



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
AUGUST 27, 2018
7:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

ACCEPTANCE OF THE AGENDA

ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month

6:00 p.m. - 7:00 p.m. - Work Session

7:00 p.m. - Regular Meeting of the City Council

FUTURE PUBLIC HEARING

Tuesday, September 11, 2018 - 7:00 PM

Summary: A public hearing regarding setting the 2018 real estate tax rate.

1. CONSENT AGENDA

a. Approval of August 13, 2018 City Council Regular Meeting Minutes

b. Resolution No. 1372 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing a One Year Extension of the Current Two-Year Agreement with ISS Facility Services to Provide Cleaning Services at the Creve Coeur Government Center for a Monthly Fee of \$2,387.80 (\$28,653.60 Annually).

Summary: The City is coming to the end of a two-year contract with ISS Facility Services for cleaning services at the Government Center. Public Works Staff recommends taking advantage of a one-year contract extension that is available in the original contract agreement.

c. Resolution No. 1373 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of an Agreement with the City of Chesterfield, Under the Cooperative Salt Program, for Purchasing 700 Tons of Salt for an Amount of \$34,461.00.



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Summary: Purchase of 700 tons of pavement de-icing salt from the Salt Co-op, a regional purchasing cooperative of local governments which allows cities to take advantage of bulk pricing for road salt.

d. Record Destruction

Summary: The IT and Building Departments have submitted lists of records that need Council approval before destruction. These records have met the requirements as listed in Records Retention Manual per the Secretary of States Office.

BILLS PAYABLE REPORT

For Information Only

Summary: For your information and transmittal to the City Council, is a list of invoices paid August 9 through August 22, 2018 in the amount of \$341,054.16.

UNFINISHED BUSINESS

2. Amended Bill No. 5724 - an Ordinance Amending Chapter 205, Article III of the Creve Coeur Municipal Code Regarding Deer Control. Final Reading and Passage

Summary: Several amendments to the city's bow hunting regulations are proposed in follow up to recent City Council discussion.

3. Bill No. 5726 - an Ordinance Regarding Installation of Fire Hydrants in the City of Creve Coeur. Final Reading and Passage

Summary: The proposed Ordinance identifies the installation of Fire Hydrants as a permitted use of City rights of way. Additionally it allows for administrative approval of new Fire Hydrants through the permitting process.

NEW BUSINESS

4. Bill No. 5727 - an Ordinance Authorizing a Master Sign Plan for Saint Louis Priory School Located at 500 South Mason Road, Zoned He-Higher Education District. First Reading

Summary: Daniel Kirchhoff, Engraphix Architectural Signage, on behalf of Saint Louis Priory School located at 500 S. Mason Road, has submitted an application for a master sign plan, pursuant to Section 405.950.J. Master Sign Plans. The proposal would allow for replacement monument signs at the two entrances along Mason Road and one at Conway Road. Section 405.950.J. Master Sign Plans provides for the flexibility to approve additional signs for planned developments and large residentially zoned institutional campus developments of



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three or more buildings with a minimum of ten acres, subject to certain requirements and conditions. The Planning and Zoning Commission recommended approval on August 20, 2018.

- 5. Bill No. 5728 - an Ordinance Approving a Final Subdivision Plat for Pavilion Subdivision No. 3 to Subdivide 10598 Olive Boulevard Within the Creve Coeur Pavilion Shopping Center into Three Lots. First Reading**
Summary: Brandon Harp, of CEDC Civil Engineering Design Consultants, on behalf of Altus Properties has submitted a request for approval of the preliminary and final plat to subdivide 10598 Olive Boulevard into three separate lots, for a possible future development between the two existing restaurants within the Creve Coeur Pavilion Shopping Center. The Planning and Zoning Commission approved the preliminary plat and recommended approval of the final plan on August 20th. No changes to the zoning are requested.
- 6. Bill No. 5729 - an Ordinance Amending Provisions of the Creve Coeur Zoning Code Regarding Signs and Related Matters. First Reading**
Summary: Jason Jaggi, Director of Community Development, has submitted an application for revisions to the Sign Regulations and other Sections of the Zoning Ordinance for clarification and cross reference clean up based upon recent court action, as well as general corrections for formatting and typographical errors, clarification of existing concepts and deletion of extraneous text. The Planning and Zoning Commission recommended approval on August 20, 2018.
- 7. Bill No. 5730 - an Ordinance Revising Section 135.240 of the Creve Coeur Municipal Code Regarding Municipal Court Costs. First Reading**
Summary: Update of municipal court costs to reflect changes in state law, including the establishment of a fee for statewide court automation.
- 8. Bill No. 5731 - an Ordinance Amending the Adopted 2019 General Fund, Capital Fund and Public Safety Sales Tax Fund Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Transfers from Operating Departments. First Reading**
Summary: A budget amendment to allocate funds for a full time building inspector to be offset by revenues from BJC Healthcare; consulting services for future rehabilitation and preservation of historical buildings which was originally budgeted in FY2018; police firing range renovation which was originally budgeted in FY2018; maintenance agreement for the Livescan fingerprinting system and printer to be reimbursed by a grant; and the reallocation of capital funds from Police Investigations to Police Patrol for vehicle purchase.



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- 9. Resolution No. 1374 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Approving the Use of a Contract Established by the County of Greene, Missouri, as a Cooperative Purchasing Agreement for the Procurement of Microsurfacing Services.**

Summary: Public Works staff recommends that the City enter into a cooperative purchasing agreement with the County of Greene, Missouri, for microsurfacing to complete the 2018 Microsurfacing Program. The County of Greene extended their agreement to 2018, so the product, terms, and contractor are the same as what the City used with the original agreement in 2017.

- 10. Resolution No. 1375 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Contract with Planning Design Studio for Park Planning Related to the Creation of a Parks Master Plan in an Amount Not to Exceed \$50,000.**

Summary: A Request for Qualifications was sent to potential firms to complete a parks master plan for the City of Creve Coeur. The end product will be a guide for future park planning and development over the next 10 years. Staff recommends entering into contract with Planning Design Studio.

- 11. Resolution No. 1376 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the City Administrator to Execute the Necessary Documents for Forwarding the Project Proposal Application and to Later Execute an Agreement for a Grant-In-Aid from the Municipal Park Grant Commission.**

Summary: Staff recommends that the City pursue a Municipal Park Grant for improvements to the Creve Coeur Ice Arena that include roof beam repairs, HVAC equipment, office improvements, new boards, and a new sound system.

- 12. Resolution No. 1377 - a Resolution Authorizing the City of Creve Coeur to Purchase Five 2019 Ford Police Interceptor Utility Awd Vehicles from Joe Machens Ford for the Total Amount of \$156,495.**

Summary: In an effort to be fiscally responsible, maximize the effectiveness of our patrol fleet, and provide safe and effective police equipment to our employees, the police department has been on a schedule of replacing vehicles in the patrol fleet that have reached a certain mileage, age, or level of maintenance.

- 13. Resolution No. 1378 - a Resolution Repealing Resolution No. 1360 and Authorizing the Retro-Fit of the Police Department Shooting Range by Meggitt Training Systems, Inc. for an Amount Not to Exceed \$124,210.28.**

Summary: This resolution replaces the previously approved legislation to assure full compliance with all requirements. This purchase was previously budgeted in



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FY 2018, but the purchase will be completed in FY 2019 with separate legislation providing for the budget amendment.

14. Resolution No. 1379 - a Resolution Repealing Resolution No. 1287 and Authorizing the Acceptance of a Grant from the Missouri Police Chiefs Association for a New LiveScan Biometric Verification System, and the Yearly Maintenance of that Instrument for Five Years.

Summary: A grant opportunity for the purchase of a LiveScan instrument, as well as maintenance fees, has become available. The proposed resolution will replace the previously - adopted Resolution 1287.

15. Resolution No. 1380 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of a Contract with Swift Print Communication for Printing Services for the Resident Newsletter for the Amount of \$70,601.74.

Summary: Staff will present recommendation for newsletter printing services.

BUSINESS FROM MAYOR AND CITY COUNCIL

16 . Council Liaison Reports

BUSINESS FROM CITY ADMINISTRATOR

17. St. Louis Regional Dockless Bike Share Information

Summary: Staff recently attended the St. Louis Regional Dockless Bike Share Presentation by Bi-State Development, the City of St. Louis, LimeBike, and OFO to learn more about the recent approval and operation of the dockless bike share agreement in St. Louis.

18. Fourth Quarter Financial Report for FY 2018

Summary: Financial Report for General, Capital, Enterprise, Sewer Lateral and Public Safety Sales Tax Funds.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 08/23/2018
Deborah Ryan, MPCC
City Clerk