paulette Pierson will announce the winners, Emily Groves will hand ribbons to Kim Norwood to present to the winners.

The Mayor, Carolyn Bower, and Fran (& Harvey) Cantor will not be able to attend.

Art Contest winners will be invited to meet with Mayor Robert Hoffman at the Creve Coeur Government Center on a mutually agreeable date in May to have their picture taken with their winning artwork.

Councilmember Mara Berry confirmed that she secured 9 Arrowwood Viburnum bushes from Forest ReLeaf for the 1st place winners.

4. Discuss additional booths/participants (Ned's Nesting Boxes & St. Louis County)

The HEB Committee decided that there is a lot going on at this year's event, and that we should look into inviting Ned's Nesting Boxes and St. Louis County to participate next year. The Girl Scouts also reached out and expressed interest in participating in the Arbor Day Celebration in the future.

NEXT MEETING DATE

5. Wednesday, April 15, 2026 at 4:30pm

Carol Muller will be inviting a prospective Horticulture, Ecology, & Beautification committee member, Linda, to the April 15, 2026, meeting.

The HEB Committee will meet at the Tappmeyer Home in Millenium Park at 2 PM on Friday, April 24, 2026, to hang artwork and prepare for the event.



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ADJOURNMENT

RESULT: Approved

MOVER: Rachel Eilbott moved to adjourn at 5:53 PM.

SECONDER: Gene Rovak

AYES: Unanimous

NAYS: None