



**WORK SESSION MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 13, 2016
6:00 PM**

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

- 1. Approval of Work Session Minutes Dated March 14, April 11, May 9 and May 23, 2016**
- 2. Policing Update**

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 06/9/2016
Deborah Ryan, MPCC
City Clerk



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

SCHEDULED

Meeting: 06/13/16 06:00 PM
Department: Legislative /City Clerk
Category: Report
Prepared By: Debbie Ryan
Initiator: Debbie Ryan
Sponsors:

DRAFT MINUTES (ID # 1973)

DOC ID: 1973

Approval of Work Session Minutes Dated March 14, April 11, May 9 and May 23, 2016



**WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MARCH 14, 2016
6:00 PM**

Present: Mayor Barry Glantz, Council Members, Scott Saunders, Cynthia Kramer (6:20 PM), Charlotte D'Alfonso (6:15 PM), David Kreuter, AJ Wang, Ellen Lawrence, Robert Hoffman and Sue Baseley.

Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Chief Glenn Eidman, Captain Tim Koncki, Community Development Director Jason Jaggi, Finance Director Dan Smith, Recreation Director Jason Valvero, Public Works Director Jim Heines, City Engineer Matt Wohlberg, City Attorney Carl Lumley, and Human Resources Assistant Andrea Muskopf.

1. Approval of Work Session Minutes Dated February 22 and 29, 2016

Council Member Hoffman moved, seconded by Council Member Saunders to approve work session minutes dated February 22 and 29, 2016. Passed by unanimous vote.

2. Capital Improvement Program Fiscal Years 2017 through 2021

Mark Perkins reviewed the CIP goals, criteria, projected revenues and expenditures over the next 5 years and future project lists.

Matt Wohlberg discussed the storm water projects located at the golf course. Phase I will include desilting of the southernmost pond. Council Member Hoffman asked if Phase I will also include an update to the downstream channel. Staff informed the Council that Phase I will include some updates to the channel to fill voids and prevent further damage to the channel.

Council Member Baseley asked if the numbers provided in the CIP are based on city personnel completing the projects or outside contractors. Staff informed the Council that the costs include contracting out the work.

Council Member Hoffman and Mayor Glantz asked that the record reflect that the dam issues at the golf courses are storm water issues, not golf course issues.

Council Member Baseley asked where the silt comes from, what causes it, and if there can be certain plantings to reduce the silt. Staff informed the Council that the silt is debris and run off from Olive Boulevard, the office park area and other surrounding commercial properties; plantings help with the filtration of water but not the removal of dirt.

Council Member Baseley asked if the maintenance on the first pond could be completed by the city. Staff informed the Council that the city does not have the equipment or manpower to complete the maintenance on the pond.

Council Member Lawrence asked for the age of the current cart paths. Staff informed the Council that the current cart paths were constructed in the 1970s. The Council and staff discussed the benefits of using concrete versus asphalt to complete the cart path updates.



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Council Member Hoffman recommended that the need for piping under the cart paths be considered for irrigation purposes, and staff confirmed that this will be a part of the work.

Council Member Baseley asked if maintenance vehicles use the cart paths. Staff informed the Council that golf course maintenance vehicles do use the cart paths at times in order to stay off the greens as much as possible; however, the maintenance vehicles are lighter utility carts designed for golf course maintenance.

Council Member D'Alfonso asked if the city would postpone work on the cart paths if the grant was not received. Staff indicated that the city would postpone work and would reapply for the grant the following year.

Staff informed the Council that the Department of Natural Resources recommended that a security fence be erected around the Public Works site. Council Member D'Alfonso asked if there have been any issues with security. Staff stated the city is fortunate that there have not been any security issues as to-date.

3. Fleet Replacement Report

Council Member Lawrence asked if the city's personnel will be able to handle the removal of trees with the Emerald Ash Borer (EAB) infestation. Staff informed the Council that the city feels that the removal of trees can be managed by staff.

Council Member Lawrence asked if the city owns a stump grinder. Staff confirmed that the city owns this equipment.

Council Member D'Alfonso recommended that the city look into extending the leave and limb programs in the fall because the EAB infestation and recent weather patterns. Mayor Glantz suggested that the city communicate that the limb program is not for hauling very large limbs resulting from tree removal.

Mayor Glantz asked staff to provide an overview of the committees' involvement and overall process of the CIP. Mark Perkins informed the Council that the city solicits comments from all committees and the public, and reviewed the schedule with the city council for public input including the public hearing.

Mr. Perkins added that the Ground Penetration Radar report, which identifies voids underneath selected roads including Laduemont, will be discussed on March 28, 2016 during the regular meeting. Discussion of the Pavement Condition Report and the CIP public hearing will occur on Monday, April 11.

Adjourned at 6:55 PM.

Submitted by,
Andrea Muskopf
Human Resources Assistant



**WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
APRIL 11, 2016
6:00 PM**

Present: Mayor Barry Glantz, Council Members Kreuter, Hoffman, Baseley, Lawrence, Saunders and Wang (6:40 p.m.)

Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Chief Glenn Eidman, Captain Tim Koncki, Community Development Director Jason Jaggi, Finance Director Dan Smith, Recreation Director Jason Valvero, Public Works Director Jim Heines, City Engineer Matt Wohlberg, City Attorney Carl Lumley, and Human Resources Assistant Andrea Muskopf.

Guests: Zach Thomas of IMS

1. IMS Pavement Maintenance Report

Zach Thomas of IMS reviewed the report for Council. (Exhibit A)

Mark Wohlberg reviewed the proposed 2016-2017 (FY2017) Roadway Maintenance program recommendations as suggested by staff. (Exhibit B)

Council Member Baseley asked when does FY 2017 begin.

Matt Wohlberg stated it will cover the dates of July 1, 2016 through June 30, 2017 and most projects will be completed by the end of the 2016 calendar year.

Council member Baseley asked how does find out about issues on streets.

Matt Wohlberg stated street employees will call in when they see something that needs attention and staff schedules an all street review each spring.

Mayor Glantz asked what staff's thoughts were regarding microsurfacing.

Zach Thomas stated it is a great product if applied on the correct roads.

Council Member Hoffman asked how many years is microsurfacing good for.

Matt Wohlberg stated approximately five years.

2. FY2017 Pavement Maintenance Program Recommendations

Matt Wohlberg reviewed the report for Laduemont (Exhibit C) and stated the streets averaged a grade of 64 on the PCI index. Which isn't great but it isn't the worst in the city. Staff was asked by Council at the last meeting to review the Laduemont reconstruction versus rehab costs.

Council Member Baseley stated what a reasonable expectation of street life of Laduemont after rehab.

Matt Wohlberg stated IMS is recommending some section replacements and mudjacking and staff feels rehab would help the streets to last another ten years.



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Council Member Saunders stated with the scope of work that is recommended he is concerned of the number of subsurface voids in the roads that have been detected and if the voids are mudjacked, wouldn't it wash out again.

Matt Wohlberg stated in 2012 there were slabs replaced by other utility companies and the undermining is due to water leaks.

Adjourned at 7:30 PM.



**WORK SESSION MEETING
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300 NORTH NEW BALLAS RD
MAY 9, 2016
6:00 PM**

Present: Mayor Barry Glantz, Council Members Ruzicka, Hoffman, Baseley, Lawrence and Saunders

Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Chief Glenn Eidman, Community Development Director Jason Jaggi, Finance Director Dan Smith, Public Works Director Jim Heines, and City Attorney Carl Lumley

1. Review of Proposed FY 17 Budget

Mark Perkins and Sharon Stott began the review of the proposed FY 17 Budget. (Exhibit A)



**WORK SESSION MEETING
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MAY 23, 2016
6:00 PM**

Present: Mayor Barry Glantz, Council Members Saunders, Lawrence, Baseley, Faron, Hoffman, Ruzicka, D'Alfonso and Kramer (6:17 pm)

Staff present: City Administrator Mark Perkins, Assistant to the City Administrator Sharon Stott, Finance Director Dan Smith and City Attorney Carl Lumley.

1. FY 17 Budget Review

Mark Perkins introduced Finance Committee members, Dick Kutta, Marjorie Richter and John Noce.

Dick Kutta, Finance Committee Chair read the letter from the Committee with their recommendations. (Exhibit A) Mr. Kutta stated now is the time to look at the future to see how we can reduce costs for the future.

Mark Perkins continued to review the remainder of the budget from the May 9, 2016 work session meeting and discussed items that were out of the normal budget items as highlighted in the report.

Council Member Lawrence stated grants are going to become increasingly important and would like to see that information included in the budget books.

2. West Central Dispatch Agency Budget

Mark Perkins stated the WCDC is wanting Creve Coeur to go to LAGERS from the current retirement plan. If the city allows the dispatchers to convert to LAGERS through the WCDC it could be an issue for the Police Department.

Council Member Lawrence stated she would like to see information outlining the difference between the two and the financial impact.

Adjourn at 7:13 pm



City Council
300 North New Ballas Rd
Creve-Coeur, MO 63141

Debbie Ryan
City Clerk
(314) 872-2517
www.creve-coeur.org/

Meeting: 06/13/16 06:00 PM

DOC ID: 1966

DISCUSSION ITEM (ID # 1966)

Policing Update



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: June 8, 2016

TO: Mark Perkins, City Administrator

FROM: Glenn Eidman, Chief of Police

SUBJECT: Work Session

In light of the recent issues concerning Policing, specifically the stemming from the DOJ review of Ferguson, Senate Bill 5 and the recent County Police Standards Bill, I would like the opportunity to present to the City Council how our Police Department is addressing these various issues.

Specifically I would like to address:

- DOJ recommendations and how the Creve Coeur Police Department addresses the issues-specifically Bias Based Policing.
- Use of Force Reporting and Investigations.
- Proper Supervision of Police Personnel.
- Measuring Police Performance and Expectations.
- Accepting and Investigating Complaints of Misconduct
- Training
- Community Policing

I look forward to reviewing these matters and responding to questions from the City Council at the June 13 Work Session.