WORK SESSION MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 22, 2015
6:00 PM

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. **Introduction**
   Summary: Chairs/Vice Chairs will introduce themselves and their committee, board or commission.

2. **Presentation of Annual Repots by Chairs**
   Summary: Chairs/Vice Chairs of Board, Committee and Commission will share with the elected officials what they have accomplished over the year and what is planned for the coming year.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 06/18/2015
Deborah Ryan, MPCC
City Clerk

City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Debbie Ryan
City Clerk
(314) 872-2517
www.creve-coeur.org/

Meeting: 06/22/15 06:00 PM
DOC ID: 1394

DISCUSSION ITEM (ID # 1394)

Introduction

City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Debbie Ryan
City Clerk
(314) 872-2517
www.creve-coeur.org/

Meeting: 06/22/15 06:00 PM
DOC ID: 1392

DISCUSSION ITEM (ID # 1392)

Presentation of Annual Repots by Chairs

Memorandum

DATE: May 29, 2015
TO: Mayor Barry Glantz,
Mark Perkins, City Administrator
FROM: Dan Tierney, Chairman of the Arts Committee
Bess Menousek, Public Information Officer & Management Analyst
RE: Annual Report of the Creve Coeur Arts Committee

Below are the major tasks and initiatives the Creve Coeur Arts Committee has participated in during the 2015 Fiscal Year to further the mission of raising awareness of public art in the community as outlined in the Public Art Master Plan:

- Accepted the donation of three sculptures by Shawn Burkard to be placed in city parks. The total estimated value of the sculptures is $16,000.00.
- Commissioned an artist-designed transit shelter to be located on Olive Boulevard west of the new entrance to the Donald Danforth Plant Science Center. The Creve Coeur Arts Committee identified this location to install public art to further the goals of the Public Art Master Plan approved in 2012. The committee commissioned three artist-designed concepts for the bus shelter and selected "Convex Country" by Bland Design LLC for installation.
- Partnered with Maturity and Its Muse for the 2014 Silver Screen Series Film Festival. The film series included screenings of four films that carry the message that aging is positive and fun and also included panel discussions.
- Partnered with the Horticulture, Ecology and Beautification Committee to offer the Arbor Day Art Contest themed "Wonders of Nature."

In the upcoming year, the Arts Committee's goals and objectives will be to continue establishing an arts identity for the City of Creve Coeur and educating the community about the arts. Plans to achieve this goal include:

- Holding a ribbon cutting for the completion of at least one of the artist-designed transit shelters
- Commissioning artist-designed street banners to be displayed on the light posts on Olive Boulevard that would serve as a city identifier.
- Partner with La Salsa Restaurant to organize an art fair between La Salsa and Gulf Shores restaurants.
- Recruit two new members to the committee including one business community member.

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

Annual Report			JULY 2014-JUNE 2015				
BOARD OF ADJUSTMENT							
Attendance							
		14-Sep	14-Nov	15-Feb	15-Apr	15-May	TOTAL 5
Earl Schenberg				☑	☑	☑	3/5
Martin Satz			☑	☑	☑	☑	4/5
Ivan Schenberg		☑	☑		☑	☑	4/5
Roger Levy		☑	☑	☑	☑	☑	5/5
John Becker		☑		☑			2/5
Alexandra Gada	SUB	☑					1/5
Glen Wilen	SUB						0/5
Robert Mooney	SUB		☑		☑	☑	3/5
Date	**Res/Con**	**Application type**				**Approve**	**Denied**
14-Sep		VARIANCE 11 Wedgewood					☑
14-Nov		VARIANCE 338 Townsend				☑	
15-Feb		VARIANCE 28 Broadview Farms				☑	
15-Apr		VARIANCE 344 Hibler ct				☑	
15-May		VARIANCE 346 N Warson				☑	
15-May		VARIANCE 3 W Windrush				☑	

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

To: Mayor Barry Glantz and the City Council
From: David Schlafly, Economic Development Committee Chair
CC: Mark Perkins, City Administrator
Re: Annual Report Fiscal Year 2015 (FY15)
Date: June 12, 2015

As Chair of the Economic Development Committee (EDC), I'm pleased to present the City Council with an overview of our accomplishments and discussions from July 1, 2014 through June 30, 2015:

- Approved the updated Economic Development Strategy
- Created objectives for FY16 to engage the business community, specifically:
  - Hosting a State of the City (State of the Businesses) for businesses this fall
  - Developing a business recognition program
    - Establishing a nomination process and award categories
    - Establishing 15-20 award categories
    - Researching other communities' business recognition programs
    - Determining how the businesses will be awarded
  - Drafting letters to new businesses that will be sent with business licenses applications
  - Meeting with local businesses
    - Dividing businesses by sectors and assigning sectors to individuals
    - Inviting different sectors to meet with the EDC
  - Reviewing analytics of the Business Newsletter which has an open rate of approximately 30%
  - Develop business survey
    - Determine why organizations chose to locate in Creve Coeur
    - Learn about specific experiences with the City, including all departments
    - Learn the businesses' expectations of the City
    - Learn how to improve relationship with businesses

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

To: Mayor Barry Glantz and the City Council
From: Ben Lefton, Energy and Environment Committee Chair
CC: Mark Perkins, City Administrator; Andrea Muskopf, Human Resources Assistant
Re: Annual Report Fiscal Year 2015 (FY15)
Date: June 12, 2015

As Chair of the Energy and Environment Committee (EEC), I'm delighted to present the City Council with an overview of our accomplishments, discussions and planned activities from January 1, 201 5 through June 30, 2015:

- Reviewed the city's new trash and recycling contract with Director of Public Works, Jim Heines.
  - Currently discussing educational opportunities to encourage residents and businesses to recycle.
- Created a subcommittee to study and operationalize an education program as follows:
  - 6 to 8 sessions a year; 1 to 1.5 hours long
  - Possibly a half day multi-topic program each year
  - Sessions would be on environmental topics with emphasis on ways that businesses and residents can save money while reducing environmental impact
  - Talks could be by guest speakers from academic, business and NFP sectors
  - Possible topics:
    - Simple energy efficiency actions
    - Waste reduction and recycling
    - Green Information Technology (Green IT)
    - An overview of Lean and Green Operations
    - The St. Louis Green Business Challenge and available local resources
    - Bicycling, road safety, and bike ways
    - What happens to my recyclables? (Possibly a tour of a MRF or video tour)
    - Water and Sewage; what should I know about them
  - Some key first steps:
    - Determine how much interest there would be in such a series (by businesses, residents)
    - When and how often the talks/programs should be held (those talks aimed at businesses might be at different times and days than those aimed at residents)
    - What should be the topics and who should be the presenters
- Unanimously voted to endorse the encouragement of bicycling in our community, and consider means by which that might be accomplished.
- Currently researching the cost/benefit analysis of placing Big Belly High Capacity Compactor and/or similar products in various city parks and properties.
- Exploring opportunities to collaborate with the Economic Development Committee and the Arts Committee.

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

To: Mayor Barry Glantz; City Council
From: Fran Cantor, Chair, Horticulture, Ecology and Beautification Committee
CC: Mark Perkins, City Administrator; Sharon Stott, Assistant to the City Administrator
Re: Annual Report Fiscal Year 2015 (FY15)
Date: May 31, 2015

On behalf of the Horticulture, Ecology and Beautification Committee (HEB), I'm pleased to present an overview of our activities from July 1, 2014 through May 31, 2015:

- Reviewed and provided recommendations for changes to plantings for the Creve Coeur Golf Course Dam Rehabilitation Project and Coeur de Ville Road Project.
- Provided recommendations to City Arborist to update Street Tree List species offered.
- Recommendations to City staff for new spring/summer decorative street banner design for medians along Olive Boulevard (Monarch butterfly with butterfly weed) for the purpose of promoting the Monarch Way Station concept witnessed along the woodline at the Tappmeyer House in Millennium Park.
- Submitted articles and blurbs for inclusion in City newsletters on a several topics (Bringing Conservation Home, Arbor Day, Proper Mulching Techniques).
- Received and reviewed City Arborists Annual Street Tree Report dated 12/31/2014. Committee representatives met with City Administrator to discuss concerns with accuracy of report and lack of long-term planning of landscape projects 2/19/2015.
- Forwarded a unanimous recommendation to the City Administrator to include funding for Emerald Ash Borer in future CIP or operating budget (removal, replacement, treatment and purchase of commercial tree stump grinder) per the recent City Street Tree Inventory Report. Committee representatives met with City Administrator to discuss reasons for recommendation.
- Forwarded a unanimous recommendation to City Administrator to recommend pursuing National Wildlife Federation Certification for the City beginning in FY16. Representatives from committee met with City Administrator to discuss reasons for recommendation and received approval to move ahead.
- Forwarded a unanimous recommendation to City to hire a Horticulturist. Representatives from HEB met with the City Administrator to discuss reasons for recommendation on 2/19/15.
- Collaborated with the Arts Committee to host the Arbor Day Celebration 2015 on 4/26/2015. Event included the 2nd Annual Wonders of Nature Art Contest (167 art entries ranging from Pre-Kindergarten through Adult—judged by the Arts Commission); several educational displays, kid activities, and giveaway of 250 native Smooth Sumac and Tappmeyer perennials.

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Mr. Barry Glantz, Mayor
City of Creve Coeur

5/15/2015

Mr. Mayor:

I am pleased to provide you with the Annual Report below as requested:

Annual Report – Personnel Appeals Board (PAB)

We started the year on Monday, September 15, 2014 with our first meeting attended by all members and Sharon Stott, our staff liaison. At that meeting, we reviewed a timeline of the chairperson and committee activities for Fiscal Year (FY) 2014, discussed the proposed Bill No. 5511 amending provisions of the Municipal Code in Chapters 125 and 130 (including the fact that with the proposal we would be a Board, not a Committee), revisited a previous discussion pertaining to Section 130.020 of the Creve Coeur Code of Ordinances and how that could affect committee members, and elected our chair and vice-chair for FY 2015.

With the help of Mr. Lumley and yourself, the above Ordinance issue was ultimately resolved in early December, 2014. As a result of the discussions, updates were made to the on-line application and website to clarify that no member of the PAB shall be a member of any local, state, or national committee of a political party or an elected officer of a partisan club or organization to avoid any conflicts in the future. We appreciate your efforts and those of the staff to obtain clarification of this issue and to provide an explanation as to the way in which our Board varies from other city Committees in this regard.

At the end of December, 2014, the Nominating Committee met with the board chairperson for purposes of appointment of committee members. Eric Sterman (member) and Lisa Williams (alternate) were appointed to the board after council review on 1/12/2015 following the resignation of Mark Pasewark (12/9/2014) and to fill an alternate vacancy. This left us with a full committee, giving us assurance that we would be able to have a quorum should a hearing issue arise. The new members were provided with on-line education for Ethics Training via Power Point and video along with a copy of the Personnel Manual sections regarding the role and operations of the board. They will attend the formal biennial Ethics Training with the rest of the board at its next offering.

Important to note is that as of this date no appeals have been filed in 2015.

Again, our committee thanks you for your support and will be ready to serve as needed.

Yours Truly,

Lynn S. Berry

Lynn S. Berry, Chairperson, Personnel Appeals Board

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

Annual Report Planning and Zoning Commission

Attendance JULY '14-MAY '15

	14-Jul	14-Aug	14-Sep	Oct 14	14-Nov	14-Dec	15-Jan	15-Feb	15-Mar	15-Apr	15-May	15-Jun	TOTAL OF 16
Tim Madden	☑		☑☑	☑	☑	☑☑		☑	☑☑	☑	☑		12/16
Tim Carney	☑		☑☑	☑	☑	☑☑		☑	☑☑		☑	☑	12/16
James Faron		☑	☑☑	☑	☑	☑☑		☑	☑☑	☑	☑	☑	13/16
Ken Howard		☑	☑☑			☑		☑	☑		☑		7/16
Charles Pullium	☑	☑	☑☑	☑	☑	☑☑	☑☑	☑	☑	☑	☑	☑	15/16
Gene Rovak	☑	☑	☑☑	☑	☑	☑☑	☑☑	☑	☑☑	☑	☑	☑	16/16
Beth Kistner	☑	☑	☑☑	☑		☑☑	☑	☑	☑☑	☑	☑	☑	14/16

TYPE:	CUP	SITE DEV	CPU	FENCE	CIP	B ADJ	ANNEX	SIGN	TEXT	OTHER	SDP
GRANTED	8	7		3	1	3	1	1	1		5
DENIED											
WITHDRAWN		1						1			
OTHER		2	1						1	1	

Permit #	Application type
14-025	SITE DEV: UNITED BAGS -WITHDRAWN
14-026	SITE DEV & SUBDIVISION: CREEKSIDE AT MASON-GRANTED
14-027	SITE DEV: OLIVE & DAUTEL/ SCOTSMAN -GRANTED
14-028	SITE DEV & CUP: JIMMY JOHNS- GRANTED
15-001	SITE DEV: VANCHI- POSTPONED
15-005	SITE DEV PREL PLAT: CONWAY ROAD- GRANTED
14-032	SDP CONCEPT PLAN REVIEW: BJC WEST COUNTY/HOSPICE- GRANTED
14-033	SITE DEV PLAN: APPLEBEES- GRANTED
14-037	SITE DEV & SDP: BJC WEST COUNTY HOSPITAL-GRANTED
15-013	SITE DEV: 243 N LINDBERGH- GRANTED
15-014	FINAL PLAT: 12507 CONWAY- GRANTED
14-030	STREET DEDICATION: CONWAY AIRE ACCEPTANCE- GRANTED
14-031	FENCE: NITZSCHE- GRANTED
14-029	FENCE: JANARD SELVASEKARAH- GRANTED
14-034	FENCE: KELLY BEAT- GRANTED
14-035	ANNEXATION: VOSS & MCCOLLUM- GRANTED
15-009	BOUNDARY ADJ: MASON MANOR- GRANTED
14-045	BOUNDARY ADJ: 338 TOWNSEND- GRANTED
14-036	BOUNDARY ADJ: MOBAP- GRANTED
14-038	ZONING TEXT AMENDMENT: EMERSON MEDICAL- GRANTED
15-011	TEXT AMMENDMENT: CHAPTER 400 & 405- SUBMITTED
14-044	CUP: CRUSHED RED- GRANTED
15-002	CUP: EXOTIC MOTORS- GRANTED
15-003	CUP: ADVANCED GERIATRIC- GRANTED
15-004	CUP: PANERA DRIVE THRU- GRANTED
15-006	CUP SIGN: MOSLEY GROVE MONUMENT- GRANTED
14-042	CUP: PLAZA AUDI- GRANTED
14-039	MSP: DESMET JESUIT SCHOOL- WITHDRAWN
15-007	CIP: DANFORTH BUS SHELTER- GRANTED
14-043	SIGN: WESTGATE CENTER- GRANTED
15-008	SIGN: MOSLEY ACRES- WITHDRAWN
15-012	CPU: COMP PLAN & ZONING CODE- SUBMITTED

Attachment: Annual Reports (1392 : Presentation of Annual Repots by Chairs)

CREVE COEUR POLICE DEPARTMENT
INTEROFFICE MEMO

DATE: May 9, 2015

TO: Mayor Barry Glanz
Mark Perkins, City Administrator

FROM: Don Magruder, Chairman of the Police and Safety Committee
Glenn Eidman, Chief of Police

SUBJECT: Annual Report of the Police and Safety Committee

2014-

- Capital Improvement request- the committee supported the request from the Police department to request the replacement of 2 Harley-Davidson Police Motorcycles in the 2015 budget.
- 2 Members of the Police and Safety Committee to serve on the Citizen's Task Force for the building review.
- Update on new legislation approved and passed by the Missouri State Legislature.
- Edited and updated the Helmet Ordinance to include skateboards, scooters and electric scooters.
- An Annual review and update of the Traffic Calming Plan.
- Budget process review-body cameras, in car computers, and other budget requests and ideas.

2015-

- Review of several traffic/construction plans.
- Mason Road closure- bridge construction.
- Police activity update-AMC Homicide review, Schnucks Robbery, Regions Bank Robbery.
- New Graphics for Police Vehicles

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CREVE COEUR POLICE DEPARTMENT
INTEROFFICE MEMO

2015-

Above we have listed the tasks and things that we as a committee participated in, took part in or were instrumental in our suggestions and support that enabled the Police department to request and purchase equipment and items that enable them to continue to do such a professional job.

The Committee and its members have supported the Police department by our participation and support for each Quarterly Recognition, the Annual Prayer Breakfast, National Night Out, as well as Trivia night, and other Police department activities.

In the upcoming year our goals and objectives will be to support the Police department in their efforts as a professional organization by our continued participation, and support.

1) A review of requests for equipment by the Police department for the Capital fund will be vetted along with the Police Chief and the PD, along with their recommendation.
2) Continued support and review/recommendation for draft ordinances when appropriate.
3) Advising or support on crime related issues, specifically related to the protection and promotion of community health and safety.
4) Review or comments on traffic regulations, concerns, as well as review of developments and their effect on the community.

Donald Magruder	5/29/15	Chief Glenn Eidman	5/29/15
Chairman	Date	Staff Liaison	Date

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