



**WORK SESSION MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
OCTOBER 12, 2020
6:00 PM**

As a precautionary measure to help prevent exposure and spread of COVID-19, the City Council Work Session meeting scheduled for Monday, October 12th, 2020, at 6:00 p.m. will be livestreamed online.

The Council Chambers will be closed to the public; however, citizens are encouraged to participate and submit public comments in the following ways:

1. **Video Livestream** — Watch a live video broadcast of the City Council meeting here <https://us02web.zoom.us/j/89955672313>.
The public will be required to provide a name and email address to enter the meeting. The email address will not be saved or used to contact you. Citizens will have the opportunity to make public comments live during the meeting using the video livestream program ([How to Participate in Online Public Meetings](#)).
2. **Teleconference** — Call in to the meeting by dialing 1 646 876 9923/// webinar id: 899 5567 2313
3. **Email** — Public comment may also be emailed to the city clerk no later than 5:00 p.m. on the day of the meeting. Submit public comments to Deborah Ryan, City Clerk, at dryan@crevecoeurmo.gov.
4. **Live Audio** — Listen to a live audio broadcast of the City Council meeting by visiting the [Agendas & Minutes](#) page and clicking on the "Audio" link at the start of the meeting (audio only).

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. **Approval of September 29, 2020 City Council Work Session Meeting Minutes**
2. **Police Body Camera Demonstration**
Summary: The Police Department will provide a demonstration of the newly acquired body cameras.
3. **Explosives Detecting Bomb Dog**
Summary: The Police Department will present plans for acquiring a bomb dog as included in the FY 2021 budget, seeking City Council direction on whether to proceed with this new program. The Creve Coeur Police department has consistently been a leader in the Law Enforcement environment when it comes to proactively ensuring the safety and effectiveness of our services.



**AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
OCTOBER 12, 2020
6:00 PM**

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 10/8/2020
Deborah Ryan, MPCC
City Clerk



**WORK SESSION MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
SEPTEMBER 29, 2020
6:00 PM**

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Glantz at the City Council Chamber, 300 North New Ballas Rd, City of Creve Coeur Government Center, Creve Coeur, MO 63141 on Tuesday, September 29, 2020 at 6:00 PM.

Council Member, Ward 2 Ellen Lawrence
Council Member, Ward 3 Robert Hoffman
Council Member, Ward 3 Charlotte D'Alfonso
Council Member, Ward 4 Scott Saunders
Council Member Ward 4 Dan Tierney
Council Member, Ward 1 Alexis Travers
Council Member, Ward 1 Heather Silverman
Council Member Ward 2 Nicole Greer

ROLL CALL

Staff Present: Public Works Director Jim Heines, City Administrator Mark Perkins, Community Development Director Jason Jaggi, Finance Director Lori Obermoeller, City Attorney Carl Lumley, Chief Eidman

Employee Pension Board: Jon McIntosh, Richard Kutta, Michael Karasick, David Caldwell, Jeff Hartman, Carol Lippman

DISCUSSION ITEMS

1. Approval of July 13, 2020 City Council Work Session Meeting Minutes

The vote on the motion being 8 ayes and 0 nays, motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, D'Alfonso, Saunders, Tierney, Travers, Silverman, Greer

2. Pension Fund Investment Consulting Services

Michael Karasick reviewed the history, process and release of RFP for an Active Fund Manager selection. Committee narrowed the applications down to seven, held panel interviews and narrowed down to three applicants. Committee chose local company, Sunpoint to recommend for selection.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
SEPTEMBER 29, 2020
6:00 PM**

David Caldwell stated he came on the Board in 2011 and spent several years reviewing and one of the biggest decision made was switching from active management to passive management. That has worked out well and has out performed 16 of the 22 pension funds in our peer group and had a lower risk.

Council Member Lawrence stated one thing the Committee would like to review with Council is the fee structure of what it was and what it will be.

Michael Karasick stated fiduciary advisors fees was \$25,000 and it was increased to handle the monitory fixed asset side to \$30,000 and how the committee set benchmarks to gage how the actual portfolios were performing. Sunpoint was chosen by the committee at the same price of \$30,000 and it will be an additional \$10,000 if the committee decides to have Sunpoint over see the active portfolio, which Commerce Bank currently handles now.

Mark Perkins asked what is the estimated additional fund fees going to be for active fund management.

Michael Karasick stated it depends, but approximately 10 to 15 basis points depending on the portfolio. Looking to the future it isn't what we can gain, rather what can we loose or risk.

Council Member Lawrence thanked the Pension Board members for all their hard work on this as it was a lot of time and work.

Council Member Silverman thanked the Committee for being so though.

Jon McIntyre stated this was an overwhelming experience, the company chosen will benefit the city, employees and residents over time.

Adjourn 6:43 pm

RESULT:	ITEM DISCUSSED
----------------	-----------------------



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 10/12/20 06:00 PM
Department: City Administrator
Category: Report
Prepared By: Mark Perkins
Department Head: Carl Lumley

SCHEDULED

STAFF REPORT

Police Body Camera Demonstration

The Police Department will provide a demonstration of the newly acquired body cameras.



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

SCHEDULED

Meeting: 10/12/20 06:00 PM
Department: Police Department
Category: Discussion
Prepared By: Pam Manning
Department Head: Glenn Eidman

STAFF REPORT

Explosives Detecting Bomb Dog

The Police Department will present plans for acquiring a bomb dog as included in the FY 2021 budget, seeking City Council direction on whether to proceed with this new program. The Creve Coeur Police department has consistently been a leader in the Law Enforcement environment when it comes to proactively ensuring the safety and effectiveness of our services.



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: 09/26/2020

TO: Chief Glenn Eidman
Capt. Romas

FROM: Lt. Glen Williams #154

SUBJECT: Police Canine Unit Research – Explosives Detecting “Bomb” Dog

The purpose of this memo is to provide up-front costs, along with long term costs for the purchase and continued expenditures for a bomb dog.

The Creve Coeur Police department has always been a leader in the Law Enforcement environment when it comes to proactively ensuring the safety and effectiveness of our services. The ability to proactively protect the 5 Jewish Temples/Synagogues, along with many other houses of worship, Bayer Corporate headquarters, and 2 large hospitals through use of a bomb detection dog would be a great tool and resource.

The vision of our Police department would be to have a bomb detection dog that could proactively be used for sweeps at Jewish temples/synagogues, or other houses of worship, City Council Meetings, Board of Adjustment Meetings, Planning and Zoning or other areas of concern that could also be addressed.

Staffing would be one of our current Police officers that would work a swing shift and could be used for patrol and fulfill the need for proactive use of the dog when necessary. This officer would likely work an 8-hour shift, in a capacity to assist patrol, yet be available for use when the dog would be needed or used. Currently, Missouri Baptist University has a football team and is required by their conference to have a bomb sweep at their field house prior to the games. The dog would be useful as well in this capacity.

Additionally, I have received several unsolicited offers of donations totaling \$10,000 to \$15,000 who are interested in assisting the PD and the city in paying for this valuable resource.

Law enforcement agencies find bomb dogs useful because they can work independently and in a variety of circumstances to include the detection of firearms, explosive material (to include ammunition) and to detect post-blast evidence. In speaking with several canine officers and certified dog trainers, a bomb dog cannot be cross trained as a drug detection

dog. It may be cross-trained for human tracking and/or suspect apprehension, but it is recommended to leave it as a single purpose use dog. If we need a search dog for a lost person, it is recommended we use the free service of the nationally certified, non-profit organization, Gateway Search Dogs of St. Louis, MO.

St. Louis Area Agencies with Bomb Dogs

The following local law enforcement agencies have bomb dogs:

Agency	# of Bomb Dogs	Type of Dog	Purpose
ATF	1	Labrador Retriever	Single Purpose
National Geospatial Intelligence Agency	7	Labrador Retriever	Single Purpose
US Marshal's Service	1	Labrador Retriever	Single Purpose
St. Louis Metro PD	3	German Shepherd	Dual Purpose (apprehension & bomb)
St. Louis Airport PD	9	German Shepherd, Belgian Malinois, Labrador Retriever	Single Purpose
St. Louis County PD	3	German Shepherd & Labrador Retriever	Single Purpose
St. Charles County PD	1	Labrador Retriever	Single Purpose
O'Fallon (MO) PD	1	German Shepherd	Dual Purpose (apprehension & bomb) To be retired this year

Note - ATF trains the dogs and handlers for the other federal agencies

* - waiting on response

Metrics on Deployment vs. Success

The Airport Police canine officer I spoke with stated they do not keep overall stats, but his dog has had two hits for explosive items in seven years.

Master Trainer Brian Dowdy, a former officer and K9 handler for Belleville PD, stated that in nine years they had one hit for explosive material.

Police Officer Lucas Donaldson, DSN 3498, of the Saint Louis County Police Department Explosives Detection Canine unit, stated in the last 12 months the three dogs were deployed 319 times and they had 46 evidence finds (handguns, rifles, magazines, shell casings & bullet fragments).

Officer Michael Aronson of O'Fallon, MO Police Department stated that he averages 12-15 deployments a year with multiple finds for firearms and shell casings, including one weapon which was disassembled and left in the woods after it was used to shoot a subject.

The other jurisdictions did not have that information immediately available.

Training and Recertification

Initial training & certification for the dog and handler will take six weeks. Annual recertification is completed during the annual canine conference held locally. Master trainers and instructors are brought in from out of state to conduct the testing.

Monthly training, 16 hours, is required to meet certification standards and to ensure the effective and efficient work of the dog and handler. This can be done by the handler on city owned property and by partnering with St. Louis County or another local agency. St. Louis County dogs and handlers train every Tuesday. They exceed the required hours, but it is needed to keep the dog well-tuned to the various substances/smells they need to recognize and be proficient in detecting.

Several of the contacts recommended using Shallow Creek Kennels in Sharpsville, PA for the purchase and training of the dog and handler. They are recognized by the various federal agencies for their training and certifications. St. Louis County PD currently uses Shallow Creek Kennels.

The O'Fallon, MO Police Department requires certification through the United States Police Canine Association.

Grooming, Care and Overtime

All departments give one hour of the officer's shift to the care and grooming of the dog, there is a federal requirement to cover the officer's time to complete these tasks each day. For example, St. Louis County PD canine officers work five eight-hour shifts; however, they either come in one hour late or leave one hour early each day. This ensures they meet the federally required time for care and maintenance of the dog during the month (Levering v. District of Columbia and Department of Labor "Letter Ruling" dated August 11, 1993).

The Department of Labor (DOL) issued a “Letter Ruling” dated August 11, 1993. This ruling stated:

- 1) Bathing, brushing, exercising, feeding, grooming, cleaning of the dog’s kennel or transport vehicle, administering drugs or medicine for illness and/or transporting the dog to and from an animal hospital or veterinarian and training the dog at home are all compensable activities.
- 2) All these activities apply to workdays as well as days off duty or during vacation periods.

Using the Levering case, the minimum compensable time owed to a canine handler for the at-home care of his dog is:

30 minutes per day x 7 days per week = 3.5 hours per week.

Some agencies have a problem computing the .5 hour. Those agencies often round up the 3.5 hours to 4 hours per week.

COSTS

My initial and second year cost estimates come from two nationally recognized police K-9 handlers and dog trainers, former Belleville, IL Police Officer Brian Dowdy and Sgt. Mike Werges (Eureka PD), as well as business-related websites.

Approximate One-Time Cost for Initial Start-up & first year	
Dog – to include training for dog and one handler	\$15,500 min
Worm, flea and tick care – included with dog purchase	\$ 0.00
Kennel (10x10) and Concrete Pad <i>(may not be necessary with a “family dog” such as Labrador)</i>	\$ 2,000.00
Misc. Veterinary Expenses	\$ 500.00
Food	\$ 650.00
NAPWDA Canine Membership	\$ 30.00
Missouri Police Canine Association Membership Fee	\$ 30.00
Vehicle – use one we currently have in the fleet	\$ 0.00
Vehicle window tint	\$ 300.00
Vehicle kennel and cooling system	\$ 3,000.00
PackTrack - K9 Record training & deployment records system	\$ 1,200.00
Additional Equipment (Handler uniforms, dog supplies)	\$ 1,500.00
Overtime – for call outs, special assignments	\$ 1,000.00
Total	\$23,710.00 - \$25,710.00

In regard to on-going annual expenses, please see the table below:

Second Year Expenses – Budgeted Line-Item	
Veterinary Expenses	\$ 750.00
Food	\$ 650.00
Monthly training (handler w/ dog – national average is 16 hours a month; we would schedule two eight-hour days)	\$ 500.00
National Canine Conference (includes annual re-certification)	\$ 250.00
NAPWDA Canine Membership	\$ 30.00
Missouri Police Canine Association Membership Fee	\$ 30.00
PackTrack - K9 Record training and deployment records system	\$ 100.00
Contingency (unexpected handler & dog expenses)	\$1,500.00
Total	\$3,810.00

There are additional considerations if we were to choose to pursue this further. One question would be what to do with the dog when the handler is on vacation. Another is, the officer selected for the assignment must commit to be the handler for at least 4-6 years, as a dog cannot be retrained in rapid succession for different handlers.

In regard to overall use, an explosive detection dog could be utilized at all our houses of worship, schools, special events and large community gatherings. The benefits for community relations include positive interactions between the public and police. Educational canine demonstrations are very popular with the public at large, to include young children.

If you have any questions please let me know.

Respectfully,

Lt. Glen Williams 154

Lt. Glen Williams DSN 154