



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
DECEMBER 14, 2020
7:00 PM**

As a precautionary measure to help prevent exposure and spread of COVID-19, the City Council meeting scheduled for Monday, December 14, 2020, at 7:00 p.m. will be livestreamed online.

The Council Chambers will be closed to the public; however, citizens are encouraged to participate and submit public comments in the following ways:

1. **Video Livestream** — Watch a live video broadcast of the City Council meeting here <https://us02web.zoom.us/j/81138573620>.
The public will be required to provide a name and email address to enter the meeting. The email address will not be saved or used to contact you. Citizens will have the opportunity to make public comments live during the meeting using the video livestream program ([How to Participate in Online Public Meetings](#)).
2. **Teleconference** — Call in to the meeting by dialing 1 312 626 6799 /// webinar id 811 3857 3620
3. **Email** — Public comment may also be emailed to the city clerk no later than 5:00 p.m. on the day of the meeting. Submit public comments to Deborah Ryan, City Clerk, at dryan@crevecoeurmo.gov.
4. **Live Audio** — Listen to a live audio broadcast of the City Council meeting by visiting the [Agendas & Minutes](#) page and clicking on the "Audio" link at the start of the meeting (audio only).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
https://docs.google.com/forms/d/e/1FAIpQLSf9GiT85sdWK9KDkuef8LGZkDPExDsgBJMu5lt4V04Q5jkZ1Q/viewform?usp=sf_link

ACCEPTANCE OF THE AGENDA

PRESENTATION

Comprehensive Annual Financial Report for Year Ending June 30, 2020

Summary: Steven Tripi from Schowalter & Jabouri will present the results of the Comprehensive Annual Report for Year Ending June 30, 2020, as well as the Report on Internal Controls and the Report to the Audit Committee.



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ANNOUNCEMENTS

***The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council***

CONSENT AGENDA

- 1. Approval of November 23, 2020 City Council Regular Meeting Minutes**

BILLS PAYABLE REPORT

For Information Only

Summary: For your information and transmittal to the City Council, attached is a list of paid invoices from November 19, 2020 through December 9, 2020 in the amount of \$716,380.21.

UNFINISHED BUSINESS

- 2. Bill No. 5852 - an Ordinance Authorizing the Issuance of a New Conditional Use Permit for Baur Distributing, a Drug and Druggists' Sundries Merchant Wholesaler (NAICS 424210) at 10880 Baur Boulevard, In the GC-General Commercial District. Final Reading and Passage**

Summary: Bradley Peterson, of Bradley/Collins, LLC, on behalf of Baur Distributing, has requested a conditional use permit for a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution use at 10880 Baur Boulevard, Creve Coeur, MO 63141 for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry. Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) in the GC-General Commercial District require a conditional use permit with review by the Planning and Zoning Commission and approval of an ordinance by the City Council. The Planning and Zoning Commission recommended approval at its meeting on November 16, 2020.

- 3. Bill No. 5853 - an Ordinance of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Cost Share Agreement with the Missouri Highways and Transportation Commission to Enable the City to Construct Traffic Signal and Related Improvements at the Intersection of Lindbergh Boulevard and Old Olive Street Road. Final Reading and Passage**

Summary: The City has been awarded grant funding through the State of Missouri's Cost Share Program for a project to add a traffic signal to the



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intersection of Lindbergh Boulevard at Old Olive Street Road, the first phase of the Old Olive Street Road Great Street Plan. This project is an important component of the plan for the 39 North AGTech District. The bill authorizes the City Administrator to execute an agreement with the State of Missouri to accept and use the grant funds for this project.

NEW BUSINESS

- 4. Resolution No. 1520 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of a Contract with K. J. Unnerstall Construction Company for the Emerson Road Improvement Project for the Amount of \$602,775.85.**

Summary: Public Works staff recommends that the City enter into a contract with K. J. Unnerstall Construction Company for the construction of the Emerson Road Improvement Project. K. J. Unnerstall Construction Company was found to be a qualified bidder who provided the lowest responsive bid. The Missouri Department of Transportation (MoDOT) administers the federal grant that will help fund the Emerson project, and MoDOT has provided its concurrence in award of the project to K. J. Unnerstall Construction Company.

APPOINTMENTS

- 5. Recommendations for the Building Permit Review Task Force Members**

BUSINESS FROM MAYOR AND CITY COUNCIL

- 6. Council Liaison Reports**

- 7. Statewide Mask Mandate**

Summary: Council Member Hoffman has requested discussion of adopting a resolution or letter on behalf of City Council encouraging Governor Parsons to impose a statewide mask mandate.

BUSINESS FROM CITY ADMINISTRATOR

- 8. Presidential Executive Order #13929**

Summary: Staff will review with the City Council a recent Federal Executive Order and a St. Louis County resolution regarding policing standards and operations. The CCPD is in compliance with all of these standards.

- 9. Parks and Stormwater Sales Tax**

Summary: The new parks and stormwater sales tax will become effective April 1, 2021. However, the city will begin drafting the five-year capital improvement



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plan in the coming weeks. Staff will discuss revenue projections for the sales tax and establishing a policy on how the funds will be allocated in advance of the capital improvement plan process.

10. Purchase of "Arches" Sculpture

Summary: Staff will report on the Arts Committee's recommendation to purchase the sculpture currently installed outside of the police station.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 12/10/2020
Deborah Ryan, MPCC
City Clerk



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: City Council
Category: Report
Prepared By: Lori Obermoeller
Department Head: Lori Obermoeller

SCHEDULED

STAFF REPORT

Comprehensive Annual Financial Report for Year Ending June 30, 2020

Steven Tripi from Schowalter & Jabouri will present the results of the Comprehensive Annual Report for Year Ending June 30, 2020, as well as the Report on Internal Controls and the Report to the Audit Committee.



City of Creve Coeur, Missouri

Comprehensive Annual Financial Report

For the Year Ended
June 30, 2020



CITY OF CREVE COEUR, MISSOURI
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2020

*Report prepared and submitted by the
Finance Department*

*Mark C. Perkins, City Administrator
and
Lori Obermoeller, Director of Finance*

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Introductory Section

FOR CLIENT DISCUSSION PURPOSES ONLY
PRELIMINARY DRAFT
NOT TO BE RELIED UPON BY THIRD PARTIES

December 1, 2020

To the Honorable Mayor, Members of the City Council, and Citizens of Creve Coeur, Missouri:

The Comprehensive Annual Financial Report of the City of Creve Coeur, Missouri (the City) for the fiscal year ended June 30, 2020 is hereby submitted for your review. Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data is accurate, in all material respects, and is reported in a manner designed to present fairly the City's financial position and results of operations. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

Accounting principles generally accepted in the United States of America (GAAP) requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of a Management Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with the analysis. The City's MD&A can be found immediately following the independent auditor's report.

The City provides a wide range of services including: police protection, street maintenance, limb chipping and leaf pick-up programs, capital improvements, planning and zoning, building permit issuance and inspection, code enforcement, health and sanitation (including recycling), and cultural and recreational services.

The City is an independent reporting entity clearly within the criteria established by the Governmental Accounting Standards Board.

CITY OF CREVE COEUR, MISSOURI

The City is located in St. Louis County approximately 15 miles west of downtown St. Louis. Creve Coeur is home to a number of prominent corporations and institutions, including Bayer Corporation, the Donald Danforth Plant Science Center, Missouri Baptist University, Mercy Hospital St. Louis and Barnes-Jewish West County Hospital. Initially a farming community, the City has developed into a thriving community in central St. Louis County with beautiful neighborhoods, 100 acres of parkland, and one of the most dynamic business centers in the region.

The City was one of many unincorporated communities that grew along Olive Street Road. Its name, which means "broken heart" in French, comes from nearby Creve Coeur Lake. When the City was incorporated in December 1949, less than one square mile housed a population of 1,875. Today, the population of the City is 18,702, spanning 11.4 square miles with 7,800 housing units.

The City is a home rule municipal corporation operating under its own charter adopted by the voters in 1976. The City operates under the City Administrator form of government. The City Council consists of eight members, two representatives for each of the City's four wards. Each council member is elected to a two-year term. The Mayor is elected for a term of three years. The Mayor with concurrence of the City Council appoints

the City Administrator who oversees the daily operations of the City. The City Administrator appoints all department directors with City Council approval.

FINANCIAL INFORMATION

In developing the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable assurance that assets are effectively safeguarded and those transactions are executed in accordance with management's authorization and are properly recorded. The concept of reasonable assurance recognizes the cost of a control should not exceed the benefits likely to be derived and that the evaluation of cost and benefits require estimates and judgments by management. Within this framework, we believe that the City's system of internal accounting controls adequately safeguards assets and provides reasonable assurance of proper recording of financial transactions.

Budgeting Controls: Missouri State Law and the City Charter require annual budgets be prepared for the General and Capital Projects Funds. In addition, the City Charter requires the annual preparation of a five-year Capital Improvement Program with the proposed capital expenditures for the ensuing fiscal year, be incorporated into the annual operating budget. Budgetary control is maintained by the encumbrance of estimated purchase amounts prior to the release of purchase orders to vendors. Appropriations lapse at year-end to the extent that they have not been expended; however, encumbrances generally are re-appropriated as part of the following year's budget. The City Council exercises control over budgeted expenditures throughout the fiscal year. The City Administrator may make appropriation transfers within the operating expenditures and capital outlays of each department.

ECONOMIC DEVELOPMENT

Substantial economic growth continued to occur in the City in Fiscal Year 2020. Some of the larger developments approved or constructed in Fiscal Year 2020 included:

1. Barnes West County Hospital was replaced with a new hospital and medical office building, 12634 Olive Boulevard; the new hospital was issued an occupancy permit in November 2019.
2. Edge@BRDG research office building, Danforth Plant Science Center/BRDG Park campus, opened for occupancy, as part of the 39 North Agtech District. Benson Hill, a fast growing agtech company established in the Helix Center Biotech Incubator in Creve Coeur, is the major tenant in Edge@BRDG.
3. Edge@West Park office building, designed for tech and creative users, is currently under construction.
4. Mobil on the Run and Briteworx Car Wash, 11109 Olive Boulevard, opened.
5. Renovations are currently under construction at the former HBE headquarters, 11330 Olive Blvd. The building is being converted to a multi-tenant office building, with MetLife currently finishing three floors of the building for occupancy in spring 2021.
6. Construction of a nine-lot subdivision at the northwest corner of Ladue and New Ballas Road called Santino Court continues, with two homes under construction.
7. Approved site plan for a 1,200 seat Bradley Beal Arena on the campus of Chaminade College Preparatory School.
8. Adopted the 39N Old Olive Great Streets Plan as a component of the City's comprehensive plan.
9. Adopted the 39N Greenways Plan as a component of the City's comprehensive plan.

All of this development within the City reflects its continued economic viability. The City, with its emphasis in medical services, agtech, and technology, is well prepared for the future.

MAJOR INITIATIVES

During Fiscal Year 2020 the City undertook or continued several major initiatives, including:

1. Continued implementing key objectives of the 39 North Master Plan in partnership with St. Louis County and the St. Louis Economic Development Partnership: adopted 39N Old Olive Street Road Great Streets Design Plan; the Olive/Lindbergh Interchange Reconfiguration; and 39 North Greenway Study.
2. Completed the construction of the new Police building and began operations.
3. Partnered with MoDOT to construction of new traffic signal on Lindbergh and Olive. Upgrades include aesthetic enhancements to the bridge deck façade, black powder coat traffic signal poles and mast arms as well as illuminated street name signs.
4. Began working with MoDOT on additional traffic signal replacements and pavement upgrades along olive through the entire city. Major projects include the total reconstruction of the Spode/Old Olive/Olive intersection as well as the Fernview/Olive intersection
5. Completed the design of the Emerson Road Rehabilitation project and received approvals from MoDOT to proceed to ROW, bidding and construction phases (STP Grant Project).
6. Implemented major modifications to operations to address Covid-19 recommendations and regulations.
7. Postponed a number of CIP projects and purchases due to Covid-19 budget reductions.
8. Continued removal of Ash trees throughout the City's Emerald Ash Borer Tree Removal Program. Focus has moved to parks and individual trees along city ROWs. Replaced more Ash trees on New Ballas Medians with a mixture of trees from our diversified street tree list.
9. Completed the annual asphalt, micro-surface, concrete and sidewalk programs.
10. Continued the engineering of Mosley Road Rehabilitation Project, which includes road reconstruction and ADA sidewalk upgrades.
11. Bid the Fernview overlay project in preparation for construction during the fall of 2020 (STP Grant Project).
12. Secured a grant to construct a sidewalk infill project at 425 N. New Ballas Rd (TAP Grant Project).

LONG-TERM FINANCIAL PLANNING

Like other local governments, Creve Coeur is facing subdued revenue growth, while the costs to the City are rising faster than the revenues. Revenues for Fiscal Year 2020 were down from the previous year mainly due to the COVID-19 pandemic, which significantly affected sales and utility tax revenues. Even though revenues for the General Fund decreased substantially, expenditures also decreased, which caused revenues to outperform expenditures resulting in an increase in fund balance.

If the costs of maintaining services continue to rise faster than revenues, Creve Coeur's General Fund reserve balance will continue to fall. However, the City does not anticipate falling below the City's reserve policy of maintaining at least four months of the previous two years' average expenditures within the next five (5) years, even with the effects of the COVID-19 pandemic.

In FY 2016, the City dedicated \$2 million in General Fund reserves for future facility needs and in FY 2017, the City dedicated \$1 million in General Fund reserves for future street improvements. \$800,000 of the future street improvement funds were used in FY2018 for an emergency repair on Ladue Road, leaving \$200,000 in General Fund reserves for future unidentified street improvements. The \$2 million is still set aside for future facility needs.

In April 2017, the City issued a \$10,635,000 General Obligation Bond to fund the new Police Building and to renovate part of the existing City Hall. Also, passed in April 2017, was a ½ cent County-Wide Public Safety Sales Tax, which generates about \$800,000 per year for the City of Creve Coeur. The City developed a proposed policy for use of these funds, which includes 45-55% of the revenue going towards police operating

costs, 15-25% going to capital expenditures for public safety, 10-20% going to maintain the new police building and 15-25% reserved for police pension liability.

In FY 2019, the City returned its Municipal Utility Tax Rate to 7% for Residential Electric, after a period of time where it had been reduced to 5.5%. The City increased Commercial Utility Tax Rates from 7% to 8%.

In November 2020, voters approved a half-cent parks and stormwater sales tax, which will generate about \$2M annually starting in April 2021. However, these funds will go into a special fund for improving and maintaining local parks and stormwater infrastructure.

Even with these new revenue sources, additional measures are still needed to address the trends of stagnant revenue and increasing expenditures over the long-term. A Finance Task Force was created by the City Council in FY 2019 to study this issue, and they continue to review revenue and expenditure options. Staff is also continuously pursuing grant funding options, as well as relief from the pandemic from the CARES Act and from FEMA.

The City implemented a parks master plan in FY 2020. The parks master plan consisted of a review and inventory of the City's parks, facilities, trails, green space and parking infrastructure. It also reviewed any current and trending demographics for future residential and community needs. Identification of future capital projects, costs and funding sources were also a part of this study.

The City maintains a Defined Benefit (DB) Pension Trust Fund for full-time employees hired before June 1, 2006. Funding is determined annually by an independent actuary. The City has made structural changes in the plan's available benefits, gradually imposing an employee contribution which has reached 4% in FY 2020, and increased employer funding above annual required contributions to improve the funded status over time. The Pension Board decreased the interest earnings assumption from 7% to 6.75% in FY 2018. In FY 2020, the Pension Board adopted a voluntary one-time buyback program for participants who have separated from service with a vested accrued benefit and who have not yet begun to receive retirement benefits under the Plan. In FY 2020, the Pension Board authorized the new mortality table to be implemented July 1, 2021.

All employees hired after June 1, 2006, participated in the City's Defined Contribution (DC) Plan until August 1, 2017, when the City joined the Missouri Local Government Employees Retirement System (LAGERS). All employees previously enrolled in the DC Plan and new hires are enrolled in LAGERS.

INDEPENDENT AUDIT

State Statutes and the City Charter requires an annual audit of the books, financial records, and transactions that comprise all funds of the City by an independent Certified Public Accountant selected by the City Council. The external auditors met with the City's Audit Committee at the start of the field work and at the conclusion of the fieldwork. The Audit Committee met together and privately with the external auditors and management to ensure review and oversight. The auditor's report on the basic financial statements is included in the financial section of this report.

AWARDS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive financial report for the fiscal year ended June 30, 2019. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized annual financial report, whose contents conform to program standards. Such a comprehensive annual financial report must satisfy both generally accepted accounting principles (GAAP) and applicable legal requirements.

A Certificate of Achievement is valid for the period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

This report would not be possible without the assistance of the entire administrative staff of the City. We want to especially acknowledge the dedicated services of the staff of the Finance Department and Administrative Services Department. These staff members were key contributors in establishing the City's accounting systems. In addition, we would like to thank our auditors, Schowalter & Jabouri, for their help in formulating this report.

Finally, we wish to extend our sincere gratitude to the Mayor, Members of the City Council, and Finance Committee for their leadership and support, without which the preparation of this comprehensive report would not be possible.

Respectfully submitted,

Mark Perkins
City Administrator

Lori Obermoeller
Director of Finance

CITY OF CREVE COEUR, MISSOURI

CITY OFFICIALS

MAYOR

Barry L. Glantz

CITY COUNCIL

Ward I
Ward II
Ward III
Ward IV

Heather Silverman
Nicole Greer
Charlotte D'Alfonso
Scott Saunders

Alexis Travers
Ellen Lawrence
Robert Hoffman
Don Tierney

ADMINISTRATIVE STAFF

City Administrator

Mark C. Perkins

Assistant City Administrator

Sharon Stott

City Attorney

Carl Lumley

Prosecuting Attorney

Stephanie Carr

Alternate Prosecuting Attorney

Melissa Price Smith

Municipal Judge

Timothy Engelmeyer

Provisional Municipal Judge

DeAnna Outlaw

City Clerk

Deborah Ryan

Chief of Police

Glenn Eidman

Director of Finance

Lori Obermoeller

Director of Public Works

James Heines

Director of Community Development

Jason W. Jaggi, AICP

Chief Building Official

Steve Unser, CBO

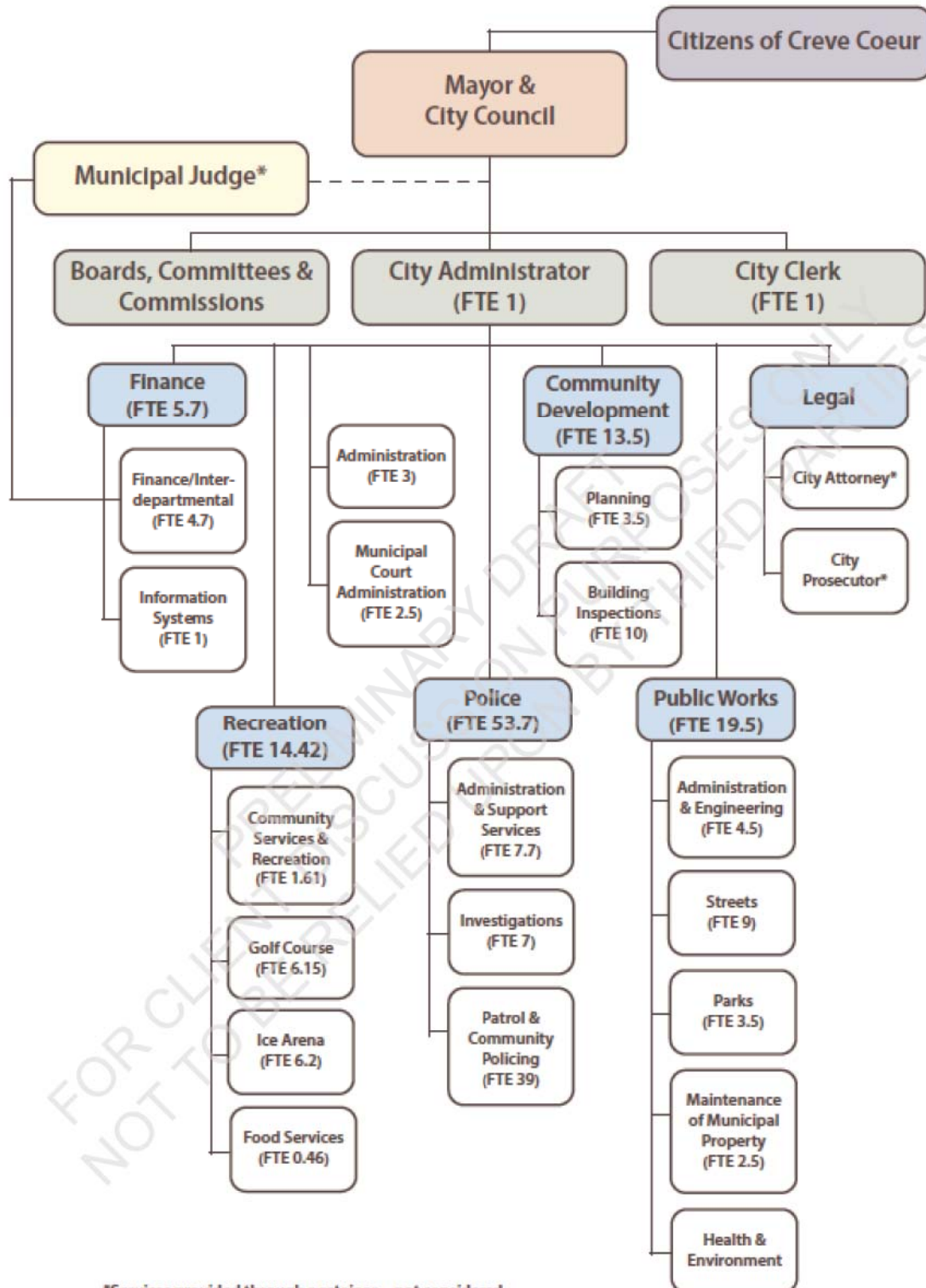
Director of Recreation

Jason Valvero

Assistant Director of Recreation

Tim Brinks

Organizational Chart



*Services provided through a retainer—not considered employees of the city



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Creve Coeur
Missouri**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO

Financial Section

PRELIMINARY DRAFT
FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and Members
of the City Council
City of Creve Coeur, Missouri

Report on the financial statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of Creve Coeur, Missouri (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 16 of the financial statements, in March 2020, the World Health Organization declared COVID-19 to constitute a “public health emergency of international concern.” Given the uncertainty of the situation, the duration of any business disruption and related financial impact cannot be reasonably estimated at this time. Our opinion is not modified with respect to this matter.

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and required supplemental information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City’s basic financial statements. The other supplemental information, introductory, and statistical sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2020 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

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St. Louis, Missouri
December 1, 2020

CITY OF CREVE COEUR, MISSOURI

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020**

As management of the City of Creve Coeur, Missouri (the "City"), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2020. We encourage readers to consider the information that we have furnished in our letter of transmittal at the front of this report along with the City's financial statements, including the footnotes that follow this Management's Discussion and Analysis (MD&A).

Financial Highlights

- On a government-wide basis the assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources for the most recent fiscal year by \$59,559,138. The City has unrestricted net position totaling \$10,934,996, which can be used to fund the City's functions/ programs.
- At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$24,054,521, a decrease of \$367,246 in comparison with the prior year. Approximately 66.7% of this total amount, \$14,055,321, is available for spending at the City's discretion.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$14,055,321 or 114% of total General Fund expenditures, an increase in comparison with the prior year unassigned fund balance.

Overview of the Financial Statements

This MD&A is intended to serve as an introduction to the City's financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains required supplemental information in addition to the basic financial statements.

Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. Note the government-wide financial statements exclude Fiduciary Fund activities.

The *statement of net position* presents information on all of the City's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and accrued vacation leave).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to

CITY OF CREVE COEUR, MISSOURI

Management's Discussion and Analysis (continued)

recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, parks and recreation, judicial, planning, public works, public safety, and community development. The City operates business-like activities at the Ice Arena and Municipal Golf Course.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on *near-term inflows and outflows of expendable resources*, as well as on *balances of expendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financial decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and the government-wide *governmental activities*.

The City maintains several individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund, Capital Improvement Fund and Police Building Fund which are considered to be major funds. Data from the other governmental funds is presented in a single column as "Other Governmental Funds – Nonmajor."

The City adopts an annual appropriated budget for all funds. Budgetary comparison statements have been provided for all budgeted funds to demonstrate legal compliance with the respective adopted budget.

Proprietary Funds

The City maintains Enterprise Funds to report the same functions presented as business-type activities in the government-wide financial statements. The City uses Enterprise Funds to account for the operations at its Ice Arena and Municipal Golf Course.

Proprietary Funds provide the same type of information as the government-wide financial statements, only in more detail.

CITY OF CREVE COEUR, MISSOURI*Management's Discussion and Analysis (continued)*

Fiduciary Funds

Fiduciary Funds are used to account for resources held for the benefit of parties outside the City. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for Fiduciary Funds is much like that used for Proprietary Funds.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplemental Information

In addition to the basic financial statements and accompanying notes, certain required supplemental information can be found following the notes to financial statements.

Other Supplemental Information

The individual fund statements and other supplemental information are presented immediately following the required supplemental information.

Government-wide Financial Analysis - Financial Analysis of the City as a Whole

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$59,559,139 at the close of the most recent fiscal year.

The largest portion of the City's net position reflects its investment in capital assets (e.g., land, buildings, park facilities, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF CREVE COEUR, MISSOURI*Management's Discussion and Analysis (continued)*

The City's condensed statement of net position as compared to the prior year is as follows:

**Statement of Net Position
June 30, 2020 and 2019**

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
ASSETS						
Current and Other Assets	\$ 25,565,213	\$ 26,630,304	\$ 126,565	\$ 249,425	\$ 25,691,778	\$ 26,879,729
Capital Assets, Net	51,775,222	51,317,556	2,787,456	3,054,445	54,562,678	54,372,001
Total Assets	77,340,435	77,947,860	2,914,021	3,303,870	80,254,456	81,251,730
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Amounts Related to Pensions and OPEB	1,154,618	37,906	-	-	1,154,618	37,906
LIABILITIES						
Long-Term Liabilities	18,894,248	20,131,217	1,484	-	18,895,732	20,131,217
Other Liabilities	2,518,756	2,185,461	93,855	104,806	2,612,611	2,290,267
Total Liabilities	21,413,004	22,316,678	95,339	104,806	21,508,343	22,421,484
DEFERRED INFLOWS OF RESOURCES						
Deferred Amounts Related to Pensions and OPEB	341,592	219,053	-	-	341,592	219,053
NET POSITION						
Net Investment in Capital Assets	43,331,409	44,165,291	2,787,456	3,054,445	46,118,865	47,219,736
Restricted	2,505,278	1,949,617	-	-	2,505,278	1,949,617
Unrestricted	10,903,770	9,335,127	31,226	144,619	10,934,996	9,479,746
Total Net Position	\$ 56,740,457	\$ 55,450,035	\$ 2,818,682	\$ 3,199,064	\$ 59,559,139	\$ 58,649,099

The City's net position on an entity-wide basis increased during the current fiscal year ending June 30, 2020. The City's net position has improved 12 of the last 15 years. The long-term liabilities and deferred outflows relate to the debt for the General Obligation Bond for the Police Building and renovation of the existing City Hall. Current liabilities increased during the current fiscal year ending June 30, 2020 by \$388,000 mainly due to the inclusion of pension liabilities and GASB Statement No. 75 being implemented in the prior FY19.

CITY OF CREVE COEUR, MISSOURI*Management's Discussion and Analysis (continued)*

The City's condensed statement of activities as compared to the prior year is as follows:

**Statement of Activities
For the Fiscal Years Ended June 30, 2020 and 2019**

	Governmental Activities		Business-type Activities		Total		Percentage Change
	2020	2019	2020	2019	2020	2019	2019-2020
Revenues:							
Program Revenues:							
Charges for Services	\$ 1,870,341	\$ 1,944,024	\$ 967,322	\$ 1,121,200	\$ 2,837,663	\$ 3,065,224	-7%
Operating Grants and Contributions	1,706,806	1,773,361	-	-	1,706,806	1,773,361	-4%
Capital Grants and Contributions	437,297	381,551	-	-	437,297	381,551	15%
General Revenues:							
Taxes	15,400,635	15,934,851	-	-	15,400,635	15,934,851	-3%
Investment Income	798,585	735,686	2,150	-	800,735	735,686	9%
Miscellaneous	308,232	957,078	-	-	308,232	957,078	-68%
Gain on Sale of Capital Assets	39,367	-	-	-	39,367	-	1000%
Total Revenues	20,561,263	21,726,551	969,472	1,121,200	21,530,735	22,847,751	-6%
Expenses:							
General Government	3,352,344	3,694,436	-	-	3,352,344	3,694,436	-9%
Public Safety	7,475,356	7,588,435	-	-	7,475,356	7,588,435	-1%
Public Works	6,748,030	6,931,109	-	-	6,748,030	6,931,109	-3%
Community Development	1,426,912	1,512,723	-	-	1,426,912	1,512,723	-6%
Interest on Long-term Debt	268,199	278,349	-	-	268,199	278,349	-4%
Recreation Center	-	-	1,349,854	1,391,738	1,349,854	1,391,738	-3%
Total Expenses	19,270,841	20,005,052	1,349,854	1,391,738	20,620,695	21,396,790	-4%
Change in Net Position	1,290,422	1,721,499	(380,382)	(270,538)	910,040	1,450,961	-37%
Net Position, July 1	55,450,035	53,728,536	3,199,064	3,469,602	58,649,099	57,198,138	3%
Net Position, June 30	\$ 56,740,457	\$ 55,450,035	\$ 2,818,682	\$ 3,199,064	\$ 59,559,139	\$ 58,649,099	2%

Significant Changes in Fund Net Position

Governmental activities experienced a \$1,290,422 gain in net position before transfers mainly as a result of revenues exceeding expenditures with both revenues and expenditures decreasing over last year. Revenues decreased \$1,165,288 in the following areas:

1. Property and Sales tax revenue decreased by \$329,871 or 3.3% in 2020. A majority of this decrease is due to a decrease in sales tax revenue as a result of the COVID-19 pandemic hitting in March 2020 and continuing throughout FY20 and still remaining in FY21.
2. Utility tax revenues decreased \$205,591 or 3.5% primarily due to the COVID-19 pandemic, which forced a lot of businesses to temporarily shut down or to have a lot of their staff working from home, as well as many residents conserving energy due to losing their jobs or being furloughed.

CITY OF CREVE COEUR, MISSOURI

Management's Discussion and Analysis (continued)

3. Municipal facilities decreased \$37,465 or 51% due to the COVID-19 pandemic, which forced closure of the community centers until the middle of June and then limiting the usage once reopening.
4. Fines, forfeitures and charges for services decreased \$104,918 or 15.7% also due to the COVID-19 pandemic, which forced court to cease until mid-June when they started zoom court hearings and still continue zoom through today.
5. Investment income for governmental activities increased \$62,899 primarily because of marking to market, which is a measure of the fair value of investments as of June 30, 2020.
6. Miscellaneous revenue decreased \$792,287 for both governmental activities. due to the sale of Fountain Park and due to BJC paying the City \$27,880 for an inspector for their construction project in FY19.

Expenses decreased \$3,766,614 in FY20 in the following areas:

1. Capital Outlay – Capital Outlay from the Police Building Fund decreased \$3,862,575 or 67% due to most of the police building expenditures occurring in FY19 and the police building opening in August 2019.
2. Public Safety – Public Safety Expenditures from the Public Safety Sales Tax Fund increased \$344,356 or 347% in 2020 since most of the operating expenditures for the new police building are now coming out of this fund.

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on inflows and balances of available expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year 2020, the unassigned fund balance of the General Fund was \$14,055,321 while the total fund balance was \$18,234,590. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures and transfers out. Unassigned fund balance represents 111% of total General Fund current expenditures and transfers out of \$15,340,646 while total fund balance represents 119%.

The fund balance in the City's General Fund increased by \$689,505 or 3.95% from the prior year fund balance. The change of the current year's fund balances was primarily due to:

- Operating revenues exceeding expenditures by \$820,336, which is \$1,199,443 less than last year's amount of \$2,019,779. The main reason for the decrease in net changes in fund balance is due to revenues coming in \$1,244,676 less than last year as a result of the COVID-19 pandemic. However, the

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Management's Discussion and Analysis (continued)

pandemic also caused the City to put a halt on some expenditures during the last quarter of the fiscal year, which allowed the expenditures to remain relatively flat when compared to the prior year. The budget for FY20 included a small surplus, but ending fund balances were much better than anticipated due to expenditures coming in \$819,533 less than budgeted. Most of the decrease in budgeted expenditures were as follows:

- ✓ Administrative legal fees remained flat with prior year instead of increasing as budgeted
- ✓ Operating expenditures throughout all departments, such as travel and training, were down due to the pandemic
- ✓ Police expenditures were down due to budgeting one less officer
- ✓ Public Works expenditures were down due to vacancies – the City was holding off on filling position due to the pandemic.

Changes in fund balances for the other governmental funds can be described as follows:

- The fund balance for the Capital Improvement Fund increased \$119,644. This was primarily due to less expenditures.
- The Police Building Fund was created at the end of FY 2017, so very little had been spent until FY 2019. The fund balance decreased by \$1,732,055 due to most of the construction costs occurring in FY 2019. Ending fund balance is \$1,196,296.
- Nonmajor funds includes the Sewer Lateral Fund, the Debt Fund and the Public Safety Sales Tax Fund. The Debt Fund was new in FY 2018 and is for the new Police Building. Its fund balance is \$568,711, up from 362,136. The Public Safety Sales Tax Fund was also new in FY 2018 with sales tax collection beginning October 1, 2017. Public Safety Sales Tax increased \$292,887 revenues exceeding operating expenditures. The fund balance of the Public Safety Sales Tax fund is \$1,737,028. The Sewer Lateral Fund increased \$38,199 due to revenues once again exceeding expenditures.

Proprietary Funds

The City maintains an Enterprise Fund to reflect the operations at its Municipal Golf Course and Ice Arena. For 2020, the Enterprise Fund sustained an operating loss of \$381,817 including depreciation of \$298,026. Operating expenditures without depreciation of \$1,051,113 were slightly more than operating revenues of \$967,322. Operating revenues increased only at the Golf Course. The Ice Arena was closed for a few weeks in the summer of 2019 due to required repairs. Then the COVID-19 pandemic forced closure of the Dielmann Recreation Complex most of the last quarter of FY20, which also negatively affected revenues.

Overall operating expenses decreased mainly due to the pandemic, which caused part-time employees to be furloughed and the ice arena facilities to be shut down. The Golf Course remained open with a few restrictions, but the pandemic didn't stop the golfers...it actually helped increase the Golf revenues.

Fiduciary Funds

The City maintains Agency and Pension Trust Funds for monies received and held for the benefit of others for the following purposes:

- Bond deposits held to ensure a defendant's appearance in court.
- Employees' pension and retirement fund.

CITY OF CREVE COEUR, MISSOURI*Management's Discussion and Analysis (continued)*

- Collection and release of monies in connection with various permits issued for construction projects.
- Collection and release of monies in connection with the transportation development district sales tax.

During fiscal year ended June 30, 2020, assets for the fiduciary funds increased \$301,689 (to \$29,023,001) from fiscal year ended 2019. During the same period, the liabilities increased \$667,896 (to \$2,670,287). The assets and liabilities of the Agency Funds both increased by \$647,122 (to \$2,649,513). This increase in the Agency Funds is custodial and does not affect the City's operations. The Pension Trust Fund's net position (assets held in trust for pension benefits) decreased \$366,207 (to \$26,352,714) as a result of the market crash from the COVID-19 pandemic.

Capital Assets

At June 30, 2020, the City has invested \$113,973,776 in a broad range of capital assets, including land, buildings, park facilities, machinery and equipment, and infrastructure which have been depreciated by \$60,048,598. This amount represents a net increase in capital assets for the current fiscal year (additions and deductions) of \$3,857,913. Depreciation expense for the year ended June 30, 2020 amounted to \$3,856,281.

Capital Assets, Net of Depreciation
June 30, 2020 and 2019

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$ 8,311,027	\$ 8,311,027	\$ 637,500	\$ 637,500	\$ 8,948,527	\$ 8,948,527
Right of way	157,602	157,602	-	-	157,602	157,602
Buildings and Improvements	4,774,600	5,162,719	2,004,567	2,265,774	6,779,167	7,428,493
Equipment, Furniture, and Fixtures	321,400	473,984	145,389	151,171	466,789	625,155
Vehicles	568,766	765,325	-	-	568,766	765,325
Infrastructure (including Construction in Progress)	37,641,827	36,446,899	-	-	37,641,827	36,446,899
Total	\$ 51,775,222	\$ 51,317,556	\$ 2,787,456	\$ 3,054,445	\$ 54,562,678	\$ 54,372,001

Additional information on the City's capital assets can be found in Note 7 in the notes to the basic financial statements.

Long-term Debt

At June 30, 2020, the City had outstanding long-term debt obligations for governmental activities in the amount of \$10,298,963 compared to \$10,626,485 in 2019.

CITY OF CREVE COEUR, MISSOURI

Management's Discussion and Analysis (continued)

The City's governmental activities debt is detailed below:

**Outstanding Long-term Debt Obligations
June 30, 2020 and 2019**

	Governmental Activities		Business-type Activities		Total		Percent Change
	2020	2019	2020	2019	2020	2019	
General obligation bonds	\$ 9,465,000	\$ 9,895,000	\$ -	\$ -	\$ 9,465,000	\$ 9,895,000	-4%
Plus - Premium	175,109	185,616	-	-	175,109	185,616	-6%
	9,640,109	10,080,616	-	-	9,640,109	10,080,616	-4%
Compensated absences	658,854	545,869	16,173	15,175	675,027	561,044	20%
Total	\$ 10,298,963	\$ 10,626,485	\$ 16,173	\$ 15,175	\$ 10,315,136	\$ 10,641,660	-3%

Additional information on the City's long-term debt can be found in Note 12 in the notes to the basic financial statements.

General Fund Budgetary Highlights

The General Fund ended the year with a budget basis operating surplus of \$820,336, \$1,199,443 less than FY19. Other financing sources and uses netted a decrease in budgetary fund balance of \$130,831. The other financing sources consisted of transfers to and from other funds and proceeds from sale of capital assets. The result was a total net increase in budgetary funds of \$689,505 in 2020.

Overall, the General Fund ended fiscal year 2020 with favorable budget variances for expenditures.

Some of the major differences between the original budget and the final budget consist of a decrease of \$160,744 in revenues over expenditures. The highlights of these major differences were as follows:

- \$27,900 increase in legislative expenditures for staffing of the waste management grant project, which was offset by the grant proceeds of \$22,592, for a net increase to the budget of \$5,308
- \$14,395 increase in finance for personnel changes
- \$19,353 increase in IT for additional computers and software because of the COVID-19 pandemic
- \$119,543 increase in police with most of this due to changing holiday pay to occur each pay period instead of once per year, which means about half of the holidays were paid twice in FY20

Economic Factors and Next Year's Budget

The City's governmental funds decreased during the fiscal year ending June 30, 2020 by \$367,245 or 1.5% mainly due to completion of the police building construction which reduces the bond proceeds.

The City experienced surpluses from fiscal year 2007 through fiscal year 2015 which resulted in increases in net position. These increases, especially in 2008, 2009, and 2010, resulted from onetime increases to revenues such as the utility tax rates, telecom revenues, and photo enforcement as well as a one-time lump sum lawsuit settlement. Also building permit revenues were strong initially, but tailed off in 2009 and 2010. Historically, expenditures have increased faster than revenues. The downturn economically had an effect on

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Management's Discussion and Analysis (continued)

revenues and now the COVID-19 pandemic has exacerbated the need to consider other means of funding for city services. Retail sales taxes and utility taxes decreased substantially in 2020 as a result of the pandemic.

As a result of these future financial concerns, a half-cent park and stormwater sales tax increase was placed on the November 2020 ballot and was approved by the voters. This sales tax will generate about \$2M annually starting in April 2021. The funds will be put in a special fund dedicated to providing funds for improving and maintaining local parks and stormwater infrastructure. While none of these funds will go into the General Fund, there can be some financial relief to the General Fund as park maintenance costs could be allocated out of this new Parks and Stormwater Fund. Gas and Water utility gross receipts were increased in November 2018 and Electric utility gross receipts were increased in March 2019. However, Telephone Tax Receipts have continuously declined due to the telephone company's definition of what is taxable. Court revenues are trending downward due to a decrease in traffic violation and due to only zoom court hearings (no in-person hearings) as a result of the pandemic. Departmental expenditures were less in FY20 due to the elimination of one police position, as well as some temporary vacancies due to turnover. With significant decreases in revenues for the General Fund continuing throughout the next few years as a result of the COVID-19 pandemic, in addition to increasing expenditures, it is anticipated that deficits will exist before transfers out to the Capital Improvements Fund and Enterprise Fund.

For 2021 the City is budgeting the following (in thousands):

	Governmental Funds					Enterprise Fund	Fiduciary Fund
	General Fund	Capital Improvements Fund	Police Building Fund	Lateral Sewer Fund	Public Safety Sales Tax Fund	Dielman Center	Pension Trust Fund
Revenues	\$ 14,023	\$ 2,561	\$ 12	\$ 134	\$ 826	\$ 1,139	\$ 2,941
Expenditures	15,187	2,915	150	118	502	1,174	2,075
Transfers (out) in	(261)	400	-	-	(139)	-	-
Fund balance (utilization) increase	\$ (1,425)	\$ 46	\$ (138)	\$ 16	\$ 185	\$ (35)	\$ 866

While the City budgeted using \$1,424,981 in FY21 from reserves, mainly as a result of the pandemic, the City will now be receiving \$1,226,393 from the CARES Act. In addition to the CARES Act funds, holding off on some expenditures where possible and maybe receiving some FEMA reimbursement funds for the pandemic, the budgeted deficit should be reduced to almost nothing.

The business-type activities will require careful review in the future. Golf revenues have increased more than anticipated this past year with the pandemic actually creating a higher demand for outdoor activities. Ice revenues are starting to pick back up after several months of forced closure of the ice arena due to the pandemic. Based on the 5-year projections, a transfer of funds from the General Fund to Enterprise Fund is anticipated to begin around FY2022 in order to maintain financial stability. In order to maintain financial stability in the General Fund, transfers to both the Capital Improvement Fund and business-type activities need to be closely scrutinized annually.

COVID-19 Pandemic Response

On March 21, 2020, in response to the international COVID-19 pandemic, the St. Louis County Executive, Dr. Sam Page, issued Executive Order 15, restricting activities in St. Louis County in an effort to limit the

CITY OF CREVE COEUR, MISSOURI

Management's Discussion and Analysis (continued)

spread of the Coronavirus. The initial restrictions went into place on March 28, 2020 and were due to expire on April 22, 2020. The County Executive continued the restrictions until May 18, 2020.

Executive Order 15 had the effect of closing all non-essential businesses and requesting that everyone stay at home. For the City of Creve Coeur, that means a significant loss of sales tax revenue and potential reductions in other types of revenue, such as permits and charges for municipal services. While the City has close to a 20% grocery store presence, over 80% of our businesses are considered non-essential. Restaurants account for almost 18% of our sales tax receipts, with automotive sales, computer related businesses, hotels, theatres, gas stations, jewelry, and other retail making up the rest. The City even had to close the Dielmann Recreation Ice Arena and cancel room reservations and other activities.

Some employees are working from home when possible, where others are working in designated work spaces. All public or outside meetings are still being conducted through zoom with no talk of going back to in-person meetings at this time. Police and Public Works shifts have been rearranged so we don't have employees coming and going at the same time, and so they aren't taking breaks at the same time or place.

The City Creve Coeur was preparing the fiscal year 2021 budget when the pandemic hit, so we made several decreases in revenues, as well as expenditures. The severity of the economic downturn caused by COVID-19, combined with the uncertainty and timing of the recovery, made it difficult to accurately project revenues. General Fund revenues were decreased a little over \$1.2M, with sales and utility taxes being the biggest decreases at approximately 10% (over \$1M) of the projected sales and utility taxes of fiscal year 2020. We budgeted sales tax using the worse-case scenario, which meant assuming the following decreases in sales through June 30, 2021:

- Restaurants decrease 75% through 9/30/20 and then 50% through 6/30/21
- Hotel and Theatres decrease 75% through 9/30/20 and then 50% through 6/30/21
- Motor Vehicle decrease 50% through 9/30/20 and then 25% through 6/30/21
- Retail Stores decrease 50% through 9/30/20 and then 25% through 6/30/21
- Other Categories were decreased at least 10% through 6/30/21

The City also suspended all employee travel, imposed a hiring freeze, furloughed part-time employees for several months and has held off on all unnecessary spending until we have a better handle on the effects of the pandemic. Several Capital Projects (\$1.8M) were cut from the budget as well.

Even though the fiscal year 2021 budget includes reducing \$1.4M of the General Fund Reserves, the City has a substantial reserve fund balance (approximately \$17M or 114% as of 6/30/20), so no major city services will be cut at this time. However, maintaining this reserve will be substantially more difficult should the pandemic continue throughout 2021. The City will continue to pursue grant-matched opportunities, as well as funding from the CARES Act and reimbursement from FEMA as a result of the pandemic.

Sales tax losses haven't been as bad as expected, but St. Louis County Executive just re-issued another Executive Order effective November 17, 2020, so things will probably get worse in the coming months. One theatre has already closed for good, as well as a few restaurants, so we will have to continue to closely monitor sales taxes.

CITY OF CREVE COEUR, MISSOURI*Management's Discussion and Analysis (continued)*

Requests for Information

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Lori Obermoeller
Director of Finance
City of Creve Coeur, Missouri
300 North New Ballas Road
Creve Coeur, Missouri 63141

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FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

Basic Financial Statements

PRELIMINARY DRAFT
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STATEMENT OF NET POSITION
JUNE 30, 2020

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash, cash equivalents and investments	\$ 20,523,815	\$ 122,168	\$ 20,645,983
Cash, cash equivalents and investments - restricted	1,428,841	-	1,428,841
Receivables (net):			
Governmental agencies	1,582,723	-	1,582,723
Public utility taxes	654,402	-	654,402
Court fines	105,229	-	105,229
Interest	41,406	-	41,406
Note receivable	1,212,377	-	1,212,377
Inventories	2,880	3,458	6,338
Prepaid items	14,479	-	14,479
Internal balances	(939)	939	-
Capital assets:			
Land, right of way, and construction in progress	19,139,458	637,500	19,776,958
Other capital assets, net of accumulated depreciation	32,635,764	2,149,956	34,785,720
Total Assets	77,340,435	2,914,021	80,254,456
Deferred Outflows of Resources			
Deferred amounts related to pensions	939,405	-	939,405
Deferred amounts related to OPEB	215,213	-	215,213
Total Deferred Outflows of Resources	1,154,618	-	1,154,618
LIABILITIES			
Accounts payable	838,477	32,300	870,777
Accrued interest	90,035	-	90,035
Accrued liabilities	464,462	39,445	503,907
Unearned revenue	91,100	22,110	113,210
Long-term liabilities:			
Due within one year	1,034,682	-	1,034,682
Due in more than one year	9,264,281	1,484	9,265,765
Due in more than one year - net pension liability	6,588,596	-	6,588,596
Due in more than one year - total other post-employment benefits liability	3,041,371	-	3,041,371
Total Liabilities	21,413,004	95,339	21,508,343
Deferred Inflows of Resources			
Deferred amounts related to pensions	98,288	-	98,288
Deferred amounts related to OPEB	243,304	-	243,304
Total Deferred Inflows of Resources	341,592	-	341,592
NET POSITION			
Net investment in capital assets	43,331,409	2,787,456	46,118,865
Restricted for:			
Sewer lateral	181,539	-	181,539
Public safety	1,737,028	-	1,737,028
Debt service	586,711	-	586,711
Unrestricted	10,903,770	31,226	10,934,996
Total Net Position	\$ 56,740,457	\$ 2,818,682	\$ 59,559,139

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2020

FUNCTIONS/PROGRAMS	Expenses	Program Revenues			Net Revenues (Expenses) and Changes In Net Position		
		Charges For Services	Operating Grants And Contributions	Capital Grants And Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities							
General government	\$ 3,352,344	\$ 433,288	\$ -	\$ -	\$ (2,919,056)	\$ -	\$ (2,919,056)
Public safety	7,475,356	601,375	16,453	437,297	(6,420,231)	-	(6,420,231)
Public works	6,748,030	801,760	1,690,353	-	(4,255,917)	-	(4,255,917)
Community development	1,426,912	33,918	-	-	(1,392,994)	-	(1,392,994)
Interest and amortization of deferred charges on long-term debt	268,199	-	-	-	(268,199)	-	(268,199)
Total Governmental Activities	19,270,841	1,870,341	1,706,806	437,297	(15,256,397)	-	(15,256,397)
Business-type Activities							
Recreation center	1,349,854	967,322	-	-	-	(382,532)	(382,532)
Total Government	<u>\$ 20,620,695</u>	<u>\$ 2,837,663</u>	<u>\$ 1,706,806</u>	<u>\$ 437,297</u>	<u>(15,256,397)</u>	<u>(382,532)</u>	<u>(15,638,929)</u>
General Revenues							
Taxes:							
Property					1,821,136	-	1,821,136
Sales					7,842,205	-	7,842,205
Utility					5,699,666	-	5,699,666
Other					37,628	-	37,628
Investment income					798,585	2,150	800,735
Miscellaneous					308,232	-	308,232
Gain on sale on fixed assets					39,367	-	39,367
Total General Revenues					16,546,819	2,150	16,548,969
CHANGE IN NET POSITION					1,290,422	(380,382)	910,040
Net Position - Beginning of Year					55,450,035	3,199,064	58,649,099
NET POSITION - END OF YEAR					<u>\$ 56,740,457</u>	<u>\$ 2,818,682</u>	<u>\$ 59,559,139</u>

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2020

	Major Funds			Nonmajor Funds		
	General Fund	Capital Improvement Fund	Police Building Fund	Other Governmental Funds	Total Governmental Funds	
ASSETS						
Cash, cash equivalents and investments	\$ 16,494,678	\$ 1,622,916	\$ -	\$ 2,406,221	\$ 20,523,815	
Cash, cash equivalents and investments - restricted	-	-	1,428,841	-	1,428,841	
Receivables (net):						
Governmental agencies	741,843	692,098	5,955	142,827	1,582,723	
Public utility taxes	654,402	-	-	-	654,402	
Court fines	105,229	-	-	-	105,229	
Interest	39,702	1,704	-	-	41,406	
Note receivable	1,212,377	-	-	-	1,212,377	
Inventories	2,880	-	-	-	2,880	
Prepaid items	14,479	-	-	-	14,479	
Due from other funds	35,844	107	-	-	35,951	
Total Assets	\$ 19,301,434	\$ 2,316,825	\$ 1,434,796	\$ 2,549,048	\$ 25,602,103	
LIABILITIES						
Accounts payable	\$ 386,836	\$ 193,079	\$ 238,500	\$ 20,062	\$ 838,477	
Accrued liabilities	460,915	3,547	-	-	464,462	
Unearned revenues	86,393	-	-	4,707	91,100	
Due to other funds	16,048	1,841	-	19,001	36,890	
Total Liabilities	950,192	198,467	238,500	43,770	1,430,929	
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenues:						
Property taxes	11,423	-	-	-	11,423	
Court	105,229	-	-	-	105,229	
Total Deferred Inflows of Resources	116,652	-	-	-	116,652	
FUND BALANCES						
Nonspendable:						
Inventories	2,880	-	-	-	2,880	
Prepaid items	14,479	-	-	-	14,479	
Note receivable	1,212,377	-	-	-	1,212,377	
Restricted for:						
Sewer lateral	-	-	-	181,539	181,539	
Bond proceeds	-	-	1,196,296	-	1,196,296	
Public safety	-	-	-	1,737,028	1,737,028	
Debt service	-	-	-	586,711	586,711	
Committed for:						
Capital projects	2,949,533	2,118,358	-	-	5,067,891	
Unassigned	14,055,321	-	-	-	14,055,321	
Total Fund Balances	18,234,590	2,118,358	1,196,296	2,505,278	24,054,522	
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 19,301,434	\$ 2,316,825	\$ 1,434,796	\$ 2,549,048	\$ 25,602,103	

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2020**

Total Fund Balance - Governmental Funds	\$ 24,054,522
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. The cost of the assets is \$105,780,458 and the accumulated depreciation is \$54,005,236.

51,775,222

Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the governmental funds:

Unavailable revenues	116,652
OPEB related deferred outflows	215,213
OPEB related deferred inflows	(243,304)
Pension related deferred outflows	788,640
Pension related deferred inflows	(98,288)
Pension related deferred outflows - LAGERS	150,765

Certain liabilities are not due and payable in the current period from current financial resources, and therefore are not reported in the governmental funds:

Accrued compensated absences	(658,854)
Accrued interest on outstanding debt	(90,035)
Net pension liability	(5,698,086)
Net pension liability - LAGERS	(890,510)
Other post employment benefits liability	(3,041,371)
Bonds payable	(9,465,000)
Unamortized bond premium	(175,109)

Total Net Position - Governmental Activities	\$ 56,740,457
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CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Major Funds			Nonmajor Funds	
	General Fund	Capital Improvement Fund	Police Building Fund	Other Governmental Funds	Total Governmental Funds
REVENUES					
General property and sales taxes	\$ 5,619,541	\$ 2,025,908	\$ -	\$ 1,881,531	\$ 9,526,980
Public utility licenses	5,699,665	-	-	-	5,699,665
Other taxes	-	-	-	137,879	137,879
Licenses and permits	1,157,838	-	-	-	1,157,838
Municipal facilities	34,997	-	-	-	34,997
Intergovernmental	1,744,484	437,297	-	-	2,181,781
Fines, forfeitures, and charges for services	563,021	-	-	-	563,021
Investment income	713,353	29,161	31,673	24,398	798,585
Miscellaneous	228,083	-	193,826	-	421,909
Total Revenues	15,760,982	2,492,366	225,499	2,043,808	20,522,655
EXPENDITURES					
Current:					
General government	2,964,942	-	-	-	2,964,942
Public safety	6,885,625	-	247,697	363,023	7,496,345
Public works	3,197,345	90,283	-	101,743	3,389,371
Community development	1,527,547	-	-	-	1,527,547
Capital outlay	365,187	2,682,439	1,709,857	80,573	4,838,056
Debt service:					
Principal	-	-	-	430,000	430,000
Interest	-	-	-	283,006	283,006
Total Expenditures	14,940,646	2,772,722	1,957,554	1,258,345	20,929,267
REVENUES OVER (UNDER) EXPENDITURES	820,336	(280,356)	(1,732,055)	785,463	(406,612)
OTHER FINANCING SOURCES (USES)					
Transfers in	229,802	400,000	-	-	629,802
Transfers out	(400,000)	-	-	(229,802)	(629,802)
Sale of capital assets	39,367	-	-	-	39,367
Total Other Financing Sources (Uses)	(130,831)	400,000	-	(229,802)	39,367
NET CHANGES IN FUND BALANCES	689,505	119,644	(1,732,055)	555,661	(367,245)
FUND BALANCES - BEGINNING OF YEAR	17,545,085	1,998,714	2,928,351	1,949,617	24,421,767
FUND BALANCES - END OF YEAR	\$ 18,234,590	\$ 2,118,358	\$ 1,196,296	\$ 2,505,278	\$ 24,054,522

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

**RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Net Changes in Fund Balances - Governmental Funds	\$ (367,245)
Amounts reported for governmental activities in the statement of activities are different because:	
Capital outlays are reported in the governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays over the capitalization threshold (\$4,015,922) exceeded depreciation (\$3,558,256) in the current period.	457,666
The net effect of various transactions involving capital assets:	
Proceeds from disposal of capital assets	(39,367)
Gain (loss) on disposal of capital assets	39,367
Revenues in the statement of activities that do not provide current financial resources are not reported in the governmental funds financial statements:	
Decrease in unavailable revenues	(759)
The governmental funds report bond proceeds as an other financing source, while repayment of bond principal is reported as an expenditure. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds financial statements but reduces the long-term liability in the statement of net position. Also, the governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.	
Repayment of bond principal	430,000
Amortization of bond premium	10,507
	<u>440,507</u>
Under the modified accrual basis of accounting used in the governmental funds financial statements, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses and liabilities are reported regardless of when financial resources are available. The net changes of these items are:	
Accrued compensated absences	(112,985)
Accrued interest on bonds	4,300
Other post employment benefits	(39,842)
Pension expense	871,076
Pension expense - LAGERS	37,704
	<u>1,290,422</u>
Change in Net Position of Governmental Activities	\$ 1,290,422

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURISTATEMENT OF NET POSITION - ENTERPRISE FUND
JUNE 30, 2020**ASSETS****Current Assets**

Cash and cash equivalents	\$ 122,168
Inventories	3,458
Due from other funds	18,869
Total Current Assets	<u>144,495</u>

Capital Assets

Land	637,500
Other capital assets, net of accumulated depreciation	2,149,956
Total Capital Assets	<u>2,787,456</u>
Total Assets	<u>2,931,951</u>

LIABILITIES**Current Liabilities**

Accounts payable	32,300
Accrued liabilities	39,445
Due to other funds	17,930
Unearned revenues	22,110
Total Current Liabilities	<u>111,785</u>

Noncurrent Liabilities

Compensated absences	1,484
Total Liabilities	<u>113,269</u>

NET POSITION

Net investment in capital assets	2,787,456
Unrestricted	31,226
Total Net Position	<u>\$ 2,818,682</u>

CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF REVENUES, EXPENSES, AND CHANGE
IN NET POSITION - ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

OPERATING REVENUES

Food service	\$ 47,041
Golf course	404,854
Ice arena	515,427
Total Operating Revenues	<u>967,322</u>

OPERATING EXPENSES

Food service	46,256
Golf course	496,116
Ice arena	508,741
Depreciation	298,026
Total Operating Expenses	<u>1,349,139</u>

OPERATING LOSS(381,817)**NONOPERATING REVENUE (EXPENSES)**

Investment income	2,150
Loss on sale of capital assets	(715)
Total Nonoperating Revenue (Expenses)	<u>1,435</u>

CHANGE IN NET POSITION

(380,382)

NET POSITION, BEGINNING OF YEAR3,199,064**NET POSITION, END OF YEAR**\$ 2,818,682

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF CASH FLOWS - ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS**Cash flows from operating activities:**

Receipts from customers and users	\$ 969,828
Payments to suppliers	(454,734)
Payments to employees	(602,324)
Net Cash Used In Operating Activities	(87,230)

Cash flows used in capital and related financial activities:

Payments for capital acquisitions	(28,887)
Net Cash Used In Capital and Related Financial Activities	(28,887)

NET DECREASE IN CASH AND CASH EQUIVALENTS (116,117)

CASH AND CASH EQUIVALENTS, JULY 1 238,285

CASH AND CASH EQUIVALENTS, JUNE 30 **\$ 122,168**

RECONCILIATION OF OPERATING LOSS TO NET**CASH USED IN OPERATING ACTIVITIES**

Operating loss	\$ (381,817)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation	298,026
Loss on disposal of capital assets	(715)
Decrease (increase) in:	
Service receivable	2,190
Inventories	4,553
Prepaid expenses	-
Increase (decrease) in:	
Accounts payable	(10,108)
Accrued liabilities	(1,159)
Unearned revenues	316
Total Adjustments	293,103
Net Cash Used In Operating Activities	\$ (88,714)

CITY OF CREVE COEUR, MISSOURI

STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2020

	Pension Trust Fund	Agency Funds
ASSETS		
Cash and cash equivalents	\$ -	\$ 1,838,452
Investments:		
Money market funds	522,792	-
Equity mutual funds	9,802,167	-
Exchange traded funds	8,261,246	-
Fixed income - managed bond account	7,787,283	-
Certificates of deposit	-	737,708
Interest receivable	-	1,356
Sales tax receivable	-	71,997
Total Assets	26,373,488	2,649,513
LIABILITIES		
Accounts payable	20,774	-
Due to escrowees	-	2,484,139
Due to others	-	138,843
Court bonds payable	-	26,531
Total Liabilities	20,774	2,649,513
NET POSITION		
Restricted for pension benefits	\$ 26,352,714	\$ -

See accompanying notes to financial statements

CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION -
PENSION TRUST FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

ADDITIONS

Investment income:	
Interest and dividends earned	\$ 691,534
Net appreciation in fair value of investments	(41,331)
Total Investment Income	<u>650,203</u>
Less - Investment management and custodial fees	45,028
Net Investment Income	<u>605,175</u>
Employee contributions	96,152
Employer contributions	<u>1,303,058</u>
Total Additions	<u><u>2,004,385</u></u>

DEDUCTIONS

Benefit payments	2,343,781
Administrative expenses	<u>26,811</u>
Total Deductions	<u><u>2,370,592</u></u>

CHANGE IN NET POSITION

(366,207)

**NET POSITION - RESTRICTED FOR PENSION BENEFITS:
BEGINNING OF YEAR**

26,718,921**END OF YEAR**\$ 26,352,714

CITY OF CREVE COEUR, MISSOURI**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020****1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies applied by the City of Creve Coeur Missouri (the "City") in the preparation of the accompanying combined financial statements are summarized below:

A. Reporting Entity

The financial statements of the City include the financial activities of the City and any component units, entities which are financially accountable to the City. The City does not currently have any component units.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., statement of net position and statement of activities) report information on all the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements, with the exception of interfund services provided and used. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and a major individual Enterprise Fund are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due (i.e., matured).

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

General Fund -- This fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Improvement Fund -- This fund is used to account for financial resources to be used for the acquisition, construction, or improvements of major capital facilities and infrastructure (other than those financed by proprietary funds and trust funds).

Police Building Fund -- In 2016 the citizens of Creve Coeur approved Proposition P, which authorized the levying of a property tax to provide funding for the construction of a new facility for the police department and associated improvements at the current government center. This fund is responsible for accounting for all revenues and expenditures associated with the construction of the police facility and related improvements of the government center.

The City reports the following major proprietary fund:

Recreational Fund -- This fund is used to account for the operations of the City's food service, public golf course, and ice arena.

Additionally, the City reports the following fiduciary fund types:

Pension Trust Fund -- This fund is used to account for assets held in a trustee capacity for the City's eligible employees.

Agency Funds -- These funds are used to account for the collection and release of monies in connection with construction permits, transportation development district sales tax, and to be held as bond deposits to ensure defendants' appearances in court. The City's Agency Funds consist of the Escrow, Transportation Development District, and Court Bond Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve the measurement of the results of operations.

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the Enterprise Fund are charges to customers for sales and services. Operating expenses for the Enterprise Fund include the costs of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

D. Fund Balance Classification and Policies

The fund balance amounts are reported in the following applicable categories listed from the most restrictive to the least restrictive:

Nonspendable -- The portion of fund balance that is not in a spendable form or is required to be maintained intact.

Restricted -- The portion of fund balance that is subject to external restrictions and constrained to specific purposes imposed by agreement, through constitutional provisions, or by enabling legislation.

Committed -- The portion of fund balance with constraints or limitations by formal action (ordinance) of the City Council, the highest level of decision-making authority.

Assigned -- The portion of fund balance that the City intends to use for a specific purpose as determined by the Mayor and City Council officials to which the Mayor and City Council have designated authority. At this time, no city official is empowered to assign fund balance without City Council approval.

Unassigned -- Amounts that are available for any purpose; these positive amounts are reported only in the General Fund.

The fund balance of the City's General Fund has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The target is to maintain a rolling beginning unassigned fund balance of not less than 33.33% (4 months) of average annual operating expenditures for the prior two fiscal years.

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

When both restricted and unrestricted resources are available, the City will spend the most restricted amounts before the least restricted. The order in the use of funds therefore would be restricted, committed, assigned, and unassigned.

E. Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. At June 30, 2020, \$181,539 was restricted by enabling legislation for residential lateral sewer repairs, \$1,737,027 was restricted for public safety, and \$586,711 was restricted for debt service. All remaining net position is reported as unrestricted. The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

F. Interfund Activity

Interfund transfers (if applicable) are reported as other financing sources/uses in governmental funds. Interfund receivables and payables are eliminated in the statement of net position to reduce the "grossing up" effect on assets and liabilities within the governmental activities column.

G. Cash, Cash Equivalents, and Investments

The City considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. State statutes authorize the City to invest in obligations of the U.S. Treasury, federal agencies, commercial paper, collateralized public deposits (certificates of deposit), banker's acceptances, local government investment pools, and repurchase agreements. Pension Funds may invest in mutual funds.

Investments are stated at fair value. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

H. Restricted Assets

Certain proceeds from general obligation bonds are classified as restricted assets on the balance sheet and statement of net position because their use is limited by applicable bond covenant and restrictions.

I. Allowance for Doubtful Accounts

Court fines are shown net of an allowance for uncollectible accounts of \$105,229.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***J. Inventories**

Inventories are recorded at cost, which approximates market on the first-in, first-out basis. Governmental fund type inventory is recorded as an expenditure when it is consumed rather than when purchased.

K. Prepaid Items

Payments made to vendors for services that will benefit periods beyond the fiscal year-end are recorded as prepaid items. Prepaid items are recorded as expenditures when consumed rather than when purchased. Prepaid items are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

L. Capital Assets

Capital assets, which include property, equipment, and infrastructure (e.g., roads, bridges, side-walks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the enterprise fund in the fund financial statements. Capital assets are defined by the City as assets with an initial cost of more than \$5,000 for governmental activities and \$750 for business-type activities and/or the enterprise fund and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Depreciation is being computed on the straight-line method, using asset lives as follows:

Assets	Years
Infrastructure	20 - 30
Buildings and improvements	15 - 40
Equipment, furniture, and fixtures	3 - 15
Vehicles	3 - 10

M. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. The City has one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenues, is reported only in the

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

governmental funds balance sheet. The governmental funds report unavailable revenues from various sources. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

In the government-wide financial statements, components of pension expense that are recognized over a period of time are classified as either deferred outflows of resources (using plan assets that are applicable to a future period) or deferred inflows of resources (acquiring plan assets that are applicable to a future reporting period). Employer contributions subsequent to the measurement date of the net pension liability are required to be reported as deferred outflows of resources.

N. Pensions

The City records a net pension (asset) liability in the government-wide financial statements for defined benefit plans. The (asset) liability is calculated as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service (total pension liability), less the amount of the pension plan's fiduciary net position.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Missouri Local Government Employees Retirement System (LAGERS) and additions to/deductions from LAGERS fiduciary net position have been determined on the same basis as they are reported by LAGERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Details of the City's defined benefit plans are provided in Note 10.

O. Vacation and Sick Leave

Under terms of the City's personnel policy, employees are granted vacations based on length of service. Vacations accrue on January 1 of each year. Upon termination, the employee is paid for unused vacation. Sick leave is accumulated based upon length of service and is available only to provide compensation during periods of illness. No portion of sick leave is payable to the employee upon termination. Vested or accumulated vacation leave accrued at year-end is expected to be used by the employee during the following fiscal year.

P. Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

financing uses. Issuance cost, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Q. Interfund Transactions

Transfers of resources from a fund receiving revenue to the fund through which the resources are to be expended are recorded as transfers. Such transfers are reported as other financing sources (uses) in the governmental fund types and transfers in the proprietary fund type.

Elimination of interfund activity has been made for governmental activities in the government-wide financial statements.

R. Use of Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and the accompanying notes. Actual results could differ from those estimates.

2. CASH, CASH EQUIVALENTS, AND INVESTMENTS

A. Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned, or the City will not be able to recover collateral securities in the possession of an outside party. The City's bank deposits are required by state law to be secured by the deposit of certain securities specified at RSMo 30.270 with the City or trustee institution. The value of the securities must amount to the total of the City's cash not insured by the Federal Deposit Insurance Corporation.

As of June 30, 2020, the City's bank balances were entirely secured or collateralized with securities held by the City or by its agent in the City's name.

The City participates in the Missouri Securities Investment Program (MOSIP). MOSIP is an external investment pool in which the City's monies are pooled with other entities' monies to purchase investments that are permitted by state statutes. The City's monies are used to purchase a pro-rata share of the pool. A board of directors provides governance and oversight of MOSIP's operations. The Board seeks to maintain a stable net position value of \$1 per share.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

The deposits held at June 30, 2020 are as follows:

Type	Amount
Primary Government:	
Demand deposits	\$ 2,564,604
Money markets	3,013,912
Certificates of deposit	15,797,439
Cash on hand	1,979
Total Primary Government	21,377,934
Agency Funds:	
Demand deposits	1,838,541
Certificates of deposit	739,078
Total Agency Funds	2,577,619
Total Deposits	\$ 23,955,553

B. Investments

As of June 30, 2020, the City had the following investments:

Investments	Fair Value	Maturities				Credit Risk
		No Maturity	Less Than One Year	1 - 5 Years	6 - 10 Years	
Primary Government						
Federal agency bonds	\$ 679,756	\$ -	\$ -	\$ 679,756	\$ -	AA
External investment pool	17,133	-	17,133	-	-	AAA
Total Primary Government	696,889	-	17,133	679,756	-	
Pension Trust Fund						
Money market mutual funds	522,792	522,792	-	-	-	AAA
Equity mutual funds	9,802,167	9,802,167	-	-	-	N/A
Exchange traded funds	8,261,246	8,261,246	-	-	-	N/A
Fixed income individual bond accounts managed by Commerce Bank	7,787,283	-	-	-	7,787,283	A
Total Pension Trust Fund	26,373,488	18,586,205	-	-	7,787,283	
Total Investments	\$ 27,070,377	\$ 18,586,205	\$ 17,133	\$ 679,756	\$ 7,787,283	

The City has the following recurring fair value measurements as of June 30, 2020:

- Money market mutual funds, equity mutual funds and exchange traded funds are valued using quoted market prices (Level 1 inputs).
- Government securities are valued using a matrix pricing model (Level 2 inputs).
- The fixed income individual bond accounts managed by Commerce Bank are valued using quoted market prices (Level 1 inputs) and a matrix pricing model (Level 2 inputs).
- External investment pool is valued at the net asset value of shares reported on the active market for which the individual investments are traded (Level 2 inputs).

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City's policy states that they minimize credit risk by prequalifying the financial

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

institutions, broker/dealers, intermediaries, and advisors with which the City will do business and diversifying the portfolio to reduce potential losses on individual securities.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The City's policy states that they minimize interest rate risk by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity and investing primarily in shorter term securities.

Concentration of Credit Risk is the risk of loss attributed to the magnitude of the City's investment in a single issuer. The City's policy states that they minimize concentration of credit risk by diversifying the investment portfolio.

Custodial Credit Risk is the risk that in the event of the failure of the counterparty to a transaction, the City will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. In accordance with its policy, the City addresses custodial risk by prequalifying institutions with which the City places investments, diversifying the investment portfolio, and maintaining a standard of quality for investments.

3. NOTE RECEIVABLE

In October 2008, the City approved the Olive/Graeser Transportation Development District (TDD). The City elected to purchase the TDD's 2010 Series A revenue development note totaling \$1,260,000 on January 31, 2012. The note will be outstanding until the earlier of repayment or October 1, 2050. The note bears simple interest at 5.55%. The note and accrued interest will be repaid by a 1% TDD sales tax on all retail sales made in the TDD, but only after paying certain fees and expenses owed to the trustee or paying agent. The sales tax revenue within the TDD available for debt service will not be at a level needed to pay the interest accruing on the note during the foreseeable future. Very little, if any, principal is anticipated being repaid on the note during the next twelve months or in the near-term until there is growth of additional retailers within the TDD or sales growth by existing retailers. The note receivable balance was \$1,212,377 at June 30, 2020, which included accrued interest.

Note receivable activity was as follows for the year ended June 30, 2020:

	Balance June 30, 2019	Additions	Payments Received	Balance June 30, 2020
2010 Series A revenue development note	\$ 1,237,377	\$ -	\$ 25,000	\$ 1,212,377

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***4. INTERFUND ASSETS/LIABILITIES**

Individual interfund assets and liabilities balances are as follows:

Receivable Fund	Payable Fund	June 30, 2020
Enterprise Fund	General Fund	\$ (939)
General Fund	Lateral Sewer Fund	19,001
General Fund	Capital Improvement Fund	1,734
Total		<u>\$ 19,796</u>

All of these interfund balances are due to timing differences. All interfund due to/from balances are expected to be repaid during the next fiscal year.

5. INTERFUND TRANSFERS

Interfund transfers are used to: 1) move revenues from the fund that ordinance or budget requires to collect them to the fund that ordinance or budget requires to expend them, 2) move revenues in excess of current year expenditures to other funds, or 3) reimburse other funds for debt service payments. For the year ended June 30, 2020, the General Fund transferred \$400,000 to the Capital Improvement Fund, and the Public Safety Fund transferred \$229,802 to the General Fund as budgeted.

6. REAL ESTATE TAXES

Real estate taxes are levied in October of each year on the assessed value as of the prior January 1 for all real property located in the City. Property taxes attach as an enforceable lien on property as of January 1 and are due upon receipt of billing and become delinquent after December 31.

Property tax revenue is recognized to the extent it is collected within the current period or expected to be collected within 60 days after year-end is unavailable on the fund financial statements and recognized as revenue in the government-wide financial statements.

All property tax assessment, billing, and collection functions are handled by the St. Louis County government. Taxes collected are remitted to the City by the St. Louis County Collector (the County Collector) in the month subsequent to the actual collection date. Taxes held by the County Collector, if any, are included in municipal taxes receivable in the accompanying fund financial statements.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***7. CAPITAL ASSETS**

Capital asset activity was as follows for the year ended June 30, 2020:

	Balance June 30, 2019	Additions and Transfers	Deletions and Transfers	Balance June 30, 2020
Governmental Activities				
Capital assets not being depreciated:				
Land	\$ 8,311,027	\$ -	\$ -	\$ 8,311,027
Right of way	157,602	-	-	157,602
Construction in progress	8,211,872	2,458,957	-	10,670,829
Total capital assets not being depreciated	16,680,501	2,458,957	-	19,139,458
Capital assets being depreciated:				
Infrastructure	67,104,429	1,527,489	-	68,631,918
Buildings and improvements	13,116,607	-	-	13,116,607
Equipment, furniture, and fixtures	2,269,032	-	-	2,269,032
Vehicles	2,763,711	29,476	169,744	2,623,443
Total capital assets being depreciated	85,253,779	1,556,965	169,744	86,641,000
Less - Accumulated depreciation for:				
Infrastructure	38,869,402	2,791,518	-	41,660,920
Buildings and improvements	7,953,888	388,119	-	8,342,007
Equipment, furniture, and fixtures	1,795,048	152,584	-	1,947,632
Vehicles	1,998,386	226,035	169,744	2,054,677
Total accumulated depreciation	50,616,724	3,558,256	169,744	54,005,236
Total capital assets being depreciated, net	34,637,055	(2,001,291)	-	32,635,764
Governmental Activities Capital Assets, Net	\$ 51,317,556	\$ 457,666	\$ -	\$ 51,775,222

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

	Balance June 30, 2019	Additions	Deletions	Balance June 30, 2020
Business-type Activities				
Capital assets not being depreciated:				
Land	\$ 637,500	\$ -	\$ -	\$ 637,500
Total capital assets not being depreciated	637,500	-	-	637,500
Capital assets being depreciated:				
Buildings and improvements	7,601,029	-	-	7,601,029
Equipment, furniture, and fixtures	580,554	31,751	20,016	592,289
Total capital assets being depreciated	8,181,583	31,751	20,016	8,193,318
Less - Accumulated depreciation for:				
Buildings and improvements	5,335,255	261,207	-	5,596,462
Equipment, furniture, and fixtures	429,383	36,818	19,301	446,900
Total accumulated depreciation	5,764,638	298,025	19,301	6,043,362
Total capital assets being depreciated, net	2,416,945	(266,274)	715	2,149,956
Business-type Activities Capital Assets, Net	\$ 3,054,445	\$ (266,274)	\$ 715	\$ 2,787,456

Depreciation expense was charged to functions/programs of the primary government as follows for the year ended June 30, 2019:

Governmental Activities

Public works, including depreciation of infrastructure assets	\$ 3,033,934
Public safety	164,567
General government	349,683
Community development	10,072

Total

\$ 3,558,256

Business-type Activities

Recreation center	<u>\$ 298,025</u>
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8. DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all City employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Plan assets are held in trust for the exclusive benefit of participants and their beneficiaries.

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

9. DEFINED CONTRIBUTION PLANS

The City has a defined contribution retirement plan funded through the International City Management Association Retirement Corporation (ICMA). The plan was established by ordinance of the City Council on June 11, 2001. All full-time employees (who were active participants on June 30, 2001 who elected to take the 1.7% option) are eligible to participate in the plan after 12 months of service. Pursuant to the plan's provisions, the City is obligated to contribute 3% of each eligible employee's covered wages. Participants are fully vested after 5 years of continuous service. Contributions (3%) to the plan for the year ended June 30, 2020 amounted to \$62,040.

10. PENSION PLANS

The City maintains two pension plans for its employees. The Retirement Plan for Employees of the City of Creve Coeur hired before June 1, 2006 and LAGERS. The aggregate employer recognized pension expense for the year ended June 30, 2020 was \$1,612,028.

Retirement Plan for Employees of the City of Creve Coeur Hired Before June 1, 2006 (Pension Trust Fund)

Plan Description and Provisions

The City sponsors and administers a single-employer, defined benefit pension plan (the Plan). The Plan provides retirement and death benefits to plan members and beneficiaries in accordance with the ordinance establishing the Plan. The Plan may be amended under the provisions of the original ordinance. The Plan does not issue a separate financial report. The pension obligation is typically liquidated by the general fund or the respective fund from which the employee is paid.

Board of Trustees Composition - "Board of Trustees" means the committee comprised of one City Council member (to be nominated by the Mayor and ratified by the City Council), one City Finance Committee member (to be designated by the Finance Committee), two Plan Participants (to be elected by vote of Participants), three residents of the City (to be nominated by the Mayor and ratified by the City Council and one or more of such residents may be members of the City Finance Committee), the City Administrator (ex officio), and the City Finance Director (ex officio).

Each member of the Board of Trustees, other than the City Administrator and Finance Director, shall serve for a term of three years, up to a maximum of three consecutive terms. In the event of the resignation or removal of a member, the new member's term shall be established to complete the unexpired term of the former member. In no event shall any member of the Board of Trustees serve for more than nine consecutive years.

Basis of Accounting - The financial statements of the Pension Trust Fund are prepared using the accrual basis of accounting. City contributions are recognized in the period in which the contributions are due. The City's contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits are recognized when due and payable in accordance with the terms of the Plan. All plan investments are reported at fair value. Administrative costs of the Plan are financed by investment income by the Pension Trust Fund.

All of the City's full-time eligible employees, hired before June 1, 2006, become a participant on the July 1 following attainment of age 21 and 2 years of credited service.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

The payroll for employees covered by the Plan for the year ended June 30, 2020 was \$2,532,924. Current membership in the Plan is comprised of the following:

Group	June 30, 2020	June 30, 2019
Retirees and beneficiaries currently receiving benefits	82	81
Vested terminated employees	20	29
Active employees:		
Fully vested	35	36
	<u>137</u>	<u>146</u>

The City contributes an amount equal to the actuarially determined requirement, designed to meet the full annual current costs of the Plan.

A summary of the Plan's provisions follows (participants should refer to the Plan's summary plan description for a complete summary of Plan provisions):

Tax Status - The Plan is not subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Operating Expenses - Benefits paid and administrative expenses are approved by the Board of Trustees.

Normal Retirement Date

The first day of the month coincident with or next following attainment of age 55 if the Participant is a uniformed police officer. The first day of the month coinciding with or next following attainment of age 65 if the Participant is not a uniformed police officer.

Unreduced Early Retirement Date

The first day of the month coinciding with or next following the date on which the sum of age and Credited Service equals 85, but in no case later than Normal Retirement Date.

Amount of Normal Retirement Benefit

The normal retirement benefit is equal to Final Average Compensation times 1.7% times Credited Service not to exceed 30 years. If a participant elected not to participate in the City's defined contribution plan, then the multiplier would be 2.0%.

Final Average Monthly Earnings

A Participant's monthly rate of compensation, averaged over the 60 consecutive months out of the last 120 months preceding retirement or Interruption of Service, if earlier, which give the highest monthly rate. Compensation shall include base pay, but exclude bonuses, commissions, overtime pay, expense allowances, and similar items.

Early Retirement Eligibility

Age 50 with at least 20 years of Credited Service.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

Early Retirement Benefit

The actuarial equivalent of a benefit calculated in the same manner as the Normal Retirement Benefit with Final Average Monthly Earnings and Credited Service determined as of Early Retirement Date.

Late Retirement Benefit

If a member remains employed after his Normal Retirement Date, he will receive a monthly benefit equal to the benefit computed using service and pay as of his late retirement date. Benefits commence on the first day of the month following actual retirement.

Form of Payment

The benefit is payable for 120 months guaranteed and for the member's lifetime thereafter.

Vested Termination

Members who terminate employment are eligible for a monthly benefit calculated in the same manner as the Normal Retirement Benefit, multiplied by the applicable vesting percentage:

Sum of Attained Age and Years of Credited Service	Vesting Percentage
50	50%
51	60
52	70
53	80
54	90
55 and after	100

However, if a participant has at least 8 years of Credited Service, then they are fully vested.

Vested Deferred Retirement Benefit

Payable at Normal Retirement Date to any fully or partially vested Participant who terminates prior to eligibility for Normal or Early Retirement.

Pre-Retirement Death Benefit

The Surviving Spouse of a Participant who is actively employed and has satisfied Early or Normal Retirement eligibility requirements is entitled to a Death Benefit determined as if the Participant had retired on his date of death, selected a Joint & 2/3 Survivor Annuity and died the next day.

The Surviving Spouse of any other actively employed vested participant is entitled to a Death Benefit determined as follows:

- i) assume the Participant separated from service on date of death
- ii) survived to the earliest possible retirement eligibility date
- iii) retired with a Joint and 2/3 Survivor Annuity, and
- iv) died the next day

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

DROP Program

Effective September 1, 2001 through August 31, 2008, a Participant eligible for Normal Retirement or Unreduced Early Retirement benefits may elect to enter a Deferred Retirement Option Plan ("DROP") program for a period of up to 36 months (or 60 months effective August 1, 2004 or 72 months effective September 2006). Effective January 1, 2009 through December 31, 2011, a Participant eligible for Normal Retirement or Unreduced Early Retirement benefits may elect to enter a DROP program for a period of up to 36 months. During the DROP period the monthly payments otherwise due to the Participant as a retiree will be placed into a DROP account. At the end of the DROP period the account, credited with 5% interest, will be paid to the Participant as an annuity or as a lump sum.

As of June 30, 2020, there are no employees eligible for the DROP program.

Employee Contributions

Participants are required to contribute 4% of salary. Starting the beginning of the first full month on or after an active participant attains 30 years of credited service, required employee contributions will stop. Contributions accumulate at an interest rate of 5%.

Refund of Contributions

If a participant terminates employment without a vested benefit, then the participant will receive a refund of contributions with interest. If the sum of benefit payments received by a retiree or beneficiary is less than the sum of contributions with interest, then the difference may be paid to their beneficiary as an additional death benefit.

Retiree COLA

Effective January 1, 2002, each retiree (and beneficiary) was given a cost-of-living adjustment. The increase in benefit was equal to 1.75% multiplied by the number of full years since the individual's (or for a beneficiary, the original Participant's) retirement date.

Net Pension Liability

The City's net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

The funded status of the City's Defined Benefit Pension Plan as of June 30, 2020, the most recent actuarial valuation date, is as follows:

Net Pension Liability

Total Pension Liability	\$	32,071,575
Plan Fiduciary Net Position		26,373,489
Net Pension Liability	\$	<u>5,698,086</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		82.23%
Covered Payroll	\$	2,532,924
Net Pension Liability as a Percentage of Covered Payroll		224.96%

Rate of Return

For the year ended June 30, 2020, the rate of return on pension investments, net of pension plan investment expenses was 2.30%.

Investments

The Plan's policy in regard to the allocation of invested assets is established and may be amended by the Plan's Board of Trustees. It is the policy of the Plan to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of asset classes. In addition, the policy details a target and a minimum and maximum range that investment managers are to invest in each class as shown below:

Asset Class	Target	Allocable Range	
		Minimum Allocation	Maximum Allocation
Cash equivalents	6%	1	11
Fixed income	30%	25	35
Equities	64%	59	69
Total All Asset Classes	<u>100%</u>		
Equities Allocation		Allocable Range	
		Minimum Allocation	Maximum Allocation
Large cap		36%	50%
Mid cap		6%	10%
Small cap		9%	19%
International		20%	32%
REITS		3%	7%
Commodities		2%	6%

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Discount Rate**

The discount rate used to measure the total pension liability was 6.75 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the plan's net pension liability, calculated using a Single Discount Rate of 6.75 percent, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is one percent lower or one percent higher.

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Total Pension Liability	\$ 35,431,805	\$ 32,071,575	\$ 29,207,840
Fiduciary Net Position	26,373,489	26,373,489	26,373,489
Net Pension Liability	\$ 9,058,316	\$ 5,698,086	\$ 2,834,351

Changes in Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at June 30, 2019	\$ 32,474,104	\$ 26,718,920	\$ 5,755,184
Changes for the year:			
Service Cost	272,815	-	272,815
Interest Cost	2,132,606	-	2,132,606
Plan Changes	(120,161)	-	(120,161)
Effect of economic/demographic gains or losses	(344,009)	-	(344,009)
Effect of assumption changes or inputs	-	-	-
Benefit payments	(2,343,780)	(2,343,780)	-
Contributions - City	-	1,303,058	(1,303,058)
Contributions - Employees	-	96,152	(96,152)
Net Investment Income	-	630,154	(630,154)
Expenses	-	(31,015)	31,015
Net Changes	(402,529)	(345,431)	(57,098)
Balances at June 30, 2020	\$ 32,071,575	\$ 26,373,489	\$ 5,698,086

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ended June 30, 2020, the City recognized government-wide pension expense of \$1,303,058. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Deferred Amounts Related to Pensions	Deferred Outflows of	Deferred Inflows of Resources
Deferred Amounts to be Recognized in Pension		
Expense in Future Periods:		
Differences between expected and actual experience	\$ -	\$ 98,288
Changes of assumptions	-	-
Net difference between projected and actual earnings	788,640	
Total Deferred Amounts Related to Pensions	\$ 788,640	\$ 98,288

Net deferred outflows (inflows) of resources related to pensions will be recognized in pension expense as follows:

Years Ending	Net Deferred Outflows (Inflows) of Resources
June 30,	
2021	\$ (54,654)
2022	237,347
2023	279,462
2024	228,197
Total	\$ 690,352

Missouri Local Government Employees Retirement System (LAGERS)**Plan Description**

The City participates in the Missouri Local Government Employees Retirement System (LAGERS) which provides certain retirement, disability and death benefits to plan members and beneficiaries. LAGERS is an agent multiple-employer, statewide public employee pension plan established in 1967 and administered in accordance with RSMo. 70.600-70.755. As such, it is LAGERS responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401(a) and is tax exempt. The responsibility for the operations and administration of LAGERS is vested in the LAGERS Board of Trustees consisting of seven persons. LAGERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the LAGERS website at www.molagers.org. The pension obligation is typically liquidated by the general fund, or the respective fund from which the employee is paid.

CITY OF CREVE COEUR, MISSOURI**Notes to Financial Statements (continued)****Benefits Provided**

LAGERS provides retirement, death and disability benefits. Benefit provisions are adopted by the governing body of the employer, within the options available in the state statutes governing LAGERS. All benefits vest after 5 years of credited service. Employees who retire on or after age 60 (55 for police) with 5 or more years of service are entitled to an allowance for life based upon the benefit program information provided below. Employees may retire with an early retirement benefit with a minimum of 5 years of credited service and after attaining age 55 (50 for police) and receive a reduced allowance.

	<u>2020 Valuation</u>
Benefit Multiplier:	1.50% for lie plus 0.5% to age 65
Final Average Salary:	5 Years
Member Contributions:	4.00%

Benefit terms provide for annual post retirement adjustments to each member's retirement allowance subsequent to the member's retirement date. The annual adjustment is based on the increase in the Consumer Price Index and is limited to 4 percent per year.

Employees Covered By Benefit Terms

At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	1
Inactive employees entitled to but not yet receiving benefits	12
Active employees	63
	<u>76</u>

Contributions

The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by LAGERS. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance an unfunded accrued liability. Full-time employees of the employer contribute 4 percent of their gross pay to the pension plan. Employer contribution rates are 7.7 percent (General) and 8.0 percent (Police) of annual covered payroll.

Net Pension Liability

The employer's net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of February 28, 2020.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Actuarial Assumptions**

The total pension liability in the February 28, 2020, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25 percent wage inflation; 2.50 percent price inflation
Salary Increase	3.25 percent to 6.55 percent including inflation
Investment rate of return	7.25 percent, net of investment expenses

The healthy retiree mortality tables, for post-retirement mortality, were the RP-2014 Healthy Annuitant mortality table for males and females. The disabled retiree mortality tables, for post-retirement mortality, were the RP-2014 disabled mortality table for males and females. The pre-retirement mortality tables used were the RP-2014 employees mortality table for males and females.

Both the post-retirement and pre-retirement tables were adjusted for mortality improvement back to the observation period base year of 2006. The base year for males was then established to be 2017. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to the above described tables.

The actuarial assumptions used in the February 28, 2020 valuation were based on the results of an actuarial experience study for the period March 1, 2010, through February 28, 2015.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Alpha	15.00%	3.67%
Equity	35.00%	4.78%
Fixed Income	31.00%	1.41%
Real Assets	36.00%	3.29%
Strategic Assets	8.00%	5.25%
Cash	10.00%	0.00%
Leverage	-35.00%	-0.51%

Discount Rate

The discount rate used to measure the total pension liability is 6.88 percent for General and 7.25 percent for Police. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payment to determine the total pension liability.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Changes in Net Pension Liability**

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at June 30, 2019	\$ 2,177,803	\$ 1,475,240	\$ 702,563
Changes for the year:			
Service cost	397,225	-	397,225
Interest cost	168,429	-	168,429
Plan Changes	-	-	-
Differences between expected and actual experience	110,666	-	110,666
Changes of assumption	36,479	-	36,479
Contributions - city	-	326,192	(326,192)
Contributions - employees	-	198,409	(198,409)
Net investment income	-	22,533	(22,533)
Benefit payments, including refunds	(6,909)	(6,909)	-
Administrative expense	-	(9,287)	9,287
Other (net transfer)	-	(12,995)	12,995
Net changes	705,890	517,943	187,947
Balances at June 30, 2020	\$ 2,883,693	\$ 1,993,183	\$ 890,510

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the Net Pension Liability of the employer, calculated using the discount rate of 6.88 percent for General and 7.25 percent for Police, as well as what the employer's Net Pension Liability would be using a discount rate that is 1 percentage point lower (6.01 percent for General and 6.25 percent for Police) or one percentage point higher (8.01 percent for General and 8.25 percent for Police) than the current rate.

	General			Police		
	Current Single			Current Single		
	1% Decrease (5.88%)	Discount Rate (6.88%)	1% Increase (7.88%)	1% Decrease (6.25%)	Discount Rate (7.25%)	1% Increase (8.25%)
Total Pension Liability	\$ 1,948,732	\$ 1,637,809	\$ 1,377,516	\$ 1,583,916	\$ 1,245,884	\$ 980,897
Plan Fiduciary Net Position	1,022,865	1,022,865	1,022,865	970,318	970,318	970,318
Net Pension Liability	\$ 925,867	\$ 614,944	\$ 354,651	\$ 613,598	\$ 275,566	\$ 10,579

CITY OF CREVE COEUR, MISSOURI**Notes to Financial Statements (continued)****Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ended June 30, 2020, the City recognized government-wide pension expense of \$326,671. The employer reported deferred outflows and inflows of resources related to pensions from the following sources:

Deferred Amounts Related to Pensions	Deferred Outflows of Resources	Deferred Inflows of Resources
Deferred Amounts to be Recognized in Pension		
Expense in Future Periods:		
Differences between expected and actual experience	\$ 18,184	\$ -
Changes of assumptions	51,706	-
Net difference between projected and actual earnings on pension plan investments	80,875	-
	-	-
Total Deferred Amounts to be Recognized in Pension Expense in Future Periods	150,765	-
Pension Contributions Made Subsequent to the Measurement Date	-	-
Total Deferred Amounts Related to Pensions	\$ 150,765	\$ -

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Net Deferred Inflows of Resources
2021	\$ 23,560
2022	23,561
2023	27,863
2024	25,255
2025	4,841
Thereafter	45,685
Total	\$ 150,765

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***11. OTHER POSTEMPLOYMENT BENEFITS****Plan Description**

The City of Creve Coeur Other Postemployment Benefit ("OPEB") plan (the "Plan") provides OPEB for certain eligible employees who retire from the City. The Plan is a single-employer defined benefit OPEB Plan that is administered by the City. The benefits and benefit levels are governed by City policy. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". The plan does not issue a stand-alone financial report.

The Plan, stated in the City's Personnel Policy, was established by City Ordinance, which assigns the authority to establish and amend plan benefit provisions to the City. The contribution requirements of the City and plan members are established and may be amended by the City.

Benefits Provided

The Plan provides healthcare benefits to employees defined as City retirees who have attained age 50 plus 20 years of service until attainment of Medicare Eligibility Age. Employees hired before August 31, 2001 must contribute the employee portion of the monthly premium. Employees hired after August 31, 2001 must contribute the entire monthly premium. Individual-only medical and prescription drug benefits are available to retirees in the St. Louis Area Insurance Trust's (SLAIT) self-insured pool. The individual pays the monthly group health insurance premium. Retirees may elect to cover spouses and eligible dependent children. Surviving spouses can continue coverage after the retiree's death. Since retirees pay the premium for each year, the City's share of any premium cost is determined on the basis of a blended rate or implicit rate subsidy calculation.

For those employees participating in the City of Creve Coeur Retirement Plan, employees who are eligible for Normal or Early retirement are eligible for OPEB benefits. Normal retirement age is the earlier of age 65 (55 for Uniformed participants) or age plus service equal to 85 points ("Rule of 85"). Early retirement is age 50 with 20 years of service.

For those employees participating in LAGERS, employees who are eligible for Normal or Early retirement are eligible for OPEB benefits. General employees are eligible for Normal retirement at age 60 with 5 years of service or Early retirement at age 55 with 5 years of service. Police employees are eligible for Normal retirement at age 55 with 5 years of service or Early retirement at age 50 with 5 years of service.

Retiree medical contributions effective for July 1, 2019, the date of the latest actuarial valuation, are as follows:

	Hired prior to July 1, 2001	Hired after July 1, 2001
Retiree	\$ 86.16	\$ 574.42
Retiree + Spouse	\$ 212.55	\$ 1,206.34
Retiree + Children	\$ 189.57	\$ 1,091.46
Family	\$ 304.46	\$ 1,665.89

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Employees Covered by Benefit Terms**

At June 30, 2020, the date of the latest actuarial valuation, the following employees were covered by the benefit terms:

Inactive employees currently receiving benefits	15
Spouses of inactive employees currently receiving benefits	7
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	102
Total	<u>124</u>

Total OPEB Liability

The City's total OPEB liability of \$3,041,371 was measured as of June 30, 2020 and was determined by an actuarial valuation as of June 30, 2020. There have been no significant changes between the valuation date and fiscal year end.

Actuarial assumptions and other inputs

The total OPEB liability in the June 30, 2020 actuarial valuation was determined by a simplified actuarial valuation as of June 30, 2020, using the following actuarial assumptions and other inputs, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	4.00%
Discount rate	2.21% (formerly 3.50%)
Healthcare cost trend rates	Medical cost trend rate of 4.8% for 2020, gradually decreasing to an ultimate rate of 4.0% for 2096 and beyond.
Actuarial cost method	Entry age normal based on level percentage of projected salary.
Amortization method	N/A

The discount rate was based on the index rate for 20-year tax-exempt general obligation bonds.

Mortality rates were based on the RP-2014 Mortality for Employees and Healthy Annuitants, with generational projection per Scale MP-2017.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Changes in the Total OPEB Liability**

	Total OPEB Liability
Total OPEB Liability at June 30, 2019	\$ 3,046,985
Change for the year:	
Service cost	60,001
Interest costs	105,533
Changes in assumptions or other inputs	13,902
Benefit payments	(185,050)
Net change in total OPEB liability	(5,614)
Total OPEB Liability at June 30, 2020	\$ 3,041,371

Impact of Changes of Benefit Terms

There were no changes of benefit terms that significantly impacted the valuation.

Impact of Plan Experience

The Plan has not had a formal actuarial experience study performed.

Impact of Changes of Assumptions

The only change in assumption was the discount rate which is based on the index rate for 20 year tax exempt general obligation bonds. The rate decreased from 3.50% as of June 30, 2019 to 2.21 % as of June 30, 2020.

Sensitivity of the total OPEB liability to changes in the discount rate

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21 percent) or 1-percentage-point higher (3.21 percent) than the current discount rate:

	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Total OPEB liability	\$ 3,222,269	\$ 3,041,371	\$ 2,869,928

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Current Trend	1% Increase
Total OPEB liability	\$ 2,829,070	\$ 3,041,371	\$ 3,279,358

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the City recognized OPEB expense of \$168,710. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 180,456	\$ -
Changes of assumptions	34,757	243,304
Total	<u>\$ 215,213</u>	<u>\$ 243,304</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense in future periods as follows:

Year Ending June 30,	Net Deferred Inflows of Resources
2021	\$ 3,176
2022	3,176
2023	3,176
2024	3,176
2025	3,176
Thereafter	12,211
Total	<u>\$ 28,091</u>

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***12. LONG-TERM DEBT**

The following is a summary of changes in long-term liabilities for the year ended June 30, 2020:

	Balance June 30, 2019	Additions	Reductions	Balance June 30, 2020	Amounts Due Within One Year
Governmental Activities:					
General Obligation Bonds:					
Series 2017	\$ 9,895,000	\$ -	\$ 430,000	\$ 9,465,000	\$ 440,000
Add: Unamortized bond premium	185,616	-	10,507	175,109	-
General Obligation Bonds, net	10,080,616	-	440,507	9,640,109	440,000
Compensated absences	545,869	262,463	149,478	658,854	594,682
Total Governmental Activities	\$ 10,626,485	\$ 262,463	\$ 589,985	\$ 10,298,963	\$ 1,034,682
Business-Type Activities:					
Compensated absences	\$ 15,175	\$ 5,099	\$ 4,101	\$ 16,173	\$ 14,689
Total Business-Type Activities	\$ 15,175	\$ 5,099	\$ 4,101	\$ 16,173	\$ 14,689

The general obligation bonds payable are liquidated by the Debt Service Fund. The compensated absences are generally liquidated by the General Fund for governmental activities and the Enterprise Fund for business-type activities.

General Obligation Bonds

General obligation bonds are supported by a pledge of the City's full faith and credit. These bonds, which are reported in the government-wide statement of net position, were issued to finance a new police station on the current government center property and to make certain renovations to the existing building. The general obligation bonds are to be repaid from future property tax levies. The bonds bear interest at rates ranging from 2.00% to 3.125% and mature through 2037.

The annual debt service requirements to maturity of bonded debt outstanding as of June 30, 2020, are as follows:

Years Ending June 30,	Principal	Interest	Total
2021	\$ 440,000	\$ 270,106	\$ 710,106
2022	455,000	261,306	716,306
2023	470,000	247,656	717,656
2024	480,000	233,556	713,556
2025	490,000	223,956	713,956
2026-2030	2,665,000	913,906	3,578,906
2031-2035	3,090,000	498,494	3,588,494
2036-2037	1,375,000	64,845	1,439,845
	\$ 9,465,000	\$ 2,713,825	\$ 12,178,825

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***Legal Debt Margin**

Under the statutes of the State of Missouri, the limit of bonded indebtedness is 10% of the most recent assessed valuation. The computation is as follows:

Assessed valuation - 2019 tax year		\$ 1,146,780,057
Debt limit - 10% of assessed valuation		\$ 114,678,006
Amount of debt applicable to debt limit:		
Total general obligation bonded debt	\$ 9,640,109	
Less: Amount available in debt service fund	(586,711)	
Bonded indebtedness applicable to debt limit		9,053,398
Legal Debt Margin		\$ 105,624,608

13. LEASE OBLIGATIONS

The City has entered into various operating lease agreements for golf carts, copiers, a postage machine, solar panels and a storage site. Total expenses for the leases were \$35,742 for the year ended June 30, 2020. The future minimum lease payments are as follows:

<u>Years Ending June 30,</u>	<u>Total</u>
2021	\$ 31,384
2022	20,096
	<u>\$ 51,480</u>

14. INSURANCE PROGRAMS

The City, along with various other local governments, participates in an insurance trust for workers' compensation, general liability matters, and health insurance (St. Louis Area Insurance Trust - SLAIT). The purpose of this trust is to distribute the cost of self-insurance over similar entities. The trust requires an annual premium payment to cover estimated claims payable and reserves for claims from each entity. The members of the trust have no legal interest in the assets, liabilities, or fund balances of the insurance trust; however, the City retains a contingent liability to fund its pro rata share of any deficit incurred by the trust should the trust cease operations at some future date. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years. The trust has contracted with an insurance agent to handle all administrative matters, including processing of claims filed.

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)***15. JOINT VENTURE**

The City, in cooperation with two other municipalities, created a joint police and emergency dispatching service which was organized in 2010. The administration of the joint dispatching venture is overseen by a board of directors, comprised of the City Administrator from each of the participating municipalities. This joint venture was established to share operating costs of a central dispatching center, thereby saving overall expenses incurred by each participating municipality. In addition, the joint effort is expected to improve service and increase the likelihood of obtaining grant funds.

This joint venture has not currently enhanced or hindered the City's financial operations. The City is jointly liable for their representative share of current and potential liabilities. A separately issued financial report can be obtained for this joint venture by contacting the City's finance department.

Summary of financial highlights follows:

	June 30,	
	2020	2019
ASSETS		
Cash and cash equivalents	\$ 428,239	\$ 347,431
Prepaid expenses	7,081	39,941
Net pension asset	20,684	47,965
Capital assets, net of accumulated depreciation	50,275	55,111
Total Assets	506,279	490,448
DEFERRED OUTFLOWS RELATED TO PENSIONS	224,588	216,424
LIABILITIES		
Accounts payable	16,196	9,309
Payroll liabilities	17,074	34,653
Noncurrent liabilities:		
Due within one year	39,161	37,048
Total Liabilities	72,431	81,010
DEFERRED INFLOWS RELATED TO PENSIONS	136,010	157,282
NET POSITION		
Net investment in capital assets	50,275	55,111
Restricted for pension	109,262	107,107
Unrestricted	362,889	306,362
Total Net Position	\$ 522,426	\$ 468,580

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

	For The Years Ended June 30,	
	2020	2019
OPERATING REVENUES		
Dispatch fees	\$ 1,234,324	\$ 1,203,796
Miscellaneous revenue	5,172	-
Total Operating Revenue	1,239,496	1,203,796
OPERATING EXPENSES		
Personnel	1,006,702	959,166
Contractual	142,954	151,988
Depreciation	4,836	4,836
Material and supplies	8,103	6,898
Other	28,866	27,075
Total Operating Expenses	1,191,461	1,149,963
OPERATING INCOME	48,035	53,833
NONOPERATING REVENUES		
Investment income	5,811	7,535
CHANGE IN NET POSITION	53,846	61,368
NET POSITION, JULY 1	468,580	407,212
NET POSITION, JUNE 30	\$ 522,426	\$ 468,580

For the year ended June 30, 2020, the City paid \$564,164 for dispatching assessments.

16. CONTINGENCIES AND COMMITMENTS

The City has various voluntary deferred compensation plans for the benefit of the City Administrator and Department Managers. Such plans provide for direct contributions by the employee with additional current contributions by the City annually based upon salary. The amount that the City is required to contribute may increase in future years. The City is required to contribute to the plans only during the term of the City Administrator's and Department Managers' employment.

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City's attorney, the resolution of these matters will not have material adverse effect on the financial condition of the City.

Coronavirus Pandemic

In March of 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a "public health emergency of international concern", which continues to spread throughout the world and has adversely impacted global commercial activity and contributed to significant declines and volatility in financial markets. The outbreak could have a continued material adverse impact on economic and market conditions and trigger a period of global economic slowdown. The rapid development and fluidity of the situation precludes any prediction as to the

CITY OF CREVE COEUR, MISSOURI

Notes to Financial Statements (continued)

ultimate material adverse impact, if any, on the District's future financial operating performance and financial condition.

17. FUTURE ACCOUNTING PRONOUNCEMENTS

The accounting principles governing the reported amounts, presentation and related disclosures are subject to change from time to time based on new pronouncements and/or rules issued by various governing bodies. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments.

In January 2017, the GASB approved Statement No. 84, "Fiduciary Activities." This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria is generally on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. Governments with activities meeting the criteria should present a statement of fiduciary net position and a statement of changes in fiduciary net position. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

In June 2017, the GASB approved Statement No. 87, "Leases." The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021.

In January 2020, the GASB approved Statement No. 92, "Omnibus 2020." The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

In March 2020, the GASB approved Statement No. 93, "Replacement of Interbank Offered Rates." The objective of this Statement is to address the accounting and financial reporting effects that result from the replacement of IBORs with other reference rates in order to preserve the reliability, relevance, consistency, and comparability of reported information. Some governments have entered into agreements in which variable payments made or received depend on an interbank offered rate (IBOR)—most notably, the London Interbank Offered Rate (LIBOR). As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form, prompting governments to amend or replace financial instruments for the purpose of replacing LIBOR with other reference rates by either (a) changing the reference rate or (b) adding or changing fallback provisions related to the reference rate.

In March 2020, the GASB approved Statement No. 94, "Public-Private and Public-Public Partnerships and Availability Payment Arrangements." The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the

CITY OF CREVE COEUR, MISSOURI*Notes to Financial Statements (continued)*

transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this Statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

In May 2020, the GASB approved Statement No. 95, "Postponement of the Effective Dates of Certain Authoritative Guidance." The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

The effects of the City's financial statements as a result of the adoption of these new pronouncements are undetermined.

Required Supplemental Information

PRELIMINARY DRAFT
FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Budget
REVENUES				
General Property and Sales Taxes				
General property taxes:				
Real property - current year	\$ 696,369	\$ 696,369	\$ 750,734	\$ 54,365
Sales tax	5,042,143	5,042,143	4,868,807	(173,336)
Total General Property and Sales Taxes	5,738,512	5,738,512	5,619,541	(118,971)
Public Utility Licenses				
Electric	3,602,900	3,602,900	3,259,567	(343,333)
Gas	659,258	659,258	605,271	(53,987)
Telephone	967,513	967,513	1,011,121	43,608
Water	453,893	453,893	472,337	18,444
Cable television franchise fees	317,694	317,694	306,869	(10,825)
Right of way and fiber optic franchise fees	72,051	72,051	44,500	(27,551)
Total Public Utility Licenses	6,073,309	6,073,309	5,699,665	(373,644)
Licenses and Permits				
Occupation and merchants' licenses	222,930	222,930	193,195	(29,735)
Liquor licenses	39,138	39,138	28,088	(11,050)
Vending machine licenses	2,424	2,424	2,630	206
Emergency alarm licenses	100	100	125	25
Building permits	531,000	531,000	683,176	152,176
Occupancy permits	106,174	106,174	122,973	16,799
Sign permits	8,000	8,000	10,225	2,225
Street excavation fees	4,665	4,665	19,589	14,924
Dog park license fees	13,685	13,685	11,090	(2,595)
Farmer's market	6,191	6,191	4,404	(1,787)
Miscellaneous zoning and other fees	96,645	96,645	82,343	(14,302)
Total Licenses and Permits	1,030,952	1,030,952	1,157,838	126,886
Municipal Facilities				
Community center:				
Multi-purpose rental	15,000	15,000	10,913	(4,087)
Meeting room rental	7,500	7,500	4,185	(3,315)
Gymnasium rental	21,000	21,000	13,147	(7,853)
Recreational programs	17,500	17,500	2,893	(14,607)
Miscellaneous revenue	14,500	14,500	3,859	(10,641)
Total Municipal Facilities	75,500	75,500	34,997	(40,503)

See accompanying independent auditors' report and notes to budgetary comparison information

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Budget
REVENUES (continued)				
Intergovernmental				
Grant income	50,000	50,000	16,503	(33,497)
New car sales tax	230,116	230,116	214,134	(15,982)
Cigarette tax	38,214	38,214	37,628	(586)
Gasoline and motor fuel tax	478,447	478,447	423,749	(54,698)
Road and bridge tax	972,928	972,928	1,052,470	79,542
Total Intergovernmental	1,769,705	1,769,705	1,744,484	(25,221)
Fines, Forfeitures, and Charges for Services				
Municipal court fines	51,869	51,869	35,611	(16,258)
Traffic violations fines	638,193	638,193	463,542	(174,651)
Police service contracts	53,639	53,639	63,868	10,229
Total Fines, Forfeitures, And Charges For Services	743,701	743,701	563,021	(180,680)
Investment Income	200,000	200,000	713,353	513,353
Miscellaneous	312,260	334,852	228,083	(106,769)
Total Revenues	15,943,939	15,966,531	15,760,982	(205,549)
EXPENDITURES				
General Government				
Legislative:				
Personnel services	165,336	191,711	182,343	(9,368)
Operating	74,543	76,068	65,188	(10,880)
Capital outlay	-	-	-	-
Total Legislative	239,879	267,779	247,531	(20,248)
Administrative:				
Personnel services	675,214	675,214	645,773	(29,441)
Operating	390,325	391,625	332,217	(59,408)
Capital outlay	32,470	55,387	51,748	(3,639)
Total Administrative	1,098,009	1,122,226	1,029,738	(92,488)

See accompanying independent auditors' report and notes to budgetary comparison information

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Budget
EXPENDITURES (continued)				
General Government (continued)				
Community services:				
Personnel services	87,537	87,537	85,553	(1,984)
Operating	36,719	36,719	16,545	(20,174)
Capital outlay	600	600	350	(250)
Total Community Services	124,856	124,856	102,448	(22,408)
Maintenance of municipal property:				
Personnel services	158,468	179,800	179,932	132
Operating	194,723	202,029	187,326	(14,703)
Capital outlay	10,000	14,370	22,508	8,138
Total Maintenance of Municipal Property	363,191	396,199	389,766	(6,433)
Finance:				
Personnel services	872,497	886,892	861,537	(25,355)
Operating	428,139	428,139	408,528	(19,611)
Capital outlay	4,000	4,000	903	(3,097)
Total Finance	1,304,636	1,319,031	1,270,968	(48,063)
Total General Government	3,130,571	3,230,091	3,040,451	(189,640)
Public Safety				
Administrative:				
Personnel services	900,484	900,484	899,788	(696)
Operating	676,413	676,413	664,056	(12,357)
Capital outlay	3,950	3,950	1,950	(2,000)
Total Administrative	1,580,847	1,580,847	1,565,794	(15,053)
Investigations:				
Personnel services	770,425	779,725	610,514	(169,211)
Operating	29,068	29,068	18,874	(10,194)
Capital outlay	5,140	5,140	734	(4,406)
Total Investigations	804,633	813,933	630,122	(183,811)

See accompanying independent auditors' report and notes to budgetary comparison information

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
EXPENDITURES (continued)				
Public Safety (continued)				
Patrol:				
Personnel services	4,397,716	4,483,116	4,508,648	25,532
Operating	214,549	214,549	183,745	(30,804)
Capital outlay	236,253	261,096	224,352	(36,744)
Total Patrol	4,848,518	4,958,761	4,916,745	(42,016)
Total Public Safety	7,233,998	7,353,541	7,112,661	(240,880)
Public Works				
Administrative:				
Personnel services	481,758	481,758	483,316	1,558
Operating	36,630	36,630	51,005	14,375
Capital outlay	1,000	1,000	453	(547)
Total Administrative	519,388	519,388	534,774	15,386
Street:				
Personnel services	790,454	790,454	728,429	(62,025)
Operating	830,676	830,676	755,874	(74,802)
Capital outlay	21,200	21,200	25,120	3,920
Total Street	1,642,330	1,642,330	1,509,423	(132,907)
Health and welfare:				
Operating	799,400	799,400	759,375	(40,025)
Parks:				
Personnel services	242,208	220,876	208,530	(12,346)
Operating	218,937	218,937	210,816	(8,121)
Capital outlay	36,000	36,000	36,839	839
Total Parks	497,145	475,813	456,185	(19,628)
Total Public Works	3,458,263	3,436,931	3,259,757	(177,174)
Community Development				
Administrative:				
Personnel services	438,455	360,264	367,702	7,438
Operating	43,367	43,367	19,491	(23,876)
Capital outlay	300	300	230	(70)
Total Administrative	482,122	403,931	387,423	(16,508)

See accompanying independent auditors' report and notes to budgetary comparison information

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
EXPENDITURES (continued)				
Community Development (continued)				
Building:				
Personnel services	1,045,037	1,108,833	1,053,631	(55,202)
Operating	226,502	226,502	86,723	(139,779)
Capital outlay	350	350	-	(350)
Total Building	<u>1,271,889</u>	<u>1,335,685</u>	<u>1,140,354</u>	<u>(195,331)</u>
Total Community Development	<u>1,754,011</u>	<u>1,739,616</u>	<u>1,527,777</u>	<u>(211,839)</u>
Total Expenditures	<u>15,576,843</u>	<u>15,760,179</u>	<u>14,940,646</u>	<u>(819,533)</u>
REVENUES OVER EXPENDITURES	<u>367,096</u>	<u>206,352</u>	<u>820,336</u>	<u>613,984</u>
OTHER FINANCING SOURCES (USES)				
Transfer in	135,102	229,802	229,802	-
Transfers out	(400,000)	(400,000)	(400,000)	-
Sale of capital assets	26,000	26,000	39,367	13,367
Total Other Financing Sources (Uses)	<u>(238,898)</u>	<u>(144,198)</u>	<u>(130,831)</u>	<u>13,367</u>
NET CHANGE IN FUND BALANCE	<u>\$ 128,198</u>	<u>\$ 62,154</u>	<u>689,505</u>	<u>\$ 627,351</u>
FUND BALANCE, BEGINNING OF YEAR			<u>17,545,085</u>	
FUND BALANCE, END OF YEAR			<u>\$ 18,234,590</u>	

See accompanying independent auditors' report and notes to budgetary comparison information

CITY OF CREVE COEUR, MISSOURI**NOTES TO BUDGETARY COMPARISON INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to July 1, the City Administrator submits to the City Council a proposed operating budget for the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearing meetings are held to obtain taxpayer comments.
- c. Prior to July 1, the budget is adopted by the City Council.
- d. Budgets are adopted on a basis generally consistent with accounting principles generally accepted in the United States of America. For the year ended June 30, 2020, the City changed budgetary policies and encumbrances are no longer considered budgetary basis expenditures. Expenditures on a budget basis may not legally exceed budgeted appropriations at the department level. Other financing source, related capital outlay of capital leases in the year the City enters into the lease agreement, and depreciation expense for the Enterprise Fund are not budgeted.
- e. Current year budget includes supplemental appropriations. A motion from the City Council is required to transfer budgeted amounts between funds, or to transfer substantial budgeted amounts between departments within any fund or for any revisions that would alter the total expenditures of any fund. Management can transfer budgeted amounts within departments, except salary expenditures, without City Council approval.
- f. Actual expenditures equaled those budgeted in the Debt Service Fund.

CITY OF CREVE COEUR, MISSOURI

**RETIREMENT PLAN FOR EMPLOYEES OF THE CITY -
SCHEDULE OF CHANGES IN NET PENSION LIABILITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Fiscal Year Ended June 30,						
	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability							
Service cost	\$ 272,815	\$ 291,592	\$ 255,915	\$ 409,425	\$ 424,445	\$ 371,341	\$ 447,610
Interest on total pension liability	2,132,606	2,124,982	2,089,956	2,059,464	1,994,674	1,918,318	1,827,698
Effect of plan changes	(120,161)	-	-	-	-	-	-
Effect of economic/demographic gains or losses	(344,009)	(208,439)	187,078	(279,359)	21,701	64,357	3,949
Effect of assumption changes or inputs	-	-	793,015	-	-	1,832,668	-
Benefit payments	(2,343,780)	(1,817,650)	(1,657,854)	(1,544,910)	(1,457,024)	(1,392,018)	(1,508,007)
Net change in total pension liability	(402,529)	390,485	1,668,110	644,620	983,796	2,794,666	771,250
Total pension liability - beginning	32,474,104	32,083,619	30,415,509	29,770,889	28,787,093	25,992,427	25,221,177
Total Pension Liability - Ending (A)	\$ 32,071,575	\$ 32,474,104	\$ 32,083,619	\$ 30,415,509	\$ 29,770,889	\$ 28,787,093	\$ 25,992,427
Plan Fiduciary Net Position							
Contributions - employer	\$ 1,303,058	\$ 1,307,755	\$ 1,188,826	\$ 1,200,992	\$ 1,270,402	\$ 1,254,457	\$ 1,444,717
Contributions - member	96,152	86,614	99,041	107,272	112,251	93,099	74,183
Net investment income	630,154	1,464,646	1,893,838	2,499,524	251,339	426,117	3,245,642
Benefit payments, including refunds of member contributions	(2,343,780)	(1,817,650)	(1,657,854)	(1,544,910)	(1,457,024)	(1,392,017)	(1,508,007)
Expenses	(31,015)	(52,266)	(44,133)	-	-	-	-
Net change in plan fiduciary net position	(345,431)	989,099	1,479,718	2,262,878	176,968	381,656	3,256,535
Plan fiduciary net position - beginning	26,718,920	25,729,821	24,250,103	21,987,225	21,810,257	21,428,601	18,172,066
Plan Fiduciary Net Position - Ending (B)	\$ 26,373,489	\$ 26,718,920	\$ 25,729,821	\$ 24,250,103	\$ 21,987,225	\$ 21,810,257	\$ 21,428,601
Net Pension Liability - Ending (A) - (B)	\$ 5,698,086	\$ 5,755,184	\$ 6,353,798	\$ 6,165,406	\$ 7,783,664	\$ 6,976,836	\$ 4,563,826
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	82.23%	82.28%	80.20%	79.73%	73.85%	75.76%	82.44%
Covered Valuation Payroll	\$ 2,532,924	\$ 2,611,428	\$ 3,224,888	\$ 3,557,984	\$ 3,816,272	\$ 3,866,480	\$ 3,822,287
Net Pension Liability as a Percentage of Covered Valuation Payroll	224.96%	220.38%	197.02%	173.28%	203.96%	180.44%	119.40%

Notes to Schedule:

- Benefit changes - None.
- Changes of assumptions -
2018 - 2020 -None.
2017 - The Municipal Bond Rate assumption changed from 2.71% to 3.13%.
2016 - The Municipal Bond Rate assumption changed from 3.73% to 2.71%.
2015 - a) Mortality improvement projection scale was updated from a static projection using Scale AA 10 years after valuation date to a fully generational projection using Scale BB; b) The interest rate assumption was changed from 7.47% to 7.0%.
- This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

CITY OF CREVE COEUR, MISSOURI

**RETIREMENT PLAN FOR EMPLOYEES OF THE CITY –
SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Fiscal Year Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Actuarially determined contribution	\$ 1,252,981	\$ 1,262,474	\$ 1,159,936	\$ 1,139,751	\$ 1,220,627	\$ 910,670	\$ 1,088,415	\$ 1,204,193	\$ 1,339,314	\$ 1,179,145
Contributions made in relation to the actuarial determined contribution	1,303,058	1,307,755	1,188,826	1,200,992	1,270,404	1,254,457	1,444,717	1,261,350	1,389,538	1,225,000
Contribution (excess) deficiency	\$ (50,077)	\$ (45,281)	\$ (28,890)	\$ (61,241)	\$ (49,777)	\$ (343,787)	\$ (356,302)	\$ (57,157)	\$ (50,224)	\$ (45,855)
Covered payroll	\$ 2,532,924	\$ 2,611,428	\$ 3,224,888	\$ 3,557,984	\$ 3,816,272	\$ 3,822,287	\$ 4,016,528	\$ 4,073,539	\$ 4,252,159	\$ 4,625,095
Contribution as a percentage of payroll	51.44%	50.08%	36.86%	33.75%	33.29%	32.82%	35.97%	30.96%	32.68%	26.49%

Notes to Schedule:

Methods and assumptions used to determine contribution rates for the most recent year include:

Valuation date	June 30 of each year
Actuarial cost method	Entry age normal
Amortization method	Level percent, layered, 10 years for UAL as of 7/1/2015, 15 years for other UAL
Asset valuation method	Three-year smoothed value, with difference between actual investment return and expected investment return recognized in equal installments over a three-year period
General inflation	2.50%
Salary increases	4.00%
Investment rate of return	6.75%
Mortality	RP-2000 Combined Healthy Table with a 70% Blue Collar adjustment with a fully generational projection of mortality improvement using Scale BB

Summary of changes from July 1, 2018 valuation:

Two year average of administration expenses were included in the calculation of the Actuarially Determined Contribution.

Summary of changes from July 1, 2017 valuation:

The interest rate assumption was changed from 7% to 6.75%

Summary of changes from July 1, 2016 valuation:

None

Summary of changes from July 1, 2015 valuation:

The summary scale assumption was changed from 5% to 4% per annum.

Summary of changes from the July 1, 2014 valuation:

Mortality improvement projection scale was updated from a static projection using Scale AA 10 years after the valuation date to a fully generational projection using Scale BB.

The interest rate assumption was changed from 7.5% to 7.0%

The contribution policy was changed. The amortization of Unfunded Actuarial Liability component of the City's cost was changed from an open 15-year amortization to a closed 10-year amortization of the UAL at July 1, 2015.

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI**RETIREMENT PLAN FOR EMPLOYEES OF THE CITY -
SCHEDULE OF INVESTMENT RETURNS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

The following table shows the investment rate of return on assets for the City's retirement plan for employees over the past ten years.

	Fiscal Year Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Investment return net of all expenses	6.75%	6.75%	7.83%	11.43%	1.15%	1.99%	17.86%	12.87%	0.23%	19.62%

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CITY OF CREVE COEUR, MISSOURI

MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM (LAGERS)
SCHEDULE OF CHANGES IN NET PENSION LIABILITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Fiscal Year Ended June 30,		
	2020	2019	2018
Total Pension Liability			
Service cost	\$ 397,225	\$ 363,540	\$ 118,482
Interest on the total pension liability	168,429	131,257	4,140
Changes of benefit terms	-	-	1,656,786
Difference between expected and actual experience	110,666	10,716	(122,622)
Changes of assumptions	36,479	22,412	-
Benefit payments, including refunds of employee contributions	(6,909)	(5,913)	(995)
Net Changes in Total Pension Liability	705,890	522,012	1,655,791
Total Pension Liability - Beginning	2,177,803	1,655,791	-
Total Pension Liability - Ending (A)	\$ 2,883,693	\$ 2,177,803	\$ 1,655,791
Plan Fiduciary Net Position			
Contributions - employer	\$ 326,192	\$ 308,706	\$ 265,666
Contributions - member	198,409	151,798	660,010
Net investment income	22,533	72,503	53,966
Benefit payments, including refunds of member contributions	(6,909)	(5,913)	(995)
Administrative expense	(9,287)	(7,739)	(4,869)
Other (net transfer)	(12,995)	(9,110)	(8,783)
Net Change in Plan Fiduciary Net Position	517,943	510,245	964,995
Plan Fiduciary Net Position - Beginning	1,475,240	964,995	-
Plan Fiduciary Net Position - Ending (B)	\$ 1,993,183	\$ 1,475,240	\$ 964,995
Net Pension Liability - Ending (A) - (B)	\$ 890,510	\$ 702,563	\$ 690,796
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	69.12%	67.74%	58.28%
Covered Payroll	\$ 4,189,259	\$ 3,808,285	\$ 3,627,761
Net Pension Liability as a Percentage of Covered Payroll	21.26%	18.45%	19.04%

Note to Schedule:

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

CITY OF CREVE COEUR, MISSOURI

**MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM (LAGERS) -
SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

The following exhibit is history of contributions to the LAGERS plan.

	Fiscal Year Ended		
	June 30, 2020	June 30, 2019	June 30, 2018
Actuarially determined contribution	\$ 326,671	\$ 308,706	\$ 265,666
Contributions made in relation to the actuarial determined contribution	326,672	308,706	265,666
Contribution deficiency	\$ (1)	\$ -	\$ -
 Covered payroll	 \$ 4,163,586	 \$ 3,794,952	 \$ 3,272,453
Contribution as a percentage of covered payroll	7.85%	8.13%	8.12%

Notes to Schedule:

Methods and assumptions used to determine contribution rates for the most recent year include:

Valuation date	February 28/29 of each year; the roll-forward of total pension liability from February 28, 2020, to June 30, 2020, reflects expected service cost and interest reduced by actual benefit payments.
Actuarial cost method	Entry age normal cost and modified terminal funding
Amortization method	Level percentage of payroll, closed.
Remaining amortization period	Multiple bases from 13 to 27.
Asset valuation method	5-year smoothed market; 20% corridor.
General inflation	3.25% wage inflation; 2.50% price inflation.
Salary increases	3.25% to 6.55% including wage inflation.
Investment rate of return	7.25%, net of investment expenses.
Retirement age	Experience-based table of rates that are specific to the type of eligibility condition.
Mortality	The healthy retiree mortality tables, for post-retirement mortality, were the RP-2014 Healthy Annuitant mortality table for males and females. The disabled retiree mortality tables, for post-retirement mortality, were the RP-2014 disabled mortality table for males and females. The pre-retirement mortality tables used were the RP-2014 employees mortality table for males and females. Both the post-retirement and pre-retirement tables were adjusted for mortality improvement back to the observation period base year of 2006. The base year for males was then established to be 2017. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to the above described tables.
Other information:	None.

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**POST-EMPLOYMENT MEDICAL AND PRESCRIPTION PLAN
FOR EMPLOYEES OF THE CITY – SCHEDULE OF CHANGES IN OTHER
POST-EMPLOYMENT BENEFITS LIABILITY AND RELATED RATIOS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Year Ended June 30,	
	2020	2019
Total OPEB liability		
Service cost	\$ 60,001	\$ 61,557
Interest costs	105,533	114,882
Changes in assumptions or other inputs	13,902	67,457
Benefit payments	(185,050)	(205,833)
Net change in total OPEB liability	(5,614)	38,063
Total OPEB Liability, beginning of year	3,046,985	3,008,922
Total OPEB Liability, end of year	\$ 3,041,371	\$ 3,046,985
 Covered payroll	\$ 7,758,346	\$ 7,058,245
Total OPEB liability as a percentage of covered employee payroll	39.2%	43.2%

Notes to Required Supplementary Information:

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions".

Impact of Changes of Benefit Terms

There were no changes of benefit terms that significantly impacted the valuation.

Impact of Plan Experience

The Plan has not had a formal actuarial experience study performed.

Impact of Changes of Assumptions

The only changes in assumptions is the discount rate which is based on the 20 year Bond GO Index. As of June 30, 2020, the discount rate was 2.21% (formerly 3.50% as of June 30, 2019).

Note:

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

Other Supplemental Information

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MAJOR GOVERNMENTAL FUNDS

CAPITAL PROJECTS FUNDS

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Capital Improvement Fund - This fund is used to account for financial resources to be used for the acquisition, construction, or improvements of major capital facilities and infrastructure (other than those financed by proprietary funds and trust funds).

Police Building Fund - In 2016 the citizens of Creve Coeur approved Proposition P which authorized the levying of a property tax to provide funding for the construction of a new facility for the police department and associated improvements at the current government center. This fund will be responsible for accounting for all revenues and expenditures associated with the construction of the police facility and related improvements of the government center. It is estimated this project will be completed during fiscal year 2019.

NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts of major capital projects) that are legally restricted to expenditures for specific purposes.

Lateral Sewer Fund - This fund is used to account for special assessments to be utilized for maintenance of lateral sewer lines within the City.

Public Safety Fund - This fund is used to account for a ½ percent sales tax to be used for improving police and public safety.

DEBT SERVICE FUND

Debt Service Funds are used to account for the accumulation of resources for and the payment of long-term debt, principal, interest and related costs on long-term debt.

Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, general obligation and certificates of participation long-term debt principal, interest and related costs.

CITY OF CREVE COEUR, MISSOURI

**COMBINING BALANCE SHEET -
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020**

	Special Revenue Funds			
	Lateral Sewer Fund - Nonmajor	Public Safety Fund	Debt Service Fund	Total
ASSETS				
Cash, cash equivalents, and investments	\$ 209,114	\$ 1,610,396	\$ 586,711	\$ 2,406,221
Receivables (net):				
Governmental agencies	-	138,120	4,707	142,827
Total Assets	\$ 209,114	\$ 1,748,516	\$ 591,418	\$ 2,549,048
LIABILITIES				
Accounts payable	\$ 8,574	\$ 11,488	\$ -	\$ 20,062
Unearned revenues	-	-	4,707	4,707
Due to other funds	19,001	-	-	19,001
Total Liabilities	27,575	11,488	4,707	43,770
FUND BALANCES				
Restricted for:				
Sewer lateral	181,539	-	-	181,539
Public safety	-	1,737,028	-	1,737,028
Debt service	-	-	586,711	586,711
Total Fund Balances	181,539	1,737,028	586,711	2,505,278
Total Liabilities and Fund Balances	\$ 209,114	\$ 1,748,516	\$ 591,418	\$ 2,549,048

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE -
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Special Revenue Funds		Debt Service Fund	Total
	Lateral Sewer Fund - Nonmajor	Public Safety Fund		
REVENUES				
General property and sales taxes	\$ -	\$ 947,491	\$ 934,040	\$ 1,881,531
Other taxes	137,879	-	-	137,879
Investment income	2,063	18,794	3,541	24,398
Total Revenues	<u>139,942</u>	<u>966,285</u>	<u>937,581</u>	<u>2,043,808</u>
EXPENDITURES				
Current:				
Public safety	-	363,023	-	363,023
Public works	101,743	-	-	101,743
Capital outlay	-	80,573	-	80,573
Debt service:				
Principal	-	-	430,000	430,000
Interest	-	-	283,006	283,006
Total Expenditures	<u>101,743</u>	<u>443,596</u>	<u>713,006</u>	<u>1,258,345</u>
REVENUES OVER EXPENDITURES	<u>38,199</u>	<u>522,689</u>	<u>224,575</u>	<u>785,463</u>
OTHER FINANCING USES				
Transfers out	-	(229,802)	-	(229,802)
NET CHANGES IN FUND BALANCES	<u>38,199</u>	<u>292,887</u>	<u>224,575</u>	<u>555,661</u>
FUND BALANCES - BEGINNING OF YEAR	<u>143,340</u>	<u>1,444,141</u>	<u>362,136</u>	<u>1,949,617</u>
FUND BALANCES - END OF YEAR	<u>\$ 181,539</u>	<u>\$ 1,737,028</u>	<u>\$ 586,711</u>	<u>\$ 2,505,278</u>

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - CAPITAL IMPROVEMENT CAPITAL PROJECTS FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
REVENUES				
General property and sales taxes	\$ 2,151,761	\$ 2,151,761	\$ 2,025,908	\$ (125,853)
Intergovernmental	983,600	983,600	437,297	(546,303)
Investment income	3,000	3,000	29,161	26,161
Total Revenues	3,138,361	3,138,361	2,492,366	(645,995)
EXPENDITURES				
Public Works	89,505	89,505	90,283	778
Capital outlay	3,205,656	3,353,448	2,682,439	(671,009)
Total Expenditures	3,295,161	3,442,953	2,772,722	(670,231)
REVENUES (UNDER) OVER EXPENDITURES	(156,800)	(304,592)	(280,356)	24,236
Other Financing Sources				
Transfers in	400,000	400,000	400,000	-
Total Other Financing Sources	400,000	400,000	400,000	-
NET CHANGE IN FUND BALANCE	\$ 243,200	\$ 95,408	119,644	\$ 24,236
FUND BALANCE - BEGINNING OF YEAR			1,998,714	
FUND BALANCE - END OF YEAR			\$ 2,118,358	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - POLICE BUILDING CAPITAL PROJECTS FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
REVENUES				
Investment income	\$ 200	\$ 200	\$ 31,673	\$ 31,473
Miscellaneous	-	-	193,826	193,826
Total Revenues	<u>200</u>	<u>200</u>	<u>225,499</u>	<u>225,299</u>
EXPENDITURES				
Public safety	25,000	242,815	247,697	4,882
Capital outlay	304,313	1,718,026	1,709,857	(8,169)
Total Expenditures	<u>329,313</u>	<u>1,960,841</u>	<u>1,957,554</u>	<u>(3,287)</u>
REVENUES UNDER EXPENDITURES	<u>(329,113)</u>	<u>(1,960,641)</u>	<u>(1,732,055)</u>	<u>228,586</u>
NET CHANGE IN FUND BALANCE	<u>\$ (329,113)</u>	<u>\$ (1,960,641)</u>	<u>(1,732,055)</u>	<u>\$ 228,586</u>
FUND BALANCE - BEGINNING OF YEAR			<u>2,928,351</u>	
FUND BALANCE - END OF YEAR			<u>\$ 1,196,296</u>	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - LATERAL SEWER SPECIAL REVENUE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
REVENUES				
Other taxes	\$ 132,000	\$ 132,000	\$ 137,879	\$ 5,879
Investment income	200	200	2,063	1,863
Total Revenues	<u>132,200</u>	<u>132,200</u>	<u>139,942</u>	<u>7,742</u>
EXPENDITURES				
Public works	100,500	102,245	101,743	(502)
NET CHANGE IN FUND BALANCE	<u>\$ 31,700</u>	<u>\$ 29,955</u>	<u>38,199</u>	<u>\$ 8,244</u>
FUND BALANCE - BEGINNING OF YEAR			<u>143,340</u>	
FUND BALANCE - END OF YEAR			<u>\$ 181,539</u>	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL – PUBLIC SAFETY SPECIAL REVENUE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
REVENUES				
General property and sales taxes	\$ 875,000	\$ 875,000	\$ 947,491	\$ 72,491
Investment income	1,000	1,000	18,794	17,794
Total Revenues	<u>876,000</u>	<u>876,000</u>	<u>966,285</u>	<u>90,285</u>
EXPENDITURES				
Public safety	215,600	243,600	363,023	119,423
Capital outlay	139,610	204,574	80,573	(124,001)
Total Expenditures	<u>355,210</u>	<u>448,174</u>	<u>443,596</u>	<u>(4,578)</u>
REVENUES OVER EXPENDITURES	<u>520,790</u>	<u>427,826</u>	<u>522,689</u>	<u>94,863</u>
OTHER FINANCING USES				
Transfers out	(135,102)	(229,802)	(229,802)	-
NET CHANGE IN FUND BALANCE - BUDGET BASIS	<u>\$ 385,688</u>	<u>\$ 198,024</u>	<u>292,887</u>	<u>\$ 94,863</u>
FUND BALANCE - BEGINNING OF YEAR			<u>1,444,141</u>	
FUND BALANCE - END OF YEAR			<u>\$ 1,737,028</u>	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL – DEBT SERVICE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
REVENUES				
General property taxes	\$ 900,000	\$ 900,000	\$ 934,040	\$ 34,040
Investment income	1,000	1,000	3,541	2,541
Total Revenues	<u>901,000</u>	<u>901,000</u>	<u>937,581</u>	<u>36,581</u>
EXPENDITURES				
Debt service:				
Principal	430,000	430,000	430,000	-
Interest	283,006	283,006	283,006	-
Total Expenditures	<u>713,006</u>	<u>713,006</u>	<u>713,006</u>	<u>-</u>
REVENUES OVER EXPENDITURES	<u>187,994</u>	<u>187,994</u>	<u>224,575</u>	<u>36,581</u>
NET CHANGE IN FUND BALANCE	<u>\$ 187,994</u>	<u>\$ 187,994</u>	<u>224,575</u>	<u>\$ 36,581</u>
FUND BALANCE - BEGINNING OF YEAR			<u>362,136</u>	
FUND BALANCE - END OF YEAR			<u>\$ 586,711</u>	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI**ENTERPRISE FUND**

The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City Council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council has decided that periodic determination of net income is appropriate for accountability purposes.

Recreational Fund - This fund is used to account for the operations of the City's food service, public golf course, and ice arena.

PRELIMINARY DRAFT
FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

CITY OF CREVE COEUR, MISSOURI**COMPARATIVE STATEMENT OF NET POSITION - ENTERPRISE FUND
JUNE 30, 2020 AND 2019**

	2020	2019
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 122,168	\$ 238,285
Accounts receivable	-	2,190
Inventories	3,458	8,011
Due from other funds	18,869	939
Total Current Assets	144,495	249,425
Capital Assets		
Land	637,500	637,500
Other capital assets, net of accumulated depreciation	2,149,956	2,416,945
Total Capital Assets	2,787,456	3,054,445
Total Assets	2,931,951	3,303,870
LIABILITIES		
Current Liabilities		
Accounts payable	32,300	42,408
Accrued liabilities	39,445	40,604
Due to other funds	17,930	-
Unearned revenues	22,110	21,794
Total Current Liabilities	111,785	104,806
Noncurrent Liabilities		
Compensated absences	1,484	-
Total Liabilities	113,269	104,806
NET POSITION		
Net investment in capital assets	2,787,456	3,054,445
Unrestricted	31,226	144,619
Total Net Position	\$ 2,818,682	\$ 3,199,064

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**COMBINING SCHEDULE OF REVENUES AND EXPENSES -
ENTERPRISE FUND - RECREATIONAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Food Service Department	Golf Course Department	Ice Arena Department	Totals
OPERATING REVENUES				
Greens fees	\$ -	\$ 296,562	\$ -	\$ 296,562
Cart rental and merchandise sales	-	82,716	-	82,716
Food	11,972	-	-	11,972
Beverages	35,069	-	-	35,069
Admissions	-	-	40,164	40,164
Hockey league rental	-	-	143,925	143,925
Skate rental and sharpening	-	-	8,919	8,919
Skating lessons	-	-	38,990	38,990
Figure skating contracts	-	-	24,393	24,393
Ice activities	-	-	228,316	228,316
Miscellaneous	-	25,576	30,720	56,296
Total Operating Revenues	47,041	404,854	515,427	967,322
OPERATING EXPENSES				
Personnel services	5,308	327,762	268,863	601,933
Operating expenses	40,948	168,354	239,878	449,180
Depreciation	-	20,600	277,426	298,026
Total Operating Expenses	46,256	516,716	786,167	1,349,139
OPERATING INCOME (LOSS)	785	(111,862)	(270,740)	(381,817)
NONOPERATING REVENUE				
Investment income	-	1,075	1,075	2,150
Loss on sale of capital assets	-	(715)	-	(715)
Total Nonoperating Revenue	-	360	1,075	1,435
CHANGE IN NET POSITION	\$ 785	\$ (111,502)	\$ (269,665)	(380,382)
NET POSITION, BEGINNING OF YEAR				3,199,064
NET POSITION, END OF YEAR				\$ 2,818,682

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES AND EXPENSES - ENTERPRISE FUND -
RECREATIONAL FUND - FOOD SERVICE DEPARTMENT
BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
OPERATING REVENUES				
Food	\$ 15,500	\$ 15,500	\$ 11,972	\$ (3,528)
Beverages	45,200	45,200	35,069	(10,131)
Total Operating Revenues	60,700	60,700	47,041	(13,659)
OPERATING EXPENSES				
Personnel services	9,463	9,463	5,308	(4,155)
Operating expenses	43,603	43,603	40,948	(2,655)
Total Operating Expenses	53,066	53,066	46,256	(6,810)
OPERATING INCOME	\$ 7,634	\$ 7,634	\$ 785	\$ (6,849)

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES AND EXPENSES - ENTERPRISE FUND -
RECREATIONAL FUND - GOLF COURSE DEPARTMENT -
BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
OPERATING REVENUES				
Greens fees	\$ 248,000	\$ 248,000	\$ 296,562	\$ 48,562
Cart rental and merchandise sales	87,700	87,700	82,716	(4,984)
Miscellaneous	27,785	27,785	25,576	(2,209)
Total Operating Revenues	363,485	363,485	404,854	41,369
OPERATING EXPENSES				
Personnel services	321,467	321,467	327,762	6,295
Operating expenses	207,684	207,684	168,354	(39,330)
Depreciation	-	-	20,600	20,600
Total Operating Expenses	529,151	529,151	516,716	(12,435)
OPERATING LOSS	(165,666)	(165,666)	(111,862)	53,804
NONOPERATING REVENUE (EXPENSE)				
Investment income	50	50	1,075	1,025
Loss on sale of capital assets	-	-	(715)	(715)
Total Nonoperating Revenue (Expense)	50	50	360	310
CHANGE IN NET POSITION	\$ (165,616)	\$ (165,616)	\$ (111,502)	\$ 54,114

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**SCHEDULE OF REVENUES AND EXPENSES - ENTERPRISE FUND -
RECREATIONAL FUND - ICE ARENA DEPARTMENT -
BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
OPERATING REVENUES				
Admissions	\$ 41,000	\$ 41,000	\$ 40,164	\$ (836)
Hockey league rental	140,000	140,000	143,925	3,925
Skate rental and sharpening	9,500	9,500	8,919	(581)
Skating lessons	35,000	35,000	38,990	3,990
Figure skating contracts	34,000	34,000	24,393	(9,607)
Ice activities	346,200	346,200	228,316	(117,884)
Miscellaneous	37,435	37,435	30,720	(6,715)
Total Operating Revenues	643,135	643,135	515,427	(127,708)
OPERATING EXPENSES				
Personnel services	275,208	275,208	268,863	(6,345)
Operating expenses	243,944	243,944	239,878	(4,066)
Depreciation	-	-	277,426	277,426
Total Operating Expenses	519,152	519,152	786,167	267,015
OPERATING INCOME (LOSS)	123,983	123,983	(270,740)	(394,723)
NONOPERATING REVENUE				
Investment income	50	50	1,075	1,025
Total Nonoperating Revenue	50	50	1,075	1,025
GAIN (LOSS) BEFORE CAPITAL CONTRIBUTIONS	124,033	124,033	(269,665)	(393,698)
Capital contributions	-	-	-	-
CHANGE IN NET POSITION	\$ 124,033	\$ 124,033	\$ (269,665)	\$ (393,698)

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI**FIDUCIARY FUND TYPES - TRUST AND AGENCY FUNDS**

Trust Funds are used to account for assets held by the City in a trustee capacity. Agency Funds are used to account for assets held by the City as an agent for individual, private organizations, other governments, and/or other funds.

Pension Trust Fund - This fund is used to account for assets held in a trustee capacity for the City's eligible employees.

Agency Funds - The Escrow, Transportation Development District, and Court Bond Funds are used to account for the collection and release of monies in connection with construction permits, transportation development district sales tax, and to be held as bond deposits to ensure defendants' appearances in court.

PRELIMINARY DRAFT
FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION -
BUDGET AND ACTUAL - PENSION TRUST FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts		Actual	Over (Under) Budget
	Original	Final		
ADDITIONS				
Investment income:				
Interest and dividends earned	\$ 500,000	\$ 500,000	\$ 691,534	\$ 191,534
Net appreciation (depreciation) in fair value of investments	1,000,000	1,000,000	(41,331)	(1,041,331)
Total Investment Income	1,500,000	1,500,000	650,203	(849,797)
Less - Investment management and custodial fees	45,320	45,320	45,028	(292)
Net Investment Income	1,454,680	1,454,680	605,175	(849,505)
Employee contributions	119,676	119,676	96,152	(23,524)
Employer contributions	1,374,065	1,374,065	1,303,058	(71,007)
Total Additions	2,948,421	2,948,421	2,004,385	(944,036)
DEDUCTIONS				
Benefit payments	2,000,000	2,340,885	2,343,781	2,896
Administrative expenses	30,000	30,000	26,811	(3,189)
Total Deductions	2,030,000	2,370,885	2,370,592	(293)
CHANGE IN NET POSITION	\$ 918,421	\$ 577,536	(366,207)	\$ (943,743)
NET POSITION RESTRICTED FOR PENSION BENEFITS, BEGINNING OF YEAR			<u>26,718,921</u>	
NET POSITION RESTRICTED FOR PENSION BENEFITS, END OF YEAR			<u>\$ 26,352,714</u>	

See accompanying independent auditors' report

CITY OF CREVE COEUR, MISSOURI

**STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
ALL AGENCY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

	Balance June 30, 2019	Additions	Reductions	Balance June 30, 2020
Escrow Fund				
Assets:				
Cash and cash equivalents	\$ 843,217	\$ 3,417,050	\$ 2,513,249	\$ 1,747,018
Investments	980,667	982,708	1,225,667	737,708
Interest receivable	7,057	-	5,701	1,356
Total Assets	\$ 1,830,941	\$ 4,399,758	\$ 3,744,617	\$ 2,486,082
Liabilities:				
Due to escrowees	\$ 1,827,022	\$ 2,445,450	\$ 1,788,333	\$ 2,484,139
Due to others	3,919	1,790,532	1,792,508	1,943
Total Liabilities	\$ 1,830,941	\$ 4,235,982	\$ 3,580,841	\$ 2,486,082
Transportation Development District Fund				
Assets:				
Cash and cash equivalents	\$ 56,586	\$ 8,317	\$ -	\$ 64,903
Sales tax receivable	95,225	71,997	95,225	71,997
Total Assets	\$ 151,811	\$ 80,314	\$ 95,225	\$ 136,900
Liabilities - due to others	\$ 151,811	\$ 80,314	\$ 95,225	\$ 136,900
Court Bond Fund				
Assets - cash and cash equivalents	\$ 19,639	\$ 26,728	\$ 19,836	\$ 26,531
Liabilities - court bonds payable	\$ 19,639	\$ 26,728	\$ 19,836	\$ 26,531
All Agency Funds				
Assets:				
Cash and cash equivalents	\$ 919,442	\$ 3,452,095	\$ 2,533,085	\$ 1,838,452
Investments	980,667	982,708	1,225,667	737,708
Interest receivable	7,057	-	5,701	1,356
Sales tax receivable	95,225	71,997	95,225	71,997
Total Assets	\$ 2,002,391	\$ 4,506,800	\$ 3,859,678	\$ 2,649,513
Liabilities:				
Due to escrowees	\$ 1,827,022	\$ 2,445,450	\$ 1,788,333	\$ 2,484,139
Due to others	155,730	1,870,846	1,887,733	138,843
Court bonds payable	19,639	-	19,836	26,531
Total Liabilities	\$ 2,002,391	\$ 4,316,296	\$ 3,695,902	\$ 2,649,513

See accompanying independent auditors' report

Statistical Information

PRELIMINARY DRAFT
FOR CLIENT DISCUSSION PURPOSES ONLY
NOT TO BE RELIED UPON BY THIRD PARTIES

CITY OF CREVE COEUR, MISSOURI

This part of the City's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Contents

Financial Trends 86 - 90

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity 91 - 97

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.

Debt Capacity 98 - 100

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information 101 - 104

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place and to help make comparisons over time and with other governments.

Operating Information 105 - 106

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

CITY OF CREVE COEUR, MISSOURI

NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS

	June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Governmental Activities										
Net investment in										
capital assets	\$ 43,331,409	\$ 44,165,291	\$ 45,380,008	\$ 47,597,255	\$ 48,271,627	\$ 49,331,801	\$ 49,753,109	\$ 46,543,616	\$ 46,485,745	\$ 45,739,321
Restricted for:										
Capital projects	-	-	-	-	-	-	-	-	-	2,348,619
Debt service	586,711	362,136	258,532	-	-	-	-	815,870	829,820	843,334
Economic development	-	-	-	-	-	-	-	-	-	28,642
Sewer lateral	181,539	143,340	101,117	56,916	37,125	100,682	186,500	269,110	281,155	316,596
Public safety	1,737,028	1,444,141	632,659	-	-	-	-	-	-	-
Unrestricted	10,903,770	9,335,127	7,356,220	11,504,290	12,424,865	11,778,200	11,796,147	18,836,038	17,686,249	14,615,928
Total Governmental Activities	\$ 56,740,457	\$ 55,450,035	\$ 53,728,536	\$ 59,158,461	\$ 60,733,617	\$ 61,210,683	\$ 61,735,756	\$ 66,464,634	\$ 65,282,969	\$ 63,892,440
Business -type Activities										
Net investment in										
capital assets	\$ 2,787,456	\$ 3,054,445	\$ 3,343,764	\$ 3,420,324	\$ 3,436,167	\$ 3,198,238	\$ 3,405,635	\$ 3,586,842	\$ 3,869,783	\$ 4,082,412
Unrestricted	31,226	144,619	125,838	144,963	31,819	22,131	(1,354,864)	(1,343,514)	(1,390,224)	(1,480,808)
Total Business-type Activities	\$ 2,818,682	\$ 3,199,064	\$ 3,469,602	\$ 3,565,287	\$ 3,467,986	\$ 3,220,369	\$ 2,050,771	\$ 2,243,328	\$ 2,479,559	\$ 2,601,604
Primary Government										
Net investment in										
capital assets	\$ 46,118,865	\$ 47,219,736	\$ 48,723,772	\$ 51,017,579	\$ 51,707,794	\$ 52,530,039	\$ 53,158,744	\$ 50,130,458	\$ 50,355,528	\$ 49,821,733
Restricted	2,505,278	1,949,617	992,308	56,916	37,125	100,682	186,500	1,084,980	1,110,975	3,537,191
Unrestricted	10,934,996	9,479,746	7,482,058	11,649,253	12,456,684	11,800,331	10,441,283	17,492,524	16,296,025	13,135,120
Total Primary Government	\$ 59,559,139	\$ 58,649,099	\$ 57,198,138	\$ 62,723,748	\$ 64,201,603	\$ 64,431,052	\$ 63,786,527	\$ 68,707,962	\$ 67,762,528	\$ 66,494,044

Source: Basic financial statements

2014 amount was restated for implementation of GASB 68 and 71.

2012 amount was restated for implementation of GASB 63 and 65.

CITY OF CREVE COEUR, MISSOURI

CHANGES IN NET POSITION
LAST TEN FISCAL YEARS

	For The Fiscal Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
EXPENSES										
Governmental Activities										
General government	\$ 3,352,344	\$ 3,694,436	\$ 4,414,064	\$ 3,847,788	\$ 3,816,798	\$ 3,459,805	\$ 2,937,063	\$ 3,499,759	\$ 3,549,249	\$ 3,302,799
Public safety	7,475,356	7,588,435	8,062,364	7,294,707	7,161,156	6,666,101	6,379,688	6,301,073	6,508,186	6,480,234
Public works	6,748,030	6,931,109	7,801,003	6,565,453	6,320,068	6,697,351	7,051,789	6,653,270	6,382,087	6,438,609
Community development	1,426,912	1,512,723	1,593,856	1,435,456	1,417,196	1,253,125	1,155,390	1,084,653	1,052,483	971,173
Economic development	-	-	-	-	-	-	-	-	28,642	1,357
Interest on long-term debt	268,199	278,349	288,622	193,508	-	-	444,455	212,633	249,421	276,444
Total Governmental Activities Expenses	19,270,841	20,005,052	22,159,909	19,336,912	18,715,218	18,076,382	17,968,385	17,751,388	17,770,068	17,470,616
Business-type Activities										
Recreation center	1,349,854	1,391,738	1,355,119	1,363,639	1,321,202	1,153,885	1,195,321	1,220,074	1,161,492	1,203,726
Total Primary Government Expenses	20,620,695	21,396,790	23,515,028	20,700,551	20,036,420	19,230,267	19,163,706	18,971,462	18,931,560	18,674,342
PROGRAM REVENUES										
Governmental Activities										
Charges for services:										
General government	433,288	486,480	456,423	437,159	406,135	435,310	229,190	228,375	242,461	228,749
Public safety	601,375	707,226	553,993	624,012	1,000,796	1,245,559	1,409,666	1,909,495	2,056,877	1,948,490
Public works	801,760	716,104	887,973	766,469	820,924	936,999	728,615	668,547	643,552	411,344
Community development	33,918	34,214	32,723	28,583	38,037	21,767	14,358	4,290	6,468	5,409
Operating grants and contributions	1,706,806	1,773,361	1,789,780	1,753,857	1,799,905	1,730,412	1,743,862	1,684,292	1,697,710	1,747,480
Capital grants and contributions	437,297	381,551	611,433	662,851	537,672	618,735	575,952	555,484	754,762	-
Total Governmental Activities Program Revenues	4,014,444	4,098,936	4,332,325	4,272,931	4,603,469	4,988,782	4,701,643	5,050,483	5,401,830	4,341,472
Business -type Activities										
Charges for services:										
Recreation center	967,322	1,121,200	1,054,880	1,228,705	1,068,062	995,236	1,002,575	953,409	1,014,246	938,998
Total Business-type Activities Program Revenues	967,322	1,121,200	1,054,880	1,228,705	1,068,062	995,236	1,002,575	953,409	1,014,246	938,998
Total Primary Government Program Revenues	4,981,766	5,220,136	5,387,205	5,501,636	5,671,531	5,984,018	5,704,218	6,003,892	6,416,076	5,280,470
NET REVENUE (EXPENSES)										
Governmental Activities	(15,256,397)	(15,906,116)	(17,827,584)	(15,063,981)	(14,111,749)	(13,087,600)	(13,266,742)	(12,700,905)	(12,368,238)	(13,129,144)
Business-type Activities	(382,532)	(270,538)	(300,239)	(134,934)	(253,140)	(158,649)	(192,746)	(266,665)	(147,246)	(264,728)
Total Primary Government, Net Expenses	(15,638,929)	(16,176,654)	(18,127,823)	(15,198,915)	(14,364,889)	(13,246,249)	(13,459,488)	(12,967,570)	(12,515,484)	(13,393,872)

CITY OF CREVE COEUR, MISSOURI

CHANGES IN NET POSITION (CONTINUED)
LAST TEN FISCAL YEARS

	For The Fiscal Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
GENERAL REVENUES AND OTHER										
CHANGES IN NET POSITION										
Governmental Activities										
Property tax	1,821,136	1,664,257	1,395,387	563,490	539,318	547,335	553,347	549,157	632,358	681,159
Sales tax	7,842,205	8,328,955	7,715,670	7,107,947	7,166,389	7,024,743	6,876,143	6,601,450	6,475,114	5,665,753
Utility tax	5,699,666	5,905,257	6,023,630	5,630,711	5,964,434	5,586,528	5,775,034	5,822,439	5,718,965	5,829,959
Other tax	37,628	36,382	40,798	47,316	53,056	46,900	45,982	48,726	47,302	47,375
Gain (loss) on sale of capital assets	39,367	-	22,917	50,307	-	-	(3,139)	17,595	7,284	27,821
Investment income	798,585	735,686	256,808	165,081	288,161	222,964	287,644	189,012	141,139	204,816
Miscellaneous	308,232	957,078	208,221	156,093	123,550	462,040	617,230	684,191	828,170	816,161
Transfers	-	-	(204,215)	(232,120)	(500,225)	(1,327,983)	(300,000)	(30,000)	(25,000)	(135,000)
Total Governmental Activities General Revenues And Other Changes In Net Position	16,546,819	17,627,615	15,459,216	13,488,825	13,634,683	12,562,527	13,852,241	13,882,570	13,825,332	13,138,044
Business-type Activities										
Investment income	2,150	-	39	115	532	264	189	434	201	237
Transfers	-	-	204,215	232,120	500,225	1,327,983	-	30,000	25,000	135,000
Total Business-type Activities General Revenues and Other Changes In Net Position	2,150	-	204,254	232,235	500,757	1,328,247	189	30,434	25,201	135,237
Total Primary Government General Revenues and Other Changes In Net Position	16,548,969	17,627,615	15,663,470	13,721,060	14,135,440	13,890,774	13,852,430	13,913,004	13,850,533	13,273,281
CHANGE IN NET POSITION										
Governmental Activities	1,290,422	1,721,499	(2,368,368)	(1,575,156)	(477,066)	(525,073)	585,499	1,181,665	1,457,094	8,900
Business-type Activities	(380,382)	(270,538)	(95,985)	97,301	247,617	1,169,598	(192,557)	(236,231)	(122,045)	(129,491)
Total Primary Government	\$ 910,040	\$ 1,450,961	\$ (2,464,353)	\$ (1,477,855)	\$ (229,449)	\$ 644,525	\$ 392,942	\$ 945,434	\$ 1,335,049	\$ (120,591)

Source: Basic financial statements

CITY OF CREVE COEUR, MISSOURI

FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

	June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General Fund										
Nonspendable	\$ 1,229,736	\$ 1,258,658	\$ 1,511,272	\$ 1,276,446	\$ 1,289,083	\$ 1,303,057	\$ 2,735,319	\$ 2,675,889	\$ 2,698,327	\$ 1,530,392
Committed	2,949,533	-	-	-	-	-	-	-	-	200,000
Assigned	-	-	337,816	483,280	288,970	217,744	399,530	34,224	30,294	53,346
Unassigned	14,055,321	16,286,427	13,890,502	14,278,724	14,544,490	13,810,928	12,634,732	14,714,129	13,284,533	12,900,335
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved	-	-	-	-	-	-	-	-	-	-
Total General Fund	\$ 18,234,590	\$ 17,545,085	\$ 15,739,590	\$ 16,038,450	\$ 16,122,543	\$ 15,331,729	\$ 15,769,581	\$ 17,424,242	\$ 16,013,154	\$ 14,684,073
All Other Governmental Funds										
Restricted	\$ 3,701,574	\$ 4,877,968	\$ 9,731,920	\$ 10,522,350	\$ 37,125	\$ 100,682	\$ 186,650	\$ 1,084,980	\$ 1,110,975	\$ 1,188,572
Committed	2,118,358	1,998,714	1,887,040	1,702,929	2,188,311	1,643,035	1,096,020	1,452,541	1,745,349	2,348,619
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved, reported in:										
Special Revenue Funds	-	-	-	-	-	-	-	-	-	-
Capital Projects Funds	-	-	-	-	-	-	-	-	-	-
Total All Other Governmental Funds	\$ 5,819,932	\$ 6,876,682	\$ 11,618,960	\$ 12,225,279	\$ 2,225,436	\$ 1,743,717	\$ 1,282,670	\$ 2,537,521	\$ 2,856,324	\$ 3,537,191

Source: Basic financial statements

Note: The City implemented GASB 54 in fiscal year 2011

CITY OF CREVE COEUR, MISSOURI

CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN YEARS

	For The Fiscal Years Ended June 30,										
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
REVENUES											
General property and sales taxes	\$ 9,526,980	\$ 9,854,378	\$ 9,109,694	\$ 7,673,835	\$ 7,707,270	\$ 7,573,959	\$ 7,435,114	\$ 7,154,658	\$ 7,099,980	\$ 6,352,146	\$ 5,920,195
Public utility licenses	5,699,665	5,905,256	6,023,630	5,630,712	5,964,434	5,586,528	5,860,067	5,871,668	5,829,469	5,862,030	6,259,404
Other taxes	137,879	136,425	134,540	134,821	131,711	85,162	86,574	86,320	86,176	136,493	135,311
Licenses and permits	1,157,838	1,142,844	1,169,663	1,018,615	1,060,723	1,248,177	933,612	870,856	880,358	623,841	732,717
Municipal facilities	34,997	72,462	81,432	93,113	96,981	99,202	84,274	78,991	81,247	79,696	85,329
Intergovernmental	2,181,781	2,134,189	2,413,260	2,462,358	2,300,743	2,237,648	1,871,204	2,288,502	2,499,774	1,794,855	2,524,674
Fines, forfeitures, and charges for services	563,021	667,939	534,376	600,744	1,000,843	1,184,979	1,603,730	1,881,137	1,916,303	1,859,471	1,901,596
Investment income	798,585	735,686	257,277	165,081	288,161	222,965	287,644	189,012	141,139	204,816	295,507
Miscellaneous	421,909	1,055,370	252,257	165,204	220,023	449,949	445,475	540,110	625,323	645,001	562,990
Total Revenues	20,522,655	21,704,549	19,976,129	17,944,483	18,770,889	18,688,569	18,607,694	18,961,254	19,159,769	17,558,349	18,417,723
EXPENDITURES											
General government	2,964,942	2,936,220	2,937,923	3,159,421	3,262,373	3,156,302	3,126,107	3,331,747	3,240,401	3,062,389	3,136,463
Public safety	7,496,345	7,302,121	7,517,294	6,899,238	6,515,068	6,350,570	6,163,104	6,103,441	6,294,000	6,343,603	6,040,024
Public works	3,389,371	3,362,777	3,271,193	3,388,121	3,479,473	3,998,481	3,955,462	3,739,868	3,845,244	3,758,289	3,743,773
Community development	1,527,547	1,505,714	1,411,244	1,399,051	1,334,521	1,221,667	1,150,934	1,079,326	1,059,845	1,033,409	981,707
Economic development	-	-	-	-	-	-	-	-	28,642	1,357	348,754
Capital outlay	4,838,056	8,877,393	5,234,058	3,990,650	2,960,201	2,695,378	2,672,906	2,608,613	3,088,422	1,726,152	2,806,429
Debt service:											
Principal	430,000	420,000	320,000	-	-	-	4,010,000	810,000	785,000	755,000	990,000
Interest	283,006	291,406	244,986	-	-	-	240,897	183,569	211,044	237,543	261,741
Bond issue costs and other	-	250	636	151,631	-	-	-	-	-	-	-
Total Expenditures	20,929,267	24,695,881	20,937,334	18,988,112	17,551,636	17,422,398	21,319,410	17,856,564	18,552,598	16,917,742	18,308,891
REVENUES OVER (UNDER) EXPENDITURES	(406,612)	(2,991,332)	(961,205)	(1,043,629)	1,219,253	1,266,171	(2,711,716)	1,104,690	607,171	640,607	108,832
OTHER FINANCING SOURCES (USES)											
Transfers in	629,802	531,167	1,200,000	400,000	400,000	400,000	3,150,000	400,000	400,000	750,000	584,831
Transfers out	(629,802)	(531,167)	(1,200,000)	(400,000)	(400,000)	(1,727,983)	(3,450,000)	(430,000)	(425,000)	(885,000)	(679,831)
Sale of capital assets	39,367	54,549	56,026	115,998	53,280	85,157	102,054	17,595	66,043	53,600	83,757
Issuance of capital lease	-	-	-	-	-	-	-	-	-	-	-
Issuance of bonds	-	-	-	10,635,000	-	-	-	-	-	-	-
Bond premium	-	-	-	208,381	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	39,367	54,549	56,026	10,959,379	53,280	(1,242,826)	(197,946)	(12,405)	41,043	(81,400)	(11,243)
NET CHANGE IN FUND BALANCES	\$ (367,245)	\$ (2,936,783)	\$ (905,179)	\$ 9,915,750	\$ 1,272,533	\$ 23,345	\$ (2,909,662)	\$ 1,092,285	\$ 648,214	\$ 559,207	\$ 97,589
Debt services as a percentage of noncapital expenditures											
	4.2%	4.2%	3.1%	0.0%	0.0%	0.0%	22.0%	6.3%	6.3%	6.4%	7.8%
Fines and forfeitures as a percentage of general operating revenues (1)											
	2.9%	5.1%	4.0%	4.6%	7.4%	8.9%	11.6%	13.7%	N/A	N/A	N/A

Source: Basic financial statements

(1) Beginning in 2013 Missouri House Bill (HB) 103 requires cities to report the percentage of fines and forfeitures for traffic violations to the annual general operating revenue.

CITY OF CREVE COEUR, MISSOURI

PROGRAM REVENUES BY FUNCTIONS/PROGRAMS
LAST TEN FISCAL YEARS

FUNCTIONS/PROGRAMS	For The Fiscal Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Governmental Activities										
General government	\$ 433,288	\$ 486,480	\$ 456,423	\$ 437,159	\$ 406,135	\$ 435,310	\$ 229,190	\$ 235,215	\$ 264,646	\$ 246,594
Public safety	1,055,125	746,070	615,270	686,920	1,071,479	1,329,100	1,573,505	1,989,910	2,166,650	2,050,683
Public works	2,492,113	2,792,622	3,226,475	3,118,603	3,080,129	3,192,034	2,884,590	2,821,068	2,964,066	2,038,786
Community development	33,918	73,764	34,157	30,249	45,726	32,338	14,358	4,290	6,468	5,409
Total Governmental Activities	4,014,444	4,098,936	4,332,325	4,272,931	4,603,469	4,988,782	4,701,643	5,050,483	5,401,830	4,341,472
Business-type Activities										
Recreation center	967,322	1,121,200	1,054,880	1,228,705	1,068,062	995,236	1,002,575	953,409	1,014,246	938,998
Total Primary Government	\$ 4,981,766	\$ 5,220,136	\$ 5,387,205	\$ 5,501,636	\$ 5,671,531	\$ 5,984,018	\$ 5,704,218	\$ 6,003,892	\$ 6,416,076	\$ 5,280,470

Source: Basic financial statements

CITY OF CREVE COEUR, MISSOURI

**TAX REVENUE BY SOURCE, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS**

Fiscal Year	Property	Sales	Franchise And Public Service (1)	Sewer Lateral	Total
2020	\$ 1,684,774	\$ 7,842,206	\$ 5,699,665	\$ 137,879	\$ 15,364,524
2019	1,525,424	8,328,954	5,905,256	136,425	15,896,059
2018	1,394,024	7,715,670	6,023,630	134,540	15,267,864
2017	565,888	7,107,947	5,630,712	134,821	13,439,368
2016	540,881	7,166,389	5,964,434	131,711	13,803,415
2015	549,217	7,024,742	5,586,528	85,162	13,245,649
2014	558,971	6,876,143	5,860,067	86,574	13,381,755
2013	553,208	6,601,450	5,871,668	86,320	13,112,646
2012	624,866	6,475,114	5,829,469	86,176	13,015,625
2011	686,393	5,665,753	5,862,030	136,493	12,350,669

Source: Governmental revenues and supplemental information.

(1) Franchise fees are included beginning fiscal year 2016. In prior years, franchise fees were included in miscellaneous revenue.

CITY OF CREVE COEUR, MISSOURI

**ASSESSED AND ESTIMATED VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS**

Fiscal Year	Calendar Year	Real Property	Personal Property	Railroads And Utilities	Total Assessed Value	Total Direct Tax Rate *	Estimated Actual Value	Assessed Value As A Percentage Of Actual Value
2020	2019	\$ 984,836,820	\$ 152,195,430	\$ 9,747,807	\$ 1,146,780,057	\$ 0.075	\$ 4,841,257,311	23.7 %
2019	2018	874,487,810	150,073,580	8,428,855	1,032,990,245	0.083	4,343,736,577	23.9
2018	2017	881,952,780	139,885,830	9,750,787	1,031,589,397	0.063	4,315,659,767	23.9
2017	2016	822,297,210	138,314,730	9,469,166	970,081,106	0.068	4,045,195,714	24.0
2016	2015	813,636,250	124,026,720	9,870,668	947,533,638	0.071	3,912,975,119	24.2
2015	2014	760,034,050	122,154,990	9,028,873	891,217,913	0.072	3,695,388,826	24.1
2014	2013	759,807,910	124,352,250	8,768,479	892,928,639	0.072	3,713,371,407	24.0
2013	2012	787,933,000	125,405,530	8,522,313	921,860,843	0.070	3,815,929,320	24.2
2012	2011	789,377,830	118,568,180	8,651,648	916,597,658	0.084	3,799,263,960	24.1
2011	2010	815,184,540	131,034,600	8,380,539	954,599,679	0.086	3,959,734,130	24.1

Source: St. Louis County Assessor

*Commencing in 2003, Missouri State Law required the City to calculate a separate tax rate for residential real estate, agricultural real estate, commercial real estate, and personal property. The tax rate stated above for each year after 2003 reflects a re-blended rate for the various types of taxable property.

CITY OF CREVE COEUR, MISSOURI

**PROPERTY TAX RATES - DIRECT AND ALL OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS**

	For The Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
City of Creve Coeur*										
Operating	0.0750	0.0830	0.0630	0.0680	0.0690	0.0720	0.0720	0.0700	0.0840	0.0860
Debt Service	0.0820	0.0820	0.0820	-	-	-	-	-	-	-
Overlapping governments:										
State of Missouri	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
County general	0.1760	0.1950	0.1950	0.2060	0.2060	0.2090	0.0200	0.2000	0.2000	0.2000
County health/hospital	0.1180	0.1310	0.1310	0.1380	0.1380	0.1400	0.1400	0.1400	0.1400	0.1400
County park maintenance	0.0420	0.0460	0.0460	0.0490	0.0490	0.0500	0.0500	0.0500	0.0500	0.0500
County bond retirement	0.0190	0.0190	0.0190	0.0190	0.0190	0.0190	0.0280	0.0280	0.0280	0.0280
County road and bridge	0.0880	0.0980	0.0980	1.0300	0.1030	0.1050	0.1050	0.1050	0.1050	0.1050
St. Louis Community College	0.1986	0.2129	0.2112	0.2185	0.2176	0.2200	0.2200	0.2200	0.2200	0.2179
Special School District	1.1077	1.1980	1.1912	1.2409	1.2348	1.2609	1.2400	1.0123	1.0125	0.9950
Metro Zoo Park and Museum	0.2549	0.2724	0.2694	0.2795	0.2777	0.2797	0.2797	0.2684	0.2671	0.2546
Sheltered workshop	0.0750	0.0840	0.0840	0.0880	0.0880	0.0900	0.0890	0.0840	0.0840	0.0790
St. Louis County Library	0.2120	0.2340	0.2340	0.2460	0.2460	0.2500	0.2500	0.1730	0.1630	0.1565
Parkway School District	3.7661	4.0640	3.9857	4.2163	4.4617	4.0743	4.0743	3.9361	3.6761	3.5672
Ladue School District	3.5425	3.8237	3.8107	3.9195	3.5339	3.7000	3.6300	3.3600	3.1000	3.1000
Pattonville School District	4.4662	4.8800	4.8800	4.8800	4.8800	4.8800	4.5213	4.5213	4.4245	4.0766
Metro Sewer District	0.1077	0.1170	0.1159	0.1196	0.0876	0.0879	0.0874	0.0635	0.0818	0.0818
Metro Sewer District Extension	0.1077	0.1170	0.1159	0.1196	0.0195	0.0197	0.0196	0.0186	0.0185	0.0185
Creve Coeur-Frontenac Sewer	-	-	-	-	-	-	-	-	-	-
University City Storm Water	-	-	-	-	0.0930	0.0930	0.0930	0.0850	0.0850	0.0850
Deer Creek Sewer District	-	-	-	-	0.0830	0.0860	0.0860	0.0840	0.0840	0.0840
West Overland Fire Protection District	0.1813	2.0830	2.0970	2.0170	2.0170	2.0170	2.0170	2.0170	1.8350	1.6750
Creve Coeur Fire Protection District	1.0000	1.0920	1.1260	1.1790	1.1550	1.1875	0.9040	0.8960	0.8930	0.8850

Source: St. Louis County Assessor (rates stated per \$100 assessed valuation)

*Rate for residential property.

CITY OF CREVE COEUR, MISSOURI

**PRINCIPAL TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO**

Taxpayer	2020				2011			
	Total Assessed Valuation	Rank	Percentage Of Total City Taxable Assessed Value		Taxable Assessed Valuation	Rank	Percentage Of Total City Taxable Assessed Value	
Bayer Corporation	\$ 89,898,320	1	8.67 %		\$ 58,661,470	1	5.86 %	
RNSI City Place Owner LLC	38,615,220	2	3.72					
Emerson Rd LLC (formerly I & G Direct Real Estate 18, LP)	23,511,170	3	2.27					
MRES CP6 Holdings LP	11,306,020	4	1.09					
Waterfront Creve Coeur MO LLC (Formerly Cross Creek Multifamily Apartments LP)	10,166,360	5	0.98					
Asbury Automotive St. Louis, LLC	8,557,020	6	0.82					
Missouri American Water/St. Louis Co Water	7,259,550	7	0.70		10,234,700	7	1.15	
AVBH VICINO LLC	6,795,120	8	0.66		6,814,100	9	0.71	
Cove West Creve MO LLC	6,238,450	9	0.60					
St. Josephs Convent of Mercy	6,113,150	10	0.59		8,132,160	8	0.84	
Cornerstone LLC					32,756,730	2	3.40	
I & G Direct Real Estate 18 LP					20,099,550	3	2.01	
Joe H. Scott Sr./Scott Properties					13,180,600	4	1.37	
Reuters Information Technology, Inc.					12,121,140	5	1.31	
Camden Westchase					11,710,430	6	1.21	
Barnes-Jewish West County Hospital					6,672,170	10	0.67	
Total	\$ 208,460,380		20.10		\$ 180,383,050		18.53	

Source: St. Louis County Assessor

CITY OF CREVE COEUR, MISSOURI

**PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

Fiscal Year	Tax Levy Year	Net Tax Levy (1)	Current Tax Collections	Percent Collected As Current	Delinquent Tax Collections (Settlements)	Total Tax Collections (2)	Total Collections As Percent Of Levy	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes As Percent Of Levy
2020	2019	\$ 1,692,331	\$ 1,700,129	100.5 %	\$ 9,984	\$ 1,710,113	101.1 %	\$ 13,698	0.81 %
2019	2018	1,585,844	1,570,353	99.0	(21,971)	1,548,382	98.0	10,661	0.67
2018	2017	1,452,839	1,443,206	99.3	(28,976)	1,414,230	97.3	10,570	0.73
2017	2016	593,291	587,102	99.5	(12,721)	574,381	96.8	6,704	1.13
2016	2015	581,463	578,325	99.5	(29,207)	549,118	94.4	9,576	1.65
2015	2014	575,834	560,882	97.4	(4,079)	556,803	96.7	12,709	2.21
2014	2013	573,273	566,355	99.0	1,040	567,395	99.0	13,495	2.35
2013	2012	572,217	566,605	98.6	(5,255)	561,350	98.1	19,119	3.34
2012	2011	646,707	637,661	99.4	(4,319)	633,342	97.9	23,170	3.58
2011	2010	696,022	691,514	99.0	2,593	694,107	99.7	17,281	2.48

Source: St. Louis County Collector's office

(1) Originally adjusted for strike offs and additions by St. Louis County Board of Equalization after adjustments.

Effective Tax Levy Year 2017 includes tax levy associated with Creve Coeur Prop P for the Police Building construction.

(2) Data for delinquent tax collection, excluding penalties and interest, is not available by levy year.

CITY OF CREVE COEUR, MISSOURI

**SALES TAX RATES, DIRECT AND OVERLAPPING
LAST TEN FISCAL YEARS**

For The Years Ended June 30	City Direct Rate	St. Louis County	State Of Missouri	Direct And Overlapping	Taxable Sales (1)
2020	0.750 %	3.513 %	4.225 %	8.488 %	\$ 458,547,068
2019	0.750	3.513	4.225	8.488	475,718,191
2018	0.750	3.388	4.225	8.363	449,133,947
2017	0.750	2.888	4.225	7.863	492,360,659
2016	0.750	2.888	4.225	7.863	496,501,301
2015	0.750	2.888	4.225	7.863	480,735,102
2014	0.750	2.888	4.225	7.863	473,215,450
2013	0.750	2.700	4.225	7.675	465,241,962
2012	0.750	2.700	4.225	7.675	471,598,063
2011	0.750	2.700	4.225	7.675	452,599,841

(1) Taxable sales reported by the Missouri Department of Revenue. State law prohibits the disclosure of specific taxpayer information

Note: The City participates in the county-wide sales tax sharing pool, which is generally distributed based on population.

Note: The City's direct rate is made up of the following:

0.500% Capital improvements sales tax
0.250% Local option sales tax effective January 2011

St. Louis County

1.000% Public Safety Prop P effective October 2017

CITY OF CREVE COEUR, MISSOURI

**RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

Fiscal Year	Governmental Activities			Total Primary Government	Percentage Of Personal Income (1)	Per Capita(1)
	General Obligation Bonds (2)	Capital Lease Obligations	Special Obligation Bonds (2)			
2020	\$ 9,640,109	\$ -	\$ -	\$ 9,640,109	0.91%	\$ 541
2019	10,080,616	-	-	10,080,616	0.95%	\$ 565
2018	10,511,123	-	-	10,511,123	1.00%	589
2017	10,841,630	-	-	10,841,630	1.03%	608
2016	-	-	-	-	-	-
2015	-	-	-	-	-	-
2014	-	-	-	-	-	-
2013	-	-	4,036,082	4,036,082	0.36%	226
2012	-	-	4,850,095	4,850,095	0.46%	272
2011	-	6,032	5,639,108	5,645,140	0.54%	317

Source: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See Demographics and Economic Statistics Table

(2) Face amount of bonds plus unamortized premium

CITY OF CREVE COEUR, MISSOURI

DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
JUNE 30, 2019

Name of Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Share Of Overlapping Debt
St. Louis County	\$ 82,330,000	4.24 %	\$ 3,490,792
Parkway School District	203,435,000	13.94	28,358,839
Ladue School District	124,395,667	19.18	23,859,089
Pattonville School District	101,485,000	3.40	3,450,490
Monarch Fire District	-	4.35	-
West Overland Fire District	1,925,000	9.67	186,148
Creve Coeur Fire District	16,875,000	63.23	10,670,063
Subtotal	530,445,667		70,015,421
City of Creve Coeur	9,640,109	100.00	9,640,109
Total Direct And Overlapping Debt	\$ 540,085,776		\$ 79,655,530

Source: Information was obtained by contacting the taxing jurisdiction and the St. Louis County Collector's office. The percentage applicable to the City is based on the jurisdiction's assessed value within the boundaries of the City.

CITY OF CREVE COEUR, MISSOURI

**LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

	For The Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Debt limit	\$ 114,678,006	\$ 103,299,025	\$ 103,158,940	\$ 97,008,111	\$ 94,753,364	\$ 89,121,791	\$ 89,292,864	\$ 92,186,084	\$ 91,659,766	\$ 95,459,968
Net debt applicable to limit	9,640,109	10,080,616	10,511,123	10,841,630	-	-	-	-	-	-
Less: Amount available in debt service fund	(586,711)	(362,136)	(258,532)	-	-	-	-	-	-	-
Total net debt applicable to limit	9,053,398	9,718,480	10,252,591	10,841,630	-	-	-	-	-	-
Legal Debt Margin	\$ 105,624,608	\$ 93,580,545	\$ 92,906,349	\$ 86,166,481	\$ 94,753,364	\$ 89,121,791	\$ 89,292,864	\$ 92,186,084	\$ 91,659,766	\$ 95,459,968
Total Net Debt Applicable To The Limit As A Percentage Of Debt Limit	7.89%	9.41%	10.19%	11.18%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Note: Bonded indebtedness is limited by Sections 95.111 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

CITY OF CREVE COEUR, MISSOURI

**DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Median Age (1)	Median Household Income (1)	Total Personal Income (1)	Per Capita Income (1)	Unemployment Rate (2)
2020	17,833	44.3	88,350	\$ 1,055,624,435	\$ 59,195	3.1
2019	17,833	44.3	88,350	1,055,624,435	59,195	3.4
2018	17,833	44.3	88,350	1,055,624,435	59,195	3.1
2017	17,833	44.3	88,350	1,055,624,435	59,195	3.7
2016	17,833	44.3	88,350	1,055,624,435	59,195	5.1
2015	17,833	44.3	88,350	1,055,624,435	59,195	4.4
2014	17,833	44.3	88,350	1,055,624,435	59,195	6.9
2013	17,833	44.3	98,093	1,106,644,648	62,056	7.0
2012	17,833	44.3	94,852	1,060,992,168	59,496	6.9
2011	17,833	44.3	91,642	1,044,585,808	58,576	8.9

(1) Source: 2000 and 2010 Census and U.S. Bureau of Census

(2) Source: Missouri Department of Economic Development

CITY OF CREVE COEUR, MISSOURI

**PROPERTY VALUE AND CONSTRUCTION
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Median Age (1)	Median Household Income (1)	Total Personal Income (1)	Per Capita Income (1)	Unemployment Rate (2)
2020	17,833	44.3	88,350	\$ 1,055,624,435	\$ 59,195	3.1
2019	17,833	44.3	88,350	1,055,624,435	59,195	3.4
2018	17,833	44.3	88,350	1,055,624,435	59,195	3.1
2017	17,833	44.3	88,350	1,055,624,435	59,195	3.7
2016	17,833	44.3	88,350	1,055,624,435	59,195	5.1
2015	17,833	44.3	88,350	1,055,624,435	59,195	4.4
2014	17,833	44.3	88,350	1,055,624,435	59,195	6.9
2013	17,833	44.3	98,093	1,106,644,648	62,056	7.0
2012	17,833	44.3	94,852	1,060,992,168	59,496	6.9
2011	17,833	44.3	91,642	1,044,585,808	58,576	8.9

(1) Source: 2000 and 2010 Census and U.S. Bureau of Census

(2) Source: Missouri Department of Economic Development

CITY OF CREVE COEUR, MISSOURI

PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO

Employer	2020			2011		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Mercy Hospital St. Louis	5,905	1	11.09 %	6,272	1	13.94 %
Monsanto	4,170	2	7.83	3,591	2	7.98
Clearent LLC	803	3	1.51			
Daugherty Systems, Inc.	639	4	1.20	275	8	0.61
Refinitiv US LLC	524	5	0.98			
Barnes West	482	6	0.91			
SSM Healthcare Corporation	467	7	0.88			
G4S Secure Solutions USA Inc	417	8	0.78			
Centene Corporation	400	9	0.75			
Plaza Motor Company	348	10	0.65	350	5	0.78
Debora J Hayden MSW LCSW	330	11	0.62			
The Climate Corporation	311	12	0.58			
Midwest Series of Lockton Companies LLC	254	13	0.48	134	20	0.30
Busey Bank	250	14	0.47	300	6	0.67
Acera Surgical Inc	235	15	0.44			
Commerce Bank	232	16	0.44	210	11	0.47
Advanced ICU Care Inc	225	17	0.42			
Excel Home Care Inc	214	18	0.40			
Soft Surroundings	200	19	0.38	233	10	0.52
Enterprise Bank & Trust	199	20	0.37			
Reuters Information Technology, Inc.	-	-	-	1,000	3	2.22
Smurfit-Stone Container	-	-	-	500	4	1.11
Ceridian Corporation	-	-	-	290	7	0.64
Correctional Medical Services	-	-	-	250	9	0.56
Arch Coal	-	-	-	200	12	0.44
HBE Corporation	-	-	-	200	13	0.44
Isle of Capri Casinos	-	-	-	160	14	0.36
American Family Insurance	-	-	-	150	15	0.33
Ascension Health	-	-	-	150	16	0.33
Bunzel Distribution USA Inc	-	-	-	145	17	0.32
Parc Provence Management LLC	-	-	-	139	18	0.31
CSI Leasing	-	-	-	138	19	0.31
Total	16,605		31.18 %	14,687		32.64 %

Source: The City's Planning Department

CITY OF CREVE COEUR, MISSOURI

**FULL-TIME CITY EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

FUNCTIONS/PROGRAMS	June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General government:										
Legislative services	1.0	1.0	1.7	2.0	1.0	1.0	1.0	1.0	1.0	1.0
Legal Services	-	1.0	-	-	-	-	-	-	-	-
Administrative services	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Information services	1.0	1.0	1.0	1.0	1.0	1.0	1.0	2.0	2.0	2.0
Maintenance of municipal property	2.5	1.7	1.7	2.0	1.7	1.7	1.0	1.5	1.8	2.8
Municipal court	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0
Finance	5.0	4.0	5.0	5.0	5.0	5.0	5.0	4.0	4.0	4.0
Police:										
Officers	49.0	50.0	50.0	50.0	50.0	50.0	50.0	49.0	49.0	50.0
Civilians**	3.0	3.0	4.3	4.3	4.0	4.0	4.0	4.0	4.0	11.0
Community services	0.7	0.7	0.7	0.7	0.7	0.7	1.0	0.6	0.6	0.6
Public works:										
Administration	3.5	4.0	5.0	5.0	5.0	4.0	4.0	4.0	4.0	4.0
Street maintenance	9.0	10.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0
Parks maintenance	3.5	3.3	3.3	3.3	3.3	3.3	4.0	4.0	4.0	4.0
Community development	13.5	13.0	13.0	13.0	13.0	12.0	11.0	10.5	10.2	10.2
Capital Improvement - Administration	1.0	1.0	-	-	-	-	-	-	-	-
Ice arena	2.5	2.5	2.5	2.5	2.5	2.5	2.0	2.2	2.2	2.2
Golf course	3.8	3.8	3.8	3.8	3.8	3.8	3.0	3.2	3.2	4.6
Total	105.0	106.0	109.0	109.6	109.0	107.0	105.0	104.0	104.0	114.4

Source: The City's Annual Budget Document

*Schedule only includes full-time City personnel positions.

**A joint police and emergency dispatching service began operations during 2011 and the City no longer employs dispatching employees.

CITY OF CREVE COEUR, MISSOURI

OPERATING INDICATORS BY FUNCTIONS/PROGRAMS
LAST TEN FISCAL YEARS

FUNCTIONS/PROGRAMS	For The Fiscal Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Police-Patrol										
Arrests	790	889	790	655	991	1,442	1,388	1,318	1,201	1,279
Traffic citations	4,431	4,414	4,202	3,899	6,821	9,826	10,701	9,862	10,475	10,393
Crime reports	920	1,016	1,035	999	973	954	1,361	1,071	913	848
Accident reports	1,122	1,429	1,474	1,412	1,489	1,353	1,254	1,383	1,387	1,451
Warrants	83	170	115	101	173	148	165	209	153	127
Public Works										
Road repair-tons of mix	143	1,011	194	182	182	238	264	324	375	596
Linear feet of storm pipe cleared	100	-	50	-	-	-	90	120	120	100
Traffic control signs serviced	365	190	129	185	201	109	178	158	215	337
Leaves collected-cubic yards	15,107	15,450	13,663	14,590	14,244	14,820	20,452	17,500	15,234	13,021
Weed violations issued	47	52	93	54	38	25	32	47	43	55
Acres mowed and maintained	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820
Trees and shrubs planted	458	313	78	28	9	47	350	300	176	100
Planning and Building										
Site development/concept plans	22	9	9	17	11	16	29	24	14	15
Rezoning applications	-	1	3	-	-	-	2	4	2	-
Text amendments	2	7	4	2	4	3	3	9	7	6
Building permits issued	1,322	1,356	1,374	1,224	1,154	1,120	1,046	972	847	768
Building inspections completed	6,027	7,716	6,163	6,251	5,482	5,614	5,093	4,794	3,952	4,577
Finance and Administration										
Merchant licenses issued	1,016	1,176	1,008	939	971	1,031	1,030	1,023	991	881
Payroll checks issued	3,596	3,581	3,776	3,729	3,762	3,679	3,639	3,753	3,760	3,852
Accounts payable processed	4,581	4,218	4,293	4,938	4,469	4,573	4,470	4,288	4,578	4,726
Website page views	238,673	365,800	362,696	432,380	451,242	395,649	362,508	412,754	408,172	384,283
Requests for public records	58	120	133	105	91	110	98	110	100	103

Source: The City's Internal Department Reports

CITY OF CREVE COEUR, MISSOURI

CAPITAL ASSETS STATISTICS BY FUNCTIONS/PROGRAMS
LAST TEN FISCAL YEARS

FUNCTIONS/PROGRAMS	For The Fiscal Years Ended June 30,									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Marked patrol units	14	17	11	11	16	16	16	15	16	16
Sectors	5	5	5	5	5	5	5	5	5	5
Public Works										
Miles of streets	79.0	162.0	157.0	157.0	157	157	154	149	149	149
Street lights and signals	**124	**121	**121	**121	**121	**121	**121	110	54	54
Parks and Recreation										
Number of parks	6.00	7.00	7.00	7.00	7	7	7	7	7	7
Acres of parks	94	95	95	95	95	95	95	95	89	89
Tennis courts	8	8	8	8	8	8	8	8	8	8
Ice arena	1	1	1	1	1	1	1	1	1	1
Golf course	1	1	1	1	1	1	1	1	1	1

Source: The City's capital assets inventory report

Note: An actual inventory of street lights and signals was taken in 2007 and prior year totals have been restated based on this actual physical inventory.

**Decorative street lights on Olive only. 55 poles with 2 lights each. Eleven intersections with traffic signals.

CITY OF CREVE COEUR, MISSOURI

REPORT TO THE AUDIT COMMITTEE
AND REPORT TO THE HONORABLE MAYOR
AND THE CITY COUNCIL

JUNE 30, 2020

For Discussion
Purposes Only

To The Members of the Audit Committee
City of Creve Coeur, Missouri

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Creve Coeur, Missouri (the "City") for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 25, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended June 30, 2020. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements are:

- Management's estimate for useful lives of capital assets.
- The City provides an allowance for uncollectible accounts equal to the estimated collection losses that will be incurred in collection of its court fines receivable. The estimated losses are 50% of the total court fines receivable which are based on historical collection experience coupled with a review of the current status of the existing receivables. The City follows the practice of writing off uncollectible accounts as they are incurred for all other receivables.
- Management records a net pension liability and an OPEB liability in the government-wide financial statements based on amounts actuarially determined in accordance with the parameters of applicable GASB statements.

Significant Audit Findings (continued)

Qualitative Aspects of Accounting Practices (continued)

We evaluated the key factors and assumptions used to develop the estimates above in determining that they are reasonable in relation to the financial statement taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We assisted the City in preparing year-end modified and full accrual journal entries and the financial statements and related notes. All adjusting journal entries prepared by us have been reviewed, approved, and recorded by management in the books and records.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 1, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We included an emphasis of matter paragraph in the audit opinion due to the significance of the worldwide pandemic declared by the World Health Organization related to COVID-19 and the uncertainty surrounding the financial impact on the City

Other Matters

We applied certain limited procedures to the management's discussion and analysis and required supplemental information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplemental information, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, except the budgetary comparison schedules are prepared on a budget basis as described in the notes to the budgetary comparison information. We also performed procedures and made certain inquiries of management to determine that the method of preparation has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the other supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the audit committee, the Honorable Mayor and the Members of the City Council and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

St. Louis, Missouri
December 1, 2020

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and
Members of the City Council
City of Creve Coeur, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Creve Coeur, Missouri (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 1, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

For Discussion
Purposes Only

St. Louis, Missouri
December 1, 2020

CITY OF CREVE COEUR, MISSOURI
REPORT ON INTERNAL CONTROL RELATED
MATTERS AND ADVISORY COMMENTS

JUNE 30, 2020

For Discussion
Purposes Only

The Honorable Mayor, Members
of the City Council and Management
City of Creve Coeur, Missouri

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Creve Coeur, Missouri (the "City") as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our comments concerning internal control and other significant matters are presented as follows:

- I. Current Year Matters
- II. Status of Prior Year Other Matters

This communication is intended solely for the information and use of management, the Honorable Mayor, the Members of the City Council, and others within the City, and is not intended to be, and should not be used by anyone other than these specified parties.

We will be pleased to further discuss these matters with you and want to express our sincere appreciation to the staff for the cooperation and assistance received during the audit engagement and for the opportunity to serve the City of Creve Coeur, Missouri.

Yours very truly,

St. Louis, Missouri
December 1, 2020

I. CURRENT YEAR MATTERS

New Accounting Guidance for Leases

In June 2017, the Government Accounting Standards Board (GASB) issued Statement No. 87, *Leases*. GASB 87 is effective for fiscal years beginning January 1, 2020 and is to be applied retroactively. Existing leases are to be recognized and measured based on the facts and circumstances of the lease in the period of implementation of GASB 87, not inception of the lease. Governments generally participate in a significant number of leases and the administration of those leases may be decentralized across the organization, making it difficult to determine exactly which leases may be subject to the new accounting and financial reporting requirements.

Although the requirements of this standard have been delayed until June 15, 2021, we recommend the City begin to evaluate all current leases and contracts to determine if they meet the GASB 87 definition of a lease and develop a plan for the implementation. GFOA has issued a best practice/advisory to assist governments with the implementation.

II. STATUS OF PRIOR YEAR OTHER MATTERS

A. New Accounting Guidance for Leases

We recommended that the City begin to evaluate all current leases and contracts to determine if they meet the GASB 87 definition of a lease and develop a plan for the implementation.

Status: See "Current Year Matters" for current comment.

B. Computer Controls

We recommended that the City continue to monitor computer access to the accounting system to ensure proper segregation of duties. At least annually, the supervisor of each department receives a user access report with all the employees in their department and the access that these employees have.

Status: The City has moved access to the software to reside solely with the Information Technology Department.



**REGULAR MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Glantz at the City Council Chamber, 300 North New Ballas Rd, City of Creve Coeur Government Center, Creve Coeur, MO 63141 on Monday, November 23, 2020 at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Glantz led the Pledge of Allegiance.

ROLL CALL

Council Member, Ward 2 Ellen Lawrence
Council Member, Ward 3 Robert Hoffman
Council Member, Ward 4 Scott Saunders
Council Member Ward 4 Dan Tierney
Council Member, Ward 1 Alexis Travers
Council Member, Ward 1 Heather Silverman
Council Member Ward 2 Nicole Greer

Council Member, Ward 3 Charlotte D'Alfonso -- **Absent**

COMMENTS FROM THE GENERAL PUBLIC

No one requested to speak.

ACCEPTANCE OF THE AGENDA

Motion

The vote on the motion being 6 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Silverman, Greer
ABSENT:	D'Alfonso, Travers

ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

6:00 p.m. - 7:00 p.m. - Work Session

7:00 p.m. - Regular Meeting of the City Council

ACCEPTANCE OF THE NOVEMBER 3, 2020 ELECTION RESULTS

Acceptance of the November General Election Results

To accept the November 3, 2020 Election Results

The vote on the motion being 6 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Heather Silverman, Council Member, Ward 1
SECONDER:	Ellen Lawrence, Council Member, Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Silverman, Greer
ABSENT:	D'Alfonso, Travers

CONSENT AGENDA

The vote on the motion being 6 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Saunders, Council Member, Ward 4
SECONDER:	Ellen Lawrence, Council Member, Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Silverman, Greer
ABSENT:	D'Alfonso, Travers

- 1. Approval of November 9, 2020 City Council Regular Meeting Minutes**
- 2. Acceptance of Donation for Police Bomb Dog**

BILLS PAYABLE REPORT

For Information Only

Invoices Paid Listing

Summary: For your information and transmittal to the City Council, attached is a list of paid invoices from November 5, 2020 through November 18, 2020 in the amount of \$431,241.53.

UNFINISHED BUSINESS



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

3. Amended Bill No. 5850 - an Ordinance Amending the Adopted 2021 General, Capital Improvement, Enterprise, Sewer Lateral and Public Safety Sales Tax Fund Budgets of the City of Creve Coeur by Authorizing an Additional Expenditure Appropriation for Each of These Funds, as Well as Authorizing an Increase in Revenues for the General, Capital Improvement and Public Safety Sales Tax Funds. Final Reading and Passage

The vote on the motion being 6 ayes and 0 nays, motion carried. Amended Bill No. 5850 becomes Ordinance No. 5724.

RESULT:	SECOND AND FINAL READING [UNANIMOUS]
MOVER:	Scott Saunders, Council Member, Ward 4
SECONDER:	Ellen Lawrence, Council Member, Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Silverman, Greer
ABSENT:	D'Alfonso, Travers

To amend Bill No. 5850 to add \$15,000 for license recognition and a carry over from 2020 budget

Mark Perkins stated there is an additional amendment need to add \$15,000 for license recognition, this amount is a carry over from the 2020 FY Budget.

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

4. Bill No. 5851 - an Ordinance Authorizing the Execution of an Amended West County Dispatch Center ("Wcdc") Participation Agreement on Behalf of the City of Creve Coeur, Missouri. Final Reading and Passage

The vote on the motion being 7 ayes and 0 nays, motion carried. Bill No. 5851 becomes Ordinance No. 5725.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Ellen Lawrence, Council Member, Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

NEW BUSINESS



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

5. Bill No. 5852 - an Ordinance Authorizing the Issuance of a New Conditional Use Permit for Baur Distributing, a Drug and Druggists' Sundries Merchant Wholesaler (NAICS 424210) at 10880 Baur Boulevard, In the GC-General Commercial District. First Reading

Jason Jaggi made a presentation regarding this application.

Larry Malashock and Bradley Peterson were available to answer any questions Council may have.

RESULT:	FIRST READING	Next: 12/14/2020 7:00 PM
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6. Bill No. 5853 - an Ordinance of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Cost Share Agreement with the Missouri Highways and Transportation Commission to Enable the City to Construct Traffic Signal and Related Improvements at the Intersection of Lindbergh Boulevard and Old Olive Street Road. First Reading

Matt Wohlberg explained the program and was available to answer any questions of the Council.

RESULT:	FIRST READING	Next: 12/14/2020 7:00 PM
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7. Resolution No. 1516 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of an Agreement with Rolwes Electric for the Replacement of the Main Electrical Shut-Off Panel at the Government Center for an Amount of \$48,827.00.

Jim Heines explained the project and stated the Government Center maybe closed for a business day for repairs. The day will be announced as soon as the contractor has the equipment.

Mark Perkins stated Prop P Bond issue funds will be used to cover the costs of this upgrade.

Council Member Lawrence congratulated staff for the reduction in cost and asked will this cover all issues we are wanting to cover and address.

Jim Heines stated yes.

The vote on the motion being 7 ayes and 0 nays, motion carried.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Ellen Lawrence, Council Member, Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

8. Resolution No. 1517 - a Resolution Authorizing the City of Creve Coeur to Purchase Two 2021 Ford Police Utility Vehicles from Lou Fusz Auto Network for the Total Amount of \$76,281.

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

To amend Resolution No. 1517 for two (2) Hybrid cars and change the amount to \$79,432.

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ellen Lawrence, Council Member, Ward 2
SECONDER:	Heather Silverman, Council Member, Ward 1
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

9. Resolution No. 1518 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Contract with Intuition & Logic, Inc., for the Design of Walking Path Improvements at Conway Park for the Not-To-Exceed Amount of \$53,293.50.

Matt Wohlberg briefly reviewed the project.

The vote on the motion being 7 ayes and 0 nays, motion carried.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

10. Resolution No. 1519 - a Resolution of the City of Creve Coeur, Missouri, Amending Resolution No. 1470, Extending the Time for the Final Recommendations of the Venable Park Task Force.

Council Member Silverman stated the Task Force is requesting a six month extension to complete work as presented and discussed at previous meeting.

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

11. Venable Park Sponsorship Program

Jason Valvero presented the Venable Park Sponsorship packet and was available to answer any questions.

RESULT:	APPROVED
----------------	-----------------

To approve the Venable Park Sponsorship Program as presented

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ellen Lawrence, Council Member, Ward 2
SECONDER:	Scott Saunders, Council Member, Ward 4
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso

BUSINESS FROM MAYOR AND CITY COUNCIL

12. Council Liaison Reports



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

Council Member Lawrence said the Pension Board met last week and updating the investment policy statement, made a series of changes and going to be reviewing them tomorrow.

Council Member Greer stated Energy and Environment met last Thursday and received an update from the Sustainability Coordinator and discussed the challenges visiting businesses during COVID restrictions.

BUSINESS FROM CITY ADMINISTRATOR

13. Temporary Tent Permits

Mark Perkins stated Jason Jaggi has been receiving inquiries about erecting tents in the winter during COVID restrictions and extending the 45 day restriction.

Jason Jaggi stated a restaurant owner has requested a tent and reviewed the permitting, restrictions and requirements. It would be a seasonal event for 45 days, once a year. That would not cover the winter months.

Council Member Hoffman stated tents will not stop the spread of COVID and what restaurants could operate without access to bathrooms. Council Member Hoffman stated he is opposed to this request.

Council Member Saunders stated he feels this would be a bad public health decision and would be hesitant with tents.

Council Member Tierney stated he is concerned about local restaurants and their success, but wondering they could erect a tent for 45 days, by our guidelines and run their business.

Jason Jaggi stated staff has the same questions and concerns, but don't know how the health department would handle it and that is out of our process. Could revisit if the County would allow.

Council Member Hoffman asked if someone could ask the County what they would allow.

Council Member Silverman stated she has reservations on asking what their code would allow.

Jason Jaggi stated we could wait and see and inform the Council if another business inquires.

RESULT:	ITEM DISCUSSED
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14. Sculpture on the Move Program 2021



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

Melissa Orschlen stated the memo in the Council packet outlines the program for the 2021, Sculpture on the Move program. The two-year installation for the duration of the program, currently have three pieces within the city limits. Two pieces will rotate out in spring and new pieces will be selected in February and will report to Council once those are chosen. The program cost of \$3,180 comes from a \$20,000 donation the city received several years ago.

Council Member Tierney asked if there has been any discussion at the committee level to keep the piece at the Police Building.

Melissa Orschlen stated the city would need to purchase the piece from the artist and could review and bring back to Council for consideration.

RESULT:	ITEM DISCUSSED
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15. Temporary Mural Installation in Partnership with Mercy

Melissa Orschlen stated the Arts Committee have been discussing ways to get residents to participate in public art. Currently looking at the construction site visible from HWy 270 at Mercy Cancer Center. The idea of replacing the blue construction fencing with an artistic mural and paying tribute to health care workers during COVID. There is a cost difference for digital or painted and the idea to create the piece of art to bring the community together during trying times. Committee wanted to bring before Council before continuing discussion with Mercy Hospital.

Council unanimously agreed to move forward with the project.

RESULT:	ITEM DISCUSSED
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16. Roof Top Screening - Police Station

Mark Perkins stated this item has been discussed prior to today and wanted to bring back to Council for further discussion. There is a different screening at the top of the Police Building for the HVAC system and would like to consider replacing or overlay with similar material on the building so it is more aesthetically pleasing.

Council Member Tierney stated with this budget, there are bigger priorities for the \$30,000 price tag and asked if the city requires matching screening for other projects.

Jason Jaggi stated it would be an improvement, but it is currently screened.

Council Member Lawrence asked what is the durability of the materials versus what is currently there.

Jason Jaggi stated the contractor provided the current material as a substitute as the matching material was not available when the building was constructed.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2020
7:00 PM**

Council Member Lawrence asked where would the money come from to fund the replacement.

Mark Perkins stated Prop P funding and would come out of the Government Center remodel.

Council Member Lawrence requested to hold off on the replacement until after the Government Center changes and see if there is funding remaining to complete.

Council unanimously agreed to revisit after the Government Center changes.

RESULT:	ITEM DISCUSSED
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17. ADJOURN

To adjourn at 8:19 pm

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Hoffman, Council Member, Ward 3
SECONDER:	Nicole Greer, Council Member Ward 2
AYES:	Lawrence, Hoffman, Saunders, Tierney, Travers, Silverman, Greer
ABSENT:	D'Alfonso



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: City Council
Category: Report
Prepared By: Anne Cronin
Initiator: Anne Cronin
Sponsors:
DOC ID: 3944

SCHEDULED

INVOICES PAID LISTING (ID # 3944)

Invoices Paid Listing

For your information and transmittal to the City Council, attached is a list of paid invoices from November 19, 2020 through December 9, 2020 in the amount of \$716,380.21.



MEMORANDUM

DATE: December 9, 2020

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Invoices Paid Listing

For your information and transmittal to the City Council, attached is a list of paid invoices from November 19, 2020 through December 9, 2020 in the amount of \$716,380.21.



Creve Coeur, MO

Council Report of Invoices Paid

By Fund

Payment Dates 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Fund: 01 - GENERAL FUND							
HEALTHY ALLIANCE LIFE INSURANCE COMPANY		000684378C	11/17/2020	DENTAL DEC 20	01-2213	61177	6,462.93
UNUM LIFE INSURANCE COMPANY OF AMERICA		0093442-0011 11/18/20	11/18/2020	LONG TERM CARE DEC 20	01-2219	61197	209.90
ST LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL		1220	11/20/2020	GROUP HEALTH DEC 20	01-2211	61194	102,538.12
SHARON TURNER		3143227171	09/22/2020	GYM RENTAL REFUND	01-4542	61191	160.00
AMERICAN UNITED LIFE INSURANCE COMPANY		619325 12/1/20	11/25/2020	VOL AD&D DEC 20	01-2216	61172	110.20
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	VOL LIFE DEC 20	01-2216	61167	992.65
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	VOL AD & D DEC 20	01-2216	61167	31.60
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	SHORT TERM DIS DEC 20	01-2222	61167	437.80
ENERGY PETROLEUM CO		6329979	11/24/2020	DIESEL FUEL	01-1653	61207	3,146.70
FIDELITY SECURITY LIFE INSURANCE COMPANY		164572901	12/01/2020	VISION DEC 20	01-2218	61245	887.18
ENERGY PETROLEUM CO		728040	12/02/2020	REG FUEL- CITY HALL	01-1651	61243	748.62
UNUM LIFE INSURANCE COMPANY OF AMERICA		E0132308 DEC 20	12/09/2020	WHOLE LIFE DEC 20	01-2220	61279	90.52
CREVE COEUR MUNICIPAL DIVISION		INV0000834	12/01/2020	TRANS. CRT PAYMENT MADE TO WRONG ACCT S/B SMC	01-2844	61236	95.00
OPEN ARMS WELLNESS LLC		INV0000835	11/24/2020	REFUND OCCUPANCY FEE VIRTUAL LICENSE BUS-000544	01-4426	61263	65.00
							115,976.22
							115,976.22
Department: 11 - LEGISLATIVE SERVICES							
Division: 12 - MAYOR AND CITY COUNCIL							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Council dinner	01-11-12-6264	DFT0002309	74.75
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Council meal	01-11-12-6264	DFT0002309	112.90
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	COUNCIL DINNER SEPT 29 2020	01-11-12-6264	DFT0002309	100.08
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-11-12-5234	61167	37.80

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-11-12-5243	61273	657.63
Division 12 - MAYOR AND CITY COUNCIL Total:							983.16
Division: 13 - CITY CLERK							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	conference/travel/training	01-11-13-6265	DFT0002309	25.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	City Clerk regional conference	01-11-13-6265	DFT0002309	25.00
VERIZON WIRELESS SERVICES LLC		9866364792	11/04/2020	TABLETS AND AIRCARDS LEGISLATIVE 11/5-12/4/20	01-11-13-6253	61199	40.03
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-11-13-5234	61167	22.70
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-11-13-5235	61167	2.43
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-11-13-5236	61167	18.92
GRANICUS LLC		133982	12/01/2020	CIVIC STREAMING AGENDA AND MINUTES JAN 21	01-11-13-6213	61210	945.70
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-11-13-5243	61273	1,415.66
MISSOURI LAWYERS MEDIA		744892731	11/25/2020	NOTICE OF ELECTION FILING	01-11-13-6260	61259	41.76
Division 13 - CITY CLERK Total:							2,537.20
Department 11 - LEGISLATIVE SERVICES Total:							3,520.36
Department: 12 - ADMINISTRATION							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Pre-Employment Background Check	01-12-11-6202	DFT0002309	15.25
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Pre-Employment Background Checks	01-12-11-6202	DFT0002309	29.25
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Monthly Credit Report	01-12-11-6202	DFT0002309	33.33
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Pre-Employment Background Check	01-12-11-6202	DFT0002309	15.25
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	PeachJar Flyer	01-12-11-6260	DFT0002309	75.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Social Media Advertising - Prop C	01-12-11-6260	DFT0002309	25.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Social Media Advertising - Prop C	01-12-11-6260	DFT0002309	5.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Social Media Advertising - Prop C	01-12-11-6260	DFT0002309	25.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Business E-Newsletter Subscription	01-12-11-6262	DFT0002309	70.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Wall Street Journal	01-12-11-6262	DFT0002309	38.99

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
MERCY CORPORATE HEALTH		580449	11/02/2020	PRE EMPLOYMENT SCREENING	01-12-11-6271	61182	120.00
MERCY CORPORATE HEALTH		580852	11/02/2020	PRE EMPLOYMENT SCREENING	01-12-11-6271	61182	115.00
MERCY CORPORATE HEALTH		581675	11/02/2020	PRE EMPLOYMENT SCREENING	01-12-11-6271	61182	120.00
MERCY CORPORATE HEALTH		582205	11/02/2020	PRE EMPLOYMENT SCREENING	01-12-11-6271	61182	60.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-12-11-5234	61167	90.49
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-12-11-5235	61167	9.69
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-12-11-5236	61167	74.25
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-12-11-5243	61273	5,337.51
SPECIALTY MAILING	PO00199-R1	48263	11/30/2020	Residential Newsletter Handling FY20 DEC 20	01-12-11-6203	61272	321.68
Division 11 - ADMINISTRATIVE Total:							6,580.69
Division: 14 - MUNICIPAL COURT							
RICOH USA, INC		104286195	10/31/2020	COPIER LEASE FOR COURT 10/18-11/17/20	01-12-14-6213	61187	245.29
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-12-14-5234	61167	37.35
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-12-14-5235	61167	4.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-12-14-5236	61167	31.13
MARY DEAN OUTLAW	PO00228-R1	INV0000803	09/03/2020	Provisional Judicial Services as appointed by City	01-12-14-6201	61211	300.00
MARY DEAN OUTLAW	PO00228-R1	INV0000804	07/14/2020	Provisional Judicial Services as appointed by City	01-12-14-6201	61211	300.00
ENGELMEYER & PEZZANI LLC	PO00415	INV0000805	12/02/2020	JUDICIAL SERVICES AS APPOINTED FOR FY 2020 JUL- OCT	01-12-14-6201	61208	6,664.00
RICOH USA, INC		104392164	11/27/2020	COURT COPIER LEASE 10/18- 11/17/20	01-12-14-6213	61268	247.26
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-12-14-5243	61273	2,045.90
Division 14 - MUNICIPAL COURT Total:							9,874.93
Department 12 - ADMINISTRATION Total:							16,455.62
Department: 13 - FINANCE							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	GFOA State Dues-Obermoeller 10/1/20-9/30/21	01-13-11-6262	DFT0002309	50.00

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	GFOA State Dues-Peter Kim	01-13-11-6262	DFT0002309	50.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-13-11-5234	61167	80.39
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-13-11-5235	61167	8.62
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-13-11-5235	61167	8.79
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-13-11-5236	61167	57.83
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-13-11-5243	61273	4,724.21
SCHOWALTER & JABOURI, P.C. PO00363		202878	11/30/2020	Audit Services for FY20 - Year 1 of 5 Year Contract	01-13-11-6209	61271	3,500.00

Division 11 - ADMINISTRATIVE Total: 8,479.84

Division: 15 - INTERDEPARTMENTAL

ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Employee Wellness - It's Fall Ya'll	01-13-15-6272	DFT0002309	15.98
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	TOTAL COAT INDUSTRIAL PICNIC TABLE FOR PD	01-13-15-6272	DFT0002309	440.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Wellness Committee - Breakfast to Go	01-13-15-6272	DFT0002309	78.92
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Wellness Committee - Breakfast to Go	01-13-15-6272	DFT0002309	30.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Employee Wellness - It's Fall Ya'll	01-13-15-6272	DFT0002309	15.89
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	RUBBER BANDS FOR BLDG	01-13-15-7312	DFT0002309	13.99
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	STAPLES FOR BLDG	01-13-15-7312	DFT0002309	30.31
ST LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL		1220	11/20/2020	GROUP HEALTH DEC 20	01-13-15-5230	61194	12,292.80
CHARTER COMMUNICATIONS		0215116111620	11/16/2020	996 E RUE DE LA BANQUE PW GARAGE 11/16-12/15/20	01-13-15-6255	61205	537.21
THE DANIEL AND HENRY CO		106022508 11/17/20	11/17/2020	FIDUCIARY POLICY DB PENSION PLAN 11/24/20-11/24/21	01-13-15-6222	61223	100.00
OFFICE DEPOT BUSINESS ACCOUNT		13517935-REISSUE	11/05/2020	PEN REFILLS FOR CHIEF AND MISC OFFICE SUPPLIES	01-13-15-7312	61219	42.24
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-13-15-6220	61273	34,350.00
PEPSI COLA		22416962	12/01/2020	SODA FOR CITY HALL VENDING MACHINES	01-13-15-7304	61266	226.10
QUADIENT LEASING USA INC		N8600867	11/27/2020	METER RENTAL 9/29-12/28/20	01-13-15-6266	61267	202.50

Division 15 - INTERDEPARTMENTAL Total: 48,375.94

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Division: 51 - MIS OPERATIONS							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - (3) logitech C270 webcams	01-13-51-6213	DFT0002309	119.97
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(4) 128GB flash drives	01-13-51-6213	DFT0002309	79.96
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - SATA/IDE to USB adapter	01-13-51-6213	DFT0002309	39.03
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - hp 63 ink cartridge	01-13-51-6213	DFT0002309	26.88
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - 8port POE switch (pd wifi)	01-13-51-6213	DFT0002309	79.99
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	speakers 1TB ssd drive	01-13-51-6213	DFT0002309	140.95
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - (2) hdmi cables Ipad case	01-13-51-6213	DFT0002309	37.93
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	500ft Cat6 bulk ethernet cable - gray	01-13-51-6213	DFT0002309	139.47
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(2) printers 128GB flash drive	01-13-51-6213	DFT0002309	128.89
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - Paxton keyfobs	01-13-51-6213	DFT0002309	49.99
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	COVID - 4 logitech C270 webcams	01-13-51-6213	DFT0002309	159.96
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Amazon - hp 63xl ink cartridge	01-13-51-6213	DFT0002309	41.89
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	SonicWall - 25 SSL VPN licenses	01-13-51-6213	DFT0002309	450.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Zoom Account	01-13-51-7332	DFT0002309	14.99
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Microsoft Publisher - rec	01-13-51-7332	DFT0002309	139.99
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Zoom - Oct 18 - Nov 17	01-13-51-7332	DFT0002309	129.94
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(2) Adobe Acrobat Std 2020 licenses	01-13-51-7332	DFT0002309	598.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(3) Adobe Acrobat Std 2020 licenses	01-13-51-7332	DFT0002309	897.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(3) Adobe Acrobat Std 2020 licenses	01-13-51-7332	DFT0002309	897.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-13-51-5234	61167	20.45
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-13-51-5235	61167	2.19
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-13-51-5236	61167	17.04
DELL MARKETING LP		10440892452	11/24/2020	DESKTOP FOR REC ICE POS	01-13-51-7331	61240	805.32

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-13-51-5243	61273	963.62
WINNING TECHNOLOGIES, INC.	PO00348	22735	12/01/2020	IT Professional Services DEC 20	01-13-51-6202	61281	4,190.60
Division 51 - MIS OPERATIONS Total:							10,171.05
Department 13 - FINANCE Total:							67,026.83
Department: 14 - COMMUNITY SERVICES							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	F Market Facebook Boost	01-14-11-6230	DFT0002309	25.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-14-11-5234	61167	10.78
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-14-11-5235	61167	1.15
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-14-11-5236	61167	8.99
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-14-11-5243	61273	981.44
Division 11 - ADMINISTRATIVE Total:							1,027.36
Department 14 - COMMUNITY SERVICES Total:							1,027.36
Department: 16 - MUNICIPAL FACILITIES MAINTENANCE							
Division: 11 - ADMINISTRATIVE							
SPIRE		5003001000 11/12/20	11/23/2020	300 N NEW BALLAS 10/14-11/11/20 NATURAL GAS	01-16-11-6252	DFT0002306	430.13
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	APEC WATER SYSTEM TESTER- CITY HALL	01-16-11-6212	DFT0002309	22.81
WALTER KNOLL FLORIST		55813	11/04/2020	PLANT MAINTENANCE- DEC- CITY HALL	01-16-11-6212	61200	80.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-16-11-5234	61167	33.87
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-16-11-5235	61167	3.63
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-16-11-5236	61167	28.23
NEW SYSTEM CARPET AND BUILDING CARE LTD		086448-01	11/25/2020	DISINFECTANT- CITY HALL	01-16-11-6212	61218	44.40
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0247372-6: 300 N NEW BALLAS RD	01-16-11-6254	61212	1,095.84
ARAMARK UNIFORM SERVICES		316959886	11/24/2020	UNIFORM CLEANING- BUILDING MAINTENANCE	01-16-11-7308	61204	9.46
DOUGLAS VENTURES LLC	PO00248	012221208-73	12/01/2020	City Hall Outsourced Janitorial Service- Year 2	01-16-11-6212	61242	1,980.00
MISSOURI AMERICAN WATER CO		1017-210013915103 11.24.20	11/24/2020	300 N NEW BALLAS RD DOM	01-16-11-6254	61257	1,385.78

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-16-11-5243	61273	1,249.18
TOMASOVIC GREENHOUSE AND NURSERY INC		214224	12/02/2020	HOLIDAY DECORATIONS- CITY HALL	01-16-11-7304	61278	375.00
AUTHORIZED ELEVATOR		26366	12/01/2020	QUARTERLY MAINT DEC 2020, JAN /FEB 2021	01-16-11-6211	61230	175.00
ARAMARK UNIFORM SERVICES		316802877	10/13/2020	UNIFORM CLEANING- BUILDING MAINTENANCE	01-16-11-7308	61228	9.46
ARAMARK UNIFORM SERVICES		316985974	12/01/2020	UNIFORM CLEANING- BUILDING MAINTENANCE	01-16-11-7308	61228	9.46
ARAMARK UNIFORM SERVICES		317012018	12/08/2020	UNIFORM CLEANING- BUILDING MAINTENANCE	01-16-11-7308	61228	9.46
TERMINIX INTERNATIONAL COMPANY LP		402707632	11/25/2020	PEST CONTROL- CITY HALL	01-16-11-6212	61276	97.00
Division 11 - ADMINISTRATIVE Total:							7,038.71
Department 16 - MUNICIPAL FACILITIES MAINTENANCE Total:							7,038.71

Department: 21 - POLICE

Division: 11 - ADMINISTRATIVE

ARVEST BANK OPERATIONS INC	INV0000789	10/01/2020	NOTARY SUPPLIES - PAM MANNING	01-21-11-6202	DFT0002309	51.65
ARVEST BANK OPERATIONS INC	INV0000789	10/01/2020	RECERT DRONE LICENSE - TAPELLA	01-21-11-6202	DFT0002309	160.00
ARVEST BANK OPERATIONS INC	INV0000789	10/01/2020	COMMAND STAFF MEETING	01-21-11-6264	DFT0002309	60.73
ARVEST BANK OPERATIONS INC	INV0000789	10/01/2020	(5) MISSOURI CRIMINAL CODE HANDBOOKS	01-21-11-7304	DFT0002309	117.36
VERIZON WIRELESS SERVICES LLC	9866364792	11/04/2020	TABLETS AND AIRCARDS PD ADMIN 11/5-12/4/20	01-21-11-6253	61199	320.08
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-21-11-5234	61167	156.07
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-21-11-5235	61167	16.74
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325 11/19/20	11/19/2020	LTD DEC 20	01-21-11-5236	61167	128.88
MISSOURI PEACE OFFICERS ASSOCIATION	NOVEMBER2020	11/01/2020	(3) ANNUAL MEMBERSHIP RENEWALS	01-21-11-6262	61217	90.00
ST LOUIS AREA INSURANCE TRUST	1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-21-11-5243	61273	8,032.34
Division 11 - ADMINISTRATIVE Total:						9,133.85

Division: 21 - INVESTIGATION

ARVEST BANK OPERATIONS INC	INV0000789	10/01/2020	20 Hangers and 2 Shower Rods	01-21-21-7304	DFT0002309	37.99
LEXISNEXIS	1432814-20201031	10/31/2020	OCTOBER 2020 2 USERS FEES	01-21-21-6202	61180	209.50
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-21-21-5234	61167	150.63

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-21-21-5235	61167	16.15
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-21-21-5236	61167	125.52
VALVOLINE LLC		164016	11/24/2020	OIL CHANGE AND AIR FILTER FOR CAR 2425	01-21-21-6210	61224	71.23
LEXISNEXIS		1432814-20201130	11/30/2020	(1) EMAIL SEARCH AND (2) USERS FEES	01-21-21-6202	61253	209.50
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-21-21-5243	61273	6,435.43
Division 21 - INVESTIGATION Total:							7,255.95
Division: 22 - PATROL							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(24) Car Washes for PD Fleet	01-21-22-6210	DFT0002309	359.76
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	iPhone Case & Screen Protector for Commander	01-21-22-6253	DFT0002309	19.94
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	RECERT DRONE LICENSE - NEPORADNY	01-21-22-6262	DFT0002309	160.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(2) Batteries for Mobile Printers	01-21-22-7304	DFT0002309	102.60
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(100) Red Pull-Tite Security Seals	01-21-22-7304	DFT0002309	10.54
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Tripod Display Easels	01-21-22-7304	DFT0002309	41.16
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	(24) CR123 Batteries	01-21-22-7313	DFT0002309	43.98
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Mount and Tripod for Crime Prevention	01-21-22-7314	DFT0002309	45.99
VALVOLINE LLC		163742	11/17/2020	OIL CHANGE FOR CAR 2424	01-21-22-6210	61198	38.98
VALVOLINE LLC		163758	11/17/2020	OIL CHANGE FOR CAR 2404	01-21-22-6210	61198	38.48
VALVOLINE LLC		163973	11/23/2020	WIPERS AND CABIN AIR FILTER FOR CAR 2410	01-21-22-6210	61198	93.49
VALVOLINE LLC		163985	11/23/2020	WIPERS FOR CAR 2406	01-21-22-6210	61198	34.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-21-22-5234	61167	747.62
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-21-22-5235	61167	80.07
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-21-22-5236	61167	567.33
APPLIED CONCEPTS STALKER RADAR		375626	11/20/2020	RADAR REPAIR ON CAR 2407	01-21-22-6211	61203	160.00
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-21-22-5243	61273	44,635.54

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
DAVE SINCLAIR LINCOLN-MERCURY, INC.		420643	12/01/2020	REPLACE BRAKE SWITCH ON CAR 2410	01-21-22-6210	61239	374.23
						Division 22 - PATROL Total:	47,553.71
						Department 21 - POLICE Total:	63,943.51
Department: 31 - PUBLIC WORKS							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	MO AGRICULTURE	01-31-11-6203	DFT0002309	10.25
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	APWA- WINTER MAINTENANCE- MWOHLBERG	01-31-11-6261	DFT0002309	50.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	ADMIN SUPPLIES-FOOT REST-DMULLEN	01-31-11-7304	DFT0002309	24.30
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-31-11-5234	61167	82.02
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-31-11-5236	61167	67.16
GEORGE L. CRAWFORD & ASSOCIATES INC	PO00417	00014	11/16/2020	Traffic Signal Maintenance	01-31-11-6211	61209	6,324.06
DREXEL TECHNOLOGIES INC		INV36434	11/24/2020	COPIER LEASE/MAINTENANCE	01-31-11-6213	61206	61.23
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-31-11-5243	61273	4,755.07
US BANK EQUIPMENT FINANCE	PO00383	429762172	11/25/2020	COPIER LEASE & MAINTENANCE	01-31-11-6213	61280	224.51
						Division 11 - ADMINISTRATIVE Total:	11,598.60
Division: 41 - STREET MAINTENANCE							
SPIRE		9717450000 11/12/20	11/23/2020	1030 N LINDBERGH 10/14-11/11/20 NATURAL GAS	01-31-41-6252	DFT0002307	45.64
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	PW BACKUP CAMERAS	01-31-41-6210	DFT0002309	152.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	PW HOLIDAY DECORATIONS	01-31-41-6212	DFT0002309	149.50
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	PW HOLIDAY WREATHS	01-31-41-6212	DFT0002309	1,151.82
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		010424	11/20/2020	SAFETY APPAREL	01-31-41-7308	61183	162.84
SCOTWOOD INDUSTRIES INC	PO00392	0530637-IN	11/01/2020	Ice Ban Salt Mix	01-31-41-7310	61190	6,412.00
SCOTWOOD INDUSTRIES INC		0530637-IN	11/01/2020	ICE BAN	01-31-41-7310	61190	46.18
ABSTENENCIA GENTRY		1261-2000011331	11/16/2020	EXCEL- PW TEMP EMPLOYEE W/E11/15/20	01-31-41-6207	61164	2,341.17
HANSEN'S TREE, LAWN & LANDSCAPING SERVICES	PO00349	169026	11/17/2020	2020/2021 LEAF & LIMB CHIP HAUL OFF	01-31-41-6212	61176	3,052.50
ARAMARK UNIFORM SERVICES		22933208	11/07/2020	COVERALLS- T.PFLANTZ	01-31-41-7308	61173	56.98
RUSH TRUCK CENTER	PO00410	3021355065	11/05/2020	315 air tanks and exhaust	01-31-41-6210	61189	2,354.48

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARAMARK UNIFORM SERVICES		316933823	11/17/2020	UNIFORM SERVICE	01-31-41-7308	61173	68.81
NB WEST CONTRACTING CO		8459	11/16/2020	PATCH MIX	01-31-41-7305	61184	196.65
BLUE CHIP EXTERMINATING		9569018	11/10/2020	PEST CONTROL- PW SHOP	01-31-41-6212	61174	54.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-31-41-5234	61167	138.88
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-31-41-5235	61167	14.86
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-31-41-5236	61167	106.03
SPIRE		7725111000 11/18/20	11/30/2020	996 RUE DE LA BANQUE 10/20-11/17/20 NATURAL GAS	01-31-41-6254	DFT0002308	190.14
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	6 BEACON HILL LN IRRIG	01-31-41-6254	61214	18.34
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	451 N NEW BALLAS RD IRR3RD IS	01-31-41-6254	61214	18.00
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	11915 OLIVE BLVD	01-31-41-6254	61214	44.28
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	533 N NEW BALLAS RD IRRCTR IS	01-31-41-6254	61214	18.00
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	740 N NEW BALLAS RD IRR1ST IS	01-31-41-6254	61214	18.00
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	160 N NEW BALLAS RD IRRIG	01-31-41-6254	61214	18.00
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	1030 N LINDBERGH BLVD	01-31-41-6254	61214	9.81
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	198 N NEW BALLAS RD IRRIG	01-31-41-6254	61214	18.00
ABSTENENCIA GENTRY		1261-2000011351	11/23/2020	EXCEL- PW TEMP EMPLOYEE W/E 11/22/20	01-31-41-6207	61202	3,002.54
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0473730-0: 996 E RUE DE LA BANQU ST	01-31-41-6254	61212	60.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0549319-2: 1030 N LINDBERGH BLVD	01-31-41-6254	61212	30.84
ARAMARK UNIFORM SERVICES		316959885	11/24/2020	UNIFORM SERVICE- PW SHOP	01-31-41-7308	61204	68.81
ABSTENENCIA GENTRY		1261-2000011370	11/30/2020	EXCEL- PW TEMP EMPLOYEE W/E 11/29/20	01-31-41-6207	61225	1,369.30
CARTER WATERS LLC		14380643-00	11/19/2020	PATCHCRETE & TROWEL	01-31-41-7305	61232	66.55
HANSEN'S TREE, LAWN & LANDSCAPING SERVICES	PO00349	169615	12/08/2020	2020/2021 LEAF & LIMB CHIP HAUL OFF	01-31-41-6212	61246	8,470.00
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-31-41-5243	61273	7,343.85
THE GREENWOOD GROUP LLC	PO00296	23484	11/29/2020	2020-2021 ROW & Grounds Maintenance Services	01-31-41-6212	61277	1,222.00

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
THE GREENWOOD GROUP LLC	PO00296	23489	11/29/2020	2020-2021 ROW & Grounds Maintenance Services	01-31-41-6212	61277	2,810.00
RUSH TRUCK CENTER		3021445037	11/13/2020	VEH PARTS	01-31-41-6210	61270	165.00
RUSH TRUCK CENTER		3021663081	12/07/2020	VEH PARTS RETURN	01-31-41-6210	61270	-165.00
RUSH TRUCK CENTER		3021663777	12/07/2020	315 PARTS	01-31-41-6210	61270	235.42
RUSH TRUCK CENTER		3021680152	12/07/2020	315 PARTS	01-31-41-6210	61270	4.87
ARAMARK UNIFORM SERVICES		316802876	10/13/2020	UNIFORM SERVICE PW SHOP	01-31-41-7308	61228	64.90
ARAMARK UNIFORM SERVICES		316985973	12/01/2020	UNIFORM SERVICE- PW SHOP	01-31-41-7308	61228	68.81
ARAMARK UNIFORM SERVICES		317012017	12/08/2020	UNIFORM SERVICE	01-31-41-7308	61228	68.81
HOME DEPOT CREDIT SERVICES		40735188	10/30/2020	RAKES	01-31-41-7302	61248	119.88
HOME DEPOT CREDIT SERVICES		4102196	10/30/2020	RAKE	01-31-41-7302	61248	14.98
CJRK LLC		6635	11/12/2020	LEAF VAC CYLINDER	01-31-41-6211	61235	80.70
CJRK LLC		6662	11/18/2020	LEAF VAC HYDRO CYLINDER	01-31-41-6211	61235	100.71
BEELMAN LOGISTICS, LLC	PO00346	765373	12/03/2020	SALT HAULING FOR FY20/21	01-31-41-7310	61231	2,237.76
HOME DEPOT CREDIT SERVICES		8030094	11/05/2020	WHITE CORDS	01-31-41-6211	61248	270.86
OVERHEAD DOOR COMPANY OF ST LOUIS	PO00420	SVC/671735 11.25.20	11/25/2020	SALT DOME DOOR MAINTENANCE	01-31-41-6212	61265	2,046.35
						Division 41 - STREET MAINTENANCE Total:	46,615.69
Division: 42 - HEALTH/WELFARE							
REPUBLIC SERVICES	PO00198	346021944870	11/20/2020	TRASH & RECYCLING NOV 20 11/01-11/3020	01-31-42-6214	61186	1,664.86
REPUBLIC SERVICES	PO00198	0346-021933236	11/15/2020	TRASH & RECYCLING 11/01-11/30/20	01-31-42-6214	61221	62,702.54
						Division 42 - HEALTH/WELFARE Total:	64,367.40
Division: 43 - PARKS MAINTENANCE							
SPIRE		9717450000 11/12/20	11/23/2020	1030 N LINDBERGH 10/14-11/11/20 NATURAL GAS	01-31-43-6252	DFT0002307	45.63
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	TOTAL COAT INDUSTRIAL PICNIC TABLE FOR PD	01-31-43-9503	DFT0002309	440.00
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		010424	11/20/2020	SAFETY APPAREL	01-31-43-7308	61183	54.28
ABSTENENCIA GENTRY		1261-2000011331	11/16/2020	EXCEL- PW TEMP EMPLOYEE W/E11/15/20	01-31-43-6207	61164	780.39
SLMD, INC.		221326	11/16/2020	MEMORIAL BENCH PLAQUE-KEEVAK	01-31-43-6212	61192	39.00
ARAMARK UNIFORM SERVICES		22933208	11/07/2020	COVERALLS- T.PFLANTZ	01-31-43-7308	61173	18.99
ARAMARK UNIFORM SERVICES		316933823	11/17/2020	UNIFORM SERVICE	01-31-43-7308	61173	22.94

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-31-43-5234	61167	35.02
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-31-43-5235	61167	3.76
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-31-43-5236	61167	29.19
SPIRE		7725111000 11/18/20	11/30/2020	996 RUE DE LA BANQUE 10/20- 11/17/20 NATURAL GAS	01-31-43-6254	DFT0002308	190.13
MISSOURI AMERICAN WATER CO		1017-210013559299 11.20.20	11/20/2020	12301 CONWAY RD WATER	01-31-43-6254	61213	4.47
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	902 MASON RD	01-31-43-6224	61214	218.06
ABSTENENCIA GENTRY		1261-2000011351	11/23/2020	EXCEL- PW TEMP EMPLOYEE W/E 11/22/20	01-31-43-6207	61202	1,000.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0783768-5: 902 N MASON RD	01-31-43-6224	61212	240.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0567312-4: 10620 COUNTRY VIEW DR	01-31-43-6254	61212	60.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0034325-1: 11370 ST PAUL ST	01-31-43-6254	61212	40.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0472261-7: 12100 CONWAY RD	01-31-43-6254	61212	40.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0578184-4: 601 COEUR DE VILLE DR	01-31-43-6254	61212	45.84
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	0578025-9: 1000 BARNES WEST DR	01-31-43-6254	61212	190.84
ARAMARK UNIFORM SERVICES		316959885	11/24/2020	UNIFORM SERVICE- PW SHOP	01-31-43-7308	61204	22.94
ABSTENENCIA GENTRY		1261-2000011370	11/30/2020	EXCEL- PW TEMP EMPLOYEE W/E 11/29/20	01-31-43-6207	61225	456.44
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-31-43-5243	61273	2,339.29
RUSH TRUCK CENTER		3021445037	11/13/2020	VEH PARTS	01-31-43-6210	61270	55.00
RUSH TRUCK CENTER		3021663081	12/07/2020	VEH PARTS RETURN	01-31-43-6210	61270	-55.00
RUSH TRUCK CENTER		3021663777	12/07/2020	315 PARTS	01-31-43-6210	61270	78.48
RUSH TRUCK CENTER		3021680152	12/07/2020	315 PARTS	01-31-43-6210	61270	1.62
ARAMARK UNIFORM SERVICES		316802876	10/13/2020	UNIFORM SERVICE PW SHOP	01-31-43-7308	61228	21.64
ARAMARK UNIFORM SERVICES		316985973	12/01/2020	UNIFORM SERVICE- PW SHOP	01-31-43-7308	61228	22.94
ARAMARK UNIFORM SERVICES		317012017	12/08/2020	UNIFORM SERVICE	01-31-43-7308	61228	22.94
CJRK LLC		6635	11/12/2020	LEAF VAC CYLINDER	01-31-43-6211	61235	26.90
CJRK LLC		6662	11/18/2020	LEAF VAC HYDRO CYLINDER	01-31-43-6211	61235	33.57

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
HOME DEPOT CREDIT SERVICES		8030094	11/05/2020	WHITE CORDS	01-31-43-6211	61248	90.28
Division 43 - PARKS MAINTENANCE Total:							6,619.78
Department 31 - PUBLIC WORKS Total:							129,201.47
Department: 32 - COMMUNIITY DEVELOPMENT							
Division: 11 - ADMINISTRATIVE							
MCLAUGHLIN COURT REPORTING SERVICES INC		111720-1	11/17/2020	20-033 CUP 10800 BAUR/ 20-035 TA ZONING	01-32-11-6202	61181	174.50
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-32-11-5234	61167	72.21
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-32-11-5235	61167	7.73
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-32-11-5236	61167	60.17
MISSOURI LAWYERS MEDIA		744887486	11/20/2020	SITE DEV 10590 10594 10598 OLIVE BLVD	01-32-11-6260	61216	64.96
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-32-11-5243	61273	4,236.10
MISSOURI LAWYERS MEDIA		744892742	11/25/2020	3 BENWOOD LN BOA 20-3	01-32-11-6260	61259	63.80
Division 11 - ADMINISTRATIVE Total:							4,679.47
Division: 61 - BUILDING DEPARTMENT							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	ICC MEMBERSHIP RENEWAL-PBURKE	01-32-61-6261	DFT0002309	60.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	ICC MEMBERSHIP RENEWAL-BHOLMES	01-32-61-6261	DFT0002309	60.00
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	MABOI ZOOM COURSE-BHOLMES	01-32-61-6261	DFT0002309	44.06
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	FACE MASKS	01-32-61-7304	DFT0002309	38.07
AMERENUE		17520-11002 RPT 0808	11/17/2020	APT RE-OCC REPORT	01-32-61-6262	61166	159.81
VERIZON WIRELESS SERVICES LLC		9866364792	11/04/2020	TABLETS AND AIRCARDS BLDG 11/5-12/4/20	01-32-61-6253	61199	360.09
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	01-32-61-5234	61167	159.77
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	01-32-61-5235	61167	17.10
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	01-32-61-5236	61167	149.45
PERALES AE LAWN CARE INC		834710	11/17/2020	CODE VIOLATION-WEEDS/TREES-4 THE KNOLLS LN	01-32-61-6215	61220	665.00
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	01-32-61-5243	61273	8,551.74

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
MARBECK PRINTING LLC		211428	12/04/2020	RESIDENTIAL DEV PERMIT	01-32-61-7304	61255	72.25
Division 61 - BUILDING DEPARTMENT Total:							10,337.34
Department 32 - COMMUNIITY DEVELOPMENT Total:							15,016.81
Fund 01 - GENERAL FUND Total:							419,206.89

Fund: 02 - CAPITAL IMPROVEMENT FUND

Department: 61 - CIP

Division: 71 - CIP

ST LOUIS COUNTY TREASURER		132370	11/10/2020	CONCRETE TESTING	02-61-71-9510	61195	132.00
HORNER AND SHIFRIN INC	PO00074	61510	11/04/2020	Mosley Road Improvements - Design	02-61-71-9510	61178	593.75
THOUVENOT, WADE & MOERCHEN, INC.	PO00160-R1	67553	10/30/2020	Fernview Drive Sidewalk Concept Plan	02-61-71-9510	61196	5,964.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	02-61-71-5234	61167	19.17
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	02-61-71-5235	61167	2.05
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	02-61-71-5236	61167	15.97
SPENCER CONTRACTING COMPANY	PO00406	1-FINAL 10.20.20-11.11.20	11/11/2020	2020 Asphalt Pavement Resurfacing Project Phase 2	02-61-71-9510	61222	51,422.90
SPENCER CONTRACTING COMPANY		1-FINAL 10.20.20-11.11.20	11/11/2020	2020 Asphalt Pavement Resurfacing Project Phase 2	02-61-71-9510	61222	426.25
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	02-61-71-5243	61273	2,329.29
M & H CONCRETE	PO00352	4	11/13/2020	FY2021 Concrete Pavement Replacement Project	02-61-71-9510	61254	9,944.57
HORNER AND SHIFRIN INC		61675	12/02/2020	RESET PROPERTY MARKER-BALLAS SIDEWALK PROJECT	02-61-71-9510	61249	600.00
HORNER AND SHIFRIN INC	PO00074	61696	12/03/2020	Mosley Road Improvements - Design	02-61-71-9510	61249	1,125.60
DONELSON CONSTRUCTION CO LLC	PO00418	INVOICE 11.2.20	11/02/2020	FY2021 Microsurfacing Project	02-61-71-9510	61241	170,912.50
Division 71 - CIP Total:							243,488.05
Department 61 - CIP Total:							243,488.05
Fund 02 - CAPITAL IMPROVEMENT FUND Total:							243,488.05

Fund: 06 - MUNICIPAL ENTERPRISE FUND

Department: 14 - COMMUNITY SERVICES

Division: 31 - ICE ARENA

ADVERTISING PREMIUM SALES INC		097622	11/17/2020	WINTER HATS FOR STAFF	06-14-31-7308	61165	253.85
HUMAN RESOURCE STAFFING		1001062058	11/15/2020	PART TIME STAFF	06-14-31-6203	61179	120.12
ARAMARK UNIFORM SERVICES		316933825	11/17/2020	TOWELS MOPS	06-14-31-7301	61173	9.93

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	06-14-31-5234	61167	37.08
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	06-14-31-5235	61167	3.98
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	06-14-31-5236	61167	30.90
SPIRE		4981701000 11/17/20	11/30/2020	11400 OLDE CABIN 10/19- 11/16/20 NATURAL GAS	06-14-31-6252	DFT0002365	1,577.50
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	11400 OLDE CABIN ROAD	06-14-31-6254	61214	858.90
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	1049261-9: 11400 OLDE CABIN RD	06-14-31-6254	61212	442.71
AMERENUE		1801001713 11/12/20	12/04/2020	11400 OLDE CABIN ICE ARENA 10/11-11/09/20	06-14-31-6250	DFT0002275	5,375.58
CHARTER COMMUNICATIONS		0136635120120	12/01/2020	11400 OLDE CABIN TV PHONE INTERNET 12/1-12/31/20	06-14-31-6255	61234	143.65
HUMAN RESOURCE STAFFING		1001062221	12/03/2020	PT STAFFING AGENCY FOR ICE RINK	06-14-31-6203	61251	120.12
MISSOURI AMERICAN WATER CO		1017-210013831861 11/30/20	11/30/2020	11400 OLDE CABIN FIRE NOV 20 (INV COPY REQUESTED)	06-14-31-6254	61258	58.09
MISSOURI AMERICAN WATER CO		1017-210013831861 11/30/20	11/30/2020	11400 OLDE CABIN FIRE 12/2/20-1/4/21	06-14-31-6254	61258	58.96
OFFICE DEPOT		137887563001	11/23/2020	OFFICE CHAIR FOR DRC	06-14-31-9503	61262	299.77
MURPHY COMPANY		176522	11/23/2020	RESEARCH SERVICE CALL LEAK DETECTION R22	06-14-31-6268	61260	157.50
MURPHY COMPANY	PO00387	177396	11/18/2020	Monthly Ice Rink Walk-thrus with Murphy NOV 20	06-14-31-6211	61260	448.00
MURPHY COMPANY	PO00411	178089	12/04/2020	R-22 Refrigerant	06-14-31-6268	61260	3,325.00
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-31-5243	61273	2,178.03
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-31-6220	61273	3,255.00
AMERIGAS PROPANE		3114495388	11/25/2020	OLY PROPANE	06-14-31-7307	61227	461.87
ARAMARK UNIFORM SERVICES		316959887	11/24/2020	TOWELS AND MOPS	06-14-31-7301	61228	9.93
ARAMARK UNIFORM SERVICES		316985975	12/01/2020	TOWELS AND MOP SERVICE	06-14-31-7301	61228	9.93
ARAMARK UNIFORM SERVICES		317012019	12/08/2020	TOWELS MOPS UNIFORMS	06-14-31-7301	61228	9.93
TERMINIX INTERNATIONAL COMPANY LP		402788864	11/09/2020	PEST CONTROL ICE ARENA	06-14-31-6212	61276	78.00
HOME DEPOT CREDIT SERVICES		5514536	11/18/2020	MISC BUILDING SUPPLIES FOR DRC	06-14-31-6212	61248	58.44
CROWN EXTERIORS LLC	PO00365	INV0000826	10/09/2020	Roof Repair Work from Insurnace Claim FINAL PAY	06-14-31-9501	61237	3,841.94
Division 31 - ICE ARENA Total:							23,224.71

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Division: 32 - GOLF MAINTENANCE							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	tarps	06-14-32-6212	DFT0002309	111.98
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Work pants for Kevin Tumminia	06-14-32-7308	DFT0002309	43.84
OREILLY AUTOMOTIVE STORES INC		1388-360855	11/19/2020	TIRE GAUGE	06-14-32-6210	61185	5.21
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	06-14-32-5234	61167	39.29
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	06-14-32-5235	61167	4.20
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	06-14-32-5236	61167	24.14
MISSOURI AMERICAN WATER CO		1017-210041135520 11.20.20	11/20/2020	11400 OLDE CABIN ROAD	06-14-32-6254	61214	1,156.11
AMERENUE		0639074006 11/12/20	12/04/2020	11400 OLDE CABIN LAKE FOUNTAIN	06-14-32-6250	DFT0002274	75.69
AMERENUE		7072604119 11/12/20	12/04/2020	11400 OLDE CABIN MAINTENANCE SHED 10/11-11/9/20	06-14-32-6250	DFT0002277	104.87
HOME DEPOT CREDIT SERVICES		0013019	11/03/2020	MISC BUILDING SUPPLIES FOR DRC	06-14-32-6212	61248	205.45
ERB TURF EQUIPMENT INC		01-51291	12/01/2020	AIR FILTER FOR TRU TURF ROLLER	06-14-32-6211	61244	19.41
OREILLY AUTOMOTIVE STORES INC		1388-367111	11/30/2020	EQUIPMENT MAINTENANCE	06-14-32-6211	61264	146.59
OREILLY AUTOMOTIVE STORES INC		1388-367116	11/30/2020	EQUIPMENT FILTERS	06-14-32-6211	61264	542.19
OREILLY AUTOMOTIVE STORES INC		1388-367121	11/30/2020	VEHICLE FILTERS	06-14-32-6210	61264	108.79
OREILLY AUTOMOTIVE STORES INC		1388-367400	12/03/2020	FILTER	06-14-32-6211	61264	2.12
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-32-5243	61273	2,195.85
NORTHERN SAFETY COMPANY INC		904214265	11/13/2020	PPE	06-14-32-7308	61261	100.64
Division 32 - GOLF MAINTENANCE Total:							4,886.37
Division: 33 - PRO-SHOP							
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	06-14-33-5234	61167	18.13
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	06-14-33-5235	61167	1.94
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	06-14-33-5236	61167	15.11
SPIRE		4981701000 11/17/20	11/30/2020	11400 OLDE CABIN 10/19-11/16/20 NATURAL GAS	06-14-33-6252	DFT0002365	676.07

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Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
METROPOLITAN ST LOUIS SEWER DISTRICT		249641	11/17/2020	1049261-9: 11400 OLDE CABIN RD	06-14-33-6254	61212	1,328.13
AMERENUE		9601003815 11/16/20	12/08/2020	11400 OLDE CABIN GOLF SHOP 10/09-11/09/20	06-14-33-6250	DFT0002279	956.61
CHARTER COMMUNICATIONS		0136635120120	12/01/2020	11400 OLDE CABIN TV PHONE INTERNET 12/1-12/31/20	06-14-33-6255	61234	61.56
METROPOLITAN AMATEUR GOLF ASSOCIATION INC		1120182	11/16/2020	HANDICAP SERVICE	06-14-33-6202	61256	22.00
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-33-5243	61273	436.82
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-33-6220	61273	3,255.00
ARAMARK UNIFORM SERVICES		316985975	12/01/2020	TOWELS AND MOP SERVICE	06-14-33-7301	61228	5.50
HORNUNGS PRO GOLF PRODUCTS INC		492961	11/10/2020	CARD REFILLS	06-14-33-7304	61250	51.49
ARCHWAY BOWLING & TROPHY		57599	10/27/2020	GOLF AWARDS	06-14-33-7304	61229	32.50
Division 33 - PRO-SHOP Total:							6,860.86
Division: 34 - FOOD SERVICES							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Food Resale	06-14-34-8315	DFT0002309	409.70
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Food Resale	06-14-34-8315	DFT0002309	379.70
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Food Resale	06-14-34-8315	DFT0002309	555.54
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	Food Resale	06-14-34-8315	DFT0002309	40.00
ARAMARK UNIFORM SERVICES		316933825	11/17/2020	TOWELS MOPS	06-14-34-7301	61173	5.50
RL MUELLER NATIONAL DIST INC		108601	12/03/2020	SNACKS RESALE	06-14-34-8319	61269	316.65
ST LOUIS AREA INSURANCE TRUST		1924	12/01/2020	WCH COMP GENERAL POLICE AUTO INS 7/1/20-7/1/21	06-14-34-5243	61273	116.50
ARAMARK UNIFORM SERVICES		316959887	11/24/2020	TOWELS AND MOPS	06-14-34-7301	61228	10.00
ARAMARK UNIFORM SERVICES		317012019	12/08/2020	TOWELS MOPS UNIFORMS	06-14-34-7301	61228	5.50
D AND D DISTRIBUTORS LLP		430169	11/12/2020	BEER RESALE	06-14-34-8316	61238	352.45
HEARTLAND COCA-COLA BOTTLING COMPANY LLC		5994206496	11/13/2020	BEV RESALE	06-14-34-8317	61247	591.27
Division 34 - FOOD SERVICES Total:							2,782.81
Department 14 - COMMUNITY SERVICES Total:							37,754.75
Fund 06 - MUNICIPAL ENTERPRISE FUND Total:							37,754.75

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Fund: 11 - SEWER LATERAL FUND							
Department: 61 - CIP							
Division: 93 - SEWER LATERAL							
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LIFE DEC 20	11-61-93-5234	61167	3.13
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	AD & D DEC 20	11-61-93-5235	61167	0.34
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325 11/19/20	11/19/2020	LTD DEC 20	11-61-93-5236	61167	2.61
ROBERT AND EDITH PRYWITCH		SLR 10/9/20	10/09/2020	SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	61188	2,125.00
GREGORY & JUDITH CAMPBELL		SLR 5/26/20	05/26/2020	SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	61175	2,005.00
YONGGANG LANG		SLR 8/21/20	08/21/2020	SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	61201	1,312.00
STEVE AND JANA ABBADESSA		SLR 8/26/20	08/26/2020	SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	61275	2,337.50
Division 93 - SEWER LATERAL Total:							7,785.58
Department 61 - CIP Total:							7,785.58
Fund 11 - SEWER LATERAL FUND Total:							7,785.58
Fund: 19 - PUBLIC SAFETY FUND							
Department: 21 - POLICE							
Division: 23 - COUNTY PUBLIC SAFETY-PROP P							
ARVEST BANK OPERATIONS INC		INV0000789	10/01/2020	TOTAL COAT INDUSTRIAL PICNIC TABLE FOR PD	19-21-23-6212	DFT0002309	440.83
SPIRE		0076006378-11	11/12/2020	350 N NEW BALLAS 10/14-11/11/2020	19-21-23-6252	61193	94.27
MISSOURI AMERICAN WATER CO		220023905711-11	11/18/2020	350 N NEW BALLAS RD 10/17-11/16/2020	19-21-23-6254	61215	192.17
DOUGLAS VENTURES LLC	PO00400	012221207-72	12/01/2020	DECEMBER POLICE DEPT CUSTODIAL CLEANING SERVICES	19-21-23-6212	61242	1,530.00
CHARTER COMMUNICATIONS		0371802112520	11/25/2020	SPECRUM BUSINESS VOICE	19-21-23-6253	61233	239.94
CHARTER COMMUNICATIONS		0371802112520	11/25/2020	SPECRUM BUSINESS TV AND INTERNET	19-21-23-6255	61233	198.17
AMERENUE		0427008070-11	11/26/2020	350 N NEW BALLAS RD 10/26-11/26/2020	19-21-23-6250	61226	4,024.47
JOHNSON CONTROLS FIRE PROTECTION LP		21975590	11/24/2020	ANNUAL SERVICE AGREEMENT FOR SPRINKLERS	19-21-23-6211	61252	1,001.00
HOME DEPOT CREDIT SERVICES		3015099	11/20/2020	BOLTS FOR PD	19-21-23-6212	61248	2.56
HOME DEPOT CREDIT SERVICES		3032426	11/20/2020	RECORDS ROOM PLEXIGLASS DIVIDER PARTITION	19-21-23-6212	61248	309.53

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Payment Dates: 11/19/2020 - 12/9/2020

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
TERMINIX INTERNATIONAL COMPANY LP		402692964	11/25/2020	350 N NEW BALLAS NOV PEST CONTROL	19-21-23-6212	61276	112.00
Division 23 - COUNTY PUBLIC SAFETY-PROP P Total:							8,144.94
Department 21 - POLICE Total:							8,144.94
Fund 19 - PUBLIC SAFETY FUND Total:							8,144.94
Grand Total:							716,380.21

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	419,206.89
02 - CAPITAL IMPROVEMENT FUND	243,488.05
06 - MUNICIPAL ENTERPRISE FUND	37,754.75
11 - SEWER LATERAL FUND	7,785.58
19 - PUBLIC SAFETY FUND	8,144.94
Grand Total:	716,380.21

Account Summary

Account Number	Account Name	Payment Amount
01-11-12-5234	GROUP LIFE INSURANCE	37.80
01-11-12-5243	WORKERS COMPENSATI...	657.63
01-11-12-6264	IN TOWN MEETINGS	287.73
01-11-13-5234	GROUP LIFE INSURANCE	22.70
01-11-13-5235	ACCIDENTAL DEATH INS	2.43
01-11-13-5236	DISABILITY INSURANCE	18.92
01-11-13-5243	WORKERS COMPENSATI...	1,415.66
01-11-13-6213	OFFICE EQUIPMENT MAI...	945.70
01-11-13-6253	TELEPHONE	40.03
01-11-13-6260	ADVERTISING	41.76
01-11-13-6265	TRAVEL & CONFERENCES	50.00
01-12-11-5234	GROUP LIFE INSURANCE	90.49
01-12-11-5235	ACCIDENTAL DEATH INS	9.69
01-12-11-5236	DISABILITY INSURANCE	74.25
01-12-11-5243	WORKERS COMPENSATI...	5,337.51
01-12-11-6202	TECHNICAL AND PERSON...	93.08
01-12-11-6203	PROFESSIONAL SERVICES	321.68
01-12-11-6260	ADVERTISING	130.00
01-12-11-6262	DUES MEMBERSHIPS & S...	108.99
01-12-11-6271	MEDICAL SUPPLIES	415.00
01-12-14-5234	GROUP LIFE INSURANCE	37.35
01-12-14-5235	ACCIDENTAL DEATH INS	4.00
01-12-14-5236	DISABILITY INSURANCE	31.13
01-12-14-5243	WORKERS COMPENSATI...	2,045.90
01-12-14-6201	LEGAL AND ACCOUNTING...	7,264.00
01-12-14-6213	OFFICE EQUIPMENT MAI...	492.55
01-13-11-5234	GROUP LIFE INSURANCE	80.39
01-13-11-5235	ACCIDENTAL DEATH INS	17.41
01-13-11-5236	DISABILITY INSURANCE	57.83
01-13-11-5243	WORKERS COMPENSATI...	4,724.21
01-13-11-6209	ACCOUNTING SERVICES	3,500.00

Account Summary

Account Number	Account Name	Payment Amount
01-13-11-6262	DUES MEMBERSHIPS & S...	100.00
01-13-15-5230	HOSPITAL AND MEDICAL ...	12,292.80
01-13-15-6220	LIABILITY INSURANCE	34,350.00
01-13-15-6222	PUBLIC OFFICIALS LIABILI...	100.00
01-13-15-6255	CABLE TV AND INTERNET	537.21
01-13-15-6266	EQUIPMENT RENTAL	202.50
01-13-15-6272	EMPLOYEE RELATIONS	580.79
01-13-15-7304	GENERAL SUPPLIES	226.10
01-13-15-7312	OFFICE SUPPLIES	86.54
01-13-51-5234	GROUP LIFE INSURANCE	20.45
01-13-51-5235	ACCIDENTAL DEATH INS	2.19
01-13-51-5236	DISABILITY INSURANCE	17.04
01-13-51-5243	WORKERS COMPENSATI...	963.62
01-13-51-6202	TECHNICAL AND PERSON...	4,190.60
01-13-51-6213	OFFICE EQUIPMENT MAI...	1,494.91
01-13-51-7331	COMPUTER HARDWARE	805.32
01-13-51-7332	COMPUTER SOFTWARE	2,676.92
01-14-11-5234	GROUP LIFE INSURANCE	10.78
01-14-11-5235	ACCIDENTAL DEATH INS	1.15
01-14-11-5236	DISABILITY INSURANCE	8.99
01-14-11-5243	WORKERS COMPENSATI...	981.44
01-14-11-6230	FARMER'S MARKET	25.00
01-16-11-5234	GROUP LIFE INSURANCE	33.87
01-16-11-5235	ACCIDENTAL DEATH INS	3.63
01-16-11-5236	DISABILITY INSURANCE	28.23
01-16-11-5243	WORKERS COMPENSATI...	1,249.18
01-16-11-6211	EQUIPMENT MAINTENAN...	175.00
01-16-11-6212	BUILDING AND GROUNDS...	2,224.21
01-16-11-6252	NATURAL GAS	430.13
01-16-11-6254	WATER AND SEWER	2,481.62
01-16-11-7304	GENERAL SUPPLIES	375.00
01-16-11-7308	WEARING APPAREL AND L...	37.84
01-1651	PREPAID GASOLINE	748.62
01-1653	PREPAID DIESEL FUEL	3,146.70
01-21-11-5234	GROUP LIFE INSURANCE	156.07
01-21-11-5235	ACCIDENTAL DEATH INS	16.74
01-21-11-5236	DISABILITY INSURANCE	128.88
01-21-11-5243	WORKERS COMPENSATI...	8,032.34
01-21-11-6202	TECHNICAL AND PERSON...	211.65
01-21-11-6253	TELEPHONE	320.08
01-21-11-6262	DUES MEMBERSHIPS & S...	90.00
01-21-11-6264	IN TOWN MEETINGS	60.73

Account Summary

Account Number	Account Name	Payment Amount
01-21-11-7304	GENERAL SUPPLIES	117.36
01-21-21-5234	GROUP LIFE INSURANCE	150.63
01-21-21-5235	ACCIDENTAL DEATH INS	16.15
01-21-21-5236	DISABILITY INSURANCE	125.52
01-21-21-5243	WORKERS COMPENSATI...	6,435.43
01-21-21-6202	TECHNICAL AND PERSON...	419.00
01-21-21-6210	VEHICLE MAINTENANCE	71.23
01-21-21-7304	GENERAL SUPPLIES	37.99
01-21-22-5234	GROUP LIFE INSURANCE	747.62
01-21-22-5235	ACCIDENTAL DEATH INS	80.07
01-21-22-5236	DISABILITY INSURANCE	567.33
01-21-22-5243	WORKERS COMPENSATI...	44,635.54
01-21-22-6210	VEHICLE MAINTENANCE	938.94
01-21-22-6211	EQUIPMENT MAINTENAN...	160.00
01-21-22-6253	TELEPHONE	19.94
01-21-22-6262	DUES MEMBERSHIPS & S...	160.00
01-21-22-7304	GENERAL SUPPLIES	154.30
01-21-22-7313	RANGE SUPPLIES	43.98
01-21-22-7314	CRIME PREVENTION SUPP...	45.99
01-2211	HEALTH INSURANCE	102,538.12
01-2213	DENTAL INSURANCE PAY	6,462.93
01-2216	SUPPLEMENTAL LIFE	1,134.45
01-2218	VISION CARE	887.18
01-2219	VOL LONG TERM DISABILI...	209.90
01-2220	VOL WHOLE LIFE INSURA...	90.52
01-2222	SHORT TERM DISABILITY I...	437.80
01-2844	MISC. CLEARING ACCOUNT	95.00
01-31-11-5234	GROUP LIFE INSURANCE	82.02
01-31-11-5236	DISABILITY INSURANCE	67.16
01-31-11-5243	WORKERS COMPENSATI...	4,755.07
01-31-11-6203	PROFESSIONAL SERVICES	10.25
01-31-11-6211	EQUIPMENT MAINTENAN...	6,324.06
01-31-11-6213	OFFICE EQUIPMENT MAI...	285.74
01-31-11-6261	EDUCATION & TRAINING	50.00
01-31-11-7304	GENERAL SUPPLIES	24.30
01-31-41-5234	GROUP LIFE INSURANCE	138.88
01-31-41-5235	ACCIDENTAL DEATH INS	14.86
01-31-41-5236	DISABILITY INSURANCE	106.03
01-31-41-5243	WORKERS COMPENSATI...	7,343.85
01-31-41-6207	TEMP PROFESSIONAL SER...	6,713.01
01-31-41-6210	VEHICLE MAINTENANCE	2,746.77
01-31-41-6211	EQUIPMENT MAINTENAN...	452.27

Account Summary

Account Number	Account Name	Payment Amount
01-31-41-6212	BUILDING AND GROUNDS...	18,956.17
01-31-41-6252	NATURAL GAS	45.64
01-31-41-6254	WATER AND SEWER	444.25
01-31-41-7302	SMALL TOOLS	134.86
01-31-41-7305	STREET & SIDEWALK MAI...	263.20
01-31-41-7308	WEARING APPAREL AND L...	559.96
01-31-41-7310	SNOW REMOVAL SUPPLIES	8,695.94
01-31-42-6214	REFUSE COLLECTIONS	64,367.40
01-31-43-5234	GROUP LIFE INSURANCE	35.02
01-31-43-5235	ACCIDENTAL DEATH INS	3.76
01-31-43-5236	DISABILITY INSURANCE	29.19
01-31-43-5243	WORKERS COMPENSATI...	2,339.29
01-31-43-6207	TEMP PROFESSIONAL SER...	2,237.67
01-31-43-6210	VEHICLE MAINTENANCE	80.10
01-31-43-6211	EQUIPMENT MAINTENAN...	150.75
01-31-43-6212	BUILDING AND GROUNDS...	39.00
01-31-43-6224	TAPPMAYER HOUSE MAI...	458.90
01-31-43-6252	NATURAL GAS	45.63
01-31-43-6254	WATER AND SEWER	573.80
01-31-43-7308	WEARING APPAREL AND L...	186.67
01-31-43-9503	EQUIPMENT	440.00
01-32-11-5234	GROUP LIFE INSURANCE	72.21
01-32-11-5235	ACCIDENTAL DEATH INS	7.73
01-32-11-5236	DISABILITY INSURANCE	60.17
01-32-11-5243	WORKERS COMPENSATI...	4,236.10
01-32-11-6202	TECHNICAL AND PERSON...	174.50
01-32-11-6260	ADVERTISING	128.76
01-32-61-5234	GROUP LIFE INSURANCE	159.77
01-32-61-5235	ACCIDENTAL DEATH INS	17.10
01-32-61-5236	DISABILITY INSURANCE	149.45
01-32-61-5243	WORKERS COMPENSATI...	8,551.74
01-32-61-6215	WEED CUTTING AND TREE...	665.00
01-32-61-6253	TELEPHONE	360.09
01-32-61-6261	EDUCATION & TRAINING	164.06
01-32-61-6262	DUES MEMBERSHIPS & S...	159.81
01-32-61-7304	GENERAL SUPPLIES	110.32
01-4426	OCCUPANCY PERMITS	65.00
01-4542	GYMNASIUM RENTAL	160.00
02-61-71-5234	GROUP LIFE INSURANCE	19.17
02-61-71-5235	ACCIDENTAL DEATH INS	2.05
02-61-71-5236	DISABILITY INSURANCE	15.97
02-61-71-5243	WORKERS COMPENSATI...	2,329.29

Account Summary

Account Number	Account Name	Payment Amount
02-61-71-9510	STREETS	241,121.57
06-14-31-5234	GROUP LIFE INSURANCE	37.08
06-14-31-5235	ACCIDENTAL DEATH INS	3.98
06-14-31-5236	DISABILITY INSURANCE	30.90
06-14-31-5243	WORKERS COMPENSATI...	2,178.03
06-14-31-6203	PROFESSIONAL SERVICES	240.24
06-14-31-6211	EQUIPMENT MAINTENAN...	448.00
06-14-31-6212	BUILDING AND GROUNDS...	136.44
06-14-31-6220	LIABILITY INSURANCE	3,255.00
06-14-31-6250	ELECTRICITY	5,375.58
06-14-31-6252	NATURAL GAS	1,577.50
06-14-31-6254	WATER AND SEWER	1,418.66
06-14-31-6255	CABLE TV AND INTERNET	143.65
06-14-31-6268	ICE REPAIRS	3,482.50
06-14-31-7301	CHEMICALS & CLEANING	39.72
06-14-31-7307	GASOLINE, PROPANE & M...	461.87
06-14-31-7308	WEARING APPAREL AND L...	253.85
06-14-31-9501	BUILDINGS AND IMPROV...	3,841.94
06-14-31-9503	EQUIPMENT	299.77
06-14-32-5234	GROUP LIFE INSURANCE	39.29
06-14-32-5235	ACCIDENTAL DEATH INS	4.20
06-14-32-5236	DISABILITY INSURANCE	24.14
06-14-32-5243	WORKERS COMPENSATI...	2,195.85
06-14-32-6210	VEHICLE MAINTENANCE	114.00
06-14-32-6211	EQUIPMENT MAINTENAN...	710.31
06-14-32-6212	BUILDING AND GROUNDS...	317.43
06-14-32-6250	ELECTRICITY	180.56
06-14-32-6254	WATER AND SEWER	1,156.11
06-14-32-7308	WEARING APPAREL AND L...	144.48
06-14-33-5234	GROUP LIFE INSURANCE	18.13
06-14-33-5235	ACCIDENTAL DEATH INS	1.94
06-14-33-5236	DISABILITY INSURANCE	15.11
06-14-33-5243	WORKERS COMPENSATI...	436.82
06-14-33-6202	TECHNICAL AND PERSON...	22.00
06-14-33-6220	LIABILITY INSURANCE	3,255.00
06-14-33-6250	ELECTRICITY	956.61
06-14-33-6252	NATURAL GAS	676.07
06-14-33-6254	WATER AND SEWER	1,328.13
06-14-33-6255	CABLE TV AND INTERNET	61.56
06-14-33-7301	CHEMICALS & CLEANING	5.50
06-14-33-7304	GENERAL SUPPLIES	83.99
06-14-34-5243	WORKERS COMPENSATI...	116.50

Account Summary

Account Number	Account Name	Payment Amount
06-14-34-7301	CHEMICALS & CLEANING	21.00
06-14-34-8315	SANDWICHES AND HOT ...	1,384.94
06-14-34-8316	BEER	352.45
06-14-34-8317	COFFEE,TEA & SOFT DRIN...	591.27
06-14-34-8319	SNACKS	316.65
11-61-93-5234	GROUP LIFE INSURANCE	3.13
11-61-93-5235	ACCIDENTAL DEATH INS	0.34
11-61-93-5236	DISABILITY INSURANCE	2.61
11-61-93-9315	SEWER LATERAL REIMBU...	7,779.50
19-21-23-6211	EQUIPMENT MAINTENAN...	1,001.00
19-21-23-6212	BUILDING AND GROUNDS...	2,394.92
19-21-23-6250	ELECTRICITY	4,024.47
19-21-23-6252	NATURAL GAS	94.27
19-21-23-6253	TELEPHONE	239.94
19-21-23-6254	WATER AND SEWER	192.17
19-21-23-6255	CABLE TV AND INTERNET	198.17
Grand Total:		716,380.21

Project Account Summary

Project Account Key	Payment Amount
None	474,576.09
14708E	1,719.35
19701E	5,964.00
20602E	132.00
21601E	51,849.15
21602E	9,944.57
21603E	600.00
21604E	170,912.50
COVID19E	522.55
COVID19R	160.00
Grand Total:	716,380.21



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: Planning Division
Category: Public Hearing
Prepared By: Whitney Kelly
Department Head: Jason Jaggi

SCHEDULED

ORDINANCE

Bill No. 5852 - an Ordinance Authorizing the Issuance of a New Conditional Use Permit for Baur Distributing, a Drug and Druggists' Sundries Merchant Wholesaler (NAICS 424210) at 10880 Baur Boulevard, In the GC-General Commercial District. Final Reading and Passage

Bradley Peterson, of Bradley/Collins, LLC, on behalf of Baur Distributing, has requested a conditional use permit for a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution use at 10880 Baur Boulevard, Creve Coeur, MO 63141 for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry. Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) in the GC-General Commercial District require a conditional use permit with review by the Planning and Zoning Commission and approval of an ordinance by the City Council. The Planning and Zoning Commission recommended approval at its meeting on November 16, 2020.

Ordinance

Meeting of December 14, 2020

BILL NO. 5852

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF A NEW CONDITIONAL USE
PERMIT FOR BAUR DISTRIBUTING, A DRUG AND DRUGGISTS' SUNDRIES
MERCHANT WHOLESALER (NAICS 424210) AT 10880 BAUR BOULEVARD,
IN THE GC-GENERAL COMMERCIAL DISTRICT**

WHEREAS, under Section 405.360(C) and Table A Permitted and Conditional Uses, Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) in the GC-General Commercial zoning district require the issuance of a conditional use permit as provided in Section 405.1070, Conditional Use Permits; and

WHEREAS, an application was submitted by Bradley Peterson, on behalf of Baur Distributing, for a conditional use permit for a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution at 10880 Baur Boulevard, Creve Coeur, MO 63141, zoned GC-General Commercial, for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry; and

WHEREAS, a public hearing was held by the Creve Coeur Planning and Zoning Commission on Monday, November 16, 2020, beginning at 6:30 p.m. or immediately following the close of the previous public hearing, on said application for the conditional use permit as provided by Section 405.1070(D)(2); and

WHEREAS, notice of publication for said public hearing had been previously published at least 15 days prior to the hearing, in the St. Louis Countian, a newspaper of general circulation in the City of Creve Coeur; and

WHEREAS, the Planning and Zoning Commission reviewed and, by a 7-0 vote, recommended approval of the conditional use permit, subject to the conditions contained herein, at its meeting on November 16, 2020; and

WHEREAS, all parties desiring to be heard, either for or against said application, were given an opportunity to be heard, and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the Council; and this Bill having been read by title in open meeting two times before final passage by the City Council, and

WHEREAS, the City Council finds that the application and evidence presented clearly indicate that the proposed conditional use, when subject to certain conditions set forth herein:

1. Will contribute to and promote the community welfare and convenience at the specific location.
2. Will not cause substantial injury to the value of neighboring property.
3. Meets the applicable provisions of the City's Comprehensive Plan and any applicable neighborhood or sector plans and complies with other applicable zoning district regulations and provisions of this Chapter, unless good cause exists for deviation therefrom.
4. Will be compatible with the surrounding area and thus will not impose an excessive burden or have a substantial negative impact on surrounding or adjacent users or on community facilities or services.

NOW, THEREFORE, be it ordained by the City Council of the City of Creve Coeur, St. Louis County, Missouri, as follows:

BILL NO. 5852

ORDINANCE NO. _____

Section 1: A Conditional Use Permit is authorized to be issued pursuant to Section 3 hereof for the operation of a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution at 10880 Baur Boulevard, Creve Coeur, MO 63141, in the GC-General Commercial District, whose legal description is as follows:

LOT "A" OF THE SUBDIVISION OF SECTION 10 OF LINDBERGH-WARSON INDUSTRIAL CENTER ADDITION NO. 2, A SUBDIVISION RECORDED IN PLAT BOOK 124, PAGE 73 OF THE ST. LOUIS COUNTY RECORDS, IN ST. LOUIS COUNTY, MISSOURI.

Section 2: The Conditional Use Permit granted shall be subject to all applicable statutes, ordinances, rules and regulations, and the following conditions:

1. The Conditional Use Permit shall be for an approximately 2,532 square foot Drug and Druggists' Sundries Merchant Wholesaler (NAICS 424210) for Baur Distributing, in substantial compliance with the referenced floor plan submitted on November 10, 2020 as bound together and submitted in conjunction with Application #20-033, within the Baur Executive Suites at 10880 Baur Boulevard except as modified below.
2. The Applicant shall obtain a building permit to address any building code issues associated with the use and any property maintenance issues.
3. The Applicant shall submit a final landscape plan indicating that the new plant materials are native varieties consistent with the Conceptual Site Plan emailed on November 11, 2020 for the Zoning Administrator's approval.
4. All landscaping shall be maintained per the approved plans and vegetation that is totally or predominantly dead and/or disfigured due to disease or injury shall be replaced as needed, and should the street trees be removed, sufficient landscaping shall be provided on the property to be consistent with the landscape plan to the extent possible, as required under Section 405.540 Landscaping.
5. The Applicants shall submit for a building permit to properly screen the existing dumpsters with a trash enclosure that is compatible with the architecture of the main buildings subject to the Zoning Administrator's approval.
6. Any new mechanical equipment installed for the site shall be properly screened with approved materials by the Zoning Administrator.
7. Any future enlargement, extension, expansion or alteration in the use of the structures or site must be approved by the City Council upon receipt of the recommendation of the Planning and Zoning Commission as an amendment to the Conditional Use Permit before a Building Permit for the enlargement, expansion or alteration may be issued. Should the use wish to utilize additional square footage within the building, the Zoning Administrator may authorize such additional square footage without the need to revise the Ordinance, provided there were no significant alterations to the exterior of the building or site, and based upon a review of parking, and that all other Zoning Code and Building Code requirements are met.
8. Failure to comply with any one or all of the conditions of this permit shall be adequate cause for the revocation of said permit by the City Council, provided, however, no permit shall be revoked without prior notice to the owner of the intention of the City Council to revoke this permit and reasonable time granted to the owner to correct or remedy any such breach of conditions, except for repeated breaches or violations.
9. No conditional use permit granted by the City Council shall be valid for a period longer than one year from the date it grants the conditional use permit, unless within such period: (1) a building permit is obtained and construction is begun; or (2) if a building permit is not required, an occupancy permit is obtained and the use of the building commenced. The City Council may grant extensions to the one (1) year period of not more than one hundred and eighty (180) days each, without notice or hearing, provided

BILL NO. 5852

ORDINANCE NO. _____

that a written request for such extension is filed by the original applicant and approved by the City Council prior to the date the conditional use permit is scheduled to expire.

10. Any transfer of ownership or lease of the property shall include in the transfer or lease agreement a provision that the purchaser or lessee agrees to be bound by the approved Site Development Plan for the property and the conditions herein set forth, and written confirmation thereof signed by the new owner or lessee shall be filed with the City at the time of such transfer or lease. Failure to comply with this provision shall not excuse anyone from these conditions.

Section 3: The City Administrator of the City of Creve Coeur is hereby authorized and directed to issue a Conditional Use Permit in accordance with the provisions of this ordinance, said permit to expressly provide for the conditions and stipulations hereinabove set out in Section 2 of this ordinance. Exercise of the rights granted pursuant to the issued permit shall constitute acceptance of all conditions and stipulations set forth herein.

Section 4: This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS ____ DAY OF _____, 2020.

HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2020.

BARRY GLANTZ
MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK



city of CREVE COEUR

300 North New Ballas Road • Creve Coeur, Missouri 63141
(314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

APPLICATION TO PLANNING AND ZONING COMMISSION #20-033: CONDITIONAL USE PERMIT FOR BRADLEY/COLLINS, LLC, FOR A 2,782 SQUARE FOOT, DRUG AND DRUGGISTS' SUNDRIES MERCHANT WHOLESALERS (NAICS 424210) AT 10880 BAUR BOULEVARD THE GC-GENERAL COMMERCIAL DISTRICT

FOR THE MEETING OF: Monday, November 16, 2020, 6:30 PM

LOCATION: 10880 Baur Boulevard, Creve Coeur, MO 63141, GC-General Commercial District.

REQUEST: Bradley Peterson, on behalf of Bradley /Collins, LLC, has requested a conditional use permit for a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution use at 10880 Baur Boulevard, Creve Coeur, MO 63141 for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry. Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) in the GC-General Commercial District require a conditional use permit with review by the Planning and Zoning Commission and approval of an ordinance by the City Council.

ADDITIONAL INFORMATION: The text amendment to allow for Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) as a conditional use in the GC District, provided that it was adjacent to the LI District, limited to 50% of the building square footage, and all activity occurs indoors, was recently approved by Ordinance 5708, on August 10, 2020. The Text Amendment was sought in anticipation of this proposed application at 10880 Baur Boulevard. The proposal represents approximately 27% of the Baur Executive Suites. The remaining area operates as a variety of professional offices.

APPLICANT: Bradley Peterson
Bradley/Collins, LLC
131 East Drake Avenue
St. Louis, MO

PROPERTY OWNER:

Larry Malashock
LARPAT, LLC, dba
Baur Executive Suites
10880 Baur Boulevard
Creve Coeur, MO 63141

Key Issues:

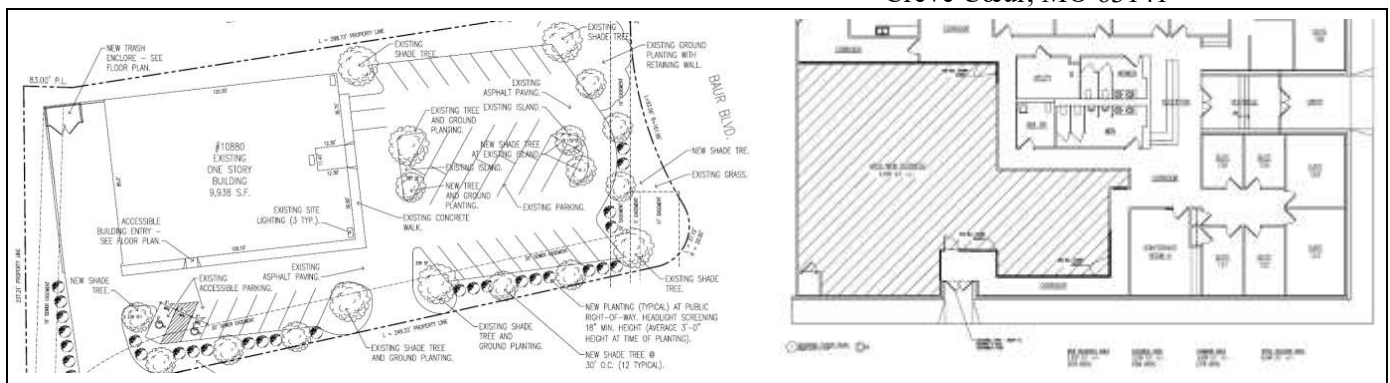
- Are the changes consistent with the purposes of the Zoning Code?
- Are the changes consistent with the purposes of the Comprehensive Plan?
- Is the request consistent with the required findings for a conditional use permit?

Creve Coeur 2030 References

- Mixed-Use Innovation Campus District (MUIC)
- 39N Master Plan

Zoning Code References

- Table A: Permitted and Conditional Uses
- Section 405.210: Regulation of Uses
- Section 405.360: GC-General Commercial
- Section 405.470: Conditional Uses



REPORT PREPARED BY: Whitney Kelly, AICP, City Planner

DATE: 11/12/2020

ATTACHMENTS: Applicant's Materials received November 10, 2020, and revised Concept Site Plan emailed on November 11, 2020
Site photos submitted on October 16, 2020
Draft Ordinance

REQUEST AND BACKGROUND

LARPAT LLC, the owner of 10880 Baur Boulevard, sought a text amendment to allow for Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) as a conditional use in the GC District on behalf of the proposed use at this location. Ordinance 5708 allows for the use in the GC District, provided that it is located on property adjacent to the LI District, where such use is a permitted use. The Applicants are now seeking approval of the conditional use permit for Bradley/Collins, LLC to operate at 10880 Baur Boulevard. The proposal is for approximately 2,532 square foot office and warehousing for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry, within the 9,240 square foot building. All activity will occur within the existing building, with no outdoor storage. The Applicant has submitted a revised Site Plan that provides for additional landscaping and a trash enclosure to bring the site closer into compliance with the Zoning Regulations and recommendations of the Design Guidelines.

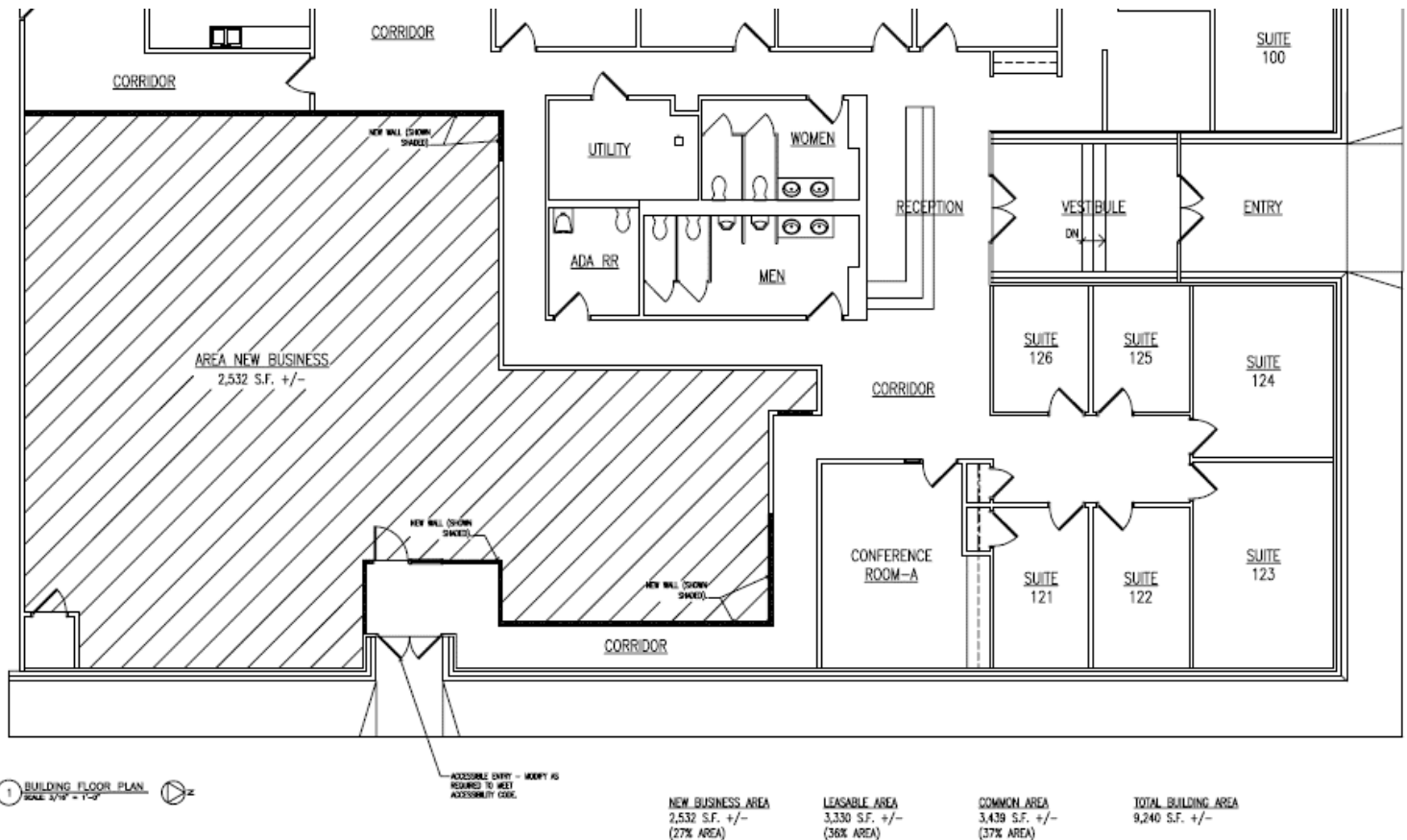


Figure 1: Close up of the Floor Plan submitted on 11-10-2020

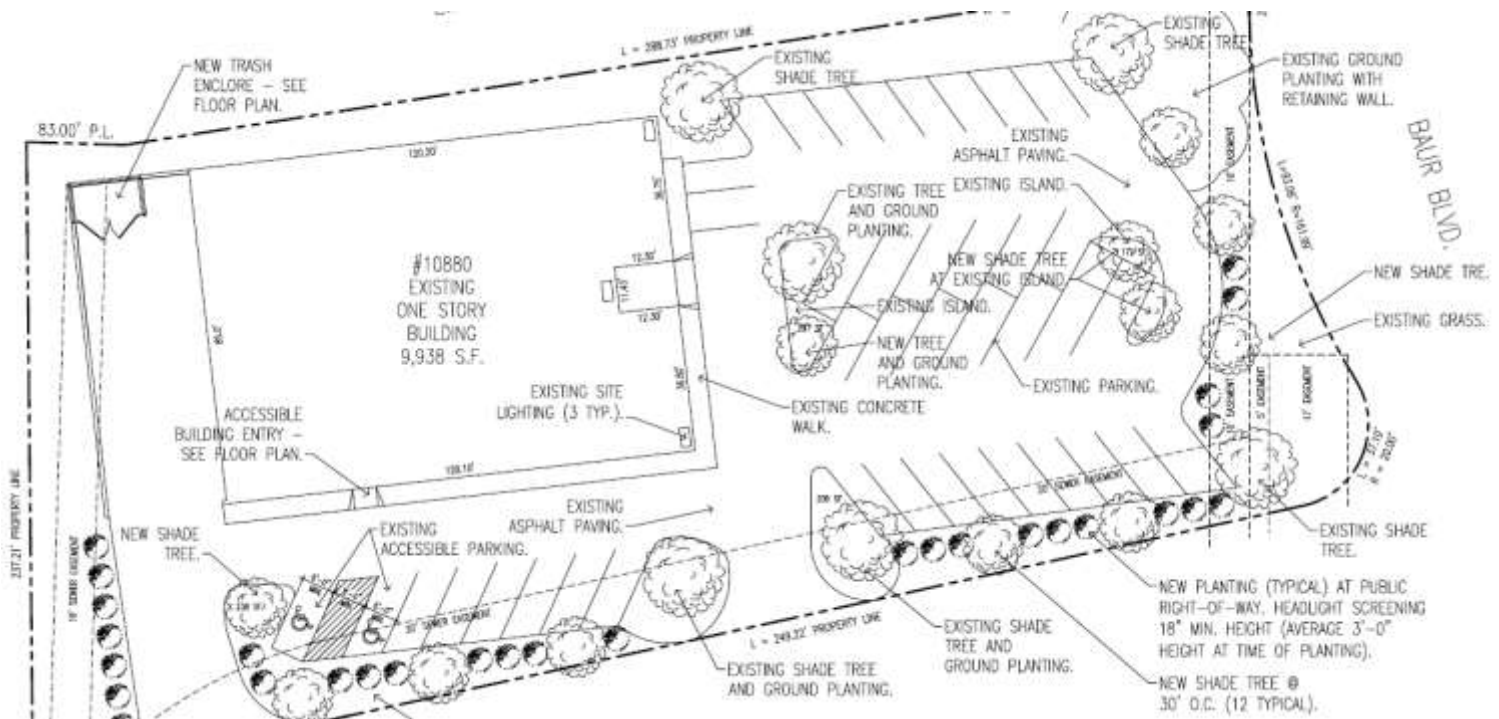


Figure 2: Revised Site Plan emailed on November 11, 2020

DISCUSSION

Comprehensive Plan and 39N Master Plan

As was discussed with the text amendment, the comprehensive plan, *Creve Coeur 2030*, provides overall goals and objectives for City as a whole and offers focused recommendations based on the concept of PlaceType Districts. The location where the applicant intends to operate a merchant wholesale business is within the Mixed-Use Innovation Campus District (MUIC) (p. 97). This PlaceType District is coterminous with the 39 North Innovation District which is also subject to the 39 North Master Plan. The 39 North Master Plan, as an element of the comprehensive plan, identifies four distinct areas in the existing built environment analysis. The subject property and immediate area is part of the Industrial Park area (p. 32). Further south, the area east of Lindbergh and north of Olive is identified as the Office Park. Please also refer to Figure 1 below. The 39N Master Plan notes that the industrial areas on the northern part of the 39N district are highly successful having occupancy rates of greater than 90 percent (p. 29). The mid-to long range development goals for this area (the Northern District) is to transition from light industrial to office and lab uses to support plant science and related industries within the 39N District (p. 67). With that being said, the plan acknowledges that future development in the northern, industrial parts of the District is a lesser priority that will be driven by the success of earlier investments (p. 78-79). The lot development standards of the MUIC District recommend the support of sustainable and low impact site development practices such as permeable pavement, bio-retention, native landscaping, and energy efficient lighting through the use of zoning incentives such as site or density bonuses. The new landscaping shown does not indicate specific plant type, therefore, Staff has included a condition of approval that a revised final landscape plan shall include native plantings consistent with the 39N Plan, for the Zoning Administrator's approval. In that this application provides for new landscaping and that the building and site are pre-existing, and that all activity will be occurring within the existing building, the proposal meets with the recommendations in as far as this proposal can.

BUILT ENVIRONMENT

Today, 39 North consists of four distinct areas with a variety of uses.

Incorporated into the City of Chive Couer in 1990, industrial park areas to the north end of the district are characterized by single-story, light industrial uses. Expansive paved surfaces supporting parking and tractor-trailer movement are dominant and limit vegetation. Pedestrian facilities are nearly non-existent.



1. Industrial Park

Building construction dates range from 1957 to the late 1990s with the majority of buildings constructed in the late 1960s to early 1970s. Most businesses are warehousing facilities in single-story, large footprint buildings. Other building uses include plastics and synthetic resin manufacturing, paper manufacturing, printing and publishing services, motor vehicle repair, chemical manufacturing and other fabricated metal production manufacturing. Raw space, all but one of which are abandoned, enter the district from the Canada Midland Railway and run north-south into the industrial park. Most are visible at road crossings and are in various states of disrepair. This is the area with the highest building density in the district and the greatest number of land owners and parcels.



Figure 3: Image of page 32 of the 39N Master Plan regarding the four distinct areas within the 39N, along with the GIS Image of the area with the Zoning District indicated. The GC District is shown as red.

Zoning Analysis

The recently approved text amendment, provided that the proposed use within the GC-District is to be located on properties adjacent to the LI District, for which this property is located, and limited to 50% of the building square footage, per Section 405.470(A)(34) below. The proposed use will occupy approximately 2,532 square feet withing the existing 9,240 square foot building, or approximately 27% of the building. Therefore, all of the requirements of the ordinance are met.

Article IV. Standards For Permitted, Accessory and Conditional Uses Section 405.470. Conditional Uses.

A. Conditional uses allowed in zoning districts are as follows:

34. Drugs and Druggists' Sundries Merchant Wholesalers (NAICS 424210) conditional use in the GC District:

- Shall be located only on properties that about the LI-Light Industrial zoning district.
- Such uses are limited to a maximum of 50 percent (50%) of the floor area of the building in which they are located
- All operations must be conducted within an enclosed building with no outdoor storage of materials or equipment



Figure 4: AGIS Image of allowed properties in the Text Amendment

Trash Enclosure

The Applicants are showing a new dumpster enclosure for the existing dumpsters, however the material, or details were not included. Therefore, Staff has included a condition of approval that the dumpster be properly screened within an enclosure with building materials that are consistent with the existing structure for the Zoning Administrator's approval.

CONCLUSION

The proposed conditional use appears to meet the goals of the Comprehensive Plan and Design Guidelines, and satisfies the regulations contained in the Zoning Code. If the members of the Planning Commission are satisfied that the proposal meets the goals and objectives of the Comprehensive Plan and the applicable requirements of the Zoning Ordinance, the Commission may recommend approval of the conditional use

permit. Below are the recommended conditions of approval that include the revised landscape plan and the conditions that are typical for conditional uses.

1. The Conditional Use Permit shall be for an approximately 2,532 square foot Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) for Bradley/Collins LLC, in substantial compliance with the referenced floor plan submitted on November 10, 2020 as bound together and submitted in conjunction with Application #20-033, within the Baur Executive Suites at 10880 Baur Boulevard except as modified below.
2. The Applicant shall obtain a building permit to address any building code issues associated with the use and any property maintenance issues.
3. The Applicant shall submit a final landscape plan indicating that the new plant materials are native varieties consistent with the Conceptual Site Plan emailed on November 11, 2020 for the Zoning Administrator's approval.
4. All landscaping shall be maintained per the approved plans and vegetation that is totally or predominantly dead and/or disfigured due to disease or injury shall be replaced as needed, and should the street trees be removed, sufficient landscaping shall be provided on the property to be consistent with the landscape plan to the extent possible, as required under Section 405.540 Landscaping.
5. The Applicants shall submit for a building permit to properly screen the existing dumpsters with a trash enclosure that is compatible with the architecture of the main buildings subject to the Zoning Administrator's approval.
6. Any new mechanical equipment installed for the site shall be properly screened with approved materials by the Zoning Administrator.
7. Any future enlargement, extension, expansion or alteration in the use of the structures or site must be approved by the City Council upon receipt of the recommendation of the Planning and Zoning Commission as an amendment to the Conditional Use Permit before a Building Permit for the enlargement, expansion or alteration may be issued. Should the use wish to utilize additional square footage within the building, the Zoning Administrator may authorize such additional square footage without the need to revise the Ordinance, provided there were no significant alterations to the exterior of the building or site, and based upon a review of parking, and that all other Zoning Code and Building Code requirements are met.
8. Failure to comply with any one or all of the conditions of this permit shall be adequate cause for the revocation of said permit by the City Council, provided, however, no permit shall be revoked without prior notice to the owner of the intention of the City Council to revoke this permit and reasonable time granted to the owner to correct or remedy any such breach of conditions, except for repeated breaches or violations.
9. No conditional use permit granted by the City Council shall be valid for a period longer than one year from the date it grants the conditional use permit, unless within such period: (1) a building permit is obtained and construction is begun; or (2) if a building permit is not required, an occupancy permit is obtained and the use of the building commenced. The City Council may grant extensions to the one (1) year period of not more than one hundred and eighty (180) days each, without notice or hearing, provided that a written request for such extension is filed by the original applicant and approved by the City Council prior to the date the conditional use permit is scheduled to expire.
10. Any transfer of ownership or lease of the property shall include in the transfer or lease agreement a provision that the purchaser or lessee agrees to be bound by the approved Site Development Plan for the property and the conditions herein set forth, and written confirmation thereof signed by the new owner or lessee shall be filed with the City at the time of such transfer or lease. Failure to comply with this provision shall not excuse anyone from these conditions.

MOTION

If the Planning Commission has chosen to accept the draft ordinance as written, the following would be a suitable motion for this application:

“I move to recommend approval of the conditional use permit for the Drugs and Druggists’ Sundries Merchant Wholesalers (NAICS 424210), Bradley/Collins, LLC at 10880 Baur Boulevard as described within the Staff Report and with the conditions of the Draft Ordinance as discussed with Application #20-033 on the November 16, 2020”

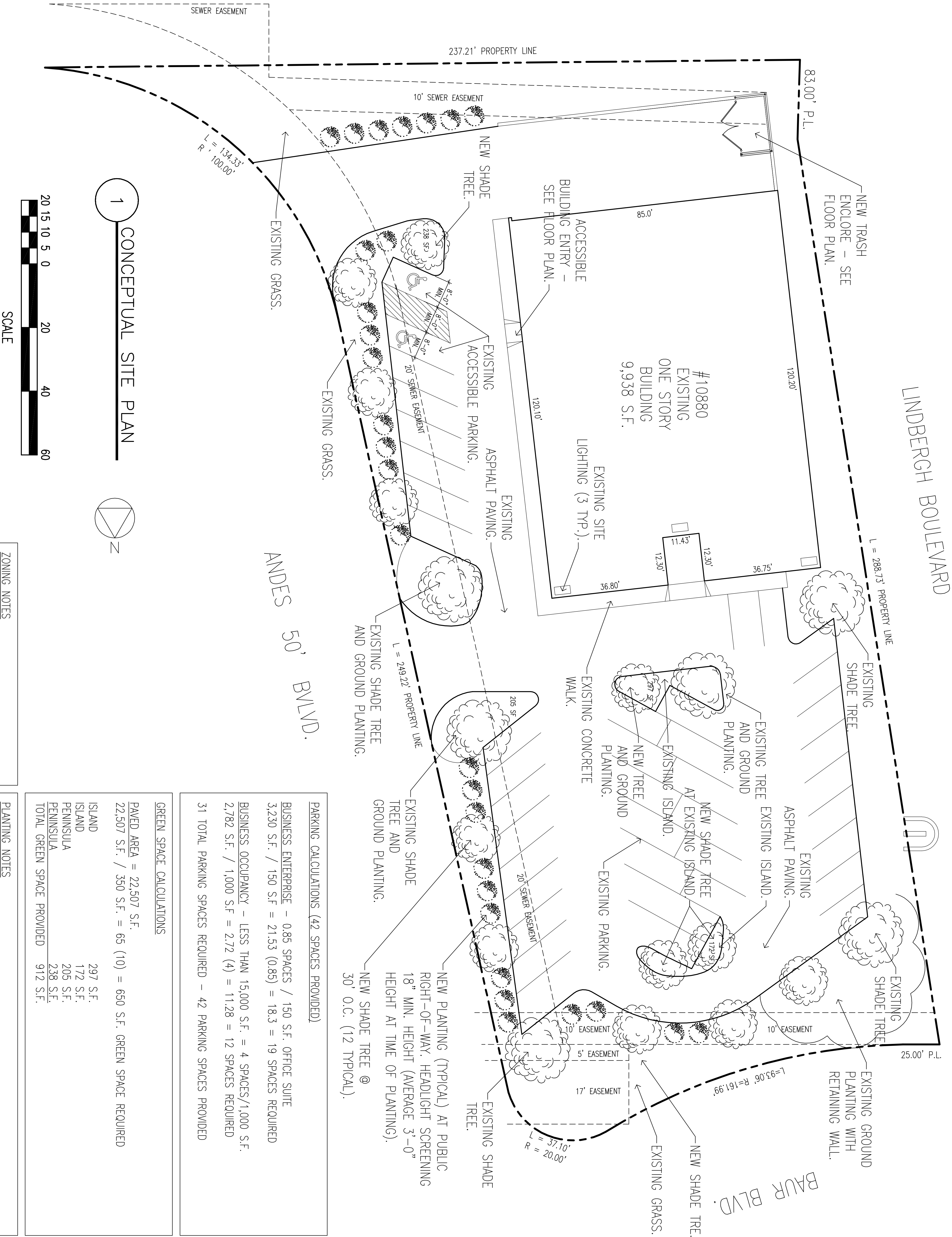
APPENDIX 1: COMPREHENSIVE PLAN

Included and attached by reference. See body of report for specific excerpts.

APPENDIX 2: ZONING CODE

Included and attached by reference. See body of report for specific excerpts.

WORKING GROUP



ZONING NOTES
ZONING = "GC" GENERAL COMMERCIAL DISTRICT

PARKING CALCULATIONS (42 SPACES PROVIDED)

BUSINESS ENTERPRISE – 0.85 SPACES / 150 S.F. OFFICE SUITE
3,230 S.F. / 150 S.F. = 21.53 (0.85) = 18.3 = 19 SPACES REQUIRED

BUSINESS OCCUPANCY – LESS THAN 15,000 S.F. = 4 SPACES/1,000 S.F.
2,782 S.F. / 1,000 S.F. = 2.72 (4) = 11.28 = 12 SPACES REQUIRED

31 TOTAL PARKING SPACES REQUIRED – 42 PARKING SPACES PROVIDED

GREEN SPACE CALCULATIONS

PAVED AREA = 22,507 S.F.
22,507 S.F. / 350 S.F. = 65 (10) = 650 S.F. GREEN SPACE REQUIRED

ISLAND	297 S.F.
ISLAND	172 S.F.
PENINSULA	205 S.F.
PENINSULA	238 S.F.
TOTAL GREEN SPACE PROVIDED	912 S.F.

PLANTING NOTES

1. EXISTING ISLAND AND PENINSULA PLANTING AREAS SHALL BE COVERED WITH GRASS, HARDWOOD BARK MULCH OR PAVERS ON A SAND AND GRAVEL BASE.

2. EXISTING ISLAND AND PENINSULA PLANTINGS SHALL BE LOW LYING PLANTINGS, IVY AND FLOWERING PLANTS.

3. NEW DECIDUOUS SHADE TREES SHALL BE HAVE A MINIMUM CALIPER OF THREE (3) INCHES PROVIDING CLEAR HEADROOM OF AT LEAST SIX (6) FEET.

4. NEW EVERGREEN TREES SHALL BE A MINIMUM OF SIX (6) FEET IN HEIGHT AT PLANTING.

SEAL
CERTIFICATE OF AUTHORITY
MISSOURI LIC. #2014008379
BRADLEY COLLINS PETERSON
MISSOURI LIC. #006865

bradley|collins, llc
a r c h i t e c t u r e

131 east drake avenue
st. louis, mo 63119
phone: 314.968.2899 or 314.402.7265
www.bradley-collins.com

ISSUES / REVISIONS :		
NO.	DATE	REMARKS
1	11.10.20	CITY OF CREVE COEUR – PRELIM. REVIEW

COMMERCIAL OFFICE BUILDING

BAUR EXECUTIVE SUITES
10880 Baur Boulevard
Creve Coeur, MO 63132

CONCEPTUAL SITE PLAN

PROJECT NUMBER
20014

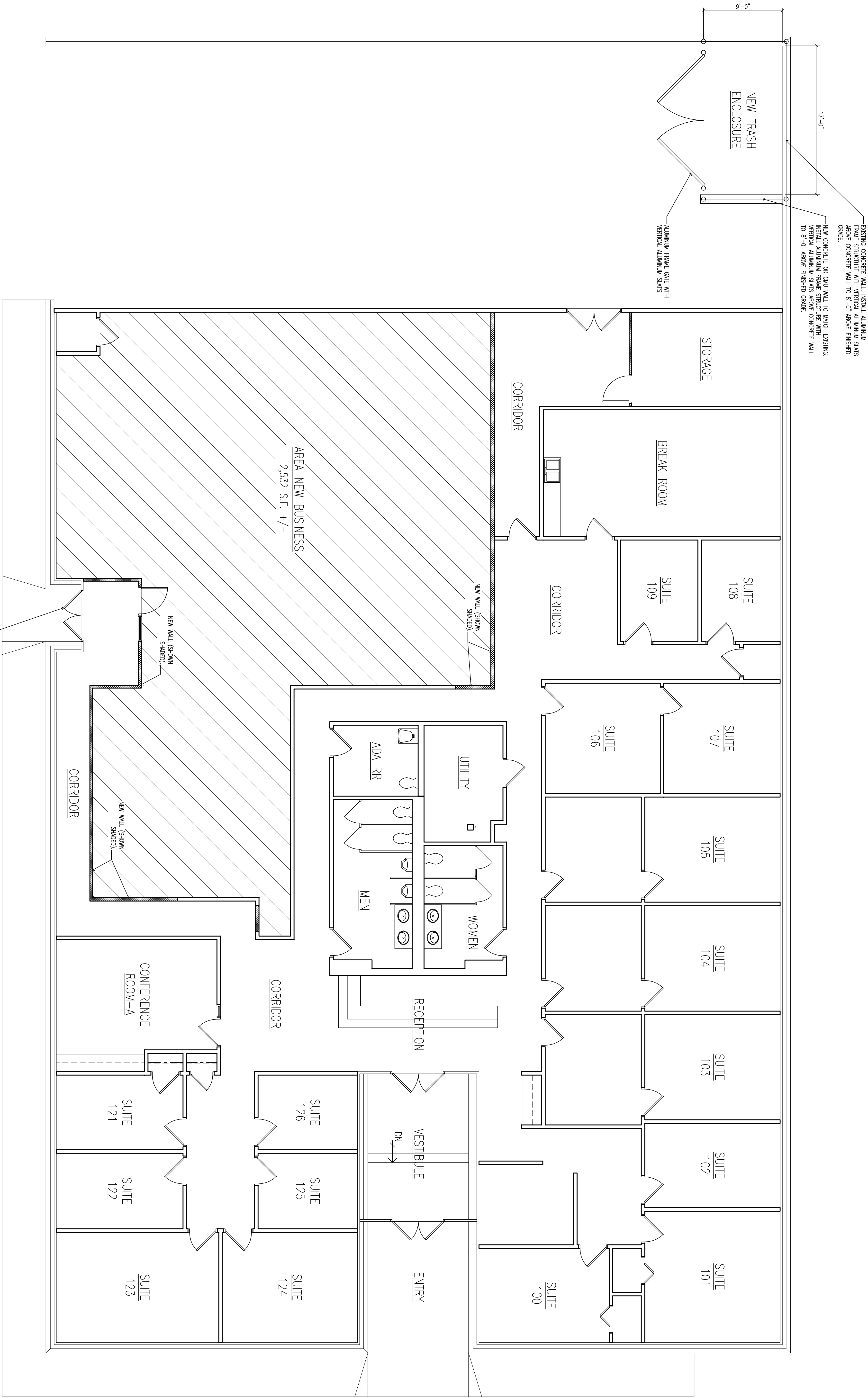
PROJECT PHASE
PLANNING & ZONING

DRAWN BY:
BCP

CHECKED BY:
BCP

DATE:
10.16.2020

SHEET NO.

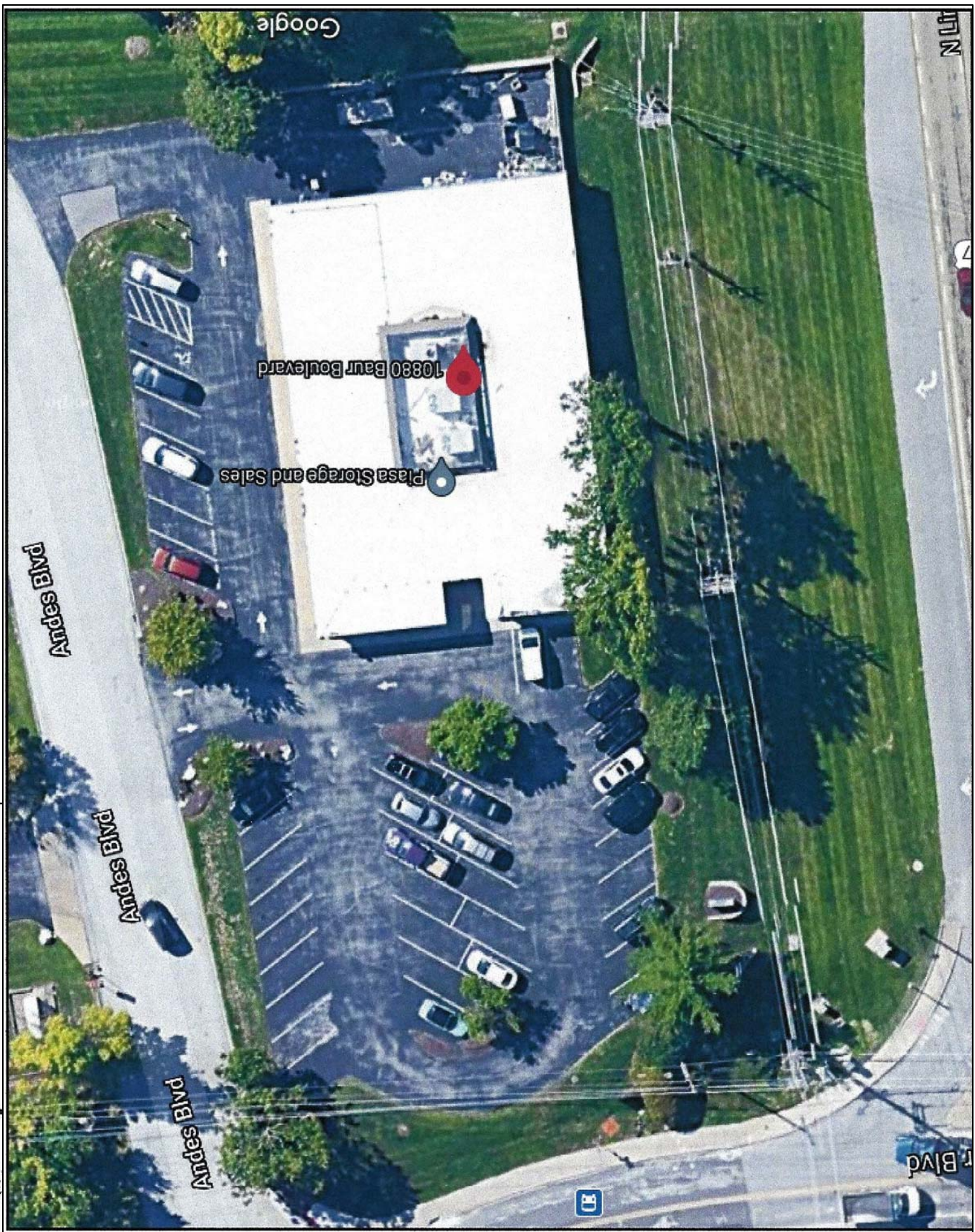


STYL CERTIFICATE OF AUTHORITY MISSOURI LIC. #2014008379 BRADLEY COLLINS PETERSON MISSOURI LIC. #006885	bradley collins, llc architecture 131 east drake avenue st. louis, mo 63119 phone: 314.968.2899 or 314.402.7265 www.bradley-collins.com		
	COMMERCIAL OFFICE BUILDING		
	BAUR EXECUTIVE SUITES 10880 Baur Boulevard Creve Coeur, MO 63132		
	BUILDING FLOOR PLAN		
	ISSUES / REVISIONS :		
NO.	DATE	REMARKS	
1	11.10.20	CITY OF CREVE COEUR - PRELIM. REVIEW	

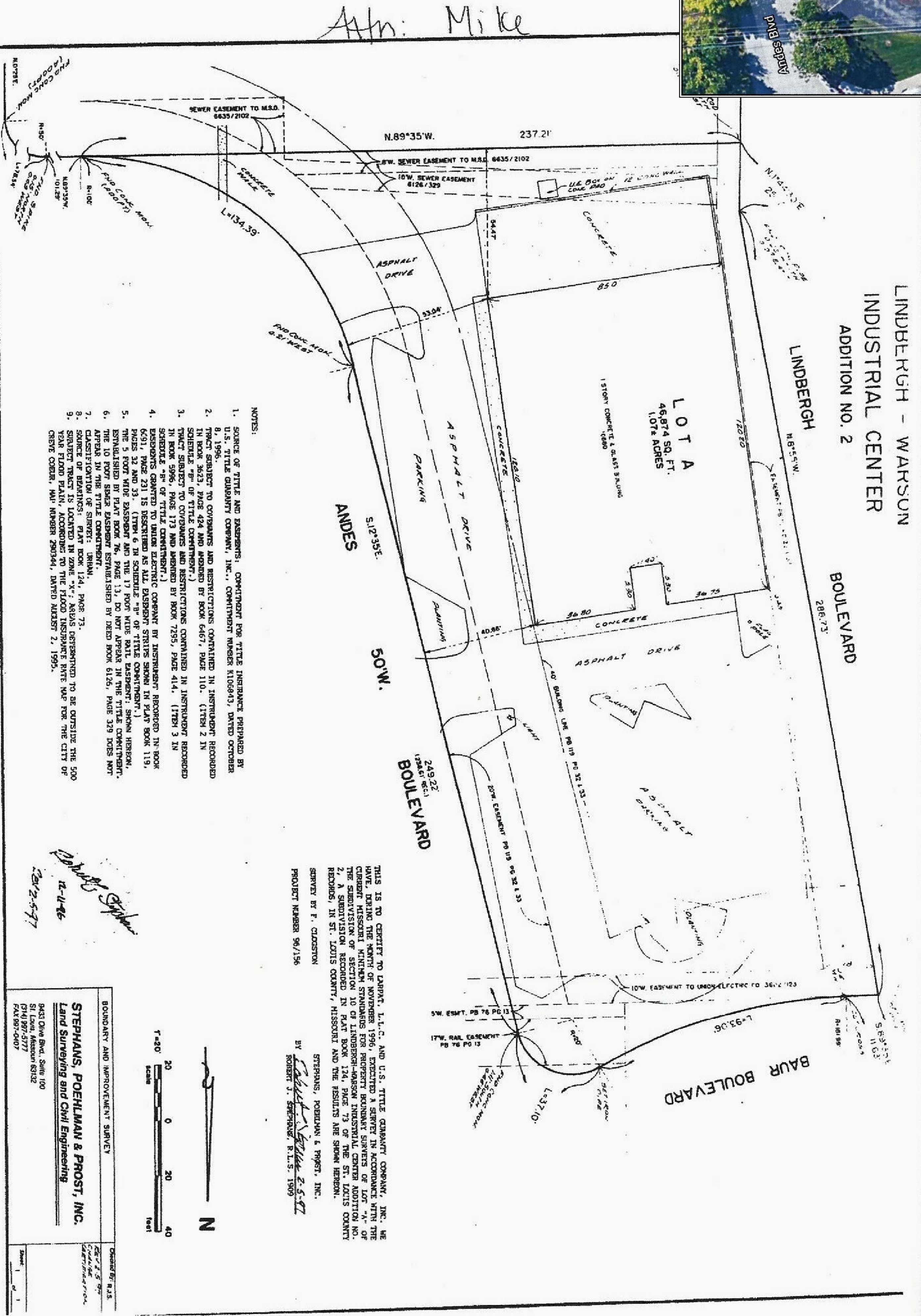
PROJECT NUMBER Z0014
PROJECT PHASE PLANNING & ZONING
DRAWN BY: BCP
CHECKED BY: BCP
DATE: 11.10.2020
SHEET NO.

A2

2 OF 3



AERIAL PHOTOGRAPH
(GOOGLE MAPS IMAGE)



SITE SURVEY
(SURVEY BY OTHERS)

CERTIFICATE OF AUTHORITY
MISSOURI LIC. #2014008379
BRADLEY COLLINS PETERSON
MISSOURI LIC. #006865

bradley|collins, llc
architecture
131 east drake avenue
st. louis, mo 63119
phone: 314.968.2899 or 314.402.7265
www.bradley-collins.com

ISSUES / REVISIONS :		
NO.	DATE	REMARKS
1	11.10.20	CITY OF CREVE COEUR - PRELIM. REVIEW

COMMERCIAL OFFICE BUILDING
BAUR EXECUTIVE SUITES
10880 Baur Boulevard
Creve Coeur, MO 63132
SURVEY AND AERIAL PHOTOGRAPH

PROJECT NUMBER
20014
PROJECT PHASE
PLANNING & ZONING
DRAWN BY:
BCP
CHECKED BY:
BCP
DATE:
10.16.2020
SHEET NO.



10880 BAUR BOULEVARD—EAST ELEVATION (PARTIAL)



10880 BAUR BOULEVARD—NORTH ELEVATION



10880 BAUR BOULEVARD—SOUTH ELEVATION



10880 BAUR BOULEVARD—EAST ELEVATION (PARTIAL)



Planning and Zoning Commission November 16, 2020

**Applications #20-033: CONDITIONAL USE PERMIT
FOR BRADLEY/COLLINS, LLC, FOR A 2,782 SQUARE
FOOT, DRUG AND DRUGGISTS' SUNDRIES
MERCHANT WHOLESALERS (NAICS 424210) AT
10880 BAUR BOULEVARD THE GC-GENERAL
COMMERCIAL DISTRICT**

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT

- **Bradley Peterson, on behalf of Bradley /Collins, LLC, has requested a conditional use permit for a 2,532 square foot, Drug and Druggists Sundries Merchant Wholesale and Distribution use at 10880 Baur Boulevard, Creve Coeur, MO 63141 for the repackaging and distribution of "topicals"- health and beauty cosmetics from the hemp industry.**
- **Drug and Druggists' Sundries Merchant Wholesalers (NAICS 424210) in the GC-General Commercial District require a conditional use permit with review by the Planning and Zoning Commission and approval of an ordinance by the City Council.**
- **Conditional uses in the GC District requires:**
 - **Adjacent to the LI District,**
 - **Limited to 50% of the building square footage, and**
 - **All activity occurs indoors**

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT

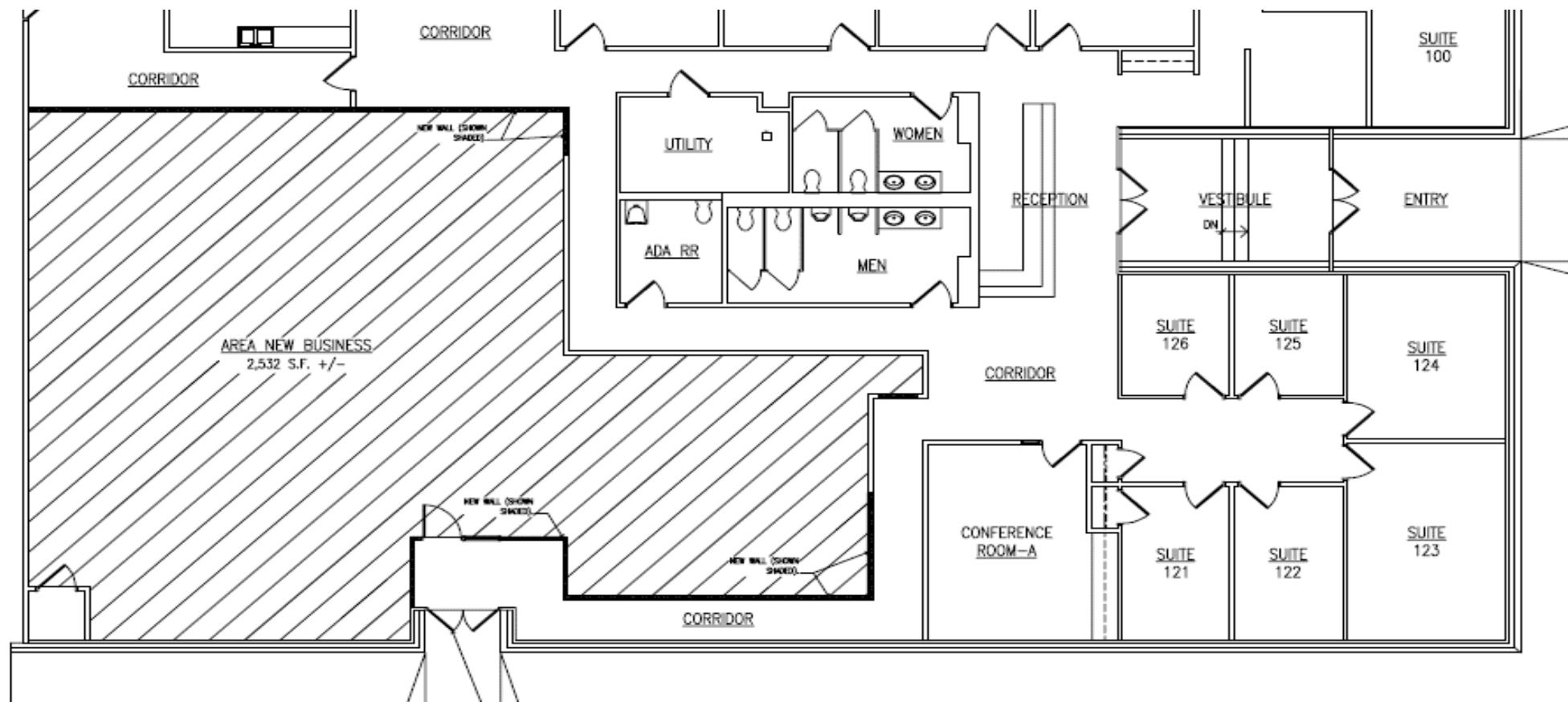
- **The Request is approximately 2,532 square foot office and warehousing within the 9,240 square foot office Building, Baur Executive Suites, at 10880 Baur Blvd.**
- **Represents approximately 27% of the Building Square footage**
- **Located at the corner of Baur Boulevard, Andes Drive, and Lindbergh Boulevard, adjacent to the LI-District.**
- **Part of the 39 North area.**

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT



10880 Baur Boulevard

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT



1 BUILDING FLOOR PLAN
SCALE: 3/16" = 1'-0"

ACCESSIBLE ENTRY - INDENT IS
REQUIRED TO MEET
ACCESSIBILITY CODE

NEW BUSINESS AREA
2,532 S.F. +/-
(27% AREA)

LEASABLE AREA
3,330 S.F. +/-
(36% AREA)

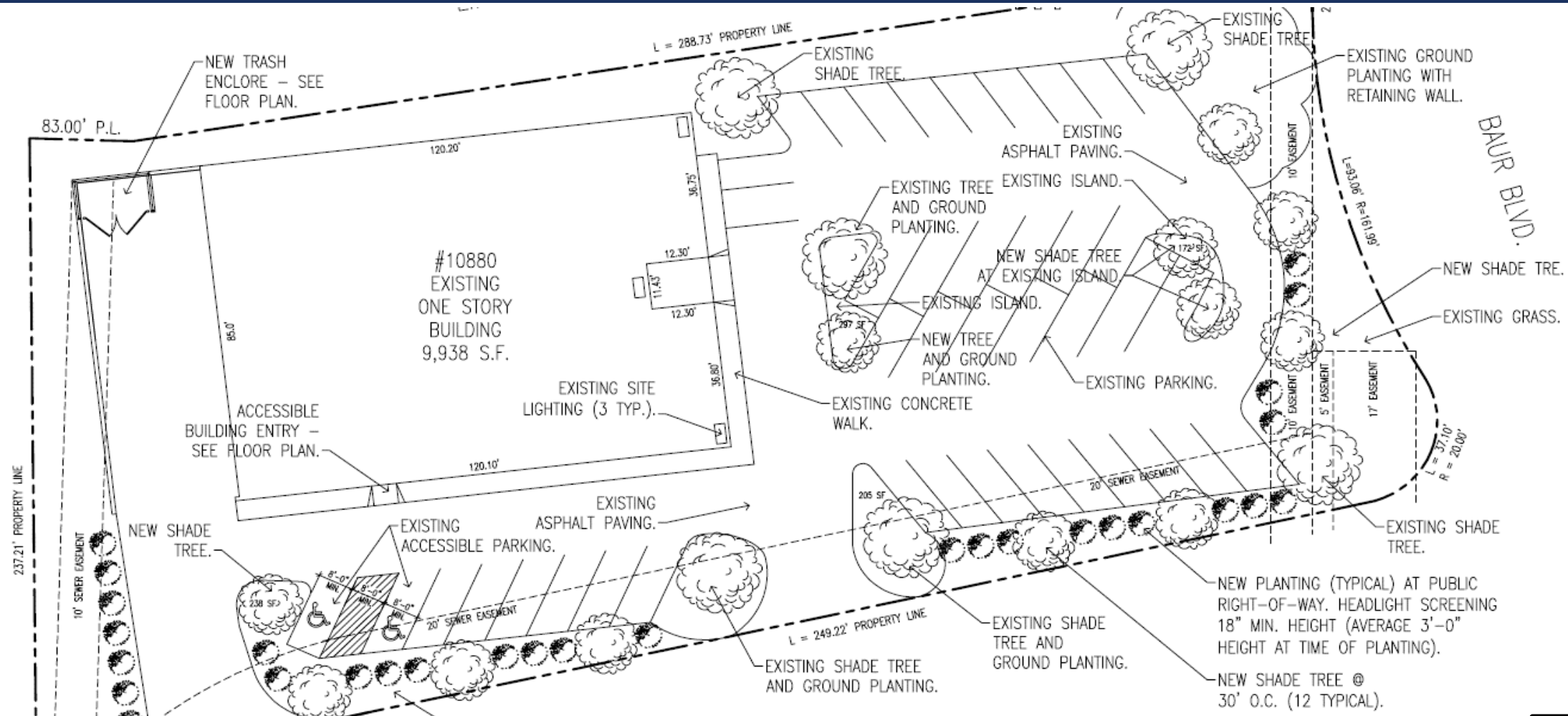
COMMON AREA
3,439 S.F. +/-
(37% AREA)

TOTAL BUILDING AREA
9,240 S.F. +/-

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT

- **Property was originally developed in Unincorporated St. Louis County, then annexed into the City in the 90's and subsequently zoned GC General Commercial**
- **Applicant has provided an updated site plan to bring the site closer into compliance with the standards of Creve Coeur**
- **All activity will occur indoors**
- **Providing new landscaping and trash enclosure area.**
- **Recommended conditions include building permit to properly screen the existing dumpsters with a trash enclosure that is compatible with the architecture of the main buildings subject to the Zoning Administrator's approval.**

BRADLEY/COLLINS LLC CONDITIONAL USE PERMIT





Questions / Discussion

1 PLANNING AND ZONING COMMISSION MEETING

2 CITY OF CREVE COEUR, MISSOURI

3 300 NORTH NEW BALLAS ROAD

4 MONDAY, NOVEMBER 16, 2020

5 6:30 P.M.

6
7 ZOOM PUBLIC HEARING

8 APPLICATION NO. 20-033

9
10 THOSE IN ATTENDANCE:

11 Ms. Beth Kistner, Chairman

12 Mr. Tim Carney

13 Ms. Muriel Hall

14 Mr. James Myers

15 Mr. Gene Rovak

16 Mr. Larry Potashnick

17 Mr. Todd Streiler

18 Mr. Carl Lumley, City Attorney

19 Mr. Jason Jaggi, Director of Community Development

20 Ms. Whitney Kelly, City Planner

21 Ms. Jessica Stutte, Planning Assistant/Recording Secretary

22 McLaughlin Court Reporting Services, Inc.

23 Deborah K. McLaughlin, RPR, MO-CCR #314, IL-CSR, KS-CCR

24 4772 Gatesbury Drive

25 St. Louis, MO 63128

(314) 974-1199

1 CHAIRMAN KISTNER: Okay. So welcome to the
2 Planning and Zoning Commission Meeting, City of Creve
3 Coeur, Missouri, for Monday, November 16th, 2020.

4 We'll start with our -- our roll call.

5 Mr. Carney?

6 MR. CARNEY: Present.

7 CHAIRMAN KISTNER: Ms. Hall?

8 You may have to get off mute, Muriel.

9 MS. HALL: Yeah, sorry. Present.

10 CHAIRMAN KISTNER: Mr. Myers?

11 MR. MYERS: Present.

12 CHAIRMAN KISTNER: Mr. Rovak?

13 I think he's not on yet, but I -- we expect him,
14 correct?

15 All right. We'll announce him when he comes in.

16 Mr. Potashnick?

17 MR. POTASHNICK: Present.

18 CHAIRMAN KISTNER: Mr. Streiler?

19 MR. STREILER: Present.

20 CHAIRMAN KISTNER: City Attorney, Carl Lumley?

21 MR. LUMLEY: Present.

22 CHAIRMAN KISTNER: Director of Community
23 Development, Jason Jaggi?

24 MR. JAGGI: Present.

25 CHAIRMAN KISTNER: City Planner, Whitney Kelly?

1 MS. KELLY: Present.

2 CHAIRMAN KISTNER: And Planning
3 Assistant/Recording Secretary, Jessica Stutte?

4 MS. STUTTE: Present.

5 (Mr. Rovak is also present.)

6 CHAIRMAN KISTNER: Then we're going to go on to
7 our Public Hearing, Application No. 20-035: Text
8 Amendments to the City's Land Use and Development
9 Ordinances Regarding Development Standards in
10 Residential --

11 MR. LUMLEY: No, Beth, you -- you skipped
12 over --

13 CHAIRMAN KISTNER: Oh, I'm sorry, you know what,
14 I did.

15 Public hearing -- sorry. Public Hearing,
16 Application No. 20-033: Conditional Use Permit for
17 Bradley/Collins, LLC, for a 2,782 Square Foot Drug and
18 Druggists' Sundries Merchant Wholesalers, under NAICS
19 424210, at 10880 Baur Boulevard in the GC, General
20 Commercial District.

21 If there are -- anybody who wishes to be
22 participating in -- anybody who wishes to be participating
23 in this, if you could -- sorry, I'm getting a lot of
24 feedback in my --

25 Is anyone else?

1 MR. ROVAK: Yeah, I hear it.

2 MR. CARNEY: Yeah, I'm getting some too.

3 CHAIRMAN KISTNER: It might be somebody who's
4 joined. Sometimes the computer audio ends up causing a --
5 an echo or a feedback loop.

6 MR. JAGGI: It looks like our court reporter was
7 talking --

8 CHAIRMAN KISTNER: But I'm not hearing it now,
9 so I'm better now.

10 MR. JAGGI: Yeah, we're good now. We should be
11 good now.

12 CHAIRMAN KISTNER: Okay.

13 So are you ready to be sworn in?

14 Is the applicant on, Jason?

15 MR. BRADLEY PETERSON: Brad is on.

16 CHAIRMAN KISTNER: Yeah, there is the feedback.

17 MS. KELLY: Brad, if you have video, we need to
18 know, or at least acknowledge that you're raising your
19 right hand for being -- swearing in.

20 MR. BRADLEY PETERSON: Hello?

21 MS. KELLY: Can you hear us?

22 MR. BRADLEY PETERSON: I can hear you. Can you
23 hear me?

24 MS. KELLY: Yes.

25 MR. BRADLEY PETERSON: Okay.

1 MS. KELLY: So if you have video or if you can
2 acknowledge you're raising your right hand --

3 MR. BRADLEY PETERSON: Okay.

4 MS. KELLY: Okay.

5 MR. BRADLEY PETERSON: All right.

6 (Indiscernible.)

7 MS. KELLY: Okay.

8 (The speakers were sworn in by the court
9 reporter.)

10 CHAIRMAN KISTNER: Okay. If the applicant wants
11 to begin.

12 MR. BRADLEY PETERSON: All right. I am Brad
13 Peterson. I'm representing Baur Distributing.

14 Somehow there's some confusion in the
15 application that Bradley/Collins, LLC was applying for the
16 conditional use permit.

17 I'm Bradley Peterson. Bradley/Collins, LLC is
18 the architect representing Baur Distributing and Larry
19 Malashock, which I think Larry is on here also, so.

20 What our intent is we have a 9200 square foot
21 building that is currently General Commercial zoning, and
22 they're wanting to use 27 percent of it for the
23 re-packaging and distribution of topicals, health and
24 beauty cosmetics from the hemp industry. We're allowed
25 50 percent, so we're only taking 27 percent.

1 We're using the southeast portion of the
2 building. The rest of the building will be executive
3 suites that are leasable executive suites.

4 So there are three entries to the building.
5 There's a main entry on the north side; there's a
6 secondary entrance on the east side, and then there's a
7 back entrance that's for kind of mechanical industry -- or
8 a rear door.

9 So we're using the east entry. It's the ADA
10 compliant industry -- or entry and creating a corridor
11 that then works its way up to the reception area.

12 That leads us to the site plan, which we already
13 conform with the number of parking spaces. We conform
14 with the number of green spaces.

15 What we need to do is to add screening around
16 the perimeter of the site for cars moving around and
17 lights shining out. We need to add some additional trees.
18 There are some existing trees on the site, but we need to
19 add additional trees to become compliant with the -- the
20 Zoning Code site plan.

21 The other thing we need to add, we have a trash
22 enclosure on the southwest portion. There's currently not
23 one that exists. Our intent is to -- to either -- to
24 match the materials of the building, which the bottom
25 4 feet of the building or so is concrete, and then the

1 back wall of the building is a painted sand use. We'll
2 use one or the other. And then above that for the
3 remaining 4 feet, we'll use some aluminum slatting
4 enclosure similar to what you see for like screening for
5 (indiscernible) units on the rooftop.

6 CHAIRMAN KISTNER: Before we -- is that -- does
7 that conclude your presentation?

8 MR. BRADLEY PETERSON: Yes.

9 CHAIRMAN KISTNER: Before we ask for staff's
10 comments, have you seen the proposed conditions, and do
11 you have any objections to any of them?

12 I'm sorry, did you hear my question?

13 MR. BRADLEY PETERSON: I didn't -- we didn't
14 (indiscernible).

15 CHAIRMAN KISTNER: I'm sorry, did you hear my
16 question?

17 MR. BRADLEY PETERSON: No.

18 CHAIRMAN KISTNER: Before we hear from staff,
19 have you all had -- have the applicants had an opportunity
20 to look at the proposed conditions, and are there any
21 objections to any of them?

22 MR. BRADLEY PETERSON: Oh, the conditions from
23 the staff?

24 CHAIRMAN KISTNER: Yeah, from the staff report.

25 MR. BRADLEY PETERSON: Yeah, I think we have a

1 couple of questions regarding, really, kind of timing of
2 the planting.

3 We are moving in to the winter season. And at
4 this point, the building has sustained some water damage
5 that's from a burst water pipe that's along Andes
6 Boulevard, which is the eastern portion.

7 So right now they're inside trying to mitigate
8 flooding, removing portions of the lower walls to cut out
9 insulations and drywalls and things of that nature.

10 So one of our questions is we're going to need a
11 building permit to do some of the interior work.

12 How does that work with us needing to do the
13 planting on the site, if we need to -- if we have to wait
14 until spring to do some of those things?

15 How can we proceed with some of the interior
16 work, so we can get some of these businesses back up
17 running and some of the offices right now that are not
18 being able to be occupied?

19 We have trailers right now that are on the site,
20 you know, that are housing and occupying some of the
21 furnitures and things from the interior, and we'd like to
22 kind of proceed with the interior with the understanding
23 that this site work is going to be done.

24 If there's something that we can do now, that
25 would be fine, but some of these things may have to wait

1 until the spring.

2 That's kind of our -- our -- our largest concern
3 and our main question.

4 Other than the comments, the comments are okay.
5 We're okay with those.

6 It's more the timing of site work and interior
7 building work.

8 CHAIRMAN KISTNER: I don't think that would be
9 an issue, but I will let staff respond and add whatever
10 comments they want to about this application.

11 MR. JAGGI: I think we can go ahead and have
12 Whitney address the staff report, and we can address that
13 specific question as part of our remarks, if that's okay.

14 MR. LARRY MALASHOCK: And I just have a generic
15 question.

16 If we're putting all of this in the easement,
17 especially for the sewer district and the water district,
18 we've had to replant everything on Andes side now three
19 times since I've owned the building because of American
20 Water's pipes breaking or the sewer department needing to
21 access their pipe.

22 What's going to stop, after I do this multi
23 thousand dollar planting, from them coming in and doing
24 the same thing again?

25 MR. JAGGI: Well, if it's in an easement,

1 there's -- you're giving them rights to enter your
2 property for that -- for that reason, so, yeah, I mean
3 there is that possibility that that could still occur with
4 new plantings. But I think we rely on the landscape plan
5 to put -- put the trees in the right location, to,
6 hopefully, avoid that moving forward.

7 But that's something we would -- we would work
8 with you on in the permitting stage, and that is a
9 condition that a final landscape plan be presented to
10 staff for approval, so we can review all that with you at
11 that time.

12 MR. LARRY MALASHOCK: Okay.

13 CHAIRMAN KISTNER: All right.

14 Staff? Whitney?

15 MS. KELLY: Yeah. Whitney Kelly on behalf of
16 the City of Creve Coeur.

17 Are you all able to see my slide presentation at
18 this time?

19 CHAIRMAN KISTNER: Yes.

20 MR. POTASHNICK: Yes.

21 MS. KELLY: So, as you have indicated, this is a
22 follow-up, actually, from the recent text amendment that
23 was allowed for the use, and it -- and this is just the
24 next step for the applicant.

25 I do apologize, we will need to address the

1 ordinance that it -- it references the 10880 Baur folks
2 versus Bradley Collins.

3 So, as they have indicated, this is for a
4 2532 square foot distribution of topicals and -- and for
5 which they had sought a text amendment to allow within
6 the -- the district that they are in, in the GC District.

7 That a text amendment did get approved. They
8 had to be adjacent to the LI District. They are limited
9 to 50 percent of the building's square footage, and all
10 activity occurs indoors.

11 They are requesting approximately 27 percent of
12 the building's square footage, and it is located on a --
13 the corner of Baur, Andes and Lindbergh Boulevard adjacent
14 to the LI District, and this is part of the 39 North area.

15 So it is within the area located within the
16 allowed area where it's adjacent to the LI District, and
17 this is their floor plan.

18 This is the entrance facing -- sorry, you can't
19 see my arrow, but if you see the south -- the south
20 entrance faces Andes. The -- the entrance to your right
21 is along Baur. And their suite area represents 27 percent
22 of the square footage of the entire building.

23 The property was originally developed in
24 unincorporated St. Louis County, and then annexed into the
25 city as part of the whole LI District area in the '90s.

1 The applicant has provided an update site plan
2 to bring the site closer to compliance with the standards
3 of Creve Coeur.

4 They are not -- no outdoor activities and all
5 activity will occur indoor. And they are providing a new
6 landscaping and a trash enclosure area.

7 So we have included a condition that the
8 building permit include properly screening the existing
9 dumpsters per the Zoning Administrator's approval with
10 materials compatible with the existing building.

11 Here you see the proposed landscaping. They are
12 adding additional trees to meet with the requirements for
13 parking lot trees and the street trees along the
14 right-of-way, and provide hedge screening for the
15 headlights.

16 We will work with the applicant on the proper
17 placement. And we've asked that it be -- the hedges be
18 native plantings to be consistent with the recommendations
19 of the 39 North area and for the longterm stability of the
20 landscaping within the area. So we --

21 MR. LARRY MALASHOCK: Whitney, I'm sure I missed
22 this in the 39 North, I was trying to read the document.

23 What is a native plant?

24 MS. KELLY: There's Missouri native plants, and
25 if you go to the Missouri Botanical Garden they have

1 recommended plants that are deciduous and native to the
2 area that can be specific for this. So if you get your
3 landscape -- or your architect would be able to help you
4 with that for the final plantings.

5 MR. LARRY MALASHOCK: Okay. Thank you.

6 MS. KELLY: And, therefore, with that, they've
7 met all of the conditions of the -- the Zoning Ordinance.

8 And I'm here to answer any other questions you
9 may have.

10 Oh, regarding the question on timing. That is a
11 normal consideration that we do -- the building permits
12 can be submit -- submitted for and approved once the
13 Council has signed off on the actual ordinance to allow
14 the use. So those can proceed. And then we would just
15 hold final occupancy until the spring. You can be granted
16 a temporary occupancy, but final occupancy is held until
17 the spring, and we ensure that the landscaping is in
18 place.

19 MR. LARRY MALASHOCK: Okay.

20 CHAIRMAN KISTNER: Are there any questions for
21 staff?

22 Are there any members of the public who would
23 like to speak to this matter?

24 And a reminder, Star 9 will get you entry or the
25 raise the hand function.

1 Did I hear that there were some waiting for this
2 matter?

3 MS. KELLY: It's the applicants that were
4 earlier, and they're speaking now.

5 CHAIRMAN KISTNER: Oh.

6 MS. KELLY: Yeah.

7 CHAIRMAN KISTNER: Okay. Okay.

8 And, Mr. Malashock, that native plant, one of
9 the benefits is it's, basically, plants that do well in
10 Missouri, so it's -- it's things that are hardier and tend
11 to live longer, so it's a good thing.

12 MR. LARRY MALASHOCK: Okay.

13 CHAIRMAN KISTNER: If there's nothing from the
14 public, and nothing from the -- any questions, then I
15 will, preparing to close the public hearing, ask
16 Mr. Lumley to add his exhibits.

17 MR. LUMLEY: Thank you.

18 I offer the following exhibits into the record
19 of this public hearing: Documentation in possession of
20 the City Clerk reflecting the public notice that's been
21 provided; the staff's report and Ms. Kelly's presentation
22 this evening; the City Code of Ordinances and Charter; the
23 City Comprehensive Plan, and the public file regarding
24 this application.

25 CHAIRMAN KISTNER: All right. With that, the

1 hearing is closed.

2 Thank you, Debbie.

3 (The Public Hearing was closed at 8:08 p.m.)

4
5
6 STATE OF MISSOURI)
7) SS
8 COUNTY OF ST. LOUIS)

9 I, Deborah K. McLaughlin, Registered
10 Professional Reporter, Missouri Certified Court Reporter,
11 Illinois Certified Shorthand Reporter and Kansas Certified
12 Court Reporter, do hereby certify that I reported the
13 Planning and Zoning public hearing stenographically and
14 later reduced to typewriting; and that this is a true and
15 accurate transcript of the public hearing.

16
17
18 Deborah K. McLaughlin, RPR, MO-CCR, IL-CSR, KS-CCR

19 Deborah K. McLaughlin, RPR, MO-CCR, IL-CSR, KS-CCR
20
21
22
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City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: Public Works Department
Category: Ordinance
Prepared By: Matt Wohlberg
Department Head: Jim Heines

SCHEDULED

ORDINANCE

Bill No. 5853 - an Ordinance of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Cost Share Agreement with the Missouri Highways and Transportation Commission to Enable the City to Construct Traffic Signal and Related Improvements at the Intersection of Lindbergh Boulevard and Old Olive Street Road. Final Reading and Passage

The City has been awarded grant funding through the State of Missouri's Cost Share Program for a project to add a traffic signal to the intersection of Lindbergh Boulevard at Old Olive Street Road, the first phase of the Old Olive Street Road Great Street Plan. This project is an important component of the plan for the 39 North AGTech District. The bill authorizes the City Administrator to execute an agreement with the State of Missouri to accept and use the grant funds for this project.

BILL NO. 5853

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI, AUTHORIZING THE EXECUTION OF A COST SHARE AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO ENABLE THE CITY TO CONSTRUCT A TRAFFIC SIGNAL AND RELATED IMPROVEMENTS AT THE INTERSECTION OF LINDBERGH BOULEVARD AND OLD OLIVE STREET ROAD.

WHEREAS, the City of Creve Coeur has adopted the 39 North Master Plan and the Old Olive Street Road Great Street Plan as guides for the physical and economic development of the area; and

WHEREAS, the addition of a traffic signal and pedestrian connections at the intersection of Lindbergh Boulevard (US 67) and Old Olive Street Road (State project J6S3521) is considered to be the critical first step toward achieving the Old Olive Street Road Great Street Plan; and

WHEREAS, the City has been awarded grant funding through the State of Missouri's Cost Share Program to assist with the cost of the design, easement acquisition, and construction of these intersection improvements; and

WHEREAS, the attached exhibit is an agreement between the City and the Missouri Highways and Transportation Commission regarding the responsibilities and requirements of the Cost Share Program.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

SECTION 1. The Cost Share Agreement, between the Missouri Highways and Transportation Commission and the City, regarding the construction of pavement, sidewalk, and signal improvements to the intersection of Lindbergh Boulevard at Old Olive Street Road, attached hereto, is hereby approved and the City Administrator is authorized to execute same on behalf of the City and the City Clerk is authorized and directed to attest thereto. The Agreement as executed shall be substantially in the form of the Cost Share Agreement, with such changes therein as shall be approved by the officers of the City executing same, consistent with the provisions and intent of this Ordinance. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient or proper in order to carry out the intent of this Ordinance, the matters herein authorized, and the rights and duties of the City under the Cost Share Agreement.

SECTION 2. This ordinance shall become effective in accordance with Section 3.11

Ordinance

Meeting of December 14, 2020

(g) of the City Charter.

ADOPTED THIS ____ DAY OF _____ 2020.

HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____ 2020.

BARRY GLANTZ
MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK

CCO Form: FS08
 Approved: 03/04 (BDG)
 Revised: 03/17 (MWH)
 Modified: 07/20 (MWH)

Route 67, St. Louis County
 Project No. J6S3521/STP-5526(649)
 City of Creve Coeur

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION COST SHARE AGREEMENT

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and City of Creve Coeur (hereinafter, "Entity").

WITNESSETH:

WHEREAS, the Entity applied to the Commission's Cost Share Committee for participation in the Commission's *Cost Share Program*; and

WHEREAS, on September 26, 2019, the Cost Share Committee approved the Entity's application to the *Cost Share Program* subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) PURPOSE: The purpose of this Agreement is to co-ordinate the participation by the Entity of City of Creve Coeur in the cost of the Commission's Project J6S3521.

(2) LOCATION: The transportation improvement that is the subject of this Agreement is contemplated at the following location:

Addition of a traffic signal and intersection widening on Route 67 at Old Olive Street Road and construct sidewalks and a multi-use trail along Old Olive that merge and cross Route 67 on the south side of the intersection.

The general location of the project is shown on attachment marked "Exhibit A" and incorporated herein by reference.

(3) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the Entity and the Commission.

(4) COMMISSION REPRESENTATIVE: The Commission's St. Louis (SL) District Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the

Commission in furtherance of the performance of this Agreement.

(5) ASSIGNMENT: The Entity shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(6) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The Entity shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(7) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing the Entity with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Entity.

(8) PLANS AND CONSTRUCTION: With regard to project responsibilities under this Agreement, the parties agree to contribute as follows:

(A) The Entity shall follow the Local Public Agency (LPA) process.

(B) The Entity shall be responsible for the preparation of detailed right-of-way and construction plans and project specifications. This includes design, acquisition of right of way, relocation of utilities, letting of the project, and inspection of the project. The plans shall be prepared in accordance with and conform to the Commission's requirements, standards, and specifications. Said plans shall not be changed in concept or scope without prior written approval of the Commission.

(C) The Entity shall acquire any additional necessary right of way required for the project and in doing so agrees that it will comply with all applicable federal laws, rules and regulations, including 42 U.S.C. 4601-4655, the Uniform Relocation Assistance and Real Property Acquisition Act, as amended and any regulations promulgated in connection with the Act

(D) The Commission will review and approve the legal descriptions, which are required prior to the deeds being executed by property owners. Commission review of the parcels being acquired is required to ensure the Uniform Act was followed.

(E) The Commission will provide preliminary engineering review, right of way review and construction engineering review.

(F) The Entity shall be responsible for letting the work for the herein improvement, which includes advertising the project for bids and awarding the construction contract. The Entity shall solicit bids for the herein improvement in accordance with plans developed by the Entity, or as the plans may from time to time be modified in order to carry out the work as contemplated. The Entity shall not award the construction contract without obtaining Commission's written concurrence in the award.

The Entity shall submit all required bid concurrence documentation to the Commission at least two (2) weeks prior to the Commission Meeting in which the Entity seeks to request award. If the Entity does not comply with this provision, the Commission is under no obligation to continue with this project.

(G) The Entity shall secure all required federal, state, and local permits as required for design and construction of the improvements prior to entering onto the Commission right of way to perform any obligation under this Agreement, obtain any applicable permit from the Commission, unless the performance of such obligations under this Agreement would not ordinarily require a permit from the Commission.

(H) The Entity shall be responsible for construction of the herein improvements, which includes administration of the construction contract and inspection of the project work. The project shall be constructed in accordance with and conform to the current criteria, specifications and requirements established and adopted by the Commission and in accordance with the current applicable manuals and policies of the Commission and the Federal Highway Administration (FHWA), if applicable, which shall be furnished by the Commission upon request, and, absent the foregoing, with manuals and policies of the American Association of State Highway and Transportation Officials ("AASHTO").

(9) FINANCIAL RESPONSIBILITIES: With regard to work under this Agreement, the Entity agrees as follows:

(A) The estimated total cost of the Project is two million forty thousand five hundred dollars (\$2,040,500). The total project cost will include preliminary engineering, preliminary engineering review, right of way, right of way incidentals, right of way review, utilities, construction, construction engineering and construction engineering review. The details of the estimated costs breakdown are listed below and in "Exhibit B", which is attached and made part hereof.

(B) The Entity shall be responsible for fifty percent (50%) of the total project cost and all project cost overruns. The current estimate of the Entity's financial responsibilities is one million twenty thousand two hundred fifty dollars (\$1,020,250). The Entity agrees that the Commission may obligate eighty percent (80%) of the Entity's fifty percent (50%) responsibility up to one million one hundred sixty-four thousand and two hundred dollars (\$1,164,200) of Surface Transportation Block Grant (**STBG**) funds allocated by East West Gateway Council of Governments with Two hundred twenty-nine thousand eight hundred and forty dollars (\$229,840) available in federal fiscal year 2023 and nine hundred thirty-four thousand three hundred and sixty dollars (\$934,360) available in federal fiscal year 2024. Based on the current estimated Entity's 50% responsibility of one million twenty-thousand two hundred and fifty dollars (\$1,020,250), the STBG funds are estimated to be in the amount of eight hundred sixteen thousand and two hundred dollars (\$816,200). In the event, the actual STBG funds are less than the estimated STBG amount, the Entity shall be responsible to pay the difference between the estimated STBG amount and the actual STBG funds.

(C) The Commission will pay for fifty percent (50%) of the total project cost up to and not to exceed the maximum amount one million twenty thousand two hundred fifty dollars (\$1,020,250). Of this amount, the Commission will provide one million five thousand two hundred fifty dollars (\$1,005,250) from the Commission's Cost Share program with one hundred thirty five thousand two hundred dollars (\$135,200) available in State Fiscal Year 2021 and eight hundred seventy thousand fifty dollars (\$870,050) available in State Fiscal Year 2024 and preliminary engineering review, right of way review and construction engineering review services by MoDOT District personnel estimated to total fifteen thousand dollars (\$15,000). The Commission's Cost Share funds shall only be used on the State Highway System (SHS).

(D) The Entity shall be responsible for the balance of the project in excess of two million forty thousand five hundred dollars (\$2,040,500). The Entity shall be responsible for all costs of any work off the SHS. Underruns will be based on the pro rata share.

(E) The Entity may invoice the Commission monthly after the costs are incurred of a maximum of one hundred thirty five thousand two hundred dollars (\$135,200) beginning July 1, 2020 and a maximum of eight hundred seventy thousand fifty dollars (\$870,050) beginning July 1, 2023 or after the project is complete.

(10) COMMISSION RIGHT OF WAY: All improvements made within the state-owned right-of-way shall become the Commission's property, and all future alterations, modifications, or maintenance thereof, will be the responsibility of the Commission.

(11) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(12) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the Entity.

(13) NO INTEREST: By contributing to the cost of this project or improvement, the Entity gains no interest in the constructed roadway or improvements whatsoever. The Commission shall not be obligated to keep the constructed improvements or roadway in place if the Commission, in its sole discretion, determines removal or modification of the roadway or improvements, is in the best interests of the state highway system. In the event the Commission decides to remove the landscaping, roadway, or improvements, the Entity shall not be entitled to a refund of the funds contributed by the Entity pursuant to this Agreement.

(14) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(15) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(16) ADDITIONAL FUNDING: In the event the Commission obtains additional federal, state, local, private or other funds to construct the improvement being constructed pursuant to this Agreement that are not obligated at the time of execution of this Agreement, the Commission, in its sole discretion, may consider any request by the Entity for an off-set for the deposited funds, a reduction in obligation, or a return of, a refund of, or a release of any funds deposited by the Entity with the Commission pursuant to this Agreement. In the event the Commission agrees to grant the Entity's request for a refund, the Commission, in its sole discretion, shall determine the amount and the timing of the refund. Any and all changes in the parties' financial responsibilities resulting from the Commission's determination of the Entity's request for a refund pursuant to this provision must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Entity and the Commission.

(17) NO ADVERSE INFERENCE: This Agreement shall not be construed more strongly against one party or the other. The parties to this Agreement had equal access to, input with respect to, and influence over the provisions of this Agreement. Accordingly, no rule of construction which requires that any allegedly ambiguous provision be interpreted more strongly against one party than the other shall be used in interpreting this Agreement.

(18) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(19) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(20) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or immediately after delivery in person, or by facsimile or electronic mail addressed as follows:

Commission to: Missouri Department of Transportation
 Attn: Thomas Blair
 St. Louis District Engineer
 1590 Woodlake Drive
 Chesterfield, MO 63017
 Facsimile No.: 573-522-6475
 Email: thomas.blair@modot.mo.gov

Entity to: Matt Wohlberg
 City Engineer
 City of Creve Coeur
 300 North New Ballas Road
 Creve Coeur, MO 63141
 Facsimile No.: 314-872-2505
 Email: mwohlberg@crevecoeurmo.gov

or to such other place as the parties may designate in accordance with this Agreement.

(21) AUDIT OF RECORDS: The Entity must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date of final payment made under this Agreement.

(22) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the Entity shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Entity's wrongful or negligent performance of its obligations under this Agreement.

(B) The Entity will require any contractor procured by the Entity to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(23) ROAD RELINQUISHMENT: The Entity agrees that it shall enter into a separate Road Relinquishment Agreement with the Commission, upon the Commission completing the items listed within paragraph (2) WORK BY COMMISSION of the Road Relinquishment Agreement and following the Entity's completion of this Project J6S3521, to transfer ownership and maintenance of Old Olive Street Road, approximately 0.75 miles, from the Commission to the Entity. According to the Road Relinquishment Agreement, the Commission will be responsible for surveying the right of way and the easements to be transferred and the development of a Location Survey Plan that serves as the recordable survey plat.

*Remainder of Page Intentionally Left Blank; Signatures and Execution Appear on
Following Page*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the Entity this ____ day of _____, 20__.

Executed by the Commission this ____ day of _____, 20__.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF CREVE COEUR

Title _____

By _____
Title _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____
Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title: _____

Ordinance No _____

Exhibit A



Exhibit B

Project Name: Route 67 and Old Olive Street Road Intersection

MoDOT Project Number: J6S3521

Description: Route 67 and Old Olive Street Road

Total Project Cost Estimate: \$2,040,500

Local Entity: City of Creve Coeur

	Current Estimate	Cost Share/Participation Eligible
Preliminary Engineering	\$195,000	\$195,000
Preliminary Engineering Review (MoDOT)	\$5,000	\$5,000
Right of Way Acquisition (including easements)	\$65,400	\$65,400
Right of Way Incidentals	\$20,000	\$20,000
Right of Way Review (MoDOT)	\$5,000	\$5,000
Utilities	\$142,500	\$142,500
Construction	\$1,430,600	\$1,430,600
Construction Engineering	\$172,000	\$172,000
Construction Engineering Review (MoDOT)	\$5,000	\$5,000
Total	\$2,040,500	\$2,040,500

Project Responsibilities:

Preliminary Engineering	Entity
Right of Way Acquisition	Entity
Letting	Entity
Construction Engineering	Entity

Financial Responsibilities:

District	\$15,000	0.7%
Cost Share Funds	\$1,005,250	49.3%
Entity	\$204,050	10%
STBG	\$816,200*	40%
Total:	\$2,040,500	100%

*Up to a maximum of \$1,164,200

How are overruns and underruns handled? The Entity shall be responsible for overruns on the project. Underruns will be based on the pro rata share.



DEPARTMENT OF PUBLIC WORKS STAFF MEMORANDUM

DATE: November 18, 2020

TO: Mark Perkins, City Administrator

CC: Jim Heines, Director of Public Works

FROM: Matt Wohlberg, P.E., City Engineer

SUBJECT: Recommendation to Execute Cost Share Agreement
Lindbergh-Old Olive Intersection Project

City staff recommends that the City execute a Cost Share Agreement with the Missouri Highways and Transportation Commission (MoDOT) in order to accept state-managed federal grant funding assistance for a project to add a traffic signal and make related improvements to the intersection of Lindbergh Boulevard at Old Olive Street Road.

Project Summary

The existing intersection of Lindbergh Boulevard (US Highway 67) at Old Olive Street Road allows for only right turns and divides Old Olive Street Road into two separate sections. The development of the 39 North Agricultural Technology District has sharpened the focus on this intersection, finding that increasing access at this intersection will be critical for the future development of the 39 North District on the west side of Lindbergh.

The proposed project seeks to increase access for both vehicles and pedestrians across Lindbergh. The project involves adding a traffic signal to the intersection, minor widening of both Old Olive and Lindbergh, removing the Lindbergh median barrier at Old Olive, and creating a pedestrian crosswalk across Lindbergh. The total estimated cost of this project is \$2,575,500.

Funding Sources

The City has secured federal grant funding for this project from two sources¹:

1. State Cost Share Program. This program reimburses municipalities in Missouri for the cost of qualifying improvements to the State's roadway network. This program uses federal funds and is managed by MoDOT. The Lindbergh – Old Olive intersection qualifies for this program, because the work is supported by MoDOT and both streets involved are currently maintained by MoDOT as part of the state highway system.
2. Surface Transportation Block Grant Program – Suballocated (STP). This program reimburses state and local agencies for up to 80% of the cost to improve the regions most significant streets and sidewalks. This program uses federal funding and is managed by East West Gateway Council of Governments and MoDOT. The Lindbergh – Old Olive intersection qualifies for this program, because Lindbergh is classified as a principal arterial roadway and Old Olive as a major collector roadway.

¹ The City was also awarded a grant through the Governor's Transportation Cost-Share Program, but differences in the project and grant schedules may mean that the grant is not applicable to the project.

These funding provided by these two grants and the City's contribution are summarized below:

Funding Source	Funding Amount	Percent of Total
State Cost Share Program	\$ 1,020,250	39.6%
Federal STP Grant	\$ 1,164,200	45.2%
City Capital Fund	\$ 391,050	15.2%
Totals	\$ 2,575,500	100%

Grant Agreement Discussion

The proposed agreement is for the State Cost Share Program only. Each grant funding source will require an agreement between the Missouri Highways and Transportation Commission and the City of Creve Coeur.

The terms of the Cost Share Agreement are similar to the terms in a Program Agreement for a project with federal STP funding, which the City has become accustomed to through several recent grant-funded street and sidewalk projects. Some notable aspects of the agreement include:

Section 8-A. The Cost Share Agreement requires the City to follow MoDOT's Local Public Agency process – the same process that is followed for STP-funded projects. In general, the addition of the State Cost Share Program as a funding source is not expected to substantially increase time needed for the City to administer the project.

Section 9 and Exhibit B. This section and this exhibit provide details about how and when the State Cost Share Program will reimburse the City. In Section 9, the Cost Share Agreement establishes the amount of reimbursement to be up to 50% of the cost for design, right-of-way/easement acquisition, construction, and construction inspection for the portion of the project that will remain within the state right of way if the City takes over maintenance responsibility for Old Olive Street Road.

The Cost Share Program will allocate \$1,020,250 toward the intersection project. The maximum reimbursement to the City will be \$1,005,250. \$15,000 will be paid directly to MoDOT to compensate MoDOT for their reviews of several stages of the project.

Costs related to the design and right of way/easement acquisition will be eligible for reimbursement immediately following the execution of the agreement. Reimbursement for costs related to construction and construction inspection will become possible beginning July 1, 2023, which is the beginning of fiscal year 2024.

Section 23. One of the requirements for accepting funding for this project through the Cost Share Program is that MoDOT and the City will continue to work toward the transfer of Old Olive Street Road from the state highway system to the City's street network. The transfer of Old Olive to the City will be handled through a separate agreement, which staff understands will likely be ready to present to the Planning and Zoning Commission and the City Council in early 2021.

Recommendation

The City has benefitted from federal grants to improve most of its major roads and sidewalks in the recent past. Staff finds the State Cost Share Program, when combined with the Federal STP grant, provides the funding necessary to allow the City to take on a project of the scale of the proposed signalization of Lindbergh at Old Olive. Staff recommends that the City enter into this grant agreement in order to begin working toward the improvements to the Lindbergh – Old Olive intersection and toward the infrastructure transformation envisioned by the 39 North plans.



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: Public Works Department
Category: Resolution
Prepared By: Matt Wohlberg
Department Head: Jim Heines

SCHEDULED

RESOLUTION

Resolution No. 1520 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of a Contract with K. J. Unnerstall Construction Company for the Emerson Road Improvement Project for the Amount of \$602,775.85.

Public Works staff recommends that the City enter into a contract with K. J. Unnerstall Construction Company for the construction of the Emerson Road Improvement Project. K. J. Unnerstall Construction Company was found to be a qualified bidder who provided the lowest responsive bid. The Missouri Department of Transportation (MoDOT) administers the federal grant that will help fund the Emerson project, and MoDOT has provided its concurrence in award of the project to K. J. Unnerstall Construction Company.

RESOLUTION NO. 1520

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI AUTHORIZING THE EXECUTION OF A CONTRACT WITH K. J. UNNERSTALL CONSTRUCTION COMPANY FOR THE EMERSON ROAD IMPROVEMENT PROJECT FOR THE AMOUNT OF \$602,775.85.

WHEREAS, the City of Creve Coeur strives to provide a safe and reliable pavement network for the use of the public; and

WHEREAS, the City has been awarded a federal Surface Transportation Program (STP) grant to assist with the cost to partially reconstruct and repave Emerson Road, from Old Ballas Road to the south end of the City's Emerson right of way near De Smet Jesuit High School (the "Project"); and

WHEREAS, the Project was competitively bid per the requirements outlined in the City of Creve Coeur Code of Ordinances; and

WHEREAS, K. J. Unnerstall Construction Company submitted the lowest and best bid for the Project and has a reputation for providing quality pavement improvement services; and

WHEREAS, the Missouri Department of Transportation (MoDOT), the administrator for local STP grants, has reviewed the project plans, specifications, and bids, and has issued its concurrence in award of the construction contract for the Project to K. J. Unnerstall Construction Company.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

Section 1. The Contract between K. J. Unnerstall Construction Company and the City of Creve Coeur, attached hereto as "Exhibit A," with a not-to-exceed **contract sum of \$ 602,775.85**, is hereby approved and the City Administrator is hereby authorized and directed to enter into and execute that Contract. The Contract as executed shall be in substantially the form of "Exhibit A," with such changes therein as shall be approved by the officers of the City executing same, consistent with the provisions and intent of this Resolution. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient, or proper in order to carry out the intent of this Resolution, the matters herein authorized, and the rights and duties of the City under the Contract.

Adopted this 14th day of December 2020.

Resolution

Meeting of December 14, 2020

Barry Glantz
Mayor

Attest:

Deborah Ryan, MRCC
City Clerk

EXHIBIT A**CITY-CONTRACTOR AGREEMENT**

THIS AGREEMENT, made and entered into by and between the City of Creve Coeur, Missouri (hereinafter referred to as the "City"), and **K. J. Unnerstall Construction Company** of **4923 South Point Road, Washington, Missouri 63090** (hereinafter referred to as the "Contractor") for the project identified as the **Emerson Road Improvement Project STP-5526(644)** (hereinafter referred to as the "Project" or the "Work").

WITNESSETH:

That for and in consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, it is agreed between the parties as follows, to wit:

The Contractor at its own expense hereby agrees to do or furnish all labor, materials, and equipment called for in the proposal for the Project and agrees to perform all the work required by the contract as shown on the plans and as detailed in the specifications. The "Notice to Contractor," "Construction Plans," "Proposal," "Job Special Provisions," "General Contract Provisions," "Performance-Payment Bond," "Acknowledgement," "Notice to Proceed," Contractor's Schedule, and all change orders are made a part hereof as if attached to this Agreement or fully repeated herein.

It is understood and agreed that, except as may be otherwise provided for by the "Job Special Provisions," "General Provisions," "Construction Plans," and "Supplemental Specifications," included in the Proposal, the Work shall be done in accordance with the most current editions of the St. Louis County "Standard Specifications for Road and Bridge Construction," "Missouri Specifications for Highway Construction," and "Missouri Standard Plans for Highway Construction," where specified – including all revisions to these documents, which are part and parcel of this Agreement, and are incorporated in this Agreement as fully and effectively as if set forth in detail herein.

The Contractor further agrees that it is fully informed regarding all of the conditions affecting the Work to be done, and labor and materials to be furnished for the completion of this Agreement, and that its information was secured by personal investigation and research, and not from any estimates by the City or its agents; and that the Contractor will make no claim against the City by reason of estimates, tests, or representation of any officer, agent, or employee of the City.

The said Contractor agrees further to begin work not later than the authorization date in the Notice to Proceed and to complete the Work within the time specified in the Proposal or such additional time as may be allowed by the City under the Agreement.

The Work shall be done to complete satisfaction of the Engineer of the City and, in case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the Work, shall also be subject to inspection and approval at all times by the proper agent or agents of such government agencies.

The parties hereto agree that this Agreement in all things shall be governed by the laws of the State of Missouri.

The Contractor agrees that it will comply with all federal and state laws and regulations and local ordinances and that it will comply with and cause each of its subcontractors, if any, to comply with all federal and state laws and federal regulations and directives pertaining to nondiscrimination against any person on the ground of race, color, religion, creed, sex, sexual orientation, gender, gender identity, disability, familial status, age, ancestry, or national origin in connection with this contract, including

procurement of materials and lease of equipment therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the contract.

The Contractor expressly warrants that it has employed no third person to solicit or obtain this contract on its behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that it has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission, or percentage upon the amount receivable by it hereunder, and that it has not, in estimating the contract price demanded by it, included any sum by reason of any such brokerage, commission, or percentage, and that all moneys payable to it hereunder are free from obligation to other entities for services rendered, or supposed to have been rendered, in the procurement of this contract. Contractor further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and the Owner may retain to its own use from any sums due or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

Under penalty of perjury under the laws of the United States and/or false declaration under the laws of Missouri, and any other applicable state or federal laws, the Contractor Signatory certifies that the Contractor and its officials, agents, and employees have neither directly nor indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this contract, and that the Contractor intends to do the Work with its own bonafide employees or subcontractors and did not bid for the benefit of another contractor.

The "Contract Sum" is hereby defined as the sum total of the products of the estimated quantity of each bid item in the Itemized Bid Form and the unit price bid by the Contractor in the Itemized Bid Form for that item. Therefore, the Contract Sum represents a reasonable estimate of the anticipated final contract value at the time of the execution of this Agreement. Both the Contractor and the City acknowledge that the actual Work may require different item quantities than those that were included in the Itemized Bid Form and that the completed and accepted item quantities will be reconciled against the estimated quantities through a final change order upon the completion of the Work.

The Contract Sum for this Work shall be **six-hundred-and-two thousand, seven hundred, and seventy-five dollars and eighty-five cents (\$602,775.85)**. The Contract unit prices and Contract item quantities are listed in Table A of this Agreement. These unit prices and item quantities form the basis of the not-to-exceed Contract Sum, as described above and as illustrated in Table A of this Agreement. All payments for the Work shall be based upon the Contract unit costs listed in Table A.

Based upon Applications for Payment submitted by the Contractor on or before the twentieth day of the month for work completed by the Contractor and accepted by the City, in accordance with the Contract Documents, except as otherwise required by Section 34.057 RSMo., the City shall pay the Contractor as follows:

- (1) On or about the tenth day of each following month, the value of the portion of the Work that has been completed and accepted to date, less the aggregate of all previous progress payments;
- (2) Upon completion of the Work, the Contractor and the City shall execute a final Modification to this Agreement to reconcile the quantity of each completed and accepted Contract item with the estimated quantity of that item included in Table A and adjusted through subsequent Modification(s), if any; and
- (3) Final payment shall be made within thirty (30) days after the Work is fully completed and accepted by the City and the Agreement fully performed.

TABLE A
Summary of Contract Quantities, Contract Unit Prices, and Contract Sum

Item Number	Item	Unit	Contract Quantity	Contract Unit Price	Item Subtotal
201-20.10	CLEARING AND GRUBBING	LS	1	\$ 26,700.00	\$ 26,700.00
202-20.10	REMOVAL OF IMPROVEMENTS	LS	1	\$ 26,000.00	\$ 26,000.00
202-22.95	SAWCUT (ANY DEPTH/MATERIAL)	LF	2,473	\$ 2.50	\$ 6,182.50
203-10.00	CLASS "A" EXCAVATION	CY	1,074	\$ 30.00	\$ 32,220.00
203-60.00	COMPACTING EMBANKMENT	CY	723	\$ 20.00	\$ 14,460.00
304-05.04	TYPE 5 AGGREGATE BASE (4 IN THICK)	SY	3,583	\$ 6.00	\$ 21,498.00
405-30.10	TYPE "C" BITUMINOUS CONCRETE (PAVEMENT)	TONS	898	\$ 82.50	\$ 74,076.75
405-30.30	TYPE "X" BITUMINOUS CONCRETE (BASE)	TONS	774	\$ 88.00	\$ 68,112.00
405-30.26	ASPHALT PAVEMENT REPAIR (FULL DEPTH)	SY	50	\$ 20.00	\$ 1,000.00
407-10.27	TACK-EMULSIFIED ASPHALT (SS-1H)	GAL	230	\$ 2.75	\$ 632.50
412-10.10	PAVEMENT SURFACING AND TEXTURING, MICRO MILLING	SY	2,066	\$ 3.30	\$ 6,817.80
502-11.10	CONCRETE PAVEMENT (10 IN, NON-REINFORCED)	SY	89	\$ 85.00	\$ 7,565.00
603-20.70	ADJUST WATER SERVICE VALVE BOX TO GRADE (2 IN OR GREATER)	EA	2	\$ 250.00	\$ 500.00
604-12.01	SINGLE CURB INLET, UNTRAPPED	EA	4	\$ 2,150.00	\$ 8,600.00
604-12.02	DOUBLE CURB INLET, UNTRAPPED	EA	4	\$ 2,870.00	\$ 11,480.00
604-19.27	MANHOLE	EA	4	\$ 1,649.00	\$ 6,596.00
604-20.30	ADJUSTING MANHOLE TO GRADE	EA	1	\$ 500.00	\$ 500.00
604-23.06	HYDRODYNAMIC SEPARATOR (6 FT DIAMETER)	EA	1	\$ 27,206.00	\$ 27,206.00
604-25.40	CONVERT INLET TO MANHOLE AND ADJUST TO GRADE	EA	1	\$ 1,000.00	\$ 1,000.00
606-10.60	MGS GUARDRAIL	LF	63	\$ 77.00	\$ 4,851.00
606-30.14	TYPE A CRASHWORTHY END TERMINAL (MASH)	EA	2	\$ 3,960.00	\$ 7,920.00
607-01.60	CHAIN LINK FENCE (60 IN)	LF	160	\$ 66.00	\$ 10,560.00
607-99.02	REMOVAL AND RELOCATION OF MAILBOX	EA	7	\$ 180.00	\$ 1,260.00
608-50.06	PAVED APPROACH (6 IN CONCRETE)	SY	141	\$ 58.00	\$ 8,195.40
609-10.53	CONCRETE CURB AND GUTTER, VERTICAL (2 FT 6 IN)	LF	2,897	\$ 25.00	\$ 72,425.00
609-10.61	PAVED DITCH (6 IN REINFORCED)	SY	17	\$ 60.00	\$ 1,020.00
609-20.21	INTEGRAL CURB (OVER 6 IN HEIGHT), TYPE A	LF	25	\$ 20.00	\$ 500.00
609-70.10	ROCK LINING	CY	2	\$ 70.00	\$ 126.00
611-30.20	FURNISHING TYPE 2 ROCK BLANKET	TONS	59	\$ 17.00	\$ 1,003.00
611-30.40	PLACING TYPE 2 ROCK BLANKET	TONS	59	\$ 20.00	\$ 1,180.00
612-10.30	MOVEABLE BARRICADES (STANDARD)	EA	6	\$ 20.00	\$ 120.00
612-30.15	TRAFFIC CONTROL (ALL INCLUSIVE)	LS	1	\$ 10,000.00	\$ 10,000.00
616-10.05	CONSTRUCTION SIGNS	SF	285	\$ 7.00	\$ 1,995.00
616-10.25	CHANNELIZER (TRIM LINE)	EA	44	\$ 28.00	\$ 1,232.00
617-32.00	CONCRETE TRAFFIC BARRIER, TYPE E	LF	160	\$ 95.00	\$ 15,200.00
619-00.00	MOBILIZATION	LS	1	\$ 23,500.00	\$ 23,500.00
627-40.00	CONTRACTOR FURNISHED SURVEYING AND STAKING	LS	1	\$ 6,200.00	\$ 6,200.00
720-10.00	MECHANICALLY STABILIZED EARTH WALL SYSTEMS	SF	678	\$ 58.00	\$ 39,324.00
724-24.38	24 IN X 38 IN CLASS III REINFORCED HORIZONTAL ELLIPTICAL CONCRETE PIPE CULVERT	LF	30	\$ 200.00	\$ 6,000.00
726-54.18	18 IN POLYVINYL CHLORIDE PIPE	LF	18	\$ 110.00	\$ 1,980.00
726-70.12	12 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLENE, GASKET TYPE)	LF	51	\$ 81.00	\$ 4,131.00
726-70.18	18 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLENE, GASKET TYPE)	LF	62	\$ 89.00	\$ 5,518.00
726-70.24	24 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLENE, GASKET TYPE)	LF	44	\$ 100.00	\$ 4,400.00
732-00.18	18 IN FLARED END SECTION	EA	1	\$ 600.00	\$ 600.00
732-00.24	24 IN FLARED END SECTION	EA	1	\$ 875.00	\$ 875.00
803-10.00	SODDING	SY	2,113	\$ 10.00	\$ 21,130.00
806-70.00	SILT FENCE	LF	763	\$ 3.30	\$ 2,517.90
806-45.08	INLET PROTECTION DEVICE, SINGLE UNIT - FILTER SOCK/ROLL	EA	4	\$ 132.00	\$ 528.00
806-45.09	INLET PROTECTION DEVICE, DOUBLE UNIT - FILTER SOCK/ROLL	EA	4	\$ 176.00	\$ 704.00
621-99.01	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN YELLOW	LF	3,220	\$ 0.60	\$ 1,932.00
621-99.02	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN WHITE	LF	3,180	\$ 0.60	\$ 1,908.00
621-99.03	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 24 IN WHITE	LF	40	\$ 28.00	\$ 1,120.00
608-60.04	CONCRETE SIDEWALK (4 IN THICK)	SY	31	\$ 54.00	\$ 1,674.00

CONTRACT SUM: \$ 602,775.85

IN WITNESS WHEREOF, the parties hereunto have hereunto set their hands and affixed their seals to execute this Agreement, this _____ day of _____, 2020.

CITY OF CREVE COEUR

By: _____
Mark C. Perkins, City Administrator

(SEAL)

By: _____
James H. Heines, Director of Public Works

Attest: _____
Deborah Ryan, City Clerk

Date: _____

K. J. UNNERSTALL CONSTRUCTION COMPANY

By: _____
Signature

Printed Name

Title

(SEAL)

Attest: _____

Date: _____



DEPARTMENT OF PUBLIC WORKS STAFF MEMORANDUM

DATE: December 8, 2020

TO: Mark Perkins, City Administrator

CC: Jim Heines, Director of Public Works

FROM: Matt Wohlberg, P.E., City Engineer

SUBJECT: Recommendation of Award
Emerson Road Improvement Project
Federal Project Number STP-5526(644)

City staff has reviewed bids that were submitted in November for the Emerson Road Improvement Project and recommends that the City enter into a contract with K. J. Unnerstall Construction Company to build the project. The primary funding source for this project will be a federal Surface Transportation Program (STP) grant that was awarded to the City in 2016. This grant is administered by the Missouri Department of Transportation (MoDOT), and MoDOT has recently indicated their concurrence with this recommendation of award.

Project Description

The City maintains Emerson Road between Olive Boulevard and the end of the City's right of way near De Smet Jesuit High School. MoDOT maintains Emerson south of De Smet.

The portion of Emerson Road between Old Ballas Road and De Smet is among the worst stretches of pavement in the City's roadway network. The pavement in this section of Emerson is badly deteriorated, the pavement width is inadequate, and the stormwater drainage facilities are either failing or non-existent. The Emerson Road Improvement Project will solve these issues by widening the pavement, adding new drainage structures, and partially reconstructing the roadway to create a safer, smoother, and better functioning roadway.

This roadway project has been designed to compliment the sidewalk that was installed along Emerson Road in 2017. The roadway improvements will have only incidental impacts on the sidewalk for utility relocation. Otherwise, the sidewalk will remain in place and undisturbed.

Bid Advertisement

The Emerson Road Improvement Project was advertised in accordance with the bidding requirements of both the City and MoDOT for federally funded projects. Advertisement included:

1. The Invitation for Bids was posted on the Creve Coeur and MoDOT websites from September 28, 2020, through November 10, 2020.
2. The Invitation for Bids was advertised on two dates (October 6 and October 15) in *The Countian*, a daily newspaper published in St. Louis County.
3. The Invitation for Bids was sent directly to contractors who have recently bid on similar City projects.
4. Roadway contractors in the St. Louis area were notified of the bid opportunity when the plans and specifications for this project were posted to the Drexel Technologies online plan room.

Bid Results

Bids for the Emerson Road Improvement Project were publicly opened and read on an online meeting at 9:00 a.m. on Thursday, November 12, 2020. The City received a total of ten (10) bids for the project, as detailed in the attached Bid Tabulation and as summarized below:

Bidder	Total Bid Price
1. K. J. Unnerstall Construction Company.....	\$ 602,775.85
2. Dura-Seal Paving Contractor.....	\$ 616,757.84
3. Spencer Contracting Company.....	\$ 618,605.72
4. Krupp Construction.....	\$ 623,945.84
5. Gershenson Construction Company, Inc.....	\$ 626,799.00
6. Raineri Construction, LLC	\$ 678,799.23
7. Lamke Trenching and Excavating, Inc.....	\$ 694,808.76
8. Pavement Solutions, LLC.	\$ 695,000.70
9. Pace Construction Company, LLC	\$ 724,185.00
10. R. V. Wagner, Inc.	\$ 24,796,522.05

Minor discrepancies and calculation errors were found in several of the bids, as highlighted in the attached Bid Tabulation spreadsheet. Most of these issues resulted in only minor changes to the final bid amounts, but issues with two of the bids were significant to the bidding process:

1. Dura-Seal Paving Contractor. This bid had hand-written changes on it that were not calculated into the total bid amount. The hand-written changes increased the total bid price, which moved Dura-Seal from the lowest bidder to the second-lowest bidder.
2. R. V. Wagner, Inc. For Class A Excavation and Compacting Embankment, R. V. Wagner stated what appeared to be their intended total price for the excavation and earth work as the unit prices for these items. This price was written both in numbers and in words in both cases. The result was a total bid that is approximately \$24 million greater than the next-lowest bid. Without these errors, the R. V. Wagner bid would have been more competitive with the others.

The engineer's estimate for this project was \$631,973.00, and it appears that the estimate was reasonable. Half of the bids received are below this estimate, and half are

above it. The lowest five bids are within 5% of the estimate, and all but two of the bids are within 10% of the estimate (above or below).

Evaluation of Bids and Bidders

City staff found that all ten of the bidders meet the criteria to be considered responsible bidders, meaning that the bidders:

1. appeared to be organized, equipped, and capable of performing the scope of work for the Emerson Road Improvement Project
2. were among the contractors on MoDOT's pre-qualification list
3. were not among the contractors that have been suspended or debarred.

K. J. Unnerstall Construction Company (K J Unnerstall) provided the lowest bid. K J Unnerstall is based in Washington, Missouri, and they have experience with subdivision, roads, bridges, and other heavy construction.

While K J Unnerstall has not worked for the City in the past, they have submitted bids for past City projects, and staff seeks bids from K J Unnerstall for most roadway projects.

Federal Grant Reimbursement

The federal grant for the project will reimburse the City for 80% of the project's qualifying construction costs, up to an amount of \$444,000.

If the project is completed at the contract amount, the City should expect to receive reimbursement of \$444,000, which would be approximately 73.7% of the construction cost. The City's share of the project would be \$158,775.85.

Financing

The Capital Improvement Program (CIP) includes \$605,000 in FY2021 for the construction of the Emerson Road Improvement Project. The proposed contract with K J Unnerstall is within this budget.

Funds for the project will be drawn from account 02-61-71-9510-18701 of the Capital Fund.

Recommendation

Public Works staff recommends that the City Council authorize the execution of a contract for the construction of the Emerson Road Improvement Project with K. J. Unnerstall Construction Company for the not-to-exceed contract price of \$602,775.85. Staff recommends K. J. Unnerstall Construction Company, because K. J. Unnerstall Construction Company appears to be a responsible contractor who provided the lowest, responsive bid for the work.

Concurrence in Award. MoDOT has reviewed the recommendation by City staff to award the Emerson project to K. J. Unnerstall Construction Company and has recently issued its concurrence in award. A copy of this letter is attached for reference.

Attachments: Bid Tabulation
MoDOT Concurrence in Award



BID TABULATION

EMERSON ROAD IMPROVEMENT PROJECT STP-5526(644)

City of Creve Coeur, Missouri

Bids opened: 9:00 a.m. Thursday, November 12, 2020

Item Number	Item	Unit	Contract Quantity	Engineer's Estimate		K.J. UNNERSTALL CONSTRUCTION CO.		DURA-SEAL PAVING CONTRACTOR		SPENCER CONTRACTING CO.		KRUPP CONSTRUCTION		GERSHENSON CONSTRUCTION CO., INC.	
				Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal
201-20.10	CLEARING AND GRUBBING	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 26,700.00	\$ 26,700.00	\$ 30,000.00	\$ 30,000.00	\$ 9,220.00	\$ 9,220.00	\$ 6,100.00	\$ 6,100.00	\$ 5,000.00	\$ 5,000.00
202-20.10	REMOVAL OF IMPROVEMENTS	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 26,000.00	\$ 26,000.00	\$ 30,000.00	\$ 30,000.00	\$ 7,776.00	\$ 7,776.00	\$ 12,900.00	\$ 12,900.00	\$ 27,880.00	\$ 27,880.00
202-22.95	SAWCUT (ANY DEPTH/MATERIAL)	LF	2,473	\$ 5.00	\$ 12,365.00	\$ 2.50	\$ 6,182.50	\$ 2.50	\$ 6,182.50	\$ 2.30	\$ 5,687.90	\$ 2.90	\$ 7,171.70	\$ 4.00	\$ 9,892.00
203-10.00	CLASS "A" EXCAVATION	CY	1,074	\$ 15.00	\$ 16,110.00	\$ 30.00	\$ 32,220.00	\$ 20.00	\$ 21,480.00	\$ 33.66	\$ 36,150.84	\$ 17.00	\$ 18,258.00	\$ 36.00	\$ 38,664.00
203-60.00	COMPACTING EMBANKMENT	CY	723	\$ 6.00	\$ 4,338.00	\$ 20.00	\$ 14,460.00	\$ 12.00	\$ 8,676.00	\$ 12.22	\$ 8,835.06	\$ 4.50	\$ 3,253.50	\$ 11.90	\$ 8,603.70
304-05.04	TYPE 5 AGGREGATE BASE (4 IN THICK)	SY	3,583	\$ 8.00	\$ 28,664.00	\$ 6.00	\$ 21,498.00	\$ 5.50	\$ 19,706.50	\$ 6.18	\$ 22,142.94	\$ 6.70	\$ 24,006.10	\$ 6.30	\$ 22,572.90
405-30.10	TYPE "C" BITUMINOUS CONCRETE (PAVEMENT)	TONS	897.9	\$ 75.00	\$ 67,342.50	\$ 82.50	\$ 74,076.75	\$ 66.50	\$ 59,710.35	\$ 76.86	\$ 69,012.59	\$ 70.60	\$ 63,391.74	\$ 80.25	\$ 72,056.48
405-30.30	TYPE "X" BITUMINOUS CONCRETE (BASE)	TONS	774	\$ 70.00	\$ 54,180.00	\$ 88.00	\$ 68,112.00	\$ 66.50	\$ 51,471.00	\$ 101.99	\$ 78,940.26	\$ 82.40	\$ 63,777.60	\$ 79.00	\$ 61,146.00
405-30.26	ASPHALT PAVEMENT REPAIR (FULL DEPTH)	SY	50	\$ 200.00	\$ 10,000.00	\$ 20.00	\$ 1,000.00	\$ 60.00	\$ 3,000.00	\$ 92.00	\$ 4,600.00	\$ 57.90	\$ 2,895.00	\$ 147.00	\$ 7,350.00
407-10.27	TACK-EMULSIFIED ASPHALT (SS-1H)	GAL	230	\$ 6.00	\$ 1,380.00	\$ 2.75	\$ 632.50	\$ 5.00	\$ 1,150.00	\$ 0.01	\$ 2.30	\$ 14.00	\$ 3,220.00	\$ 5.00	\$ 1,150.00
412-10.10	PAVEMENT SURFACING AND TEXTURING, MICRO MILLING	SY	2,066	\$ 6.00	\$ 12,396.00	\$ 3.30	\$ 6,817.80	\$ 4.73	\$ 9,772.18	\$ 3.83	\$ 7,912.78	\$ 4.60	\$ 9,503.60	\$ 4.10	\$ 8,470.60
502-11.10	CONCRETE PAVEMENT (10 IN, NON-REINFORCED)	SY	89	\$ 100.00	\$ 8,900.00	\$ 85.00	\$ 7,565.00	\$ 75.00	\$ 6,675.00	\$ 95.53	\$ 8,502.17	\$ 74.75	\$ 6,652.75	\$ 97.10	\$ 8,641.90
603-20.70	ADJUST WATER SERVICE VALVE BOX TO GRADE (2 IN OR GR	EA	2	\$ 300.00	\$ 600.00	\$ 250.00	\$ 500.00	\$ 50.00	\$ 100.00	\$ 525.00	\$ 1,050.00	\$ 350.00	\$ 700.00	\$ 548.00	\$ 1,096.00
604-12.01	SINGLE CURB INLET, UNTRAPPED	EA	4	\$ 2,800.00	\$ 11,200.00	\$ 2,150.00	\$ 8,600.00	\$ 3,675.00	\$ 14,700.00	\$ 3,675.00	\$ 14,700.00	\$ 2,975.00	\$ 11,900.00	\$ 2,860.00	\$ 11,440.00
604-12.02	DOUBLE CURB INLET, UNTRAPPED	EA	4	\$ 4,000.00	\$ 16,000.00	\$ 2,870.00	\$ 11,480.00	\$ 6,300.00	\$ 25,200.00	\$ 6,300.00	\$ 25,200.00	\$ 3,930.00	\$ 15,720.00	\$ 3,748.00	\$ 14,992.00
604-19.27	MANHOLE	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 1,649.00	\$ 6,596.00	\$ 3,675.00	\$ 14,700.00	\$ 3,675.00	\$ 14,700.00	\$ 3,190.00	\$ 12,760.00	\$ 3,630.00	\$ 14,520.00
604-20.30	ADJUSTING MANHOLE TO GRADE	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 525.00	\$ 525.00	\$ 465.00	\$ 465.00	\$ 446.00	\$ 446.00
604-23.06	HYDRODYNAMIC SEPARATOR (6 FT DIAMETER)	EA	1	\$ 30,000.00	\$ 30,000.00	\$ 27,206.00	\$ 27,206.00	\$ 26,250.00	\$ 26,250.00	\$ 26,250.00	\$ 26,250.00	\$ 26,500.00	\$ 26,500.00	\$ 26,000.00	\$ 26,000.00
604-25.40	CONVERT INLET TO MANHOLE AND ADJUST TO GRADE	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 1,660.00	\$ 1,660.00	\$ 3,025.00	\$ 3,025.00
606-10.60	MGS GUARDRAIL	LF	63	\$ 35.00	\$ 2,205.00	\$ 77.00	\$ 4,851.00	\$ 73.50	\$ 4,630.50	\$ 72.10	\$ 4,542.30	\$ 70.00	\$ 4,410.00	\$ 70.00	\$ 4,410.00
606-30.14	TYPE A CRASHWORTHY END TERMINAL (MASH)	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 3,960.00	\$ 7,920.00	\$ 3,780.00	\$ 7,560.00	\$ 3,700.00	\$ 7,400.00	\$ 3,600.00	\$ 7,200.00	\$ 3,600.00	\$ 7,200.00
607-01.60	CHAIN LINK FENCE (60 IN)	LF	160	\$ 25.00	\$ 4,000.00	\$ 66.00	\$ 10,560.00	\$ 63.00	\$ 10,080.00	\$ 61.00	\$ 9,760.00	\$ 60.00	\$ 9,600.00	\$ 60.00	\$ 9,600.00
607-99.02	REMOVAL AND RELOCATION OF MAILBOX	EA	7	\$ 300.00	\$ 2,100.00	\$ 180.00	\$ 1,260.00	\$ 300.00	\$ 2,100.00	\$ 170.00	\$ 1,190.00	\$ 250.00	\$ 1,750.00	\$ 356.00	\$ 2,492.00
608-50.06	PAVED APPROACH (6 IN CONCRETE)	SY	141	\$ 65.00	\$ 9,184.50	\$ 58.00	\$ 8,195.40	\$ 80.00	\$ 11,304.00	\$ 71.71	\$ 10,132.62	\$ 77.00	\$ 10,880.10	\$ 85.10	\$ 12,024.63
609-10.53	CONCRETE CURB AND GUTTER, VERTICAL (2 FT 6 IN)	LF	2,897	\$ 45.00	\$ 130,515.00	\$ 25.00	\$ 72,425.00	\$ 30.15	\$ 87,344.55	\$ 25.06	\$ 72,598.82	\$ 33.00	\$ 95,601.00	\$ 25.80	\$ 74,742.60
609-10.61	PAVED DITCH (6 IN REINFORCED)	SY	17	\$ 75.00	\$ 1,275.00	\$ 60.00	\$ 1,020.00	\$ 80.00	\$ 1,360.00	\$ 100.00	\$ 1,700.00	\$ 86.60	\$ 1,472.20	\$ 160.00	\$ 2,720.00
609-20.21	INTEGRAL CURB (OVER 6 IN HEIGHT), TYPE A	LF	25	\$ 50.00	\$ 1,250.00	\$ 20.00	\$ 500.00	\$ 30.00	\$ 750.00	\$ 6.90	\$ 172.50	\$ 40.00	\$ 1,000.00	\$ 20.00	\$ 500.00
609-70.10	ROCK LINING	CY	2	\$ 200.00	\$ 400.00	\$ 70.00	\$ 140.00	\$ 500.00	\$ 1,000.00	\$ 108.33	\$ 216.66	\$ 232.00	\$ 464.00	\$ 200.00	\$ 400.00
611-30.20	FURNISHING TYPE 2 ROCK BLANKET	TONS	59	\$ 25.00	\$ 1,475.00	\$ 17.00	\$ 1,003.00	\$ 22.00	\$ 1,298.00	\$ 32.50	\$ 1,917.50	\$ 26.00	\$ 1,534.00	\$ 30.00	\$ 1,770.00
611-30.40	PLACING TYPE 2 ROCK BLANKET	TONS	59	\$ 15.00	\$ 885.00	\$ 20.00	\$ 1,180.00	\$ 20.00	\$ 1,180.00	\$ 32.50	\$ 1,917.50	\$ 20.50	\$ 1,209.50	\$ 25.00	\$ 1,475.00
612-10.30	MOVEABLE BARRICADES (STANDARD)	EA	6	\$ 400.00	\$ 2,400.00	\$ 20.00	\$ 120.00	\$ 152.25	\$ 913.50	\$ 152.25	\$ 913.50	\$ 145.00	\$ 870.00	\$ 145.00	\$ 870.00
612-30.15	TRAFFIC CONTROL (ALL INCLUSIVE)	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,157.00	\$ 2,157.00	\$ 5,500.00	\$ 5,500.00	\$ 6,727.00	\$ 6,727.00
616-10.05	CONSTRUCTION SIGNS	SF	285	\$ 10.00	\$ 2,850.00	\$ 7.00	\$ 1,995.00	\$ 14.70	\$ 4,189.50	\$ 14.70	\$ 4,189.50	\$ 14.00	\$ 3,990.00	\$ 14.00	\$ 3,990.00
616-10.25	CHANNELIZER (TRIM LINE)	EA	44	\$ 25.00	\$ 1,100.00	\$ 28.00	\$ 1,232.00	\$ 25.20	\$ 1,108.80	\$ 25.20	\$ 1,108.80	\$ 24.00	\$ 1,056.00	\$ 24.00	\$ 1,056.00
617-32.00	CONCRETE TRAFFIC BARRIER, TYPE E	LF	160	\$ 50.00	\$ 8,000.00	\$ 95.00	\$ 15,200.00	\$ 180.00	\$ 28,800.00	\$ 147.19	\$ 23,550.40	\$ 170.00	\$ 27,200.00	\$ 113.00	\$ 18,080.00
619-00.00	MOBILIZATION	LS	1	\$ 35,800.00	\$ 35,800.00	\$ 23,500.00	\$ 23,500.00	\$ 11,475.00	\$ 11,475.00	\$ 31,000.00	\$ 31,000.00	\$ 70,000.00	\$ 70,000.00	\$ 41,847.64	\$ 41,847.64
627-40.00	CONTRACTOR FURNISHED SURVEYING AND STAKING	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 6,200.00	\$ 6,200.00	\$ 5,800.00	\$ 5,800.00	\$ 6,348.00	\$ 6,348.00	\$ 6,200.00	\$ 6,200.00	\$ 8,000.00	\$ 8,000.00
720-10.00	MECHANICALLY STABILIZED EARTH WALL SYSTEMS	SF	678	\$ 55.00	\$ 37,290.00	\$ 58.00	\$ 39,324.00	\$ 54.70	\$ 37,086.60	\$ 54.70	\$ 37,086.60	\$ 40.00	\$ 27,120.00	\$ 47.20	\$ 32,001.60
724-24.38	24 IN X 38 IN CLASS III REINFORCED HORIZONTAL ELLIPTICAL	LF	30	\$ 150.00	\$ 4,500.00	\$ 200.00	\$ 6,000.00	\$ 151.61	\$ 4,548.30	\$ 151.60	\$ 4,548.00	\$ 371.00	\$ 11,130.00	\$ 195.00	\$ 5,850.00
726-54.18	18 IN POLYVINYL CHLORIDE PIPE	LF	18	\$ 40.00	\$ 720.00	\$ 110.00	\$ 1,980.00	\$ 99.11	\$ 1,783.98	\$ 99.10	\$ 1,783.80	\$ 58.00	\$ 1,044.00	\$ 112.00	\$ 2,016.00
726-70.12	12 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	51	\$ 70.00	\$ 3,570.00	\$ 81.00	\$ 4,131.00	\$ 88.61	\$ 4,519.11	\$ 88.60	\$ 4,518.60	\$ 72.00	\$ 3,672.00	\$ 84.70	\$ 4,319.70
726-70.18	18 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	62	\$ 80.00	\$ 4,960.00	\$ 89.00	\$ 5,518.00	\$ 99.11	\$ 6,144.82	\$ 99.10	\$ 6,144.20	\$ 75.85	\$ 4,702.70	\$ 78.50	\$ 4,867.00
726-70.24	24 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	44	\$ 100.00	\$ 4,400.00	\$ 100.00	\$ 4,400.00	\$ 120.15	\$ 5,286.60	\$ 120.10	\$ 5,284.40	\$ 109.25	\$ 4,807.00	\$ 114.00	\$ 5,016.00
732-00.18	18 IN FLARED END SECTION	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 600.00	\$ 600.00	\$ 2,625.00	\$ 2,625.00	\$ 2,625.00	\$ 2,625.00	\$ 935.00	\$ 935.00	\$ 1,564.00	\$ 1,564.00
732-00.24	24 IN FLARED END SECTION	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 875.00	\$ 875.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 1,060.00	\$ 1,060.00	\$ 1,749.00	\$ 1,749.00
803-10.00	SODDING	SY	2,113	\$ 7.00	\$ 14,791.00	\$ 10.00	\$ 21,130.00	\$ 9.20	\$ 19,439.60	\$ 9.18	\$ 19,397.34	\$ 8.75	\$ 18,488.75	\$ 8.75	\$ 18,488.75
806-70.00	SILT FENCE	LF	763	\$ 4.00	\$ 3,052.00	\$ 3.30	\$ 2,517.90	\$ 3.15	\$ 2,403.45	\$ 2.00	\$ 1,526.00	\$ 3.00	\$ 2,289.00	\$ 3.50	\$ 2,670.50
806-45.08	INLET PROTECTION DEVICE, SINGLE UNIT - FILTER SOCK/R	EA	4	\$ 50.00	\$ 200.00	\$ 132.00	\$ 528.00	\$ 126.00	\$ 504.00	\$ 74.75	\$ 299.00	\$ 120.00	\$ 480.00	\$ 120.00	\$ 480.00
806-45.09	INLET PROTECTION DEVICE, DOUBLE UNIT - FILTER SOCK/R	EA	4	\$ 100.00	\$ 400.00	\$ 176.00	\$ 704.00	\$ 168.00	\$ 672.00	\$ 138.00	\$ 552.00	\$ 160.00	\$ 640.00	\$ 160.00	\$ 640.00
621-99.01	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN YELLOW	LF	3,220	\$ 0.80	\$ 2,576.00	\$ 0.80	\$ 2,576.00	\$ 0.53	\$ 1,706.80	\$ 0.52	\$ 1,674.40	\$ 0.50	\$ 1,610.00	\$ 0.50	\$ 1,610.00
621-99.02	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN WHITE	LF	3,180	\$ 0.60	\$ 1,908.00	\$ 0.60	\$ 1,908.00	\$ 0.53	\$ 1,685.40	\$ 0.52	\$ 1,653.60	\$ 0.50	\$ 1,590.00	\$ 0.50	\$ 1,590.00
621-99.03	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 24 IN WHITE	LF	40	\$ 1.50	\$ 60.00	\$ 28.00	\$ 1,120.00	\$ 21.00	\$ 840.00	\$ 21.00	\$ 840.00	\$ 20.00	\$ 800.00	\$ 20.00	\$ 800.00
608-60.04	CONCRETE SIDEWALK (4 IN THICK)	SY	31	\$ 50.00	\$ 1,550.00	\$ 54.00	\$ 1,674.00	\$ 45.00	\$ 1,395.00	\$ 76.50	\$ 2,371.50	\$ 92.00	\$ 2,852.00	\$ 75.00	\$ 2,325.00
Total Bid:				\$	631,973.00	\$	602,775.85	\$	616,757.84	\$	618,605.72	\$	623,945.84	\$	626,799.00

Denotes discrepancy between price written in word and numbers. Price written in words shown.

Denotes calculation error. Corrected value shown.



BID TABULATION

EMERSON ROAD IMPROVEMENT PROJECT STP-5526(644)

City of Creve Coeur, Missouri

Bids opened: 9:00 a.m. Thursday, November 12, 2020

Item Number	Item	Unit	Contract Quantity	RAINERI CONSTRUCTION, LLC		LAMKE TRENCHING & EXCAVATING, INC.		PAVEMENT SOLUTIONS, LLC		PACE CONSTRUCTION COMPANY, LLC		R.V. WAGNER, INC.	
				Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal	Unit Bid Price	Item Subtotal
201-20.10	CLEARING AND GRUBBING	LS	1	\$ 33,000.00	\$ 33,000.00	\$ 35,000.00	\$ 35,000.00	\$ 5,120.00	\$ 5,120.00	\$ 500.00	\$ 500.00	\$ 24,600.00	\$ 24,600.00
202-20.10	REMOVAL OF IMPROVEMENTS	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 74,044.44	\$ 74,044.44	\$ 8,277.00	\$ 8,277.00	\$ 8,681.67	\$ 8,681.67	\$ 39,200.00	\$ 39,200.00
202-22.95	SAWCUT (ANY DEPTH/MATERIAL)	LF	2,473	\$ 2.85	\$ 7,048.05	\$ 3.00	\$ 7,419.00	\$ 2.00	\$ 4,946.00	\$ 3.75	\$ 9,273.75	\$ 3.30	\$ 8,160.90
203-10.00	CLASS "A" EXCAVATION	CY	1,074	\$ 37.50	\$ 40,275.00	\$ 22.35	\$ 24,003.90	\$ 29.00	\$ 31,146.00	\$ 25.00	\$ 26,850.00	\$ 17,184.00	#####
203-60.00	COMPACTING EMBANKMENT	CY	723	\$ 24.75	\$ 17,894.25	\$ 9.00	\$ 6,507.00	\$ 27.00	\$ 19,521.00	\$ 9.00	\$ 6,507.00	\$ 7,953.00	\$5,750,019.00
304-05.04	TYPE 5 AGGREGATE BASE (4 IN THICK)	SY	3,583	\$ 5.15	\$ 18,452.45	\$ 5.40	\$ 19,348.20	\$ 6.00	\$ 21,498.00	\$ 8.50	\$ 30,455.50	\$ 7.00	\$ 25,081.00
405-30.10	TYPE "C" BITUMINOUS CONCRETE (PAVEMENT)	TONS	897.9	\$ 74.25	\$ 66,669.08	\$ 75.00	\$ 67,342.50	\$ 85.00	\$ 76,321.50	\$ 75.00	\$ 67,342.50	\$ 61.00	\$ 54,771.90
405-30.30	TYPE "X" BITUMINOUS CONCRETE (BASE)	TONS	774	\$ 74.25	\$ 57,469.50	\$ 80.00	\$ 61,920.00	\$ 100.00	\$ 77,400.00	\$ 90.00	\$ 69,660.00	\$ 63.00	\$ 48,762.00
405-30.26	ASPHALT PAVEMENT REPAIR (FULL DEPTH)	SY	50	\$ 66.00	\$ 3,300.00	\$ 17.00	\$ 850.00	\$ 164.00	\$ 8,200.00	\$ 325.00	\$ 16,250.00	\$ 32.00	\$ 1,600.00
407-10.27	TACK-EMULSIFIED ASPHALT (SS-1H)	GAL	230	\$ 6.00	\$ 1,380.00	\$ 2.50	\$ 575.00	\$ 2.00	\$ 460.00	\$ 5.35	\$ 1,230.50	\$ 13.00	\$ 2,990.00
412-10.10	PAVEMENT SURFACING AND TEXTURING, MICRO MILLING	SY	2,066	\$ 4.00	\$ 8,264.00	\$ 3.00	\$ 6,198.00	\$ 5.00	\$ 10,330.00	\$ 5.00	\$ 10,330.00	\$ 7.80	\$ 16,114.80
502-11.10	CONCRETE PAVEMENT (10 IN, NON-REINFORCED)	SY	89	\$ 92.00	\$ 8,188.00	\$ 95.00	\$ 8,455.00	\$ 96.00	\$ 8,544.00	\$ 90.00	\$ 8,010.00	\$ 68.00	\$ 6,052.00
603-20.70	ADJUST WATER SERVICE VALVE BOX TO GRADE (2 IN OR GR	EA	2	\$ 350.00	\$ 700.00	\$ 250.00	\$ 500.00	\$ 1,276.00	\$ 2,552.00	\$ 200.00	\$ 400.00	\$ 258.00	\$ 516.00
604-12.01	SINGLE CURB INLET, UNTRAPPED	EA	4	\$ 3,850.00	\$ 15,400.00	\$ 1,905.00	\$ 7,620.00	\$ 2,920.00	\$ 11,680.00	\$ 2,300.00	\$ 9,200.00	\$ 3,200.00	\$ 12,800.00
604-12.02	DOUBLE CURB INLET, UNTRAPPED	EA	4	\$ 6,600.00	\$ 26,400.00	\$ 2,749.00	\$ 10,996.00	\$ 4,456.00	\$ 17,824.00	\$ 3,155.00	\$ 12,620.00	\$ 4,350.00	\$ 17,400.00
604-19.27	MANHOLE	EA	4	\$ 3,850.00	\$ 15,400.00	\$ 1,488.00	\$ 5,952.00	\$ 3,137.00	\$ 12,548.00	\$ 2,500.00	\$ 10,000.00	\$ 4,500.00	\$ 18,000.00
604-20.30	ADJUSTING MANHOLE TO GRADE	EA	1	\$ 800.00	\$ 800.00	\$ 350.00	\$ 350.00	\$ 2,324.00	\$ 2,324.00	\$ 1,650.00	\$ 1,650.00	\$ 800.00	\$ 800.00
604-23.06	HYDRODYNAMIC SEPARATOR (6 FT DIAMETER)	EA	1	\$ 27,500.00	\$ 27,500.00	\$ 23,273.00	\$ 23,273.00	\$ 27,500.00	\$ 27,500.00	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 28,500.00
604-25.40	CONVERT INLET TO MANHOLE AND ADJUST TO GRADE	EA	1	\$ 3,300.00	\$ 3,300.00	\$ 1,200.00	\$ 1,200.00	\$ 2,386.00	\$ 2,386.00	\$ 1,250.00	\$ 1,250.00	\$ 3,300.00	\$ 3,300.00
606-10.60	MGS GUARDRAIL	LF	63	\$ 77.00	\$ 4,851.00	\$ 70.00	\$ 4,410.00	\$ 71.00	\$ 4,473.00	\$ 70.00	\$ 4,410.00	\$ 74.00	\$ 4,662.00
606-30.14	TYPE A CRASHWORTHY END TERMINAL (MASH)	EA	2	\$ 3,960.00	\$ 7,920.00	\$ 3,600.00	\$ 7,200.00	\$ 3,795.00	\$ 7,590.00	\$ 3,600.00	\$ 7,200.00	\$ 3,700.00	\$ 7,400.00
607-01.60	CHAIN LINK FENCE (60 IN)	LF	160	\$ 66.00	\$ 10,560.00	\$ 60.00	\$ 9,600.00	\$ 45.00	\$ 7,200.00	\$ 60.00	\$ 9,600.00	\$ 63.00	\$ 10,080.00
607-99.02	REMOVAL AND RELOCATION OF MAILBOX	EA	7	\$ 260.00	\$ 1,820.00	\$ 300.00	\$ 2,100.00	\$ 507.00	\$ 3,549.00	\$ 150.00	\$ 1,050.00	\$ 222.00	\$ 1,554.00
608-50.06	PAVED APPROACH (6 IN CONCRETE)	SY	141	\$ 64.00	\$ 9,043.20	\$ 70.00	\$ 9,891.00	\$ 84.00	\$ 11,869.20	\$ 98.00	\$ 13,847.40	\$ 75.00	\$ 10,597.50
609-10.53	CONCRETE CURB AND GUTTER, VERTICAL (2 FT 6 IN)	LF	2,897	\$ 21.50	\$ 62,285.50	\$ 25.00	\$ 72,425.00	\$ 38.00	\$ 110,086.00	\$ 45.00	\$ 130,365.00	\$ 28.00	\$ 81,116.00
609-10.61	PAVED DITCH (6 IN REINFORCED)	SY	17	\$ 110.00	\$ 1,870.00	\$ 150.00	\$ 2,550.00	\$ 194.00	\$ 3,298.00	\$ 105.00	\$ 1,785.00	\$ 79.00	\$ 1,343.00
609-20.21	INTEGRAL CURB (OVER 6 IN HEIGHT), TYPE A	LF	25	\$ 40.00	\$ 1,000.00	\$ 20.00	\$ 500.00	\$ 26.00	\$ 650.00	\$ 25.00	\$ 625.00	\$ 20.00	\$ 500.00
609-70.10	ROCK LINING	CY	2	\$ 265.00	\$ 477.00	\$ 277.78	\$ 500.00	\$ 150.00	\$ 270.00	\$ 115.00	\$ 207.00	\$ 211.00	\$ 379.80
611-30.20	FURNISHING TYPE 2 ROCK BLANKET	TONS	59	\$ 27.50	\$ 1,622.50	\$ 35.00	\$ 2,065.00	\$ 22.00	\$ 1,298.00	\$ 25.00	\$ 1,475.00	\$ 23.00	\$ 1,357.00
611-30.40	PLACING TYPE 2 ROCK BLANKET	TONS	59	\$ 20.00	\$ 1,180.00	\$ 35.00	\$ 2,065.00	\$ 13.00	\$ 767.00	\$ 55.00	\$ 3,245.00	\$ 43.00	\$ 2,537.00
612-10.30	MOVEABLE BARRICADES (STANDARD)	EA	6	\$ 85.00	\$ 510.00	\$ 165.00	\$ 990.00	\$ 159.00	\$ 954.00	\$ 165.00	\$ 990.00	\$ 150.00	\$ 900.00
612-30.15	TRAFFIC CONTROL (ALL INCLUSIVE)	LS	1	\$ 3,200.00	\$ 3,200.00	\$ 12,000.00	\$ 12,000.00	\$ 7,175.00	\$ 7,175.00	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
616-10.05	CONSTRUCTION SIGNS	SF	285	\$ 9.00	\$ 2,565.00	\$ 10.00	\$ 2,850.00	\$ 15.00	\$ 4,275.00	\$ 10.00	\$ 2,850.00	\$ 15.00	\$ 4,275.00
616-10.25	CHANNELIZER (TRIM LINE)	EA	44	\$ 22.00	\$ 968.00	\$ 25.00	\$ 1,100.00	\$ 22.00	\$ 968.00	\$ 25.00	\$ 1,100.00	\$ 25.00	\$ 1,100.00
617-32.00	CONCRETE TRAFFIC BARRIER, TYPE E	LF	160	\$ 178.00	\$ 28,480.00	\$ 219.50	\$ 35,120.00	\$ 250.00	\$ 40,000.00	\$ 150.00	\$ 24,000.00	\$ 129.00	\$ 20,640.00
619-00.00	MOBILIZATION	LS	1	\$ 61,000.00	\$ 61,000.00	\$ 67,052.00	\$ 67,052.00	\$ 46,600.00	\$ 46,600.00	\$ 80,991.13	\$ 80,991.13	\$ 32,900.00	\$ 32,900.00
627-40.00	CONTRACTOR FURNISHED SURVEYING AND STAKING	LS	1	\$ 7,400.00	\$ 7,400.00	\$ 7,500.00	\$ 7,500.00	\$ 7,172.00	\$ 7,172.00	\$ 7,400.00	\$ 7,400.00	\$ 6,615.00	\$ 6,615.00
720-10.00	MECHANICALLY STABILIZED EARTH WALL SYSTEMS	SF	678	\$ 36.50	\$ 24,747.00	\$ 52.10	\$ 35,323.80	\$ 44.00	\$ 29,832.00	\$ 55.00	\$ 37,290.00	\$ 51.20	\$ 34,713.60
724-24.38	24 IN X 38 IN CLASS III REINFORCED HORIZONTAL ELLIPTICAL	LF	30	\$ 169.00	\$ 4,770.00	\$ 252.52	\$ 7,575.60	\$ 187.00	\$ 5,610.00	\$ 270.00	\$ 8,100.00	\$ 153.00	\$ 4,590.00
726-54.18	18 IN POLYVINYL CHLORIDE PIPE	LF	18	\$ 104.00	\$ 1,872.00	\$ 145.01	\$ 2,610.18	\$ 123.00	\$ 2,214.00	\$ 270.00	\$ 4,860.00	\$ 194.00	\$ 3,492.00
726-70.12	12 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	51	\$ 93.00	\$ 4,743.00	\$ 89.60	\$ 4,569.60	\$ 78.00	\$ 3,978.00	\$ 162.00	\$ 8,262.00	\$ 80.50	\$ 4,105.50
726-70.18	18 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	62	\$ 104.00	\$ 6,448.00	\$ 98.71	\$ 6,120.02	\$ 92.00	\$ 5,704.00	\$ 155.00	\$ 9,610.00	\$ 122.00	\$ 7,564.00
726-70.24	24 IN STORM SEWER PIPE (CLASS III RCP OR POLYPROPYLE	LF	44	\$ 126.00	\$ 5,544.00	\$ 145.08	\$ 6,383.52	\$ 114.00	\$ 5,016.00	\$ 220.00	\$ 9,680.00	\$ 105.00	\$ 4,620.00
732-00.18	18 IN FLARED END SECTION	EA	1	\$ 2,750.00	\$ 2,750.00	\$ 1,050.00	\$ 1,050.00	\$ 1,997.00	\$ 1,997.00	\$ 1,500.00	\$ 1,500.00	\$ 1,250.00	\$ 1,250.00
732-00.24	24 IN FLARED END SECTION	EA	1	\$ 3,300.00	\$ 3,300.00	\$ 1,250.00	\$ 1,250.00	\$ 2,272.00	\$ 2,272.00	\$ 1,800.00	\$ 1,800.00	\$ 1,350.00	\$ 1,350.00
803-10.00	SODDING	SY	2,113	\$ 9.60	\$ 20,284.80	\$ 8.75	\$ 18,488.75	\$ 9.00	\$ 19,017.00	\$ 8.75	\$ 18,488.75	\$ 9.20	\$ 19,439.60
806-70.00	SILT FENCE	LF	763	\$ 3.30	\$ 2,517.90	\$ 3.75	\$ 2,861.25	\$ 5.00	\$ 3,815.00	\$ 5.60	\$ 4,272.80	\$ 3.15	\$ 2,403.45
806-45.08	INLET PROTECTION DEVICE, SINGLE UNIT - FILTER SOCK/R	EA	4	\$ 85.00	\$ 340.00	\$ 120.00	\$ 480.00	\$ 201.00	\$ 804.00	\$ 250.00	\$ 1,000.00	\$ 126.00	\$ 504.00
806-45.09	INLET PROTECTION DEVICE, DOUBLE UNIT - FILTER SOCK/R	EA	4	\$ 120.00	\$ 480.00	\$ 160.00	\$ 640.00	\$ 275.00	\$ 1,100.00	\$ 450.00	\$ 1,800.00	\$ 168.00	\$ 672.00
621-99.01	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN YELLO	LF	3,220	\$ 0.55	\$ 1,771.00	\$ 0.50	\$ 1,610.00	\$ 0.50	\$ 1,610.00	\$ 0.50	\$ 1,610.00	\$ 0.50	\$ 1,610.00
621-99.02	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 4 IN WHITE	LF	3,180	\$ 0.55	\$ 1,749.00	\$ 0.50	\$ 1,590.00	\$ 0.50	\$ 1,590.00	\$ 0.50	\$ 1,590.00	\$ 0.50	\$ 1,590.00
621-99.03	TYPE A OR TYPE B EPOXY PAVEMENT MARKING - 24 IN WHITE	LF	40	\$ 22.00	\$ 880.00	\$ 20.00	\$ 800.00	\$ 22.00	\$ 880.00	\$ 20.00	\$ 800.00	\$ 21.00	\$ 840.00
608-60.04	CONCRETE SIDEWALK (4 IN THICK)	SY	31	\$ 110.00	\$ 3,410.00	\$ 64.00	\$ 1,984.00	\$ 90.00	\$ 2,790.00	\$ 70.00	\$ 2,170.00	\$ 98.00	\$ 3,038.00
Total Bid:				\$ 678,799.23		\$ 694,808.76		\$ 695,000.70		\$ 724,185.00		\$ 24,796,522.05	

Denotes discrepancy between price written in word and numbers. Price written in words shown.

Denotes calculation error. Corrected value shown.



Kevin Mulligan <kmulligan@crevecoeurmo.gov>

FW: Concurrence in Award STP-5526(644) Emerson Road, Creve Coeur

2 messages

JILL M STEIGER <Jill.Steiger@modot.mo.gov>
To: Kevin Mulligan <kmulligan@crevecoeurmo.gov>

Thu, Dec 3, 2020 at 1:36 PM

Kevin –

After I receive the following items, I will issue you a Notice to Proceed Letter and then you can have the preconstruction meeting.

- o Final Plans Package given to Bidders (include all addenda that were issued)
- o Fully Executed Contract
- o Itemized Bid Proposal
- o DBE Submittal form (parts A and B)
- o Payment Bond, Performance Bond
- o Insurance Certificate
- o Signed Worker Eligibility Verification Affidavit
- o Signed E-Verify Memorandum of Understanding (MOU)
- o Certification Regarding Affirmative Action signed by prime contractor (only if NOT utilizing MoDOT's Federal Project Bid Proposal Boilerplate)

Jill Steiger**Federal Aid Project Administrator****Local Programs - Construction**

1590 Woodlake Dr., Chesterfield, MO 63017

(314) 453-5061

From: MoDOTSP <MoDOTSP@modot.mo.gov>**Sent:** Thursday, December 3, 2020 1:25 PM**To:** Patrick J Hake <Patrick.Hake@modot.mo.gov>; Thomas G. McCloskey <Thomas.McCloskey@modot.mo.gov>; Christopher B. Caldwell <Christopher.Caldwell2@modot.mo.gov>; CYNTHIA R SIMMONS <Cynthia.Simmons@modot.mo.gov>; RUSSELL N KLEIN <Russell.Klein@modot.mo.gov>; JILL M STEIGER <Jill.Steiger@modot.mo.gov>; Brandon L. Barke <Brandon.Barke@modot.mo.gov>; JOHN W BRENDEL <John.Brendel@modot.mo.gov>**Cc:** Kim Temmen <Kim.Temmen@modot.mo.gov>; Rodney A. Braman <Rodney.Braman@modot.mo.gov>; Pamela F.

Campbell <Pamela.Campbell@modot.mo.gov>

Subject: Concurrence in Award



12/3/2020

City of Creve Coeur
Kevin Mulligan

Re: Concurrence in Award
5526644
Emerson Road Improvement Project

Dear Kevin Mulligan

The Missouri Department of Transportation (MoDOT) concurs with the recommendation to award this project to K.J.U, Inc. dba K.J. Unnerstall Construction Co., with a low bid of \$602,775.85. MoDOT's External Civil Rights have approved the DBE participation submitted by the awarded bidder to fulfill the DBE Goal of 12%.

After executing the contract, please submit an electronic copy of the following documents to your MoDOT district contact:

- Final Plans Package given to Bidders (include all addenda that were issued)
- Fully Executed Contract
- Payment Bond, Performance Bond
- Insurance Certificate
- Signed Worker Eligibility Verification Affidavit
- Signed E-Verify Memorandum of Understanding (MOU)
- Certification Regarding Affirmative Action signed by prime contractor (only if NOT utilizing MoDOT's [Federal Project Bid Proposal Boilerplate](#))

MoDOT will grant the authority to issue the Notice To Proceed after these documents have been reviewed. The fully executed contract must be the same version that was shown in the bid proposal and must include all signatures, etc.

The itemized proposal is used in preparing a formal project agreement with FHWA. Upon FHWA's approval, a copy of the summary of estimated cost will be furnished for your use. You will then be able to submit invoices for reimbursement.

Please contact your district representative at <https://www.modot.org/contact-modot-lpa>, to coordinate the scheduling of a pre-construction conference or if you have any questions regarding the required submittals.

Sincerely,

Julie Stotlemeyer, P.E.
Assistant State Design Engineer - LPA
(573)526-6997

Please do not respond to this automated email. Forward the email, with your questions or concerns to LPASubmit@modot.mo.gov

12/4/2020

Creve Coeur Mail - FW: Concurrence in Award STP-5526(644) Emerson Road, Creve Coeur

4.b

To: JILL M STEIGER <Jill.Steiger@modot.mo.gov>
Cc: Matt Wohlberg <mwohlberg@crevecoeurmo.gov>

Thank you, Jill. We will take this project to City Council for approval on December 14th and then execute the contract and send you the required documents.

[Quoted text hidden]

--

Kevin Mulligan, PE
Civil Engineer
City of Creve Coeur
300 N. New Ballas Rd
Creve Coeur, MO 63141
Office: (314) 442-2067



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

SCHEDULED

APPOINTMENT (ID # 3946)

Meeting: 12/14/20 07:00 PM
Department: Legislative /City Clerk
Category: Appointment
Prepared By: Debbie Ryan
Initiator: Debbie Ryan
Sponsors:
DOC ID: 3946

Recommendations for the Building Permit Review Task Force Members



Memorandum

To: City Council

From: Mayor Glantz, Nominating Committee Chair

Date: 12/10/20

Re: Recommendation appointment to the Building Permit Review Task Force

The Nominating Committee met on November 16 and December 1 and recommend appointing the following individuals to the Building Permit Review Task Force:

- Jeffrey Bernstein – resident/home builder
- Don Perrin – Building Board of Appeals
- James Myers – Planning and Zoning Commission Rep
- Joe Martinich – Energy and Environmental Committee
- Mark Manlin – Economic Development Committee
- Ned Maniscalco - Economic Development Committee
- Council Member Silverman – Council Member
- Council Member Tierney – Chair
- Mayor Glantz



**City of Creve Coeur
Nominating Committee
Monday, November 16, 2020
5:00 p.m.**

This meeting was conducted primarily by means of Zoom. Physical attendance at the meeting was limited to less than 10 people. These departures from normal meeting procedures and requirements were necessitated by the COVID 19 public health emergency and related government orders.

A meeting of the Nominating Committee was held on Monday, November 16, 2020 starting at 5:00 pm via Zoom meeting.

The Nominating Committee Members present:

Mayor Glantz
Council Member Silverman
Council Member Tierney

Also, present: Mark Perkins, City Administrator

Mayor Glantz called the meeting to order to discuss formation of the Building Permit Task Force. Mayor Glantz stated per Resolution No. 1514, the Task Force will be comprised of nine members, all of whom shall be Creve Coeur residents. The Task Force shall include two members of the Economic Development committee, one member from the building Board of Appeals, one member from the Planning and Zoning Commission, one member from the Energy and Environment Committee, one contractor, two Council Members and the Mayor. Mayor Glantz stated the Nominating Committee has to make recommendations to Council at the December 14th meeting and all nominations should be to the City Clerk no later than November 30th, per the Resolution.

Mayor Glantz stated Jeff Bernstein is a home builder and a resident of Ward 1. He could bring knowledge and be the contractor representative.

Mark Perkins reviewed members of the Building Board Code of Appeals and stated that Don Perrin is the chair and a registered engineer.

Mayor Glantz recommended Mark Manlin and Ned Maniscalco from the Economic Development Committee for their diverse backgrounds and what they could bring to the discussion.

Council Member Silverman suggested Joe Martinich from Energy and Environment for his knowledge of green buildings and energy code issues.

Mayor Glantz suggested James Myers from Planning and Zoning Commission and Gene Rovak as an alternative if Mr. Myers is not available.

Mayor Glantz suggested Council Members Tierney and Silverman for the two Council spots on the Task Force.

Council Member Tierney will reach out to Don Perrin and Joe Martinich; Council Member Silverman will reach out to James Myers and Mayor Glantz will reach out to Mark Manlin and



**City of Creve Coeur
Nominating Committee
Monday, November 16, 2020
5:00 p.m.**

Ned Maniscalco to see if they are interested in serving on the Task Force. If interested, individuals will need to submit to the City Clerk their letter of interest.

Nominating Committee will meet again on Tuesday, December 1, 2020 at 5:00 pm to discuss and make recommendations to Council

Adjourned at 5:41 pm.

Attest:

Deborah Ryan
City Clerk

Barry Glantz
Mayor



**City of Creve Coeur
Nominating Committee
Tuesday, December 1, 2020
5:00 p.m.**

This meeting was conducted primarily by means of Zoom. Physical attendance at the meeting was limited to less than 10 people. These departures from normal meeting procedures and requirements were necessitated by the COVID 19 public health emergency and related government orders.

A meeting of the Nominating Committee was held on Tuesday, December 1, 2020 starting at 5:00 pm via Zoom meeting.

The Nominating Committee Members present:

Mayor Glantz
Council Member Silverman
Council Member Tierney

Also, present: Mark Perkins, City Administrator

Mayor Glantz called the meeting to order and stated letters of interest in serving on the task force from the following people:

- Jeffrey Bernstein – resident/home builder
- Don Perrin – Building Board of Appeals
- James Myers – Planning and Zoning Commission Rep
- Joe Martinich – Energy and Environmental Committee
- Mark Manlin – Economic Development Committee
- Ned Maniscalco - Economic Development Committee

Council Members Tierney and Silverman will serve as Council liaisons and Council Member Tierney will serve as the Chair of the Task Force and members will choose the Vice-Chair.

Council Member Tierney moved, seconded by Council Member Silverman to recommend to Council the appointment of members as outlined above, for a term of one year as stated in Resolution No. 1514.

Council Member Tierney - aye
Council President Silverman - aye
Mayor Glantz – aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

Adjourned at 5:04 pm.

Attest:

Deborah Ryan
City Clerk

Barry Glantz
Mayor



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: City Administrator
Category: Discussion
Prepared By: Mark Perkins
Department Head: Carl Lumley

SCHEDULED

STAFF REPORT

Statewide Mask Mandate

Council Member Hoffman has requested discussion of adopting a resolution or letter on behalf of City Council encouraging Governor Parsons to impose a statewide mask mandate.

RESOLUTION No.

A RESOLUTION OF THE CREVE COEUR CITY COUNCIL ENCOURAGING GOVERNOR PARSONS TO IMPOSE A STATEWIDE MASK MANDATE TO SUPPORT CONTROLLING THE SPREAD OF COVID-19

Whereas, the World Health Organization has declared the CCOVID-19 outbreak as a pandemic on March 11, 2020; and

Whereas, as of December 2020, there are over 15 million cases that have been reported across the United States; and

Whereas, the virus is transmitted predominately by respiratory droplets generated when people, cough, sneeze, sing, talk or breathe. Centers for Disease Control recommends community use of masks, specifically non -valved, multi-layer cloth masks to prevent transmission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

Section 1.: The Creve Coeur City Council encourages Missouri Governor Mike Parson to impose a statewide mask mandate to curb the spread of COVID-19.

This Resolution shall take effect from and after its adoption.

APPROVED THIS _____ DAY OF _____, 2020.

BARRY GLANTZ, MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

SCHEDULED

Meeting: 12/14/20 07:00 PM
Department: Police Department
Category: Discussion
Prepared By: Pam Manning
Department Head: Glenn Eidman

STAFF REPORT

Presidential Executive Order #13929

Staff will review with the City Council a recent Federal Executive Order and a St. Louis County resolution regarding policing standards and operations. The CCPD is in compliance with all of these standards.



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: December 7, 2020

TO: Mark Perkins, City Administrator
Sharon Stott, Assistant City Administrator

FROM: Glenn Eidman, Chief of Police

SUBJECT: Staff Memo-Presidential Executive Order #13929

The Standards of Certification that will be discussed in this memo, are a result of President Trump's June Executive Order [13929](#), Safe Policing for Safe Communities. Presidential Executive Order #13929 (issued on 10/28/2020) requires all law enforcement agencies to be in compliance of these standards and certified by January 31, 2021. The Department of Justice has announced Standards for Certification that will be used by credentialing bodies in each state so they can begin certifying thousands of law enforcement agencies over the next three months. CALEA and Missouri POST will conduct all certifications for the State of Missouri agencies. Our credentialing will go through CALEA. The CCPD has ensured that our Use of Force Policies are in compliance with the executive order, and we have submitted our request for credentialing to CAELA through a letter per their request.

There are 2 standards that must be met in the Police Departments Use of Force Policy to be in compliance with this executive order:

1. Adherence to applicable laws. The applying agency maintains use of force policies that adhere to all applicable federal, state, and local laws.
2. Prohibition of choke holds. The applying agency maintains use of force policies that prohibit the use of choke holds, except in situations where the use of deadly force is allowed by law. **The deadline for compliance is January 31st, 2021.**

There are several other areas for consideration and are suggested from the Presidential Executive Order:

A. Use of Force and De-escalation Techniques

i. Termination of Use of Force The applying agency should maintain use of force policies and procedures that address when force against individuals who fail to comply with lawful commands should terminate, including the following requirement: when it is objectively reasonable that a subject is fully in law enforcement's control, then the force must terminate.

ii. Duty to Intervene The applying agency should maintain policies and procedures that include the duty and obligation to intervene to prevent or stop the known and apparent use of excessive force by another officer when it is objectively reasonable to do so. An

agency's duty to intervene policy may be memorialized separately from the agency's use of force policies.

iii. Training Protocols on Use of Force and De-Escalation The applying agency should maintain training protocols that adhere to, or exceed, any applicable state laws to become, and remain in good standing as, law enforcement officers. The applying agency's training protocols should include substantive instruction on the agency's use of force policies and procedures, de-escalation techniques, and related legal updates.

iv. Appropriate Medical Care The applying agency should maintain policies and procedures that address when it is appropriate for an officer to provide medical care consistent with his training to any individual. Medical care may include providing basic first aid, requesting emergency medical services, and/or arranging for transportation to a medical facility.

v. Warn Before Shooting The applying agency should maintain use of force policies and procedures that encourage personnel — circumstances permitting and when reasonably practical — to identify themselves as law enforcement officers and to give verbal warning of their intent to use deadly force.

vi. Shooting at or from a Moving Vehicle The applying agency should maintain use of force policies and procedures regarding shooting at or from a moving vehicle. vii. Warning Shots The applying agency should maintain policies and procedures regarding warning shots.

viii. No-Knock Warrant The applying agency should maintain policies and procedures regarding the use and execution of no-knock warrants. No knock warrants are only issued by magistrates but could be requested by the agency seeking the search warrant. The CCPD usually uses St. Louis County Tactical Operations to execute the majority of our search warrants. We have not, and do not plan on requesting the issuance of a No knock warrant.

B. Performance Management Tools

i. Early Intervention Systems The applying agency should strive to routinely conduct internal audits of their policies, procedures, and training protocols, as well as officer safety and wellness programs or initiatives. Where resources permit, the applying agency should maintain human resource policies and procedures that aid in the development of human capital, protect due process for officers, and encourage the identification and assistance of law enforcement personnel who are becoming, or likely to become, at risk to violate use of force or other agency policies or procedures.

The CCPD has an early warning system in place that is in compliance with all of the suggestions. Additionally, the Risk Liability Unit reviews the majority of our Uses of Force, our vehicle pursuits, and any sort of racial profiling concerns.

ii. Hiring of Personnel The applying agency should maintain policies, procedures, and training protocols to hire and promote only those employees, or others (such as independent contractors), who are the best available candidates for a position according to the accepted standards of objectivity and merit. Our recruitment and hiring policy does address these items.

C. Community Engagement The applying agency should implement community engagement plans that address the particular needs of the community being served. The implementation plans may be memorialized separately from the agency's use of force policies

The CCPD is in compliance with all of these suggested standards. CALEA will certify our PD for the mandatory two standards.

The Executive Order requires certification- not accreditation- it has been somewhat confusing. If the certification is not completed as requested, the federal government will not consider the agency for any sort of federal grants.

The PD has already completed our letter and sent it into CALEA. We have also notified the Missouri POST (Peace Officer Standard Training) of our compliance as well. Attached is the Presidential Executive Order and a copy of our Use of Force Policy.



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: December 1, 2020

TO: Mark Perkins, City Administrator
Sharon Stott, Assistant City Administrator

FROM: Glenn Eidman, Chief of Police

SUBJECT: Weekly Meeting

Mr. Perkins,

The St. Louis County Council adopted Resolution #6614 on October 19th, 2020. The resolution recommends that the St. Louis County Superintendent of Police, the St. Louis County Board of Police Commissioners, and leadership of all municipal police departments located within St. Louis County consider adopting of the policies mentioned in this resolution.

Here are the highlights of the resolution:

1. During the application or interview process for employment as a police officer the applicant shall disclose whether he or she has had any complaints, disciplinary actions, or internal investigations as a peace officer while employed with any other law enforcement agency
2. If the applicant has had any such prior complaints, disciplinary actions, or internal investigations, the applicant shall undergo a psychological evaluation prior to an offer of employment as an officer to determine whether he or she can effectively work in the field of law enforcement.

Our policy and process make a conditional offer of employment prior to the background;

- However, the question posed to the applicant and asked are-whether they have had any complaints, disciplinary actions, or internal investigations as a police officer. They are usually asked this question in the Chief's Oral Board. The background investigator physically goes to the applicant's prior place of employment if they were in the LE field, and physically reviews the file (we mandate a waiver is signed by the applicant).
- All applicants are sent to a psychologist/psychiatrist for background as part of the process and conditional offer. If we do not receive a favorable review, the conditional offer is rescinded.

All these items are already covered in our recruitment/hiring policy; therefore, I see no need to adopt a resolution as they request since we are already in compliance.

STATE OF MISSOURI)
) SS.
 ST. LOUIS COUNTY)

OTHER: RESOLUTION NO. 6,614 (2020)

I, DIANN L. VALENTI, Acting County Clerk in and for said County, hereby certify the attached document(s) identified above to be a true copy of records on file in the Office of the County Clerk.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Office in Clayton, this 20th day of October, 2020.


 DIANN L. VALENTI
 ACTING COUNTY CLERK

By: 
 JANIE ALEXANDER
 Deputy County Clerk

R-3
10/13/20

RESOLUTION NO. 6614, 2020

Introduced by Councilmembers Walton Gray and Dunaway

R E S O L U T I O N

WHEREAS, the County Council believes that too often officers who have been disciplined while working for one police department are able to secure employment with other departments without disclosing their record of complaints, internal investigations and discipline;

WHEREAS, the Council believes thorough screening of applicants for the position of Police Officer within the St. Louis County Department of Police and for the position of Police Officer with municipal police departments located in St. Louis County is critical to public safety in St. Louis County; and

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNTY COUNCIL OF ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. The County Council recommends that the St. Louis County Superintendent of Police, the St. Louis County Board of Police Commissioners, and leadership of all municipal police departments located within St. Louis County consider adoption of the following policy: During the application or interview process for employment as a police officer or Police Security, the applicant shall disclose whether he or she has had any complaints, disciplinary actions, or internal investigations as a peace officer while employed with any other law enforcement agency; if the applicant has had any such prior complaints, disciplinary actions, or internal investigations, the applicant shall undergo a psychological evaluation prior to an offer of employment as an Officer to determine whether he or she can effectively work in the field of law enforcement; if after the psychological evaluation the applicant is found to be able to effectively work in the field of law enforcement and is hired as an Officer, such person shall receive additional training to

24A-13

address the issues that resulted in such prior complaint, disciplinary action, and/or internal investigation

SECTION 2. The Acting Administrative Director shall send a certified copy of the resolution to the Superintendent of Police, the Chair of the St. Louis County Board of Police Commissioners, and the Chief of Police for each municipal police department located within St. Louis County.

ADOPTED: October 19, 2020

LISA D. CLANCY
CHAIR, COUNTY COUNCIL

ATTEST: DIANN L. VALENTI
ACTING ADMINISTRATIVE DIRECTOR

APPROVED AS TO LEGAL FORM:

BETH ORWICK
COUNTY COUNSELOR

St. Louis County Council



1st District
RITA HEARD DAYS

2nd District
KELLI DUNAWAY

3rd District
TIMOTHY E. FITCH

4th District
ROCHELLE WALTON GRAY

5th District
LISA D. CLANCY

6th District
ERNIE G. TRAKAS

7th District
MARK A. HARDER

LISA D. CLANCY
Chairwoman

ROCHELLE WALTON GRAY
Vice-Chairwoman

DIANN L. VALENTI
Acting Administrative Director

314 / 615-5440
FAX: 314 / 615-7890

October 22, 2020

Chief Glenn Eidman
Creve Coeur Police Department
300 N. New Ballas Rd.
Creve Coeur, MO 63141

RE: St. Louis County Council Resolution #6614, 2020, adopted October 19, 2020

Dear Chief Eidman,

The St. Louis County Council adopted Resolution #6614 at its meeting on Monday, October 19, 2020. The Resolution adopted by the Council recommends that the St. Louis County Superintendent of Police, the St. Louis County Board of Police Commissioners, and leadership of all municipal police departments located within St. Louis County consider adoption of the policies mentioned in the Resolution.

A certified copy of Resolution #6614 is included for your review.

Very truly yours,

Diann L. Valenti, Acting
Administrative Director

DLV:cp
Enclosure



Presidential Documents

Title 3—

Executive Order 13929 of June 16, 2020

The President

Safe Policing for Safe Communities

By the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby ordered as follows:

Section 1. Purpose. As Americans, we believe that all persons are created equal and endowed with the inalienable rights to life and liberty. A fundamental purpose of government is to secure these inalienable rights. Federal, State, local, tribal, and territorial law enforcement officers place their lives at risk every day to ensure that these rights are preserved.

Law enforcement officers provide the essential protection that all Americans require to raise their families and lead productive lives. The relationship between our fellow citizens and law enforcement officers is an important element in their ability to provide that protection. By working directly with their communities, law enforcement officers can help foster a safe environment where we all can prosper.

Unfortunately, there have been instances in which some officers have misused their authority, challenging the trust of the American people, with tragic consequences for individual victims, their communities, and our Nation. All Americans are entitled to live with the confidence that the law enforcement officers and agencies in their communities will live up to our Nation's founding ideals and will protect the rights of all persons. Particularly in African-American communities, we must redouble our efforts as a Nation to swiftly address instances of misconduct.

The Constitution declares in its preamble that one of its primary purposes was to establish Justice. Generations of Americans have marched, fought, bled, and died to safeguard the promise of our founding document and protect our shared inalienable rights. Federal, State, local, tribal, and territorial leaders must act in furtherance of that legacy.

Sec. 2. Certification and Credentialing. (a) State and local law enforcement agencies must constantly assess and improve their practices and policies to ensure transparent, safe, and accountable delivery of law enforcement services to their communities. Independent credentialing bodies can accelerate these assessments, enhance citizen confidence in law enforcement practices, and allow for the identification and correction of internal deficiencies before those deficiencies result in injury to the public or to law enforcement officers.

(b) The Attorney General shall, as appropriate and consistent with applicable law, allocate Department of Justice discretionary grant funding only to those State and local law enforcement agencies that have sought or are in the process of seeking appropriate credentials from a reputable independent credentialing body certified by the Attorney General.

(c) The Attorney General shall certify independent credentialing bodies that meet standards to be set by the Attorney General. Reputable, independent credentialing bodies, eligible for certification by the Attorney General, should address certain topics in their reviews, such as policies and training regarding use-of-force and de-escalation techniques; performance management tools, such as early warning systems that help to identify officers who may require intervention; and best practices regarding community engagement. The Attorney General's standards for certification shall require independent credentialing bodies to, at a minimum, confirm that:

(i) the State or local law enforcement agency's use-of-force policies adhere to all applicable Federal, State, and local laws; and

(ii) the State or local law enforcement agency's use-of-force policies prohibit the use of chokeholds—a physical maneuver that restricts an individual's ability to breathe for the purposes of incapacitation—except in those situations where the use of deadly force is allowed by law.

(d) The Attorney General shall engage with existing and prospective independent credentialing bodies to encourage them to offer a cost-effective, targeted credentialing process regarding appropriate use-of-force policies that law enforcement agencies of all sizes in urban and rural jurisdictions may access.

Sec. 3. Information Sharing. (a) The Attorney General shall create a database to coordinate the sharing of information between and among Federal, State, local, tribal, and territorial law enforcement agencies concerning instances of excessive use of force related to law enforcement matters, accounting for applicable privacy and due process rights.

(b) The database described in subsection (a) of this section shall include a mechanism to track, as permissible, terminations or de-certifications of law enforcement officers, criminal convictions of law enforcement officers for on-duty conduct, and civil judgments against law enforcement officers for improper use of force. The database described in subsection (a) of this section shall account for instances where a law enforcement officer resigns or retires while under active investigation related to the use of force. The Attorney General shall take appropriate steps to ensure that the information in the database consists only of instances in which law enforcement officers were afforded fair process.

(c) The Attorney General shall regularly and periodically make available to the public aggregated and anonymized data from the database described in subsection (a) of this section, as consistent with applicable law.

(d) The Attorney General shall, as appropriate and consistent with applicable law, allocate Department of Justice discretionary grant funding only to those law enforcement agencies that submit the information described in subsection (b) of this section.

Sec. 4. Mental Health, Homelessness, and Addiction. (a) Since the mid-twentieth century, America has witnessed a reduction in targeted mental health treatment. Ineffective policies have left more individuals with mental health needs on our Nation's streets, which has expanded the responsibilities of law enforcement officers. As a society, we must take steps to safely and humanely care for those who suffer from mental illness and substance abuse in a manner that addresses such individuals' needs and the needs of their communities. It is the policy of the United States to promote the use of appropriate social services as the primary response to individuals who suffer from impaired mental health, homelessness, and addiction, recognizing that, because law enforcement officers often encounter such individuals suffering from these conditions in the course of their duties, all officers should be properly trained for such encounters.

(b) The Attorney General shall, in consultation with the Secretary of Health and Human Services as appropriate, identify and develop opportunities to train law enforcement officers with respect to encounters with individuals suffering from impaired mental health, homelessness, and addiction; to increase the capacity of social workers working directly with law enforcement agencies; and to provide guidance regarding the development and implementation of co-responder programs, which involve social workers or other mental health professionals working alongside law enforcement officers so that they arrive and address situations together. The Attorney General and the Secretary of Health and Human Services shall prioritize resources, as appropriate and consistent with applicable law, to support such opportunities.

(c) The Secretary of Health and Human Services shall survey community-support models addressing mental health, homelessness, and addiction. Within 90 days of the date of this order, the Secretary of Health and Human Services shall summarize the results of this survey in a report to the President, through the Assistant to the President for Domestic Policy and the Director of the Office of Management and Budget, which shall include specific recommendations regarding how appropriated funds can be reallocated to support widespread adoption of successful models and recommendations for additional funding, if needed.

(d) The Secretary of Health and Human Services shall, in coordination with the Attorney General and the Director of the Office of Management and Budget, prioritize resources, as appropriate and consistent with applicable law, to implement community-support models as recommended in the report described in subsection (c) of this section.

Sec. 5. *Legislation and Grant Programs.* (a) The Attorney General, in consultation with the Assistant to the President for Domestic Policy and the Director of the Office of Management and Budget, shall develop and propose new legislation to the Congress that could be enacted to enhance the tools and resources available to improve law enforcement practices and build community engagement.

(b) The legislation described in subsection (a) of this section shall include recommendations to enhance current grant programs to improve law enforcement practices and build community engagement, including through:

(i) assisting State and local law enforcement agencies with implementing the credentialing process described in section 2 of this order, the reporting described in section 3 of this order, and the co-responder and community-support models described in section 4 of this order;

(ii) training and technical assistance required to adopt and implement improved use-of-force policies and procedures, including scenario-driven de-escalation techniques;

(iii) retention of high-performing law enforcement officers and recruitment of law enforcement officers who are likely to be high-performing;

(iv) confidential access to mental health services for law enforcement officers; and

(v) programs aimed at developing or improving relationships between law enforcement and the communities they serve, including through community outreach and listening sessions, and supporting non-profit organizations that focus on improving stressed relationships between law enforcement officers and the communities they serve.

Sec. 6. *General Provisions.* (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.



THE WHITE HOUSE,
June 16, 2020.

[FR Doc. 2020-13449
Filed 6-18-20; 11:15 am]
Billing code 3295-F0-P

*CITY OF CREVE COEUR
POLICE DEPARTMENT*

STANDARD OPERATING PROCEDURE 545-20

EFFECTIVE: AUGUST 21, 2020

AMENDS: SOP 545-18

TO: ALL PERSONNEL

INDEX AS: LESS LETHAL WEAPONS
NON-LETHAL WEAPONS
USE OF FORCE

SUBJECT: **USE OF FORCE**

545.01 POLICY

- A. This Department recognizes and respects the value of individual human life and dignity without prejudice to anyone. Vesting Police Officers with the lawful authority to use reasonable force to protect the public welfare, necessitates a careful balancing of all human interest and requires monitoring, evaluation and a careful balancing of all interests. While this Department values the rights of others it also values the safety, well-being and lives of its Officers/employees and the public it serves.
- B. The use of reasonable physical force may be necessary in situations which cannot be otherwise controlled. Therefore, it is the policy of the Department that Police Officers shall use only that force that appears reasonably necessary to accomplish lawful objectives by effectively bringing an incident under control, while protecting the lives and safety of the Officer or another. Verbal or physical abuse is forbidden.
(CALEA 4.1.1)
- C. The Department issues or permits various weapons to be used in controlling subjects and only weapons and ammunition authorized by the Department (see SOP 262) may be used by Police Officers in the performance of their responsibilities. In situations where the life of the Officer or another is in immediate danger, events happen that cannot be predicted and the use of force in such circumstances may involve the use of techniques or weapons not specifically authorized. Use of a technique or tool not addressed in the Department policy, does not make the application of the force unreasonable or excessive.
- D. This SOP is for Department use only and does not apply in any criminal or civil proceedings and shall not be construed as a creation of a higher standard of safety or care in an evidentiary sense with respect to third party claims.
- E. This SOP will only form the basis for Departmental administrative review and possible corrective action concerning conduct allegedly performed without regard for these guidelines and policy, although that conduct may conform to all legal norms of care and safety.

STANDARD OPERATING PROCEDURE 545-20

USE OF FORCE

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545.02 **PURPOSE**

The purpose of this Standard Operating Procedure is to establish and regulate the decision to respond to resistance, to regulate the manner in which responses are used, to ensure appropriate medical aid after use of force incidents to include injuries during apprehension, to establish procedures for use of force reporting, administrative review, and annual analysis of use of force reports, activities, equipment, training, policies and practices.

545.03 **DEFINITIONS (CALEA 4.1.2)**

Choke Holds - A physical maneuver that restricts an individual's ability to breathe for purposes of incapacitation or to gain compliance.

Control - The responses an Officer uses to influence or neutralize the physical actions of a subject. Generally, there are four times an Officer is justified in using physical control methods. They are: to stop potentially dangerous and unlawful behavior; to protect the Officer or another from injury or death; to protect subjects from injuring themselves; and in the process of affecting lawful arrest or detention when the subject offers resistance.

Conducted Electrical Weapon (CEW) - a weapon that uses a replaceable cartridge (containing compressed nitrogen) to deploy two small probes (attached to the weapon by insulated conductive wires). Electrical pulses are transmitted through the wires into the body (to which the probes have attached) affecting the sensory and motor functions of the body's peripheral nervous system. Also referred to in this policy as TASER, also see SOP 262.

De-Escalation-Taking action or communicating verbally or non-verbally during a potential force encounter in an attempt to stabilize the situation and reduce the immediacy of the threat so that more time, options, and resources can be called upon to resolve the situation without the use of force or with a reduction in the force necessary. De-escalation may include the use of such techniques as command presence, advisements, warnings, verbal persuasion, and tactical repositioning.

Excessive Force -The application of an amount and/or frequency of force greater than the amount of force a reasonable and prudent law enforcement Officer would use.

Force Continuum - The force continuum identifies "levels of control" established to assist Officers in determining the appropriate control techniques based on the levels of resistance/aggression encountered.

Immediate Threat - A statement or other indication of intention to hurt or injure another that is capable of being carried out without intervening lapse or interval. Imminent or proximate peril. The terms "imminent" and "immediate" are interchangeable.

Less Lethal Force – Any use of force other than that which is considered deadly force that involves physical effort to control, restrain, or overcome the resistance of another.

Less Lethal Munition/Weapon - Any munition or weapon that has a reduced risk of causing death or serious physical injury (e.g. less lethal shotgun, PepperBall launcher).

Lethal/Deadly Force - That force which may cause death or serious physical injury or which creates some specified degree of risk that a reasonable and prudent person would consider likely to cause death or serious physical injury.

STANDARD OPERATING PROCEDURE 545-20
USE OF FORCE
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Lethal Weapon - Any weapon that has the capability of and was designed to cause serious physical injury or death.

Vascular Neck Restraint - A technique that can be used to incapacitate individuals by restricting the flow of blood to their brain.

Non-Force Anti-Resistance Measures - That physical contact and/or verbal or non-verbal direction utilized by an Officer in dealing with a subject's resistance to an Officer's commands. Examples of such measures include standard handcuffing and detention techniques, physical touching, gripping, holding, and frisking.

Non-Lethal Force - That force, which applied properly, poses little or no risk of death. That level of force necessary and reasonable to restrain, subdue or control a resistant individual or unlawful situation involving the use of physical strength which falls outside of the normal scope of physical contact reasonably necessary to affect an arrest, handcuff or control an individual. Examples include, but are not limited to, pressure point applications, pain compliance measures, the use of OC spray, proper deployment of a TASER, proper deployment of PepperBall projectiles, physically taking a person to the ground, and any strike or hit to approved striking areas with an impact weapon, fist, open hand, foot, arm, etc. Chokeholds, neck restraints and shoulder pins are NOT approved for non-lethal force situations.

Non-Lethal Weapon - A weapon designed not to cause death when used properly.

Objectively Reasonable-The determination that the necessity for using force and the level of force used is based upon the officer's evaluation of the situation in light of the totality of the circumstances known to the officer at the time the force is used and upon what a reasonably prudent officer would use under the same or similar situations.

Patrol Rifle - The Department Authorized Sig Sauer M400 per SOP 262.

Physical Injury - Any impairment of physical condition.

Reasonable Belief - The facts or circumstances the Officer knows, or should know, are such as to cause an ordinary and prudent person to act or think in a similar way under similar circumstances.

Resistance - Behavior by the subject in an attempt to prevent an Officer's attempts to control.

Serious Physical Injury - Physical injury that creates a substantial risk of death or that causes serious disfigurement or protracted loss or impairment of the function of any part of the body, including organs. See Section 565.002(6) RSMO.

Shoulder Pin - A physical maneuver that places pressure on the side or sides of the neck to slow blood flow in attempt to gain compliance or render the person unconscious (see neck restraint).

SIMMS - abbreviation for simulated munitions.

Substantial Risk - The possibility that a certain and undesirable outcome or result is real and considerable.

STANDARD OPERATING PROCEDURE 545-20
USE OF FORCE
PAGE 4

Tactical baton - The Armament Systems and Procedures (ASP) Tactical Baton is the Department authorized impact weapon.

Violent Felon - Any person who has been identified as participating in the commission or attempt of a murder, manslaughter, forcible rape, forcible sodomy, aggravated assault, kidnapping, or armed robbery.

545.04 RESISTANCE RESPONSE

- A. Police Officers are confronted with varying levels of resistance where, in order to protect the public safety, control must be exercised to affect arrests, overcome physical resistance and neutralize assaults. Control may be achieved through advice, warnings and persuasion, or by the use of physical responses. There are varying degrees of control that may be justified depending on the dynamics of a situation. The use of excessive force, regardless of the provocation or action of the offender, shall result in certain and severe corrective action and may result in criminal prosecution.
- B. Justification of the use of force in the judicial system is measured by two broad standards. First, the Officer's use of control methods was initiated by a subject's resistance. Second, the level of physical response used by the Officer was reasonable and not excessive when considering the type of resistance offered by the subject.

545.05 DUTY TO INTERCEDE

- A. Any officer present and observing another officer using force that is clearly beyond that which is objectively reasonable under the circumstances shall, when in a position to do so, intercede to prevent the use of unreasonable force. An officer who observes another employee use force that exceeds the degree of force permitted by law should promptly report these observations to a supervisor

545.06 LEVELS OF RESISTANCE ENCOUNTERED

- A. Psychological Intimidation - Non-verbal actions, often called body language, influence an Officer's decision on how to approach a subject or what level of response to use if a subject starts to resist an arrest. Non-verbal intimidation actions may include clenching of fist, widening of foot stance or a blank expression that may warn an Officer of an individual's emotional state. An Officer who reads the non-verbal signals and believes that physical control is necessary to prevent a subject from injuring himself, others, or the Officer, may initiate action before any overt moves are made by the subject.
- B. Verbal Non-Compliance - Dialogue in the form of threats of physical injury may influence an Officer's opinion as to the amount of response needed to affect control. An offender may boast of his/her fighting skill and his/her intention to injure the Officer. The Officer's judgment to use empty hand control, impact weapons, or even firearms may be elevated, in part, by resistive dialogue from the offender. An Officer's decision of the level of response necessary to control a subject will be based on his/her perception of the threat and the subject's ability to carry out that threat. An additional factor is the Officer's knowledge of his/her own physical ability to manage the threat presented.

STANDARD OPERATING PROCEDURE 545-20
USE OF FORCE
PAGE 5

- C. Passive Resistance - Any type of resistance where the subject does not attempt to defeat the Officer's attempt to control but will still not voluntarily comply with verbal or physical attempts to control. Passive resistance is usually in the form of a relaxed or "dead weight" posture intended to make the Officer lift, pull, or muscle the subject to establish control.
- D. Defensive Resistance - Any action by the subject which attempts to prevent an Officer from gaining control of the subject (e.g. pulling/pushing away to defeat the escort position). It is not an attack on the Officer, but a physical act designed to prevent the Officer from gaining control.
- E. Active Aggression - Includes physical actions/assaults against the Officer or another person with less than deadly force (e.g. advancing, challenging, punching, kicking, grabbing wrestling, etc.)
- F. Lethal/Deadly Force Assaults - Any force used against an Officer and/or another person which may result in a substantial risk of death or serious physical injury. It does not require the use of a weapon.

545.07 LEVELS OF CONTROL

- A. The level of control used will be dependent upon the Officer's perception of resistance/aggression and the danger of that resistance/aggression, and whether that resistance/aggression is placing the Officer or another in jeopardy of injury or death. An Officer's perception of the danger of the level of the resistance/aggression will be based upon his/her past training, experience, and knowledge of physical control techniques.
- B. The Police Department recognizes that some situations may quickly escalate and cause an Officer to "skip over" certain intermediate levels of control to attain the level necessary to bring the situation under control. Once an Officer determines that physical force must be used, the level of force used is dependent upon the Officer's perception of the resistance or threat confronted. Therefore, where such a situation quickly escalates, an Officer is not required to exercise each lower level of control before going to the next higher level. In situations where the life of the Officer or another is in immediate danger, events happen that cannot be predicted. The use of force in such circumstances may involve the use of techniques or weapons not specifically authorized. Use of a technique or tool not addressed in the Department policy, does not make the application of the force unreasonable or excessive.
- C. The PepperBall launcher can be used in two distinct ways; as a direct impact weapon (kinetic energy) or as an area saturation device (no direct impact with a person).
- D. Levels of Control
 - 1. Level I - Officer Presence- Identification of authority (badge, uniform, etc.). The mere presence of an Officer will be sufficient to persuade most individuals to follow an Officer's direction.
 - 2. Level II - Verbal Direction- Commands of direction or arrest. Communication skills used to resolve the situation.

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3. Level III - Soft Empty Hand Control- Techniques that are designed to control passive or defensive resistance and which have minimal possibility of injury (e.g. pressure points, transport wrist-locks and straight arm bars). Generally, these techniques are used to control passive and defensive resistance.
4. Level IV - Oleoresin Capsicum (OC) Spray, PepperBall PAVA (Oleoresin Capsicum) projectiles (when used for area saturation with no direct impact to a person), TASER and Hard Empty Hand Control (e.g. weaponless strikes, kicks and stunning blows) - techniques that have a probability of injury in the form of bruises, contusions, lacerations or severe but temporary pain. This level of control is authorized for high levels of resistive dialogue, defensive resistance, active aggression, or deadly force assaults. (CALEA 4.1.4)
5. Level V - Hard Intermediate Weapons - Intermediate weapons can provide a means by which an Officer can defend him/herself or another from injury when an Officer is facing resistance in the form of active aggression, armed suicidal subjects, or deadly force assaults. (CALEA 4.1.4)
 - a. Impact Weapons
 1. Only Departmental issued or approved tactical batons shall be used as impact weapons. Other types of striking devices shall not be carried, except as authorized in this section. However, it is recognized that an Officer may be required to resort to some other readily available article as an impact weapon in order to defend him/herself or another.
 2. At no time shall an Officer brandish or use the impact weapon as an intimidation device, unless the Officer is attempting to prevent the further escalation of response.
 - b. Less lethal Shotgun & PepperBall launcher (when used as a kinetic energy/direct impact weapon) - may be used when in the Officer's reasonable judgment lesser levels of force would be or have been unsuccessful; or as an alternative to deadly force when time or safety issues permit its use without undue risk to hostages, bystanders, or others.
6. Level VI - Lethal/Deadly Force Responses: Officers shall weigh the necessity of apprehension against the apparent threat to the safety of all involved, and exhaust alternative means for apprehension known to be available at the time, considering the situation and circumstances.
 - a. An Officer may use lethal/deadly force responses:
 1. When he/she reasonably believes that the action is in the defense of any human life, including the Officer's own life, which is in imminent danger of death or serious physical injury (CALEA 4.1.2), or
 2. In accordance with Section 563.046 RSMO., to affect a felony arrest, to prevent the escape or to recapture a felony suspect when:
 - a. The Officer has a warrant or probable cause to arrest the felony suspect, and

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- b. The felony suspect could not be otherwise apprehended, and
 - c. The felony suspect committed or attempted to commit a felony offense involving the infliction or threatened infliction of serious physical injury; or
 - d. Is attempting to escape by use of a deadly weapon or dangerous instrument, or may otherwise endanger life or inflict serious physical injury to the officer or others unless arrested without delay
- b. When feasible, Officers shall issue a clear and loud verbal warning indicating the Officer's intent to use deadly force, prior to the use of a lethal weapon.
 - c. Justification for the use of lethal force responses must be limited to what reasonably appears to be the facts known or perceived by an Officer at the time he/she decides to use such response. Facts unknown to an Officer, no matter how compelling, shall not later be considered in determining whether the use of lethal force response was justified.
 - d. No distinction shall be made relative to the age of the intended target of lethal force response. Officers shall only draw or display lethal weapons when they reasonably believe that deadly force may be needed to protect themselves or others. Officers shall be prepared to articulate this reasonable belief when needed.

545.08 DRAWING, BRANDISHING AND EXHIBITING WEAPONS

- A. Drawing or exhibiting any firearm, TASER, specialty impact weapon, and/or extended range impact/chemical weapon shall be based upon the tactical situation and the Officer's reasonable belief that there is a risk the situation may escalate to the point where the use of such weapons would be justified. Officers shall be prepared to articulate this reasonable belief when needed. When an Officer has determined that the possible use of such force is not necessary, the Officer shall secure/holster the weapon as soon as practical.
- B. At no time shall an Officer unnecessarily brandish or use a weapon as an intimidation device unless the Officer is attempting to prevent further escalation of response. Lasers attached to TASERs shall not be intentionally pointed at the eyes.
- C. The deployment of the patrol rifle may require additional tactical considerations. Prior to deployment, when practical, the Officer should advise the Dispatcher, who will advise the Watch Commander and all Officers of the patrol rifle deployment.

545.09 DISCHARGE OF FIREARMS

- A. Officers may use lethal/deadly force in accordance with section 545.06 above.
- B. Officer may also discharge a firearm:
 - 1. To give alarm or to call for assistance in an emergency when no other means can reasonably be used; and then only in a safe direction.
 - 2. To humanely destroy an animal under the following conditions:

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- a. A severely injured non-domesticated animal or to defend themselves or others against domesticated vicious, rabid or otherwise dangerous animals. Such destruction requires that it can be accomplished safely with regard to other persons and property. Headshots shall be avoided if the possibility of rabies tests exists.
 - b. Officers shall not destroy domesticated animals unless the animal is vicious, injured to the point of being dangerous, or is livestock causing a hazardous condition for persons. The decision and responsibility to destroy injured domesticated animals (pets) which are in the custody and control of the owner, is solely the responsibility of the owner.
- 3. At a firing range, and/or as part of a Departmental firearms training exercise.
- C. Officers shall not discharge firearms:
 - 1. At or from a moving vehicle, unless the occupant(s) of the vehicle represents a direct and immediate threat to the life or safety (imminent serious physical injury) of the Officer or an innocent person(s). An Officer should, whenever possible, move out of the path of the approaching vehicle, instead of discharging a firearm at it or its occupants. The Officer should believe that there are no other reasonable means available to avert the threat before discharging a firearm at a moving vehicle.
 - 2. Into a crowd where an innocent person may be struck.
 - 3. As a warning shot. (CALEA 4.1.3)

545.10 USE OF LESS LETHAL FORCE (CALEA 4.1.4)

- A. It must be understood that less lethal force is not "less than lethal" or "non-lethal." There is a high probability that less lethal force may cause death or serious physical injury if not used according to established guidelines. Even when properly deployed, less lethal force may still cause death or serious physical injury in some cases. Therefore, careful consideration should always be given before the decision is made to use this option.
- B. Less lethal Munitions/Weapons (e.g. less lethal shotgun, PepperBall launcher)
 - 1. Due to the risk associated with less lethal munitions/weapons and techniques, a set criterion governing their deployment shall be adhered to at all times. Less lethal munitions/weapons shall only be used if the situation involves circumstances that would make the use of non-lethal force ineffective or inappropriate and other actions to resolve the situation have been unsuccessful or inappropriate. Prior to deployment, steps should be taken to ensure that:
 - a. Appropriate support is present at the scene to isolate the suspect and gain control while the suspect is still under the effects of the less lethal munitions/weapons.
 - b. One lethal force cover Officer (minimum) is on the scene when the less lethal weapon is deployed.
 - c. All Officers on the scene are aware of the plan of action.

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- d. There is a reasonable probability that the operation will succeed.
2. So other Officers do not mistake the less lethal shotgun report for that of live gunfire, the Officer deploying the less lethal munitions/weapons should, when practical, communicate that the less lethal weapon is being fired prior to doing so. The Officer shall announce "SIMMS" to warn other Officers. The Officer may then discharge the less lethal weapon.
3. Officers discharging the less lethal weapons shall target the appropriate areas as covered in their training. Shots to the head, neck and face are not authorized unless deadly force is justified.
4. As soon as practical, the Dispatcher should be advised of the SIMMS discharge so that other responding Officers and/or the Watch Commander are aware.

C. Actions to be taken after using the PepperBall Launcher with direct impact:

1. A Fit for Confinement shall be obtained from a medical official. Once the suspect is under control, and the scene is safe, EMS will be requested and the subject examined by the paramedics. During mass protest/arrest situations, if the paramedics recommend, or the injuries dictate immediate transportation to the hospital, then the subject shall be transported to the hospital as soon as possible; otherwise, the subject shall be transported when directed by the on-scene Commander. (CALEA 4.1.5)
2. Take photographs depicting the points of impact and suspect's injuries as soon as practical.

D. Actions to be Taken after Using Less Lethal Shotgun

1. Once the suspect is under control, EMS will be requested and the subject shall be transported to the hospital for a Fit for Confinement regardless of the suspect's lack of complaint of injury. (CALEA 4.1.5)
2. Photographs depicting the suspect's injuries and points of impact shall be taken as soon as practical.
3. Expended less lethal round(s) and empty shell casing(s) shall be photographed, seized, and packaged as evidence.

545.11 USE OF NON-LETHAL FORCE

- A. Where lethal force or less lethal force is not authorized, Officers shall assess the incident in order to determine which non-deadly techniques or non-lethal weapon will best deescalate the incident and bring it under control in a safe manner. Officers are not authorized to use chokeholds, neck restraints, shoulder pins or similar weaponless control techniques with a potential for serious injury as a form of non-lethal force. Only the amount of force reasonably necessary to bring an incident under control is authorized.
- B. Parameters for the use of non-lethal force: Officers are authorized to use non-lethal physical force, that they reasonably believe is immediately necessary to:

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1. Effect a lawful arrest or an arrest the Officer reasonably believes is lawful, or
2. To prevent an escape, or
3. To protect themselves or others from physical harm, or the threat of physical harm, or
4. To restrain or subdue a resistant or threatening individual or
5. To safely and effectively bring under control an unlawful or potentially dangerous or disruptive situation.
6. To protect other less lethal devices from being redeployed at law enforcement officers in civil unrest conditions. (Example: PepperBall area saturation to protect the deployment of smoke, OC or CS gas canisters in riot conditions, thereby preventing persons from throwing the canisters back at officers or at other uninvolved parties.)

C. CEW (TASER) Deployment Procedures

1. If practical, one Officer shall try to talk to the subject for distraction purposes. The TASER Officer shall try to move to the rear (2½ position) of the subject, and then target the suspect's back. (Officers shall be careful to avoid a crossfire situation.)
2. When practical prior to deploying the TASER, the Officer should announce, "TASER! TASER!" This shall be done in situations to avoid sympathetic fire. However, the Department realizes that in many situations, the element of surprise is critical for a successful deployment, and announcing "TASER, TASER" may not always be practical.
3. If possible, the backup Officer(s) shall move in to control the subject while the TASER is cycling. This will reduce the probability of having to deploy multiple cycles if the subject does not comply with orders after the cycle is finished.
4. Once the subject is restrained, the Officer deploying the TASER shall turn it off. The TASER shall not be left unattended, except in exigent circumstances, such as when an Officer has to act alone in taking custody of an immediate threat.
5. Officers shall take care of the injured and advise the dispatcher to request EMS and the Watch Commander to respond to the scene. There will not be a need for a "fit for confinement" or emergency room treatment unless there are extenuating circumstances (e.g. loses consciousness, the subject has a pre-existing medical condition involving cardiac or respiratory disease/illness, hits their head falling, or the subject complains of injury). If the subject needs further medical treatment, the subject shall be transported to a medical facility. The subject should not be transported face down. (CALEA 4.1.5)
6. Removal of Probes – In order to maintain the integrity of the probes and probe wires for possible future forensic testing; any DNA evidence that may exist on the probes; and the safety of the Officer and subject, the following steps shall be followed:
 - a. The Watch Commander shall determine if the probes are to be removed by Officers on the scene or if the suspect is to be transported to the emergency room for removal by hospital staff. Usually, the probes can be removed by the Officer once

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EMS has arrived on scene. Officers shall wear their medical/latex or search gloves when removing the probes.

- b. Probes removed from the skin shall be treated as biohazard "sharps." The removed probes shall be placed point down into the extended cartridge portals of the air cartridge and secured with a latex glove.
- c. Officers shall collect the probes, probe wires and cartridge. The probes, probe wires and cartridge shall remain intact; do not separate the probes from the probe wires, or the probe wires from the cartridge, if at all possible. Do not tape down the probes or wires and do not wrap the wires tightly around the cartridge. Package the cartridge, probes and wires in accordance with the Department's *Evidence Packaging Guidebook*
7. Photographs shall be taken of all probe penetration sites and any other related injuries. The supervisor shall ensure that members of the same sex as the subject take the photos.

D. OC Deployment Procedures (Canister Spray or PepperBall PAVA OC)

1. At no time shall an Officer unnecessarily brandish or use OC as an intimidation device unless the Officer is attempting to prevent further escalation of response.
2. Anytime OC is used for controlling an offender; the application of the OC shall end when compliance is gained or it is determined to be ineffective.
3. Following the use of OC for the purpose of subject control, the Officer shall, as soon as practical, remove the suspect from the area and begin post application procedures (fresh air, water rinse, etc). The Officer shall obtain and/or supply immediate medical attention for the subject: if the suspect loses consciousness; when the Officer discovers the subject to have a pre-existing medical condition involving cardiac or respiratory disease/illness; or as soon as practical if requested by the subject. (CALEA 4.1.5)

545.12 OTHER THAN AUTHORIZED WEAPONS - Responses may consist of the use of items, articles, instruments or equipment other than firearms (such as vehicles, flashlights, etc.) which are designed, intended and routinely utilized for other legitimate Police purposes. Deliberate use of any such item, article, instrument or equipment for any purpose other than that for which it was designed and intended is discouraged; however, if used in exigent circumstances, it must conform to parameters defined in the resistance control continuum.

545.13 MEDICAL TREATMENT AND FIT FOR CONFINEMENT (CALEA 4.1.5)

A. Medical Treatment

1. Officers are responsible for ensuring emergency medical service is requested and/or appropriate first aid is rendered for anyone in need of immediate medical attention or claiming injury after a use of force incident or during apprehension. Appropriate medical aid may include actions such as, but not limited to: increased observation to detect obvious changes in condition, flushing chemical agents from the eyes of a subject, applying first aid, CPR, evaluation by paramedics, or for more serious or life-threatening incidents, immediate aid by medical professionals.

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2. This does not imply that Officers are expected to compromise safety for the sake of rendering immediate medical assistance on the scene before a tactical situation has stabilized.
3. The Watch Commander shall be notified as soon as practical. The Watch Commander is expected to contact the Officer(s) at the scene; however, contact may be made with the Officer(s) at an alternate location if it is/was tactically necessary for the Officer(s) to leave the incident scene or the EMS/Ambulance has already begun to transport prior to the supervisor's arrival. Medical treatment shall never be delayed simply for the purpose of awaiting the supervisor's arrival. If a subject is hospitalized as a result of a "use of force" situation, the Watch Commander shall notify the Police Operations Division Commander as soon as practical.

B. Fit for Confinement Guidelines

1. The Watch Commander shall determine whether the subject may be released from custody (with a summons or pending formal charges) at the hospital prior to a full evaluation by the Emergency Room physician, or if a subject is to remain in Police custody and require a "Fit for Confinement" exam. (Refer to "Fit for Confinement" SOP 435.)
2. A "Fit for Confinement" shall be obtained when:
 - a. A subject has lost consciousness as a result of the use of force.
 - b. A subject is struck with a tactical baton, a less lethal munition/weapon, or any other readily available article that is used as an impact weapon.
 - c. A subject on whom OC was used loses consciousness; claims to have to have a pre-existing medical condition involving cardiac or respiratory disease/illness; normal decontamination efforts appear ineffective; or the effects have not diminished in a reasonable time.
 - d. An arrested person upon whom a shoulder pin, neck restraint or choke hold was used upon, regardless of any lack of apparent injury.

545.14 USE OF FORCE REPORTING

- A. Officers shall, as soon as practical, inform the on-duty supervisor of any and/or all levels of resistance encountered while affecting an arrest or dealing with an individual, and any/or all levels of control or physical force used in the course of duty.
- B. A "Use of Force" report shall be written/completed when an Officer:
 1. Intentionally or accidentally discharges a firearm, less lethal weapon or TASER except for Department required training or testing, firearms or marksmanship training, or ballistic tests; as well as legal hunting, recreational purposes and shooting sports. (CALEA 4.2.1a)

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2. Takes an action that results in or is alleged to have resulted in, injury or death of another person; or anytime during the handling of an individual or prisoner when physical force was used to control the individual. (CALEA 4.2.1b)
 3. Applies force through the use of lethal or less lethal weapons. (CALEA 4.2.1c)
 4. Uses any "hands on" level of control technique, or weaponless physical force, in excess of verbal direction and routine handcuffing of a compliant individual. (CALEA 4.2.1d)
 5. Points a firearm, to include a less lethal weapon, at someone to establish control of an individual or situation except during a court-ordered search warrant or a hostage or barricaded incident.
 6. Is directed to do so by a Supervisor or Commander.
- C. Each Officer or employee who was involved in the use of force situation shall complete a separate "Use of Force" report for each subject that he/she used force on, with a single narrative reflecting his/her actions pertaining to the entire incident.
- D. When more than one Officer is involved in pointing a firearm or less lethal weapon at any person(s) in order to establish control of the situation, and no other physical force is used, then only the initiating Officer shall be required to submit the "Use of Force" report. A "Use of Force" report is required for each individual at which a weapon was pointed with a single narrative pertaining to the entire incident.
- E. When multiple Officers are involved in a planned arrest, an extraction or forcibly moving someone (e.g. removing a subject from the booking cage or jail cell, using crowd control/dispersing tactics, non-criminal incidents involving personal safety, etc.) only the Watch Commander or the initiating Officer (absent the Watch Commander) will complete the "Use of Force" report. Special consideration shall be given to time and space proximity when multiple uses of force occur in a single incident (e.g. large scale or civil disturbance). In such incidents the Watch Commander or Incident Commander has the responsibility of determining if multiple "Use of Force" reports shall be written.
- F. The "Use of Force" report shall be used to document the levels of control used by Officer(s) as well as the perceptions pertaining to the resistance exhibited by suspects.
- G. Generally, "Use of Force" reports shall be submitted prior to the Officer going off duty.
- H. "Use of Force" reports may stand alone as an original report when:
1. No offense occurs (e.g. suicidal subject, OBS or sick case, moving a subject out of harm's way) and it becomes necessary to use force, or
 2. An Officer discharges his/her firearm to control or destroy an animal.
 3. An Officer or employee accidentally discharges a firearm, less lethal weapon or TASER.

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- I. Use of force incidents involving the deployment of a TASER also require the completion of and a "TASER - Use of Force Addendum" (CCPD 155B) identifying the penetration points of the probes and any other injured areas.
- J. Photographs shall be taken of all injuries or affected areas of alleged injuries, especially if the subject will be released from custody at the hospital. This shall include injuries sustained or alleged by Officers or employees. Photographs shall also be taken of the scene or any evidence when necessary to accurately depict the use of force incident. Photographs shall be entered as evidence as soon as possible.
- K. Whenever compliance of a subject is gained by a TASER being exhibited and/or warning given, but not used, then:
 - 1. The Officer shall as soon as practical, verbally notify the Watch Commander and send an email to the Watch Commander; no "Use of Force" report is needed.
 - 2. The Officer shall document the incident in the narrative of the CARE report, if one is written.
 - 3. The Watch Commander shall review the email and forward it to Command Staff.
- L. Off-duty Officers are subject to the same reporting and notification procedures as when on duty, and an on-duty Police supervisor shall be notified as soon as practical.

545.15 REVIEW OF USE OF FORCE REPORTS (CALEA 4.2.2)

- A. Immediately upon completion of the electronic Use of Force report by the reporting Officer(s), supervisors will receive an automatic, email notification that the "Use of Force" report is entered and ready for review. The supervisor shall notify the Officer if any corrections need to be made before the report will be approved. Upon approval by the supervisor, an email notification is automatically sent to all Commanders notifying them that the report needs review and approval.
- B. The Commander of Police Operations, or his/her designee, is responsible for reviewing all "Use of Force" reports to assess the Officer(s) justification, reasonableness, and compliance with Department policy; as well as whether policy, training, equipment, or specific actions should be addressed. Once the Commander approves the report an automatic, electronic notification is sent to the Chief of Police alerting her/him to complete the final review of the report.
- C. Use of Force incidents involving force used above simple muscling techniques and uses of force above level of control III are additionally reviewed by the Risk Liability Unit as a final step in this multi-level review process. The Risk Liability Unit provides the result of their review directly to the Chief of Police.

545.16 ROLE/RESPONSIBILITIES OF SUPERVISORS REGARDING USE OF FORCE

- A. All Department supervisors have the responsibility of monitoring the daily performance, attitudes, and tendencies of personnel under their supervision. Supervisors have the authority to remove/restrict personnel from any individual assignment or situation in order to avoid unnecessary conflict.

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B. Supervisors shall follow-up on use of force incidents to:

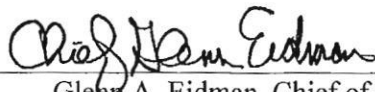
1. Acknowledge/commend personnel deserving of recognition.
2. Offer coaching, recommend counseling, or suggest action be taken in situations where the use of force was questionable.
3. Recommend disciplinary action for personnel whose actions are not justified or are in deliberate/direct violation of the law and/or SOP.

545.17 ANNUAL REVIEW AND ANALYSIS - The Commander of Police Operations, or her/his designee, shall be responsible for submitting an annual analysis of the Department's use of force activities, policies and practices to the Chief of Police. The analysis shall identify (CALEA 4.2.4 & 4.2.5):

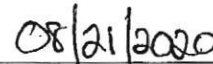
1. Date and time of incidents.
2. Types of encounters resulting in the use of force.
3. Trends or patterns related to race, age and gender of subjects involved.
4. Trends or patterns resulting in injury to any person including employees.
5. Trends or patterns related to any and all assaults on officers.
6. Impact of findings on policies, practices, equipment, training and recommendations which may enhance officer safety and decrease the overall number of use of force encounters.

545.18 ADMINISTRATIVE DETACHMENT - Any Officer or employee whose actions or use of force in an official capacity results in death or serious physical injury shall be removed from operational assignments pending administrative review; also see SOP 546. (CALEA 4.2.3)

BY ORDER OF:



Glenn A. Eidman, Chief of Police


 Date

CALEA: 4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.1.5, 4.2.1, 4.2.2, 4.2.3, 4.2.4~



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: City Administrator
Category: Discussion
Prepared By: Mark Perkins
Department Head: Carl Lumley

SCHEDULED

STAFF REPORT

Parks and Stormwater Sales Tax

The new parks and stormwater sales tax will become effective April 1, 2021. However, the city will begin drafting the five year capital improvement plan in the coming weeks. Staff will discuss revenue projections for the sales tax and establishing a policy on how the funds will be allocated in advance of the capital improvement plan process.



CITY OF CREVE COEUR

Memo

To: Mayor and City Council
From: Mark Perkins, City Administrator
Date: 12/10/2020
Re: Policy – Allocation of Parks and Stormwater Sales Tax

With the approval of Proposition C by Creve Coeur voters on November 3, a new one-half cent sales tax dedicated to parks and stormwater control will be collected on retail sales beginning April 1, 2021.

Missouri law requires parks and stormwater (PSW) sales tax funds to be recorded in a separate fund, not to be mixed with other general purpose revenues.

In order to guide our planning for the upcoming budget and long-range capital improvement plan, developing a policy on allocation of the funds will be helpful. A similar allocation policy was developed for the public safety sales tax (see attached Budget and Financial Policies, p6).

Funds will be used for capital improvements per the city's parks master plan and stormwater plan, and maintenance of our parks and stormwater facilities. The parks master plan is very recent, adopted in 2019, and identifies both new amenities as well as replacing and upgrading existing facilities. The stormwater plan was developed in 2012 and provides the framework for improvements but significantly more study and engineering will be necessary to scope and prioritize projects for the next several years. For this reason, we would suggest the first few years to have a slightly greater emphasis on park projects.

Our existing and future parks and stormwater facilities require maintenance to the standard expected of our community, so we will also recommend allocating a portion of the funds to ensure this occurs. These funds will help ensure our maintenance keeps pace with the added responsibilities created by new amenities.

Based on our very early projections, the PSW sales tax is expected to generate \$1.9 Million annually. As a starting point, below is a possible allocation for discussion with the City Council. The ranges shown below are based on an annual average, with some years falling below or exceeding the range. The intent is that the total amount expected over a rolling five year capital improvement program would be within these ranges.



- Capital improvements, including design, construction, projection management and administration: 80% of annual funds, or \$1.52 million.
 - Project management/admin - 7% \$106,000
 - Parks - 50-65% \$707-919,000
 - Stormwater - 35-50% \$495-707,000
- Maintenance/operations, including parks maintenance, stormwater maintenance, recreation programming: 20% of annual funds, or \$380,000.
- Dielmann Recreation Complex (DRC) – Capital improvement projects related to the DRC are included in the Capital Fund. Operating expenses and revenues are accounted for in the Enterprise Fund. No change to this policy is proposed.

Similar to the Public Safety Sales Tax Policy, we would plan to review the allocation for PSW revenues annually, and anticipate that needs and emphasis will shift between parks and stormwater. Staff looks forward to discussing this matter with the City Council.

Budget and Financial Policies

The City of Creve Coeur financial policies compiled below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices that have guided the City in the past and have helped maintain a financially stable community. They are reviewed annually. Minor changes have been made in wording and organization to clarify the intent of some of the policies.

Operating Budget Policies	Performance Against Policies
The City will maintain at least minimum cash reserve levels established by the Fund Reserve Policy. Per Ordinance 2286, the City will maintain a minimum fund balance reserve in the General Operating Fund which represents 4 months of the last two years average expenditures.	The City complies with this policy. FY 2021 Unassigned Fund Balance is 83.97%.
Medical insurance is a shared responsibility between the City and its employees. The City shall diligently seek cost containment measures while maintaining a competitive benefit structure.	The City complies with this policy.
Overtime expenditures shall be no more than 2% of personnel costs.	The City projects 1.2% overtime expenditures in FY2020. The City also projects 6% decrease in FY2021.
The City shall aggressively seek regional and national financial partners to support major capital projects. Shared services with our citizens, the business community and other local jurisdictions shall be encouraged.	The City pursues federal, state and county grant every year. We have become quite successful with STP, CDBG, TAP, and Muni-Park grants to name a few.
The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.	The City supports a robust maintenance pavement maintenance program for City owned streets. Our fleet has been reduced in past years to a level which allows staff to provide basic services and programs. Our superior fleet maintenance program is what allows our equipment to remain in service throughout the year.
The City shall support investments which reduce future operating costs.	The City complies with this policy.
The City will strive to maintain a balanced budget in its operating funds.	The City forecasts \$62K deficit in FY2020, and \$514K deficit in FY2021 due to pandemic (COVID-19) issue.

Budget and Financial Policies (Continued)

Revenue Policies	Performance Against Policies
The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.	The City complies with this policy. The City has Sales Tax, Utility Tax, Property Tax, User Fees, Grants, Business License Tax, etc.
The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.	The City is actively studying for additional revenue sources – Gross Receipts Tax, Business License Fees, Parks & Stormwater Sales Tax, Local Option Use Tax, and Real Estate Tax.
The City will establish all user charges and fees at a level related to the full costs (operating, direct, indirect and capital) of providing the service.	The City evaluates our costs and sets fees to cover all of our costs.
The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.	The City evaluates and updates fees about every 3 years. Most recently updated on March 1, 2020.
The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.	As part of the evaluation process we will poll surrounding cities to determine their permitting fees for similar services.
The City will not rely on municipal court revenues other than to partly offset the costs of fulfilling police and court responsibilities.	The City complies with this policy.
Cash Management/Investment Policies	Performance Against Policies
The City will deposit all funds on the same day the funds are received.	The City complies with this policy.
Investments of City funds will emphasize preservation of principal; the yield objective will be in accordance with the City's Investment Policy.	The City complies with this policy.
The City will collect revenues aggressively, including past due bills of any type.	The City complies with this policy.

Budget and Financial Policies (Continued)

Reserve Policies	Performance Against Policies
Per Ordinance 2286, the City will maintain a minimum fund balance reserve in the General Operating Fund which represents 4 months of the last two years average expenditures.	The City complies with this policy. FY 2021 Unassigned Fund Balance is 83.97%.
The City will annually review its fund balance reserve and consider the allocation of reserves beyond the required minimum levels for the Capital Improvement Program.	The City complies with this policy.
Accounting, Auditing and Financial Reporting Policies	Performance Against Policies
An independent audit will be performed annually.	The City complies with this policy.
The City will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board.	The City complies with this policy.
The City will maintain a strong internal audit capability.	The City complies with this policy.
Performance measures will be utilized in financial reporting to evaluate the city's effectiveness and efficiency in providing services.	The City complies with this policy in the Budget Document.

Budget and Financial Policies (Continued)

Debt Policies	Performance Against Policies
<u>Purpose:</u> The purpose of this policy is to establish debt issuance guidelines. <u>Scope:</u> This policy is applicable to all debt issuance for the City of Creve Coeur. The City will seek to maintain, and if possible, improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved. Sound financial practices, debt management and capacity, and competent management support the maintenance of the City's current bond rating. In its relations with rating agencies and the investment community, the City will follow a policy of full disclosure, as required by legal and professional practices.	The City complies with this policy.
The City will have a specific set of debt issuance guidelines consistent with Federal, State, and local laws and policies. The debt guidelines will recognize how much debt the community can support, not only based on debt of the City, but debt of overlapping jurisdictions as well. Debt should not be used for the provision of routine operation unless it is only for cash flow purposes or the borrowing costs are less than the rate of invested funds. Debt should never be issued for a period longer than the estimated useful life of an improvement or asset.	The City complies with this policy.
- Credit Worthiness (a) The City will maintain good communications about its financial condition with bond and credit rating institutions. (b) The City will follow a policy of full disclosure for all disclosure documents, which meets or exceeds the disclosure guidelines as developed by the Government Finance Officers Association.	The City complies with this policy.

Budget and Financial Policies (Continued)

Debt Policies	Performance Against Policies
• Debt Repayment (a) When the City uses long-term debt financing, it will repay the debt within a period not to exceed the useful life of the improvements or equipment. (b) Whenever possible debt shall be self-supporting, and will be revenue debt, or revenue-backed with a general obligation pledge. (c) The general obligation pledge will be used only for projects that have a general benefit to City residents that cannot be self-supporting. (d) Neighborhood Improvement Bonds may be issued for extra-territorial assessments. Such bonds shall be secured by the assessment payments and by reserves funded from other payments made by the benefited parties. The term of the bonds shall match the projected cash flow from assessment payments and foreclosure sales. (e) Advance refunding will be undertaken only when the net present value savings exceeds 4% or when the restructuring of debt is in the City's financial interest. (f) Lease purchase debt, including certificates of participation, will be considered as an alternative to long-term vendor leases when cost effective. Such debt will be subject to annual appropriation and administered by the Finance Department. (g) Long-term lease purchases for buildings and facilities will be used when the cost of lease purchases is lower than other options or if deemed appropriate because of time constraints, etc.	• The City complies with this policy.

Budget and Financial Policies (Continued)

Debt Policies	Performance Against Policies
Conduit Financing (a) Recognizing that the City is able to issue debt for broad purposes, it may be appropriate to issue on behalf of another party when the City Council after a complete review process, determines that the proposed project will provide a general benefit to City residents. (b) The City will consider issuing conduit financing which will not impair the City's credit rating. Any financing issued through the City shall qualify for an investment grade rating by one or both of the two top rating agencies. (c) All expenses related to conduit financing will be borne by the applicants. The City shall establish review procedures for projects, including public contracting and financial fees. (d) In order to facilitate future economic development within the City, all applicants for conduit financing will pay to the City one percent (1%) of the total conduit-financing amount.	The City complies with this policy. The City does not have any Conduit Financing.
Public Safety Sales Tax Policies	Performance Against Policies
- The City will allocate the Public Safety Sales Tax revenue based on the following guidelines: a) Police operating costs – 45-55% - Future police compensation increases as may be needed to maintain competitive salaries and benefits. - Training. - Contractual and other expenditures to maintain police service levels. b) Public safety capital expenditures – 15-25% - Police equipment and capital improvements, including technology and communication upgrades, enhanced in-car cameras. - Public safety improvements such as security enhancements at city facilities or parks; or future improvements to the new police station. c) Police building maintenance and operating costs – 10-20% d) Reserve for police pension liability – 15-25%	- The City complies with this policy as stated below: a) 30.18% b) 7.31% c) 13.4% d) 20%



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 12/14/20 07:00 PM
Department: City Council
Category: Report
Prepared By: Melissa Orscheln
Department Head: Debbie Ryan

SCHEDULED

STAFF REPORT

Purchase of "Arches" Sculpture

Staff will report on the Arts Committee's recommendation to purchase the sculpture currently installed outside of the police station.



city of CREVE COEUR

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MEMO TO CITY ADMINISTRATOR

Date: December 14, 2020

Subject: Purchase of "Arches" Sculpture

Memo Prepared by: Melissa Orscheln, Public Information Officer and Management Analyst

The Creve Coeur Arts Committee is recommending the purchase of the sculpture currently installed in front of the police station, known as "Arches" created by artist Jessie Cargas.

This sculpture has been well-received and appreciated during its two-year term outside of the police station through the "Sculpture on the Move" program. The Arts Committee agreed it would be a valuable addition to the city's public art collection, with a vote 4-1 in favor of purchasing the sculpture.

Placement

The Arts Committee has not determined a placement for the sculpture yet, however believes it is important to keep three total "Sculpture on the Move" locations in the city to continue promoting public art through this program.

Therefore there are two options for placement:

Option 1: The sculpture remains outside of the police station. This would eliminate a "Sculpture on the Move" location, and therefore the Arts Committee would recommend the construction of a new sculpture pad somewhere in the city that is equally prominent.

Option 2: The sculpture is relocated to a new location in the city, which would require the construction of a new concrete sculpture pad. This would allow the police station to remain a location for the "Sculpture on the Move" program.

Regardless of the final placement of the sculpture, the Arts Committee is recommending an additional concrete sculpture pad be constructed to ensure there continues to be three "Sculpture on the Move" locations in the city.

Cost

The sculpture is valued at \$4,370. The City has paid the artist \$500 per year for the sculpture, and that total \$1,000 would go towards the cost of purchasing the sculpture. Therefore, the cost for the City to purchase the sculpture would be \$3,370. There would also be the cost associated with creating a new concrete sculpture installation pad, which is estimated to cost up to \$3,500 for construction of the pad and approximately \$2,000 to add any electric and lighting.

It should be noted that the purchase of the sculpture would not be funded by the one-time donation that currently funds the city's participation in the Sculpture on the Move program, as



"Arches" by Jessie Cargas
Installation period: 2019-2021
Value: \$4,370
Cost to Purchase: \$3,370

that donation is specifically for funding costs to participate in the program—and not artwork purchases.

This sculpture has been installed for two-year period through the “Sculpture on the Move” program, and is scheduled to be removed in spring 2021. We are asking for the City Council’s decision on whether or not purchase the sculpture by the City Council meeting on January 11, 2021, prior to the start of the 2021 Sculpture on the Move program.