WORK SESSION MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JULY 13, 2015
6:00 PM

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. **Approval of Work Session Minutes Dated May 26 and June 22, 2015**

2. **Police and Government Center Needs Analysis**
   Summary: The Government Center Needs Analysis Task Force and Bond Architects will join the City Council for a discussion and update regarding the city's facilities study and next steps, http://www.creve-coeur.org/index.aspx?nid=765.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 07/9/2015
Deborah Ryan, MPCC
City Clerk

City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

SCHEDULED

Meeting: 07/13/15 06:00 PM
Department: Legislative /City Clerk
Category: Report
Prepared By: Debbie Ryan
Initiator: Debbie Ryan
Sponsors:
DOC ID: 1408

DRAFT MINUTES (ID # 1408)

Approval of Work Session Minutes Dated May 26 and June 22, 2015

WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 26, 2015
6:00 PM

Present: Mayor Barry Glantz, Council Members, Cynthia Kramer, Charlotte D'Alfonso, David Kreuter, AJ Wang, Ellen Lawrence, Robert Hoffman and Robert Kent.

Creve Coeur Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Finance Director Dan Smith, Police Chief Eidman, Public Works Director Jim Heines, City Engineer Matt Wohlberg, City Attorney Carl Lumley and City Clerk Deborah Ryan.

1. Council Work Session Minutes Dated April 27 and May 11, 2015

Council Member Hoffman moved, seconded by Council Member D'Alfonso to approve work session minutes dated April 27 and May 11, 2015. Passed by unanimous vote.

2. FY 2016 Budget Review

Mark Perkins completed reviewing the FY 2016 budget. Discussed Dielmann Complex its revenues and expenditures and the Enterprise Fund. (Exhibit A)

Dan Smith discussed the Employee Pension Fund. Beginning July 1, 2015 the employee contribution is going up a half a percent and the unfunded portion of the fund is under $6 million.

Dan Smith discussed the sewer later fund and reviewed that the fees were dropped a few year ago from $49 to $28 due to a surplus in the fund. In the past couple of years claims have increased and need to consider increasing the fees.

Dan Smith stated the Finance Committee is in the process of budget review and will report to Council soon.

3. Shared Cost Sidewalk Program

Council Member Kent distributed a handout reviewing the possibility of sidewalk cost sharing and the benefits. (Exhibit B)

Council Member Lawrence stated she is concerned it will become an issue with who can afford it and who can't.

Council Member Hoffman suggested including commercial properties as well.

Mark Perkins stated a 50/50 sidewalk program is not uncommon but currently the city takes care of the sidewalks within the city.

Attachment: ws 05 26 15 minutes (1408 : Approval of Work Session Minutes Dated May 26 and June 22, 2015)

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6:00 PM

Council Member Kramer stated she is concerned with the residents that can't afford to have nicer sidewalks in the front of their house.

Council Member Kreuter stated this is a lot to consider and there have been a lot of good points made for and against the program.

Council Member Lawrence stated she would need more information and time to consider the program.

Adjourn 7:25 p.m.

Attachment: ws 05 26 15 minutes (1408 : Approval of Work Session Minutes Dated May 26 and June 22, 2015)

WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 22, 2015
6:00 PM

Present: Mayor Barry Glantz, Council Members, Cynthia Kramer, Charlotte D'Alfonso, David Kreuter, AJ Wang, Ellen Lawrence, Robert Hoffman, Scott Saunders and Robert Kent.

Also present: Lynn Berry, Personnel Committee; James Faron, P & Z; Kelly Sullivan, Employee Pension; Dan Tierney, Arts Committee, Claire Chosid, HEB; Martin Jaffe, Storm Water Committee; Al Schenberg, Board of Adjustment; David Schlafley, EDC; Roger Levy, Board of Adjustment.

Creve Coeur Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Finance Director Dan Smith, Police Chief Eidman, Public Works Director Jim Heines, City Engineer Matt Wohlberg, City Attorney Carl Lumley and City Clerk Deborah Ryan.

1. Introduction and Presentation of Annual Reports by Chairs

Mark Perkins reviewed the following reminder items for all Board, Committee and Commissions members:

- Quorum is half of the members plus one
- If there is not a quorum then there are no official minutes of the meeting that are taken. Discussions can still take place but no voting on any issues when there is not a quorum
- Requested that all Chairs encourage attendance by all members and reach out to those that have not been attending
- Bi-annual ethics training will be scheduled in September or October of this year
- Reviewed important items of the Sunshine Law
- Chairs are be elected annually and serve a maximum of three years in the Chair position

Martin Jaffe stated he is unclear about the Sunshine Law violations in relating to emails.

Mayor Glantz stated discussions between members regarding any issue should be taking place during an open meeting so discussion is documented.

Lynn Berry of the Personnel Appeals Board stated this year they changed from a Committee to a Board. A Board has different rules and had an open meeting with the City Attorney to clarify the new roles.

Roger Levy stated the Board of Adjustment meets when needed and voted on five variances this year. Looking forward to acclimating the new Community Development Director and a new P & Z Chair.

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6:00 PM

Kelly Sullivan stated the Employee Pension Fund Board of Trustees reviewed and discussed the quarterly money manager's report, actuarial report, annual actuarial assumptions, new training requirements imposed by the State Legislation and compliance with those requirements, RFP's for actuarial services, Risk Prevention strategy with money managers and took action to change the actuarial assumption for the annual actuarial calculation on investment returns from 7.5% to 7.0% and to fund the unfunded liability as of June 30, 2015 over a 10-year fixed period.

James Faron stated the Planning and Zoning Commission met almost twice a month for the year and reviewed thirty-two applications.

Adam Schulenburg stated the Finance Committee discussed and recommended appointment of Audit Committee, meetings with Auditors concerning FY 2014 audit, discussed quarterly financial reports, review of 5-year Capital Plan with recommendations for passage to City Council, elected two Finance Committee members to the Audit Committee, discussion of city audit RFP, discussion of city pension liability under GASB 67 and 68, discussed FY16 budget and recommendations to City Council concerning adoption of budget and adopted planned meeting schedule for FY 16.

Dan Tierney stated the Arts Committee has reviewed and discussed the new bus shelter, three art pieces that were donated to the city and where they will be installed, city banners for light poles along Olive, partnered with HEB for the Tappmeyer Show and began discussing and scheduling the Art Fair for next year.

Claire Chosid stated the HEB has reviewed and discussed the dam project, recommended the species of street trees for the program, writes a newsletter blurb each month, working with city staff on the emerald ash bore issue, trying to get Creve Coeur to certify as a National Wildlife Federation City and is recommending the city hire a horticulturalist.

Martin Jaffe stated the Storm Water Committee had a request from Council to come up with regulations regarding storm water runoff ordinance that is being proposed and the Committee will be touring and working on the Middlebrook project.

Earl Schenberg of the Board of Adjustment stated the Board ebs and flows with no complaints or challenged in fifteen years.

David Schlafly of the EDC stated the median between business community and city staff. Creve Coeur is fortunate to have a very diverse city of businesses that help make this city great.

Mayor Glantz thanked everyone for their service.

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Council Member Hoffman stated it is great that we have such expertise in the community that are willing to volunteer their services to the city.

Council Member D'Alfonso stated it is great how our Boards and Committees work across that board with each other.

Council Member Kent stated even with some changes the Parks and Recreational Committee has come along very well and programs continue to grow and thrive.

Adam Shulenburger suggested creating a youth in government program for Creve Coeur.

Mark Perkins stated from time to time the city forms a task force to handle special issues and we currently have a Government Facilities Task Force to discuss the best course of action on what to do with the Government Facilities.

Adjourned at 6:58 p.m.

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City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

SCHEDULED

Meeting: 07/13/15 06:00 PM
Department: City Administrator
Category: Report
Prepared By: Mark Perkins
Initiator: Carl Lumley
Sponsors:
DOC ID: 1416

APPOINTMENT (ID # 1416)

Police and Government Center Needs Analysis

The Government Center Needs Analysis Task Force and Bond Architects will join the City Council for a discussion and update regarding the city's facilities study and next steps, http://www.creve-coeur.org/index.aspx?nid=765.