



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
AUGUST 24, 2015
7:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

ACCEPTANCE OF THE AGENDA

ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month

6:00 p.m. - 7:00 p.m. - Work Session

7:00 p.m. - Regular Meeting of the City Council

However, the regularly scheduled meeting for Monday, September 14, 2015 has been moved to Wednesday, September 16, 2015 due to the Jewish Holiday

FUTURE PUBLIC HEARING - Wednesday, September 16, 2015 - Setting of the 2015 Property Tax Rate

1. CONSENT AGENDA

a. Council Minutes Dated August 10, 2015

b. Resolution No. 1176 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of a Contract with Swift Print Communication for Printing Services for the Resident Newsletter for Up to Thirty-Six Months for Up to an Amount of \$62,964.00.

Summary: The City of Creve Coeur is seeking a new printing company for the residential newsletter after having terminated the contract with the previous printing company for a proven inability to perform services per the contract. The City has issued a request for proposals and is recommending Swift Print Communication for printing services for the resident newsletter.



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CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
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7:00 PM**

BILLS PAYABLE REPORT

For Information Only

Summary: A report of bills payable dated August 18, 2015 in the amount of \$455,917.42 has been provided for Council review. No vote is required.

UNFINISHED BUSINESS

- 2. Bill No. 5557 - an Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments. Final Reading and Passage**

Summary: An Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments

- 3. Bill No. 5558 - an Ordinance Increasing the Annual Fee for the City's Lateral Sewer Repair Fund. Final Reading and Passage**

Summary: The sewer lateral fund has been depleted over the last three years following the reduction of the rate from \$28 to \$18 per year per residential property. During that time, usage of the program has increased. Staff recommends returning the rate to \$28 in order to ensure adequate funding for the program going forward.

NEW BUSINESS

- 4. Bill No. 5559 - an Ordinance Updating the Sign Regulations, Sections 405.910 to 405.970, and Some Related Definitions in Section 405.120, in Chapter 405, Zoning Ordinance, of the Code of Ordinances of the City of Creve Coeur. First Reading**

Summary: The Planning Division has requested several minor amendment to the Article VIII Sign Regulation of the City of Creve Coeur Zoning Ordinance based upon recent ruling by the Supreme Court including emphasis of substitutability clause, as well as general corrections for formatting and typographical errors, clarification of existing concepts and deletion of extraneous text. The Planning and Zoning Commission has recommended approval.

- 5. Bill No. 5560 - an Ordinance Revising Section 210.237, Public Disturbance Noises, of the Code of Ordinances of the City of Creve Coeur. First Reading.**

Summary: The current ordinance does not specify the exclusion of operating lawn mowers, lawn care equipment, or similar type powered devices before 7:00



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am. The revision does address those concerns and gives the police department the authority to enforce the noise ordinance in the proper fashion.

6. Resolution No. 1177 - a Resolution Authorizing Purchase of a New Phone System and Call Recording System for the City of Creve Coeur.

Summary: Purchase of new phone system and call recording system for the City.

BUSINESS FROM MAYOR AND CITY COUNCIL

7. Council Liaison Reports

BUSINESS FROM CITY ADMINISTRATOR

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 08/20/2015
Deborah Ryan, MPCC
City Clerk



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Finance Department
Category: Public Hearing
Prepared By: Sherry Hall

Initiator: Dan Smith
Sponsors:

PUBLIC HEARING (ID # 1483)

DOC ID: 1483

Public Hearing - Setting of the 2015 Property Tax Rate



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Debbie Ryan
City Clerk
(314) 872-2517
www.creve-coeur.org/

Meeting: 08/24/15 07:00 PM

DOC ID: 1481

COUNCIL MINUTES (ID # 1481)

Council Minutes Dated August 10, 2015



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
AUGUST 10, 2015
7:00 PM**

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Glantz at the Creve Coeur Government Center, 300 N. New Ballas Road on Monday, August 10, 2015 at 7:09 p.m.

PLEDGE OF ALLEGIANCE

Mayor Glantz led the Pledge of Allegiance.

INVOCATION

Mayor Glantz gave an invocation.

ROLL CALL

Mayor Glantz

Mr. Kreuter	Council Member Ward I
Ms. Kramer	Council Member Ward I
Mrs. Lawrence	Council Member Ward II
Mr. Wang	Council Member Ward II
Mrs. D'Alfonso	Council Member Ward III
Mr. Hoffman	Council Member Ward III
Mr. Kent	Council Member Ward IV
Mr. Saunders	Council Member Ward IV

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

Mel Klearman 739 Bergerac Drive stated we have a difficult golf course and the discussion regarding the golf course at the work session was good. Mr. Klearman asked if there were sufficient shared parking spaces for increased usage and asked if there was enough staff to have a starter person at hole one on the course.

Mayor Glantz stated these are good questions but staff isn't prepared to answer questions this evening.

PROCLAMATION - LUCKY LANE NURSERY SCHOOL

Mayor Glantz presented the proclamation to Carly Purdy from Lucky Lane Nursery School.

ACCEPTANCE OF THE AGENDA

Council Member Saunders moved, seconded by Council Member Hoffman to accept the agenda as presented, with the vote upon such motion as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye



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Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

ANNOUNCEMENTS

***The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council***

1. CONSENT AGENDA

Council Member Saunders moved, seconded by Council Member Hoffman to approve the consent agenda as presented.

a. Council Minutes Dated July 27, 2015

Mayor Glantz called the question to approve the consent agenda as presented, with the vote upon such motion as follows, to-wit:

Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye
Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

BILLS PAYABLE REPORT

For Information Only

Summary: A report of bills payable dated August 4, 2015 in the amount of \$360,241.91 has been provided for Council review. No vote is required.

UNFINISHED BUSINESS

- 2. Bill No. 5554 - An Ordinance of the City Council of the City of Creve Coeur, Missouri, Reestablishing and Making Public Previously Established Methods of Disclosing Potential Conflicts of Interest and Substantial Interests Pursuant to Section 105.485 of the Revised Statutes of Missouri. Final Reading and Passage**

City Clerk read Bill No. 5554 for the final time.



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Council Member Hoffman moved, seconded by Council Member Kramer to approve Bill No. 5554, with the vote upon such motion as follows, to-wit:

Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D’Alfonso – Aye
Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5554 becomes Ordinance No. 5432.

3. Bill No. 5555 - An Ordinance Amending Chapter 135 of the Code of Ordinances of the City of Creve Coeur Regarding the Municipal Court. Final Reading and Passage

City Clerk read Bill No. 5555 for the final time.

Council Member Hoffman moved, seconded by Council Member Kramer to approve Bill No. 5555, with the vote upon such motion as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D’Alfonso – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5555 becomes Ordinance No. 5433.

4. Bill No. 5556 - An Ordinance Revising Various Inspection Requirements of the Code of Ordinances of the City of Creve Coeur. Final Reading and Passage

City Clerk read Bill No. 5556 for the final time.

Council Member Hoffman moved, seconded by Council Member Lawrence to approve Bill No. 5556, with the vote upon such motion as follows, to-wit:

Council Member D’Alfonso – Aye
Council Member Wang – Aye
Council member Kent – Aye



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Council Member Saunders – Aye
Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5556 becomes Ordinance No. 5434.

NEW BUSINESS

5. Bill No. 5557 - An Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments. First Reading

City Clerk read Bill No. 5557 for the first time.

6. Bill No. 5558 - An Ordinance Increasing the Annual Fee for the City's Lateral Sewer Repair Fund. First Reading

City Clerk read Bill No. 5558 for the first time.

Dan Smith stated in 2011 based upon a balance as of June 30, 2011 of approximately \$316,000 City Council decided to lower the Sewer Lateral Fee to \$18.00. Since that time the fund has incurred a deficit of \$215,915. This occurred because revenues during that time period were \$344,866 and expenses were \$560,781. The deficit was primarily due to the decrease in revenues of approximately \$50,000 annually as a result of the fee reduction. In addition sewer lateral refunds have increased substantially. As discussed during the budget work sessions staff is recommending returning the Sewer Lateral Tax to the original \$28 amount which was approved in 1999. This increase is necessary to allow the program to continue to operate at the current level.

7. Resolution No. 1175 - A Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of an Agreement with the City of Chesterfield, Under the Cooperative Salt Program, for Purchasing 1500 Tons of Salt for an Amount of \$73,845.00.

City Clerk read Resolution No. 1175.

Council Member Saunders moved, seconded by Council Member Hoffman to approve Resolution No. 1175.

Council Member D'Alfonso asked if the average is based on what is amount is being purchased.

Jim Heines stated Public Works is trying to build up a surplus/reserve for the harsher winters.

Mayor Glantz called the question to approve Resolution No. 1175, with the vote upon such motion as follows, to-wit:



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Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence - Aye
Council Member Kramer – Aye
Council Member D’Alfonso – Aye
Council Member Wang – Aye
Council Member Kent - Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

APPOINTMENTS

8. Community Development Director

Mark Perkins stated the appointment of Department Directors is made by the City Administrator subject to the approval of the City Council. Mark Perkins stated he is pleased to present to Council Jason Jaggi for appointment as the City’s next Community Development Director. Mr. Jaggi has extensive experience in planning and a Master’s Degree in Urban Planning. Beginning date is scheduled for August 31st. Mr. Jaggi is looking forward to getting started on the updating the City’s Comprehensive Plan along with several other projects.

Council Member Kreuter moved, seconded by Council Member Saunders to approve the appointment of Jason Jaggi as the new Community Development Director with the start date of August 31, 2015, with the vote upon such motion as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D’Alfonso – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

BUSINESS FROM MAYOR AND CITY COUNCIL

9. Council Liaison Reports

Council Member Lawrence stated the Pension Board meeting was last Wednesday and seems as if the portfolio is being managed very well. The bond portfolio managed by Commerce is now valued at \$6 million and up nearly two percent over the last twelve months and this is over benchmark. The equity portfolio managed by Fiduciary Advisors is now valued at \$15.5 million and it is up 2.4 percent, also over the benchmark. Council Member Lawrence stated that Mr. Smith prepared a template for an annual report of the defined pension benefit plan which is intended to give participants and residents an overview of the plan. This is something new that the Board has asked for and Mr. Smith provided the first draft and it will go a long way in answering a lot of questions.



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Council Member Wang stated he met with Tracy Grass, Chair of the HBE Committee and the HBE meeting is scheduled for next week.

BUSINESS FROM CITY ADMINISTRATOR

10. APWA Accreditation Discussion

Mark Perkins stated Council Member Kent recently made the suggestion that the City consider pursuing accreditation of our Public Works Department. This is something that Jim Heines and he have discussed on occasion over the last year and trying to familiarize with the process. Mark Perkins stated he was a big proponent of the Police accreditation process that was completed a few years ago and these accreditation processes are a good thing because it makes staff really review our procedures. That is more important than the actual certificate at the end. Mark Perkins stated he is leery as there is a substantial staff investment that comes with it and during a time when we will add a staff person this year to be able to keep up with the work load that staff has been feeling and experiencing. Mark Perkins stated what staff is planning to do is go through the evaluation process and see where we are in relation to each of the categories that are covered with the accreditation process. After completion of the evaluation process we will have a better idea of where we are and if we are ready and prepared to go through the entire process with existing staffing.

Jim Heines stated he has attended some workshops at the national conventions on the process. This is a huge commitment and will need a team to get the accreditation process completed because it not only affects public works but every other department in the city. Other departments will be required to draft policies that will involve public works and the staff will have to put that into action. The process will take approximately three years to complete and then it will be ongoing after that.

Council Member Kent stated he feels the process is worthwhile.

Mark Perkins stated staff will begin work on the self-evaluation process and see how the city stands in each of the categories.

11. Fourth Quarter FY 2015 Financial Analyses

Dan Smith stated as we had previously indicated, a large operating surplus was anticipated. The Revenues for the General Fund were significantly higher than originally budgeted for 2015. This was primarily due to revenues being higher than anticipated in Intergovernmental (especially sales tax) and licenses and permits (especially building permits). Property taxes were slightly lower than budgeted. In addition, utility taxes were less than budgeted due to less electric gross receipts tax than anticipated. Expenditures for the General Fund were significantly less than originally budgeted. The only departments slightly exceeding their original budgets were Finance, Legislative, Park Maintenance and Community Development. Significant savings were realized in Police, Community Services, Administration and Interdepartmental. As indicated previously a significant operating surplus was generated as revenues were significantly higher than expenditures for FY 2015. Dan Smith stated the revenues for the



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Enterprise Fund were slightly less than anticipated in the budget. Revenues were down at the Golf Course and Snack Bar but were offset by increased usage of the Ice Arena. Overall, there was a slight revenue increase in FY 2015. Expenditures were less than anticipated in Golf, Snack Bar and Ice Arena. This decrease led to a surplus in FY 2015 in the Enterprise Fund operating statement. Due to reduction in expenditures no transfer from General Fund was required in FY 2015, and in fact, the year ended with an operating surplus of \$52,637. Dan Smith stated the revenues for the Capital Fund were not received for Dielmann Complex renovation or the Coeur de Ville overlay in 2015. These should be received in 2016. Therefore revenues were less than budgeted. Sales tax money was significantly higher than anticipated. Expenditures were less than budgeted. A number of projects were not completed as anticipated. These include the Golf Course Dam Rehab, Golf Course Path Replacement and the Coeur de Ville Overlay. Therefore, expenses were less than anticipated. Dan Smith stated it appears interest rates in our investments are edging upward. He included an investment report as of June 30, 2015. Overall, the city had an excellent financial year in 2015. The General Fund realized a higher than anticipated surplus and appears to be in good financial shape for at least the next few years. The performance of the Enterprise Fund was somewhat improved from previous years, ending with a small surplus and no general fund transfer was required. Revenues increased at the Ice Arena but decreased in Golf and at the Snack Bar. Good fiscal management at the Complex yielded expenditure savings to help offset the short fall in revenues. The Capital Fund was in better financial position than projected in the FY 2015 budget. Even though revenues were less than anticipated reductions in expenditures more than offset the revenue shortfalls. Based on the current 5-year plan it looks like the Capital Fund will be in good shape for the near future. It should be noted that the figures for this report are preliminary for 2015. Additional expenditures will be charged to the funds as the August bills are paid due to the governmental accounting guidelines. Even with those additional expenses, he does not anticipate substantial change in the operating results.

Council Member Hoffman moved, seconded by Council Member Kramer to adjourn at 7:47 p.m., with the vote upon such motion begin as follows:

Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye
Council Member D’Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

Submitted by:

Deborah Ryan
City Clerk

Barry Glantz
Mayor



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: City Council
Category: Contract
Prepared By: Bess Menousek
Department Head: Bess Menousek

SCHEDULED

RESOLUTION

Resolution No. 1176 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of a Contract with Swift Print Communication for Printing Services for the Resident Newsletter for Up to Thirty-Six Months for Up to an Amount of \$62,964.00.

The City of Creve Coeur is seeking a new printing company for the residential newsletter after having terminated the contract with the previous printing company for a proven inability to perform services per the contract. The City has issued a request for proposals and is recommending Swift Print Communication for printing services for the resident newsletter.

Resolution

Meeting of August 24, 2015

RESOLUTION NO. 1176

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI AUTHORIZING THE EXECUTION OF A CONTRACT WITH SWIFT PRINT COMMUNICATION FOR PRINTING SERVICES FOR THE RESIDENT NEWSLETTER FOR UP TO THIRTY-SIX MONTHS FOR UP TO AN AMOUNT OF \$62,964.00.

WHEREAS, the City provides information to residents on city business and activities to bring citizens together and foster civic leadership and engagement; and

WHEREAS, this service has been competitively bid per the requirements outlined in the City of Creve Coeur Code of Ordinances; and

WHEREAS, Swift Print Communication submitted the lowest quote for printing services; and

WHEREAS, Swift Print Communication offers rates guaranteed for thirty-six (36) months;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

Section 1: An Agreement between Swift Print Communication and the City of Creve Coeur to purchase up to thirty-six (36) months of printing services for the residential newsletter for up to an amount of \$62,964.00 is hereby approved and the final negotiation and execution thereof by the City Administrator is hereby authorized. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient or proper in order to carry out the intent of this Resolution, the matters herein authorized, and the rights and duties of the City under the Agreement.

Adopted this 24th day of August, 2015.

Barry Glantz
Mayor

Attest:

Deborah Ryan, City Clerk



Memorandum

DATE: August 24, 2015
 TO: Mark Perkins, City Administrator
 FROM: Bess McCoy, Public Information Officer & Management Analyst
 RE: Creve Coeur Resident Newsletter

In August 2015, the City of Creve Coeur requested quotes for the printing and handling services for the Resident Newsletter for a 12-month contract. The option to submit quotes for 2016 and 2017 was included in the event the city would like to renew the contract annually up to three (3) 12-month periods.

The request for quotes included two (2) quote options: 1) Printing of the Creve Coeur Resident Newsletter, and 2) Mailing Services. The city reserves the right to cancel the contract at any time with a 30-day written notice.

The quote process closed on August 7, 2015 at noon. Ten (10) companies submitted proposals for printing and handling services for the newsletter; one (1) company submitted a proposal for printing services only; two (2) companies submitted a proposal for handling/mailling services only.

Printing & Pre-Sort Services

The lowest quote received for printing services was submitted by Swift Print Communications of Creve Coeur, Mo. The cost to print the standard eight-page resident newsletter is \$1,677 per month. The cost to print a special edition 12-page newsletter is \$1,959 per month. Swift Print Communication charges \$25 for additional proofs from changes made to the newsletter. The total cost of contracting with Swift Print Communication for 12 months including funds for newsletter changes is \$20,988.

Swift Print Communications' pricing did not change for the second and third 12-month period.

The city used Swift Print Communications to print one (1) edition of the Creve Coeur newsletter in 2015 and had a positive experience. Swift Print Communications is also a local Creve Coeur business.

Mailing Services

Handling of the newsletter involves tabbing the newsletter for mailing, printing addresses on the newsletter and delivering it to the Post Office. The lowest quote for handling services was submitted by Mailworks of Maryland Heights, Mo, who bid \$230/month in the first 12-month period for a total of \$2,760 for the year. For the second 12-month period, they bid \$236/month for a total of \$2,832, and for the third 12-month period, they bid \$242/month for a total of \$2,904.

Total Costs

Based on cost and previous positive experience, I recommend awarding the printing contract to Swift Print Communications and the handling/mailling contract to Mailworks. With these recommendations, the total cost to produce the newsletter excluding postage would be \$23,748 in the first 12-month period, \$23,820 for the second 12-month period, and \$23,982 for the third 12-month period.

City of Creve Coeur Resident Newsletter Quotes
Printing and Presort/Mailing Services
(For Years 2016, 2017 and 2018)

COMPANY	4-C 8-PAGE 2015 monthly	4-C ADD'L PAGE 2015 monthly	4-C 8-PAGE 2016 monthly	4-C ADD'L PAGE 2016 monthly	4-C 8-PAGE 2017 monthly	4-C ADD'L PAGE 2017 monthly	HANDLING MAILING 2015 monthly	HANDLING MAILING 2016 monthly	HANDLING MAILING 2017 monthly	ALT QUOTE 2015	ALT QUOTE 2016	ALT QUOTE 2017	MP / DYLUX PROOFS	CHANGES / ADD'L CHARGES	ADD'L DAYS NEEDED
Swift Print Communications	\$1,677	\$282	\$1,677	\$282	\$1,677	\$282	\$520	\$520	\$520	NA	NA	NA	\$0	\$25	
Gateway Digital Press	\$1,595	\$600	\$1,595	\$600	\$1,649	\$620	\$600	\$600	\$600	NA	NA	NA	\$0	\$90	
Bender Inc.	\$1,595	\$844	\$1,595	\$844	\$1,595	\$844	\$490	\$490	\$490	NA	NA	NA			
Print Group Inc.	\$1,812	\$975					\$664						\$60	\$50	2.00
Stolze Printing Company Inc.	\$1,839	\$1,206	\$1,839	\$1,206	\$1,839	\$1,206	\$363	\$363	\$363	NA	NA	NA			
Messenger Print Group	\$1,880	\$599	\$1,940	\$613	\$1,998	\$632	NA	NA	NA	NA	NA	NA	\$19/page	\$65	
A Graphic Resource Inc.	\$1,950	\$1,072	\$1,990	\$1,072	\$2,030	\$1,072	\$623	\$623	\$623	\$2,136 (8 page), \$3093 (12 page)			\$0	\$80	
Garlich	\$2,280	\$985	\$2,280	\$985	\$2,348	\$1,015	\$830	\$830	\$872	NA	NA	NA	\$35	\$85	
Advance Mailing Services	\$2,780	\$1,455	\$2,780	\$1,455	\$2,780	\$1,455	\$498	\$498	\$581	NA	NA	NA	\$0	\$25	
RR Donnelley	\$2,631	\$1,228	\$2,631	\$1,228	\$2,631	\$1,228	\$415	\$415	\$415	NA	NA	NA	\$0	\$125	
Bluegrass Integrated Communications	\$2,498	\$2,165	\$2,498	\$2,165	\$2,498	\$2,165	\$678	\$678	\$678	NA	NA	NA	\$300	\$0	
Mailworks							\$230	\$236	\$242	NA	NA	NA		NA	
Specialty Mailing							\$286	\$286	\$303	NA	NA	NA			



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Finance Department
Category: Report
Prepared By: Sherry Hall
Initiator: Dan Smith
Sponsors:
DOC ID: 1480

SCHEDULED

BILLS LISTING (ID # 1480)

For Information Only

A report of bills payable dated August 18, 2015 in the amount of \$455,917.42 has been provided for Council review. No vote is required.



City of Creve Coeur
300 N. New Ballas Road
Creve Coeur, Missouri 63141
(314) 432-6000
www.creve-coeur.org

DATE: August 18, 2015

TO: Mark Perkins, City Administrator

FROM: Daniel Smith, Director of Finance

SUBJECT: Bills Payable

For your information and transmittal to the City Council, is a list of bills payable dated August 18, 2015 in the amount of \$455,917.42.



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

a

8/18/2015

NO DEPT - NO DIV

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00066		249991	05-Aug-15	FROESEL OIL	6500 GAL UNLEADED GASOLINE	01-00-00-1651	13,605.22
00222		361060	17-Jul-15	HORNUNG'S PRO GOLF SALES INC	MERCHANDISE FOR RESALE	06-00-00-1631	45.30
02539		073115	31-Jul-15	ROHATGI, GAUTAM	SEWER LATERAL REPAIR REIMB	02-00-00-1901	2,038.40
00092		74895	04-Aug-15	ST LOUIS COUNTY TREASURER	ST. LOUIS COUNTY MUNI HOUSING	01-00-00-2410	660.00
02540		080715	07-Aug-15	WU, DAKANG	SEWER LATERAL REPAIR REIMB	02-00-00-1901	1,680.00
Sum of Invoices							18,028.92



**CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING**

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LEGISLATIVE

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02520		64426	27-Jul-15	SWIFT PRINT COMMUNICATIONS	FLYERS	01-11-12-7315	160.00
						Sum of Invoices	160.00



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

Administration

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00005		1682396	11-Aug-15	AMERICAN STAMP	ENGRAVED NAME BADGE	01-12-11-6202	14.00
01120		073115	31-Jul-15	ASI	FLEX BENEFIT ADMIN FEES-JUL 15	01-12-11-6203	141.00
00136		2744	06-Aug-15	CHAMBER OF COMMERCE CREVE COEUR/OLIVETTE	BRD OF DIR MTG 8-6-15	01-12-11-6264	20.00
01997		9259678	31-Jul-15	EQUIFAX INFORMATION SERVICES	INFORMATION SERVICE	01-12-11-6202	15.86
00053		256969	11-Aug-15	MERCY CORPORATE HEALTH	D.O.T. TESTING	01-12-11-6271	104.00
00053		256971	11-Aug-15	MERCY CORPORATE HEALTH	D.O.T. TESTING	01-12-11-6271	82.00
00053		257012	11-Aug-15	MERCY CORPORATE HEALTH	PREPLACEMENT PHYSICAL	01-12-11-6271	110.00
00303		10817809	20-Jul-15	MISSOURI LAWYERS MEDIA	REQUEST FOR BIDS	01-12-11-6203	176.40
02518	P002230	2565	01-Aug-15	PREFERRED RESOURCE NETWORK, INC.	EAP SERVICES 8/1 TO 9/30/15	01-12-11-6203	545.00
01262	P002183	34012	01-Aug-15	SPECIALTY MAILING	HANDLING/MAILING AUGUST RES NE	01-12-11-6203	224.95
02520	P002225	64472	30-Jul-15	SWIFT PRINT COMMUNICATIONS	PRINTING OF AUGUST RES NEWSLTR	01-12-11-6203	1,779.00
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-12-11-6253	52.19
Sum of Invoices							3,264.40



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Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01536	P002228	1512005956	06-Aug-15	AVG TECHNOLOGIES	AVG ANTI-VIRUS BUSINESS ED., 3	01-12-51-7332	2,042.59
00007		379-653185	05-Aug-15	BATTERIES PLUS BULBS	4 EA BATTERIES FOR UPS BACKUPS	01-12-51-6213	112.76
00073		XF35516	05-Aug-15	CDW-G	APC RBC24 BATTERY CARTRIDGE	01-12-51-6213	314.93
00139	P002222	XJR62RJP1	31-Jul-15	DELL	POWEREDGE R320 SERVER FOR P.D.	01-12-51-7331	3,428.80
01704		SI-488982	14-Aug-15	ROYALDISCOUNT.COM	2 EA WINDOWS 7 PRO LICENSES	01-12-51-7332	278.00
01704		SI-488768	05-Aug-15	ROYALDISCOUNT.COM	2 EA MS OFFICE PRO 2013	01-12-51-7332	640.00
01891	P002192	13727	01-Aug-15	WINNING TECHNOLOGIES, INC.	IT SERVICES-AUGUST 2015	01-12-51-6202	4,400.00
00237	P002212	3955052	06-Aug-15	WORLD WIDE TECHNOLOGY	13 DELL OPTIPLEX 7020 DESKTOPS	01-12-51-7331	12,256.53
00237	P002212	3959499	05-Aug-15	WORLD WIDE TECHNOLOGY	13 ADOBE ACROBAT STD DC 2015	01-12-51-7331	2,783.82
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-12-51-6253	52.19
Sum of Invoices							26,309.62



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FINANCE

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00474		IN007940	31-Jul-15	AP TECHNOLOGY	CHECKSTOCK FOR AP/PAYROLL	01-13-11-7304	526.27
02493	P002195	181441	20-Jul-15	SCHOWALTER & JABOURI, P.C.	FY15 AUDIT SVCS-ONGOING	01-13-11-6209	8,000.00
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-13-11-6253	52.19
Sum of Invoices							8,578.46



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INTERDEPARTMENTAL

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00045		784588206001	04-Aug-15	OFFICE DEPOT-BUSINESS DIV	ENVELOPES, LABELS, PENS	01-13-15-7312	84.17
00045		783250177001	28-Jul-15	OFFICE DEPOT-BUSINESS DIV	4x6 LAMINATE POUCHES FOR PD	01-13-15-7312	8.92
00045		780409352001	14-Jul-15	OFFICE DEPOT-BUSINESS DIV	TONERS, ENVELOPES, FILE PKTS	01-13-15-7312	946.50
00045		780409607001	14-Jul-15	OFFICE DEPOT-BUSINESS DIV	TONERS, STENO PADS	01-13-15-7312	354.14
00045		778620436002	21-Jul-15	OFFICE DEPOT-BUSINESS DIV	CARABINER BADGE REELS	01-13-15-7312	9.03
00166		708687	14-Jul-15	OFFICEMAX WORKPLACE	EXP. WALLETS, DIVIDERS, DRYLIN	01-13-15-7312	129.58
00166		730332	14-Jul-15	OFFICEMAX WORKPLACE	TONER CARTRIDGES	01-13-15-7312	111.10
01169		3271184251	04-Jul-15	STAPLES ADVANTAGE	VARIOUS OFFICE SUPPLIES	01-13-15-7312	193.08
01169		3271184252	04-Jul-15	STAPLES ADVANTAGE	TONER CARTRIDGES	01-13-15-7312	385.77
01169		3271184253	04-Jul-15	STAPLES ADVANTAGE	ERASEABLE CALENDAR, STICKY NTS	01-13-15-7312	51.37
00075		4104	06-Aug-15	WUSSLER BUSINESS FORMS	BUSINESS CARDS	01-13-15-7312	154.00
00075		4106	13-Aug-15	WUSSLER BUSINESS FORMS	10000 1 COLOR LOGO ENVELOPES	01-13-15-7312	358.00
Sum of Invoices							2,785.66



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COMMUNITY SERVICES

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02538		081515	15-Aug-15	PARTIES BY PRILLA LLC	ELSA & ANNA APPEAR FARMERS MKT	01-14-11-6202	175.00
02538		072515	25-Jul-15	PARTIES BY PRILLA LLC	ENTERTAINMENT-FLICKS ON FAIRWY	01-14-11-6202	150.00
Sum of Invoices							325.00



CITY OF CREVE COEUR
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8/18/2015

ICE ARENA

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00195		R15107	03-Aug-15	ALARM 24, INC.	ALARM MONITORING/SVC 9/7-12/6	06-14-31-6211	90.00
01550		452-59184	04-Aug-15	ARAMARK UNIFORM SERVICES	MOP RENTAL (8/4/15)	06-14-31-7301	1.56
01550		452-84588	11-Aug-15	ARAMARK UNIFORM SERVICES	MOP RENTAL (8/11/15)	06-14-31-7301	1.56
01550		452-59184	04-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/4/15)	06-14-31-7308	4.35
01550		452-84588	11-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/11/15)	06-14-31-7308	4.35
00078		00103664	10-Aug-15	BECKER ARENA PRODUCTS	TIRES FOR OLYMPIA	06-14-31-6211	633.34
00078	P002231	00103668	10-Aug-15	BECKER ARENA PRODUCTS	40.55110 ONE SET OF 6MM HOCKEY	06-14-31-6212	1,225.50
00078	P002231	00103668	10-Aug-15	BECKER ARENA PRODUCTS	SHIPPING	06-14-31-6212	240.00
00948	P002036	124556	29-Jul-15	C&R MECHANICAL	PO OVERAGE	06-14-31-6211	149.00
00948	P002036	124556	29-Jul-15	C&R MECHANICAL	ANNUAL INSPECTION & MAINTENANC	06-14-31-6211	2,974.00
00081		9785655383	08-Jul-15	GRAINGER	POLY ELBOW, 90 DEG	06-14-31-6212	1.48
00082		0266538	30-Jul-15	METROLIFT PROPANE	PROPANE FOR OLYMPIA (7/30/15)	06-14-31-7307	205.77
00082		0252180	20-Jul-15	METROLIFT PROPANE	PROPANE FOR OLYMPIA (7/20/15)	06-14-31-7307	305.79
00867	P002213	63432	06-Aug-15	MURPHY	PURCHASE & INSTALL EXHAUST FAN	06-14-31-6211	1,000.00
00867	P002213	63432	06-Aug-15	MURPHY	AMT OVER PURCHASE ORDER	06-14-31-6211	101.85
00973		0057720	06-Aug-15	US FIGURE SKATING	LEARN TO SKATE REGISTRATIONS	06-14-31-6262	421.32
01048		9749887926 EF	01-Aug-15	VERIZON WIRELESS	CELL PHONE-JULY 2015	06-14-31-6253	52.19
Sum of Invoices							7,412.06



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GOLF MAINTENANCE

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00511		113089	11-Jun-15	AGRO-LOGICS, LLC	PENETRANT FOR TEES/FAIRWAYS	06-14-32-7303	185.00
02085		2410	06-Aug-15	BLUEWING SUPPLY LLC	SIGNS & POSTS FOR PRKING LOT	06-14-32-6212	363.94
00952		71257	05-Aug-15	CHEMCO INDUSTRIES, INC.	INSECT REPELLANT	06-14-32-7303	126.82
02525		0005446-IN	23-Jul-15	COMMUNICATIONS ASSOCIATES	COMMUNICATION RADIOS	06-14-32-7302	690.00
00023		486697	05-Aug-15	FRED WEBER	3 TONS GABION STONE	06-14-32-6212	51.04
01415	P002232	INV0015799	05-Aug-15	GREENSPRO, INC.	30 50LB BAGS, NATURE SAFE 27-0	06-14-32-7303	1,140.00
02084		235252027	05-Aug-15	HELENA CHEMICAL CO.	HERBICIDE FOR GOOSEGRASS	06-14-32-7303	476.00
00117		9044042	13-Aug-15	HOME DEPOT	TARP	06-14-32-6212	33.23
00117		9054524	13-Aug-15	HOME DEPOT	DRAINAGE MATERIALS	06-14-32-6212	55.81
00117		4010398	29-Jul-15	HOME DEPOT	SCREWS/BOLTS FOR SIGN	06-14-32-6212	21.80
00117		7054188	05-Aug-15	HOME DEPOT	LANDSCAPE BLOCK ADHESIVE	06-14-32-6212	18.89
01136	P002215	72803144	31-Jul-15	JOHN DEERE LANDSCAPES	1 55-GAL DRUM PROGRESSIVE TURF	06-14-32-7303	1,547.65
00175		1026240-00	27-Jul-15	MTI DISTRIBUTING, INC.	O-RINGS FOR SPRAYER	06-14-32-6211	5.63
00175		1026181-00	27-Jul-15	MTI DISTRIBUTING, INC.	DECK PARTS FOR 4500-D	06-14-32-6211	79.23
00970		1388-153580	06-Aug-15	O'REILLY AUTO PARTS	ENGINE COOLANT	06-14-32-6210	12.99
01048		9750142795 EF	04-Aug-15	VERIZON WIRELESS	CELL PHONE 7/5 - 8/4/15	06-14-32-6202	50.00
Sum of Invoices							4,858.03



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PRO SHOP

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01159		712161	20-Jul-15	1ST AYD CORPORATION	PAPER TOWELS-RESTROOMS	06-14-33-7301	155.92
00195		R15107	03-Aug-15	ALARM 24, INC.	ALARM MONITORING/SVC 9/7-12/6	06-14-33-6211	90.00
01098		247983	03-Aug-15	ALL STAR PRO GOLF	TEES FOR RESALE	06-14-33-8327	191.87
02525		0005447-IN	23-Jul-15	COMMUNICATIONS ASSOCIATES	RADIO FOR COMMUNIC. W/GRNDS	06-14-33-7304	234.00
00953		100315	29-Jul-15	GATEWAY GOLF CARS, LTD	VEHICLE MAINTENANCE	06-14-33-6210	362.50
00953		100235	23-Jul-15	GATEWAY GOLF CARS, LTD	VEHICLE MAINTENANCE	06-14-33-6210	547.46
00953		100235	23-Jul-15	GATEWAY GOLF CARS, LTD	BATTERY TOOL	06-14-33-7302	100.00
00222		361060	17-Jul-15	HORNUNG'S PRO GOLF SALES INC	GENERAL SUPPLIES	06-14-33-7304	71.82
00222		361060	17-Jul-15	HORNUNG'S PRO GOLF SALES INC	SUNBLOCK FOR RESALE	06-14-33-8327	68.00
00224		8007815	04-Aug-15	METROPOLITAN AMATEUR GOLF ASSOCIATION	HANDICAP SERVICE	06-14-33-6202	17.00
Sum of Invoices							1,838.57



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SNACK BAR

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01550		452-59184	04-Aug-15	ARAMARK UNIFORM SERVICES	WIPING TOWELS (8/4/15)	06-14-34-7301	3.63
01550		452-84588	11-Aug-15	ARAMARK UNIFORM SERVICES	WIPING TOWELS (8/11/15)	06-14-34-7301	3.63
01072		614956	24-Jul-15	C.R. FRANK POPCORN AND SUPPLY CO.	SNACKS FOR RESALE	06-14-34-8319	61.85
00084		3808183508	30-Jul-15	COCA-COLA	SODA PRODUCTS FOR RESALE	06-14-34-8317	743.44
01471		98043	05-Aug-15	RL MUELLER NATIONAL DIST., INC.	CLEANING ITEMS	06-14-34-7301	30.90
01471		98043	05-Aug-15	RL MUELLER NATIONAL DIST., INC.	SNACKS FOR RESALE	06-14-34-8319	286.82
00116		1147	27-Jul-15	SAM'S CLUB	FOOD FOR RESALE	06-14-34-8315	36.34
00116		1147	27-Jul-15	SAM'S CLUB	SNACKS FOR RESALE	06-14-34-8319	146.12
00086		508030257	03-Aug-15	SYSCO FOOD	PAPER PRODUCTS	06-14-34-7304	39.14
00086		508030258	03-Aug-15	SYSCO FOOD	CONE CUPS FOR WATER COOLERS	06-14-34-7304	127.78
00086		508030257	03-Aug-15	SYSCO FOOD	FOOD FOR RESALE	06-14-34-8315	678.33
01121		85143	05-Aug-15	TJ'S PIZZA	PIZZA FOR RESALE	06-14-34-8315	151.50
Sum of Invoices							2,309.48



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BUILDING MAINTENANCE

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00090		2015-2272	15-Jul-15	AMERICAN WATER TREATMENT	QTRLY WATER TREATMENT	01-16-11-6212	494.44
01550		452-59183	04-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/4/15)	01-16-11-7308	4.38
01550		452-84587	11-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/11/15)	01-16-11-7308	4.38
00010		969914	03-Aug-15	BRANNEKY HARDWARE	HANDICAP MARKING PAINT-P.D.	01-16-11-6212	23.96
00128		S3533636.001	24-Jul-15	FROST ELECTRIC	ELECTRONIC CONTROLS-PARKING LT	01-16-11-6212	19.25
00117		0024082	12-Aug-15	HOME DEPOT	AIR CONDITIONER FOR RADIO ROOM	01-16-11-6212	285.34
00116		4455	05-Aug-15	SAM'S CLUB	COFFEE & LOUNGE SUPPLIES	01-16-11-7304	282.17
00116		3906837117	05-Aug-15	SAM'S CLUB	PAPER PRODUCTS FOR LOUNGES	01-16-11-7304	82.88
01777		321877	07-Aug-15	STARBEAM SUPPLY CO.	LIGHTS FOR EXIT DOORS	01-16-11-6212	43.60
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-16-11-6253	32.29
00054		02243834	04-Aug-15	WALTER KNOLL FLORIST	ATRIUM FLORAL MAINT-SEP 2015	01-16-11-6212	80.00
01988		45930	31-Jul-15	WEBER FIRE AND SAFETY EQUIPT. CO.	ANNUAL FIRE EXT. INSPECTIONS	01-16-11-6211	632.00
Sum of Invoices							1,984.69



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POLICE-ADMIN

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01644		100874	12-Aug-15	AA KEY & LOCK SERVICE	37 KEYS/4 KEY RINGS	01-21-11-7302	97.00
01068		157666	07-Aug-15	DNT	MONTHLY COLOR COPIER MAINT	01-21-11-6213	12.37
00234		434436	05-Aug-15	ED. ROEHR SAFETY PRODUCTS	AED WALL SLEEVE FOR AED	01-21-11-6271	65.00
00116		8901	05-Aug-15	SAM'S CLUB	REFRESH/SNACKS FOR OFFICERS	01-21-11-7304	47.66
00116		8903	05-Aug-15	SAM'S CLUB	PRISONER MEALS	01-21-11-7309	11.94
00092		74868	04-Aug-15	ST LOUIS COUNTY TREASURER	AUGUST CARE CONTRACT	01-21-11-6202	23.91
01048		9750142795	04-Aug-15	VERIZON WIRELESS	MOBILE BROADBAND FOR IPAD	01-21-11-6253	40.01
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-21-11-6253	84.48
Sum of Invoices							382.37



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POLICE-INVESTIGATIONS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01228		1432814-20150731	31-Jul-15	LEXISNEXIS	JULY 2015 2 USERS	01-21-21-6202	180.34
01922		4236	12-Aug-15	OFFICE DEPOT CREDIT PLAN	CHAIR FOR DETECTIVE	01-21-21-9504	289.99
00298		0217193-IN	29-Jul-15	SIRCHIE	EVIDENCE SUPPLIES	01-21-21-7304	151.27
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-21-21-6253	193.74
Sum of Invoices							815.34



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POLICE-PATROL

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00007		379-653431	10-Aug-15	BATTERIES PLUS BULBS	CAR 2408 NEW AGM BATTERY	01-21-22-6210	181.45
00007		379-653191	06-Aug-15	BATTERIES PLUS BULBS	VARIOUS BATTERIES	01-21-22-7302	46.91
02119		224417	12-Aug-15	DAVE SINCLAIR LINCOLN-MERCURY, INC.	CAR 2406 3000 MILE SERVICE	01-21-22-6210	42.95
02119		224152	04-Aug-15	DAVE SINCLAIR LINCOLN-MERCURY, INC.	CAR 2414 3000 ML SERVICE	01-21-22-6210	42.95
02119		224178	05-Aug-15	DAVE SINCLAIR LINCOLN-MERCURY, INC.	CAR2408 3000 ML SERVICE	01-21-22-6210	42.95
02119		224344	11-Aug-15	DAVE SINCLAIR LINCOLN-MERCURY, INC.	CAR 2409 PURGE EVAP CANISTER	01-21-22-6210	200.94
00234		434676	10-Aug-15	ED. ROEHR SAFETY PRODUCTS	CAR 2405 MOB PRINTER BRACKET	01-21-22-6210	41.41
00234		434483	05-Aug-15	ED. ROEHR SAFETY PRODUCTS	CREDIT FOR RETURNED AED CABINE	01-21-22-6271	-199.00
00234		434477	05-Aug-15	ED. ROEHR SAFETY PRODUCTS	10 MAGNETIC MICS	01-21-22-9503	349.50
01664	P002218	13792	30-Jul-15	ELSAG NORTH AMERICA	1-YR WARRANTY RENEWAL LPR SYS	01-21-22-6211	1,720.00
00096		151189	01-Aug-15	EVS	CAR 2403 INSTALL NEW RADAR	01-21-22-6210	55.00
00096		151190	01-Aug-15	EVS	CAR 2416 REPLACE LED LIGHT	01-21-22-6210	20.00
00096	P002173	151191	01-Aug-15	EVS	INSTALL EMERGENCY LITES-CAR 24	01-21-22-6210	95.00
00096	P002173	151193	01-Aug-15	EVS	REPLACE SIREN BOX-CAR 2424	01-21-22-6210	95.00
00096	P002173	151192	01-Aug-15	EVS	INSTALL NEW SIREN BOX CAR 2414	01-21-22-6210	95.00
00096		151197	10-Aug-15	EVS	CAR 2403 INSTALL PUSH BUMPER	01-21-22-6210	140.00
00096		151198	10-Aug-15	EVS	CAR 2405 INSTALL PUSH BUMPER,	01-21-22-6210	181.91
00970		1852-486198	12-Aug-15	O'REILLY AUTO PARTS	10 AMP FUSES AND TIRE GAUGE	01-21-22-6210	10.52
00299		1183844	24-Jul-15	REIS ENVIRONMENTAL INC.	3 SETS OF TRAFFIC CONES	01-21-22-9503	285.00
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-21-22-6253	362.70
02521		039302	13-Aug-15	WALCO VINYL ENGINEERING CO.	CAR 2416 REPL DR SEAT BACK	01-21-22-6211	275.00
Sum of Invoices							4,085.19



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PUBLIC WORKS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02169		395673	29-Jul-15	DREXEL TECHNOLOGIES, INC.	SERVICE AGREEMENT-LARGE COPIER	01-31-11-6213	25.15
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-31-11-6253	188.86
Sum of Invoices							214.01



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

STREETS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00131		9929587364	31-Jul-15	AIRGAS	WELDING GAS/TANKS	01-31-41-7307	44.98
01550		452-59180	04-Aug-15	ARAMARK UNIFORM SERVICES	MOP RENTAL (8/4/15)	01-31-41-6212	4.19
01550		452-84584	11-Aug-15	ARAMARK UNIFORM SERVICES	MOP RENTAL (8/11/15)	01-31-41-6212	4.19
01550		452-59180	04-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/4/15)	01-31-41-7308	60.97
01550		452-84584	11-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/11/15)	01-31-41-7308	61.51
00102		799037	27-Jul-15	BEYERS LUMBER	WOOD FOR CONCRETE WORK	01-31-41-7305	62.40
00102		799043	27-Jul-15	BEYERS LUMBER	POLY SPRAY FOR CONCRETE WORK	01-31-41-7305	40.99
01980		767191	05-Aug-15	BLUE CHIP EXTERMINATING	PEST CONTROL	01-31-41-7301	26.00
00693		305599	24-Jul-15	BMC ENTERPRISES, INC.	PAVING STONES	01-31-41-7305	336.36
00712		P43152	24-Jul-15	BOBCAT COMPANY	SEAT FOR BOBCAT	01-31-41-6211	692.99
00712		P43717	05-Aug-15	BOBCAT COMPANY	CABLE FOR BOBCAT	01-31-41-6211	82.34
00010		969684	31-Jul-15	BRANNEKY HARDWARE	POWER STRIP	01-31-41-6212	17.99
00010		970211	10-Aug-15	BRANNEKY HARDWARE	SPRAY PAINT	01-31-41-6212	9.98
00010		969852	05-Aug-15	BRANNEKY HARDWARE	VARIOUS SHOP MATERIALS	01-31-41-6212	84.78
00010		969729	30-Jul-15	BRANNEKY HARDWARE	SAW BLADES, DRILL BITS, SUPPLI	01-31-41-7302	118.78
00010		970089	10-Aug-15	BRANNEKY HARDWARE	SMALL TOOLS	01-31-41-7302	28.96
01440		21794	10-Aug-15	BRONER GENERATOR SERVICE INC	MOTOR FOR BED PUMP VAC 511	01-31-41-6211	123.75
01440		21639	15-Jun-15	BRONER GENERATOR SERVICE INC	REBUILT ALTERNATOR-LEAF VAC	01-31-41-6211	232.50
00011		29076692	31-Jul-15	CARTER-WATERS LLC	CONCRETE TOOLS	01-31-41-7302	102.63
00099		1381969	31-Jul-15	CEEKAY SUPPLY	WELDING GAS/TANKS	01-31-41-7307	54.30
00826		2266992	10-Aug-15	CREST INDUSTRIES, INC.	SUPPLIES FOR NEW SPREADER	01-31-41-6212	155.28
00826		2267254	11-Aug-15	CREST INDUSTRIES, INC.	3/8 CLEVIS SLIP HOOKS	01-31-41-6212	58.59
00049		38163	29-Jul-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 7/26/15	01-31-41-6207	2,059.54
00049		38181	05-Aug-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 8/2/15	01-31-41-6207	1,788.44
00049		38199	12-Aug-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 8/9/15	01-31-41-6207	2,204.68
00023		487042	06-Aug-15	FRED WEBER	ASPHALT-PATCHING VILLA HILL	01-31-41-7305	385.00
00320		66618	28-Jul-15	GAMMA TREE	REMOVE TREE FROM R.O.W.	01-31-41-6212	600.00
00081		9805802262	31-Jul-15	GRAINGER	ITEMS FOR SHOP	01-31-41-7302	130.00
02402		6219-247045	30-Jul-15	HANDY AUTOMOTIVE	STOBE LIGHTS FOR INT'L TRUCK	01-31-41-6210	183.34
02402		6219-248490	11-Aug-15	HANDY AUTOMOTIVE	TAIL LIGHTS FOR TRK 206	01-31-41-6210	11.27
02402		6219-248245	10-Aug-15	HANDY AUTOMOTIVE	OIL FILTERS FOR DIESEL VACS	01-31-41-6211	35.64
02402		6219-247519	04-Aug-15	HANDY AUTOMOTIVE	OIL FILTERS FOR GAS VACS	01-31-41-6211	20.47
02402		6219-247664	05-Aug-15	HANDY AUTOMOTIVE	FUEL FILTERS FOR VACS	01-31-41-6211	5.76



STREETS

CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02402		6219-248246	10-Aug-15	HANDY AUTOMOTIVE	LIGHT BULBS FOR SHOP STOCK	01-31-41-6212	11.80
02402		6219-248460	11-Aug-15	HANDY AUTOMOTIVE	5 2A PIGTAIL/SOCKET	01-31-41-7302	31.15
02322		0347-000180857	31-Jul-15	JOHNNY ON THE SPOT #347	RENTAL UNITS-2 SITES	01-31-41-6266	163.00
00819		SLJ31689	30-Jul-15	KNAPHEIDE TRUCK EQ CENTER	LINER FOR NEW TRUCK	01-31-41-6210	637.50
02009		141056	31-Jul-15	LANDVATTER READY MIX, INC.	GRAVEL-COEUR DE ROYALE REPAIR	01-31-41-7305	748.16
00040		863769	07-Aug-15	MILBRADT	CHAINSAW PARTS	01-31-41-6211	15.40
00040		863774	07-Aug-15	MILBRADT	BLOWER & CHAINSAW PARTS	01-31-41-6211	44.82
00040		59023	06-Aug-15	MILBRADT	2 EA BLOWERS	01-31-41-6211	179.98
00100		35006	31-Jul-15	MISSOURI PETROLEUM	TACK FOR STREET REPAIRS	01-31-41-7305	300.00
00042		I145423	30-Jul-15	MPR SUPPLY	IRRIGATION REPAIR PARTS	01-31-41-6211	9.95
00411		106083	30-Jul-15	N.B. WEST CONTRACTING CO.	COLD PATCH FOR POT HOLES	01-31-41-7305	227.70
00092		75006	06-Aug-15	ST LOUIS COUNTY TREASURER	CONCRETE TESTING	01-31-41-6202	44.00
00092		74645	30-Jul-15	ST LOUIS COUNTY TREASURER	SIGNAL MAINT. LADUE/GRAESER	01-31-41-6251	122.52
00692		546795	07-Aug-15	ST LOUIS SAFETY, INC.	SAFETY SUPPLIES	01-31-41-7308	234.90
01169		3271184254	04-Jul-15	STAPLES ADVANTAGE	2 EA 5 X 3 CORK BOARDS	01-31-41-7304	112.11
01489		15025991	31-Jul-15	SUPERCO SPECIALTY PRODUCTS	LUBE, STERI-TOWELS	01-31-41-6212	564.86
02459	P002160	58281	20-Jul-15	THE DESIGN LOFT COMPANY	30" X 60" LIGHT POLE BANNERS	01-31-41-6212	2,280.00
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-31-41-6253	84.48
00104		P62379	04-Aug-15	VERMEER	SWITCH FOR CHIPPER 604	01-31-41-6211	56.71
00091		235652	28-Jul-15	WIRELESS USA	REPROGRAM TRK RADIO TRK 321	01-31-41-6210	22.50

Sum of Invoices 15,720.14



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

HEALTH & WELFARE

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01836		105612	07-Aug-15	CRITTER CONTROL OF ST. LOUIS	DEAD ANIMAL REMOVALS	01-31-42-6214	295.00
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-31-42-6253	32.29
Sum of Invoices							327.29



**CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING**

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8/18/2015

PARKS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00131		9929587364	31-Jul-15	AIRGAS	WELDING GAS/TANKS	01-31-43-7307	15.00
01550		452-59180	04-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/4/15)	01-31-43-7308	20.33
01550		452-84584	11-Aug-15	ARAMARK UNIFORM SERVICES	UNIFORM RENTAL (8/11/15)	01-31-43-7308	20.50
02332		614234	24-Jul-15	ARCH ENGRAVING	MEMORIAL PLAQUE	01-31-43-6212	30.00
00559		071500974	24-Jul-15	BARCO PRODUCTS CO.	PET LITTER BAGS FOR PARKS	01-31-43-6212	755.43
01980		767191	05-Aug-15	BLUE CHIP EXTERMINATING	PEST CONTROL	01-31-43-7301	26.00
00712		P43717	05-Aug-15	BOBCAT COMPANY	CABLE FOR BOBCAT	01-31-43-6211	27.74
00010		970089	10-Aug-15	BRANNEKY HARDWARE	PARTS FOR PARK REPAIRS	01-31-43-6212	2.79
00010		970226	12-Aug-15	BRANNEKY HARDWARE	ANT KILLER-TAPP. HOUSE	01-31-43-6224	29.94
00010		970401	12-Aug-15	BRANNEKY HARDWARE	COMPRESSION FITTINGS, UNIONS	01-31-43-7302	48.55
01440		21794	10-Aug-15	BRONER GENERATOR SERVICE INC	MOTOR FOR BED PUMP VAC 511	01-31-43-6211	41.25
01440		21639	15-Jun-15	BRONER GENERATOR SERVICE INC	REBUILT ALTERNATOR-LEAF VAC	01-31-43-6211	77.50
00099		1381969	31-Jul-15	CEEKAY SUPPLY	WELDING GAS/TANKS	01-31-43-7307	18.10
00455		17402	29-Jul-15	CHECKER BAG COMPANY	TRASH BAGS FOR PARKS	01-31-43-6212	338.00
01582	P002184	MO-15019	10-Aug-15	CHILDREN'S SPECIALTIES, INC.	PARKS TRASH CANS PLUS SHIPPING	01-31-43-9503	2,620.75
00049		38163	29-Jul-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 7/26/15	01-31-43-6207	686.52
00049		38181	05-Aug-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 8/2/15	01-31-43-6207	596.15
00049		38199	12-Aug-15	EMPLOYEE STAFFING GROUP	TEMP PERSONNEL W/E 8/9/15	01-31-43-6207	734.89
02402		6219-247045	30-Jul-15	HANDY AUTOMOTIVE	STOBE LIGHTS FOR INT'L TRUCK	01-31-43-6210	61.11
02402		6219-248490	11-Aug-15	HANDY AUTOMOTIVE	TAIL LIGHTS FOR TRK 206	01-31-43-6210	3.76
02402		6219-247382	03-Aug-15	HANDY AUTOMOTIVE	OIL FOR MOWERS	01-31-43-6211	34.56
02402		6219-248245	10-Aug-15	HANDY AUTOMOTIVE	OIL FILTERS FOR DIESEL VACS	01-31-43-6211	11.88
02402		6219-247519	04-Aug-15	HANDY AUTOMOTIVE	OIL FILTERS FOR GAS VACS	01-31-43-6211	6.83
02402		6219-247664	05-Aug-15	HANDY AUTOMOTIVE	FUEL FILTERS FOR VACS	01-31-43-6211	1.92
00789		512349	05-Aug-15	K&K SUPPLY	STUMP GRINDER 27HP	01-31-43-6224	270.74
00819		SLJ31689	30-Jul-15	KNAPHEIDE TRUCK EQ CENTER	LINER FOR NEW TRUCK	01-31-43-6210	212.50
00040		863769	07-Aug-15	MILBRADT	CHAINSAW PARTS	01-31-43-6211	5.14
00040		863774	07-Aug-15	MILBRADT	BLOWER & CHAINSAW PARTS	01-31-43-6211	14.94
00040		59023	06-Aug-15	MILBRADT	2 EA BLOWERS	01-31-43-6211	60.00
00110		321735	10-Aug-15	RICMAR INDUSTRIES	PARK MAINT. ITEMS	01-31-43-6212	250.48
00692		546795	07-Aug-15	ST LOUIS SAFETY, INC.	SAFETY SUPPLIES	01-31-43-7308	78.30
01169		3271184254	04-Jul-15	STAPLES ADVANTAGE	2 EA 5 X 3 CORK BOARDS	01-31-43-7304	37.37
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-31-43-6253	60.13



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

PARKS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
00104		P62379	04-Aug-15	VERMEER	SWITCH FOR CHIPPER 604	01-31-43-6211	18.91
00109		457908	31-Jul-15	WESTPORT POOLS	CHEMICALS FOR SPLASH PAD	01-31-43-7301	245.63
00091		235652	28-Jul-15	WIRELESS USA	REPROGRAM TRK RADIO TRK 321	01-31-43-6210	7.50
Sum of Invoices							7,471.14



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

COMMUNITY DEVELOPMENT - PLANNING

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02169		395673	29-Jul-15	DREXEL TECHNOLOGIES, INC.	SERVICE AGREEMENT-LARGE COPIER	01-32-11-6213	25.14
00213		080515-1	05-Aug-15	MCLAUGHLIN COURT REPORTING SERVICES, INC	CRT REPORTER BOA MTG 7/16/15	01-32-11-6202	126.00
00213		070115-1	01-Jul-15	MCLAUGHLIN COURT REPORTING SERVICES, INC	CRT REPORTER P&Z MTG 6-15-15	01-32-11-6202	360.00
00303		10823457	24-Jul-15	MISSOURI LAWYERS MEDIA	PUB HRG NOTICE P&Z	01-32-11-6260	38.28
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-32-11-6253	92.20
Sum of Invoices							641.62



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

COMMUNITY DEVELOPMENT - BUILDING

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
02169		395673	29-Jul-15	DREXEL TECHNOLOGIES, INC.	SERVICE AGREEMENT-LARGE COPIER	01-32-61-6213	25.15
01048		9750142795	04-Aug-15	VERIZON WIRELESS	INSPECTOR TABLETS	01-32-61-6253	240.06
00117		6411184	06-Aug-15	HOME DEPOT	LOCK FOR FRIDGE IN BLDG/CD	01-32-61-7302	8.31
00112		201666	24-Jul-15	MPS	FIELD CORRECTION NOTICES	01-32-61-7304	231.03
00112		201696	28-Jul-15	MPS	JOB SITE CARDS	01-32-61-7304	85.50
01048		9749887926 GF	01-Aug-15	VERIZON WIRELESS	CELL PHONES-JULY 2015	01-32-61-6253	205.13
Sum of Invoices							795.18



CITY OF CREVE COEUR
ACCOUNTS PAYABLE LISTING

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8/18/2015

CAPITAL IMPROVEMENTS

Vendor Number	Purchase Order	Invoice Number	Invoice Date	Vendor Name	Description	GL Account	Invoice Amount
01981	P002193	16424	31-Jul-15	E MEIER CONTRACTING	COUNTRY VIEW DRIVE PAVEMENT RE	02-61-71-9510-16601	6,850.00
01360	P001976	FINAL PAY ASPHALT	14-Aug-15	FORD ASPHALT COMPANY INC	ASPHALT PAVEMENT RESURFACING P	02-61-71-9510-15601	31,992.36
02182	P002178	PAY #2 DIELMANN	14-Aug-15	HASTINGS & CHIVETTA ARCHITECTS, INC.	COMPLEX RENOVATION DESIGN	02-61-71-9506-14307	4,510.00
02182	P002178	PAY #3 DIELMANN	14-Aug-15	HASTINGS & CHIVETTA ARCHITECTS, INC.	COMPLEX RENOVATION DESIGN	02-61-71-9506-14307	3,592.00
00606	P001888	PAY #12 MOSLEY	14-Aug-15	HORNER & SHIFRIN INC	DESIGN SERVICES FOR MOSLEY ROA	02-61-71-9510-14708	514.00
00606	P002176	PAY #2 EMERSON	31-Jul-15	HORNER & SHIFRIN INC	EMERSON SIDEWALK IMPROVEMENT	02-61-71-9510-15604	486.00
02313	P002049	PAY #8-GRAESER	31-Jul-15	L.F. KRUPP CONSTRUCTION INC.	GRAESER ROAD RESURFACING PROJE	02-61-71-9510-14707	22,242.14
01333	P002216	PAY #1-CONCRETE	31-Jul-15	M & H CONCRETE	FY16 CONCRETE PAVEMENT REPLACE	02-61-71-9510-16602	277,423.75
Sum of Invoices							347,610.25

Total of All Invoices 455,917.42



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Finance Department
Category: Report
Prepared By: Tracy Brothers
Department Head: Dan Smith

SCHEDULED

ORDINANCE

Bill No. 5557 - an Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments. Final Reading and Passage

An Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments

Ordinance

Meeting of August 24, 2015

BILL NO. 5557

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ADOPTED FISCAL YEAR 2016 GENERAL AND CAPITAL FUNDS BUDGETS OF THE CITY OF CREVE COEUR BY AUTHORIZING ADDITIONAL APPROPRIATIONS AND UNAPPROPRIATIONS FROM OPERATING DEPARTMENTS

WHEREAS, REVENUES WERE ESTIMATED AND APPROPRIATIONS WERE AUTHORIZED IN THE ANNUAL CITY BUDGET ADOPTED ON JUNE, 22, 2015 BY ORDINANCE NO. 5428.

WHEREAS, IT IS IN THE INTEREST OF THE CITY OF CREVE COEUR TO AUTHORIZE ADDITIONAL APPROPRIATIONS TO PAY FOR UNBUDGETED AND UNANTICIPATED EXPENDITURES AND TO UNAPPROPRIATE ITEMS BUDGETED BUT NOT COMPLETED IN VARIOUS CATEGORIES AS PROVIDED IN THE CITY CHARTER AND THE CITY CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR AS FOLLOWS:

SECTION 1. THAT THE ANNUAL OPERATING BUDGETS FOR THE GENERAL AND CAPITAL FUNDS FOR FISCAL YEAR 2016 AS ADOPTED, ARE HEREBY AMENDED BY AUTHORIZING ADDITIONAL APPROPRIATIONS IN THE AMOUNT OF \$119,900 IN THE FOLLOWING DEPARTMENTS:

GENERAL FUND

ADMINISTRATION	5,000
POLICE - ADMINISTRATION	9,500
PUBLIC WORKS - STREETS	7,400
TOTAL ADDITIONAL APPROPRIATIONS - GENERAL FUND	21,900

CAPITAL FUND

NEW TELEPHONE SYSTEM-CITY BUILDING	48,000
RECORDING SYSTEM FOR POLICE DEPARTMENT	18,000
DIELMANN COMPLEX RENOVATIONS	32,000
TOTAL ADDITIONAL APPROPRIATIONS - CAPITAL FUND	98,000

TOTAL ALL ADDITIONAL APPROPRIATIONS	119,900
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SECTION 2. THAT THE ANNUAL OPERATING BUDGETS FOR THE GENERAL AND CAPITAL FUNDS FOR THE FISCAL YEAR 2016 AS ADOPTED, ARE HEREBY AMENDED BY AUTHORIZING ADDITIONAL UNAPPROPRIATIONS IN THE AMOUNT OF \$60,500.

GENERAL FUND

POLICE - ADMINISTRATION	9,500
TOTAL ADDITIONAL UNAPPROPRIATIONS - GENERAL FUND	9,500

CAPITAL FUND

CAPITAL EQUIPMENT	51,000
TOTAL ADDITIONAL UNAPPROPRIATIONS - CAPITAL FUND	51,000

TOTAL ALL ADDITIONAL UNAPPROPRIATIONS	60,500
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SECTION 3. THIS ORDINANCE SHALL BECOME EFFECTIVE PURSUANT TO PROVISIONS OF SECTION 3.11(G) OF THE CHARTER.

ADOPTED THIS _____ DAY OF _____ 2015.

DAVID KREUTER
PRESIDENT OF CITY COUNCIL

APPROVED THIS _____ DAY OF _____ 2015.

ATTEST:

BARRY GLANTZ
MAYOR

DEBORAH RYAN, MPCC
CITY CLERK



MEMORANDUM

DATE: August 5, 2015

TO: Mark Perkins, City Administrator

FROM: Daniel Smith, Director of Finance

SUBJECT: Budget Amendments

In the last two weeks it has become apparent that the FY 2016 budget needs to be amended. The amendments being requested are as follows:

General Fund

1. Administration – Increase by \$5,000 due to unanticipated increase in printing costs for the City newsletter.
2. Police-Administration – Transfer \$9,500 from accounts in the administration budget from Professional Services to Building Improvements. This is needed to pay for the creation of the safe-zone monitoring equipment and new server to store longer video recording time for the booking area.

This will be accomplished by appropriating additional funds to the Capital account and unappropriating from the Professional Services account.

3. Public Works-Streets – An additional \$7,400 is requested for the design and production of banners solicited by the HEB committee for street light poles.

Capital Fund

1. New Telephone System – An additional \$48,000 is requested to purchase a new telephone system for the City. This system would replace an outdated phone system and provide significant improvements in the quality of service and available functions. It is anticipated this purchase will be brought before Council on August 24th for their approval. A memo from the IT Coordinator explaining the reasons for this purchase is attached.
2. Police Recording System – A new police recording system was included in last year's budget at an estimated \$36,000. Since the recording system needs to be integrated with the phone system the purchase was delayed until FY 2016. After a recommended phone system was selected it was determined that a recording system was available as part of the new phone system. This new system reduced the cost of the purchase to \$18,000. Therefore a budget amendment to the Capital budget of \$18,000 is requested.
3. Dielmann Complex Renovations – As part of the renovations and the grant funding provided the City has agreed to purchase certain equipment not included in the construction contract. With the transition in leadership at the Complex the City was not able to purchase those items in FY 2015. Therefore, staff is requesting an increase in appropriations of \$32,000 to purchase certain equipment as part of the Complex renovation. These items include skate storage, trash cans, chairs, tables and other items. Those purchases were included in the grant application and will be partially reimbursed or used as the required match.
4. Capital Equipment – After reviewing the proposed capital equipment purchases for Public Works. Staff has determined that the purchase of a 1-ton dump truck makes more sense than a 2-ton truck. A memo explaining this decision is attached. As a result the City will save \$51,000. Staff proposes an unappropriation to offset other proposed increases in Capital Fund appropriations.

I would be pleased to respond to any questions.



MEMORANDUM

TO: Mark Perkins, Dan Smith
FROM: Chris Tumbarello
DATE: 8/04/15
RE: Phone System Replacement – Staff Report

Introduction

In 2013, one of the projects the IT department started was a Request for Proposal for a new phone system. Our current system, an Inter-Tel digital phone system, has been in place for over 15 years, and is showing its age.

Phone System Background

The current city phone system is a digital system running on a PRI. A PRI is a Primary Rate Interface used to carry multiple phone lines (extensions) between the network and user. PRI consists of 24 channels on a T1 line. Today, T1's (and PRI) are becoming more and more obsolete, as companies move to faster transmissions, such as Fiber and SIP.

The digital phone system in-house runs on regular cat-3 phone wire. These run to various punch down blocks in the building, then interface with the phone system.

Voice over IP, or VOIP, uses cat-5 or higher network cable, to push its voice transmissions over a computer network, to the phone system. Some companies are moving to this type of phone system, since it provides an easier way to install and manage the phones. No more connecting phone wires to punch down blocks. The phone and computer can run on the same data cable at the user's desk. With Power over Ethernet (PoE) switches, the phones do not even need a power cord; they receive their power via the Ethernet cable.

We would like to move in the direction of VOIP, since several other cities are using it (Kirkwood, Manchester, Hazelwood) and it is more future-proof than the traditional digital systems we currently use.

There are several ways a phone system can transmit its data in and out of the City: PRI, Internet, or SIP. Moving to a more modern system will allow us to use a newer form of transmission should the need arise. PRI is the older way; Internet and SIP are newer. We would still use our current PRI (since it's

bundled in with our Charter via the WDCD share plan). But the system we recommended will allow to move to Internet-based or SIP if the situation demands a switch in the future.

Reasons for exploring a phone system replacement

The leading reason for replacing our phone system is age. The current system is no longer officially supported by the manufacturer. Support and hardware maintenance is provided on an as-needed basis. Replacement equipment is only found through refurbished equipment that hits the market. In the event of a phone system failure or certain devices not working, and if our current phone support vendor, Tech Electronics, doesn't have the hardware needed, we will have to go to the market and source parts to fix any issues that would arise. The City could be down several days (or a week or more) depending on the scarcity of parts.

Going to a new system will not only allow the City to access new features not currently offered, it will give us the peace of mind knowing that a new system will be supported and maintained for years to come. A catastrophic system failure could be handled in a matter of hours or one to two days.

RFP Review and Selection Process

In February 2015, the IT department, in conjunction with the phone system management expertise of Winning Technologies, developed a RFP proposal and published it for vendors in March 2015. Through a vendor walk-through of the City, and several question and answer packets, eight bids were offered to the City on the April 13th deadline.

Vendor	System	Proposed Cost
Jive Communications (UT)	Jive Communications VOIP	\$27,615.60
Communications Technologies, Inc.	Toshiba IPEdge VOIP PBX	\$47,937.00
STL Communications	Avaya IP Office	\$54,770.64
Forward Slash Technology	Mitel Office 250	\$58,082.86
Fulton Communications/Vertical	Mitel 3300	\$60,113.34
Tech Electronics	Mitel 5000	\$94,757.00
Arrow Systems Integration (MN)	Avaya IP Office	\$100,878.20
T&E Communications	NEC 3C Univerge	\$128,144.00

Winning Technologies and I read through the vendor proposals and met to discuss our results. Winning Technologies created tables of various information of each vendor, in order to allow us to compare numbers and features of all proposed systems.

One of the key factors in determining a vendor was location of the vendor. We wanted to support local companies while also having the vendor nearby for ease of access during implementation of a new system and on-going technical support in the future. Six of the eight vendors are local to the St. Louis region. We dismissed Jive Communications' proposal because of their out-of-state location, and since they are offering a fully hosted VOIP solution, the monthly subscription cost was near \$2000.00 per month, resulting in a yearly subscription/maintenance fee of \$24,000.00. We determined that it wasn't

cost effective for the City to implement. We also didn't select Forward Slash Technology and Fulton Communications/Vertical because they were offering lower-end Mitel products. Winning Technologies recommended that since there are three Mitel products being offered, we should select the newest product for maximum life expectancy and latest features.

We narrowed our selection to three local vendors, each providing a different phone system model. I arranged for on-site visits to each of the three vendors, where we they could demo their product, and we could discuss the RFP in more detail with them.

1. Communications Technologies, Inc (CTI) – Toshiba IPEdge VOIP PBX
2. STL Communications – Avaya IP Office
3. Tech Electronics – Mitel 5000

I set up meetings with each vendor to demo their products at their company locations. We went over their systems, having hands-on demos with the physical phones themselves, and looked at the behind the scenes software for administration and support. We also asked questions regarding each vendors' proposals.

After the conclusion of our on-site visits, Winning Technologies and I once again met to discuss the results, and developed a recommendation to present to the Finance Director, Dan Smith. We discussed the results with Dan, and decided on pursuing our new phone system with Communications Technologies, Inc., based out of Chesterfield, Missouri.

We are recommending the Toshiba system offered by CTI for the following reasons:

- the most user-friendly for employees (simple interface)
- designed for future use
- easier to implement (initial install and general add/remove/change of devices)
- easy to use for behind the scenes administration
- Call recording software for the police department (see below)

From a cost standpoint, CTI was the lowest bid, based on hardware/software cost, and included five years of maintenance:

Vendor	Proposal Cost
Communications Technologies, Inc. (CTI)	47,937.00
STL Communications	54,770.64
Tech Electronics	94,757.00

Features (current and future)

Another key reason for replacing the phone system is the expansion of features, including:

- Automatic callback
- Call waiting

- Paging (and group paging)
- Distinctive rings
- Automatic call distribution groups (hunt groups)
- Custom call routing
- Group call routing / Group call pickup
- Fax management
- Voicemail (voicemail to email)
- Night service
- Soft phone features (use tablets, desktops to use phone system)
- Conference bridging (internal and external)
- Call forwarding
- Call/Message log from device
- Music on hold
- Remote handsets
- Remote web administration
- Call reporting (by individual/department, traffic, trunk utilization, etc.)
- Call recording (ad hoc, or auto record)
- Malicious call trace/block
- Cellular hand-off (hand off work phone to cell phone with no loss of call)
- Auto attendant

Our current system has some of these features, but they would be enhanced with a new product, and easier to maintain/configure from an administrator standpoint. With a new phone system, we'd be adding at least 3 times the features that we normally possess on our current system. While not all features would be used by all personnel, the increase in options would see a potential increase in productivity from various departments.

The Police department had also been looking at a call-recording device to replace their aging Stancil recorder. They were waiting to purchase their product when it was determined what vendor/product the City was going with for the phone system. During the phone system process, it was discovered that CTI had a call-recording product that would work for the police department, and was cheaper than the vendors the PD was looking at for replacement products. It would integrate with our new phone system, and provides the call-recording features that are required for the police department.

Vendor/System	Proposed Cost
CTI Oaisys recording system	\$18,000.00
Stancil (current vendor/system)	\$28,000.00
NICE	\$40,000.00

Other Considerations

While there is an upfront cost of installing a new phone system, there are a few ongoing charges that could be eliminated when a new phone system is put into place.

The phone system will integrate with the PW garage. Currently, they use two POTS (Plain Old Telephone System) phone lines for calls. By putting them onto our phone system, we could eliminate their monthly phone bill (\$720 per year in savings). We would also need to upgrade the internet at the garage to accommodate the phone system and the technology upgrades they would like to see in the future. Cost depends on the type of internet we install there. The current monthly charge for internet at the garage is approximately \$300. The change wouldn't be dramatic, however there may be an upfront charge with the installation of new service.

While our current phone system is not under a maintenance agreement, we do budget \$2500 per year for phone system maintenance. The past two fiscal years we have used the entire amount. Moving to a new phone system, the proposed cost includes five years of maintenance. The \$2500 could be removed from the budget for 5 years (\$12,500 in savings for 5 years)

If the Government Center were to be relocated, or we move to new construction, the new phone system is flexible enough to be migrated with little costs (labor). If the City goes with new construction, there could be savings with only wiring the new building for data, as opposed to wiring for data and phone (since the new system would run over the data network).

Conclusion

With the help of Winning Technologies, and the research we did during the RFP process, we feel that Communications Technologies, Inc. will be a competent and skilled vendor to work with to implement a new phone system for the City, ensuring many years of reliable service and keep Creve Coeur moving forward technology-wise.

Therefore, it is staff's recommendation to purchase the CTI Toshiba system and Oaisys call recording system for \$66,000.00.

Budget

This project is currently not budgeted for FY 2016. The recording system was budgeted in the FY 2015 budget for \$36,000 but was not purchased. The telephone system purchase was not budgeted. Staff would propose amending the FY 2016 Capital Fund budget to include purchase of the telephone and recording systems totaling \$66,000. Based upon the current 5 year plan there are plenty of funds available to fund the proposed amendment.



DEPARTMENT OF PUBLIC WORKS OFFICE MEMO

DATE: August 5, 2015

TO: Mark C. Perkins, City Administrator
Dan Smith, Director of Finance

FROM: Jim Heines, Director of Public Works

SUBJECT: FY2016 Capital Equipment Budget Adjustment and Revised Equipment Purchase List

Over the past several years, Public Works staff has been working toward reducing the size of our maintenance fleet to improve efficiency of our operations. We recently re-evaluated our equipment conditions and fleet size and would like to recommend not only eliminating another two-ton truck from our inventory, but postponing the purchase of a replacement two-ton truck from the FY2016 Capital Equipment purchase list to a future year. The reason for postponing the purchase of a fully equipped two-ton truck is that our current two-ton fleet is in reasonable condition and has more years of service life left.

The recent evaluation of the fleet also confirmed the need to replace units within our aging one-ton fleet. Although Public Works staff recommended the replacement of only one of our one-ton trucks in the approved FY2016 Capital Equipment Purchases, we would like to purchase a second diesel powered one-ton truck in place of the eliminated two-ton truck purchase. In addition, we would like to add the purchase of a 9 ft. stainless steel salt spreader w/ a calcium chloride pre-wet system for use on our one-ton fleet to replace a salt spreader which has rusted out and is no longer functional.

Approved FY2016 Capital Equipment Purchases

Two-ton Dump w/Plow & Spreader	\$123,287
One-ton Dump w/Plow & Spreader	\$ 63,003
Trailer Mounted Crash Attenuater	\$ 21,000
Leaf Vacuum (Diesel Powered)	\$ 44,615
Total	\$251,905

Recommended Revised FY2016 Capital Equipment Purchase

One-ton Dump w/Plow & Stainless Steel Spreader	\$ 63,003
One-ton Dump w/Plow & Stainless Steel Spreader	\$ 63,003
Trailer Mounted Crash Attenuater	\$ 21,000
Leaf Vacuum (Diesel Powered)	\$ 44,615
9 ft. Stainless Steel Salt Spreader w/ Pre-wet System	\$ 8,635
Total	\$200,256

As reflected in the tables above, there will be a reduction of over \$51,000 from the approved FY2016 Capital Equipment Purchases to the revised equipment purchase list. Public Works staff recommends reducing CIP Account # 02-61-71-9516 by \$51,000 and purchasing the revised list of equipment for FY2016 for a total amount of \$200,256.



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Finance Department
Category: Litigation
Prepared By: Sherry Hall
Department Head: Dan Smith

SCHEDULED

ORDINANCE

**Bill No. 5558 - an Ordinance Increasing the Annual Fee for
the City's Lateral Sewer Repair Fund. Final Reading and
Passage**

The sewer lateral fund has been depleted over the last three years following the reduction of the rate from \$28 to \$18 per year per residential property. During that time, usage of the program has increased. Staff recommends returning the rate to \$28 in order to ensure adequate funding for the program going forward.

**AN ORDINANCE INCREASING THE ANNUAL FEE FOR THE CITY'S
LATERAL SEWER REPAIR FUND**

WHEREAS, the voters of the City on April 6, 1999 approved an annual maximum fee of \$28.00 to residential property owners to fund the lateral sewer repair program in the City pursuant to Sections 249.422 and 249.423 RSMo., and

WHEREAS, the City implemented that program and the collection and administration of the fee by Ordinance No. 2006 in June 1999 in order to protect the public health, welfare, peace and safety; and

WHEREAS, Ordinance No. 2006 as amended by Ordinance No. 5224 has been codified as Section 520.010 of the City's Code of Ordinances; and

WHEREAS, in 2011 by Ordinance No. 5224 the City reduced the annual fee to \$18.00; and

WHEREAS, the City has determined that based on claims against the fund the annual fee should now be increased back to the maximum amount of \$28.00;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Creve Coeur, Missouri, as follows:

SECTION 1: Section 520.010. A of the City Code of Ordinances is hereby amended to read as follows:

A. Lateral Sewer Repair Fund Fee Imposed. Effective with the 2011 Real Property Tax Year, the maximum annual fee of twenty-eight dollars (\$28.00) levied and imposed pursuant to voter approval, Ord. 2006, and Sections 249.422 et seq. RSMo. in 1999 shall be reduced to an annual fee of eighteen dollars (\$18.00) levied and imposed for each lateral sewer service line on residential property having six or less dwelling units to provide the funds to pay the cost of certain repairs of defective lateral sewer service lines on or connecting such dwelling units, including all defective portions of the lateral sewer service line from the residential structure to its connection with the public sewer system line.

Effective with the 2015 Real Property Tax Year, such annual fee shall be increased back to the maximum annual fee of twenty-eight dollars (\$28.00) levied and imposed for each lateral sewer service line on residential property having six or less dwelling units to provide the funds to pay the cost of certain repairs of defective lateral sewer service lines on or connecting such dwelling units, including all defective portions of the lateral sewer service line from the residential structure to its connection with the public sewer system line.

Ordinance

Meeting of August 24, 2015

SECTION 2: This Ordinance shall take effect in accordance with Section 3.11(g) of the Charter.

ADOPTED THIS _____ DAY OF _____, 2015.

DAVID KREUTER
PRESIDENT, CITY COUNCIL

APPROVED THIS _____ DAY OF _____, 2015.

BARRY GLANTZ
MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK



MEMORANDUM

DATE: August 4, 2015

TO: Mark Perkins, City Administrator

FROM: Daniel Smith, Director of Finance

SUBJECT: Sewer Lateral Fee

In 2011 based upon a balance as of June 30, 2011 of approximately \$316,000 City Council decided to lower the Sewer Lateral Tax to \$18.00. Since that time the fund has incurred a deficit of \$215,915. This occurred because revenues during that time period were \$344,866 and expenses were \$560,781. The deficit was primarily due to the decrease in revenues of approximately \$50,000 annually as a result of the fee reduction. In addition sewer lateral refunds have increased substantially. As discussed during the budget work sessions staff is recommending returning the Sewer Lateral Tax to the original \$28 amount which was approved in 1999. This increase is necessary to allow the program to continue to operate at the current level.

Attached is a copy of the proposed legislation to increase the Sewer Lateral Tax from \$18 to \$28. I would be pleased to answer any questions.



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Planning and Zoning Commission
Category: Report
Prepared By: Whitney Kelly
Department Head: Whitney Kelly

SCHEDULED

ORDINANCE

Bill No. 5559 - an Ordinance Updating the Sign Regulations, Sections 405.910 to 405.970, and Some Related Definitions in Section 405.120, in Chapter 405, Zoning Ordinance, of the Code of Ordinances of the City of Creve Coeur. First Reading

The Planning Division has requested several minor amendment to the Article VIII Sign Regulation of the City of Creve Coeur Zoning Ordinance based upon recent ruling by the Supreme Court including emphasis of substitutability clause, as well as general corrections for formatting and typographical errors, clarification of existing concepts and deletion of extraneous text. The Planning and Zoning Commission has recommended approval.

Ordinance

Meeting of August 24, 2015

BILL NO. 5559

ORDINANCE NO. _____

AN ORDINANCE UPDATING THE SIGN REGULATIONS, SECTIONS 405.910 TO 405.970, AND SOME RELATED DEFINITIONS IN SECTION 405.120, IN CHAPTER 405, ZONING ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF CREVE COEUR.

WHEREAS, Sections 405.910 to 405.970 establish sign regulations, with related definitions in Section 405.120, in the Zoning Code, Chapter 405 of the City Code of Ordinances; and

WHEREAS, the City has reviewed such sign regulations and confirmed compliance with *Reed v. Town of Gilbert*, United States Supreme Court 13-502 (June 18, 2015); and

WHEREAS, in the course of such review certain technical corrections and clarifications were identified as necessary; and

WHEREAS, an application by the City of Creve Coeur was submitted to make such technical corrections and clarifications; and,

WHEREAS, the Planning and Zoning Commission of the City of Creve Coeur, Missouri has recognized the need for such technical corrections and clarifications as set forth herein, to more effectively implement the goals of the Comprehensive Plan and the purposes of the Planning Ordinance and the Zoning Ordinance; and,

WHEREAS, the Planning and Zoning Commission of the City of Creve Coeur, Missouri, held a public hearing thereon at the Creve Coeur Government Center on August 17, 2015, beginning at 7:00 p.m., or immediately following the close of the previous public hearing; and,

WHEREAS, the Planning and Zoning Commission reviewed and, by a vote of 6-0 recommended approval of the subject amendments at its meeting on August 17, 2015; and,

WHEREAS, notice of said public hearing had previously been published at least 15 days prior to the hearing in the St. Louis Countian, a newspaper of general circulation in the City of Creve Coeur and otherwise posted and published in accordance with the Zoning Ordinance; and,

WHEREAS, all persons who presented themselves at said meeting and desiring to be heard were given an opportunity to be heard and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council; and the Bill was read by title in open meeting two times before final passage by the City Council; and,

WHEREAS, the City Council being fully informed finds that amending the City Code of Ordinances would be in harmony with and bear a substantial relation to the public welfare, health, safety, comfort and convenience of the citizens of the City of Creve Coeur and in the public interest,

NOW, THEREFORE, be it ordained by the City Council of the City of Creve Coeur, Missouri, as follows:

Section 1: Certain definitions related to sign regulations set forth in Section 405.120 of the Code of Ordinances are hereby amended to read as follows:

BILL NO. 5559

ORDINANCE NO. _____

SIGN, ALTER (AS APPLIED TO A SIGN)

A physical change in a sign or sign supports or an addition to a sign or sign supports. The term "*alter*" includes renovation, modification, rehabilitation or restoration, but does not include substitution of messages on a permanent sign or changing the copy on a legal changeable copy sign.

SIGN, SNIPE SIGN

A sign affixed to a utility pole, tree, fence, or similar object and any temporary freestanding sign illegally placed or installed on public or private property.

SIGN, TEMPORARY SIGN

A sign which is not permanently installed or affixed to any sign structure or building.

SIGN, UNSIGHTLY OR UNKEMPT SIGN

A sign that is clearly in disrepair, is missing part of its copy, has letters or other copy that are broken, missing or so faded that they are difficult to read from the street, is not securely affixed to either the ground or some other supporting structure, contains rust or peeling or flaking paint, or has damage to its face which is clearly visible from the street.

Section 2: Sections 405.910 to 405.970 of the Code of Ordinances are hereby amended to read as follows:

Section 405.910. Purpose and Intent.

[R.O. 2008 §26-100; Ord. No. 1903 §1, 11-24-1997; Ord. No. 5280 §2, 10-22-2012]

These regulations encourage the effective use of signs as a means of communication, to maintain and enhance the aesthetic appearance of the City and to facilitate and improve pedestrian and vehicular traffic safety. These regulations are intended to promote the public health, safety and general welfare through a comprehensive set of reasonable standards and requirements. These regulations: allow for the identification of places of commerce, the communication of public and commercial information necessary for efficient and safe traffic movement, and freedom of speech subject to reasonable restrictions as to time, place and manner; protect the public from the dangers of unsafe signs; lessen hazardous situations, confusion and visual clutter caused by a proliferation of signs competing for the attention of pedestrian and vehicular traffic; and enhance the attractiveness and economic well-being of the City of Creve Coeur.

Section 405.920. Sign Permits.

[R.O. 2008 §26-101; Ord. No. 1903 §1, 11-24-1997; Ord. No. 5165 §7, 12-13-2010; Ord. No. 5280 §2, 10-22-2012]

A.

BILL NO. 5559

ORDINANCE NO. _____

It shall be unlawful for any person to erect, perform major repair, alter, move, replace or otherwise change a sign requiring a sign permit in the City of Creve Coeur without first obtaining a sign permit from the Zoning Administrator or Planning and Zoning Commission as provided by this Article. (But see 405.930.J regarding substitutability of messages). An application for a sign permit shall be submitted to the Zoning Administrator and shall include and be accompanied by plans that show the size and shape of the sign, the location of the proposed sign, the setbacks from surrounding properties, the type of illumination and proposed lighting, the materials used to construct and the method used to support the sign or attach it to a building. If the proposed sign is one that must be reviewed and approved by the Planning and Zoning Commission, the application shall comply with and be in accordance with the format and procedures adopted by the Planning and Zoning Commission and shall be filed with the Zoning Administrator in both paper format and electronic format in a commonly used medium such as diskette or CD-ROM and in a format that can be read by a word processing program used by the Zoning Administrator. The filing party shall certify that the electronic copy has been scanned for viruses and that it is virus-free.

B.

If the proposed sign is one that may be approved by the Zoning Administrator, then, within twenty-one (21) days after the application for a sign permit has been received by the Zoning Administrator, he/she shall respond to the applicant advising said applicant whether or not the sign requested conforms with this Article. If no response is received within twenty-one (21) days, the application shall be deemed to have been approved. If the proposed sign is one that must be reviewed and approved by the Planning and Zoning Commission, then the Planning and Zoning Commission shall respond to the applicant within sixty (60) days after receipt of the application by the Zoning Administrator advising said applicant whether the sign requested has or has not been approved. If no response is received within sixty (60) days, the application shall be deemed to have been approved. Upon denial, the applicant may appeal to the Board of Adjustment pursuant to Sections 405.1040 and 405.1110 of the zoning ordinance. The Zoning Administrator shall maintain a record of all sign permits issued, which records shall show date of application and date of issuance of permits.

Section 405.930. General Provisions.

[R.O. 2008 §§3-1; 26-102; Ord. No. 513 §49, 12-23-1968; Ord. No. 1903 §1, 11-24-1997; Ord. No. 5001 §1, 9-6-2007; Ord. No. 5021 §1, 1-28-2008; Ord. No. 5280 §2, 10-22-2012]

A.

Scope. The provisions of this Section shall apply to all signs in the City, unless a sign is specifically exempted by Section 405.930(E) of this Article. Every sign shall comply with all other applicable ordinances of the City. In case of a conflict between the provisions of this Section and other applicable provisions, the more restrictive shall govern. Any sign not specifically provided for herein as a permitted sign or a prohibited sign shall be designated as a permitted sign or a prohibited sign by the Zoning Administrator consistent with Section 405.910, Purpose and Intent, and the most closely applicable provisions of this Article. If said sign is designated as a permitted sign, then said sign shall be subject to all limitations and provisions stated herein for a permitted sign which is most similar to said sign.

B.

Maintenance And Safety.

1.

All signs and related structures shall be maintained in good repair, free of rust, peeling, flaking, fading, broken or cracked surfaces and broken or missing letters.

2.

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All signs and related structures shall be maintained in a safe and clean condition. Whenever the Zoning Administrator determines that a sign has become structurally unsafe or endangers life or property or is not being maintained in good repair, a notice shall be sent to the owner or person in charge of the sign that the sign be made safe, repaired or removed. The owner or person in charge of the sign shall have ten (10) days from receipt of such notice in which to comply.

C.

Non-Conforming Signs.

1.

No new or existing sign may be constructed, altered in structure, relocated or replaced after the effective date of this Article, unless the sign conforms to all the provisions of this Article and any required sign permit has been issued by the Zoning Administrator or unless the sign is specifically exempted from the provisions of this Article. Nothing in this Section shall relieve the owner or user of a non-conforming sign from the provisions of this Article regarding safety, maintenance and repair of signs specified in Section **405.930(B)** Maintenance and Safety.

2.

Any existing sign that is destroyed, deteriorated or damaged to the extent of fifty percent (50%) or more of its replacement cost, exclusive of the foundation, after the effective date of this Article, shall not be rebuilt, repaired or replaced except in conformity with the provisions of this Chapter.

D.

Prohibited Signs. The following types of signs are specifically prohibited in the City:

1.

No person shall paint, post, place, hang, suspend or affix any advertisement, card, poster, sign, banner or streamer of any nature or for any purpose or cause the same to be done on or to any curbstone, flagstone or any other portion of any street or sidewalk or upon any tree or lamppost standing or erected on any public street or right-of-way or other public place or upon any pole erected upon any public street or right-of-way or other public place, which pole is used to carry telephone wires or cables, electric light wires or other electric conductors, or to any hydrant, bridge or other public structure within the City; provided however, that nothing contained in this Section shall apply to any official notice required by law or ordinance to be posted by public officers of the City or any other governmental agency.

2.

Signs legible from a public right-of-way that imitate, blend or conflict with or that otherwise may be confused with traffic signals and signs, that are not directional signs required by the City or other traffic authority for traffic efficiency and safety. Such signs shall include, but not be limited to, signs that are imitations of official "stop", "go", "caution", "danger" or "warning" signs.

3.

Signs that are of a size, location, movement and/or illumination as may be confused with or construed as a traffic control device or which might obstruct from view any traffic or street sign or signal, that are not directional signs required by the City or other traffic authority for traffic efficiency and safety.

4.

Signs that falsely advertise that an activity, business, product or service is sold or conducted on the premises upon which the sign is located and thereby misdirect traffic. Such signs shall be removed within thirty (30) days of written notification to the owner of the premises.

5.

Signs on public land, except those erected at the direction of or with the permission of an appropriate public authority.

6.

Vehicular signs on parked vehicles which are not painted directly on or affixed flat against the factory surface of a vehicle. This provision does not permit appendages or modifications to a vehicle for

BILL NO. 5559

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advertising purposes. Exempted from this Section are vehicular signs affixed to vehicles when said vehicles park temporarily and only to make immediate deliveries or pickups.

a.

Any vehicle displaying permitted vehicular signs owned by or operated on behalf of a business operating within the City limits shall park said vehicle at the business location behind the front building line within a properly designated parking space. Where such parking is not available, said vehicle shall park as far from the right-of-way and in the least visible area possible.

b.

Any vehicle which displays a permitted vehicle sign shall not park between 2:00 A.M. and 5:00 A.M. within residential zoning districts including "A", "B", "C", "D", "AR" or in a residential development in any zoning district within the corporate limits of Creve Coeur, unless such vehicle is parked within an enclosed garage. Governmental and public safety vehicles shall be exempt from this provision, as well as construction-related vehicles parked on property under construction.

7.

Strips or strings of lights used to call attention to a use or occupancy by outlining property lines, sales area, rooflines, doors, windows, wall edges or other architectural features of a building site. Exempted from this provision are holiday-style lighting displayed from November first (1st) through January fifteenth (15th) and lights which are an integral architectural feature of the original design of a structure as approved by the Planning and Zoning Commission. (The use of exposed neon is governed by Section 405.930(F)(6) and (7)).

8.

Moving signs including those of which all or any part of the sign moves or appears to move. This prohibition against moving signs shall extend to devices including strings of light bulbs and rotating signs, whether part of any signs or maintained as an independent feature. This prohibition does not apply to exempted governmental and official signs.

9.

Snipe signs.

10.

Unsightly or unkempt or damaged signs.

11.

Roof signs.

12.

Projecting signs, except those otherwise permitted by Section 405.950(H)(4) or other Sections of this Article.

13.

Any sign structure which no longer supports a sign. Exempted from this Section is a sign structure which is temporarily void of a sign due to a permitted alteration or repair. A sign permit or an application for a sign permit for this alteration or repair must be on file with the Department of Public Works and said alteration or repair must be completed within one (1) month of the issuance of the approved sign permit.

14.

Changeable copy signs (manual or automated). Exempted from this provision are: manually changeable bulletin board signs as allowed by Section 405.940(E); marquee signs, if approved pursuant to Section 405.950(H)(2); signs defined in Section 405.930(E)(1) (governmental and official signs); illuminated devices as allowed by Section 405.930(F)(2); and signs in Section 405.950(I)(6) (gasoline price signs).

15.

Permanent or temporary window signs above the finished floor level of the second (2nd) story including lettering painted or applied to glass and temporary displays as defined in Section 405.950(G)(1) located above the ground floor.

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16.

Back-lit awnings and lighted canopies.

17.Portable signs except as allowed by Section 405.950(G)(5).18.Inflatable signs, tethered balloons, banners, pennants, flags, wind-driven spinners, or streamers, except as otherwise provided in Section 405.950(G)(2) Temporary Displays and Signs.19.Individuals dressed in costume as human signs to distract motorists in violation of Chapter 610.20.

Signs extending over a roadway.

21.Except as may otherwise be expressly authorized by this Article VIII, signs exceeding fifty (50) square feet in gross sign area.E.*Exempted Signs.* With the exception of Sections 405.930(B), Maintenance and Safety, 405.930(D), Prohibited Signs, and 405.930(G), Miscellaneous Requirements, the provisions and regulations of this Article shall not apply to the following signs:1.

Governmental and official signs including, but not limited to, the following:

a.

Public notices and official notices posted or authorized by government officials in the performance of their duties including changeable copy signs not exceeding thirty (30) square feet of sign area per face.

b.

Signs for the control or direction of traffic and other authorized public purposes, including on private property as required by the City or other traffic authority.

2.

Signs not exceeding two (2) square feet in sign area individually and not exceeding six (6) square feet in the aggregate, including, but not limited to, the following:

a.

Nameplates, attached to a structure and not exceeding two (2) square feet in area, used to identify a professional service or home occupation permitted in the single-family residential zoning district in which the sign is located.

b.

Residential address number located on a sign not larger than one (1) square foot in gross sign area.

c.

Commercial address numerals, which are required to be prominently displayed on each building, not to exceed two (2) square feet in area. Larger address numerals may be permitted elsewhere in this Article and would be subject to the provisions and regulations of the particular Section.

d.

No parking and no trespassing signs.

3.

Incidental signs.

F.*Illuminated Signs.* The following requirements shall apply to illuminated signs:1.

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The light from any illuminated sign shall be so shaded, shielded and/or directed in such a manner that the light intensity or brightness will not be a substantial nuisance to the residents or occupants of surrounding areas.

2.

No sign shall have blinking, flashing or fluttering lights or other illuminating device of variable light intensity, brightness or color. Clocks and thermometers which only indicate the time or temperature shall not be considered flashing signs, provided that the gross area of such devices is not greater than sixteen (16) square feet per face (maximum of two (2) faces), the vertical dimension of any letter or number is not greater than twenty-four (24) inches and the color or intensity of light is constant except for periodic changes in the information display, which occur not more frequently than once every fifteen (15) seconds. Beacon lights are not permitted.

3.

No colored lights shall be used at any location or in any manner so as to be confused with or construed as traffic control devices.

4.

Neither direct nor reflected light from primary light sources shall create a hazard to operators of motor vehicles on public thoroughfares.

5.

No exposed reflective-type bulb or incandescent lamp which exceeds forty (40) watts shall be used on the exterior surface of any sign in such manner as to expose the face of the bulb, light or lamp to any public street or adjacent property.

6.

The use of exposed neon in a window sign(s) with aggregate area larger than six (6) square feet must be reviewed and approved by the Planning and Zoning Commission prior to installation or erection of such sign(s).

7.

The use of exposed neon as an illumination source for identification or an architectural feature must be reviewed and approved by the Planning and Zoning Commission prior to installation or erection of the exposed neon.

8.

Temporary signs shall not be illuminated.

G.

Miscellaneous Requirements. All signs shall comply with the following general requirements:

1.

Sign faces. When a sign is allowed two (2) sign faces, the sign faces shall be parallel to one another and not more than fourteen (14) inches apart unless specifically authorized to deviate from this requirement by an applicable portion of this Article.

2.

Projections. No sign shall project beyond a property line or into a public right-of-way, except traffic control signs as authorized pursuant to the traffic code and public information signs as approved by the City Council.

3.

Life safety code compliance. All signs shall comply with all applicable life safety codes including the structural and fire safety provisions of the Building Code and the electrical provisions of the Electric Code of the City of Creve Coeur.

4.

Obstruction to exit ways. No sign shall be erected, displayed or maintained so as to obstruct any fire escape, any required exit way, window or door opening used as a means of egress or to obstruct any other means of egress required by the Building Code of the City of Creve Coeur.

5.

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Obstruction of ventilation. No sign shall be erected, displayed or maintained in a manner that interferes with any opening required for ventilation under the Building Code of the City of Creve Coeur.

6.

Architectural consistency. Sign installations shall be consistent with, and not conceal, the architectural detail of a building.

7.

If a sign consists of a boxed display, the negative space must be dark and opaque, or clear and show the surface of the building facade.

H.

Flags. Flags shall be permitted in any zoning district without a permit. Each lot or parcel of land in the City shall be limited to the display of not more than two (2) flags. Parcels of land in excess of five (5) acres in size, however, may display additional flags, provided that there are not more than four (4) flags displayed per five (5) acres of land area. Within five (5) days prior to and three (3) days following a national holiday such as Independence Day, Memorial Day or Veterans Day, there shall be no limitation on the number of flags displayed on any parcel of land within the City. Flagpoles shall not exceed twenty-five (25) feet in height in residential districts and thirty-five (35) feet in height in non-residential districts.

I.

Sign Setbacks. All permanent signs shall be set back from property lines according to the regulations specified in this Article or as otherwise required by any other applicable City ordinance. Temporary signs shall be set back at least five (5) feet from the edge of pavement of any road and shall be located outside of the right-of-way of any State, County, or City road.

J.

Substitutability. Whenever a commercial sign would be permitted under this Article, a sign bearing a political or other non-commercial message may be installed in its place, provided it otherwise complies with this Article. Subject to the landowner's consent, a non-commercial message of any type may be substituted for any duly permitted or allowed commercial message or any other duly permitted or allowed non-commercial message; provided that the sign structure or mounting device is legal without consideration of message content. Such substitution of message may be made without any additional approval or permitting. This provision prevails over any more specific provision to the contrary within this Article. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over non-commercial speech, or favoring of any particular non-commercial message over any other non-commercial message. This provision does not create a right to increase the total amount of signage on a parcel, nor does it affect the requirements that a sign otherwise comply with this Article and that a sign structure or mounting device be properly permitted.

Section 405.940. Signs in Residential Districts.

[R.O. 2008 §26-103; Ord. No. 1903 §1, 11-24-1997; Ord. No. 1966 §1, 11-23-1998; Ord. No. 2287 §1, 6-28-2004; Ord. No. 5033 §3, 3-24-2008; Ord. No. 5280 §2, 10-22-2012]

A.

General Limitations. It shall be unlawful to erect, permit the erection of, display or permit the display of any sign on property in a residential zoning district, unless such sign is expressly permitted by this Section, subject to all of the limitations and provisions stated herein. All signs require a permit except as otherwise provided herein.

B.

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Residential Development Signs. Permanent signs designating a subdivision, neighborhood or multi-family development for traffic efficiency and safety shall be approved by the Planning and Zoning Commission through the site development plan approval process as defined in Section 405.1080. Such signs shall be limited to twelve (12) square feet per sign face with a maximum of two (2) sign faces.

C.

Exempt Signs In All Residential Districts. No permit shall be required for the following signs provided that the signs are erected by the owner or with the owner's permission.

1.

Any lot in a residentially zoned area shall be permitted one (1) sign with a maximum sign area of six (6) square feet per sign face and a maximum of two (2) sign faces, except that if the lot is on the market for sale or lease, then it shall be permitted one (1) additional sign of six (6) square feet per sign face and a maximum of two (2) sign faces. Because the foregoing Section allows a residentially zoned lot to have two (2) signs if it is on the market for sale or lease, for example that allows for a residential sign containing information advertising a premises for sale, lease or rent, and an open house sign. Because other residentially zoned properties are always allowed at least one (1) sign, that allows for an additional open house sign off site on other private property with the other owner's permission.

2.

Temporary signs during an election. Within forty-five (45) days prior to and ten (10) days after any election held within Creve Coeur, temporary signs may be allowed with the owner's permission in addition to the permitted signage otherwise allowed on a residentially zoned lot or parcel of land in the City. Each such lot or parcel of land shall be permitted one (1) or more single- or double-faced signs although no single sign face shall exceed six (6) square feet. The number of such additional temporary signs on a lot shall not exceed the total number of candidates and propositions on the election ballot.

D.

Single-Family Lots Fronting On A Numerically Designated State Highway. Any lot in a single-family residentially zoned area which fronts on and has direct access available from a numerically designated State highway which has received site development plan approval for an office, day care center or retail service uses, as provided by Section 405.450(E), may have a combination of one (1) low monument sign, wall signs, window signs or signs affixed or painted on canopies or awnings. Because these lots are within residential areas, the total gross sign area, counting all faces, shall be consistent with that of other lots in residentially zoned areas and shall not exceed twelve (12) square feet. An additional rear entrance to such a business may be identified by a sign not to exceed two (2) square feet in gross sign area. Such a sign shall be affixed directly to the rear entrance door. Permits shall be required for all signs allowed by this paragraph.

E.

Institutional Uses In Residential Districts.

1.

Permanent attached signs. Institutional uses in residential districts such as schools and places of worship shall be allowed one (1) permanent sign not exceeding twelve (12) square feet in size, except, however, that any such use which has a minimum of two (2) street frontages which each exceed three hundred (300) lineal feet shall be permitted two (2) such signs. One (1) permanent sign may be a bulletin board sign with manually changeable copy.

2.

Low monument signs. An institutional use in a residential district occupying a site of at least thirty thousand (30,000) square feet may also be permitted a single, low monument sign, which can include a manually changeable bulletin board sign, provided such sign contains not more than twelve (12) square feet of sign area per face with not more than two (2) faces, is not more than six

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(6) feet in total height above the elevation of the adjacent finish grade, is set back at least ten (10) feet from the right-of-way of said fronting street or highway, is not located within the site distance triangle described in Section 405.670 of this Chapter and the site meets one (1) of the following criteria:

a.

The site has at least three hundred (300) feet of lot frontage on a street or highway other than Lindbergh Boulevard; or

b.

The site has at least two hundred (200) feet of lot frontage on Lindbergh Boulevard.

3.

Campus low monument sign. An institutional use in a residential district occupying a site in excess of five (5) acres may, by filing a plan with the Zoning Administrator, have a single, freestanding, permanent sign in accordance with the following standards:

a.

Maximum sign area. Sixty (60) square feet.

b.

Maximum area per sign face. Twenty-four (24) square feet.

c.

Maximum height. Six (6) feet above prevailing base grade.

d.

Setback on right-of-way. Fifteen (15) feet.

4.

Parking direction signs. One (1) freestanding parking direction sign, which may be internally illuminated subject to Section 405.930(F), shall be required for every one hundred fifty (150) parking spaces with not more than two (2) sign faces, provided the sign shall not exceed fifteen (15) square feet in gross sign area per face, the sign height shall not exceed four (4) feet in height and no portion of the sign shall extend into the public right-of-way. The sign shall be placed within the parking lot and for enhanced traffic directional purposes may contain the name and/or logo of the institution in addition to messages providing directional information. The Zoning Director may allow fewer signs for good cause.

5.

Temporary signs. Institutional uses in residential district may be permitted one (1) temporary sign not exceeding twelve (12) square feet in size, provided that the display of such sign shall be limited to three (3) times per year for up to thirty (30) days each period. A separate sign permit shall be required for each event.

F.

On-Site Construction Signs. When property is under construction, pursuant to an issued building permit, an additional sign not to exceed twenty-four (24) square feet in gross sign area and not to exceed six (6) feet in height from top of sign to top of grade or two (2) feet in height from bottom of sign to top of grade shall be permitted. Such a sign shall not be erected in a public right-of-way and shall be removed ten (10) days after the receipt of an occupancy permit for a building or development or ten (10) days after the completion of the work if no occupancy permit is required.

Section 405.950. Signs in Non-Residential Districts.

[R.O. 2008 §26-104; Ord. No. 1903 §1, 11-24-1997; Ord. No. 1919 §1, 1-26-1998; Ord. No. 1977 §§1 — 5, 1-11-1999; Ord. No. 2236 §1, 10-27-2003; Ord. No. 2287 §1, 6-28-2004; Ord. No. 5073 §§3 — 4, 1-8-2009; Ord. No. 5280 §2, 10-22-2012]

A.

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General Limitations. It shall be unlawful to erect, permit the erection of, display or permit the display of any sign on property in a non-residential zoning district unless such sign is expressly permitted by this Article, subject to all of the limitations and provisions stated herein. All signs permitted by this Section shall require the issuance of a sign permit, except for allowed temporary, incidental and portable signs.

B.*Permanent Attached Signs.*1.

In-line or mid-block uses. Each individual use located at ground floor level with its own entrance at street level may have one (1) attached sign, affixed or painted on a wall, canopy, or awning, with a total gross sign area of one (1) square foot per linear foot of the use's front facade or twenty (20) square feet, whichever is greater, up to a maximum of fifty (50) square feet in area. The sign shall be located on the front facade which shall also be the same facade as the main entrance. Where the use has a storefront facade without the main entrance, the user may allocate a portion of the total gross sign area allowed by this paragraph to one (1) additional sign located on the storefront. No use shall be permitted more than two (2) permanent attached signs under this paragraph.

2.

Corner units, single uses on corner lots, or out-lot buildings within a shopping center. Each individual use located at ground floor level with its own entrance at street level may have one (1) attached sign affixed or painted on a wall, canopy or awning with a total gross sign area of one (1) square foot per linear foot of the use's front facade or twenty (20) square feet, whichever is greater, up to a maximum of fifty (50) square feet in area. The sign shall be located on the front facade which shall also be the same facade as the main entrance. One (1) additional attached sign may be permitted, subject to the same size limitations, where the building faces two (2) or more public streets and is not separated from the streets by any other building..

3.

Rear entrances. A rear entrance to an individual or freestanding business used for delivery purposes may be identified by a sign not to exceed two (2) square feet in gross sign area. Such a sign shall be affixed directly to the rear entrance door. In locations where individual businesses or uses are grouped together in a shopping center, the permanent signs should maintain uniformity in location, height and general design.

C.*Low Monument Signs.*1.

A project or development with a site area of at least thirty thousand (30,000) square feet and with at least two hundred (200) feet of lot frontage along Lindbergh Boulevard shall be permitted a single low monument sign that contains not more than thirty (30) square feet of sign area per face with not more than two (2) faces, that is not more than six (6) feet in total height, that is set back at least ten (10) feet from the right-of-way, and that is located a minimum of one hundred fifty (150) feet from any other ground sign on other property on the same side of the street. The Zoning Administrator may authorize a variance from the separation requirement for good cause of up to fifty (50) lineal feet.

2.

A project or development with a site area of at least thirty thousand (30,000) square feet but less than three (3.0) acres, and with at least three hundred (300) feet of lot frontage on a street or non-interstate highway, shall be permitted a single low monument sign that contains not more than thirty (30) square feet of sign area per face with not more than two (2) faces, that is not more than six (6) feet in total height, that is set back at least ten (10) feet from the right-of-way, and that is located a minimum of one hundred fifty (150) feet from any other ground sign on other property on the same

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side of the street. The Zoning Administrator may authorize a variance from the separation requirement for good cause of up to fifty (50) lineal feet.

3.

A project or development with a site area of at least three (3.0) acres but less than five (5) acres shall be permitted a single low monument sign that contains not more than thirty-five (35) square feet of sign area per face with not more than two (2) faces, that is not more than eight (8) feet in total height, that is set back at least ten (10) feet from the right-of-way, and that is located a minimum of one hundred fifty (150) feet from any other ground sign on other property on the same side of the street. The Zoning Administrator may authorize a variance from the separation requirement for good cause of up to fifty (50) lineal feet.

4.

A project or development with a site area of more than five (5) acres shall, by site development plan approval in accordance with Section 405.1080, be permitted a single low monument sign that contains not more than forty (40) square feet of sign area per sign face, with not more than two (2) sign faces, that is not more than twelve (12) feet in height, that is set back at least fifteen (15) feet from the right-of-way, and that is located a minimum of one hundred fifty (150) feet from any other ground sign on other property on the same side of the street. The Zoning Administrator may authorize a variance from the separation requirement for good cause of up to fifty (50) lineal feet.

5.

A landscaped area located around the base of the ground graphic equal to two and one-half (2.5) square feet for each square foot of ground graphic area allowed is required for all low monument signs.

6.

In instances where the required one hundred fifty (150) foot separation from a pre-existing sign on one (1) property would exclude an adjacent property from being permitted a low monument for which it is otherwise eligible, such exclusion shall be allowed as a factor in determining practical difficulties or unnecessary hardship within the provisions of Section 405.970, Variances, of this Chapter.

D.

Attached Signs For Multi-Floor Office Buildings.

[Ord. No. 5417 §1, 2-9-2015]

1.

Each freestanding, single or multi-tenant office building of two (2) floors of leasable space may have one (1) attached sign affixed parallel to the building, with a sign area of up to fifty (50) square feet, provided it is the only sign on that elevation. One (1) additional attached sign may be permitted, subject to the same size and location limitations above, where the building faces two (2) or more public streets and is not separated from the streets by any other building.

2.

Each freestanding, single or multi-tenant office building of three (3) or more floors of leasable space may have one (1) attached sign affixed parallel to the building, with a sign area of up to fifty (50) square feet for a three-story building, with an additional ten (10) square feet of sign area allowed for each additional floor over three (3), up to a maximum of one hundred fifty (150) square feet. One (1) additional attached sign may be permitted, subject to the same size limitations, where the building faces two (2) or more public streets and is not separated from the streets by any other building..

E.

Address Signs. For fire protection and traffic safety and efficiency, each freestanding single- or multi-tenant office building shall have one (1) set of address numerals per building frontage. These numerals must be affixed flat against the facade of the building and no part of the numerals shall project above the roof or parapet line of the building. The square footage shall be determined by measuring the rectangle formed by outlining the numeral. Each numeral shall not exceed the sign limitations listed in the following table:

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Height of Sign on Building (story)	Distance from R.O.W. (feet)	Allowable Square Footage per Numeral (square feet)
1	0 — 100	2
1	101 — 250	3
1	over 250	4
2	0 — 100	3
2	101 — 250	4
2	over 250	5
3	0 — 100	4
3	101 — 250	5
3	over 250	6
4	0 — 100	5
4	101 — 250	6
4	over 250	7
5	0 — 100	6
5	101 — 250	7
5	over 250	8
6	0 — 100	7
6	101 — 250	8
6	over 250	9
over 6	0 — 100	8
over 6	101 — 250	9
over 6	over 250	10

F.

Multi-Tenant Real Estate Information Signs. Pursuant to Section 67.317 RSMo., each multi-tenant building or complex (where more than one (1) building is in the same development) may be permitted one (1) permanent real estate information sign, subject to the following:

1.

The gross sign area shall not exceed twenty-four (24) square feet per face with a maximum of two (2) sign faces. Decorative edge treatments shall not be included in the gross sign area.

2.

The sign shall not be more than six (6) feet in total height above the elevation of the adjacent finish grade, shall be set back at least ten (10) feet from the right-of-way of said fronting street or highway, located a minimum of one hundred fifty (150) feet from any other ground sign on other property on the same side of the street and shall not be located within the site distance triangle as defined in Section 405.120, Definitions, of this Chapter. The Zoning Administrator may authorize a variance from the separation requirement for good cause of up to fifty (50) lineal feet.

3.

The sign shall be permanently affixed to the ground with rot- and insect-resistant materials without use of supporting wires, cross-bracing or stanchions.

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The aggregate visible width of the supporting legs or monument shall be at least one-quarter ($\frac{1}{4}$) of the width of the sign.

5.

The edges of the sign shall be boxed-in, framed or otherwise enclosed to eliminate visible gaps or spaces between the sign panels.

6.

The sign copy shall be applied and protected with weather-resistant materials and finishes.

7.

Any attached "riders" (e.g., available floor area) on the sign shall be incorporated within the external dimensions of the sign and are limited to one (1) rider per sign face.

8.

These provisions shall not be applicable to single-tenant or owner-occupied properties which are subject to Section 405.950(G)(4) Temporary signs for single-tenant properties.

9.

Nothing in these provisions shall be deemed to limit or alter in any way the provisions of Section 405.930(J), Substitutability, of this Chapter.

G.

Temporary Signs. The following signs are permitted as temporary to a given ground floor business or use and are not to be included in calculating the allowable gross sign area for permanent signs:

1.

Window signs. The total gross sign area of all window signs as defined in Section 405.120, Definition of Terms, shall not exceed twenty percent (20%) of the area of any individual window located in the lowest eleven (11) feet of the storefront as measured from the adjacent exterior grade. For the purposes of this Section, panes of glass separated by a structural column or portion of exterior finished wall shall be considered individual windows. Further, glass located within a door, whether or not it is used as an entrance/exit, is not an eligible location for a window sign. No window signs are allowed more than eleven (11) feet above the adjacent grade. Appropriate types of signage include die-cut vinyl, screen printing and/or gilding applied to or etched into the inside surface of the storefront glazing or composed of artistically rendered skeletal or product. Graphics painted directly onto the glass surface are prohibited.

2.

Temporary displays and signs. Temporary displays such as banners or posters shall be permitted for ground floor retail sales and service uses. These special displays shall be limited to two (2) times per year for up to three (3) weeks each period. A separate sign permit shall be required for each event. These temporary displays shall be constructed and lettered to a professional quality and the size of banners or posters shall not exceed the allowable square footage for permanent signs. Permitted balloons shall not exceed two (2) feet in length or width. The items shall be secured in such a manner as to minimize movement and shall be attached to the main building or structure and not be erected as freestanding elements or attached to vehicles or low monument signs, and shall be no more than eighteen (18) feet above the ground elevation.

3.

Temporary signs during an election. Within forty-five (45) days prior to and ten (10) days after any election held within Creve Coeur, temporary signs may be allowed with the owner's permission in addition to the permitted signage allowed on any non-residentially zoned lot or parcel of land in the City. Each lot or parcel of land shall be permitted one (1) or more single-or double-faced sign although no single sign face shall exceed twelve (12) square feet. The number of such temporary signs on a lot shall not exceed the total number of candidates and propositions on the election ballot.

4.

Temporary real estate signs on single-tenant/occupant properties. Pursuant to Section 67.317 RSMo., in addition to the permitted signage on any single-tenant/occupant non-residential premises,

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temporary real estate signs are allowed offering the premises for sale, lease or rent. Such signs shall be limited to advertising the premises on which they are located, shall be a maximum of six (6) feet tall and shall be limited to twenty-four (24) square feet per sign face with a maximum of two (2) sign faces. Temporary real estate signs shall be removed from the premises ten (10) days after the premises is sold, leased or rented. These provisions shall not apply to multi-tenant/occupancy properties and if the property is subsequently converted to multi-tenant occupancy, the requirements of Section 405.950(F), Multi-Tenant Real Estate Information Signs, shall be enforced on the property.

5.

Portable signs. In all commercial districts, one (1) portable sandwich board sign limited to six (6) square feet and no more than four (4) feet in height shall be allowed per business address, without a permit, provided that such sign is no more than four (4) feet from the front door entrance, the sign does not obstruct pedestrian movement, and the sign does not obstruct or otherwise pose a hazard to motor vehicle traffic. Such signs must be stored inside between dusk and dawn.

6.

Signs on converted residential structures in commercial zoning districts. Each residential structure which has been converted to a commercial use by approval of a site development plan by the Planning and Zoning Commission may have one (1) or more wall signs, window signs or signs affixed or painted on canopies or awnings with a total gross sign area not to exceed twenty-five (25) square feet. A rear entrance to such business may be identified by a sign not to exceed two (2) square feet in gross sign area. Such a sign shall be affixed directly to the rear entrance door.

H.

Special Purpose Signs. Signs authorized in this Subsection are not to be included in calculating the allowable gross sign area for permanent signs.

1.

Parking and other direction signs. One (1) freestanding parking direction sign per direction of traffic, which may be internally illuminated, shall be required for each driveway, provided the sign shall not exceed three (3) square feet in gross sign area per face, the sign height shall not exceed three (3) feet and no portion of the sign shall extend into the public right-of-way. If the sign is located at a private driveway, for enhanced traffic directional purposes it may contain the name, address and/or logo of the business in addition to messages providing directional information. Other directional signs shall be installed as may be required by the City.

2.

Marquee signs. Marquee signs for theaters, cinemas, exhibition centers and similar public assembly uses shall be permitted only upon the specific authorization of the Planning and Zoning Commission, subject to such restrictions and conditions as the Commission may deem necessary after a site development plan is reviewed under the provisions of Section 405.1080.

3.

On-site construction signs. When the property is under construction pursuant to an issued building permit, an additional sign, not to exceed thirty-two (32) square feet in gross sign area per face with a maximum of two (2) faces and not to exceed ten (10) feet in height from top of sign to top of grade or two (2) feet in height from bottom of sign to top of grade, shall be permitted. Such a sign shall be erected out of the public right-of-way and shall be removed ten (10) days after completion of a project and not later than ten (10) days after issuance of occupancy permit.

4.

Covered walkway signs. A sign not to exceed two (2) square feet in gross sign area may be hung from the ceiling of a covered walkway that is attached to the front of a retail store. Such a sign shall not exceed eighteen (18) inches in drop from the bottom of the said sign to the ceiling surface of the covered walkway, nor shall the bottom of said sign be less than seven (7) feet above the sidewalk

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surface it is hanging over. Only one (1) covered walkway sign per business shall be allowed. Such a sign shall be hung perpendicular to the retail storefront so as to be beneficial to pedestrian traffic.

1.

Automobile Service Stations.

1.

Signs located on property used for automobile service stations shall be subject to the provisions and limitations set forth in this Section.

2.

No sign shall be attached to any pole, light standard or gasoline tank vent pipe. No sign shall be attached to a gasoline pump excepting those provided for in Section 405.950(l)(5).

3.

Wall signs.

a.

Not more than one (1) wall sign shall be permitted for each automobile service station. This wall sign shall not exceed twenty-five (25) square feet in gross sign area.

b.

In instances where the washing of motor vehicles is an accessory service being offered on a property used for an automobile service station, one (1) additional wall sign shall be permitted. This wall sign shall not exceed ten (10) square feet in area. Further, one (1) sign designating the entrance to and one (1) sign designating the exit from the washing area shall be affixed directly to the structure near such entrance or exit for traffic safety and efficiency. The gross sign area of such signs shall not exceed twelve (12) square feet. One (1) additional sign may be erected no closer than seventy-five (75) feet from any public right-of-way. Such a sign shall not exceed ten (10) square feet in gross sign area or eight (8) feet in height from top of sign to top of grade. Said sign shall be permanently anchored to a wall, canopy support or a freestanding pole.

4.

Service station canopy signs. An automobile service station with a canopy shall be permitted one (1) service station canopy sign, in addition to a wall sign, per street frontage. This service station canopy sign shall not exceed thirty (30) square feet in gross sign area per street frontage. This sign shall be a flat sign permanently affixed to the vertical face of the canopy and shall not project above or below or from any side of the vertical face of the canopy. This sign shall be illuminated by internal and non-intermittent light sources. Any business logo, inclusive of striping or other symbols, appearing on this canopy sign shall count as part of the gross sign area allowable for said sign.

5.

Pump signs. Signs shall be posted on gasoline pumps so as to provide the required information to the public regarding "octane rating", "price" and "type of fuel". As the trade name of the business is often incorporated into the different types of fuels, said trade name and any associated symbols shall be permitted on the sides of the pumps as flat signs located no more than three (3) feet above the ground and not to exceed two (2) square feet in area per sign face (four (4) square feet in aggregate) per pump. "Self-service" or "full-service" signs shall identify each pump island on the service station property. The location of such signs shall be limited to the gasoline pump or the canopy support, not more than eight (8) feet above the ground, located at each end of the pump island. A maximum of two (2) such signs shall be allowed per pump island and each sign shall not exceed two (2) square feet in area.

6.

Gasoline price signs. For purposes of traffic efficiency and safety, one (1) gasoline price sign shall be allowed per service station property street frontage. This sign must be freestanding and permanently anchored. Such a sign shall not exceed sixteen (16) square feet in sign area per face and shall not exceed six (6) feet in height from top of sign to top of grade. Illumination shall be by

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internal and non-intermittent light sources. This sign shall identify the actual unit price being charged for gasoline being sold.

J.

Master Signage Plans. In keeping with the intent to allow flexibility in the design of planned developments and large campus development of contiguous multi-acre areas, not separated by major highways or public right-of-ways (i.e., Olive Boulevard), the following options may be available for signs accessory to uses in non-residential district properties of campus developments of three (3) or more multiple buildings with a minimum of ten (10) acres and residentially zoned institutions (schools and places of worship with a minimum tract area of twenty (20) acres).

1.

As an alternative to what would otherwise be allowed, signs may be permitted in accordance with a Comprehensive Plan of signage subject to the recommendation of the Planning and Zoning Commission and approval of the City Council following a public hearing conducted in accordance with the provisions of Sections 405.1060(D)(3) and 405.1120 of the Zoning Code. The Comprehensive Plan of signage shall show the location, size, height and extent of all proposed signs. In addition, the geographic limits of the area to be covered by the Comprehensive Plan of signage must be shown.

2.

Any application submitted pursuant to Subsection **(J)(1)** above may be made by any property owner, owner of an easement, lessee, contract purchaser or their agent. Such application shall be accompanied by a statement setting forth the names of the record owners of the properties upon which such signs are proposed to be located and the notarized agreement of each record owner to the placement of such signs on their property. When an application requests permission to erect a sign on property owned by someone other than the applicant, then such application shall be accompanied by a written and notarized statement signed by the record owners of such properties which indicates their endorsement of the application.

3.

The above-cited signage options shall be exercised in accordance with the standards for all planned developments as set forth in Section **405.1080**. All proposed signs shall be reviewed based on the following criteria:

a.

Proposed signs are consistent with the purpose of this Article.

b.

Proposed signs are compatible with the theme, visual quality, and overall character of the surrounding area.

c.

Proposed signs are in scale and harmonious with the development and shall be so located and sized as to ensure convenience to the visitor, user or occupant of the development while not adding to street clutter or otherwise detracting from the planned unit nature of the development and the purposes of architectural and urban design elements.

K.

Existing Signs Not Conforming To Common Signage Plan. If any common signage plan has been approved under previously effective ordinances for a property on which existing signs were located with a schedule for bringing into conformance, within three (3) years, all signs not conforming to the proposed plan or to the requirements of this Chapter in effect on the date of submission, such schedule shall be met notwithstanding elimination of the common signage plan ordinance.

L.

Billboards.

1.

BILL NO. 5559

ORDINANCE NO. _____

Not permitted. Billboards, and except as otherwise expressly authorized by this Article **VIII**, other signs exceeding fifty (50) square feet in gross sign area shall not be permitted in the City. This prohibition shall be effective as of July 1, 2009. Any billboard permitted prior to that date shall be deemed a non-conforming sign, but shall not be enlarged, relocated, or reset. The City expressly prohibits the resetting of qualifying signs pursuant to Section 226.541 RSMo. Existing tri-vision billboards are likewise deemed to be non-conforming signs. "*Tri-vision billboard*" means a sign face having a series of three-sided rotating slats arranged side by side, either horizontally or vertically, which is capable of displaying a total of three (3) separate message copies, one (1) message copy at a time.

2.

Lighting and landscaping of billboards. All lighting and landscaping of grandfathered billboards shall comply with the following:

a.

Previously approved and required landscaping shall be maintained;

b.

No revolving or rotating beam or beacon of light that simulates any emergency light or device shall be permitted as part of any sign. No flashing, intermittent or moving light or lights will be permitted except scoreboards and other illuminated signs designating public service information, such as time, date or temperature or similar information, will be permitted;

c.

External lighting such as floodlights, thin line and gooseneck reflectors are permitted, provided the light source is directed upon the face of the sign and is effectively shielded so as to prevent beams or rays of light from being directed into any portion of the main traveled way of the interstate or primary highway and the lights are not of such intensity so as to cause glare, impair the vision of the driver of a motor vehicle or otherwise interfere with a driver's operation of a motor vehicle and such lights shall be effectively shielded so as to prevent beams or rays of light from being directed onto adjacent residential property;

d.

No billboard shall be so illuminated that it interferes with the effectiveness of or obscures an official traffic sign, device or signal;

e.

The maximum average lighting intensity level for such sign shall be twenty (20) foot-candles.

3.

Obstruction of official highway signs. No sign shall be located in such manner as to obstruct or otherwise physically interfere with the effectiveness or visibility of an official traffic sign, signal or device or obstruct or physically interfere with a motor vehicle operator's view of approaching, merging or intersecting traffic.

4.

Annual inspection and certification. Owners of all billboards shall be required to submit, to the Zoning Administrator, an inspection report from a Missouri licensed engineer as to the sign's structural integrity. Such certification shall be done on or before July first (1st) of each year. Failure to submit a report shall result in the immediate revocation of the sign's permit.

5.

Nuisances. Any billboard which, because of lack of maintenance, upkeep, vandalism, accumulation of litter, refuse or debris or the deterioration of landscaping, lighting or fencing, becomes unsightly or unsafe, as determined by the Zoning Administrator, is hereby declared to be a nuisance and shall be subject to abatement by the City in the same manner as all other nuisances on private property.

Section 405.960. Enforcement and Sign Removal.

BILL NO. 5559

ORDINANCE NO. _____

[R.O. 2008 §26-105; Ord. No. 1903 §1, 11-24-1997; Ord. No. 5280 §2, 10-22-2012]

A.

Sign Code Violations And Enforcement. Any sign which is not in compliance with all the provisions of this Article is declared to be unlawful. The City, through the Zoning Administrator, may initiate injunction or abatement proceedings or other appropriate action in the courts against any person who violates or fails to comply with any provisions of this Article or against the erector, owner or user of an unlawful sign or the owner of property on which an unlawful sign is located to prevent, enjoin, abate or terminate the erection, use of display of an unlawful sign. Any person who violates or fails to comply with any of the provisions of this Article or the erector, owner or user of an unlawful sign or the owner of property on which an unlawful sign is located shall be subject to the penalties set forth in Section 405.1150(D) of this Chapter.

B.

Removal Of Unlawful Sign. Any unlawful sign which has not been removed within thirty (30) days after conviction of violation or imposition of civil penalty may be removed by the City and the costs charged to the violator. If removal costs have not been paid and the sign reclaimed within thirty (30) days of its removal by the City, the City may sell or otherwise dispose of the sign and apply the proceeds toward costs of removal. Any proceeds in excess of costs shall be paid to the owner of the sign.

C.

Immediate Removal Of Unlawful Or Unsafe Signs. Signs which the Zoning Administrator finds upon public streets, sidewalks, rights-of-way or other public property or which wherever located present an immediate and serious danger to the public because of their unsafe condition may be immediately removed by the Zoning Administrator without prior notice.

Section 405.970. Variances.

[R.O. 2008 §26-106; Ord. No. 1903 §1, 11-24-1997; Ord. No. 5280 §2, 10-22-2012]

A.

Practical Difficulties Or Unnecessary Hardship.

1.

Where there are practical difficulties or unnecessary hardship in the way of carrying out the strict letter of the provisions of this Article, the Board of Adjustment may vary or modify the application of specific regulations for any permitted form of signage so that the spirit of this Article shall be observed, public safety and welfare secured and substantial justice done.

2.

A variance from this Article may be granted for any permitted form of signage where it is found that because of the limitations on character, size, number or dimensions of signs or the regulations controlling the erection or installation of a sign, the applicant would be subject to practical difficulties or unnecessary hardship. Unnecessary hardship is not considered the loss of possible advantage, economic loss or gain or mere inconvenience to the applicant.

B.

Procedures And Criteria. The procedures and criteria for granting a variance from the regulations in this Article shall be as set out in Section 405.1040 of this Chapter.

Section 3. This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS _____ DAY OF _____, 2015.

BILL NO. 5559

ORDINANCE NO. _____

DAVID KREUTER
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2015

BARRY GLANTZ, MAYOR

ATTEST:

DEBORAH RYAN, CITY CLERK



city of CREVE COEUR

300 North New Ballas Road • Creve Coeur, Missouri 63141
 (314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

APPLICATION TO PLANNING AND ZONING COMMISSION #15-021 FOR VARIOUS TEXT AMENDMENTS TO ARTICLE VIII SIGN REGULATIONS FOR GREATER CLARIFICATION OF TERMS AND EXISTING CONCEPTS, GENERAL CORRECTIONS AND FORMATTING

FOR THE MEETING OF: August 17, 2015

LOCATION: City-wide.

REQUEST: The Planning Division has requested several minor amendment to the Article VIII Sign Regulation of the City of Creve Coeur Zoning Ordinance based upon recent ruling by the Supreme Court including emphasis of substitutability clause, as well as general corrections for formatting and typographical errors, clarification of existing concepts and deletion of extraneous text.

Additional Information: The City has reviewed such sign regulations and confirmed compliance with *Reed v. Town of Gilbert*, United States Supreme Court 13-502 (June 18, 2015). This opinion emphasizes that content-based sign regulations are unconstitutional. The Eighth Circuit Court of Appeals had issued a similarly strong ruling several years ago, and the City made significant changes to its sign regulations. The City Attorney reviewed the regulations again in light of the latest Supreme Court opinion, and did not find any significant changes are needed. However, a few corrections were identified as a result of this additional close review.

Key Issues:

- Is this a reasonable exercise of zoning authority?
- Is this consistent with the purposes of the Zoning Code
- Is this consistent with the purposes of the Comprehensive Plan

Comp. Plan References

- NA

Zoning Code References

- Article VII Sign Regulations

APPLICANT: Whitney Kelly
 City Planner
 City of Creve Coeur
 300 N. New Ballas Road
 Creve Coeur, MO 63116

DATE: August 12, 2015

ATTACHMENTS: Draft Ordinance

PLANNING AND ZONING COMMISSION PUBLIC HEARING

CITY OF CREVE COEUR, MISSOURI

300 NORTH NEW BALLAS ROAD

MONDAY, AUGUST 17, 2015

7:00 P.M.

PUBLIC HEARING NO. 15-021

THOSE IN ATTENDANCE:

Ms. Beth Kistner, Chair
Mr. James Faron
Mr. Ken Howard
Mr. Charles Pullium
Mr. Gene Rovak
Ms. Muriel Hall
Mr. Carl Lumley, City Attorney
Ms. Whitney Kelly, AICP, City Planner
Ms. Jessica Stutte, Planning Assistant
Ms. Deborah McLaughlin, Recording Secretary

McLaughlin Court Reporting Services, Inc.

Deborah K. McLaughlin, RPR, MO-CCR #314, IL-CSR, KS-CCR
4772 Gatesbury Drive
St. Louis, MO 63128
(314) 487-2259

1 CHAIRMAN KISTNER: Okay. Next we have
2 Application No. 15-021: Various Text Amendments to
3 Article VIII Sign Regulations for Greater Clarification of
4 Terms and Existing Concepts, General Corrections and
5 Formatting.

6 And this is a public hearing.

7 (Whitney Kelly was sworn in by the court
8 reporter.)

9 MS. KELLY: Whitney Kelly on behalf of the City
10 of Creve Coeur.

11 So recent state supreme -- or United States
12 Supreme Court ruling prompted our City Attorney to go
13 through our sign code to ensure that we were content
14 neutral.

15 As we had revised the entire sign code several
16 years ago, we were pretty good, but we caught some various
17 edits.

18 For the most part I think they're pretty minor
19 here and there. No substantial changes were made.

20 One key element that was discussed is instead of
21 in each of the sections under non-residential districts
22 for monument signs and wall signs, we had a standard that
23 the box display needs to be dark and opaque so that the
24 text only shines, instead of having -- repeating that in
25 each one, we just moved it over to general regulations,

1 general provisions.

2 So that is under -- so that it's clarified there
3 and applies to all signs.

4 And we provided greater clarity on
5 substitutability of messages as long as all other forms of
6 the sign code is met, i.e., the content regulations, so
7 content neutrality.

8 If you have any questions.

9 Thank you.

10 MR. ROVAK: Could -- we just had a question.

11 CHAIRMAN KISTNER: Mr. Rovak.

12 MR. ROVAK: The term "snipe sign", what does
13 that refer to? Second para -- second --

14 MS. KELLY: Snipe signs are those little yard
15 signs that get put in the public right-of-way that are
16 like buy houses for, you know, quick, or those kind of
17 things. They're typically placed in the public
18 right-of-way.

19 If you look on page 2 of the draft, it's signs,
20 snipe sign is the definition, it's a sign affixed to a
21 utility pole, tree, fence or other similar objects and any
22 temporary freestanding sign illegally --

23 MR. ROVAK: Illegally, okay.

24 MS. KELLY: -- placed or installed on the public
25 or private property.

1 MR. ROVAK: Okay.

2 MS. KELLY: So that's what it is.

3 CHAIRMAN KISTNER: By definition, illegal.

4 MR. ROVAK: Yeah.

5 MS. KELLY: Illegal, yeah.

6 MR. ROVAK: It's inherently. Okay. Thank you.

7 CHAIRMAN KISTNER: Mr. Faron.

8 MR. FARON: I just had a few questions. You
9 answered that one on G7 about the lawful references. That
10 just consolidates that, like you said, to bring it out
11 front and cover all the references.

12 The -- the no park and trespassing, does that
13 covers kind of residential, so people, you know, tend to
14 put some of those signs up for pets and whatnot, but is
15 that kind of geared to residential use or --

16 MS. KELLY: We clarified that. It's all under
17 like incidental. Anything under 2 square feet doesn't
18 take a permit, so why would no parking only be limited to
19 1 square feet when 2 square feet is the general standard.

20 So it's all part of the incidental non-regulated
21 signs of less than 2 square feet.

22 MR. FARON: On the -- the two signs when you're
23 facing the public street, obviously, not a driveway or
24 anything like that, so if there's any kind of adjacent
25 property between the street and the applicant, they will

1 not be allowed to use two signs? They have to be the
2 immediate --

3 MS. KELLY: Correct. They have to be --

4 MR. FARON: -- structure.

5 MS. KELLY: -- the immediate structure next --
6 adjacent to the public right-of-way.

7 MR. FARON: Are there guidelines on what could
8 impede them from doing that? I mean it could -- it has to
9 be a building or a standalone or some other piece of
10 property. Even if it's owned by them, they can't --

11 MS. KELLY: Correct. I believe it states
12 that -- well, they have to be the closest building to the
13 street.

14 MR. FARON: Okay.

15 MS. KELLY: It used to be -- say -- where was
16 that -- used to say it's the closest building thereto. We
17 just said it's not separated from the street by any other
18 buildings. It's just simplified the language there.

19 MR. FARON: And my last question about the
20 costumes, and you see some around some communities. I
21 guess we've never allowed it, or it just hasn't been used
22 in this community, and we're kind of stepping in front of
23 the possibility of that happening with people --

24 MS. KELLY: We -- yeah --

25 MR. FARON: -- distracting motorists.

1 MS. KELLY: No, we've never allowed it.

2 MR. FARON: Okay.

3 MS. KELLY: I mean we get them every now and
4 then, and they're stopped.

5 MR. FARON: Does the ordinance now cover a
6 non-vehicular component, so if someone wants to do that,
7 say in a candy store or ice cream store or something that
8 doesn't have any kind of association with traffic and
9 distraction, would it be allowed, or at this point it's
10 across the board and would not be?

11 MS. KELLY: Well, if they're standing -- if
12 they're outside -- the best example I can give you is once
13 we had a costume store for Halloween open up along Olive
14 Boulevard, and they had someone in a costume out there
15 waving, that's what that's intended to prevent, because
16 they're, obviously, there to distract the motorist and
17 attract attention to the business.

18 If someone's inside the building and it's not
19 visible from the public right-of-way --

20 MR. FARON: Right.

21 MS. KELLY: -- it's not considered a sign.

22 MR. FARON: We're not going to haul a clown
23 that's at some kind of kids' store --

24 MS. KELLY: Correct. If it's inside the
25 building. If it's out -- if they're doing a special

1 event, that's counted under a temporary use permit, which
2 would -- like a kids' party or public -- well, even a
3 kids' party wouldn't --

4 MR. FARON: I think it's a good --

5 MS. KELLY: Yeah.

6 MR. FARON: -- good use here to cut down.

7 There's enough distractions on Olive.

8 So thank you for your answers.

9 CHAIRMAN KISTNER: Any other questions?

10 Okay. Comments from the public? It's either
11 you or nobody, Mr. Klearman.

12 Okay. Hearing none -- yeah, well, I guess you
13 count too, Mr. Glantz, Mayor. You'll have your chance to
14 talk about it.

15 I think that'll conclude our public hearing.
16 And after we hear from Mr. Lumley. Do you have things to
17 add?

18 MR. LUMLEY: I offer the following exhibits into
19 the record of this public hearing: Documentation in
20 possession of the City Clerk reflecting public notice, the
21 Staff's report, the City Code of Ordinances and Charter,
22 the City's Comprehensive Plan and the public file
23 regarding the application.

24 CHAIRMAN KISTNER: Hearing is closed.

25

STATE OF MISSOURI)
) SS
COUNTY OF ST. LOUIS)

I, Deborah K. McLaughlin, Registered Professional Reporter, Missouri Certified Court Reporter, Illinois Certified Shorthand Reporter and Kansas Certified Court Reporter, do hereby certify that I reported the Planning and Zoning public hearing stenographically and later reduced to typewriting; and that this is a true and accurate transcript of the public hearing.

_____, RPR, MO-CCR, IL-CSR, KS-CCR

Deborah K. McLaughlin, RPR, MO-CCR, IL-CSR, KS-CCR



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Police Department
Category: Amendment
Prepared By: Pam Manning
Department Head: Glenn Eidman

SCHEDULED

ORDINANCE

**Bill No. 5560 - an Ordinance Revising Section 210.237,
Public Disturbance Noises, of the Code of Ordinances of the
City of Creve Coeur. First Reading.**

The current ordinance does not specify the exclusion of operating lawn mowers, lawn care equipment, or similar type powered devices before 7:00 am. The revision does address those concerns and gives the police department the authority to enforce the noise ordinance in the proper fashion.

Ordinance

Meeting of August 24, 2015

BILL NO. 5560

ORDINANCE NO. _____

AN ORDINANCE REVISING SECTION 210.237, PUBLIC DISTURBANCE NOISES, OF THE CODE OF ORDINANCES OF THE CITY OF CREVE COEUR.

WHEREAS, Section 210.237 of the City's Code of Ordinances regulates public disturbance noises; and

WHEREAS, based on complaints it appears that there is a need for more specific regulations regarding lawn mowers and similar equipment; and

WHEREAS, other clarifications to the regulations have been identified as appropriate, and

WHEREAS, a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council; and the Bill was read by title in open meeting two times before final passage by the City Council;

NOW, THEREFORE, be it ordained by the City Council of the City of Creve Coeur, Missouri, as follows:

Section 1: Section 210.237, Public Disturbance Noises, of the Code of Ordinances of the City of Creve Coeur is hereby amended to read as follows:

A. No person shall cause, nor shall any person in possession of property allow to originate from the property, sound that is a public disturbance noise. The following sounds are hereby determined to be public disturbance noises:

1. Frequent, repetitive or continuous sounds made by any animal which unreasonably disturbs or interferes with the peace, comfort and repose of property owners or possessors including but not limited to violations of Section 295.080, except that such sounds made in animal shelters or commercial kennels, veterinary hospitals, pet shops or pet kennels licensed under and in compliance with the provisions of the Code of Ordinances shall be exempt from this Subsection; provided, that notwithstanding any other provision of this Section, if the owner or other person having custody of the animal cannot, with reasonable inquiry, be located by the investigating officer or if the animal is a repeated violator of this Subsection, the animal may be impounded;

2. The frequent, repetitive or continuous sounding of any horn or siren attached to a motor vehicle, except as a warning of danger or as specifically permitted or required by law;

3. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle or internal combustion engine, within a residential district, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of real property, including but not limited to violations of Sections 340.270 or 365.140;

4. The use of a sound amplifier or other device capable of producing or reproducing amplified sound upon public streets for the purpose of commercial advertising or sales or for attracting the attention of the public to any vehicle, structure or property or the contents therein, except as permitted by law

5. The making of any loud or raucous sound within one thousand (1,000) feet of any school, hospital, sanitarium, nursing or convalescent facility;

BILL NO. 5560

ORDINANCE NO. _____

6. The creation by use of a musical instrument, whistle, sound amplifier or other device capable of producing or reproducing sound, of loud or raucous sounds which emanate frequently, repetitively or continuously from any building, structure or property located within the City, such as sounds originating from a band session or social gathering;

7. The erection (including excavating), demolition, alteration or repair of any building or structure other than between the hours of 7:00 A.M. and 6:00 P.M. on weekdays and 9:00 A.M. and 6:00 P.M. on weekends, except in case of urgent necessity in the interest of public safety and then only with a permit from the Director of Community Development and Public Works for a period not to exceed three (3) days which, however, may be renewed for like or less periods while the emergency continues;

8. The operation of any lawn mower, lawn care equipment, or similar type of powered device before 7:00 A.M. or after 9 P.M. on weekdays and before 8:00 A.M. or after 8:00 P.M. on weekends, except that the use of electricity generators during extended power outages shall not be restricted as to time of use.

9. Any violation of Section 405.550.2.

B. No sound source specifically exempted from a maximum permissible sound level by this Section shall be a public disturbance noise, insofar as the particular source is exempted.

C. The following sounds are exempt from the provisions of this Section at all times:

1. Sounds originating from aircraft in flight;

2. Sounds created by safety and protective devices, such as relief valves, where noise suppression would defeat the safety release intent of the device;

3. Sounds created by fire alarms; and

4. Sounds created by emergency equipment and emergency work necessary in the interest of law enforcement or of the health, safety or welfare of the community.

Section 2: This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS ____ DAY OF _____, 2015.

DAVID KREUTER
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2015

BARRY GLANTZ, MAYOR

ATTEST:

DEBORAH RYAN, CITY CLERK



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: August 19th, 2015

TO: Mark Perkins, City Administrator

FROM: Glenn Eidman, Chief of Police

SUBJECT: Revision of Noise Ordinance

The police department has received some complaints about lawn services this summer, specifically starting the process of cutting grass and the operation of blowers, and other lawn equipment prior to 7:00 am.

The current ordinance does not specify the exclusion of operating lawn mowers, lawn care equipment, or similar type powered devices before 7:00 am. The revision does address those concerns and gives the police department the authority to enforce the noise ordinance in the proper fashion.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE REVISING SECTION 210.237, PUBLIC DISTURBANCE NOISES, OF THE CODE OF ORDINANCES OF THE CITY OF CREVE COEUR.

WHEREAS, Section 210.237 of the City's Code of Ordinances regulates public disturbance noises; and

WHEREAS, based on complaints it appears that there is a need for more specific regulations regarding lawn mowers and similar equipment; and

WHEREAS, other clarifications to the regulations have been identified as appropriate, and

WHEREAS, a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council; and the Bill was read by title in open meeting two times before final passage by the City Council;

NOW, THEREFORE, be it ordained by the City Council of the City of Creve Coeur, Missouri, as follows:

Section 1: Section 210.237, Public Disturbance Noises, of the Code of Ordinances of the City of Creve Coeur is hereby amended to read as follows:

A. No person shall cause, nor shall any person in possession of property allow to originate from the property, sound that is a public disturbance noise. The following sounds are hereby determined to be public disturbance noises:

1. Frequent, repetitive or continuous sounds made by any animal which unreasonably disturbs or interferes with the peace, comfort and repose of property owners or possessors including but not limited to violations of Section 295.080, except that such sounds made in animal shelters or commercial kennels, veterinary hospitals, pet shops or pet kennels licensed under and in compliance with the provisions of the Code of Ordinances shall be exempt from this Subsection; provided, that notwithstanding any other provision of this Section, if the owner or other person having custody of the animal cannot, with reasonable inquiry, be located by the investigating officer or if the animal is a repeated violator of this Subsection, the animal may be impounded;

2. The frequent, repetitive or continuous sounding of any horn or siren attached to a motor vehicle, except as a warning of danger or as specifically permitted or required by law;

3. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle or internal combustion engine, within a ~~rural or~~ residential district, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of real property, including but not limited to violations of Sections 340.270 or 365.140;

4. The use of a sound amplifier or other device capable of producing or reproducing amplified sound upon public streets for the purpose of commercial advertising or sales or for attracting the attention of the public to any vehicle, structure or property or the contents therein, except as permitted by law

5. The making of any loud ~~orand~~ raucous sound within one thousand (1,000) feet of any school, hospital, sanitarium, nursing or convalescent facility;

6. The creation by use of a musical instrument, whistle, sound amplifier or other device capable of producing or reproducing sound, of loud ~~orand~~ raucous sounds which emanate frequently, repetitively or continuously from any building, structure or property located within the City, such as sounds originating from a band session or social gathering;

7. The erection (including excavating), demolition, alteration or repair of any building or structure other than between the hours of 7:00 A.M. and 6:00 P.M. on weekdays and 9:00 A.M. and 6:00 P.M. on weekends, except in case of urgent necessity in the interest of public safety and then only with a permit from the Director of Community Development and Public Works for a period not to exceed three (3) days which, however, may be renewed for like or less periods while the emergency continues;

8. The operation of any lawn mower, lawn care equipment, or similar type of powered device before 7:00 A.M. or after 9 P.M. on weekdays and before 8:00 A.M. or after 8:00 P.M. on weekends, except that the use of electricity generators during extended power outages shall not be restricted as to time of use.

9. Any violation of Section 405.550.2.-

B. No sound source specifically exempted from a maximum permissible sound level by this Section shall be a public disturbance noise, insofar as the particular source is exempted.

C. The following sounds are exempt from the provisions of this Section at all times:

1. Sounds originating from aircraft in flight;

2. Sounds created by safety and protective devices, such as relief valves, where noise suppression would defeat the safety release intent of the device;

3. Sounds created by fire alarms; and

4. Sounds created by emergency equipment and emergency work necessary in the interest of law enforcement or of the health, safety or welfare of the community.

Section 2: This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS ____ DAY OF _____, 2015.

DAVID KREUTER
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2015

BARRY GLANTZ, MAYOR

ATTEST:

DEBORAH RYAN, CITY CLERK, MPCC



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Meeting: 08/24/15 07:00 PM
Department: Finance Department
Category: Purchase
Prepared By: Sherry Hall
Department Head: Dan Smith

SCHEDULED

RESOLUTION

Resolution No. 1177 - a Resolution Authorizing Purchase of a New Phone System and Call Recording System for the City of Creve Coeur.

Purchase of new phone system and call recording system for the City.

RESOLUTION NO. 1177**A RESOLUTION AUTHORIZING PURCHASE OF A NEW PHONE SYSTEM AND CALL RECORDING SYSTEM FOR THE CITY OF CREVE COEUR**

WHEREAS, the current city phone system was purchased in 2002 and is comprised of antiquated and outdated equipment, and;

WHEREAS, a new phone system would provide many additional features which will increase the efficiency and improve the operation of the City, and;

WHEREAS, the current phone system is no longer supported by the vendor and has become increasingly difficult to maintain, and;

WHEREAS, the Police Department has determined it is time to replace its aging Stancil phone recording system, and;

WHEREAS, the City has solicited and received several proposals in accordance with applicable purchasing procedures and determined the lowest and best bid for the phone system and police recording system, and;

WHEREAS, Communications Technologies, Inc. has been determined to be lowest and best bid for both systems.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR AS FOLLOWS:

SECTION 1. The City Administrator is hereby authorized to enter into an agreement to purchase a new telephone system for the City of Creve Coeur from Communications Technologies, Inc. at an estimated cost not to exceed \$48,000.00 in accordance with the Staff Recommendation Memorandum dated August 4, 2015.

SECTION 2. The City Administrator is hereby authorized to enter into an agreement to purchase a new telephone recording system for the City of Creve Coeur from Communication Technologies, Inc. at an estimated cost not to exceed \$18,000.00 in accordance with the Staff Recommendation Memorandum dated August 4, 2015.

Adopted this 24th day of August, 2015

Barry L. Glantz
Mayor

Attest:

Deborah Ryan, City Clerk



MEMORANDUM

TO: Mark Perkins, Dan Smith
FROM: Chris Tumbarello
DATE: 8/04/15
RE: Phone System Replacement – Staff Report

Introduction

In 2013, one of the projects the IT department started was a Request for Proposal for a new phone system. Our current system, an Inter-Tel digital phone system, has been in place for over 15 years, and is showing its age.

Phone System Background

The current city phone system is a digital system running on a PRI. A PRI is a Primary Rate Interface used to carry multiple phone lines (extensions) between the network and user. PRI consists of 24 channels on a T1 line. Today, T1's (and PRI) are becoming more and more obsolete, as companies move to faster transmissions, such as Fiber and SIP.

The digital phone system in-house runs on regular cat-3 phone wire. These run to various punch down blocks in the building, then interface with the phone system.

Voice over IP, or VOIP, uses cat-5 or higher network cable, to push its voice transmissions over a computer network, to the phone system. Some companies are moving to this type of phone system, since it provides an easier way to install and manage the phones. No more connecting phone wires to punch down blocks. The phone and computer can run on the same data cable at the user's desk. With Power over Ethernet (PoE) switches, the phones do not even need a power cord; they receive their power via the Ethernet cable.

We would like to move in the direction of VOIP, since several other cities are using it (Kirkwood, Manchester, Hazelwood) and it is more future-proof than the traditional digital systems we currently use.

There are several ways a phone system can transmit its data in and out of the City: PRI, Internet, or SIP. Moving to a more modern system will allow us to use a newer form of transmission should the need arise. PRI is the older way; Internet and SIP are newer. We would still use our current PRI (since it's

bundled in with our Charter via the WDCD share plan). But the system we recommended will allow to move to Internet-based or SIP if the situation demands a switch in the future.

Reasons for exploring a phone system replacement

The leading reason for replacing our phone system is age. The current system is no longer officially supported by the manufacturer. Support and hardware maintenance is provided on an as-needed basis. Replacement equipment is only found through refurbished equipment that hits the market. In the event of a phone system failure or certain devices not working, and if our current phone support vendor, Tech Electronics, doesn't have the hardware needed, we will have to go to the market and source parts to fix any issues that would arise. The City could be down several days (or a week or more) depending on the scarcity of parts.

Going to a new system will not only allow the City to access new features not currently offered, it will give us the peace of mind knowing that a new system will be supported and maintained for years to come. A catastrophic system failure could be handled in a matter of hours or one to two days.

RFP Review and Selection Process

In February 2015, the IT department, in conjunction with the phone system management expertise of Winning Technologies, developed a RFP proposal and published it for vendors in March 2015. Through a vendor walk-through of the City, and several question and answer packets, eight bids were offered to the City on the April 13th deadline.

Vendor	System	Proposed Cost
Jive Communications (UT)	Jive Communications VOIP	\$27,615.60
Communications Technologies, Inc.	Toshiba IPEdge VOIP PBX	\$47,937.00
STL Communications	Avaya IP Office	\$54,770.64
Forward Slash Technology	Mitel Office 250	\$58,082.86
Fulton Communications/Vertical	Mitel 3300	\$60,113.34
Tech Electronics	Mitel 5000	\$94,757.00
Arrow Systems Integration (MN)	Avaya IP Office	\$100,878.20
T&E Communications	NEC 3C Univerge	\$128,144.00

Winning Technologies and I read through the vendor proposals and met to discuss our results. Winning Technologies created tables of various information of each vendor, in order to allow us to compare numbers and features of all proposed systems.

One of the key factors in determining a vendor was location of the vendor. We wanted to support local companies while also having the vendor nearby for ease of access during implementation of a new system and on-going technical support in the future. Six of the eight vendors are local to the St. Louis region. We dismissed Jive Communications' proposal because of their out-of-state location, and since they are offering a fully hosted VOIP solution, the monthly subscription cost was near \$2000.00 per month, resulting in a yearly subscription/maintenance fee of \$24,000.00. We determined that it wasn't

cost effective for the City to implement. We also didn't select Forward Slash Technology and Fulton Communications/Vertical because they were offering lower-end Mitel products. Winning Technologies recommended that since there are three Mitel products being offered, we should select the newest product for maximum life expectancy and latest features.

We narrowed our selection to three local vendors, each providing a different phone system model. I arranged for on-site visits to each of the three vendors, where we they could demo their product, and we could discuss the RFP in more detail with them.

1. Communications Technologies, Inc (CTI) – Toshiba IPEdge VOIP PBX
2. STL Communications – Avaya IP Office
3. Tech Electronics – Mitel 5000

I set up meetings with each vendor to demo their products at their company locations. We went over their systems, having hands-on demos with the physical phones themselves, and looked at the behind the scenes software for administration and support. We also asked questions regarding each vendors' proposals.

After the conclusion of our on-site visits, Winning Technologies and I once again met to discuss the results, and developed a recommendation to present to the Finance Director, Dan Smith. We discussed the results with Dan, and decided on pursuing our new phone system with Communications Technologies, Inc., based out of Chesterfield, Missouri.

We are recommending the Toshiba system offered by CTI for the following reasons:

- the most user-friendly for employees (simple interface)
- designed for future use
- easier to implement (initial install and general add/remove/change of devices)
- easy to use for behind the scenes administration
- Call recording software for the police department (see below)

From a cost standpoint, CTI was the lowest bid, based on hardware/software cost, and included five years of maintenance:

Vendor	Proposal Cost
Communications Technologies, Inc. (CTI)	47,937.00
STL Communications	54,770.64
Tech Electronics	94,757.00

Features (current and future)

Another key reason for replacing the phone system is the expansion of features, including:

- Automatic callback
- Call waiting

- Paging (and group paging)
- Distinctive rings
- Automatic call distribution groups (hunt groups)
- Custom call routing
- Group call routing / Group call pickup
- Fax management
- Voicemail (voicemail to email)
- Night service
- Soft phone features (use tablets, desktops to use phone system)
- Conference bridging (internal and external)
- Call forwarding
- Call/Message log from device
- Music on hold
- Remote handsets
- Remote web administration
- Call reporting (by individual/department, traffic, trunk utilization, etc.)
- Call recording (ad hoc, or auto record)
- Malicious call trace/block
- Cellular hand-off (hand off work phone to cell phone with no loss of call)
- Auto attendant

Our current system has some of these features, but they would be enhanced with a new product, and easier to maintain/configure from an administrator standpoint. With a new phone system, we'd be adding at least 3 times the features that we normally possess on our current system. While not all features would be used by all personnel, the increase in options would see a potential increase in productivity from various departments.

The Police department had also been looking at a call-recording device to replace their aging Stancil recorder. They were waiting to purchase their product when it was determined what vendor/product the City was going with for the phone system. During the phone system process, it was discovered that CTI had a call-recording product that would work for the police department, and was cheaper than the vendors the PD was looking at for replacement products. It would integrate with our new phone system, and provides the call-recording features that are required for the police department.

Vendor/System	Proposed Cost
CTI Oaisys recording system	\$18,000.00
Stancil (current vendor/system)	\$28,000.00
NICE	\$40,000.00

Other Considerations

While there is an upfront cost of installing a new phone system, there are a few ongoing charges that could be eliminated when a new phone system is put into place.

The phone system will integrate with the PW garage. Currently, they use two POTS (Plain Old Telephone System) phone lines for calls. By putting them onto our phone system, we could eliminate their monthly phone bill (\$720 per year in savings). We would also need to upgrade the internet at the garage to accommodate the phone system and the technology upgrades they would like to see in the future. Cost depends on the type of internet we install there. The current monthly charge for internet at the garage is approximately \$300. The change wouldn't be dramatic, however there may be an upfront charge with the installation of new service.

While our current phone system is not under a maintenance agreement, we do budget \$2500 per year for phone system maintenance. The past two fiscal years we have used the entire amount. Moving to a new phone system, the proposed cost includes five years of maintenance. The \$2500 could be removed from the budget for 5 years (\$12,500 in savings for 5 years)

If the Government Center were to be relocated, or we move to new construction, the new phone system is flexible enough to be migrated with little costs (labor). If the City goes with new construction, there could be savings with only wiring the new building for data, as opposed to wiring for data and phone (since the new system would run over the data network).

Conclusion

With the help of Winning Technologies, and the research we did during the RFP process, we feel that Communications Technologies, Inc. will be a competent and skilled vendor to work with to implement a new phone system for the City, ensuring many years of reliable service and keep Creve Coeur moving forward technology-wise.

Therefore, it is staff's recommendation to purchase the CTI Toshiba system and Oaisys call recording system for \$66,000.00.

Budget

This project is currently not budgeted for FY 2016. The recording system was budgeted in the FY 2015 budget for \$36,000 but was not purchased. The telephone system purchase was not budgeted. Staff would propose amending the FY 2016 Capital Fund budget to include purchase of the telephone and recording systems totaling \$66,000. Based upon the current 5 year plan there are plenty of funds available to fund the proposed amendment.