



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 14, 2021
7:00 PM**

City Council meeting scheduled for Monday, June 14, 2021, at 7:00 p.m. will be held in the Council Chambers and livestreamed online. Those wishing to attend in person may do so and the option to view on line will be available as well.

Citizens are encouraged to participate and submit public comments in the following ways:

1. **Video Livestream** — Watch a live video broadcast of the City Council meeting here <https://us02web.zoom.us/j/89769889706>.
The public will be required to provide a name and email address to enter the meeting. The email address will not be saved or used to contact you. Citizens will have the opportunity to make public comments live during the meeting using the video livestream program ([How to Participate in Online Public Meetings](#)).
2. **Teleconference** — Call in to the meeting by dialing 1 312 626 6799/// webinar id 897 6988 9706
3. **Email** — Public comment may also be emailed to the city clerk no later than 5:00 p.m. on the day of the meeting. Submit public comments to Deborah Ryan, City Clerk, at dryan@crevecoeurmo.gov.
4. **Live Audio** — Listen to a live audio broadcast of the City Council meeting by visiting the [Agendas & Minutes](#) page and clicking on the "Audio" link at the start of the meeting (audio only).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
https://docs.google.com/forms/d/e/1FAIpQLSf9GiT85sdWK9KDkuef8LGZkDPExDsgBJMu5lt4V04Q5jkZ1Q/viewform?usp=sf_link

ACCEPTANCE OF THE AGENDA

PROCLAMATION

ANNOUNCEMENTS

***The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council***



**AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 14, 2021
7:00 PM**

CONSENT AGENDA

- 1. Approval of May 24, 2021 City Council Regular Meeting Minutes**

BILLS PAYABLE REPORT

For Information Only

Summary: For your information and transmittal to the City Council, attached is a list of paid invoices from May 20, 2021 through June 9, 2021 in the amount of \$519,589.16.

UNFINISHED BUSINESS

- 2. Amended Bill No. 5868 - an Ordinance Adopting the Annual Budget of the City of Creve Coeur for Fiscal Year 2022. Final Reading and Passage**

Summary: Adopting the Annual Budget of the City of Creve Coeur for Fiscal Year 2022, commencing on July 1, 2021 and appropriating funds pursuant thereto. There were 2 meetings with the Finance Committee and 2 meetings with the City Council to review the preliminary budget. The Finance Committee submitted a letter of recommendation for the adoption of the proposed budget with some comments for the City Council's consideration.

- 3. Bill No. 5869 - an Ordinance Amending Section 405.640 of the City's Zoning Ordinance, Fences and Walls, to Clarify Same and to Prohibit Spikes at the Top of Metal Fences. Final Reading and Passage**

Summary: Jason Jaggi, Director of Community Development, on behalf of the City of Creve Coeur, Planning Division, has submitted an application for a text amendment to Section 405.640 Fences and Walls to prohibit spikes at the top of decorative metal fences, as well as, other clarifying language. Additional information is available at the Government Center, Planning Division offices or on the City's website. Text Amendments to the Zoning Ordinance requires review at the Planning and Zoning Commission and approval by the City Council. The Planning and Zoning Commission recommended approval at its meeting on May 17, 2021.

NEW BUSINESS

- 4. Bill No. 5870 - an Ordinance Authorizing a New Conditional Use Permit for a Credit Union Facility with Drive-Through Banking, Located at 611 N. Lindbergh Boulevard, Zoned GC-General Commercial District. First Reading**



**AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 14, 2021
7:00 PM**

Summary: Yosef Howley, of CEDC, on behalf of Vantage Credit Union, has submitted an application for conditional use permit for a new credit union facility with drive-through banking at 611 N. Lindbergh Blvd, Creve Coeur, MO 63141. The request will allow for a new building with three drive-through lanes. The subject property is zoned GC-General Commercial District, where Credit Unions (NAICS 522130) and All Drive-in and Drive-Through Services (excluding Food Services) (NAICS CC442100) are conditional uses subject to review by the Planning and Zoning Commission and final approval by the City Council. The Planning and Zoning Commission recommended approval at its meeting on June 7, 2021.

5. Bill No. 5871 - an Ordinance Approving Official Bond for Officers and Employees of the City Pursuant to Section 14.4 of the City Charter. First Reading

Summary: Ordinance Approving Official Bond for Officers and Employees of the City Pursuant to Section 14.4 of the City Charter. This includes the Director of Finance, as well as all employees. Coverage is for \$200,000, with a \$1,000 Deductible for everything except a \$5,000 Deductible for Social Engineering Fraud.

6. Resolution No. 1538 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a 1-Year Contract with A. Waldbart Nursery for the Purchase and Installation of Trees and Bushes.

Summary: Recommendation for acceptance of tree planting pricing for the Shared Cost Street Tree Planting Program and planting on other municipal properties. Also discuss options regarding the guidelines for the Shared Cost Street Tree Planting Program.

7. Resolution No. 1539 - a Resolution Authorizing the City Administrator of the City of Creve Coeur to Enter into an Agreement with Winning Technologies for the Purchase of Information Technology Management Services.

Summary: Approval of an agreement with Winning Technologies to provide information technology services to the city for \$4,380.00 per month. Services provided by Winning Technologies serve as a supplement to our in-house IT Coordinator and allows the city to maintain IT support with one full-time staff.

8. Resolution No. 1540 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Creve Coeur Police Department to Participate in the 2021-2022 Missouri Highway Safety Program.



**AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JUNE 14, 2021
7:00 PM**

Summary: Resolution authorizing the Creve Coeur Police Department to participate in the Missouri Highway Safety Program for fiscal Year 2022 which extends October 1, 2021 - September 30, 2022.

9. Resolution No. 1541 - Resolution Authorizing the Purchase of Insurance Coverages for the Year Beginning July 1, 2021.

Summary: Authorizing the Purchase of Insurance Coverages (Workmen's Comp, Property, Liability, Public Officials and Health Insurance) for the Year Beginning July 1, 2021.

APPOINTMENTS

10. Annual Board, Committee and Commission Appointments and Reappointments

BUSINESS FROM MAYOR AND CITY COUNCIL

11. Council Liaison Reports

BUSINESS FROM CITY ADMINISTRATOR

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 06/10/2021
Deborah Ryan, MPCC
City Clerk



**REGULAR MEETING
MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

This meeting was conducted primarily by means of Zoom and live audio streaming, and public access was also available via the internet in this manner. Physical attendance at the meeting was limited. These departures from normal meeting procedures and requirements were necessitated by the COVID 19 public health emergency and related government orders.

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Hoffman at the City Council Chamber, 300 North New Ballas Rd, City of Creve Coeur Government Center, Creve Coeur, MO 63141 on Monday, May 24, 2021 at 7:30 PM.

PLEDGE OF ALLEGIANCE

Mayor Hoffman led the Pledge of Allegiance.

ROLL CALL

Council Member, Ward 1 Heather Silverman
Council Member, Ward 1 Mark Manlin
Council Member Ward 2 Nicole Greer
Council Member, Ward 2 Tim Carney
Council Member, Ward 3 Alice Benner
Council Member Ward 4 Dan Tierney
Council Member, Ward 4 Joseph Martinich

Council Member, Ward 3 David Hoffman -- **Absent**

COMMENTS FROM THE GENERAL PUBLIC

No one requested to speak.

ACCEPTANCE OF THE AGENDA

To accept the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Tierney, Council Member Ward 4
SECONDER:	Heather Silverman, Council Member, Ward 1
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

ANNOUNCEMENTS

**The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council**

Presentation of the FY 2022 Annual Budget

Court reporter swore in Mark Perkins, City Administrator and Lori Obermoeller, Finance Director to make a presentation regarding the FY 2022 Annual Budget.

There being no comments from the public, Carl Lumley, City Attorney presented exhibits for the record and the public hearing was closed.

CONSENT AGENDA

1. Approval of May 10, 2021 City Council Regular Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nicole Greer, Council Member Ward 2
SECONDER:	Dan Tierney, Council Member Ward 4
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.

BILLS PAYABLE REPORT

For Information Only

Summary: For your information and transmittal to the City Council, attached is a list of paid invoices from May 6, 2021 through May 19, 2021 in the amount of \$463,278.58.

UNFINISHED BUSINESS

2. Bill No. 5867 - an Ordinance Authorizing a New Conditional Use Permit for Beersauce CCR, LLC DBA Beersauce Shop, Located at 10453 Olive Boulevard, Within the Creve Coeur Pavilion Shopping Center, Zoned CB-Core Business District. Final Reading and Passage

City Clerk read Bill No. 5867 for the final time.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

RESULT:	SECOND AND FINAL READING AND APPROVAL [UNANIMOUS]
MOVER:	Nicole Greer, Council Member Ward 2
SECONDER:	Dan Tierney, Council Member Ward 4
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried. Bill No. 5867 becomes Ordinance No. 5740.

NEW BUSINESS

3. Amended Bill No. 5868 - an Ordinance Adopting the Annual Budget of the City of Creve Coeur for Fiscal Year 2022. Final Reading and Passage

City Clerk read Bill No. 5868 for the first time.

Mark Perkins stated based on the discussion from the work session there will be some amendments at the next meeting for the budget relating to the \$22,000 for the Venable Park rededication event and regarding the consultant for \$13,000 for a total of \$35,000. Those will need to be included to get this funding in the budget for this project.

Carl Lumley stated there is a technical amendment on the third whereas clause of the proposed bill, it refers to a publication date of May 4th and that should state May 7th, there will need to be a motion.

To amend Bill No. 5868 to change the publication date from May 4th to May 7th.

RESULT:	AMENDMENT APPROVED [UNANIMOUS]
MOVER:	Joseph Martinich, Council Member, Ward 4
SECONDER:	Tim Carney, Council Member, Ward 2
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.

RESULT:	FIRST READING	Next: 6/14/2021 7:00 PM
----------------	----------------------	--------------------------------

4. Bill No. 5869 - an Ordinance Amending Section 405.640 of the City's Zoning Ordinance, Fences and Walls, to Clarify Same and to Prohibit Spikes at the Top of Metal Fences. Final Reading and Passage

City Clerk read Bill No. 5869 for the first time.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

Jason Jaggi gave a presentation regarding this application and reviewed information.

RESULT:	FIRST READING	Next: 6/14/2021 7:00 PM
----------------	----------------------	--------------------------------

- 5. Resolution No. 1536 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Supplemental Agreement with Horner & Shifrin, Inc., to Include the Design of a Sidewalk Along New Ballas Road as Addition to the New Ballas Road Phase 1 Design Contract for the Not-To-Exceed Amount of \$59,893.00.**

City Clerk read Resolution No. 1536.

Matt Wohlberg gave a description of the project and grant funding and how the project connects to other projects planned.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nicole Greer, Council Member Ward 2
SECONDER:	Tim Carney, Council Member, Ward 2
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.

- 6. Resolution No. 1537 - a Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Purchase of a New 2021 Diesel Powered 20 Cubic Yard Monster Vac Leaf Vacuum from Scott's Power Equipment for \$84,655.00**

City Clerk read Resolution No. 1537.

Jim Heines gave a brief presentation regarding the piece of equipment and what other equipment it is replacing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nicole Greer, Council Member Ward 2
SECONDER:	Dan Tierney, Council Member Ward 4
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.

BUSINESS FROM MAYOR AND CITY COUNCIL

7. Council Liaison Reports



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

Council Member Manlin stated the Economic Development Committee met on May 18; the committee discussed the criteria for next year's Creve Coeur Business Awards. The consensus reached, to be eligible, nominees must be located within the Creve Coeur city limits, open for business and good standing with the city at the time the winners are selected. Also, nominees may only be considered for one award category and are not eligible to win the same award two consecutive years. Creve Coeur Business Awards were held this past Thursday at the Chamber of Commerce luncheon. There were four awards handed out: Favorite restaurant was Orzo Mediterranean, Heart of the Community Award was Congregation Shaare Emeth, Most Innovative Award was Paper Force and Green Business Award was O'Connor Insurance.

Council Member Tierney stated the Parks and Historic Preservation Committee has closed the public comments for the survey and the results will be share this coming Wednesday with the planning consultant. There will be one more public session on June 9 showing the different designs and the committee plans to have a public work session in late June. Beginning in June the Tappmeyer House will be open to the public on the second and fourth Sunday of each month. Public Works is making an effort to have the house power washed soon. There needs to be some repairs to the house and the PHP is hoping to have some historic professionals come and give suggestions on what needs to be fixed. There will be two long standing members that will be terming off of the committee and there is a need for more volunteers to fill various spots on all boards, committees, and commissions.

Mayor Hoffman stated there are twenty-nine openings on committees.

BUSINESS FROM CITY ADMINISTRATOR

8. Planning & Zoning Update

Jason Jaggi stated there is an application for a conditional use permit and a site development plan for a new Vantage Credit Union, this branch will be located at the former KC Masterpiece building on Lindbergh. The city has been approached by Schnucks regarding the building at the corner of Spoede and Olive and they are looking at an exterior renovation to that store.

RESULT:	ITEM DISCUSSED
----------------	-----------------------

9. In-Person Council Meetings

Mark Perkins stated Council discussed returning to in person meetings about a month ago and since then things have changed regarding the CDC guidelines. Will be asking non-vaccinated individuals to continue to wear masks but do not have an enforcement mechanism in place. Will continue to use Zoom as well.

Council Member Greer asked if there is anything against large gatherings.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

Mayor Hoffman stated no, as the stadiums and amusement parks are now allowing full capacity. Next meeting is scheduled for June 14th, but let staff know if you will not be in person.

RESULT: ITEM DISCUSSED

10.R-22 Ice Plant Assessment Report

Jason Valvero stated the current system that cools the ice at the Creve Coeur Ice Arena was installed in 2003 and operates using R-22 (Freon), a product that is now illegal to import into or produce in the United States. This project would include transitioning the current cooling system, through retrofit or replacement of the existing equipment, to an alternative coolant such as Ammonia or CO2. The equipment in the system was assessed and evaluated by Murphy Company, the current ice plant maintenance vendor, in the early part of 2021. This assessment was performed to provide the following:

- Evaluation of the current refrigeration system
- Evaluation of equipment condition and life expectance standards
- Refrigeration plant replacement

The city did receive a planning grant from the Municipal Park Grant Commission to help offset \$6,400 of the total fee of \$9,400. Further design is proposed in FY 2022 to better determine the City's options and potential costs. Estimate for the cost of this project is \$1.5 million, with an additional cost of \$952,000 to replace the rink floor if needed. Jason Valvero stated the Council needs to discuss if the ice arena is even a viable option to continue.

David McCoy asked if there will be concerts in the parks this year.

Jason Valvero stated yes, the CDC has requested the city wait until fall for larger gatherings.

RESULT: ITEM DISCUSSED

11. ADJOURN

To adjourn at 9:00 pm

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Heather Silverman, Council Member, Ward 1
SECONDER:	Nicole Greer, Council Member Ward 2
AYES:	Carney, Tierney, Martinich, Silverman, Manlin, Greer, Benner
ABSENT:	Hoffman

The vote on the motion being 7 ayes and 0 nays, motion carried.



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
MAY 24, 2021
7:30 PM**

Submitted by:

Deborah Ryan
City Clerk

Robert Hoffman
Mayor



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: City Council
Category: Report
Prepared By: Krista Akers
Initiator: Krista Akers
Sponsors:

INVOICES PAID LISTING (ID # 4109)

DOC ID: 4109

Invoices Paid Listing

For your information and transmittal to the City Council, attached is a list of paid invoices from May 20, 2021 through June 9, 2021 in the amount of \$519,589.16.



MEMORANDUM

DATE: June 2, 2021

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Invoices Paid Listing

For your information and transmittal to the City Council, attached is a list of paid invoices from May 20, 2021 through June 9, 2021 in the amount of \$519,589.16.



Creve Coeur, MO

Council Report of invoices Paid Listing

By Fund

Payment Dates 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Fund: 01 - GENERAL FUND							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	GFOA Missouri Conf. Registration for August 2021	01-1656	DFT0003246	175.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	PRISONER MEALS	01-2410	DFT0003246	50.83
MISSOURI DEPARTMENT OF REVENUE		00140 051821 CITY FEES	05/18/2021	CRIME VICTIMS COMPENSATION FUND FEES CVC APR 21	01-2413	62221	255.00
MISSOURI DEPARTMENT OF REVENUE		00140 051821 CITY FEES	05/18/2021	MISC POLICE FUND REVENUE APR 21	01-4604	62221	-12.58
MISSOURI DEPARTMENT OF REVENUE		00140 051821 POST	05/18/2021	POST COMMISSION FUND APR 21	01-2412	62222	36.00
NICHOLAS J KENNY AGENCY		00291-0834 051221	05/12/2021	REFUND OVERPAYMENT ON BUSINESS LICENSE BUS-000624	01-4402	62226	30.00
VANI PERGADIA		00291-0836 052621	05/26/2021	VENABLE PAVILION RENTAL REFUND MINUS FEE 5/26/21	01-4554	62244	25.00
EDISON SPACES LLC		00291-0837 051121	05/11/2021	REFUND OVERPAYMENT ON BUSINESS LICENSE BUS-000623	01-4402	62207	185.00
AMERICAN UNITED LIFE INSURANCE COMPANY		619325 JUNE 21	06/01/2021	VOL AD&D JUNE 21	01-2216	62251	106.20
ENERGY PETROLEUM CO		91970	05/26/2021	FUEL REG- PW	01-1651	62259	6,980.44
ENERGY PETROLEUM CO		91970	05/26/2021	FUEL DIESEL- PW	01-1653	62259	3,270.64
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	VOL LIFE JUNE 21	01-2216	62246	964.35
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	VOL AD & D JUNE 21	01-2216	62246	28.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	SHORT TERM DIS JUNE 21	01-2222	62246	427.91
HEALTHY ALLIANCE LIFE INSURANCE COMPANY		000723592C	05/17/2021	DENTAL JUN 21	01-2213	62295	5,854.96
JACOB OR HELEN PELTS		00291-0839 060821	06/08/2021	LATE FEE OVERPAYMENT SKIN THERAPY LICENSE 615	01-4402	62298	4.00
UNUM LIFE INSURANCE COMPANY OF AMERICA		0093442-001 JUN 21	05/18/2021	LONG TERM CARE JUN 21	01-2219	62320	315.08
ST LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL		0621	05/20/2021	GROUP HEALTH JUNE 21	01-2211	62316	92,635.75
FIDELITY SECURITY LIFE INSURANCE COMPANY		164808229	05/22/2021	COBRA VISION JUN 2021	01-2224	62292	23.69

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
FIDELITY SECURITY LIFE INSURANCE COMPANY		164808246	05/22/2021	VISION JUNE 21	01-2218	62292	880.38
UNUM LIFE INSURANCE COMPANY OF AMERICA		E0132308 JUN 21	06/04/2021	WHOLE LIFE JUN 21	01-2220	62319	90.52
							112,326.17
							112,326.17

Department: 11 - LEGISLATIVE SERVICES

Division: 12 - MAYOR AND CITY COUNCIL

ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Wall Street Journal subscription	01-11-12-6262	DFT0003246	4.00
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Council reception April 26 2021	01-11-12-6264	DFT0003246	61.96
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Mayor Transition meeting	01-11-12-6264	DFT0003246	15.76
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Agenda Review	01-11-12-6264	DFT0003246	16.20
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Mtg D. Tierney Building Task Force	01-11-12-6264	DFT0003246	7.34
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Council reception April 26 2021	01-11-12-6264	DFT0003246	13.26
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Council Dinner April 12 2021	01-11-12-6264	DFT0003246	103.71
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Matt W dinner (4/12/21) council had pei wei	01-11-12-6264	DFT0003246	11.76
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Agenda review	01-11-12-6264	DFT0003246	5.27
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Agenda Review	01-11-12-6264	DFT0003246	2.60
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Council Dinner April 26 2021	01-11-12-6264	DFT0003246	146.63
ICLEI - LOCAL GOVTS FOR SUSTAINABILITY	2189	02/19/2021	ICLEI MEMBERSHIP DUES 5/1/21-4/30/22	01-11-12-6262	62213	600.00
DANIEL BILLMAN	SP2021	04/25/2021	HEB COMMITTEE ARBOR DAY ONLINE TREE PRESENTATION	01-11-12-7315	62204	200.00
RACHEL EILBOLTT	SSI27643797	04/09/2021	ARBOR DAY GOODIE BAG SUPPLIES HEB COMMITTEE	01-11-12-7315	62231	16.85
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-11-12-5234	62246	42.70

Division 12 - MAYOR AND CITY COUNCIL Total: **1,248.04**

Division: 13 - CITY CLERK

ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Notary supplies	01-11-13-7304	DFT0003246	63.90
ARVEST BANK OPERATIONS INC	PCARD PURCHASES APR 21	03/31/2021	Notary Renewal	01-11-13-7304	DFT0003246	26.25

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
MoCCFOA MEMBERSHIP-STATE		01117 061721	06/17/2021	INSTALLATION LUNCHEON ON 6/17/21	01-11-13-6264	62224	25.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-11-13-5234	62246	22.70
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-11-13-5235	62246	2.43
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-11-13-5236	62246	18.92
Division 13 - CITY CLERK Total:							159.20
Department 11 - LEGISLATIVE SERVICES Total:							1,407.24
Department: 12 - ADMINISTRATION							
Division: 10 - LEGAL							
CURTIS HEINZ GARRETT AND OKEEFE PC		157548-157552	05/04/2021	NON-RETAINER GENERAL	01-12-10-6201	62202	4,026.00
CURTIS HEINZ GARRETT AND OKEEFE PC		157548-157552	05/04/2021	PROSECUTING ATTORNEY ASSISTANT	01-12-10-6201	62202	678.00
CURTIS HEINZ GARRETT AND OKEEFE PC		157548-157552	05/04/2021	MUNICIPAL PROSECUTION NON-RETAINER	01-12-10-6201	62202	210.00
CURTIS HEINZ GARRETT AND OKEEFE PC		157548-157552	05/04/2021	RETAINER MEETINGS AND CONSULTATION	01-12-10-6201	62202	4,500.00
CURTIS HEINZ GARRETT AND OKEEFE PC		157548-157552	05/04/2021	MUNICIPAL PROSECUTION RETAINER	01-12-10-6201	62202	2,500.00
CURTIS HEINZ GARRETT AND OKEEFE PC		158264-158268	06/02/2021	MUNICIPAL PROSECUTION RETAINER	01-12-10-6201	62284	2,500.00
CURTIS HEINZ GARRETT AND OKEEFE PC		158264-158268	06/02/2021	NON-RETAINER GENERAL	01-12-10-6201	62284	4,458.48
CURTIS HEINZ GARRETT AND OKEEFE PC		158264-158268	06/02/2021	PROSECUTING ATTORNEY ASSISTANT	01-12-10-6201	62284	549.00
CURTIS HEINZ GARRETT AND OKEEFE PC		158264-158268	06/02/2021	MUNICIPAL PROSECUTION NON-RETAINER	01-12-10-6201	62284	420.00
CURTIS HEINZ GARRETT AND OKEEFE PC		158264-158268	06/02/2021	RETAINER MEETINGS AND CONSULTATION	01-12-10-6201	62284	4,500.00
Division 10 - LEGAL Total:							24,341.48
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Monthly Credit Reports	01-12-11-6202	DFT0003246	10.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Pre-Employment Background Check	01-12-11-6202	DFT0003246	15.25
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Business E-Newsletter Subscription	01-12-11-6262	DFT0003246	70.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	ICMA Membership Dues - AC	01-12-11-6262	DFT0003246	733.00
ST LOUIS AREA CITY MANAGEMENT ASSOCIATIO		00304 051321	05/13/2021	SLACMA MEETING LUNCH 5/13/21	01-12-11-6264	62234	15.00

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES ADMIN 4/21-5/20/21	01-12-11-6253	62238	49.50
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-12-11-5234	62246	90.49
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-12-11-5235	62246	9.69
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-12-11-5236	62246	74.25
SWIFT PRINT COMMUNICATIONS	PO00201-R1	000004906	05/26/2021	Residential Newsletter Printing JUN 21	01-12-11-6203	62317	1,717.00
MISSOURI MUNICIPAL LEAGUE		300015192	06/01/2021	MCMA ANNUAL MEMBERSHIP ACA SHARON STOTT	01-12-11-6262	62306	75.00
SPECIALTY MAILING	PO00199-R1	49352	05/28/2021	Residential Newsletter MAILING JUN 21	01-12-11-6203	62315	321.67
MERCY CORPORATE HEALTH		598811	06/01/2021	PRE EMPLOYMENT SCREENING STEPHANIE MABRY	01-12-11-6271	62303	60.00
MERCY CORPORATE HEALTH		599149	06/01/2021	PRE EMPLOYMENT SCREENING MELANIE WILMERT	01-12-11-6271	62303	60.00
MERCY CORPORATE HEALTH		5998822	06/01/2021	PRE EMPLOYMENT SCREENING NATALIE BOLTON	01-12-11-6271	62303	155.00
MERCY CORPORATE HEALTH		599883	06/01/2021	PRE EMPLOYMENT SCREENING GABRIELLE PATSCHULL	01-12-11-6271	62303	60.00
MERCY CORPORATE HEALTH		599926	06/01/2021	PRE EMPLOYMENT SCREENING JACK SCHIFFHAUER	01-12-11-6271	62303	60.00
MERCY CORPORATE HEALTH		600428	06/01/2021	PRE EMPLOYMENT SCREENING ERIC WILLIAMS	01-12-11-6271	62303	60.00
						Division 11 - ADMINISTRATIVE Total:	3,635.85
Division: 14 - MUNICIPAL COURT							
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-12-14-5234	62246	37.35
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-12-14-5235	62246	4.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-12-14-5236	62246	31.13
ENGELMEYER & PEZZANI LLC	PO00415	JUDGE MAR-APR 21	06/01/2021	JUDICIAL SERVICES MAR 21 APR 21	01-12-14-6201	62291	3,332.00
						Division 14 - MUNICIPAL COURT Total:	3,404.48
						Department 12 - ADMINISTRATION Total:	31,381.81

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
Department: 13 - FINANCE							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	GFOA National Dues - Obermoeller	01-13-11-6262	DFT0003246	190.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Budget Copies in Error-Will get refund-No Receipt	01-13-11-7304	DFT0003246	116.58
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES FIN 4/21- 5/20/21	01-13-11-6253	62238	24.75
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-13-11-5234	62246	92.31
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-13-11-5235	62246	9.90
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-13-11-5236	62246	51.73
Division 11 - ADMINISTRATIVE Total:							485.27
Division: 15 - INTERDEPARTMENTAL							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Retirement/Special Events G. Williams retirement	01-13-15-6272	DFT0003246	335.95
DEFENDER PRODUCT SOLUTIONS, LLC		DPS-21-055	05/18/2021	BRACKETS TO REPAIR PUSH BUMPER ON CAR 2751	01-13-15-6220	62205	266.00
HEALTHY ALLIANCE LIFE INSURANCE COMPANY		000723592C	05/17/2021	DENTAL JUN 21	01-13-15-5233	62295	67.01
CHARTER COMMUNICATION		0215116051621	05/16/2021	996 E RUE DE LA BANQUE PW GARAGE 5/16/21-6/15/2	01-13-15-6255	62279	398.66
CHARTER COMMUNICATION		0215132051621	05/16/2021	300 N NEW BALLAS TO PW GARAGE 5/16-6/15/21	01-13-15-6253	62282	728.59
CHARTER COMMUNICATION		0353198060121	06/01/2021	350 N NEW BALLAS PD PRI FIBER 6/1-6/30/21	01-13-15-6253	62280	1,060.44
ST LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL		0621	05/20/2021	GROUP HEALTH JUNE 21	01-13-15-5230	62316	-200.00
ST LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL		0621	05/20/2021	GROUP HEALTH JUNE 21	01-13-15-5230	62316	12,949.01
QUADIENT LEASING USA INC		N8889486	05/28/2021	METER RENTAL 3/29-6/28/2	01-13-15-6266	62311	202.50
Division 15 - INTERDEPARTMENTAL Total:							15,808.16
Division: 51 - MIS OPERATIONS							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	webcam wide-angle	01-13-51-6213	DFT0003246	38.20
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	RJ45 connectors (50pk)	01-13-51-6213	DFT0003246	28.27
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	golf course domain renewals	01-13-51-6213	DFT0003246	115.02
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Gearlux mic extension cables	01-13-51-6213	DFT0003246	24.99
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	(3) logitech c270 webcams	01-13-51-6213	DFT0003246	106.95

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	DELUX ergonomic wireless mouse	01-13-51-6213	DFT0003246	32.99
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	(20 TP-Link AC1300 usb wifi adapters	01-13-51-6213	DFT0003246	31.98
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Cablematters mic extension cables	01-13-51-6213	DFT0003246	34.93
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	TN-420 fax toner	01-13-51-6213	DFT0003246	39.98
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	5port poe switch (golf)	01-13-51-6213	DFT0003246	57.69
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	10pk Displayport to DVI adapters	01-13-51-6213	DFT0003246	19.87
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	ubiquiti unifi cloud key (golf)	01-13-51-7331	DFT0003246	115.95
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	5port poe switch (2) 5port switches (golf)	01-13-51-7331	DFT0003246	84.56
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Publisher 2019 (rec)	01-13-51-7332	DFT0003246	139.99
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Zoom subscriptions	01-13-51-7332	DFT0003246	129.94
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Acct for Meeting Use	01-13-51-7332	DFT0003246	14.99
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Aid4Mail renewal	01-13-51-7332	DFT0003246	44.96
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES MIS 4/21-5/20/21	01-13-51-6253	62238	24.75
SHI INTERNATIONAL CORP.	PO00495	B13420676	05/04/2021	laptop DELL LATITUDE 5520	01-13-51-7331	62232	1,618.07
WINNING TECHNOLOGIES, INC.	PO00348	23738	06/01/2021	IT Professional Services JUNE 21	01-13-51-6202	62272	4,190.60
COMMUNICATIONS TECHNOLOGIES, INC.		62440	05/26/2021	PHONE LABOR FIX SPEAKER MUTE	01-13-51-6213	62257	62.50
SHI INTERNATIONAL CORP.	PO00499	B13503215	05/21/2021	laptop - IT DELL LATITUDE 5520	01-13-51-7331	62270	1,618.07
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-13-51-5234	62246	20.45
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-13-51-5235	62246	2.19
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-13-51-5236	62246	17.04
Department: 14 - COMMUNITY SERVICES						Division 51 - MIS OPERATIONS Total:	8,614.93
Division: 11 - ADMINISTRATIVE						Department 13 - FINANCE Total:	24,908.36
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Advertisement for F Market	01-14-11-6230	DFT0003246	595.00

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
NICHOLAS ROBERT STERGOS		121056	05/17/2021	FARMERS MARKET MUSIC ON 4/3/21	01-14-11-6230	62227	50.00
NICHOLAS ROBERT STERGOS		121057	05/17/2021	FARMERS MARKET MUSIC ON 5/1/21	01-14-11-6230	62227	50.00
NICHOLAS ROBERT STERGOS		121058	05/17/2021	FARMERS MARKET MUSIC ON 5/15/21	01-14-11-6230	62227	50.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-14-11-5234	62246	10.79
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-14-11-5235	62246	1.16
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-14-11-5236	62246	8.99
Division 11 - ADMINISTRATIVE Total:							765.94
Department 14 - COMMUNITY SERVICES Total:							765.94

Department: 16 - MUNICIPAL FACILITIES MAINTENANCE

Division: 11 - ADMINISTRATIVE

SPIRE		5003001000 5/13/21	05/13/2021	300 N NEW BALLAS CITY HALL 4/14-5/12/21	01-16-11-6252	DFT0003284	294.54
DEKA SERVICE	PO00428	21507447	05/18/2021	CONDENSATE PUMP	01-16-11-9503	62206	942.20
DEKA SERVICE	PO00428	21507519	05/13/2021	THERMOSTAT	01-16-11-9503	62206	290.75
ARAMARK UNIFORM SERVICES		317636983	05/25/2021	UNIFORM CLEANING-BUILDING MAINTENANCE	01-16-11-7308	62198	9.90
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES BLDG MAINT 4/21-5/20/21	01-16-11-6253	62238	49.50
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-16-11-5234	62246	16.11
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-16-11-5235	62246	1.73
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-16-11-5236	62246	13.43
DOUGLAS VENTURES LLC	PO00248	106221208-71	06/01/2021	City Hall Outsourced Janitorial Service- JUN 21	01-16-11-6212	62289	1,980.00
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0247372-6: 300 N NEW BALLAS RD 3/31-4/30/21	01-16-11-6254	62304	120.84
ARAMARK UNIFORM SERVICES		317662292	06/01/2021	UNIFORM CLEANING-BUILDING MAINTENANCE	01-16-11-7308	62276	9.90
ARAMARK UNIFORM SERVICES		317692026	06/08/2021	UNIFORM CLEANING-BUILDING MAINTENANCE	01-16-11-7308	62276	9.90
Division 11 - ADMINISTRATIVE Total:							3,738.80
Department 16 - MUNICIPAL FACILITIES MAINTENANCE Total:							3,738.80

Department: 21 - POLICE

Division: 11 - ADMINISTRATIVE

ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	DEPT LUNCH FOR WILLIAMS RETIREMENT	01-21-11-6264	DFT0003246	132.07
----------------------------	--	------------------------	------------	------------------------------------	---------------	------------	--------

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	HAND SANITZER	01-21-11-6271	DFT0003246	36.16
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	BAGS FOR TREATS FOR RETIREMENT	01-21-11-7302	DFT0003246	11.58
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	SUPPLIES FOR SHADOW BOXES	01-21-11-7302	DFT0003246	34.08
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	CARDS FOR LT WILLIAMS RETIREMENT	01-21-11-7306	DFT0003246	9.98
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	CHAIR FOR INVESTIGATIONS	01-21-11-9504	DFT0003246	208.07
T MOBILE USA		972253619 052121	05/21/2021	PD PHONES AND TABLETS PD ADMIN 4/21-5/20/21	01-21-11-6253	62237	133.22
FBI-NAA		WEDJUNE23	05/25/2021	2 REGULAR BUSINESS MEETING FEE	01-21-11-6264	62209	32.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-21-11-5234	62246	134.83
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-21-11-5235	62246	14.46
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-21-11-5236	62246	112.35
						Division 11 - ADMINISTRATIVE Total:	858.80
Division: 21 - INVESTIGATION							
T MOBILE USA		972253619 052121	05/21/2021	PD PHONES AND TABLETS PD INVESTIGAT 4/21-5/20/21	01-21-21-6253	62237	75.01
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-21-21-5234	62246	150.87
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-21-21-5235	62246	16.17
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-21-21-5236	62246	125.73
						Division 21 - INVESTIGATION Total:	367.78
Division: 22 - PATROL							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	24 CAR WASHED FOR FLEET VEHICLES	01-21-22-6210	DFT0003246	359.76
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	RETURN RADAR FOR REPAIRS	01-21-22-6211	DFT0003246	53.59
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	WALKIE HOLSTER-CAPT. ROMAS	01-21-22-7304	DFT0003246	27.79
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	LUNCH FOR DISPATCHER APPRECIATION DAY	01-21-22-7304	DFT0003246	68.80
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	REFUND FOR AIRSOFT SUPPLIES	01-21-22-7313	DFT0003246	-149.85
T MOBILE USA		972253619 052121	05/21/2021	PD PHONES AND TABLETS PD PTRL 4/21-5/20/21	01-21-22-6253	62237	8.28
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-21-22-5234	62246	719.39

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-21-22-5235	62246	77.05
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-21-22-5236	62246	595.53
						Division 22 - PATROL Total:	1,760.34
						Department 21 - POLICE Total:	2,986.92
Department: 31 - PUBLIC WORKS							
Division: 11 - ADMINISTRATIVE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	LAND SURVEY	01-31-11-6203	DFT0003246	54.75
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	LAND SURVEY	01-31-11-6203	DFT0003246	2.25
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	SUSTAINABILITY TRAINING- MWOHLBERG	01-31-11-6261	DFT0003246	450.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	APWA DUES- MWOHLBERG	01-31-11-6262	DFT0003246	215.00
TRITECH SOFTWARE SYSTEM PO00500		313176	04/02/2021	STREETS/ROADS PAVEMENT 6/1/21-5/31/22 MAINT FEE	01-31-11-6203	62242	1,664.16
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES PW ADMIN 4/21-5/20/21	01-31-11-6253	62238	99.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-31-11-5234	62246	82.02
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-31-11-5235	62246	8.79
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-31-11-5236	62246	67.16
DREXEL TECHNOLOGIES INC		INV50362	05/25/2021	COPIER LEASE/MAINTENANCE 5/1/2	01-31-11-6213	62258	58.75
AUTHORIZED ELEVATOR		27183	06/01/2021	QUARTERLY ELEVATOR MAINT- JUNE, JULY, AUG 202	01-31-11-6211	62278	225.00
US BANK EQUIPMENT FINANCE	PO00383	444315907	05/26/2021	COPIER LEASE & MAINTENANCE 5/20-6/20/2	01-31-11-6213	62321	259.59
						Division 11 - ADMINISTRATIVE Total:	3,186.47
Division: 41 - STREET MAINTENANCE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	RAKE HOLDERS- CHIPPER TRUCKS	01-31-41-6211	DFT0003246	129.98
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	JACKS FOR PLOW	01-31-41-7302	DFT0003246	111.96
SPIRE		9717450000 5/13/21	05/13/2021	1030 N LINDBERGH 4/14- 5/12/21	01-31-41-6252	DFT0003285	70.38
TRAFFIC CONTROL COMPAN		0012453-IN	05/18/2021	TRAFFIC CONES & REFELCTIVE STRIPS	01-31-41-7305	62240	888.75
POMP'S TIRE SERVICE, INC.		1240025252	05/17/2021	CASE TIRE	01-31-41-6211	62230	22.50
FRED WEBER INC		12456707	05/11/2021	ASPHALT MOSLEY FARM	01-31-41-7305	62211	490.00

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
FRED WEBER INC		12458302	05/14/2021	ASPAHLT BENWOOD & MORWOOD	01-31-41-7305	62211	138.60
FRED WEBER INC		12459939	05/20/2021	ASPHALT MORWOOD	01-31-41-7305	62211	351.40
ABSTENENCIA GENTRY		1261-2000011776	05/17/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/16/21	01-31-41-6207	62195	1,506.48
ARAMARK UNIFORM SERVICES		317610961	05/18/2021	UNIFORM SERVICE	01-31-41-7308	62198	76.16
ARAMARK UNIFORM SERVICES		317636982	05/25/2021	UNIFORM SERVICE- PW SHO	01-31-41-7308	62198	76.16
THE DESIGN LOFT COMPANY		72452	05/13/2021	REPLACEMENT BANNER	01-31-41-6212	62239	312.00
BEELMAN LOGISTICS, LLC		794121 5.11.21	05/11/2021	SALT HAULING (RE-ENTERING PO 00346)	01-31-41-7310	62200	2,768.69
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES STREETS 4/21-5/20/21	01-31-41-6253	62238	123.75
ST LOUIS SAFETY INC		INV600288	05/19/2021	MEDICAL SUPPLIES- PW SHO	01-31-41-6271	62235	18.80
SPIRE		7725111000 05/19/21	05/19/2021	996 RUE DE LA BANQUE PW SHOP 4/20-5/18/21	01-31-41-6252	DFT0003286	50.00
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		013675-01	05/14/2021	SAFETY JACKET	01-31-41-7308	62268	30.82
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		014541	05/27/2021	SAFETY SUPPLIES	01-31-41-7308	62268	85.50
ABSTENENCIA GENTRY		1261-2000011793	05/24/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/23/21	01-31-41-6207	62245	1,607.79
CHUCKS BOOTS		21-1319	05/27/2021	BOOTS/CARHARTTS FOR PW-MUELLER/SCHOO	01-31-41-7308	62255	296.24
RUSH TRUCK CENTER		3022733920	03/12/2021	FILTER KIT TRUCK 317	01-31-41-6210	62269	68.92
RUSH TRUCK CENTER		3022743395	03/16/2021	TRUCK SUPPLIES- 317	01-31-41-6210	62269	195.40
RUSH TRUCK CENTER		3022783529	03/17/2021	EXPANSION VALVE	01-31-41-6210	62269	54.10
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-31-41-5234	62246	138.02
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-31-41-5235	62246	14.78
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-31-41-5236	62246	96.70
JOHNNY ON THE SPOT #347		0347-000244472	05/31/2021	PORTA JOHN RENTAL 9/1/20-9/30/20	01-31-41-6266	62300	150.00
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	333 S NEW BALLAS RD IRRIG 4/22-5/20/21	01-31-41-6254	62305	29.11
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	599 S NEW BALLAS RD IRRIG 4/22-5/20/21	01-31-41-6254	62305	76.76
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	298 N NEW BALLAS RD IRRIG 4/22-5/20/21	01-31-41-6254	62305	18.00
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	631 S NEW BALLAS RD IRRIG 4/27-5/24/21	01-31-41-6254	62305	105.18
FRED WEBER INC		12460465	05/21/2021	ASPHALT- MORWOOD	01-31-41-7305	62293	145.60
FRED WEBER INC		12460980	05/24/2021	ROCK	01-31-41-7305	62293	97.06

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
FRED WEBER INC		12461448	05/25/2021	PATCHING	01-31-41-7305	62293	279.30
FRED WEBER INC		12463306	06/01/2021	STONE- VIRGINA HIGGINS	01-31-41-7305	62293	50.69
FRED WEBER INC		12463307	06/01/2021	ASPHALT MORWOOD	01-31-41-7305	62293	350.00
ABSTENENCIA GENTRY		1261-2000011809	05/31/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/30/2021	01-31-41-6207	62274	1,300.07
NU WAY CONCRETE FORMS INC		1892598	06/03/2021	EXPANSION JOINT FORMS	01-31-41-6212	62309	79.13
THE GREENWOOD GROUP LL	PO00296	24680	05/29/2021	2020-2021 ROW & Grounds Maintenance Services	01-31-41-6212	62318	917.00
THE GREENWOOD GROUP LL	PO00296	24680	05/29/2021	2020-2021 ROW & GROUND MAINTENANCE SERVICES	01-31-41-6212	62318	936.00
THE GREENWOOD GROUP LL	PO00296	24681	05/29/2021	2020-2021 ROW & Grounds Maintenance Services	01-31-41-6212	62318	3,845.00
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0473730-0: 996 E RUE DE LA BANQU ST 3/31-4/30/21	01-31-41-6254	62304	80.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0549319-2: 1030 N LINDBERGH BLVD 3/31-4/30/21	01-31-41-6254	62304	30.84
RUSH TRUCK CENTER		3023585500	05/26/2021	316 PARTS	01-31-41-6210	62312	296.25
AT&T		31498918496042 5/19/21	05/19/2021	OLIVE AND 270 5/19-6/18/2	01-31-41-6253	62277	89.93
ARAMARK UNIFORM SERVICES		317662291	06/01/2021	UNIFORM SERVICE- PW SHO	01-31-41-7308	62276	76.16
ARAMARK UNIFORM SERVICES		317692025	06/08/2021	UNIFORM SERVICE- PW SHO	01-31-41-7308	62276	76.16
CITY OF CHESTERFIELD	PO00347	IN126403-100	03/18/2021	FY2020/2021- SALT	01-31-41-7310	62283	559.14
CITY OF CHESTERFIELD	PO00347	IN126403-100	03/18/2021	FY2020/2021- SALT CO-OP	01-31-41-7310	62283	2,186.11
Division 41 - STREET MAINTENANCE Total:							21,498.21
Division: 43 - PARKS MAINTENANCE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FLOWERS- MILLENIUM PARK	01-31-43-6212	DFT0003246	30.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	ARBORIST TRAINING- MKAMMERER	01-31-43-6261	DFT0003246	150.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	ARBORIST TEST-MKAMMERE	01-31-43-6261	DFT0003246	405.00
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109278382-001	05/19/2021	IRRIGATION PARTS	01-31-43-6212	62233	50.56
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109341018-001	05/20/2021	IRRIGATION PARTS	01-31-43-6212	62233	372.37
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109473066-001	05/24/2021	IRRIGATION PARTS	01-31-43-6212	62233	163.16
POMP'S TIRE SERVICE, INC.		1240025252	05/17/2021	CASE TIRE	01-31-43-6211	62230	7.50
ABSTENENCIA GENTRY		1261-2000011776	05/17/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/16/21	01-31-43-6207	62195	502.16
ARAMARK UNIFORM SERVICES		317610961	05/18/2021	UNIFORM SERVICE	01-31-43-7308	62198	25.39

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARAMARK UNIFORM SERVICES		317636982	05/25/2021	UNIFORM SERVICE- PW SHO	01-31-43-7308	62198	25.39
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES PARKS 4/21-5/20/21	01-31-43-6253	62238	24.75
GRAINGER		9900039224	05/13/2021	5 GALLON BUCKETS	01-31-43-6212	62212	71.37
GRAINGER		9900856940	05/13/2021	PUMP & BUCKETS	01-31-43-6212	62212	29.27
GRAINGER		9901630567	05/14/2021	BACKFLOW PARTS	01-31-43-6212	62212	159.53
SPIRE		7725111000 05/19/21	05/19/2021	996 RUE DE LA BANQUE PW SHOP 4/20-5/18/21	01-31-43-6252	DFT0003286	210.66
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		013675-01	05/14/2021	SAFETY JACKET	01-31-43-7308	62268	10.28
MIDWESTERN SAFETY EQUIPMENT COMPANY, INC		014541	05/27/2021	SAFETY SUPPLIES	01-31-43-7308	62268	28.50
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109563079-001	05/26/2021	SPLASH PAD	01-31-43-6212	62271	205.21
ABSTENENCIA GENTRY		1261-2000011793	05/24/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/23/21	01-31-43-6207	62245	535.93
BOSQUI'S MOBILE CLEANING INC	PO00497	20027	05/24/2021	Soft wash Tapmeyer house	01-31-43-6224	62253	2,543.40
CHUCKS BOOTS		21-1319	05/27/2021	BOOTS/CARHARTTS FOR PW-MUELLER/SCHOO	01-31-43-7308	62255	98.74
RUSH TRUCK CENTER		3022733920	03/12/2021	FILTER KIT TRUCK 317	01-31-43-6210	62269	22.98
RUSH TRUCK CENTER		3022743395	03/16/2021	TRUCK SUPPLIES- 317	01-31-43-6210	62269	65.13
RUSH TRUCK CENTER		3022783529	03/17/2021	EXPANSION VALVE	01-31-43-6210	62269	18.04
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-31-43-5234	62246	40.57
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-31-43-5235	62246	4.35
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-31-43-5236	62246	24.10
GREENSPRO INC		INV0042087	05/21/2021	WEED CHEMICALS	01-31-43-7303	62260	197.50
GREENSPRO INC		INV0042088	05/21/2021	WEED CHEMICALS	01-31-43-7303	62260	693.00
JOHNNY ON THE SPOT #347		0347-000244472	05/31/2021	PORTA JOHN RENTAL 9/1/20-9/30/20	01-31-43-6266	62300	150.00
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	11370 ST PAUL ST PARK 4/24-5/24/21	01-31-43-6254	62305	56.28
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	203 TOWNSEND ST 4/24-5/24/21	01-31-43-6254	62305	9.81
MISSOURI AMERICAN WATER CO		1017-210041240477 5.25.21	05/25/2021	10620 COUNTRY VIEW DR 4/24-5/24/21	01-31-43-6254	62305	43.28
DOUGLAS VENTURES LLC		105221224-319	05/01/2021	PARK PAVILLION CLEANING-MAY	01-31-43-6212	62289	260.40
DOUGLAS VENTURES LLC		106221224-76	06/01/2021	PARK PAVILLION CLEANING-JUNE	01-31-43-6212	62289	434.00
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109646479-001	05/28/2021	IRRIGATION SOLONIDS	01-31-43-6212	62314	226.74

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
MUNIE OUTDOOR SERVICES	PO00302-R1	12065	06/03/2021	2021 Parks Maintenance.	01-31-43-6212	62307	5,197.00
DEKA ELECTRO BATTERY MF		122813	06/01/2021	SUMP BATTERY	01-31-43-6224	62288	95.47
ABSTENENCIA GENTRY		1261-2000011809	05/31/2021	EXCEL- PW TEMP EMPLOYEE W/E 5/30/2021	01-31-43-6207	62274	433.36
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0783768-5: 902 N MASON RD 3/31-4/30/21	01-31-43-6224	62304	245.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0472261-7: 12100 CONWAY RD 3/31-4/30/21	01-31-43-6254	62304	30.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0578025-9: 1000 BARNES WEST DR 3/31-4/30/21	01-31-43-6254	62304	30.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0578184-4: 601 COEUR DE VILLE DR 3/31-4/30/21	01-31-43-6254	62304	110.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0567312-4: 10620 COUNTRY VIEW DR 3/31-4/30/21	01-31-43-6254	62304	30.84
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	0034325-1: 11370 ST PAUL ST 3/31-4/30/21	01-31-43-6254	62304	30.84
RUSH TRUCK CENTER		3023585500	05/26/2021	316 PARTS	01-31-43-6210	62312	98.75
ARAMARK UNIFORM SERVICES		317662291	06/01/2021	UNIFORM SERVICE- PW SHO	01-31-43-7308	62276	25.39
ARAMARK UNIFORM SERVICES		317692025	06/08/2021	UNIFORM SERVICE- PW SHO	01-31-43-7308	62276	25.39
JOHNSON CONTROLS FIRE PROTECTION LP		87811581	05/28/2021	TAPPMAYER HOUSE- FIRE ALARM MAINT	01-31-43-6224	62301	620.60
JOHNSON CONTROLS FIRE PROTECTION LP		87820981	06/01/2021	TAPPMAYER HOUSE- FIRE ALARM MAINT	01-31-43-6224	62301	712.00
GRAINGER		9912650133	05/25/2021	UTILITY KNIFE AND DRILL SET	01-31-43-7302	62294	180.30
CUSTOM HOME ELEVATORS OF ST. LOUIS, INC.		S/N 04-00346-SPL 5.19.21	05/19/2021	ELEVATOR MAINT-TAPPMAYER HOUSE	01-31-43-6224	62285	140.00

Division 43 - PARKS MAINTENANCE Total: 15,903.65

Department 31 - PUBLIC WORKS Total: 40,588.33

Department: 32 - COMMUNITY DEVELOPMENT

Division: 11 - ADMINISTRATIVE

MCLAUGHLIN COURT REPORTING SERVICES INC	051921-1	05/19/2021	21-015 TEXT AMEND/ 21-016 SP 343 N LINDBERGH	01-32-11-6202	62218	88.10
MCLAUGHLIN COURT REPORTING SERVICES INC	052121-1	05/21/2021	BOA VARIANCE 433 MDW GREEN PL	01-32-11-6202	62218	75.00
MISSOURI LAWYERS MEDIA	745060503	05/13/2021	21-018 VANTAGE CREDIT	01-32-11-6260	62223	61.48
T MOBILE USA	971998911 5/21/21	05/21/2021	CITY PHONES PLNING 4/21-5/20/21	01-32-11-6253	62238	24.75
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-32-11-5234	62246	72.20
AMERICAN UNITED LIFE INSURANCE COMPANY	G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-32-11-5235	62246	7.73

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-32-11-5236	62246	60.17
Division 11 - ADMINISTRATIVE Total:							389.43
Division: 61 - BUILDING DEPARTMENT							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	DMULLEN ICC COURSE	01-32-61-6261	DFT0003246	40.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	JREID ICC COURSE	01-32-61-6261	DFT0003246	95.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	J REID ICC RENEWALS	01-32-61-6261	DFT0003246	226.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	RUBBER BOOTS	01-32-61-7308	DFT0003246	109.95
AMERICAN STAMP AND MARKING PRODUCTS INC		1719098	05/18/2021	STAMP FOR ACTING CBO	01-32-61-7304	62197	55.25
MARBECK PRINTING LLC		211899	05/21/2021	PERMIT CARDS- TENANT IMPROV. DECK, AUTH. SIGNS	01-32-61-7304	62217	474.09
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES BLDG 4/21- 5/20/21	01-32-61-6253	62238	201.16
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	01-32-61-5234	62246	142.92
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	01-32-61-5235	62246	15.31
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	01-32-61-5236	62246	136.19
PERALES AE LAWN CARE INC		834749	06/02/2021	PROPERTY VIOLATION- HIGH WEEDS 10850 N MASON RD	01-32-61-6215	62310	710.00
GRAINGER		9904159010	05/18/2021	TAPE MEASURER- BLDG DIVISION	01-32-61-7302	62294	63.08
Division 61 - BUILDING DEPARTMENT Total:							2,268.95
Department 32 - COMMUNIITY DEVELOPMENT Total:							2,658.38
Fund 01 - GENERAL FUND Total:							220,761.95
Fund: 02 - CAPITAL IMPROVEMENT FUND							
Department: 61 - CIP							
Division: 71 - CIP							
KIM OR GARY BUSSARD		00291-0838 052421	05/24/2021	IRRIGATION REPAIR COMPENSATION	02-61-71-9509	62215	140.31
TRAMAR CONTRACTING, INC	PO00414	18011 12.21.2020	12/21/2020	MIDDLEBROOK 2020 PAVEMENT MARKING	02-61-71-9510	62241	1,210.00
ARCHIMAGES INC		37227	05/17/2021	REPLACEMENT MILEAGE- CITY HALL AS-	02-61-71-9501	62199	10.30
CLAIRE POWELL		03194 052521	05/25/2021	BUILTS TSCL COMPENSATION	02-61-71-9510	62256	4,678.00
INTUITION AND LOGIC ENGINEERING INC	PO00425	210310	03/31/2021	MOSLEY PARCEL 66 Supplemental Agreement #1	02-61-71-9506	62265	3,973.77

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
INTUITION AND LOGIC ENGINEERING INC	PO00425	210310	03/31/2021	Design Contract for Conway Park Improvements	02-61-71-9506	62265	19,351.23
K AND K SUPPLY		265471	05/27/2021	CONCRETE TEST CYLINDERS	02-61-71-9510	62266	18.72
HORNER AND SHIFRIN INC	PO00445	62786	05/12/2021	North New Ballas Phase 1 Design	02-61-71-9510	62262	13,145.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	02-61-71-5234	62246	19.17
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	02-61-71-5235	62246	2.05
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	02-61-71-5236	62246	15.97
IDEAL LANDSCAPE CONSTRUCTION INC	PO00475	MALCOLM TERRACE PARK PA	05/13/2021	MALCOM TERRACE PARK PATH- CHANGE ORDER	02-61-71-9506	62264	18,538.97
IDEAL LANDSCAPE CONSTRUCTION INC	PO00475	APPLICATION #3 5.13.21	05/13/2021	MALCOM TERRACE PARK PATH RECONSTRUCTION	02-61-71-9506	62297	-4,750.30
IDEAL LANDSCAPE CONSTRUCTION INC	PO00475	APPLICATION #3 5.13.21	05/13/2021	MALCOM TERRACE PARK PATH- CHANGE ORDER	02-61-71-9506	62297	13,418.23
K J U INC	PO00444	APPLICATION 3 6/4/2021	06/04/2021	Emerson Road Improvement Project Construction	02-61-71-9510	62302	163,131.20
						Division 71 - CIP Total:	232,902.62
						Department 61 - CIP Total:	232,902.62
						Fund 02 - CAPITAL IMPROVEMENT FUND Total:	232,902.62

Fund: 06 - MUNICIPAL ENTERPRISE FUND

LAUREN ODUM		00291-0835 040321	04/03/2021	LTS REFUND MINUS FEE ICE SKATE DEPOSIT 4/10-5/1/21	06-4525	62216	43.00
CALLAWAY GOLF SALES COMPANY		933175882	05/11/2021	BALLS FOR RESALE	06-1625	62254	116.49
CALLAWAY GOLF SALES COMPANY		933228134	05/18/2021	BALLS FOR RESALE	06-1625	62254	115.92
							275.41
							275.41

Department: 14 - COMMUNITY SERVICES

Division: 31 - ICE ARENA

ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Ice Repairs	06-14-31-6211	DFT0003246	114.37
BMI GENERAL LICENSING		10170879	05/02/2021	MUSIC LICENSING 5/1/21-4/30/22	06-14-31-6262	62201	368.00
ARAMARK UNIFORM SERVICES		317610963	05/18/2021	TOWELS MOPS	06-14-31-7301	62198	10.73
SPIRE		4981701000 5/18/21	05/18/2021	11400 OLDE CABIN 4/19-5/17/21	06-14-31-6252	DFT0003255	1,238.64
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES ICE RINK 4/21-5/20/21	06-14-31-6253	62238	24.75
GRAINGER		9898664918	05/12/2021	GREASE COUPLER	06-14-31-6211	62212	18.48

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARAMARK UNIFORM SERVICES		317636984	05/25/2021	TOWELS MOPS	06-14-31-7301	62252	10.73
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	06-14-31-5234	62246	39.13
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	06-14-31-5235	62246	4.20
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	06-14-31-5236	62246	30.90
AMERENUE		1801001713 05/13/21	05/13/2021	ICE ARENA 11400 OLDE CABIN 4/12-5/11/21	06-14-31-6250	DFT0003230	6,195.99
CHARTER COMMUNICATION		0136635060121	06/01/2021	11400 OLDE CABIN 6/1/21-6/30/21	06-14-31-6255	62281	148.88
MURPHY COMPANY		187610	05/26/2021	COMPRESSOR LABOR AND MATERIAL	06-14-31-6268	62308	747.23
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	1049261-9: 11400 OLDE CABIN RD 3/31-4/30/21	06-14-31-6254	62304	188.13
AMERIGAS PROPANE		3122370499	05/22/2021	OLY PROPANE	06-14-31-7307	62275	339.06
ARAMARK UNIFORM SERVICES		317662293	06/01/2021	TOWELS MOPS	06-14-31-7301	62276	10.73
Division 31 - ICE ARENA Total:							9,489.95
Division: 32 - GOLF MAINTENANCE							
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	Cory GCSAA membership dues	06-14-32-6262	DFT0003246	400.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	cup change bucket	06-14-32-7302	DFT0003246	17.17
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	2 hose nozzles	06-14-32-7302	DFT0003246	78.00
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		108232803-0013	05/07/2021	CUPS AND FLAGS	06-14-32-6212	62233	330.20
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		108288288-0012	05/07/2021	TEE TOWELS	06-14-32-6212	62233	157.75
MTI DISTRIBUTING INC		1300349	05/10/2021	THROTTLE CABLE 4500D	06-14-32-6211	62225	73.02
KEEVEN BROTHERS INC		13766	05/12/2021	FESCUE SOD	06-14-32-6212	62214	598.60
T MOBILE USA		971998911 5/21/21	05/21/2021	CITY PHONES GOLF MAINT 4/21-5/20/21	06-14-32-6253	62238	24.75
ADVANCED TURF SOLUTIONS INC		SO915721	05/18/2021	22-3-11 FERTILIZER	06-14-32-7303	62196	725.60
ADVANCED TURF SOLUTIONS INC		SO924176	05/19/2021	ZOXY FUGICIDE	06-14-32-7303	62196	733.00
HYSPECO, INC.		00046415	05/25/2021	HYDRO HOSE FOR 4500D	06-14-32-6211	62263	38.17
K AND W NURSERY CO INC		61710	05/18/2021	4 SPRUCE TREES PLANTED ON 9	06-14-32-6212	62267	1,410.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	06-14-32-5234	62246	37.23
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	06-14-32-5235	62246	3.98

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
AMERICAN UNITED LIFE INSURANCE COMPANY AMERENUE		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	06-14-32-5236	62246	24.14
		0639074006 05/13/21	05/13/2021	LAKE FOUNTAIN 11400 OLDE CABIN 4/12-5/11/21	06-14-32-6250	DFT0003229	11.33
AMERENUE		7072604119 05/13/21	05/13/2021	GOLF MAINT BLDG 11400 OLDE CABIN 4/12-5/11/21	06-14-32-6250	DFT0003228	78.30
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109809917	06/03/2021	18 plus fungicide and backpack sprayer	06-14-32-7302	62314	94.26
SITEONE LANDSCAPE SUPPLY HOLDING, LLC		109809917	06/03/2021	18 plus fungicide and backpack sprayer	06-14-32-7303	62314	203.21
HELENA CHEMICAL CO.		235274879	05/27/2021	DISPATCH AND FERTILIZER	06-14-32-7303	62296	382.50
ENERGY PETROLEUM CO		92887	06/01/2021	GAS AND DIESEL	06-14-32-7307	62290	1,208.34
						Division 32 - GOLF MAINTENANCE Total:	6,629.55
Division: 33 - PRO-SHOP							
PNC EQUIPMENT FINANCE	PO00493	1135486	05/03/2021	Third Year Cart Lease MAY 21	06-14-33-9503	62229	5,024.00
SPIRE		4981701000 5/18/21	05/18/2021	11400 OLDE CABIN 4/19- 5/17/21	06-14-33-6252	DFT0003255	530.84
E-Z-GO TEXTRON		92379429	12/07/2020	GOLF CART REPAIRS	06-14-33-6210	62208	701.19
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	06-14-33-5234	62246	18.13
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	06-14-33-5235	62246	1.94
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	06-14-33-5236	62246	15.11
AMERENUE		9601003815 5/14/21	05/14/2021	11400 OLDE CABIN GOLF SHOP 4/12-5/11/21	06-14-33-6250	DFT0003256	1,089.44
CHARTER COMMUNICATION		0136635060121	06/01/2021	11400 OLDE CABIN 6/1/21- 6/30/21	06-14-33-6255	62281	63.81
METROPOLITAN ST LOUIS SEWER DISTRICT		254369	05/18/2021	1049261-9: 11400 OLDE CABIN RD 3/31-4/30/21	06-14-33-6254	62304	62.71
						Division 33 - PRO-SHOP Total:	7,507.17
Division: 34 - FOOD SERVICES							
ARAMARK UNIFORM SERVICES		317610963	05/18/2021	TOWELS MOPS	06-14-34-7301	62198	7.20
D AND D DISTRIBUTORS LLP		529738	05/14/2021	BEER FOR RESALE	06-14-34-8316	62203	756.50
HEARTLAND COCA-COLA BOTTLING COMPANY LLC		16424204898	05/21/2021	COKE FOR RESALE	06-14-34-8317	62261	151.20
ARAMARK UNIFORM SERVICES		317636984	05/25/2021	TOWELS MOPS	06-14-34-7301	62252	7.20
D AND D DISTRIBUTORS LLP		085798	06/02/2021	MISC CONCESSIONS	06-14-34-8321	62287	257.60
ARAMARK UNIFORM SERVICES		317662293	06/01/2021	TOWELS MOPS	06-14-34-7301	62276	7.20

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
D AND D DISTRIBUTORS LLP		543447	06/04/2021	BEER FOR RESALE	06-14-34-8316	62287	861.80
Division 34 - FOOD SERVICES Total:							2,048.70
Department 14 - COMMUNITY SERVICES Total:							25,675.37
Fund 06 - MUNICIPAL ENTERPRISE FUND Total:							25,950.78
Fund: 11 - SEWER LATERAL FUND							
Department: 61 - CIP							
Division: 93 - SEWER LATERAL							
MIKE & JULIE MASTERSON		SLR 03/25/21	03/25/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62220	1,462.50
NORMA MCDOWELL		SLR 2/21/21	02/21/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62228	2,087.50
STEVE OR MAUREEN KELLY		SLR 4/8/21	04/08/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62236	1,577.00
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LIFE JUNE 21	11-61-93-5234	62246	3.13
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	AD & D JUNE 21	11-61-93-5235	62246	0.34
AMERICAN UNITED LIFE INSURANCE COMPANY		G00619325-0000-000 JUNE	05/17/2021	LTD JUNE 21	11-61-93-5236	62246	2.61
JOHN P OR LUCY K CARMOD		SLR 4/23/21	04/23/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62299	1,287.50
CY INVESTMENT LLC		SLR 4/27/21	04/27/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62286	2,737.00
SHARON OR RANDY THOMPSON		SLR 5/24/21	05/24/2021	SANITARY SEWER LATERAL REPAIR REIMBURSEMENT	11-61-93-9315	62313	3,030.00
Division 93 - SEWER LATERAL Total:							12,187.58
Department 61 - CIP Total:							12,187.58
Fund 11 - SEWER LATERAL FUND Total:							12,187.58
Fund: 16 - DEBT SERVICE-POLICE BLDG.							
Department: 61 - CIP							
Division: 71 - CIP							
UMB BANK NA		854668	05/14/2021	PAYING AGENT FEE 5/1/20-4/30/21	16-61-71-6202	62243	318.00
Division 71 - CIP Total:							318.00
Department 61 - CIP Total:							318.00
Fund 16 - DEBT SERVICE-POLICE BLDG. Total:							318.00
Fund: 19 - PUBLIC SAFETY FUND							
Department: 21 - POLICE							
Division: 23 - COUNTY PUBLIC SAFETY-PROP P							
AMERENUE		0427008070 04/29/21	04/29/2021	POLICE STATION 350 N NEW BALLAS 3/29-4/27/21	19-21-23-6250	DFT0003231	4,040.22

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	C BATTERIES FOR TOILET SENSORS	19-21-23-6212	DFT0003246	37.44
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	HOW TO BECOME A POLICE CHIEF	19-21-23-6261	DFT0003246	95.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	DIVERSITY IN RECRUITING & HIRING FOR LE	19-21-23-6261	DFT0003246	95.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	BODY-WORN CAMERAS IN 2021-WEBINER	19-21-23-6261	DFT0003246	95.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	TRAIN THE TRAINER-G SCHULTZ	19-21-23-6261	DFT0003246	500.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	REGISTRATION FOR DRE CONFERENCE	19-21-23-6265	DFT0003246	178.76
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	29.71
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	43.21
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	34.16
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	34.26
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	36.43
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	DOG TOY	19-21-23-9503	DFT0003246	9.53
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	31.44
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	36.80
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	54.83
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	46.64
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	ITEMS FOR K9 UNIT	19-21-23-9503	DFT0003246	137.00
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	8X8 POULTRY PEN FOR OUTSIDE KENNEL	19-21-23-9503	DFT0003246	599.99
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	MEAL DURING EXCHANGE OF K9 VEHICLE	19-21-23-9503	DFT0003246	6.12
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	9.34
ARVEST BANK OPERATIONS INC		PCARD PURCHASES APR 21	03/31/2021	FUEL USED DURING K9 TRAINING	19-21-23-9503	DFT0003246	30.65
SPIRE		0076006378 05/13/21	05/13/2021	350 N NEW BALLAS 4/14- 5/12/21	19-21-23-6252	DFT0003283	88.38
METROPOLITAN ST LOUIS SEWER DISTRICT		1225607-9-04-21	05/14/2021	350 N NEW BALLAS RD 3/31- 4/30/21	19-21-23-6254	62219	76.40

Council Report of invoices Paid Listing

Payment Dates: 5/20/2021 - 6/9/2021

Vendor Name	Purchase Order Number	Payable Number	Payable Date	Description (Item)	Account Number	Payment Number	Amount
FLOCK GROUP INC	PO00473	CINV-002562	05/21/2021	FLOCK FALCON CAM PLATE RECOGNITION 3/5/21-3/4/2	19-21-23-9503	62210	2,750.00
Division 23 - COUNTY PUBLIC SAFETY-PROP P Total:							9,096.31
Department 21 - POLICE Total:							9,096.31
Fund 19 - PUBLIC SAFETY FUND Total:							9,096.31
Fund: 99 - POOLED CASH							
ARVEST BANK		01121797 5/21/21	05/21/2021	EPAYABLES PAYMENT	99-2809	DFT0003320	6,298.69
ARVEST BANK		01121797 5/28/21	05/28/2021	EPAYABLES PAYMENT	99-2809	DFT0003321	6,135.23
ARVEST BANK		01121797 6/9/21	06/04/2021	EPAYABLES PAYMENT	99-2809	DFT0003322	5,938.00
							18,371.92
							18,371.92
Fund 99 - POOLED CASH Total:							18,371.92
Grand Total:							519,589.16

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	220,761.95
02 - CAPITAL IMPROVEMENT FUND	232,902.62
06 - MUNICIPAL ENTERPRISE FUND	25,950.78
11 - SEWER LATERAL FUND	12,187.58
16 - DEBT SERVICE-POLICE BLDG.	318.00
19 - PUBLIC SAFETY FUND	9,096.31
99 - POOLED CASH	18,371.92
Grand Total:	519,589.16

Account Summary

Account Number	Account Name	Payment Amount
01-11-12-5234	GROUP LIFE INSURANCE	42.70
01-11-12-6262	DUES MEMBERSHIPS &	604.00
01-11-12-6264	IN TOWN MEETINGS	384.49
01-11-12-7315	SPECIAL EVENTS	216.85
01-11-13-5234	GROUP LIFE INSURANCE	22.70
01-11-13-5235	ACCIDENTAL DEATH INS	2.43
01-11-13-5236	DISABILITY INSURANCE	18.92
01-11-13-6264	IN TOWN MEETINGS	25.00
01-11-13-7304	GENERAL SUPPLIES	90.15
01-12-10-6201	LEGAL AND ACCOUNTIN	24,341.48
01-12-11-5234	GROUP LIFE INSURANCE	90.49
01-12-11-5235	ACCIDENTAL DEATH INS	9.69
01-12-11-5236	DISABILITY INSURANCE	74.25
01-12-11-6202	TECHNICAL AND PERSO	25.25
01-12-11-6203	PROFESSIONAL SERVICE	2,038.67
01-12-11-6253	TELEPHONE	49.50
01-12-11-6262	DUES MEMBERSHIPS &	878.00
01-12-11-6264	IN TOWN MEETINGS	15.00
01-12-11-6271	MEDICAL SUPPLIES	455.00
01-12-14-5234	GROUP LIFE INSURANCE	37.35
01-12-14-5235	ACCIDENTAL DEATH INS	4.00
01-12-14-5236	DISABILITY INSURANCE	31.13
01-12-14-6201	LEGAL AND ACCOUNTIN	3,332.00
01-13-11-5234	GROUP LIFE INSURANCE	92.31
01-13-11-5235	ACCIDENTAL DEATH INS	9.90
01-13-11-5236	DISABILITY INSURANCE	51.73
01-13-11-6253	TELEPHONE	24.75
01-13-11-6262	DUES MEMBERSHIPS &	190.00
01-13-11-7304	GENERAL SUPPLIES	116.58

Account Summary

Account Number	Account Name	Payment Amount
01-13-15-5230	HOSPITAL AND MEDICAL	12,749.01
01-13-15-5233	DENTAL INSURANCE	67.01
01-13-15-6220	LIABILITY INSURANCE	266.00
01-13-15-6253	TELEPHONE	1,789.03
01-13-15-6255	CABLE TV AND INTERNE	398.66
01-13-15-6266	EQUIPMENT RENTAL	202.50
01-13-15-6272	EMPLOYEE RELATIONS	335.95
01-13-51-5234	GROUP LIFE INSURANCE	20.45
01-13-51-5235	ACCIDENTAL DEATH INS	2.19
01-13-51-5236	DISABILITY INSURANCE	17.04
01-13-51-6202	TECHNICAL AND PERSO	4,190.60
01-13-51-6213	OFFICE EQUIPMENT MAI	593.37
01-13-51-6253	TELEPHONE	24.75
01-13-51-7331	COMPUTER HARDWARE	3,436.65
01-13-51-7332	COMPUTER SOFTWARE	329.88
01-14-11-5234	GROUP LIFE INSURANCE	10.79
01-14-11-5235	ACCIDENTAL DEATH INS	1.16
01-14-11-5236	DISABILITY INSURANCE	8.99
01-14-11-6230	FARMER'S MARKET	745.00
01-16-11-5234	GROUP LIFE INSURANCE	16.11
01-16-11-5235	ACCIDENTAL DEATH INS	1.73
01-16-11-5236	DISABILITY INSURANCE	13.43
01-16-11-6212	BUILDING AND GROUND	1,980.00
01-16-11-6252	NATURAL GAS	294.54
01-16-11-6253	TELEPHONE	49.50
01-16-11-6254	WATER AND SEWER	120.84
01-16-11-7308	WEARING APPAREL AND	29.70
01-16-11-9503	EQUIPMENT	1,232.95
01-1651	PREPAID GASOLINE	6,980.44
01-1653	PREPAID DIESEL FUEL	3,270.64
01-1656	PREPAID MISCELLANEO	175.00
01-21-11-5234	GROUP LIFE INSURANCE	134.83
01-21-11-5235	ACCIDENTAL DEATH INS	14.46
01-21-11-5236	DISABILITY INSURANCE	112.35
01-21-11-6253	TELEPHONE	133.22
01-21-11-6264	IN TOWN MEETINGS	164.07
01-21-11-6271	MEDICAL SUPPLIES	36.16
01-21-11-7302	SMALL TOOLS	45.66
01-21-11-7306	MEMORIALS AND PLAQ	9.98
01-21-11-9504	OFFICE EQUIPMENT	208.07
01-21-21-5234	GROUP LIFE INSURANCE	150.87
01-21-21-5235	ACCIDENTAL DEATH INS	16.17

Account Summary

Account Number	Account Name	Payment Amount
01-21-21-5236	DISABILITY INSURANCE	125.73
01-21-21-6253	TELEPHONE	75.01
01-21-22-5234	GROUP LIFE INSURANCE	719.39
01-21-22-5235	ACCIDENTAL DEATH INS	77.05
01-21-22-5236	DISABILITY INSURANCE	595.53
01-21-22-6210	VEHICLE MAINTENANCE	359.76
01-21-22-6211	EQUIPMENT MAINTENA	53.59
01-21-22-6253	TELEPHONE	8.28
01-21-22-7304	GENERAL SUPPLIES	96.59
01-21-22-7313	RANGE SUPPLIES	-149.85
01-2211	HEALTH INSURANCE	92,635.75
01-2213	DENTAL INSURANCE PAY	5,854.96
01-2216	SUPPLEMENTAL LIFE	1,098.55
01-2218	VISION CARE	880.38
01-2219	VOL LONG TERM DISABI	315.08
01-2220	VOL WHOLE LIFE INSUR	90.52
01-2222	SHORT TERM DISABILITY	427.91
01-2224	VISION CARE-COBRA	23.69
01-2410	INMATE SECURITY ACCO	50.83
01-2412	PEACE OFFICER AND STA	36.00
01-2413	CVC - CRIME VICTIMS C	255.00
01-31-11-5234	GROUP LIFE INSURANCE	82.02
01-31-11-5235	ACCIDENTAL DEATH INS	8.79
01-31-11-5236	DISABILITY INSURANCE	67.16
01-31-11-6203	PROFESSIONAL SERVICE	1,721.16
01-31-11-6211	EQUIPMENT MAINTENA	225.00
01-31-11-6213	OFFICE EQUIPMENT MAI	318.34
01-31-11-6253	TELEPHONE	99.00
01-31-11-6261	EDUCATION & TRAINING	450.00
01-31-11-6262	DUES MEMBERSHIPS &	215.00
01-31-41-5234	GROUP LIFE INSURANCE	138.02
01-31-41-5235	ACCIDENTAL DEATH INS	14.78
01-31-41-5236	DISABILITY INSURANCE	96.70
01-31-41-6207	TEMP PROFESSIONAL SE	4,414.34
01-31-41-6210	VEHICLE MAINTENANCE	614.67
01-31-41-6211	EQUIPMENT MAINTENA	152.48
01-31-41-6212	BUILDING AND GROUND	6,089.13
01-31-41-6252	NATURAL GAS	120.38
01-31-41-6253	TELEPHONE	213.68
01-31-41-6254	WATER AND SEWER	340.73
01-31-41-6266	EQUIPMENT RENTAL	150.00
01-31-41-6271	MEDICAL SUPPLIES	18.80

Account Summary

Account Number	Account Name	Payment Amount
01-31-41-7302	SMALL TOOLS	111.96
01-31-41-7305	STREET & SIDEWALK MA	2,791.40
01-31-41-7308	WEARING APPAREL AND	717.20
01-31-41-7310	SNOW REMOVAL SUPPLI	5,513.94
01-31-43-5234	GROUP LIFE INSURANCE	40.57
01-31-43-5235	ACCIDENTAL DEATH INS	4.35
01-31-43-5236	DISABILITY INSURANCE	24.10
01-31-43-6207	TEMP PROFESSIONAL SE	1,471.45
01-31-43-6210	VEHICLE MAINTENANCE	204.90
01-31-43-6211	EQUIPMENT MAINTENA	7.50
01-31-43-6212	BUILDING AND GROUND	7,199.61
01-31-43-6224	TAPMEYER HOUSE MAI	4,357.31
01-31-43-6252	NATURAL GAS	210.66
01-31-43-6253	TELEPHONE	24.75
01-31-43-6254	WATER AND SEWER	343.57
01-31-43-6261	EDUCATION & TRAINING	555.00
01-31-43-6266	EQUIPMENT RENTAL	150.00
01-31-43-7302	SMALL TOOLS	180.30
01-31-43-7303	HORTICULTURAL SUPPLI	890.50
01-31-43-7308	WEARING APPAREL AND	239.08
01-32-11-5234	GROUP LIFE INSURANCE	72.20
01-32-11-5235	ACCIDENTAL DEATH INS	7.73
01-32-11-5236	DISABILITY INSURANCE	60.17
01-32-11-6202	TECHNICAL AND PERSO	163.10
01-32-11-6253	TELEPHONE	24.75
01-32-11-6260	ADVERTISING	61.48
01-32-61-5234	GROUP LIFE INSURANCE	142.92
01-32-61-5235	ACCIDENTAL DEATH INS	15.31
01-32-61-5236	DISABILITY INSURANCE	136.19
01-32-61-6215	WEED CUTTING AND TR	710.00
01-32-61-6253	TELEPHONE	201.16
01-32-61-6261	EDUCATION & TRAINING	361.00
01-32-61-7302	SMALL TOOLS	63.08
01-32-61-7304	GENERAL SUPPLIES	529.34
01-32-61-7308	WEARING APPAREL AND	109.95
01-4402	OCCUPATIONAL LICENSE	219.00
01-4554	PARK RENTALS	25.00
01-4604	POLICE MISC REVENUE	-12.58
02-61-71-5234	GROUP LIFE INSURANCE	19.17
02-61-71-5235	ACCIDENTAL DEATH INS	2.05
02-61-71-5236	DISABILITY INSURANCE	15.97
02-61-71-9501	BUILDINGS AND IMPRO	10.30

Account Summary

Account Number	Account Name	Payment Amount
02-61-71-9506	PARK AND RECREATION	50,531.90
02-61-71-9509	STORMWATER PROJECTS	140.31
02-61-71-9510	STREETS	182,182.92
06-14-31-5234	GROUP LIFE INSURANCE	39.13
06-14-31-5235	ACCIDENTAL DEATH INS	4.20
06-14-31-5236	DISABILITY INSURANCE	30.90
06-14-31-6211	EQUIPMENT MAINTENA	132.85
06-14-31-6250	ELECTRICITY	6,195.99
06-14-31-6252	NATURAL GAS	1,238.64
06-14-31-6253	TELEPHONE	24.75
06-14-31-6254	WATER AND SEWER	188.13
06-14-31-6255	CABLE TV AND INTERNE	148.88
06-14-31-6262	DUES MEMBERSHIPS &	368.00
06-14-31-6268	ICE REPAIRS	747.23
06-14-31-7301	CHEMICALS & CLEANING	32.19
06-14-31-7307	GASOLINE, PROPANE &	339.06
06-14-32-5234	GROUP LIFE INSURANCE	37.23
06-14-32-5235	ACCIDENTAL DEATH INS	3.98
06-14-32-5236	DISABILITY INSURANCE	24.14
06-14-32-6211	EQUIPMENT MAINTENA	111.19
06-14-32-6212	BUILDING AND GROUND	2,496.55
06-14-32-6250	ELECTRICITY	89.63
06-14-32-6253	TELEPHONE	24.75
06-14-32-6262	DUES MEMBERSHIPS &	400.00
06-14-32-7302	SMALL TOOLS	189.43
06-14-32-7303	HORTICULTURAL SUPPLI	2,044.31
06-14-32-7307	GASOLINE, PROPANE &	1,208.34
06-14-33-5234	GROUP LIFE INSURANCE	18.13
06-14-33-5235	ACCIDENTAL DEATH INS	1.94
06-14-33-5236	DISABILITY INSURANCE	15.11
06-14-33-6210	VEHICLE MAINTENANCE	701.19
06-14-33-6250	ELECTRICITY	1,089.44
06-14-33-6252	NATURAL GAS	530.84
06-14-33-6254	WATER AND SEWER	62.71
06-14-33-6255	CABLE TV AND INTERNE	63.81
06-14-33-9503	EQUIPMENT	5,024.00
06-14-34-7301	CHEMICALS & CLEANING	21.60
06-14-34-8316	BEER	1,618.30
06-14-34-8317	COFFEE,TEA & SOFT DRI	151.20
06-14-34-8321	MISCELLANEOUS SUPPLI	257.60
06-1625	GOLF BALLS	232.41
06-4525	LEARN TO SKATE	43.00

Account Summary

Account Number	Account Name	Payment Amount
11-61-93-5234	GROUP LIFE INSURANCE	3.13
11-61-93-5235	ACCIDENTAL DEATH INS	0.34
11-61-93-5236	DISABILITY INSURANCE	2.61
11-61-93-9315	SEWER LATERAL REIMB	12,181.50
16-61-71-6202	TECHNICAL AND PERSO	318.00
19-21-23-6212	BUILDING AND GROUND	37.44
19-21-23-6250	ELECTRICITY	4,040.22
19-21-23-6252	NATURAL GAS	88.38
19-21-23-6254	WATER AND SEWER	76.40
19-21-23-6261	EDUCATION & TRAINING	785.00
19-21-23-6265	TRAVEL & CONFERENCE	178.76
19-21-23-9503	EQUIPMENT	3,890.11
99-2809	EPAYABLES LIABILITY	18,371.92
Grand Total:		519,589.16

Project Account Summary

Project Account Key	Payment Amount
None	285,481.64
14708E	4,678.00
17515E	140.31
18701E	163,131.20
20602E	18.72
21101E	10.30
21401E	50,531.90
21604E	1,210.00
21701E	13,145.00
COVID19E	51.15
ISFE	50.83
K9 UNITE	1,140.11
Grand Total:	519,589.16



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: City Council
Category: Ordinance
Prepared By: Lori Obermoeller
Department Head: Lori Obermoeller

SCHEDULED

ORDINANCE

Amended Bill No. 5868 - an Ordinance Adopting the Annual Budget of the City of Creve Coeur for Fiscal Year 2022. Final Reading and Passage

Adopting the Annual Budget of the City of Creve Coeur for Fiscal Year 2022, commencing on July 1, 2021 and appropriating funds pursuant thereto. There were 2 meetings with the Finance Committee and 2 meetings with the City Council to review the preliminary budget. The Finance Committee submitted a letter of recommendation for the adoption of the proposed budget with some comments for the City Council's consideration.

Ordinance

Meeting of June 14, 2021

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF CREVE COEUR
FOR THE FISCAL YEAR 2022 COMMENCING JULY 1, 2021 AND
APPROPRIATING FUNDS PURSUANT THERETO**

WHEREAS, THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2021 HAS BEEN PROPOSED IN ACCORDANCE WITH STATE LAWS AND THE CITY CHARTER, AND

WHEREAS, THE FINANCE COMMITTEE REVIEWED AND RECOMMENDED APPROVAL OF THE PROPOSED BUDGET, AND

WHEREAS, A COPY OF THE PROPOSED BUDGET HAS BEEN AVAILABLE FOR PUBLIC INSPECTION AT THE CREVE COEUR GOVERNMENT CENTER AND A PUBLIC HEARING ON THE BUDGET WAS CONDUCTED ON MAY 24, 2021, AT WHICH TIME ALL PERSONS WERE GIVEN AN OPPORTUNITY TO BE HEARD IN ACCORDANCE WITH CITY CHARTER REQUIREMENTS AND A NOTICE OF THE PUBLIC HEARING AND A GENERAL SUMMARY OF THE PROPOSED BUDGET WERE PUBLISHED IN THE ST. LOUIS COUNTIAN ON MAY 7, 2021, AND

WHEREAS, A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS ADOPTION AND THIS BILL WAS READ BY TITLE IN AN OPEN MEETING TWO TIMES BEFORE FINAL PASSAGE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI AS FOLLOWS:

SECTION 1: THE ANNUAL BUDGET FOR THE CITY OF CREVE COEUR, MISSOURI FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2021, A COPY OF WHICH IS ATTACHED HERETO AND MADE A PART HEREOF AS IF FULLY SET FORTH HEREIN IS HEREBY ADOPTED. PURSUANT TO CHARTER SECTION 9.5(D), ADOPTION OF THE BUDGET CONSTITUTES APPROPRIATION OF THE AMOUNTS SPECIFIED THEREIN AS EXPENDITURES FROM THE FUNDS INDICATED. APPROPRIATION SHALL BE AS SPECIFIED BY ENUMERATED BUDGET LINE ITEM. FURTHER DETAIL WITHIN A BUDGET LINE ITEM EXPLAINS THE INTENDED USE OF FUNDS AS OF THE TIME OF BUDGET DEVELOPMENT, BUT SUCH USES MAY BE CHANGED AS AUTHORIZED BY THE CITY ADMINISTRATOR WITHIN THE LIMITS OF THE BUDGET LINE ITEM.

SECTION 2: AS AUTHORIZED IN RESOLUTION NO. 987 (FUND BALANCE POLICY) COUNCIL HEREBY APPROVES ASSIGNMENT OF THE SUM OF \$1,750,000 OF RESERVE FUNDS FOR THE INTENDED USE OF PAYING FOR PUBLIC FACILITIES DURING OR SUBSEQUENT TO FYE 2022. IN ADDITION, \$200,000 REMAINS ASSIGNED FOR STREET IMPROVEMENTS PER ORDINANCE 5479. LASTLY, THE PROCEEDS FROM THE SALE OF FOUNTAIN PARK (\$749,533) REMAINS RESERVED FOR THE INTENDED USE OF THE PURCHASE OF LAND OR CONSTRUCTION OF IMPROVEMENTS IN CITY PARKS OR OTHER PUBLIC RECREATIONAL SPACES OR FACILITIES PER ORDINANCE NO. 5380.

SECTION 3: THIS ORDINANCE SHALL BECOME EFFECTIVE PURSUANT TO THE PROVISIONS OF SECTION 3.11(G) OF THE CHARTER.

PASSED THIS 14TH DAY OF JUNE, 2021.

HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS 14TH DAY OF JUNE, 2021.

ROBERT HOFFMAN
MAYOR

ATTEST:

DEBORAH RYAN
CITY CLERK



MEMORANDUM

DATE: May 20, 2021

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Adoption of Proposed FY 2022 Budget

On April 19, 2021 the proposed FY 2022 budget was submitted to City Council and the Finance Committee. The proposed budget has been reviewed by the Finance Committee on April 27st and May 11th. City Council work sessions were held on May 10th and will also be held May 24th to discuss the proposed budget. A public hearing is to be held on May 24th, 2021.

Due to discovered errors in the Preliminary Budget document during City Council and Finance Committee review, the following changes have been made to the budget.

- Table of Contents – Changed Parks & Stormwater Sales Tax Fund to Parks & Stormwater Fund
- P10 Public Safety Sales Tax Policy Compliance percentages were updated
- P11 Parks and Stormwater Fund policy was revised due to the original version being too cumbersome when trying to break out the Parks and Stormwater Projects
- P44 – Corrected the spelling of Dielmann Recreation Complex
- P46 – Where the Money Comes From asterisk was moved from Other Revenue to Intergovernmental
- P47-49 – Other Revenues header was changed to Intergovernmental Revenues
- P151 – The chart for the Building Code Enforcement Costs were updated for FY 2021 and FY 2022
- P160 – The missing numbers for Other Agency were entered for FY 2017 – FY 2022 and the graph was updated
- Tab 5 and P256-259 – Parks & Stormwater Sales Tax Fund header was changed to Parks & Stormwater Fund and explanation of Other Agency Funding was added to P257
- P305 – 2019 Population Growth was added
- P307 – Number of City of Creve Coeur Authorized Full Time Employees was changed from 106 to 107 (it increased due to adding the Project Engineer for the Parks & Stormwater Fund)
- P316 – Grade 10 Commercial Building Inspector was changed to Building Inspector since this position now does both residential and commercial inspections
- P328 – Under the Building Department, the Building Inspector was changed from 2 to 3 and the Residential Building Inspector was changed from 2 to 1.

The Finance Committee has submitted a letter of recommendation for adopting the proposed budget with some comments for City Council's consideration, which can be found in the work session agenda.

City staff is recommending adoption of the proposed FY 2022 budget for the City of Creve Coeur with the above proposed changes. The revised budget has been posted on the City website. I would be pleased to respond to any questions.

TABLE OF CONTENTS

	<u>PAGE NO.</u>
PART IV - CAPITAL IMPROVEMENTS FUND (Cont'd)	
Capital Improvement Program - FY 2022-2026	166-235
Impact of Capital Improvements on Operating Expenses	236-242
FY 2022-FY 2026 CIP Spreadsheets	243-255
PART V - PARK & STORMWATER FUND	
Statement of Estimated Revenues and Expenditures for FY 2022 ending June 30, 2022	256
Comparison of FY 2022 Estimated Revenue with FY 2021 Budgeted and Projected and Actual Revenue for FY 2019 and 2020	257
Summary of Capital Outlays by Activity	258
Park & Stormwater Fund - Current Year Projects	259
PART VI - POLICE BUILDING FUND	
Police Building Fund Revenues	260
Police Building Fund Expenditures and Capital Projects	261
PART VII - DEBT SERVICE FUND	
Debt Service Fund Revenues	262
Debt Service Fund Expenditures	263
PART VIII - PUBLIC SAFETY SALES TAX FUND	
Public Safety Sales Tax Revenues, Expenditures and Fund Balance & Chart	264
Public Safety Sales Tax Fund Revenues	265
Public Safety Sales Tax Fund Expenditures and Capital Projects	266-268
PART IX - SEWER LATERAL FUND	
Sewer Lateral Revenues, Expenditures and Fund Balance & Chart	269
Summary of Revenue by Activity for the Fiscal Year Ending June 30, 2022	270
Summary of Operating Expenses by Activity for the Fiscal Year Ending June 30, 2022	271
PART X - MUNICIPAL ENTERPRISE FUND	
Statement of Estimated Revenue and Expenditures for FY 2022	272
Municipal Enterprise Fund Total Revenues FY 2012 - 2022	273-274
<u>SELECTED REVENUES</u>	
Greens Fees	275
Cart Rental Fees	275
Merchandise	276
Alcoholic Beverages	276
Youth Hockey Association	277
Hockey Contract Rentals	277
Instructional Hockey	278
Stick & Puck	278
Admissions	279
Skate Rental	279
Lessons - Private & Group	280
Figure Skating Contracts	280
Freestyle	280
Dielmann West Room Rental	281
Dielmann East Room Rental	281

**Budget and Financial Policies (Continued)**

Debt Policy (Continued)	Performance Against Policy
• Conduit Financing (a) Recognizing that the City is able to issue debt for broad purposes, it may be appropriate to issue on behalf of another party when the City Council after a complete review process, determines that the proposed project will provide a general benefit to City residents. (b) The City will consider issuing conduit financing which will not impair the City's credit rating. Any financing issued through the City shall qualify for an investment grade rating by one or both of the two top rating agencies. (c) All expenses related to conduit financing will be borne by the applicants. The City shall establish review procedures for projects, including public contracting and financial fees. (d) In order to facilitate future economic development within the City, all applicants for conduit financing will pay to the City one percent (1%) of the total conduit-financing amount.	• The City complies with this policy. The City does not have any Conduit Financing.
Public Safety Sales Tax Policy	Performance Against Policy
• The City will allocate the Public Safety Sales Tax revenue based on the following guidelines: a) Police operating costs – 45-55% • Future police compensation increases as may be needed to maintain competitive salaries and benefits. • Training. • Contractual and other expenditures to maintain police service levels. b) Public safety capital expenditures – 15-25% • Police equipment and capital improvements, including technology and communication upgrades, enhanced in-car cameras. • Public safety improvements such as security enhancements at city facilities or parks; or future improvements to the new police station c) Police building maintenance and operating costs – 10-20% d) Reserve for police pension liability – 15-25%	• The City complies with this policy as stated below: a) 47.6% b) 5.5% c) 17.4% d) 19.6%

**Budget and Financial Policies (Continued)**

Parks and Stormwater (P&S) Policy	Performance Against Policy
• In accordance with Missouri law, the Parks and Stormwater (P&S) Sales Tax funds are to be recorded in a separate fund, not to be mixed with other general-purpose revenues. • The City will allocate budgeted P&S Sales Tax revenue based on the following guidelines: a) Capital Improvements (including design, construction, projection management and administration) will remain in the separate P&S Fund – 80% of budgeted annual sales tax funds. b) Maintenance/Operations (including parks maintenance, stormwater maintenance, and recreation programming) will be transferred out to the General Fund – 20% of budgeted annual sales tax funds. c) Dielmann Recreation Complex (DRC) accounts will not be changed by this policy. a. DRC Capital Improvements are allocated under the Capital Fund. b. DRC Operating expenses and revenues are accounted for under the Enterprise Fund.	• The City complies with this policy as stated below: a) \$1,520,000 (80% of \$1,900,000) is budgeted to remain in the P&S Fund for capital improvements – 100% compliance b) \$380,000 (20% of \$1,900,000) is budgeted to be transferred out for maintenance and operations to the General Fund – 100% compliance c) n/a

Municipal Facilities

Government Center
300 N. New Ballas Road
Creve Coeur, MO 63141
Phone: 314-432-6000

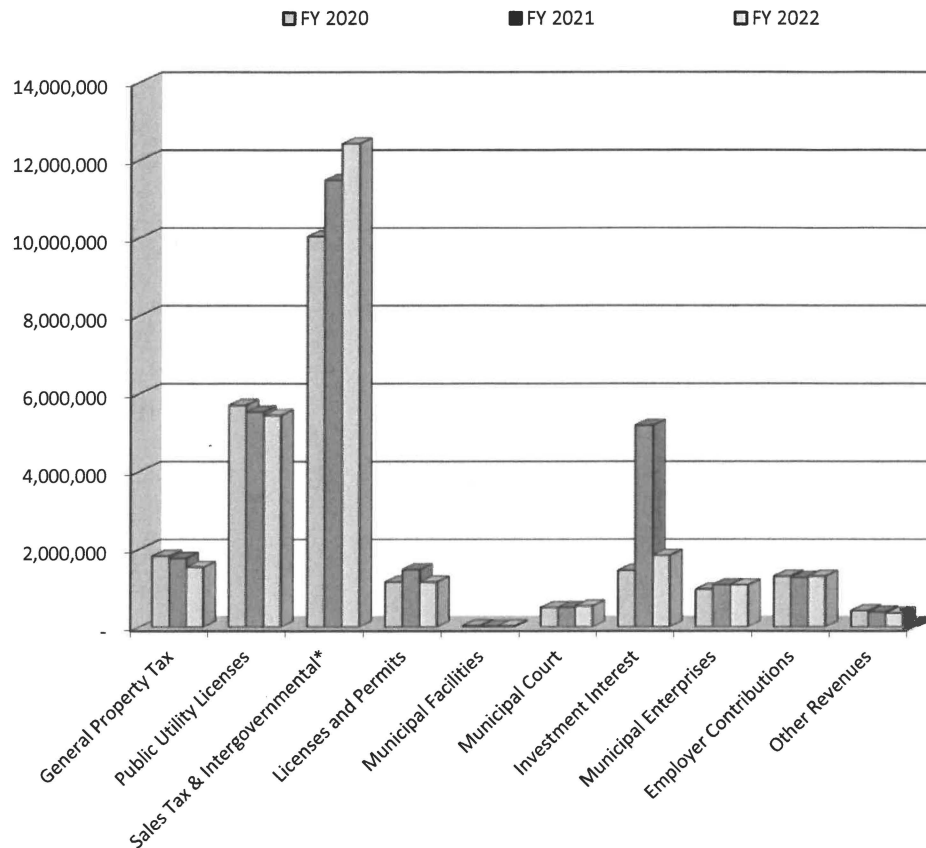


Police Department
350 N. New Ballas Road
Creve Coeur, MO 63141
Phone: 314-432-8000

Dielmann Recreation Complex
11400 Olde Cabin Road
Creve Coeur, MO 63141
Phone: 314-432-3960



Public Works Department
996 Rue De La Banque
Creve Coeur, MO 63141
Phone: 314-872-2533

**Where the Money Comes From**

All Fund Revenues
FY 2020 Actual, FY 2021 Projected & FY 2022 Estimated

	FY 2020 Actual	FY 2021 Projected	FY 2022 Estimated
General Property Tax	1,822,654	1,768,340	1,534,789
Public Utility Licenses	5,699,666	5,529,753	5,438,387
Sales Tax & Intergovernmental*	10,032,559	11,476,462	12,415,028
Licenses and Permits	1,157,837	1,475,957	1,158,821
Municipal Facilities	34,997	16,409	29,800
Municipal Court	499,153	499,438	538,800
Investment Interest	1,450,937	5,180,251	1,839,150
Municipal Enterprises	967,322	1,085,800	1,077,159
Employer Contributions	1,303,058	1,271,253	1,305,083
Other Revenues	418,897	386,780	354,774
Total Revenue Sources	\$ 23,387,079	\$ 28,690,442	\$ 25,691,791

*Includes grants seen on the following pages.



Intergovernmental Revenues

Intergovernmental Revenue includes, but is not limited to, grants from federal, state, and other agencies to offset personnel, equipment, or major capital improvement expenses. Below is a brief summary of grants awarded or received in FY2021. Individual grant-related activity and reimbursements may occur over several budget years.

Missouri Department of Transportation – Highway Safety Division

- *Speed-HMV Enforcement Grant (not to exceed \$5,800)*: FY2021 for overtime costs to increase speed and hazardous moving violations on state designed routes within city limits. Grant year runs October 1 - September 30. Grant status: open.
- *Click-it or Ticket Grant (not to exceed \$3,000)*: FY2021 for reimbursement for police officer overtime costs to conduct the Seat Belt Enforcement Program. Grant year is October 1 - September 30. Grant status: open.
- *Dedicated Impaired Driving Enforcement (not to exceed \$53,570)*: FY2021 for no more than 50% of the annual salary and benefits for a traffic safety officer. This officer will be primarily dedicated to the detection and enforcement of impaired drivers, while also focusing on hazardous moving violations. Grant status: open.
- *Blueprint Grant (not to exceed \$5,000)*. FY2021 for Occupant Protection, DWI and Hazardous Moving Violation enforcement equipment. Grant year is June 1 - May 31. Grant status: open.

The Bureau of Justice Assistance (BJA) Grant

- The purpose of the BJA Bulletproof Vest Partnership (BVP) Program is to reimburse states, counties, federally recognized tribes, cities, and local jurisdiction up to 50% of the cost of body armor vests purchased for law enforcement officers. This award for \$3,100 will cover 50% of the cost of eight ballistic vests for police officers. Grant status: open.

Parkway School District

- *Three-year agreement (not to exceed \$225,308)*: For the period beginning FY2020 through FY2022 to reimburse salary for School Resource Officer (SRO) for Parkway Northwest Middle School. Agreement status: open.

Housing and Urban Development

- *Community Development Block Grant (grant not to exceed \$20,000)*. Grant approved in FY2019 for construction in FY2022. The original project meant for these funds involved new curb ramps and pedestrian signal equipment at the intersection of North New Ballas Road at Magna Carta Drive. However, this work has been combined with a larger sidewalk project along the west side of New Ballas. These grant funds will be re-appropriated to fund accessibility improvements for the parking lot at Malcolm Terrace Park, as was originally anticipated for the subsequent grant (see below for additional details). The total project cost is estimated to be \$50,000; City cost \$30,000. Grant status: open.
- *Community Development Block Grant (grant not to exceed \$20,000)*. Grant approval anticipated in FY2021 for possible construction in FY2022. The schedule for this grant has been delayed due to funding and staffing issues related to the COVID pandemic. The original intent was to fund a project that involves accessibility and pavement improvements to the parking lot at Malcolm Terrace Park with this grant. Instead, the previous year's CDBG grant will be used for the Malcolm Terrace Park project. This CDBG funding may be appropriated for bus stop accessibility improvements to complement the FY2021 application. Project cost is estimated to be \$20,000; City cost \$0. Grant status: open.



Intergovernmental Revenues (continued)

Municipal Park Grant Commission

- *Municipal Park Grant (grant not to exceed \$440,500).* Grant awarded in FY2021 for improvements to the paved paths at Malcolm Terrace Park and Conway Park. Asphalt paths at both parks have worn out and require replacement. Construction will begin in FY2021 and will be completed in FY2022. Reimbursement is expected in FY2022. The total project cost is estimated to be \$570,500, which would make the City's share \$130,000. Grant status: open.
- *Planning Grant (grant not to exceed \$6,400).* Grant awarded in FY2021 to assist with the cost to investigate the scope and cost of a project to change the refrigerant needed for the system to cool the Creve Coeur Ice Arena. The existing refrigerant is no longer produced. The total cost was \$9,400, the grant funded \$6,400, which made the City's share of the cost \$3,000. Grant status: closed.
- *Planning Grant (grant not to exceed \$6,400).* Grant awarded in FY2021 to help fund a design project to develop a concept plan and construction phasing for the implementation of the Parks and Recreation Master Plan at Millennium Park. The design will begin in late FY2021 and might be complete before FY2022. The total cost is anticipated to be \$17,500, which would make the City's share of the cost \$11,100. Grant status: open.

Federal Highway Administration

- *Surface Transportation Program (grant not to exceed \$444,000):* Grant awarded in FY2017 for the construction of roadway and stormwater improvements to Emerson Road, from De Smet Jesuit High School to Old Ballas Road. Design and easement acquisition were not included in this grant. Construction will begin in spring 2021 and will be complete during summer 2021, so the grant reimbursement will be split between FY2021 and FY2022. Grant status: open.
- *Surface Transportation Program (grant not to exceed \$250,000):* Grant awarded in FY2018 for the construction of roadway improvements to Fernview Drive, from Gallagher Drive to Olive Boulevard. Design was not included in this grant. Construction was completed in FY2021, and the grant funded \$167,212 (77%) of the \$218,492 construction phase. Grant status: closed.
- *Surface Transportation Program (grant not to exceed \$760,000):* Grant awarded in FY2019 for the construction of roadway and sidewalk improvements to Mosley Road, from Olive Boulevard to Tureen Drive, and for the acquisition of right of way and easements needed for these improvements. Design was not included in this grant in order to expedite the process. Design will be completed in FY2020-FY2022, and construction is scheduled for FY2022-FY2023. Grant reimbursement is expected in FY2021-FY2023. Grant status: open.
- *Surface Transportation Program (grant not to exceed \$960,000):* Grant awarded in FY2020 for the construction of roadway and sidewalk improvements to North New Ballas Road, from Olive Boulevard to Craig Road, and for the acquisition of right of way and easements needed for these improvements. Design was not included in this grant. Design will be completed in FY2021-FY2023, and construction is scheduled for FY2023-FY2024. Grant reimbursement is expected in FY2022-FY2024. Grant status: open.
- *Surface Transportation Program (grant not to exceed \$1,164,200):* Grant awarded in FY 2021 for the acquisition of easements, construction, and construction inspection for the reconfiguration and signalization of the intersection of Lindbergh Boulevard at Old Olive Street Road. Design was not included in this grant in order to begin design sooner. Design will begin in FY2021, and construction is planned for FY2023-FY2024. Grant reimbursement will be spread over FY2022-FY2024 as applicable costs are incurred. This grant is paired with the State Cost Share Program grant discussed below. Grant status: open.



Intergovernmental Revenues (continued)

State of Missouri

- *State Cost Share Program (grant not to exceed \$1,005,250)*: Grant awarded in FY2020 for the design, acquisition of easements, construction, and construction inspection of the partial reconstruction of the intersection of Lindbergh Boulevard at Old Olive Street Road and the addition of a signal at this intersection. Design is scheduled to begin in FY2021, and construction is scheduled for FY2023-FY2024. Grant reimbursement is expected FY2021-FY 2024. This grant is paired with the Surface Transportation Program grant discussed above. Grant Status: open.
- *Governor's Transportation Cost-Share Program (grant not to exceed \$575,100)*: Grant awarded in FY2020 for the construction phase of the partial reconstruction and signalization of the intersection of Lindbergh Boulevard at Old Olive Street Road. The grant will be available if construction can occur in FY2022, and grant reimbursement would be expected in FY2023. Grant status: open.

St. Louis Area Insurance Trust (SLAIT)

- *SLAIT Wellness Grant (not to exceed \$5,300)*: Biennial grant awarded for employee health and wellness initiatives. The grant reimburses pre-approved programs and equipment purchases in FY2022. Grant status: open.

St. Louis County Department of Public Health

- *2021 Municipal Waste Reduction Grant (grant not to exceed \$22,492)*: Grant awarded in FY2021 for the second consecutive year and reimburses expenses associated with a temporary part-time Business Sustainability Coordinator salary, mileage, and marketing costs. Program designed to educate, encourage and train businesses in recycling and waste reduction practices through the Creve Coeur Green Business Program. Grant ends June 20, 2021, with final reimbursement in early FY2022. Grant status: open.

St. Louis County Coronavirus Aid, Relief and Economic Security Act (the "CARES Act")

- *CARES Act (\$1,226,393)*: The United States Congress enacted the CARES Act providing a \$2 trillion economic relief package to provide assistance for American workers, families and small businesses; to provide assistance to state and local governments; and to preserve jobs for American industry. The State of Missouri received \$1.9 billion from the CARES Act, where \$173.5 million of these funds were distributed to St. Louis County. St. Louis County then allocated \$47 million to municipalities based on a per capita distribution. The City of Creve Coeur received \$1,226,393 in FY 2021, which was used to reimburse public safety payroll expenses dedicated to mitigation or responding to the COVID-19 public health emergency from March 27, 2020 through December 30, 2020. Grant status: closed.



Value of Residential Building Permits Issued	\$32,267,578	\$30,871,734	\$30,000,000	\$30,000,000
Value of Commercial Building Permits Issued	\$64,714,397	\$73,282,262	\$70,000,000	\$70,000,000

¹Last Triennial Resident Survey conducted in FY 2018; postponed in FY21 and rescheduled for FY22.

²Building Permit/Plan Review turn-a-round service level is the number of working days elapsed between the time a building permit is submitted to the time the Building Division either reviews and approves the documents as submitted or reviews and forwards comments to the design professionals for their revisions.

³Based on ten (10) full-time employees.

Percentage (%) of Recovered Building Code Enforcement Costs

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	5 FY AVG.	Projected FY 2021	Estimated FY 2022
Total Revenue Collected ¹	\$709,073	\$651,221	\$741,332	\$718,894	\$761,230	\$716,350	\$1,051,210	\$723,935
Total Expenditures ²	\$870,391	\$925,009	\$971,349	\$1,040,877	\$1,094,354	\$980,396	\$1,054,462	\$904,087
(Loss)/Gain	(\$161,318)	(\$273,788)	(\$230,017)	(\$321,983)	(\$333,124)	(\$264,046)	(\$3,252)	(\$180,152)
% of Recovered Costs ³	82%	71%	76%	69%	70%	73%	99.7%	80%

¹The sum total of building permit fees, commercial certificate of occupancy fees, sign permit fees, demolition permit fees, fence permit fees and escrow deductions. It does not include any revenue collected by the Apartment Re-Occupancy Program (approximately \$114,000 for FY2020). Dollar amounts are from fiscal year revenue statements.

²Total costs for operating the plan submittal, plan review, permit issuance, field inspection, escrow release and archiving processes that make up the building code enforcement program. It also includes any Total Non-Departmental Overhead and Total Municipal Property Overhead (approximately \$60,000). It does not include any operating costs for the Apartment Re-Occupancy Program (approximately \$106,000 for FY20). Dollar amounts are from fiscal year expenditure statements.

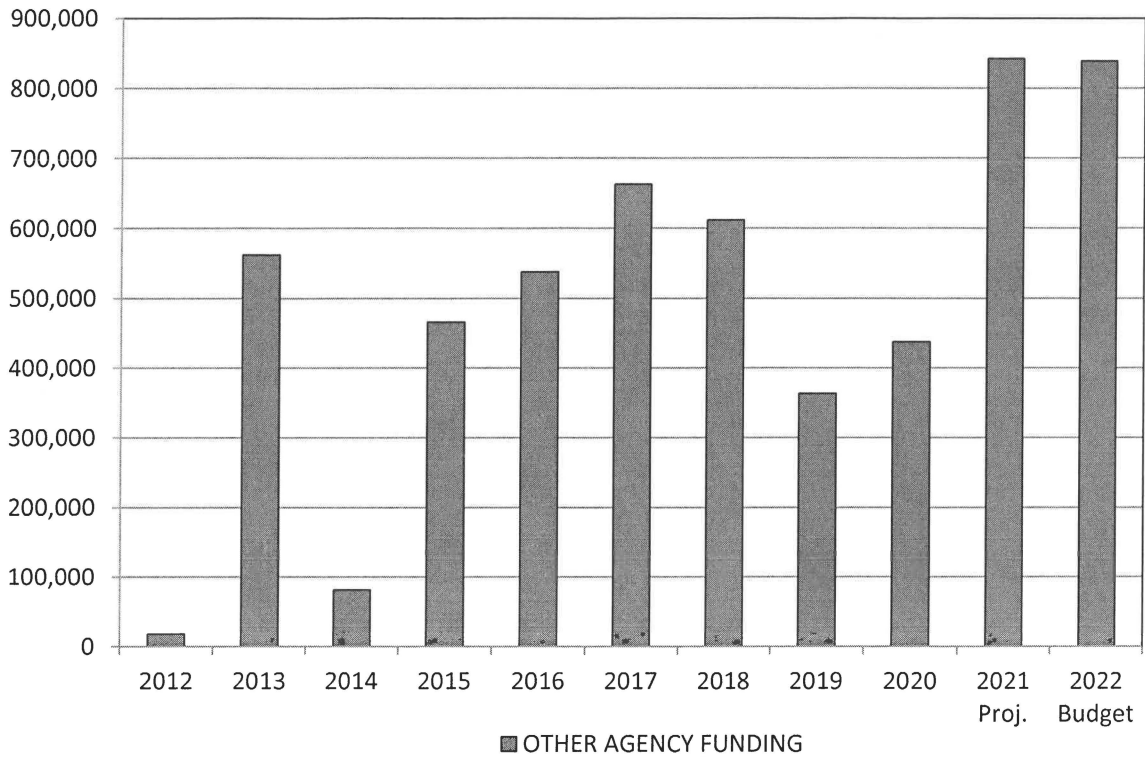
³The city's goal is to recover at least 80% of its building code enforcement costs each fiscal year per Ord. No. 5166 which was approved in 2011.

Service Standards

- Intake and process building permit, demolition permit, certificate of occupancy, fence permit, and excavation permit applications in accordance with department standards and timelines. Applications received are logged into the tracking system within 24 hours.
- Schedule building inspection and apartment re-occupancy requests made by a contractor or apartment manager for a specific day. Inspections that are requested by 4:00 PM are made the next business day. A specific time of day may be requested for inspections that involve concrete pours (piers, footings, and foundations) or the testing of fire alarm systems.
- Complete and initiate building plan review comments within five (5) working days for residential projects and 10 working days for small/medium size commercial projects.
- Process building permit escrows and payment within 30 days (per state statutes) of the final inspection approval and issuance of the final certificate of occupancy.
- Authorize staff overtime upon request by general contractors to assist them with meeting their construction deadlines whenever feasible.
- Update the Building Division pages on the city website with relevant building code and building permit information on a monthly basis.
- Ensure staff attend necessary professional training seminars on a consistent basis in preparation of triennial renewals of International Code Council inspection and plan review certifications.



Other Agency Funding



Other Agency Reimbursement

As per Administrative policy, the City shares with other agencies or third parties the costs associated with completion of projects. FY 2022 revenue is estimated at \$839,000 and involves the following projects and other participating agencies:

New Ballas Improvements Phase I	\$144,000
New Ballas Sidewalk Phase 3	\$4,000
Mosley Road Improvement Project North Phase	\$676,000
Lindbergh-Old Olive Intersection Improvements	\$15,000

Fiscal Year	Other Agency Reimbursement
2012	17,845
2013	562,325
2014	81,361
2015	465,735
2016	537,672
2017	662,851
2018	611,433
2019	363,426
2020	437,297
2021 Proj.	841,943
2022 Budget	839,000



PARKS & STORMWATER FUND

FUND SUMMARY

On November 3, 2020, the City of Creve Coeur voters approved a new one-half cent Parks and Stormwater Sales Tax. This tax is dedicated to only parks and stormwater control. The funds will be used for capital improvements per the City's park master plan and stormwater plan, and maintenance of our parks and stormwater facilities.

For budgetary purposes, the Parks and Stormwater Fund is maintained on a modified accrual basis of accounting with the following exceptions:

- Budget amounts are encumbered when contracts are signed for goods or services. At year-end, amounts which are encumbered but not yet expended are carried over to be paid when the goods or services are received. These amounts are included in budget-basis expenditures for the fiscal year in which they are encumbered, rather than the year in which goods or services are received and a liability incurred. Appropriations that are not spent or encumbered lapse at the end of the fiscal year. Encumbrances are never classified as expenditures under GAAP basis of accounting.
- Compensated absence liabilities are not budgeted, where they are adjusted annually under the basis of accounting.
- Changes in the fair value of investments are not budgeted, where they are treated as an adjustment to revenue under the basis of accounting.



PARKS & STORMWATER FUND
STATEMENT OF ESTIMATED REVENUES AND EXPENDITURES

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Estimated FY 2022	% Change to Projected FY 2021
Revenues:						
Intergovernmental Revenue	-	-	-	468,610	2,495,500	432.53%
Other Revenues	-	-	-	-	100	
Total Operating Revenues	-	-	-	468,610	2,495,600	
Transfers From General Fund	-	-	-	-	-	
Total Revenues	-	-	-	468,610	2,495,600	432.55%
Expenditures:						
Personnel	-	-	-	8,697	104,364	0.00%
Park Development Projects	-	-	-	-	1,810,000	
Storm water Projects	-	-	-	-	200,000	
Capital Equipment	-	-	-	-	-	
Total Expenditures	-	-	-	8,697	2,114,364	24211.39%
Other Financing Uses:						
Transfer Out for P&S Operations and Maint.	-	-	-	-	380,000	
Total Other Financing Uses	-	-	-	-	380,000	
REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	-	-	-	459,913	1,236	
FUND BALANCE - BEGINNING OF YEAR	-	-	-	-	459,913	
FUND BALANCE - END OF YEAR	-	-	-	459,913	461,149	



PARKS & STORMWATER FUND
COMPARISON OF FISCAL YEAR 2022 ESTIMATED REVENUE WITH 2021 BUDGETED AND PROJECTED
AND ACTUAL REVENUES FOR FISCAL YEARS 2019 AND 2020

	Actual Revenues FY 2019	Actual Revenues FY 2020	Budgeted Revenues FY 2021	Projected Revenues FY 2021	Estimated Revenues FY 2022
INTERGOVERNMENTAL REVENUE:					
4301 City Sales Tax - 1/2 Cent	-	-	-	468,610	1,900,000
4737 Other Agency Funding*	-	-	-	-	595,500
Total Intergovernmental Revenue	-	-	-	468,610	2,495,500
OTHER REVENUES:					
4703 Gain (loss) on investments	-	-	-	-	-
4704 Interest on Investments	-	-	-	-	100
4730 Reimbursements	-	-	-	-	-
4755 Other revenues	-	-	-	-	-
4771 Proceeds-Sales of Fixed Asset	-	-	-	-	-
Total Other Revenues	-	-	-	-	100
Total Current Year's Revenue	-	-	-	468,610	2,495,600
4901 Transfers From Other Funds	-	-	-	-	-
Total Intergovernmental Funding	-	-	-	-	-
TOTAL REVENUES	-	-	-	468,610	2,495,600

*Comprised of Deer Creek OMCI (\$135,000), Municipal Park Grant (\$440,500) and Community Development Block Grant (\$20,000)



**PARKS & STORMWATER FUND
SUMMARY OF CAPITAL OUTLAYS BY ACTIVITY**

	Actual Expenditures FY 2019	Actual Expenditures FY 2020	Budgeted Expenditures FY 2021	Projected Expenditures FY 2021	Estimated Requirements FY 2022
CAPITAL OUTLAY:					
5101 Salaries, Permanent Empl.	-	-	-	5,852	70,224
5103 Overtime	-	-	-	-	-
5109 Provision for Salary Adj.	-	-	-	-	-
5110 Auto Allowance	-	-	-	-	-
5230 Hospital & Medical Insurance	-	-	-	1,389	16,665
5233 Dental Insurance	-	-	-	64	768
5234 Group Life Insurance	-	-	-	20	240
5235 Accidental Death & Dismem.	-	-	-	2	25
5236 Disability Insurance	-	-	-	17	200
5240 Social Security Contribution	-	-	-	448	5,372
5241 Pension Contribution	-	-	-	459	5,510
5243 Worker's Compensation	-	-	-	447	5,360
9506 Parks and Recreational Facilities	-	-	-	-	1,810,000
9509 Stormwater Projects	-	-	-	-	200,000
9516 Capital Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAYS	-	-	-	8,697	2,114,364

**PARKS & STORMWATER FUND
PROJECTED FY 2022 PROJECTS****9506 Park Development Projects**

Park Preliminary Designs	50,000
Implementation of Park Master Plan	500,000
Historical Building Rehabilitation and Preservation	25,000
Park Restroom Renovations	110,000
Park Path Improvements (Municipal Park Grant)	680,000
Malcolm Terrace Parking Lot Improvements (CDBG Grant)	50,000
Park Identification Signage Master Plan	20,000
Park Parking Lot Improvements/Preservation	50,000
Park Furniture Replacement	80,000
Malcolm Terrace Park Trail Improvements	150,000
Repaint & Restripe Conway Park and Lake School Park Tennis Courts	75,000
Remove Small Playground at Millennium Park	20,000
Total Account 9506	1,810,000

9509 Storm Water Projects

Stormwater Management Plan	15,000
Hibler Roadside Drainage	50,000
Alden Lane Drain Replacement (Deer Creek OMCI)	35,000
Ballas Culvert Erosion Rehabilitation (Deer Creek OMCI)	75,000
Golf Course Pond Aeration (Deer Creek OMCI)	25,000
Total Account 9509	200,000

9516 Capital Equipment

(Nothing Budgeted)	0
Total Account 9516	0

Administration

Project Manager	104,364
Total Account 9516	104,364

TOTAL CAPITAL IMPROVEMENTS FUND**\$ 2,114,364**



City of Creve Coeur, Missouri
General Information, Map and Statistical Data

Form of Government

The city is located in St. Louis County approximately 15 miles west of downtown St. Louis. It is the home of the world-renowned Monsanto Corporation, Missouri Baptist University, and two of the areas largest medical centers. Initially a farming community, the city has developed into a thriving community in central St. Louis County with beautiful homes, acres of parkland, hundreds of businesses, and a number of high-tech office parks. The city was one of many unincorporated communities that grew along Olive Street Road. Its name, which means broken heart in French, comes from nearby Creve Coeur Lake. Legend has it that an Indian princess fell in love with a French fur trapper, but the love was not returned. According to the story, she then leapt from a ledge overlooking Creve Coeur Lake, the lake then formed itself into a broken heart. When the city was incorporated in December 1949, less than one square mile housed a population of 1,900 citizens. Today, the population of the city is 18,538 spanning 10.27 square miles with approximately 8,756 housing units.

The city was incorporated in December 1949 as a Fourth Class City under state law. On February 10, 1976, the citizens of Creve Coeur adopted a Home Rule Charter and the Council-Administrator form of government. Comprised of four wards, citizens are represented by eight Council Members, two per ward, and a Mayor elected at large. The Creve Coeur Government Center houses the Department of Administrative Services, Finance, Municipal Court, Public Works, Community Development and the Community Center. The Police Department moved into the new building on the government center property in FY 20219.

Regular City Council meetings are generally held on the second and fourth Monday of each month at 7:00 p.m. Planning and Zoning Commission meetings are generally held on the first and third Monday of each month at 7:00 p.m. Municipal Court sessions are held on Wednesday evenings.

Area

Square Miles	10.27
Acres	6,573
Housing Units ¹	8,756
Persons Per Square Mile ¹	1,804
Persons Per Acre	2.83

Population Growth

1945 (Upon Incorporation)	1,878
1960	5,122
1970	8,967
1980	11,757
1990	12,304
2000	16,759
2010	17,833
2019	18,622

**General Information and Statistical Data (Cont'd)****Centerline Miles of Streets:**

Public	78.9
Private	17.3
State Highway	14.8
County Arterials	5.6
Total Miles of Streets	116.6

Police Protection

Commissioned	49
Noncommissioned	4

Parks and Recreation:

Number of Parks	6
Acres of Parks	94
Number of Tennis Courts	8
Indoor Ice Arena (Year-round operations; includes private rentals & programs)	1
9-Hole Golf Course	1

Land Use²

Residential	57%
Commercial	16%
Light Industrial	3%
Institutional	16%

Largest Employers (number of employees)³

Mercy Hospital St. Louis	5,905
Bayer	4,170
Clearent LLC	803
Daugherty Systems, Inc.	639
Refinitiv US LLC	524
SSM Health Care Corporation	467
G45 Secure Solutions USA Inc	417
Centene Corporation	400
Plaza Motor Company	348

Number of City of Creve Coeur Authorized Full-Time Employees 107

¹ Per U.S. Census Bureau, Census, 2015-2019

² Per Creve Coeur Planning Department, 2020

³ Per 2020 Comprehensive Annual Financial Report (Creve Coeur Finance Department 2020 Business Licenses)



**CITY OF CREVE COEUR
FISCAL YEAR 2022
FULL-TIME EMPLOYEE CLASSIFICATION PLAN AND PAY RANGES**

GRADE	POSITION TITLE	DEPARTMENT/DIVISION	MONTHLY PAY RANGE	
			Min	Max
5	Currently Vacant		2,925	4,091
6	Maintenance Worker	Golf Course, Ice Arena, Public Works – Streets	3,099	4,335
7	Accounting Associate	Finance	3,305	4,624
	Administrative Assistant	Community Development - Building and Planning, Finance, Recreation		
	Building Maintenance Technician	Community Services, Ice Arena		
	Maintenance Worker I	Building Maintenance, Golf Course, Public Works – Parks and Streets		
	Records Associate	Police – Administration		
	Recreation Supervisor	Community Services, Ice Arena		
	Support Services Associate	Police – Administration		
8	Apartment Re-Occupancy	Community Development – Building	3,531	4,940
	Inspector/Code Enforcement Officer			
	Court Clerk I	Administrative Services – Municipal Court		
	Executive Assistant to Chief of Police	Police – Administration		
	Maintenance Worker II	Streets, Golf Course, Parks, Building Maintenance		
	Maintenance Worker II/Mechanic	Public Works – Streets		
	Payroll Associate	Finance		
9	Administrative Supervisor	Public Works – Administration, Community Development - Building and Planning	3,853	5,390
	Court Clerk II	Administrative Services – Municipal Court		
	Human Resources Generalist	Administrative Services		
	Police Academy Recruit	Police – Patrol		
	Foreman I	Public Works – Parks, Streets		
	Residential Building Inspector	Community Development – Building		
10	Assistant Recreation Director	Golf Course	4,356	6,095
	Building Inspector	Community Development – Building		
	Foreman II	Public Works – Streets, Parks		
	Golf Maintenance Superintendent	Golf Course		
	Plans Examiner/Building Inspector	Community Development – Building		
	Project Manager-Engineering	Public Works – Administration		
	Public Information Officer & Management Analyst	Administrative Services		
	Senior Accounting Associate	Finance		



**GENERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2022**

DEPARTMENT	POSITION TITLE	FY 2021 AUTHORIZED FTEs FY 2021	FY 2022 AUTHORIZED FTEs FY 2022
FULL-TIME POSITIONS			
PUBLIC WORKS - PARKS MAINTENANCE			
	Foreman I - Parks/Arborist	1	1
	Maintenance Worker II	1	1
	Maintenance Worker I	1	2
	⁽²⁾ Parks and Building Maintenance Worker	0.5	0
		<u>3.5</u>	<u>4</u>
FULL-TIME POSITIONS			
PLANNING DEPARTMENT			
	Community Development Director	1	1
	City Planner	1	1
	⁽³⁾ Administrative Supervisor	0.5	0.5
	Administrative Assistant	1	1
		<u>3.5</u>	<u>3.5</u>
FULL-TIME POSITIONS			
BUILDING DEPARTMENT			
	Chief Building Official	1	1
	Senior Plans Examiner	1	1
	Plans Examiner/Building Inspector	1	1
	Building Inspector	2	3
	Residential Building Inspector	2	1
	Apartment Re-Occupancy Inspector/Code Enforcement Officer	1	1
	Administrative Assistant	2	2
		<u>10</u>	<u>10</u>
GENERAL FUND TOTAL FULL-TIME (FTEs)		98.00 *	98.00 *
GENERAL FUND TOTAL PART-TIME (FTEs)		2.31	4.25



MEMORANDUM

DATE: June 8, 2021

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Adoption of Proposed FY 2022 Budget

On April 19, 2021 the proposed FY 2022 budget was submitted to City Council and the Finance Committee. The proposed budget was reviewed by the Finance Committee on April 27th and May 11th. City Council work sessions were held on May 10th and May 24th to discuss the proposed budget. A public hearing was held on May 24th, 2021 and the following corrections were made to the proposed April budget with the first reading of the budget ordinance:

- Table of Contents – Changed Parks & Stormwater Sales Tax Fund to Parks & Stormwater Fund
- P10 Public Safety Sales Tax Policy Compliance percentages were updated
- P11 Parks and Stormwater Fund policy was revised due to the original version being too cumbersome when trying to break out the Parks and Stormwater Projects
- P44 – Corrected the spelling of Dielmann Recreation Complex
- P46 – Where the Money Comes From asterisk was moved from Other Revenue to Intergovernmental
- P47-49 – Other Revenues header was changed to Intergovernmental Revenues
- P151 – The chart for the Building Code Enforcement Costs were updated for FY 2021 and FY 2022
- P160 – The missing numbers for Other Agency were entered for FY 2017 – FY 2022 and the graph was updated
- Tab 5 and P256-259 – Parks & Stormwater Sales Tax Fund header was changed to Parks & Stormwater Fund and explanation of Other Agency Funding was added to P257
- P305 – 2019 Population Growth was added
- P307 – Number of City of Creve Coeur Authorized Full Time Employees was changed from 106 to 107 (it increased due to adding the Project Engineer for the Parks & Stormwater Fund)
- P316 – Grade 10 Commercial Building Inspector was changed to Building Inspector since this position now does both residential and commercial inspections
- P328 – Under the Building Department, the Building Inspector was changed from 2 to 3 and the Residential Building Inspector was changed from 2 to 1

After the 1st reading of the Ordinance the following changes were requested:

- Add \$37,000 for Venable Park Expenditures (\$22K for Venable Park Expenses and \$15K for Consulting) – this will reduce the FY 2022 General Fund Balance by \$37,000
- Move \$16,800 from FY 2021 New Ballas Median Plantings to FY 2022 – since this is just moving from one fiscal year to another, there is no net change to the ending Capital Fund Balance

As a result of these changes, the corrected budget pages have been attached.

City staff is recommending adoption of the proposed FY 2022 budget for the City of Creve Coeur with the above proposed changes. The revised budget has been posted on the City website. I would be pleased to respond to any questions.



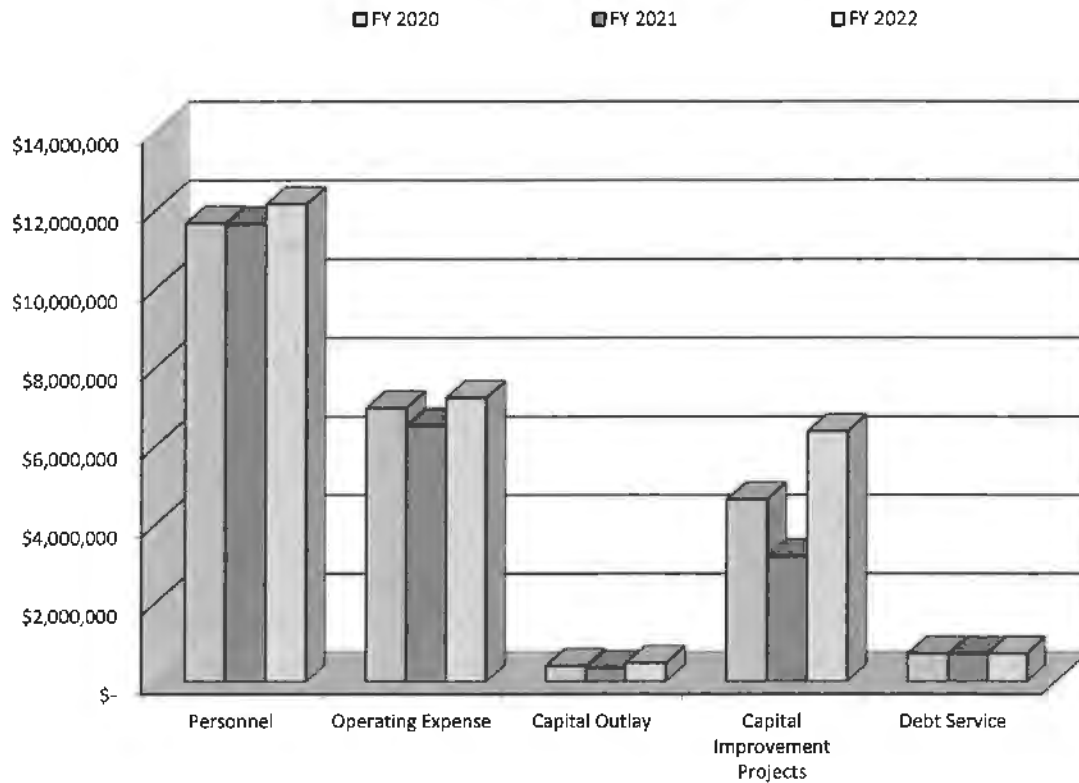
**CITY OF CREVE COEUR
SUMMARY OF ESTIMATED REVENUES AND EXPENDITURES - ALL FUNDS
AND PROJECTED FUND BALANCE
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

	PROJECTED JUNE 30 2021 FUND BALANCE	REVENUES	TRANSFERS FROM OTHER FUNDS	UTILIZATION OF FUND BALANCE	TOTAL REVENUE	ESTIMATED EXPENDITURES	TRANSFERS TO OTHER FUNDS	SURPLUS/ DEFICIT	PROJECTED JUNE 30 2022 FUND BALANCE	
General Fund	\$ 18,487,943	\$ 14,769,502	\$ 589,995	\$ (891,312)	\$ 15,359,497	\$ 15,517,418	\$ 733,391	(\$891,312)	\$ 17,596,631	(1)
Capital Improvement Fund	2,048,880	2,764,932	650,000	(997,250)	3,414,932	4,412,182	0	(997,250)	1,051,630	
Park & Stormwater Fund	459,913	2,495,600	0	0	2,495,600	2,114,364	380,000	1,236	461,149	
Police Building Fund	1,129,952	2,000	0	(48,000)	2,000	50,000	0	(48,000)	1,081,952	
Public Safety Fund	1,878,295	901,308	0	0	901,308	601,581	209,995	89,732	1,968,027	
Sewer Lateral Fund	196,553	132,200	0	0	132,200	115,378	0	16,822	213,375	
Debt service Fund	775,269	657,982	0	(58,644)	657,982	716,626	0	(58,644)	716,625	
Municipal Enterprise Fund	7,836	1,077,259	83,391	(7,837)	1,160,650	1,168,487	0	(7,836)	0	
City Employees Retirement Fund	30,508,318	2,891,007	0	0	2,891,007	2,257,058	0	633,949	31,142,267	
TOTAL - ALL FUNDS	\$ 55,492,959	\$ 25,691,791	\$ 1,323,386	\$ (2,003,043)	\$ 27,015,177	\$ 26,953,094	\$ 1,323,386	\$ (1,261,303)	\$ 54,231,656	

"(1) Total Fund Balance includes \$2,699,533 of the following: Assigned for City Facilities (\$1.75M), Streets (\$200K) & Park Improvements (\$749,533)



Where the Money Goes



All Fund Expenditures FY 2020 Actual, FY 2021 Projected & FY 2022 Estimated

	FY 2020 Actual	FY 2021 Projected	FY 2022 Estimated
Personnel	\$ 11,664,196	\$ 11,645,344	\$ 12,148,745
Operating Expense	6,975,406	6,523,849	7,235,916
Capital Outlay	403,934	354,870	472,707
Capital Improvement Projects	4,642,478	3,189,237	6,379,100
Debt Service	713,006	710,426	716,626
Total Expenditures	\$ 24,399,020	\$ 22,423,726	\$ 26,953,093



**Combined Statement of Budgeted Revenues and Expenditures - All Funds
For the Fiscal Year Ending June 30, 2022**

	General Fund	Capital Improvement Fund	Park & Stormwater Fund	Police Building Fund	Public Safety Fund	Sewer Lateral Fund	Debt Service Fund	Municipal Enterprise Fund	City Employees Retirement Fund	Total
Revenues										
General Property Tax	745,557					132,000	657,232			1,534,789
Public Utility Licenses	5,438,387									5,438,387
Intergovernmental Revenue	6,269,287	2,750,932	2,495,500		899,308					12,415,028
Licenses and Permits	1,158,821									1,158,821
Municipal Facilities	29,800									29,800
Municipal Court	538,800									538,800
Investment Interest	330,000	-	100	2,000	2,000	200	750	100	1,500,000	1,835,150
Golf Course & Ice Arena								1,077,159		1,077,159
Bond Proceeds										-
Employer Contributions									1,305,083	1,305,083
Employee Contributions									85,924	85,924
Other Revenues	258,850	14,000	-						-	272,850
Total Revenues	14,769,502	2,764,932	2,495,600	2,000	901,308	132,200	657,982	1,077,259	2,891,007	25,691,791
Expenditures										
Personnel	11,093,512	93,082	104,364		176,335	14,878		666,574		12,148,745
Operating Expense	4,065,371				375,698	100,500		437,289	2,257,058	7,235,916
Capital Outlay	358,535				49,548			64,624		472,707
Capital Improvement Projects		4,319,100	2,010,000	50,000						6,379,100
Debt Service							716,626			716,626
Total Expenditures	15,517,418	4,412,182	2,114,364	50,000	601,581	115,378	716,626	1,168,487	2,257,058	26,953,094
Transfers In	589,995	650,000						83,391	-	1,323,386
Transfers (Out)	(733,391)		(380,000)		(209,995)					(1,323,386)
Change in Fund Balance	(891,312)	(997,250)	1,236	(48,000)	89,732	16,822	(58,644)	(7,836)	633,949	(1,261,303)
Fund Balance, July 1, 2021	18,487,943	2,048,880	459,913	1,129,952	1,878,295	196,553	775,269	7,836	30,508,318	55,492,959
Fund Balance, June 30, 2022	17,596,631	1,051,630	461,149	1,081,952	1,968,027	213,375	716,625	(0)	31,142,267	54,231,656



**GENERAL FUND
FINANCIAL PROJECTIONS
(CONTINUED)**

	FY 2021	FY 2022	FY 2023
Revenues	16,305,817	14,769,502	14,948,205
Expenditures	(14,619,094)	(15,517,418)	(15,895,367)
Revenue over (under) Expenditures	1,686,723	(747,916)	(947,162)
Operating transfers - In (Public Safety)	196,366	209,995	216,295
Operating transfers - In (Park & Stormwater)	0	380,000	380,000
Operating transfers - Out (Enterprise)	0	(83,391)	(105,347)
Operating transfers - Out (Capital)	(400,000)	(650,000)	(600,000)
Net Change in Fund Balance	1,483,089	(891,312)	(1,056,214)
Fund Balance - Beginning of year	17,004,854	18,487,943	17,596,631
FUND BALANCE - End of the Year	18,487,943	17,596,631	16,540,416
Less RESERVE GF BALANCE FOR CAPITAL CONST.	2,200,000	1,950,000	1,750,000
Less RESERVE GF BALANCE FOR PARKS	749,533	749,533	749,533
Unassigned Fund Balance	15,538,410	14,897,098	14,040,883

	FY 2024	FY 2025	FY 2026
Revenues	15,137,935	15,316,240	15,510,875
Expenditures	(16,300,837)	(16,718,408)	(17,148,465)
Revenue over (under) Expenditures	(1,162,902)	(1,402,168)	(1,637,590)
Operating transfers - In (Public Safety)	222,784	229,467	236,351
Operating transfers - In (Park & Stormwater)	458,864	468,041	477,402
Operating transfers - Out (Enterprise)	(95,949)	(108,762)	(100,132)
Operating transfers - Out (Capital)	(1,950,000)	(400,000)	(400,000)
Enforcement)	0	0	0
Net Change in Fund Balance	(2,527,204)	(1,213,422)	(1,423,969)
Fund Balance - Beginning of year	16,540,416	13,554,349	11,872,886
FUND BALANCE - End of the Year	13,554,349	11,872,886	9,971,515
Less RESERVE GF BALANCE FOR CAPITAL CONST.	200,000	200,000	200,000
Less RESERVE GF BALANCE FOR PARKS	749,533	749,533	749,533
Unassigned Fund Balance	12,604,816	10,923,353	9,021,982



CAPITAL IMPROVEMENTS FUND FINANCIAL PROJECTIONS

The Capital Improvements Fund is used to account for all activities related to capital improvements in the City. The major source of revenue for the fund is the one-half cent sales tax for capital items passed by the voter in 1997. The City adopts a five-year capital plan in the spring of each year prior to the budget process.

The following table shows the position of the Capital Improvement Fund balance over the next several years, based on available information at June 30, 2021 and incorporates the following assumptions:

- Assume transfer of funds from the General Fund as outlined in the Current Five Year Plan.
- Additional revenues will increase in accordance with Five-Year Financial Plan assumptions.
- Sales tax decreases for FY 2020 - FY 2022 due to COVID-19, but then increases 2% in FY 2023 through FY 2026.
- Capital Improvements will be performed in accordance with the Five-Year Capital Improvement Plan.
- Assumes the City continues to aggressively pursue grants for infrastructure improvements. There are projections for grant revenues in FY 2022, 2023, & 2024, but not in FY 2025 or FY 2026 since they are not secured grants that far in the future.
- Project Manager was moved from General Fund and added in Capital Fund in FY2019 and is projected throughout the next 5 years in the Capital Fund.

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Revenues	2,745,486	2,764,932	3,231,131
Expenditures	<u>(3,212,483)</u>	<u>(4,412,182)</u>	<u>(4,270,200)</u>
Revenue over (under) Expenditures	(466,997)	(1,647,250)	(1,039,069)
Operating transfers – In (General Fund)	400,000	650,000	600,000
Operating transfers - Out	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balance	(66,997)	(997,250)	(439,069)
Fund Balance - Beginning of year	<u>2,115,876</u>	<u>2,048,880</u>	<u>1,051,630</u>
FUND BALANCE-End of the Year	<u>2,048,880</u>	<u>1,051,630</u>	<u>612,560</u>

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
Revenues	3,832,584	2,062,958	2,103,537
Expenditures	<u>(5,653,800)</u>	<u>(2,570,900)</u>	<u>(2,594,000)</u>
Revenue over (under) Expenditures	(1,821,216)	(507,942)	(490,463)
Operating transfers – In (General Fund)	1,950,000	400,000	400,000
Operating transfers - Out	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balance	128,784	(107,942)	(90,463)
Fund Balance - Beginning of year	<u>612,560</u>	<u>741,344</u>	<u>633,402</u>
FUND BALANCE-End of the Year	<u>741,344</u>	<u>633,402</u>	<u>542,939</u>



**STATEMENT OF ESTIMATED REVENUE AND EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2022
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2021
AND ACTUAL TOTALS FOR FY 2019 & FY 2020**

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Estimated FY 2022	% Change to Estimated FY 2021
Revenues:						
General Property Taxes	710,164	750,734	717,692	738,175	745,557	1.00%
Public Utility Licenses	5,905,257	5,699,666	5,487,548	5,529,753	5,438,387	-1.65%
Intergovernmental Revenue	6,889,931	6,621,864	6,845,011	7,409,791	6,269,287	-15.39%
Licenses & Permits	1,142,843	1,157,837	1,131,012	1,475,957	1,158,821	-21.49%
Charges for Municipal Facilities	72,462	34,997	75,500	16,409	29,800	81.61%
Municipal Court Fines	628,209	499,153	538,800	499,438	538,800	7.88%
Interest on Investments	596,122	713,353	250,000	355,000	330,000	-7.04%
Other Revenues	1,115,219	322,745	204,158	281,295	258,850	-7.98%
Total Operating Revenue	17,060,207	15,800,348	15,249,720	16,305,817	14,769,502	-9.42%
Other Financing Sources:						
Transfers in from Public Safety	131,167	229,802	196,366	196,366	209,995	
Transfers in from Park & Stormwater Fund				-	380,000	
Total Other Financing Sources	131,167	229,802	196,366	196,366	589,995	
Total Operating Revenues and Other Financing Sources	17,191,374	16,030,150	15,446,086	16,502,183	15,359,497	
Expenditures:						
Legislative Services	229,225	247,530	230,746	242,818	233,084	-4.01%
Legal Services	168,678	170,381	182,261	157,157	182,261	0.00%
Administrative Services	581,901	593,774	639,588	613,671	629,821	2.63%
Information Systems	328,960	265,583	270,221	259,084	260,227	0.44%
Finance Department	506,024	503,200	484,078	413,441	463,038	12.00%
Municipal Court	259,423	249,818	262,018	246,521	236,553	-4.04%
Interdepartmental	519,313	517,950	565,914	509,097	1,432,337	181.35%
Community Services	125,660	102,448	124,627	105,389	157,863	49.79%
Maintenance of Municipal Property	351,698	389,766	409,280	316,144	307,887	-2.61%
Police Department	7,188,970	7,113,195	7,299,868	7,075,170	6,989,564	-1.21%
Public Works	3,219,697	3,259,759	3,322,488	3,194,447	3,263,986	2.18%
Community Development	1,506,330	1,527,777	1,562,969	1,486,156	1,360,797	-8.44%
Total Operating Expenditures	14,985,879	14,941,181	15,354,057	14,619,094	15,517,418	6.14%
Total Revenues and Other Financing Sources Over Expenditures	2,205,495	1,088,970	92,029	1,883,089	(157,921)	
Other Financing Uses:						
Transfer Out to Enterprise Fund	-	-	-	-	83,391	
Transfer Out to Capital Improvements	400,000	400,000	400,000	400,000	650,000	
Total Other Financing Uses	400,000	400,000	400,000	400,000	733,391	
Total Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	1,805,495	688,970	(307,971)	1,483,089	(891,312)	



CITY OF CREVE COEUR
ALL DEPARTMENTS FOR GENERAL FUND-FY22

ACCOUNT NUMBER AND DESCRIPTION	2021 Budget	2021 Projected	2022 Request	% Change From Budget	% Change From Projected
5101 Salaries, Permanent Empl.	6,916,829	6,814,600	6,785,701	-1.90%	-0.42%
5102 Salaries, Temporary Empl.	86,285	99,130	171,263	98.49%	72.77%
5103 Overtime	135,025	116,565	120,050	-11.09%	2.99%
5104 Vacation Pay	17,633	15,904	15,713	-10.89%	-1.20%
5105 Longevity Pay	40,608	38,636	31,469	-22.51%	-18.55%
5106 Holiday Pay	124,150	124,150	124,150	0.00%	0.00%
5107 Uniform Allowance	15,300	13,026	13,560	-11.37%	4.10%
5109 Provision for Salary Adj.	101,689	93,974	198,619	95.32%	0.00%
5110 Auto Allowance	16,320	16,320	16,320	0.00%	0.00%
5111 Cell Phone Allowance	2,520	2,350	300	-88.10%	-87.23%
5230 Hospital & Medical Insurance	1,153,395	1,057,383	1,144,665	-0.76%	8.25%
5231 Self Insured Medical Benefits	11,400	10,800	11,400	0.00%	5.56%
5233 Dental Insurance	45,603	44,286	46,219	1.35%	4.36%
5234 Group Life Insurance	23,078	22,135	23,123	0.19%	4.46%
5235 Accidental Death & Dismem.	2,444	2,321	2,433	-0.45%	4.83%
5236 Disability Insurance	19,263	17,628	19,165	-0.51%	8.72%
5240 Social Security Contribution	562,798	540,238	550,792	-2.13%	1.95%
5241 Pension Contribution	1,517,425	1,425,414	1,512,692	-0.31%	6.12%
5242 Deferred Retirement Comp.	19,165	18,383	19,285	0.63%	4.91%
5243 Worker's Compensation Ins.	238,593	210,947	238,593	0.00%	13.11%
5244 Unemployment Comp.	15,000	9,000	13,000	-13.33%	44.44%
5246 Insurance Deductible	35,000	33,000	35,000	0.00%	6.06%
6201 Legal Services	201,221	176,116	201,220	0.00%	14.25%
6202 Technical & Personal Services	727,240	676,304	693,485	-4.64%	2.54%
6203 Professional Services	96,720	100,723	154,537	59.78%	53.43%
6204 Planning & Design Services	10,000	0	10,000	0.00%	0.00%
6207 Temporary Personnel Services	158,550	95,000	141,960	-10.46%	49.43%
6209 Accounting Services	27,000	27,060	27,600	2.22%	2.00%
6210 Vehicle Maintenance	92,831	96,302	92,575	-0.28%	-3.87%
6211 Equipment Maintenance	109,400	116,917	113,250	3.52%	-3.14%
6212 Building & Ground Maint.	291,612	304,512	319,194	9.46%	4.82%
6213 Office Equipment Maint.	136,711	91,023	125,162	-8.45%	37.51%
6214 Refuse Collections	793,520	768,000	798,720	0.66%	4.00%
6215 Weed Cutting/Tree Removal	3,000	5,300	3,000	0.00%	-43.40%
6216 Larviciding	3,400	3,400	3,400	0.00%	0.00%
6220 Liability Insurance	92,636	75,731	87,200	-5.87%	15.14%
6221 Venable Park Expenses	0	0	37,000	0.00%	0.00%
6222 Pub. Officials Liab.Ins.	38,347	34,390	39,800	3.79%	15.73%
6223 Tappemeyer House.	8,500	11,515	12,246	44.07%	6.35%
6225 Surety Bonds	1,865	1,620	1,785	-4.29%	10.19%
6226 Property & Auto Insurance	66,661	63,696	70,066	5.11%	10.00%
6230 Farmers Market	2,700	1,125	2,700	0.00%	140.00%
6247 Dog Park Expenses	0	1,175	1,175	0.00%	0.00%
6250 Electricity	98,000	84,000	92,000	-6.12%	9.52%
6251 Street Lighting	118,000	118,000	118,000	0.00%	0.00%
6252 Natural Gas	15,200	14,700	14,700	-3.29%	0.00%
6253 Telephone	73,359	73,379	70,138	-4.39%	-4.42%
6254 Water & Sewer	93,000	83,000	91,000	-2.15%	9.64%
6255 Cable TV	7,900	8,044	8,200	3.80%	1.94%



CITY OF CREVE COEUR
ALL DEPARTMENTS FOR GENERAL FUND-FY22

ACCOUNT NUMBER AND DESCRIPTION	2021 Budget	2021 Projected	2022 Request	% Change From Budget	% Change From Projected
6260 Advertising	7,325	6,308	6,925	-5.46%	9.77%
6261 Education & Training	39,050	25,975	40,425	3.52%	55.63%
6262 Dues, Memberships & Subsc.	34,524	34,243	34,983	1.33%	2.16%
6263 Election Expense	9,000	32,000	10,000	11.11%	-68.75%
6264 In Town Meetings	16,018	5,979	14,791	-7.66%	147.38%
6265 Travel & Conferences	34,390	11,977	49,858	44.98%	316.29%
6266 Equipment Rental	6,820	5,190	6,070	-11.00%	16.96%
6269 Postage	32,000	33,150	33,300	4.06%	0.45%
6271 Medical	15,157	14,182	21,221	40.01%	49.64%
6272 Employee Relations	9,550	9,645	10,258	7.41%	6.36%
6281 5K Run Expenses	6,850	6	6,850	0.00%	114066.67%
7301 Chemicals & Cleaning	4,800	4,300	4,650	-3.13%	8.14%
7302 Small Tools	11,175	10,425	11,220	0.40%	7.63%
7303 Horticultural Supplies	35,000	35,000	35,000	0.00%	0.00%
7304 General Supplies	35,915	32,286	38,715	7.80%	19.91%
7305 Street and Sidewalk Maintenance	30,000	30,000	30,000	0.00%	0.00%
7306 Memorials & Plaques	1,400	1,100	1,850	32.14%	68.18%
7307 Gasoline & Mileage	123,455	90,125	109,321	-11.45%	21.30%
7308 Wearing Apparel & Linen	55,481	55,106	71,186	28.31%	29.18%
7310 Snow Removal Supplies	92,000	80,000	74,500	-19.02%	-6.88%
7311 Street Signs	16,000	16,000	16,000	0.00%	0.00%
7312 Office Supplies	30,000	31,000	31,000	3.33%	0.00%
7313 Range Supplies	13,225	12,682	13,775	4.16%	8.62%
7314 Crime Prevention	3,700	3,693	3,700	0.00%	0.18%
7315 Special Events	13,500	700	13,500	0.00%	1828.57%
7317 SLAIT Wellness	0	0	5,300	0.00%	0.00%
7318 Small Storm Water Projects	5,000	5,000	5,000	0.00%	0.00%
7331 Computer Hardware	38,045	38,045	27,100	-28.77%	-28.77%
7332 Computer Software	12,456	6,338	8,760	-29.67%	38.21%
9501 Buildings & Improvements	17,500	250	250	0.00%	0.00%
9502 Vehicles	75,040	79,432	197,500	163.19%	148.64%
9503 Equipment	158,211	147,765	153,310	-3.10%	3.75%
9504 Office Equipment	4,575	3,971	7,475	63.39%	88.24%
	15,354,057	14,619,094	15,517,418	1.06%	6.14%



magic camps, dance, hockey, skate camp and art classes for citizens of all ages and abilities.

Objectives

- Increase resident knowledge of parks by including a city map with locations of the parks and summary of the amenities in the annual recreation guide.
- Implement post-program surveys to compile feedback that will help improve and grow programs.

Budget Highlights

- Accts. 5101-5243 – Increase due to filling a previously authorized full-time Recreation Supervisor position which had been postponed due to revenue shortfalls and reduced programming due to COVID-19 pandemic in FY21.
- Acct. 5102 – Decrease in part-time salaries due to extended leave associated with a full-time position covered by part-time employees in FY21.
- Acct. 6202 – Decrease in services associated with cancelled programming due to COVID-19.
- Acct. 6221 – Added for Venable Park Expenses (\$37,000).
- Acct. 9503 – Decrease due to new one-time purchase of backpack disinfectant sprayer to sanitize Dielmann Complex in FY21 (\$1,500).

Fund: 01
Dept: 14-11



COMMUNITY SERVICES/RECREATION

	Actual Expenditures FY 2019	Actual Expenditures FY 2020	Budgeted Expenditures FY 2021	Projected Expenditures FY 2021	Estimated Requirements FY 2022
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	36,420	37,416	57,399	58,449	58,503
5102 Salaries, Temporary Empl.	33,819	26,491	9,469	13,870	9,400
5103 Overtime	20	256	300	-	150
5104 Vacation Pay	-	346	346	353	346
5109 Provision for Salary Adj.	-	-	424	424	1,326
5110 Auto Allowance	720	720	720	720	720
5230 Hospital & Medical Insurance	10,122	9,993	13,661	9,644	13,011
5233 Dental Insurance	587	516	600	556	625
5234 Group Life Insurance	131	134	161	129	132
5235 Accidental Death & Dismem.	24	21	17	14	14
5236 Disability Insurance	112	112	123	108	110
5240 Social Security Contribution	5,102	4,657	5,220	5,270	5,030
5241 Pension Contribution	2,927	2,929	3,500	2,667	2,759
5243 Worker's Compensation Ins.	2,076	1,963	2,258	1,996	2,258
Total Personnel Services	92,060	85,553	94,198	94,200	94,384
OPERATING EXPENSES:					
6202 Technical & Personal Services	8,080	8,769	9,510	2,470	6,140
6203 Professional Services	559	-	800	400	400
6213 Office Equipment Maint.	3,025	3,193	2,670	2,814	2,790
6221 Venable Park Expenses	-	-	-	-	37,000
6230 Farmers Market	6,417	2,710	2,700	1,125	2,700
6260 Advertising	2,837	892	2,000	501	1,300
6261 Education & Training	-	40	700	200	700
6262 Dues, Memberships & Subsc.	275	175	745	745	745
6264 In Town Meetings	-	20	44	44	44
6265 Travel & Conferences	1,185	543	750	1	1,750
6266 Equipment Rental	1,510	-	1,760	880	1,760
6281 5K Run Expenses	7,329	260	6,850	6	6,850
7304 General Supplies	2,384	(57)	1,300	353	700
7307 Gasoline & Mileage	-	-	-	-	-
Total Operating Expense	33,599	16,545	29,829	9,539	62,879
CAPITAL OUTLAY:					
9503 Equipment	-	350	600	1,650	600
Total Capital Outlay	-	350	600	1,650	600
TOTAL COMMUNITY SERVICES	125,660	102,448	124,627	105,389	157,863

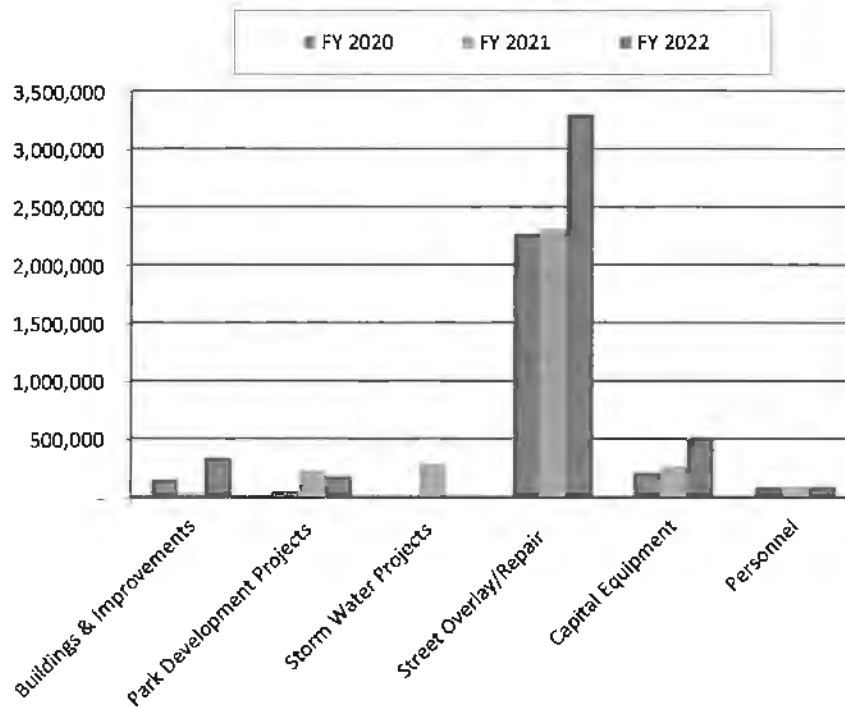


CAPITAL IMPROVEMENT FUND
STATEMENT OF ESTIMATED REVENUES AND EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2022
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2021
AND ACTUAL TOTALS FOR FY 2019 & FY 2020

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Estimated FY 2022	% Change to Projected FY 2021
Revenues:						
Intergovernmental Revenue	2,530,752	2,463,205	2,981,010	2,716,386	2,750,932	1.27%
Other Revenues	44,203	29,161	20,000	29,100	14,000	-51.89%
Total Operating Revenues	2,574,955	2,492,366	3,001,010	2,745,486	2,764,932	-7.87%
Other Financing Sources:						
Transfers From General Fund	400,000	400,000	400,000	400,000	650,000	62.50%
Total Other Financing Sources	400,000	400,000	400,000	400,000	650,000	
Total Operating Revenues and Other Financing Sources	2,974,955	2,892,366	3,401,010	3,145,486	3,414,932	8.57%
Expenditures:						
Personnel	83,612	90,283	92,804	91,942	93,082	0.00%
Building & Improvements	324,254	148,224	30,000	30,000	335,000	1016.67%
Park Development Projects	100,596	45,974	598,840	228,462	180,000	-21.21%
Storm water Projects	3,174	11,587	287,985	285,658	-	-100.00%
Street Overlay/Repair	2,034,781	2,268,246	2,680,332	2,314,288	3,301,800	42.67%
Capital Equipment	316,865	210,895	278,700	262,133	502,300	91.62%
Total Expenditures	2,863,279	2,775,208	3,968,659	3,212,483	4,412,182	37.34%
Other Financing Uses:						
Transfer Out to General Fund	-	-	-	-	-	
Total Other Financing Uses	-	-	-	-	-	
REVENUES AND OTHER FINANCING USES OVER (UNDER) EXPENDITURES	111,676	117,158	(567,649)	(66,997)	(997,250)	
FUND BALANCE - BEGINNING OF YEAR	1,887,042	1,998,718	1,191,479	2,115,876	2,048,880	
FUND BALANCE - END OF YEAR	1,998,718	2,115,876	623,830	2,048,880	1,051,630	



Capital Improvement Fund Expenditures



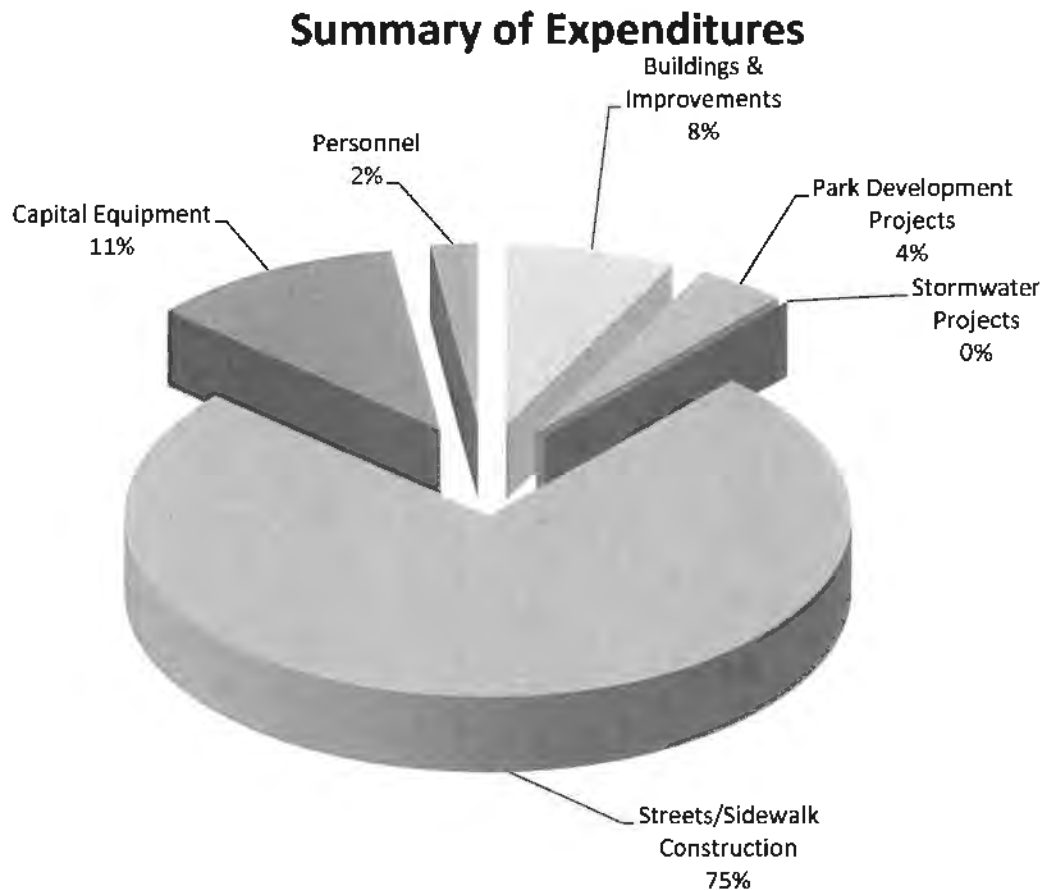
FY 2020 Actual, FY 2021 Projected & FY 2022 Estimated

	FY 2020 Actual	FY 2021 Projected	FY 2022 Estimated
Buildings & Improvements	148,224	30,000	335,000
Park Development Projects	45,974	228,462	180,000
Storm Water Projects	11,587	285,658	-
Street Overlay/Repair	2,268,246	2,314,288	3,301,800
Capital Equipment	210,895	262,133	502,300
Personnel	90,283	91,942	93,082
Total Expenditures	\$ 2,775,210	\$ 3,212,483	\$ 4,412,182



CAPITAL IMPROVEMENT FUND SUMMARY OF APPROPRIATIONS FOR FISCAL YEAR 2022

Category	Capital Expenditures
Buildings & Improvements	335,000
Park Development Projects	180,000
Stormwater Projects	-
Streets/Sidewalk Construction	3,301,800
Capital Equipment	502,300
Personnel	93,082
Total	4,412,182





**CAPITAL IMPROVEMENTS FUND
SUMMARY OF CAPITAL OUTLAYS BY ACTIVITY**

	Actual Expenditures FY 2019	Actual Expenditures FY 2020	Budgeted Expenditures FY 2021	Projected Expenditures FY 2021	Estimated Requirements FY 2022	
CAPITAL OUTLAY:						
						% of total CIP
5101 Salaries, Permanent Empl.	63,613	68,573	68,575	68,575	68,575	1.55%
5103 Overtime	148	-	300	300	100	0.00%
5109 Provision for Salary Adj.	-	-	1,027	1,027	1,380	0.03%
5110 Auto Allowance	-	-	-	-	-	0.00%
5230 Hospital & Medical Insurance	5,744	5,859	6,035	5,976	6,156	0.14%
5233 Dental Insurance	294	267	274	267	274	0.01%
5234 Group Life Insurance	208	240	240	230	235	0.01%
5235 Accidental Death & Dismem.	42	37	25	25	25	0.00%
5236 Disability Insurance	48	201	200	192	195	0.00%
5240 Social Security Contribution	4,800	5,166	5,269	5,264	5,275	0.12%
5241 Pension Contribution	3,788	5,280	5,500	5,348	5,508	0.12%
5243 Worker's Compensation	4,928	4,660	5,359	4,738	5,359	0.12%
9501 Government Facilities	324,254	148,224	30,000	30,000	335,000	7.59%
9506 Parks and Recreational Facilities	100,596	45,974	598,840	228,462	180,000	4.08%
9509 Stormwater Projects	3,174	11,587	287,985	285,658	-	0.00%
9510 Streets and Sidewalks	2,034,781	2,268,246	2,680,332	2,314,288	3,301,800	74.83%
9516 Capital Equipment	316,865	210,895	278,700	262,133	502,300	11.38%
TOTAL CAPITAL OUTLAYS	2,863,281	2,775,210	3,968,660	3,212,483	4,412,182	100%

**CAPITAL IMPROVEMENTS FUND
PROJECTED FY 2022 PROJECTS****9501 Buildings & Improvements**

Government Center Renovations (Upper Level)	50,000
Government Center Renovations (Lower Level)	200,000
Salt Dome Roof Repairs	60,000
Government Center Parking Lot Repairs	25,000
Total Account 9501	335,000

9506 Park Development Projects

Dielmann Recreation Complex Roof	50,000
Dielmann Recreation Complex HVAC Replacement - Phase 2	110,000
Ice Arena Refrigerant Switch Over (Design & Grant Match)	20,000
Total Account 9506	180,000

9509 Storm Water Projects

Nothing Budgeted	0
Total Account 9509	0

9510 Street & Sidewalk Improvements

Streets & Sidewalks Maintenance Program	1,375,000
Olive-Lindbergh Interchange Enhancements	30,000
Pavement Condition Ratings Update	45,000
Olive Median Enhancement Stock	75,000
Mosley Road Improvement Project (STP Grant)	1,340,000
New Ballas Median Plantings	16,800
New Ballas Road Improvements - Phase 1 (STP Grant)	180,000
Lindbergh-Old Olive Intersection (State Cost-Share; STP Grant Match)	25,000
Fernview Sidewalk Concept Plan (Design and Grant Match)	35,000
Signal Enhancement Projects	180,000
Total Account 9510	3,301,800

9516 Capital Equipment

1 - Two-Ton Dump Truck with Plow	124,800
1 - One-Ton Dump Truck	69,500
Golf Course Heavy Duty Turf Vehicle	25,000
Crackseal Machine	48,800
Limb Chipper	70,200
Phone System Replacement	52,000
Investigations Vehicle (SUV)	42,000
Building Department Software	70,000
Total Account 9516	502,300

Administration

Project Manager	93,082
Total Account 9516	93,082

TOTAL CAPITAL IMPROVEMENTS FUND**\$ 4,412,182**



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: Planning Division
Category: Report
Prepared By: Whitney Kelly
Department Head: Jason Jaggi

SCHEDULED

ORDINANCE

Bill No. 5869 - an Ordinance Amending Section 405.640 of the City's Zoning Ordinance, Fences and Walls, to Clarify Same and to Prohibit Spikes at the Top of Metal Fences. Final Reading and Passage

Jason Jaggi, Director of Community Development, on behalf of the City of Creve Coeur, Planning Division, has submitted an application for a text amendment to Section 405.640 Fences and Walls to prohibit spikes at the top of decorative metal fences, as well as, other clarifying language. Additional information is available at the Government Center, Planning Division offices or on the City's website. Text Amendments to the Zoning Ordinance requires review at the Planning and Zoning Commission and approval by the City Council. The Planning and Zoning Commission recommended approval at its meeting on May 17, 2021.

Ordinance

Meeting of June 14, 2021

BILL NO. 5869

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 405.640 OF THE CITY'S ZONING ORDINANCE,
FENCES AND WALLS, TO CLARIFY SAME AND TO PROHIBIT SPIKES AT THE TOP OF
METAL FENCES**

WHEREAS, an application was submitted by the City's Department of Community Development for text amendments regarding sections of the City's Zoning Ordinance, Chapter 405, Section 405.640 Fences and Walls, to prohibit metal spikes on the top of residential fences to prevent deer from getting entangled and clarify existing text; and

WHEREAS, the Planning and Zoning Commission of the City of Creve Coeur, Missouri, has recognized the need for such changes as set forth herein, to implement the goals of the Comprehensive Plan and the purposes the Zoning Ordinance more effectively; and

WHEREAS, the Planning and Zoning Commission of the City of Creve Coeur, Missouri, held a public hearing thereon at the Creve Coeur Government Center on May 17, 2021, beginning at 6:30 p.m., or immediately following the close of the previous public hearing; and

WHEREAS, the Planning and Zoning Commission reviewed and, by a vote of 5-0 recommended approval of the subject amendments at its meeting on May 17, 2021; and

WHEREAS, notice of said public hearing had previously been published at least 15 days prior to the hearing in the St. Louis Countian, a newspaper of general circulation in the City of Creve Coeur and otherwise posted and published in accordance with the Zoning Ordinance; and

WHEREAS, all persons who presented themselves at said meeting and desiring to be heard were given an opportunity to be heard and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council; and the Bill was read by title in open meeting two times before final passage by the City Council; and

WHEREAS, the City Council being fully informed finds that amending the City Code of Ordinances would be in harmony with and bear a substantial relation to the public welfare, health, safety, comfort, and convenience of the citizens of the City of Creve Coeur and in the public interest,

NOW THEREFORE, be it ordained by the City Council of the City of Creve Coeur, Missouri, as follows:

Section 1. Section 405.640(C) Fences and walls of the Creve Coeur Code of Ordinances is hereby amended to read as follows:

Section 405.640. Fences And Walls. As provided under Section 405.630(A)(9) of Yard Regulations, fences and walls are allowed within required yards, subject to the following provisions:

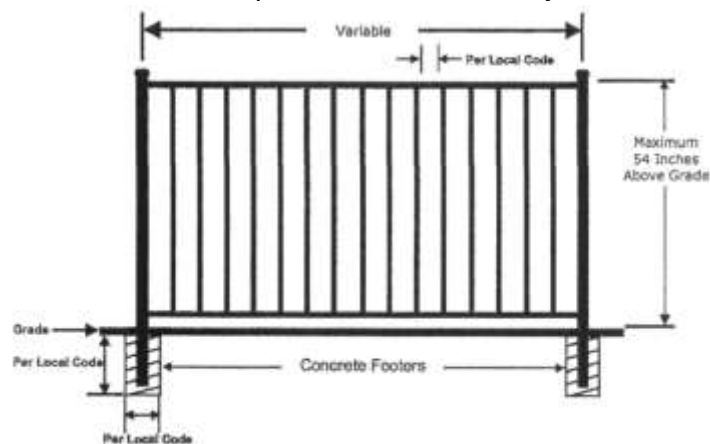
- A. Height Of Fences And Walls. No fence or wall shall exceed six (6) feet in height unless specifically approved by the Planning and Zoning Commission in consideration of a unique screening problem.
- B. Fences Or Walls At Street Intersections. No fence or wall shall be located within the sight triangle (as defined in Article II) of a street intersection.

- C. Fences Or Walls Within The Front Yard Section And Along Street Right-Of-Way. A fence may project within the area equivalent to the front yard of the applicable zoning district, when clearly to the side or rear of the home, provided that such fence is setback at least fifteen (15) feet from the property line, no more than four (4) feet in height, and is an open slatted decorative metal fencing, similar in style for swimming pool enclosures as provided in Subsection (D). Any other fence design or location, outside of the preceding criteria, in the area equivalent to the front yard along any street right-of-way shall be subject to site development plan approval by the Planning and Zoning Commission in accordance with Section 405.1080.

Walls, entry columns, and gates, in front of the home within the front yard or the area equivalent to the front yard shall be subject to site development plan approval in accordance with Section 405.1080.

D. Fences Surrounding Swimming Pools.

1. Every private swimming pool constructed anywhere in the City of Creve Coeur shall be provided with an enclosure surrounding the pool area that is constructed and maintained in compliance with the Creve Coeur Building Code. The Zoning Administrator shall have the authority to approve a fence surrounding a swimming pool within a setback as described under the following conditions:
 - a. The fence is at least fifteen (15) feet from any lot line.
 - b. The fence is a maximum of fifty-four (54) inches in height.
 - c. The fence meets Building Code standards regarding design and placement of fence to the pool.
 - d. The fence is of an open slat black metal style, similar to the following:



- e. If the Zoning Administrator finds that any of the aforementioned standards is not met, the fence shall require Planning and Zoning Commission approval in accordance with Sections 405.640 and 405.1080.
- E. Game Court Fence. Tennis, basketball, racquetball, handball, and other game courts, hockey/ice rinks, batting cages, and other similar facilities may have an open dark coated chain link, or black netted fence customary for recreational activities up to ten (10) feet in height, provided such fence is setback at least fifteen (15) feet from any property line abutting a single-family residence. Approval of permanent lighting standards for Game

BILL NO. 5869

ORDINANCE NO. _____

Courts shall be reviewed by the Planning and Zoning Commission as a Minor Site Plan as provided in Section 405.1080.

~~F. The horizontal and vertical support posts must be inside of the fence area or otherwise hidden from both the neighbor's and general public's view. Fences with a shadowbox design shall be considered to hide support posts.~~

G.F Fence materials and designs shall be subject to the following standards:

1. The design, color and material of the fence shall be complementary or shall match the principal structure on the property.
2. Solid sight-proof, white vinyl fences are prohibited; Vinyl fencing is permitted provided it maintains a natural wood color and/or dark color or style. For the purposes of this Section, natural colors shall include tan, gray, brown, or beige.
3. The horizontal and vertical support posts must be inside of the fence area or otherwise hidden from both the neighbor's and general public's view. Fences with a shadowbox design shall be considered to hide support posts.
4. Metal fencing shall have a flat top, similar to the graphic for subsection (D)(1)(d) above, in residential districts. Metal spikes or spears at the top of a fence are prohibited in residential districts.
5. Except as otherwise provided herein, raw metal chain link fencing is prohibited for all residential development, but dark coated fencing is allowed.

Section 2. This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS ____ DAY OF _____, 2021.

HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2021.

DR. ROBERT HOFFMAN
MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK



city of CREVE COEUR

300 North New Ballas Road • Creve Coeur, Missouri 63141
(314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

APPLICATION TO PLANNING AND ZONING COMMISSION #21-015: TEXT AMENDMENTS TO SECTION 405.640 FENCES AND WALLS OF THE CITY'S ZONING ORDINANCE REGARDING PROHIBITING SPIKES AT THE TOP OF METAL FENCES AND TO CLARIFY LANGUAGE WITHIN THE SECTION

FOR THE MEETING OF: Monday, May 17, 2021, 6:30 P.M.

LOCATION: All Districts within the City

REQUEST: Jason Jaggi, Director of Community Development, on behalf of the City of Creve Coeur, Planning Division, has submitted an application for a text amendment to Section 405.640 Fences and Walls to prohibit spikes at the top of decorative metal fences, as well as, other clarifying language. Additional information is available at the Government Center, Planning Division offices or on the City's website. Text Amendments to the Zoning Ordinance requires review at the Planning and Zoning Commission and approval by the City Council.

ADDITIONAL INFORMATION: The City Council recently requested that Staff seek a text amendment to prohibit spikes at the top of decorative metal fences to prevent deer from getting entangled. Staff is recommending that such prohibition should be for residential properties, as this has not been a concern in commercial districts, and where fences are generally reviewed at the Planning and Zoning Commission with a site development plan. Staff is also recommending some clarifying language and a reorganization of Section 405.640 Fences and Walls, and to cross reference with Section 405.930 Yard Regulations, that allow for fences to encroach within the setback.

APPLICANT: Jason W. Jaggi, AICP
Director of Community Development
City of Creve Coeur
300 N. New Ballas Road
Creve Coeur, MO 63141

REPORT PREPARED BY: Jason Jaggi, AICP, Director of Community Development;
Whitney Kelly, AICP, City Planner

DATE: 5/12/2021

ATTACHMENTS: Draft Ordinance

Key Issues:

- Are the changes consistent with the purposes of the Zoning Code?
- Are the changes consistent with the purposes of the Comprehensive Plan?

Creve Coeur 2030 References

- Residential Development & Preservation

Zoning Code References

- Section 405.630 Yard Regulations
- Section 405.640 Fences and Walls

DISCUSSION

The City Council asked Staff to propose a text amendment to prohibit spikes on top of fences due to the increased number of deer getting gored or entangled. This seems to be more prevalent in the residential districts due to the open greenspaces, and low density development.

In Commercial areas, Staff finds that there may be some cases where such fences are warranted, and generally speaking, fences proposed for new commercial developments are reviewed at the same time as the site development plans at the Planning and Zoning Commission. The recent approval for the new Ameren Substation at 11685 Olive Boulevard and for the Missouri American Water site at 9989 Old Olive Street Road included an 8-foot-tall safety barrier for security purposes, but not yet installed, per the image below:

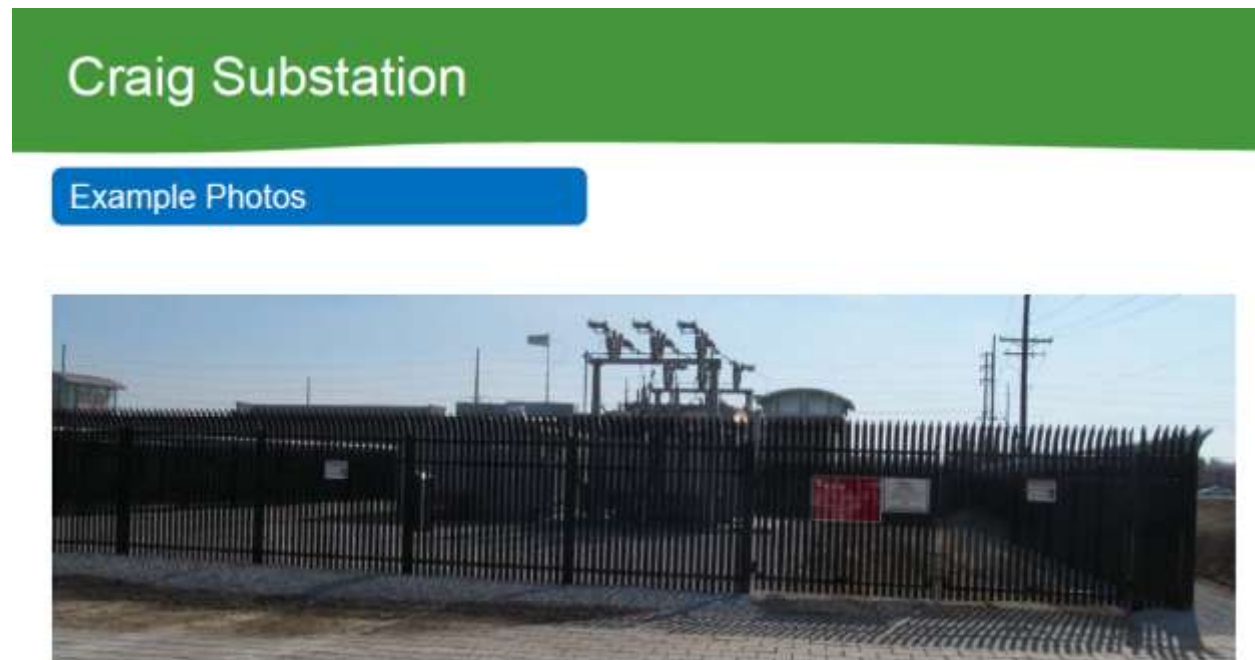


Figure 1: Ameren Fence Detail approved for the substation at 11685 Olive Boulevard.

Therefore, Staff is only proposing the prohibition be applied only to residential districts.

Staff is also including clarifying language, and a reorganization of the design standards into one subsection. Section 405.630 of Yard Regulations allows for fences and walls to encroach within a setback to the property line provided that it complies with Section 405.640 Fences and Walls, per the Section below:

Section 405.630. Yard Regulations.

- A. Yard Encroachments. Every part of a required yard shall be open and unobstructed from the ground to the sky, except as herein provided or as otherwise permitted in this Chapter.
- 9. Fences and walls. Fences and walls are allowed within required yards, subject to the provisions of Section 405.640.

Therefore, Staff thinks that there should also be a cross reference to this section and that all standards for fences can be found within the Fences and Walls section of the zoning regulations. The proposed new language would read as follows:

Section 405.640. Fences And Walls. As provided under Section 405.630(A)(9) of Yard Regulations, fences and walls are allowed within required yards, subject to the following provisions:

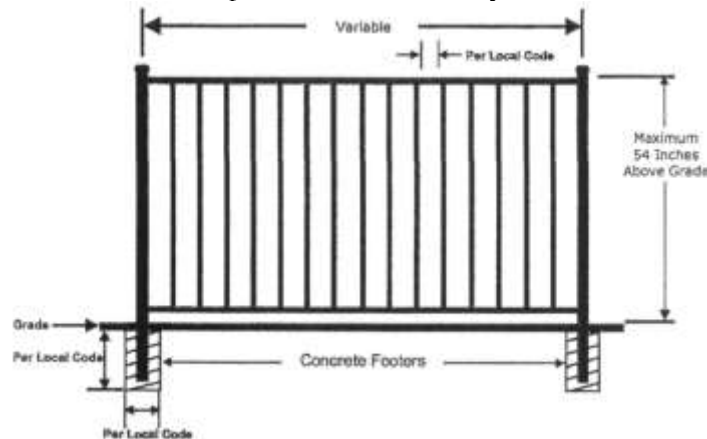
- A. Height Of Fences And Walls. No fence or wall shall exceed six (6) feet in height unless specifically approved by the Planning and Zoning Commission in consideration of a unique screening problem.
- B. Fences Or Walls At Street Intersections. No fence or wall shall be located within the sight triangle (as defined in Article II) of a street intersection.
- C. Fences Or Walls Within The Front Yard Section And Along Street Right-Of-Way. A fence may project within the area equivalent to the front yard of the applicable zoning district, when clearly to the side or rear of the home, provided that such fence is setback at least fifteen (15) feet from the property line, no more than four (4) feet in height, and is an open slatted decorative metal fencing, similar in style for swimming pool enclosures as provided in Subsection (D). Any other fence design or location, outside of the preceding criteria, in the area equivalent to the front yard along any street right-of-way shall be subject to site development plan approval by the Planning and Zoning Commission in accordance with Section 405.1080.

Walls, entry columns, and gates, in front of the home within the front yard or the area equivalent to the front yard shall be subject to site development plan approval in accordance with Section 405.1080.

D. Fences Surrounding Swimming Pools.

1. Every private swimming pool constructed anywhere in the City of Creve Coeur shall be provided with an enclosure surrounding the pool area that is constructed and maintained in compliance with the Creve Coeur Building Code. The Zoning Administrator shall have the authority to approve a fence surrounding a swimming pool within a setback as described under the following conditions:

- a. The fence is at least fifteen (15) feet from any lot line.
- b. The fence is a maximum of fifty-four (54) inches in height.
- c. The fence meets Building Code standards regarding design and placement of fence to the pool.
- d. The fence is of an open slat black metal style, similar to the following:



- e. If the Zoning Administrator finds that any of the aforementioned standards is not met, the fence shall require Planning and Zoning Commission approval in accordance with Sections 405.640 and 405.1080.
- E. Game Court Fence. Tennis, basketball, racquetball, handball, and other game courts, hockey/ice rinks, batting cages, and other similar facilities may have an open dark coated chain link, or black netted fence customary for recreational activities up to ten (10) feet in height, provided such fence is setback at least fifteen (15) feet from any property line abutting a single-family residence. Approval of permanent lighting standards for Game Courts shall be reviewed by the Planning and Zoning Commission as a Minor Site Plan as provided in Section 405.1080.

- ~~F. The horizontal and vertical support posts must be inside of the fence area or otherwise hidden from both the neighbor's and general public's view. Fences with a shadowbox design shall be considered to hide support posts.~~
- G.F Fence materials and designs shall be subject to the following standards:
1. The design, color and material of the fence shall be complementary or shall match the principal structure on the property.
 2. Solid sight-proof, white vinyl fences are prohibited; Vinyl fencing is permitted provided it maintains a natural wood color and/or dark color or style. For the purposes of this Section, natural colors shall include tan, gray, brown, or beige.
 3. The horizontal and vertical support posts must be inside of the fence area or otherwise hidden from both the neighbor's and general public's view. Fences with a shadowbox design shall be considered to hide support posts.
 4. Metal fencing shall have a flat top, similar to the graphic for subsection (D)(1)(d) above, in residential districts. Metal spikes or spears at the top of a fence are prohibited in residential districts.
 5. Except as otherwise provided herein, raw metal chain link fencing is prohibited for all residential development, but dark coated fencing is allowed.

At a prior Planning and Zoning Commission meeting, there was discussion of the possibility of revising the language regarding the approval of fences within the front yard setbacks, as we have seen an increase in these applications. However, Staff prefers that the current language remain as is, given each fence location has unique factors that the Commission should review to make the determination for approval. A lot that backs up to a more heavily trafficked road may warrant consideration of varying fences design and styles, or openness, versus the fences in a more private setting. For reference purposes, it was the proliferation of fences along the major residential areas that prompted the review of such requests at the Planning and Zoning Commission, and where the Comprehensive Plan recommends maintaining open views along throughfares and the Design Guideline recommendations that, for highly visible public areas where fencing is needed, decorative fencing is encouraged. Many of the fences that come before the Planning and Zoning Commission are often negotiated and the request is revised based upon the surrounding area, the circumstances for the request, neighboring opposition, etc. For these reasons, staff believes front yard fence applications that do not meet the standards that allow for staff approval, should continue to be reviewed by the Planning and Zoning Commission.

If the Commission would like to review or revise these regulations direction to Staff is needed.

MOTION

Following discussion and direction regarding the fence regulations that may require revisions to the proposed language, any change may be incorporated into the motion below.

The following is an example of an appropriate motion for this application:

“I move to recommend approval of the proposed text amendments to Section 405.640 Fences and Walls, of the Zoning Ordinance set forth in the draft Ordinance as discussed with Application #201-015 on May 17, 2021.” (Conditions may be added, eliminated, altered, and modified by preceding motion).

APPENDIX 1: COMPREHENSIVE PLAN

Included and attached by reference. See body of report for specific excerpts.

*Planning and Zoning Commission
May 17, 2021*

*Application #21-015: Fence Spikes TA
Page 5*

APPENDIX 2: ZONING CODE

Included and attached by reference. See body of report for specific excerpts.

1 PLANNING AND ZONING COMMISSION MEETING

2 CITY OF CREVE COEUR, MISSOURI

3 300 NORTH NEW BALLAS ROAD

4 MONDAY, MAY 17, 2021

5 6:30 P.M.

6
7 PUBLIC HEARING

8 APPLICATION NO. 21-015

9
10 THOSE IN ATTENDANCE:

11 Mr. Gene Rovak, Acting Chairman

12 Ms. Muriel Hall

13 Mr. James Myers

14 Mr. Larry Potashnick

15 Mr. Todd Streiler

16 Mr. Carl Lumley, City Attorney

17 Mr. Jason Jaggi, Director of Community Development

18 Ms. Whitney Kelly, City Planner

19 Ms. Jessica Stutte, Planning Assistant/Recording Secretary

20
21 McLaughlin Court Reporting Services, Inc.

22 Deborah K. McLaughlin, MO-CCR #314, IL-CSR, KS-CCR

23 4772 Gatesbury Drive

24 St. Louis, MO 63128

25 (314) 974-1199

1 ACTING CHAIRMAN ROVAK: Okay. Meeting is called
2 to order for the Planning and Zoning Commission of
3 May 17th, 2021.

4 And I'm Gene Rovak, I'm the Acting Chair and
5 Vice Chair until we find a new full-time chair.

6 So I'll take roll call at this time.

7 Muriel Hall?

8 MS. HALL: Present.

9 ACTING CHAIRMAN ROVAK: Mr. Myers?

10 MR. MYERS: Present.

11 ACTING CHAIRMAN ROVAK: Mr. Potashnick?

12 MR. POTASHNICK: Present.

13 ACTING CHAIRMAN ROVAK: Mr. Streiler?

14 Todd, are you muted? I mean --

15 Todd Streiler?

16 MR. JAGGI: He was with us a minute ago.

17 ACTING CHAIRMAN ROVAK: I saw him.

18 MR. JAGGI: Yeah.

19 ACTING CHAIRMAN ROVAK: His screen is white. I
20 think he's still here. He might be muted.

21 MR. JAGGI: Yeah, he's not showing up as muted
22 on my screen, but he is --

23 ACTING CHAIRMAN ROVAK: No, me either, just a
24 blank screen --

25 MR. JAGGI: Uh-huh.

1 ACTING CHAIRMAN ROVAK: -- but he had a picture
2 there earlier.

3 Well, we'll go on.

4 ACTING CHAIRMAN ROVAK: Carl Lumley, City
5 Attorney?

6 MR. LUMLEY: Present.

7 ACTING CHAIRMAN ROVAK: Jason Jaggi, Director of
8 Community Development?

9 MR. JAGGI: Present.

10 ACTING CHAIRMAN ROVAK: Whitney Kelly, City
11 Planner?

12 MS. KELLY: Present.

13 ACTING CHAIRMAN ROVAK: Jessica Stutte, Planning
14 Assistant/Secretary?

15 MS. STUTTE: Present.

16 ACTING CHAIRMAN ROVAK: Okay. We have,
17 essentially, a full house.

18 If you can hear me, Todd, speak up when
19 you're -- when you've got your Zoom reactivated, and we'll
20 log you in.

21 So we'll go on to New Business.

22 Let me start with the -- the first item is
23 Public Hearing for Application 21-015: Text amendments to
24 Section 405.640, fences and walls of the City's zoning
25 ordinance requiring -- regarding prohibiting spikes at the

1 tops of metal fences and to clarify language within the
2 section.

3 Now that we're on the agenda items, does anybody
4 wish to speak to this?

5 MR. JAGGI: We do need to be sworn in as well.

6 ACTING CHAIRMAN ROVAK: I'm hearing none, is
7 that correct?

8 MR. JAGGI: Right.

9 We do need to be sworn in as this is a public
10 hearing.

11 ACTING CHAIRMAN ROVAK: Go with that.

12 (The speakers were sworn in by the court
13 reporter.)

14 ACTING CHAIRMAN ROVAK: Let the record indicate
15 that Mr. Streiler has -- does now appear in our -- in our
16 meeting.

17 Okay. Mr. Jaggi, are you going to make this
18 presentation then or will it be Ms. Kelly?

19 MR. JAGGI: Yeah, I can present this.

20 Thank you, Mr. Rovak.

21 This is a zoning text amendment to the
22 designs -- primarily for the design standards for the
23 section of the Zoning Code 405.640 that pertains to fences
24 and walls.

25 As I mentioned at prior meetings, the City

1 Council has asked staff to propose an amendment to
2 prohibit spikes on the top of fences due to the increased
3 number of deer in the city that are being entangled with
4 these types of fences.

5 So that's the amendment for your consideration
6 this evening.

7 We also took this opportunity to make a few
8 clarifications to the ordinance to, you know, reorganize
9 it a little bit, and also, of course, to eliminate the
10 allowance for spikes on top of the fences.

11 This ordinance does not, as we have it
12 presented, we are not requesting that the prohibition on
13 the spikes pertain to any fences in commercial districts.
14 And we have an example of one recently approved fence for
15 the Ameren substation on Olive that actually had spikes on
16 it as a security measure.

17 So we do think -- we do feel those are still
18 needed in commercial districts in certain situations, and
19 wouldn't want to prohibit those.

20 The issues that we're hearing about are
21 primarily in residential areas, so we've -- we've held it
22 to just those fences in residential districts.

23 So on the packet, Page No. 9 in your packet, you
24 can see there that we've done a little bit of
25 clarifications. We've cross-referenced another section

1 just for clarity.

2 We have clarified that any fence that does not
3 meet our standards requires a P&Z Commission approval in
4 the form of a site plan, you know, those are primarily for
5 front yard fences as we know.

6 And you can see here on Packet 9 that is an
7 example of a fence that would be allowed that does not
8 have the spikes at the top. It's just a flat rail at the
9 top, so we've referenced that in the language shown on
10 packet Page 10.

11 So we've simplified the fence materials and
12 designs, and we've listed all of those design requirements
13 within the section. We've moved around, you know, the
14 design requirements into one section, which does include
15 the prohibition of the spikes on top just for residential
16 districts.

17 So that really is the extent of the -- the
18 modifications.

19 And I'd be happy to answer any questions.

20 ACTING CHAIRMAN ROVAK: I have one.

21 MR. JAGGI: Okay.

22 ACTING CHAIRMAN ROVAK: On No. 2, change --
23 change Item No. 2 under what is now part, solid
24 sight-proof, white vinyl fences are prohibited. Vinyl --
25 vinyl fencing is permitted providing it maintains a

1 natural wood color. But that second sentence doesn't
2 include the sight group, so got kind of a gap in this
3 definition, so if somebody were to have a green, for
4 instance, or a wood color vinyl fence that was
5 sight-proof, where -- where does that fall in -- in this
6 either allowance or prohibition?

7 MS. KELLY: It would be allowed.

8 MR. JAGGI: Right.

9 MS. KELLY: It's only the white vinyl that we've
10 -- a sight-proof, white vinyl that we've prohibited.

11 ACTING CHAIRMAN ROVAK: Okay. That's fine for
12 my understanding. Just wanted to make sure that wasn't
13 something that was, you know, stated implicitly, but
14 not -- you did -- it means it just like that, which is
15 fine. That's -- that's like the one that was built behind
16 my backyard some years ago.

17 MR. JAGGI: Right, we clarified this section to
18 just to -- to state that what natural colors are, and it's
19 not showing up as a revision, but it actually is here on
20 this staff report, where we had it for the purposes of
21 this section, natural colors shall include tan, gray,
22 brown or beige.

23 ACTING CHAIRMAN ROVAK: Right.

24 MR. JAGGI: We received a lot of question, you
25 know, what exactly is natural, so forth, so we wanted to

1 add that for clarity, but the intent is the same and the
2 revision we did a few years ago --

3 ACTING CHAIRMAN ROVAK: Right.

4 MR. JAGGI: -- just prohibited the solid white,
5 but allowed --

6 ACTING CHAIRMAN ROVAK: Okay.

7 MR. JAGGI: Yes. Yeah.

8 ACTING CHAIRMAN ROVAK: Let me bow out, and you
9 asked for questions, somebody else may have some.

10 MR. JAGGI: Uh-huh.

11 ACTING CHAIRMAN ROVAK: Why don't you continue.
12 I kind of interrupted when you asked for questions there.

13 MR. JAGGI: Yeah, I didn't see any other
14 Commissioners that -- that had some questions.

15 And I would also add, there was discussion, I
16 think after one of the applications we had, if staff could
17 consider, you know, administrative approval for certain
18 types of front yard fences, and our opinion is that we
19 would probably rather have P&Z continue to look at those,
20 because they all seem to have some nuances to them. They
21 all seem to have some requests that isn't standard to the
22 ordinance, and staff feels there's a lot of interest in
23 those for property owners and neighbors, that it's
24 probably best to have all front yard fences come to P&Z
25 too for a resolution. So we did not change anything

1 relative to the staff's ability to approve those types of
2 fences.

3 ACTING CHAIRMAN ROVAK: Okay.

4 At this point, I'll ask for any questions from
5 the public. I don't anticipate any, but I'll ask it, just
6 in case.

7 Is anybody -- any of the two attendees have any
8 comments or questions on this?

9 Apparently not. Okay.

10 MR. JAGGI: No.

11 ACTING CHAIRMAN ROVAK: Jason, do you have
12 anything to add, then, to this discussion or any points
13 that are out there --

14 MR. JAGGI: No --

15 ACTING CHAIRMAN ROVAK: -- (indiscernible) so to
16 speak?

17 MR. JAGGI: No, I think -- I think that
18 concludes our remarks.

19 If you're ready to close the public hearing, we
20 could defer to Mr. Lumley to enter the records into --
21 into the exhibits [sic], if there's no further comments.

22 ACTING CHAIRMAN ROVAK: Okay.

23 We'll go ahead and do that.

24 Mr. Lumley, will you enter the exhibits into the
25 record.

1 MR. LUMLEY: Yes. Thank you.

2 Offer the following exhibits into the record of
3 this public hearing: Documentation in possession of the
4 City Clerk reflecting the public notice that's been
5 provided, the staff report and proposed ordinance, the
6 City Code of Ordinances and Charter, the City
7 Comprehensive Plan and the public file regarding this
8 proposed text amendment.

9 ACTING CHAIRMAN ROVAK: Okay.

10 At that point the public hearing is closed.

11 (The Public Hearing ended at 6:42 p.m.)

12

13

14

15

16

17

18

19

20

21

22

23

24

25

STATE OF MISSOURI)
) SS
COUNTY OF ST. LOUIS)

I, Deborah K. McLaughlin, Missouri Certified Court Reporter, Illinois Certified Shorthand Reporter and Kansas Certified Court Reporter, do hereby certify that I reported the Planning and Zoning public hearing stenographically and later reduced to typewriting; and that this is a true and accurate transcript of the public hearing.

Deborah K. McLaughlin, MO-CCR, IL-CSR, KS-CCR

Deborah K. McLaughlin, MO-CCR, IL-CSR, KS-CCR



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: Planning Division
Category: Report
Prepared By: Whitney Kelly
Department Head: Jason Jaggi

SCHEDULED

ORDINANCE

Bill No. 5870 - an Ordinance Authorizing a New Conditional Use Permit for a Credit Union Facility with Drive-Through Banking, Located at 611 N. Lindbergh Boulevard, Zoned GC-General Commercial District. First Reading

Yosef Howley, of CEDC, on behalf of Vantage Credit Union, has submitted an application for conditional use permit for a new credit union facility with drive-through banking at 611 N. Lindbergh Blvd, Creve Coeur, MO 63141. The request will allow for a new building with three drive-through lanes. The subject property is zoned GC-General Commercial District, where Credit Unions (NAICS 522130) and All Drive-in and Drive-Through Services (excluding Food Services) (NAICS CC442100) are conditional uses subject to review by the Planning and Zoning Commission and final approval by the City Council. The Planning and Zoning Commission recommended approval at its meeting on June 7, 2021.

Ordinance

Meeting of June 14, 2021

BILL NO. 5870

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING A NEW CONDITIONAL USE PERMIT FOR A
CREDIT UNION FACILITY WITH DRIVE-THROUGH BANKING, LOCATED AT 611
N. LINDBERGH BOULEVARD, ZONED GC-GENERAL COMMERCIAL DISTRICT**

WHEREAS, under Section 405.360(C), Credit Unions (NAICS 522130) and All Drive-in and Drive-Through Services (excluding Food Services) (NAICS CC442100) require the issuance of a conditional use permit as provided in Section 405.1070, Conditional Use Permits; and

WHEREAS, Yosef Howley, of CEDC, on behalf of Vantage Credit Union, has submitted an application for conditional use permit for a new credit union facility with drive-through banking at 611 N. Lindbergh Blvd, Creve Coeur, MO 63141; and

WHEREAS, a public hearing was held by the Creve Coeur Planning and Zoning Commission on Monday, June 7, 2021, beginning at 6:30 p.m. or immediately following the close of the previous public hearing, on said application for the amendment to the conditional use permit as provided by Section 405.1070(D)(2); and

WHEREAS, notice of publication for said public hearing had been previously published at least 15 days prior to the hearing, in the St. Louis Countian, a newspaper of general circulation in the City of Creve Coeur; and

WHEREAS, the Planning and Zoning Commission reviewed and, by a 4-0 vote, recommended approval of the request, subject to the conditions contained herein, at its meeting on June 7, 2021; and

WHEREAS, all parties desiring to be heard, either for or against said application, were given an opportunity to be heard, and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the Council; and this Bill having been read by title in open meeting two times before final passage by the City Council, and

WHEREAS, the City Council finds that the application and evidence presented clearly indicate that the proposed amended conditional use, when subject to certain conditions set forth herein:

1. Complies with all other applicable provisions of this Chapter including environmental performance standards presented in Section 405.550, the criteria in Section 405.470 and the standards of this Chapter in regard to yard and setback, parking and loading areas, screening and buffering, refuse, storage and service areas and signs.
2. Will contribute to and promote the community welfare and convenience at the specific location.
3. Will not cause substantial injury to the value of neighboring property.
4. Meets the applicable provisions of the City's Comprehensive Plan and any applicable neighborhood or sector plans and complies with other applicable zoning district regulations and provisions of this Chapter, unless good cause exists for deviation there from.
5. Will provide, if applicable, erosion control and on-site stormwater detention in accordance with the standards contained in this Chapter.
6. Will be compatible with the surrounding area and thus will not impose an excessive burden or have a substantial negative impact on surrounding or adjacent users or on community facilities or services.

BILL NO. 5870

ORDINANCE NO. _____

NOW, THEREFORE, be it ordained by the City Council of the City of Creve Coeur, Missouri, as follows:

Section 1: A Conditional Use Permit is authorized to be issued pursuant to Section 3 hereof for the operation of Vantage Credit Union with three drive-through lanes at 611 N. Lindbergh Boulevard, Creve Coeur, MO, 63141, zoned GC-General Commercial District, whose legal description is as follows:

A TRACT OF LAND IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 1, TOWNSHIP 45 NORTH, RANGE 5 EAST, IN ST. LOUIS COUNTY, MISSOURI, FRONTING 215.36 FEET ON THE WEST LINE OF LINDBERGH BOULEVARD, BY A DEPTH WESTWARDLY BETWEEN PARALLEL LINES OF 360.15 FEET TO THE EAST LINE OF LOT 1 OF SUNSWEPT PLAT 3, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 87, PAGE 4 OF THE ST. LOUIS COUNTY RECORDS; BOUNDED NORTH BY PROPERTY NOW OR FORMERLY OF MONSANTO CHEMICAL CO., SOUTH BY THE NORTH LINE OF SUNSWEPT DRIVE 50 FEET WIDE.

Section 2: The Conditional Use Permit granted shall be subject to all applicable statutes, ordinances, rules and regulations, and the following conditions:

1. The Applicant shall submit Grading Plans, showing all exterior improvements, for all new construction to the Division of Planning for review, as required by Section 410.380 of the Subdivision and Land Development Regulations (Subdivision Code). The Grading Plans shall be in substantial conformance with the "Site Development Plans," and the Landscape Plan received May 7, 2021, as bound together and submitted in conjunction with Application #21-018 by CEDC, except as modified below.
2. The Applicant is required to submit a Building Permit application, as required by Article II of the Building Code. Exterior elevations shall be in substantial conformance with the Elevations received May 7, 2021, as bound together and submitted in conjunction with Application #21-018 by CEDC, except as modified below.
3. All landscaping shall be maintained per the approved Landscape Plan and any vegetation that is totally or predominantly dead and/or disfigured due to disease or injury shall be replaced as needed and in a prompt and workmanlike manner as dictated by accepted horticultural standards.
4. The retaining walls shall be a similar color to relate to the dark brick color of the building for the Zoning Administrator's approval. The south/west retaining wall safety barrier shall be a dark color sight proof fence that extends the length of the retaining wall and continues to the northwest corner of the parking area with a minimum height of 60 inches, with additional upright evergreens along Sunswept Dr. to soften the appearance of the fence, as discussed during the June 7, 2021 Planning and Zoning Commission meeting and subject to approval of the Zoning Administrator.
5. All lighting shall comply with Section 405.680 Lighting and 405.810 of the Zoning Ordinance, and with the lighting levels as shown on the photometric plans for the canopy structure, as submitted on May 7, 2021.
6. Any ground mounted mechanical equipment installed for the site shall be properly screened with approved materials. The trash enclosure shall be brick-faced to match the building, subject to the Zoning Administrator's approval.
7. All signs and banners shall be in conformance with Article VIII, Sign Regulations, of the Zoning Code.
8. Any future enlargement, extension, expansion, or alteration in the use of the structures or site must be approved by the City Council upon receipt of the recommendation of the

BILL NO. 5870

ORDINANCE NO. _____

Planning and Zoning Commission as an amendment to the Conditional Use Permit before a Building Permit for the enlargement, expansion or alteration may be issued.

9. Failure to comply with any one or all of the conditions of this permit shall be adequate cause for the revocation of said permit by the City Council, provided, however, no permit shall be revoked without prior notice to the owner of the intention of the City Council to revoke this permit and reasonable time granted to the owner to correct or remedy any such breach of conditions, except for repeated breaches or violations.
10. No conditional use permit granted by the City Council shall be valid for a period longer than one year from the date it grants the conditional use permit, unless within such period: (1) a building permit is obtained and construction is begun; or (2) if a building permit is not required, an occupancy permit is obtained, and the use of the building commenced. The City Council may grant extensions to the one (1) year period of not more than one hundred and eighty (180) days each, without notice or hearing, provided that a written request for such extension is filed by the original applicant and approved by the City Council prior to the date the conditional use permit is scheduled to expire.
11. Any transfer of ownership or lease of the property shall include in the transfer or lease agreement a provision that the purchaser or lessee agrees to be bound by the approved Site Development Plan for the property and the conditions herein set forth, and written confirmation thereof signed by the new owner or lessee shall be filed with the City at the time of such transfer or lease. Failure to comply with this provision shall not excuse anyone from these conditions.

Section 3: The City Administrator of the City of Creve Coeur is hereby authorized and directed to issue an amended Conditional Use Permit in accordance with the provisions of this ordinance, said permit to expressly provide for the conditions and stipulations hereinabove set out in Section 2 of this ordinance. Exercise of the rights granted pursuant to the issued permit shall constitute acceptance of all conditions and stipulations set forth herein.

SECTION 4: This ordinance shall become effective in accordance with Section 3.11 (g) of the City Charter.

ADOPTED THIS ____ DAY OF _____, 2021.

HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS ____ DAY OF _____, 2021.

DR. ROBERT HOFFMAN
MAYOR

ATTEST:

DEBORAH RYAN, MPCC
CITY CLERK



city of CREVE COEUR

300 North New Ballas Road • Creve Coeur, Missouri 63141
 (314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

MEMO TO CITY ADMINISTRATOR AND CITY COUNCIL

Meeting Date: June 14, 2021

Subject: Screening of Drive Through Lanes—Vantage Credit Union (#21-018)

Memo Prepared by: Jason W. Jaggi, AICP, Director of Community Development

Attachments: E-Mail Correspondence from Police Department

Condition #4 in the draft ordinance for this item requires the applicant to install a 5-foot-tall solid fence along the west and south sides of the property adjacent to the drive through area which is located to the rear of the building. The applicant originally proposed 42-inch tall open, decorative metal fencing to serve as a barrier adjacent to the drive lanes and retaining walls. Landscaping, utilizing a combination of existing trees and new plantings were proposed to meet ordinance requirement for drive through banking facilities as follows:

Section 405.470.A.b.

Shall provide landscaping to screen the view of drive-up waiting spaces from surrounding properties.

The Commission, in its deliberations, felt that additional screening was warranted in order to eliminate the impact of vehicles using the drive through component of the credit union. The 5-foot tall fence requirement along with plantings in front of the fence to soften its appearance was included in their recommendation to serve this purpose.

The applicant expressed security concerns with this requirement and staff raised concerns about the appearance of a solid fence along a portion of the street frontage on Sunswept Drive. The Commission, nonetheless, felt that this condition was warranted. Staff has conferred with the applicant and also the Police Department regarding the potential impacts to the requirement for solid fencing, particularly along Sunswept Drive. The Police Department's comments with respect to security considerations are attached for review. In light of these remaining concerns, Staff and the applicant would request further consideration of this requirement. The applicant will present information at the meeting that show the impact of the solid fence requirement and staff will present information regarding possible alternatives that balance the objectives of the Commission and adjacent residents to ensure a well-screened drive through facility and the security needs for this use.



Jason Jaggi <jjaggi@crevecoeurmo.gov>

Re: New Vantage Credit Union

1 message

James Grandstaff <jgrandstaff@crevecoeurmo.gov>

To: Jason Jaggi <jjaggi@crevecoeurmo.gov>

Cc: Jon Romas <jromas@crevecoeurmo.gov>

Wed, Jun 9, 2021 at 4:49 PM

Mr. Jaggi,

I would agree with the credit union's concerns that there would be a potential security issue with having a fence that cannot be seen through. One of the Crime Prevention Through Environmental Design (CPTED) strategies is Natural Surveillance which advocates clear unobstructed views of surrounding areas. The theory being that criminals do not want to be caught so they will often choose areas they cannot be observed. If you increase the perception of being seen, the less likely an area will become a scene of a crime.

A transparent fence does have merit because it satisfies the Natural Surveillance strategy while also reinforcing the territory and controlling access to the site. In this plan, a fence provides a means of controlling access to the site by eliminating a potential ambush site from the west and helps prevent unintended pedestrian use of the drive-thru area by non-customers.

Disclaimer: The suggestions made herein are provided for the purpose of reducing the likelihood of criminal activity. While no guarantee can be stated or implied, the concepts of Crime Prevention Through Environmental Design have been proven internationally.

The suggestions do not satisfy the requirements for building permits and inspections. All new construction or retrofits should comply with the existing building codes, zoning laws, and fire codes. Prior to the installation of modifications, the proper licenses and variances should be obtained and inspections should be conducted by the appropriate authority.

Respectfully,

James Grandstaff, #1088

Crime Prevention/Community Policing

City of Creve Coeur Police Department

350 N. New Ballas Road Creve Coeur, MO 63141

Desk: 314-442-2075 Dispatch: 314-737-4600

Check out our Calendar of Events for upcoming classes!**Out of town? Creve Coeur residents sign up for an Out of Town/Vacation Check****Follow us on Facebook, Twitter and Instagram!**

On Tue, Jun 8, 2021 at 3:33 PM Jason Jaggi <jjaggi@crevecoeurmo.gov> wrote:

Officer Grandstaff,

Thanks for your assistance (again). I'm attaching a site plan for the new Vantage Credit Union. The highlighted portion represents the location that P&Z has recommended for a privacy fence. The credit union expressed concerns from a security standpoint but they stated to the Commission that they would do it if the City wants it.

I will give you a call tomorrow afternoon to discuss further.

Thank you,

--Jason

On Tue, Jun 8, 2021 at 11:27 AM James Grandstaff <jgrandstaff@crevecoeurmo.gov> wrote:

I am available this week to review. My schedule is 9:30 AM to 5:30 PM.

Respectfully,

James Grandstaff, #1088

Crime Prevention/Community Policing
City of Creve Coeur Police Department
350 N. New Ballas Road Creve Coeur, MO 63141
Desk: 314-442-2075 Dispatch: 314-737-4600

Check out our Calendar of Events for upcoming classes!
Out of town? Creve Coeur residents sign up for an Out of Town/Vacation Check
Follow us on Facebook, Twitter and Instagram!

On Tue, Jun 8, 2021 at 8:59 AM J. Romas <jromas@crevecoeurmo.gov> wrote:
James,

Can you contact Jason and provide some assistance with this project?

Thank you,

Capt. J. Romas DSN 516
Acting Chief of Police
Creve Coeur Police Dept.
314.432.8000 x2612
jromas@crevecoeurmo.gov
FBI-NA 250

Warning: This email may consist of sensitive law enforcement information. If you are not the intended recipient, please reply to sender noting the error and delete this email.

----- Forwarded message -----

From: **Jason Jaggi** <jjaggi@crevecoeurmo.gov>
Date: Tue, Jun 8, 2021 at 8:52 AM
Subject: New Vantage Credit Union
To: Jon Romas <jromas@crevecoeurmo.gov>

Acting Chief,

I hope you are doing well. I'm reaching out to see who I can work with in PD regarding security concerns with the new Vantage CU that will be going in at the former KC Masterpiece site on N. Lindbergh. Last night, P&Z added a condition to their approval that would require a 6-foot fence around the rear of the property to reduce headlight glare. While that addresses a screening issue, the applicant expressed concerns with security. The ATM and drive through lanes are located on the rear and would not be visible from the street.

I would like to share the site plan and explain the condition for fencing and would appreciate a review from PD on the site plan with respect to security concerns. This application will be on the Council agenda on Monday for final review and approval. If you could let me know what officer would be best to work with on this matter, I would greatly appreciate it.

Thanks,
--Jason

--

Jason W. Jaggi, AICP
Director of Community Development
City of Creve Coeur, Missouri
300 North New Ballas Rd
Creve Coeur, MO 63141
314-872-2504

www.creve-coeur.org

6/10/2021

Creve Coeur Mail - Re: New Vantage Credit Union

4.c

--

Jason W. Jaggi, AICP
Director of Community Development
City of Creve Coeur, Missouri
300 North New Ballas Rd
Creve Coeur, MO 63141
314-872-2504

www.creve-coeur.org



300 North New Ballas Road • Creve Coeur, Missouri 63141
(314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

APPLICATION TO PLANNING AND ZONING COMMISSION
#21-018: A CONDITIONAL USE PERMIT FOR A 3,562 SQUARE FOOT
VANTAGE CREDIT UNION BUILDING WITH DRIVE-THROUGH FACILITIES
AT 611 N. LINDBERGH BOULEVARD

FOR THE MEETING OF: Monday, June 7, 2021

LOCATION: 611 N. Lindbergh Boulevard, zoned GC-General Commercial District

REQUEST: Yosef Howley, of CEDC, on behalf of Vantage Credit Union, has submitted an application for conditional use permit for a new credit union facility with drive-through banking at 611 N. Lindbergh Blvd, Creve Coeur, MO 63141. The request will allow for a new building with three drive-through lanes. The subject property is zoned GC-General Commercial District, where Credit Unions (NAICS 522130) and All Drive-in and Drive-Through Services (excluding Food Services) (NAICS CC442100) are permitted with conditions for review by the Planning and Zoning Commission and final approval by the City Council.

ADDITIONAL INFORMATION:

The site was most recently used as a restaurant that was left vacant for a number of years. The building has since been torn down. The overall site coverage is 34.5%, where the maximum site coverage is 63% for properties in the GC District.

Key Issues:

- Does the request integrate with the approved concept plan?
- Does the request further the goals and/or implement the Comprehensive Plan?
- Does the request meet the requirements for a Conditional Use Permit?

Comprehensive Plan References

- Lindbergh Boulevard
- Design Guidelines

Zoning Code References

- Section 405.360: GC-General Commercial Business District
- Section 405.470: Conditional Uses
- Section 405.540: Landscaping
- Section 405.680: Lighting
- Section 1080: Site Concept, Site Development and Minor Site Plan Approval.

APPLICANT: John Hopkins
Vantage Credit Union
19 Research Park Court
St. Charles, MO 63304

APPLICANT'S REPRESENTATIVE: Yosef Howley
CEDC
10820 Sunset Office Drive, Suite 200
St. Louis, MO 63127



REPORT PREPARED BY: Whitney Kelly, AICP, City Planner
DATE: 05/24/2021
ATTACHMENTS: Applicant's Materials received May 7, 2021
Public Comment Received
Draft Ordinance

PROPOSAL

The Applicants are seeking approval for a conditional use permit and associated site development plan for a new 3,562 square foot building with three drive-through lanes for the Vantage Credit Union. The overall site coverage is 34.5%, with approximately 144.42 feet of buffer yard area to the west where the site is adjacent to single family residential. The building consists of a dark brown brick, with an Aluminum Composite Material Rainscreen: ACM-02 -Alpolic "Timber QBV Oriental Cane" in a tan bamboo color rather than the more yellow shown in the color elevations. Material samples are available for viewing at the Government Center prior to the meeting. A new bike rack is provided near the front of the building just west of the parking spaces. The building site sits at an elevation of 637 feet at the top of the retaining wall, approximately 26 feet above the grade at the west property line of 611 feet.

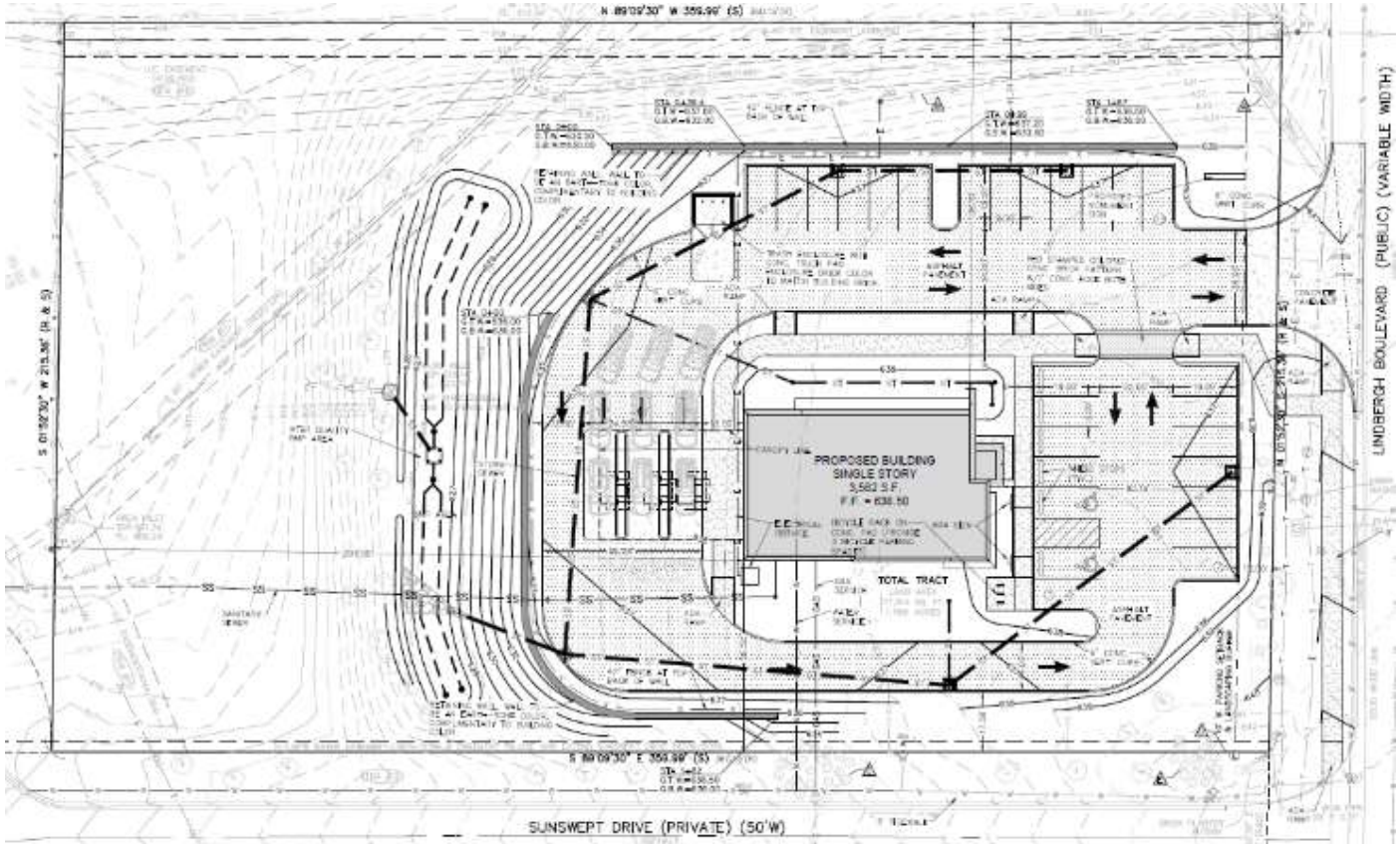


Figure 1: Proposed Site Plan



Figure 2: East and North Elevations



Figure 3: West and South Elevations



Figure 4: Photo of the Materials Board.

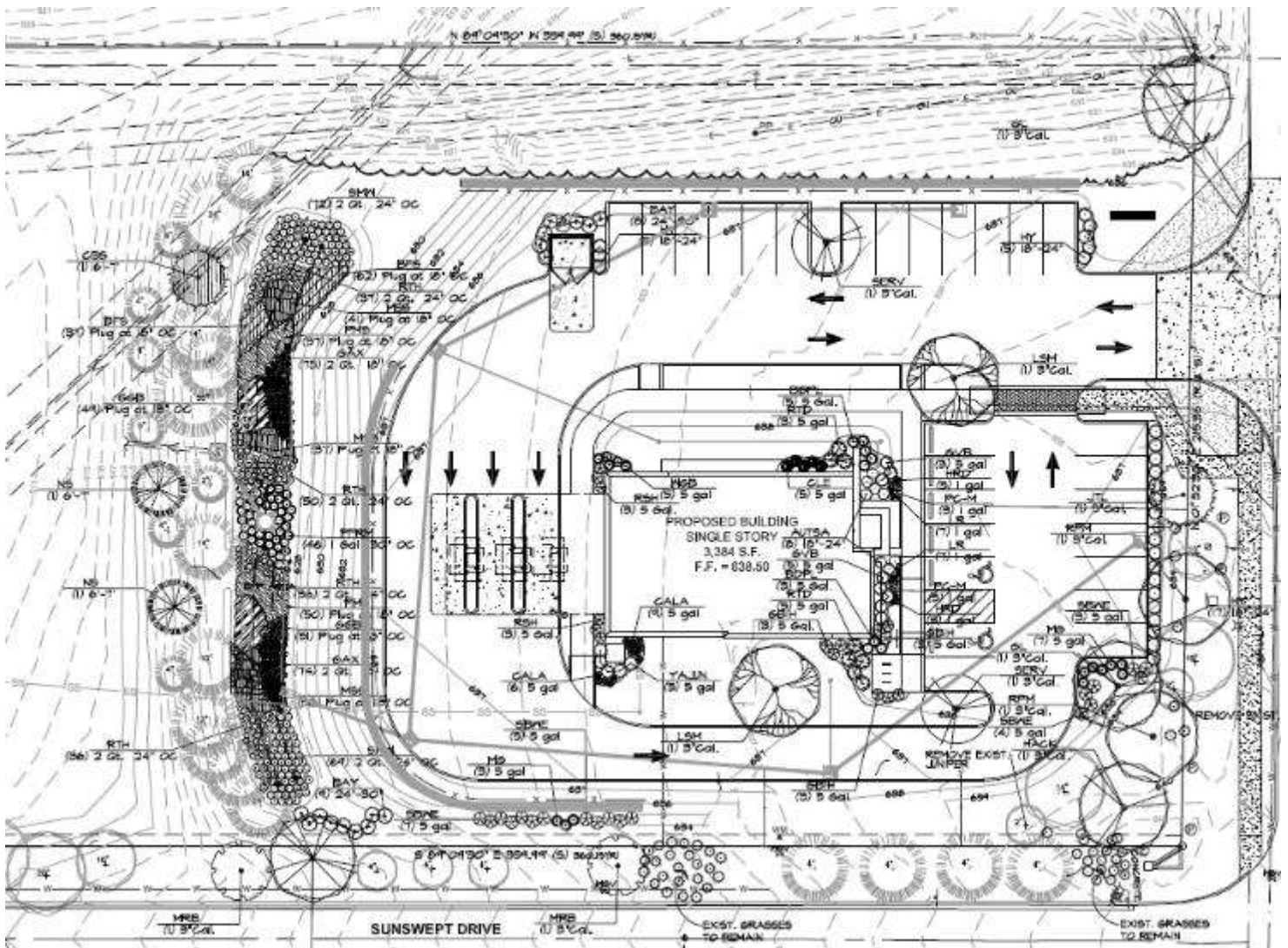


Figure 5: Proposed Landscape Plan

LAND USE AND ZONING OF SURROUNDING PROPERTIES

The adjacent zoning and land uses are as follows:

DIRECTION	USE	ZONED	SEPARATED BY
North	Bayer Crop Science Campus	RO-Research and Office Park District	N/A
South	Commercial/Office	GC-General Commercial District	Sunswept Drive (private)
East	Single-Family Residences	B Single Family Residential	N. Lindbergh Boulevard
West	Single-Family Residences	B Single Family Residential	NA

COMPREHENSIVE PLAN REVIEW

The subject property is included in the Lindbergh Boulevard, and as part of the Mixed-Use (MU) District Place Type of the *Creve Coeur 2030 Plan* whose vision for Lindbergh Boulevard is to create a visually-distinctive mixed-use and office corridor that provides enhanced bicycle and pedestrian infrastructure for improved City-wide connectivity and supports adjacent institutions and future development. The Mixed-Use District (MU) place type supports the development of a variety of medium density commercial, retail, office, institutional, dining, community services, and multi-family residential within a suburban context through primarily vehicular access with improved walkability to adjacent neighborhoods and beautifully landscaped streets. (P 102). The proposal provides for new sidewalks along N. Lindbergh Boulevard, and a bike pad near the front of the building. A sidewalk is not proposed to connect to the adjacent Sunswept neighborhood. Sunswept Drive is private street and the subdivision owns a narrow strip of property between the subject property and the street. As this is a private street, the City cannot require a public sidewalk in this area. The applicant may be able to provide additional information regarding his conversation with the residents of this subdivision.

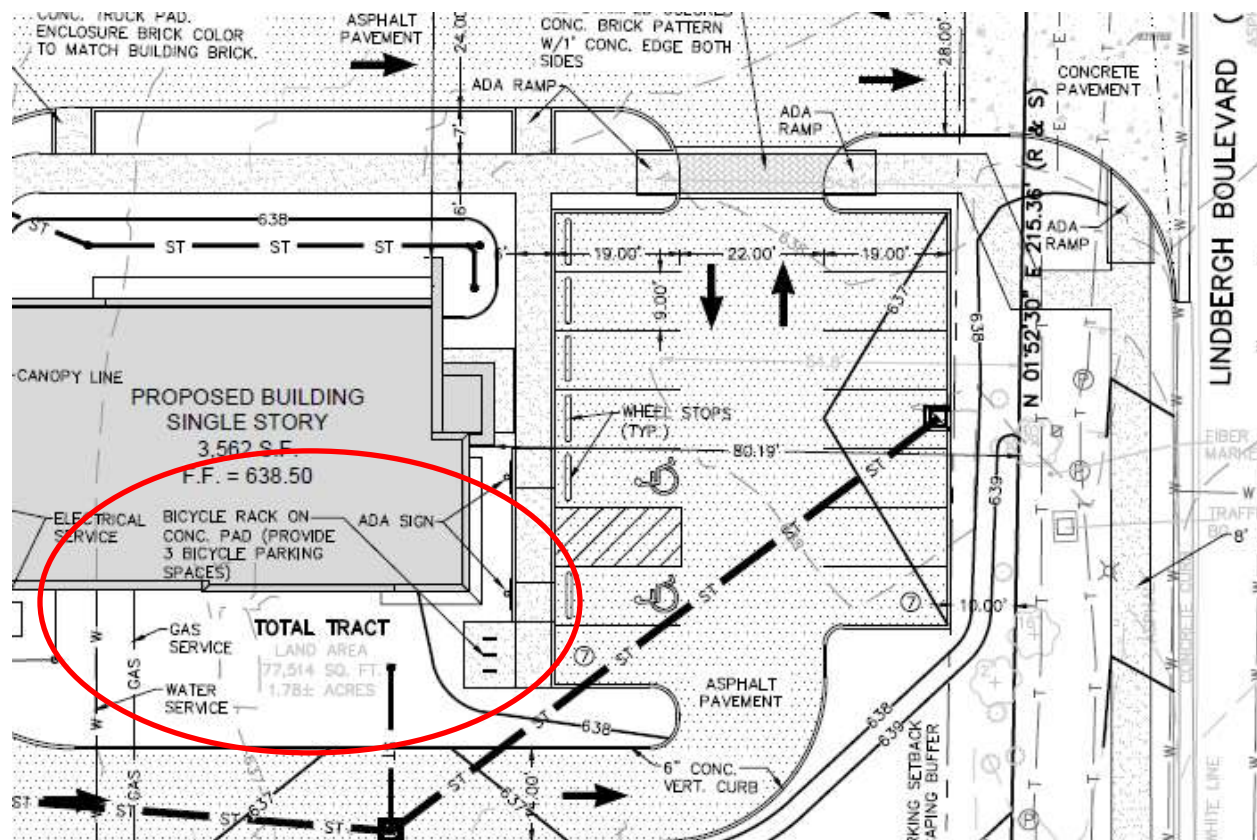


Figure 6: Close-up of the side plan showing the bike racks provided and sidewalk connections along N. Lindbergh Boulevard.

Design Guidelines Review

Site Design

The proposal is well situated on the site, with some parking in the front and on the north side of the building, with significant landscaping throughout and along the front of the building. The Design Guidelines call for high quality, pedestrian scale, and walkable environments. Site and building design should address pedestrian needs and develop creative approaches to improving pedestrian interest, access, and enjoyment. Building frontages should provide at least one public entrance from the street. Frontage design and signage locations should be coordinated with streetscape landscaping and street trees. Active building fronts with large window openings at ground level with transparent non-reflective, minimally tinted glass are strongly encouraged. The main entrance is located on the east with prominent entry elements and large windows that are consistent with these recommendations, and bike facilities and pedestrian connections from Lindbergh Boulevard to the main entrance. Pedestrian connections were not provided north of the entrance drive, given the short distance, and lack of sidewalks on the Bayer Campus, were deemed not necessary at this time.

Building Design and Materials

The City's Design Guidelines recommend a diversity of high-quality architectural design. Building design should incorporate a clear and well-articulated design concept. (C-Design, p. 8) Further, Architectural design should be compatible with the developing character of the neighborhood area. Design Compatibility includes complementary building style, form, size color and materials. (D. Relationship to Neighboring Development, p. 9). Materials should have good architectural character, be durable, and be selected for their compatibility with adjoining buildings and properties. Natural, traditional building materials are encouraged. A preference should be given toward "Green" building materials that can be recycled. Highly reflective and/or synthetic materials are discouraged. Material or color changes should occur at a change of plane. Material or color changes at the outside corners of structures that give the impression of "thinness" and artificiality of the material are discouraged. Inconsistent adornment and frequent changes in material should be avoided (E. Materials/ Colors, p. 9 and 10). The exterior materials feature brick and aluminum composite rainscreen panels. These materials are durable and a commonly used for commercial buildings. The color palette features warm colors that should age well. It should be noted that the colors that are depicted on the color elevations are not accurate representations. Relying on the material sample board (see Figure 4), the actual colors are warmer and provide more subtle contrast compared to the brighter tone of the aluminum panels and dark brown masonry shown on the elevation drawings.

While no specific regulations are provided for drive-through services of banks, specific recommendations within the Design Guidelines for drive-through services, under the use category for restaurants, that include the drive-through elements are to be architecturally integrated into the building rather than appearing to be applied or "stuck-on" to the building and are not be located on the primary street frontage (p. 11). Additionally, accessory buildings or facilities such as ATM's, trash enclosures, storage and utility buildings are to be designed to directly relate in material, character, and detail to the primary building(s) on the site (p. 14). The building is a darker brick, with a wood-look AMC panel at the front entrance. The dark brick is also carried around along the top portion of the drive-through canopy to create a consistent design on all sides. The "wood" ACM rain screen indicates the main entrance, with the silver accent. Further the drive-through lanes are on the west elevation, to screen the vehicles from Lindbergh Boulevard, and to allow for a by-pass lane around the site, and so that they do not interfere with the parking along the front to be consistent with these recommendations. The trash enclosure will also be a dark brick to match the building. However, details of the enclosure have not been provided, other than the plan review below. Therefore, Staff has included a condition that details be provided with the building permits for the Zoning Administrator's approval.

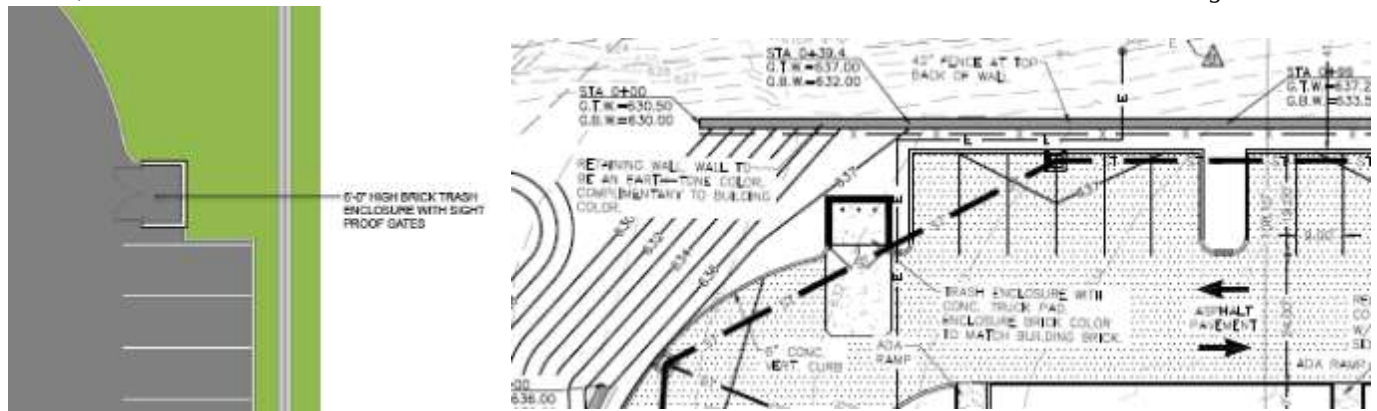


Figure 7: Close-up of the site plan and color site drawings showing the trash enclosure

Landscaping

The City's Design Guidelines strongly encourage high quality landscaping that accentuates the building and site and softens the effects of parking area. All landscaping plans should exhibit a clear design concept. The building should be incorporated into the landscape design; and there should be a consistency of design throughout a development (p. 15). Overall, the Landscape plan shows significant landscaping throughout the site with adequate screening of the retaining wall and drive-through lanes within the buffer yard on the west, and new street trees along Lindbergh Boulevard to be consistent with the recommendations of the Comprehensive Plan and the Design Guidelines.

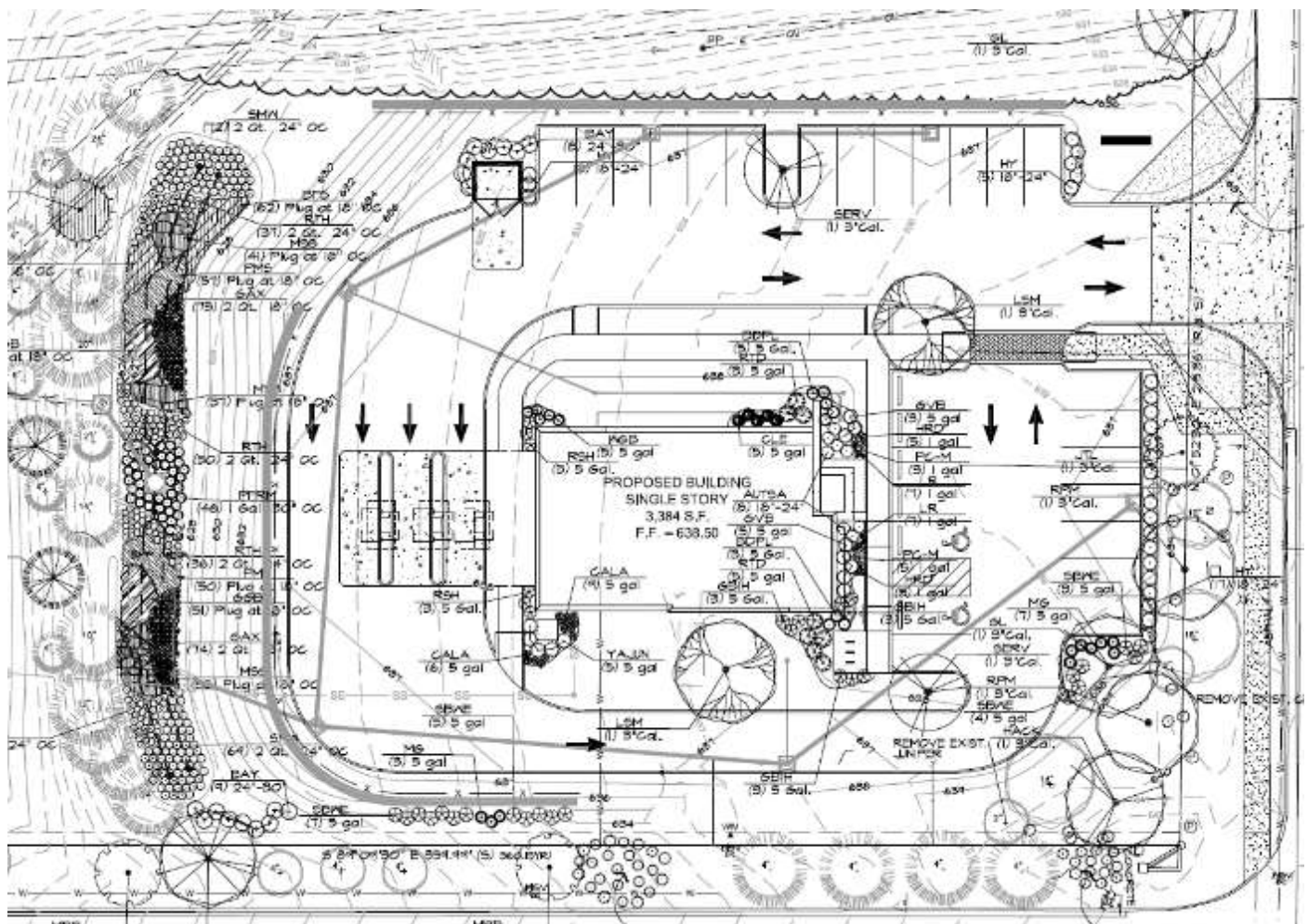


Figure 8: Proposed Landscape Plan

The Applicants have indicated that the retaining wall will be less than 4 feet in height and will be a dark brown color to match the color of the brick on the building. Landscaping has been provided to screen the wall along the east to be consistent with the recommendations on Page 20 of the Design Guidelines. Landscaping is also provided around the trash enclosure to screen the structure from view along Lindbergh Boulevard.

Staff finds, that overall, the proposal meets with the recommendations of the Design Guidelines and the Comprehensive Plan to a large degree.

ZONING REVIEW

Per the stated purpose in Section 405.360, the "GC" General Commercial District is intended to accommodate by site development plan approval convenience retail shopping and services and offices which are freestanding or part of small scale planned commercial developments and which are compatible in scale and intensity of use with adjacent residential uses. The site was most recently used as a restaurant. However, it was left vacant for a number of years. Vantage Credit Union purchased the property and tore down the building.

The overall site coverage is 34.5%, where the maximum site coverage is 63% for properties in the GC District, per Section 405.360(E)(3)(b). The maximum floor area ratio is 0.4, where the proposed is 0.05%.

Section 405.360(E)(4) Yard and setback Requirements for the GC District state that the front building setback along N. Lindbergh shall be located no closer than ten (10) feet from a public right-of-way. In the event that parking is to be located in front of a building or structure, said building or structure shall be set back a minimum of fifty (50) feet from the right-of-way. The side yard setback is 12 feet, and the rear yard setback is 20 feet. The Buffer Yard regulations also require an additional setback to be increased in five (5) foot increments, up to a maximum of forty (40) feet, for each acre of the subject property over two (2) acres in area. All acreage shall be rounded up to the next whole number for buffer yard calculation purposes. The buffer yard shall not contain any impervious surface and shall be landscaped and provided with other screening devices as deemed appropriate by the Planning and Zoning Commission. The site is 1.78 acres; therefore, the required buffer yard would be 20 feet. The building sits at 80.19 feet from the Lindbergh Boulevard right-of-way, with the parking in front at the 10-foot landscape area; 108.1 feet, with the parking at 41.71 feet, from the north property line, 56.52 feet, with the drive aisle at 17.58 feet from the south property line, along Sunswept provide drive. The site plan shows a significant buffer/rear yard area, with the building at 203.5 feet from the west property line adjacent to the residents. The drive-through lanes, and bypass lane at approximately 59.08 feet from the building. Therefore, the resulting buffer area is approximately 144.42 feet with significant landscaping.

There is a 42-inch-tall safety barrier fence proposed between the retaining wall and drive aisle. A public comment received (attached) did ask for landscaping and a fence for the headlight screening. As discussed previously, there is a significant amount of landscaping along the west side of the site. Most of the existing trees will remain and new plantings are proposed. The south side of the site adjacent to Sunswept Drive is proposed to have new street trees (outside of their property) and shrubs adjacent to the retaining wall. The plantings in this area could be changed to reflect the addition of upright evergreens to provide more screening of the vehicles. The Commission should hear from the public and determine if additional landscaping or fencing is necessary. A detail of the safety barrier was not provided therefore Staff has included a condition that this fence shall be an open slatted black metal style. If the Commission wishes to have a more sight-proof design, then Staff would recommend a dark color material that matches the building to help it blend in with the landscaping.

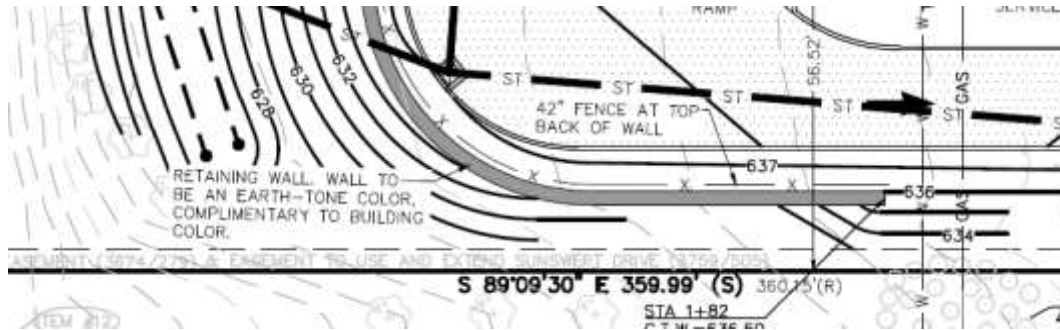


Figure 9: Close-up of the site plan showing retaining wall to be an earth-tone color to match building, and the 42" fence at top of back of wall.

Conditional Uses

Section 405.470(A)(8) requires a conditional use for all drive-through services, with specific criteria for review that include providing space for at least 3 cars per station, and landscaping to screen the view of the drive-up window from surrounding properties. The proposed site plan shows three cars per drive through land, and where the placement of the drive-through behind the building and landscaping provides screening, as well as a by-pass lane around the site, so not to interfere with the entering the building on the east and those parked along the north. The Commission should review the proposed landscaping to confirm it sufficiently screens the drive through area from the surrounding properties. Additional upright evergreens could be required on the south side to further screen the drive through lanes as noted above.

Chapter 405. Zoning Ordinance

Article IV. Standards For Permitted, Accessory and Conditional Uses

Section 405.470. Conditional Uses.

A. Conditional uses allowed in zoning districts are as follows:

8. All drive-through and drive-in sales of goods or services including freestanding drive-in banking facilities (not including restaurants) (CC442100) (conditional use in the "PH," "MX," "PC," "GC," "CB" and "LI" districts).
 - a. Shall provide space for at least three (3) cars per drive-up window or station.
 - b. Shall provide landscaping to screen the view of drive-up waiting spaces from surrounding properties.
 - c. Drive-up window access, waiting spaces and egress shall not interfere with site circulation or be hazardous to motorists entering, exiting, or passing by the site.
 - d. When provided in the "PH" District, drive-through services shall be limited to uses complementary to the medical uses existing on the campus.

Landscaping

Section 405.540 Landscaping requires that in addition to any landscaped front, back or side yard areas required by this or any other Section, a minimum of ten square feet of interior landscaped area shall be provided within the parking lot for each 350 square feet of paved area within the parking lot including parking spaces and driving aisles. The landscaping shall be in one (1) or more areas so as to minimize and reduce the apparent size of parking areas. Additionally, a minimum of 1 street tree every lineal foot, and one deciduous shade tree for each separated interior landscaped area, with a minimum of two trees for every 100 lineal feet for each parking row. Further, Section 405.810(A)(5) of the parking regulations requires a head or fence for the headlight screening where parking is adjacent to a public right-of-way or adjoining residentially zoned property.

The landscape plan indicates that of the 21,780 square feet of parking lot paved area, 62.23 square feet of interior landscaped area is required, and 4,156 square feet of interior landscaped area adjacent to the building is provided. The plans indicate that the lineal frontage along Sunswept is 359.99 feet, and that 12 trees are required, 10 trees are on site, and 2 new ones are provided. The lineal frontage along N. Lindbergh is 215.36, with 8 required trees. Two are being retained, and 6 new trees are provided, in a variety of 7 types of trees. The landscape plan and the site development plan indicate that an

underground irrigation system will be provided, as required under Section 405.540(F)(10). Landscaping is provided to buffer the development from the adjoining residents, and a hedge is provided along the row of parking along N. Lindbergh Boulevard. Therefore, the Landscape Plan appears to meet with the requirements of the Zoning Ordinance. As mentioned above the building site sits approximately 26 feet above the residential properties to the west. The Commission should discuss if a sight-proof fence is also needed or if additional plantings are needed on the south side of the property adjacent to Sunswept Drive.

Lighting

The Applicant submitted a photometric plan indicating that lighting will not be cast upon adjacent property or public right-of-way and will be downcast and shielded in compliance with Section 405.680. The Applicants are proposing the use of LED light fixtures throughout the parking lot of the new development, as well as for the flush mounted soffit lighting for the canopy. The parking lot lighting is showing a mounting height of 24 feet, where Section 405.680(B)(3) has a maximum mounting height of 24 feet in non-residential districts. Section 405.680, Lighting, of the Zoning Code, and Section 205.810 of the Parking Ordinance requires a minimum of not less than an average of one (1) foot-candle of illumination for a parking lot.

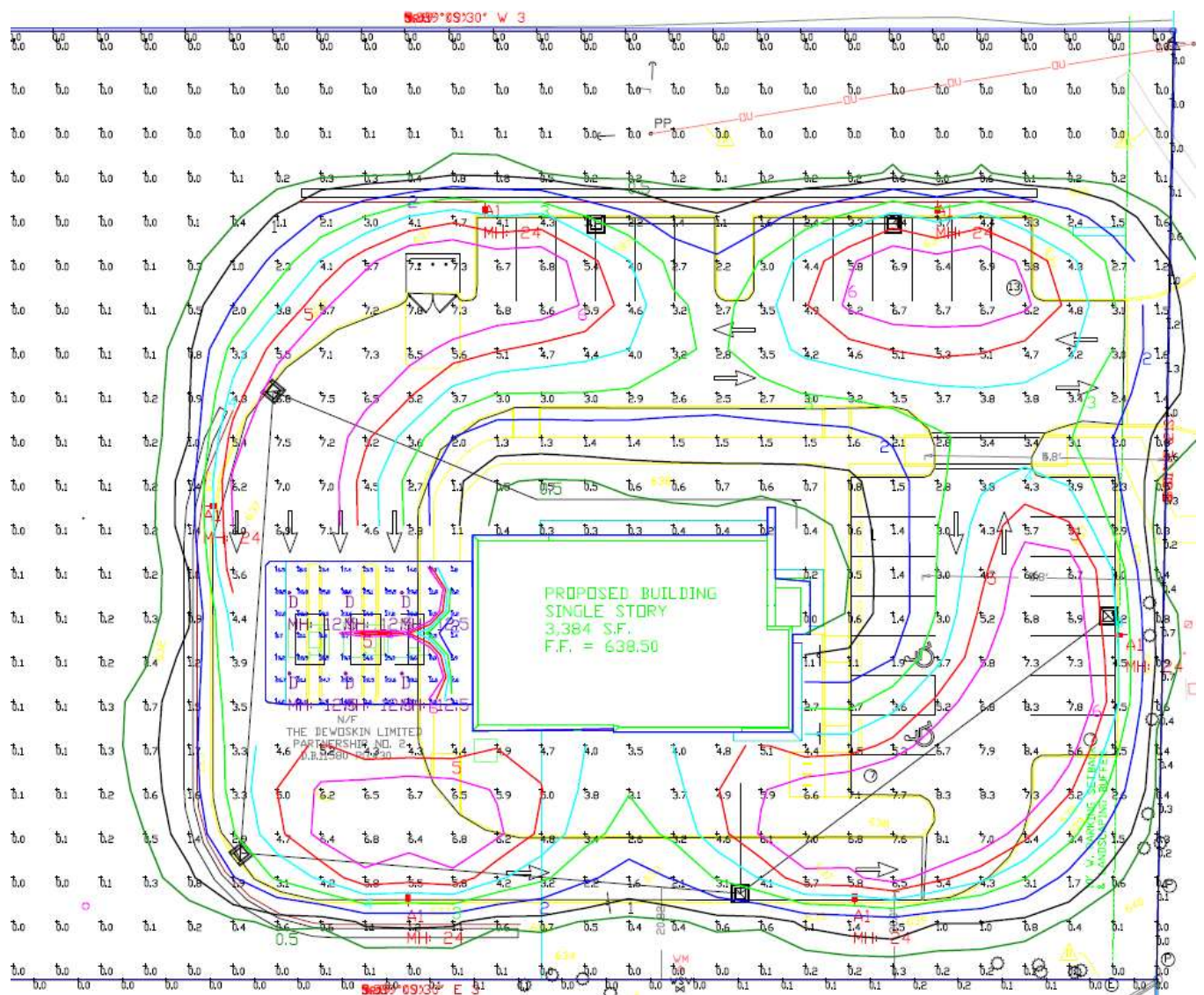
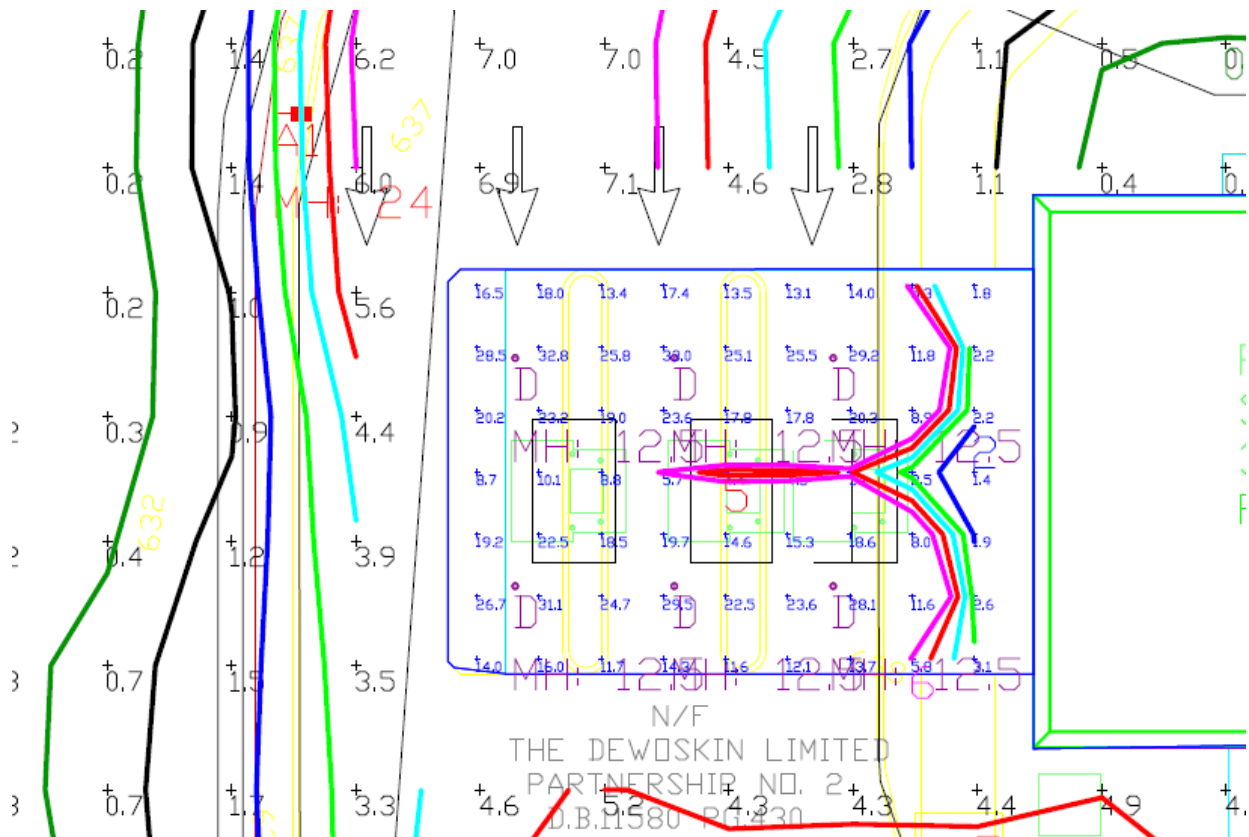


Figure 10: Applicant's Photometric Plan



Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
ALL POINTS AT GRADE 10X10	Illuminance	Fc	1.78	8.4	0.0	N.A.	N.A.
CANOPY	Illuminance	Fc	15.43	33.0	1.4	11.02	23.57
PROPERTY LINE	Illuminance	Fc	0.11	1.3	0.0	N.A.	N.A.
PARKING AND DRIVE SUMMARY	Illuminance	Fc	7.89	33.0	1.4	5.64	23.57

The canopy structure lighting has a maximum light level of 33 fc directly under the structure, with an average of 15.43 fc. In a prior approval for a gas station canopy the lighting levels were required to be at an average of 23.7 fc for Mobil on the Run. . The canopy structure lighting the parking and driveways have an average of 7.89 fc. The lighting levels on the west side closest to the residential uses drop off to 0.0 just beyond the drive aisle, and the landscaping.



Packet Pg. 118

Sidewalks

Section 405.730 requires a clear and safe pedestrian access between the building's main entrance and the public sidewalk, and designed to avoid conflict. In order to emphasize conflict points and improve pedestrian safety and visibility, the use of textured or tinted materials for pedestrian crossings shall be utilized where pedestrian circulation paths cross a vehicular route as determined by the Planning and Zoning Commission. All sidewalks shall be a minimum of 6 feet or 8 feet in width if used as a curb stop.

The new sidewalks were designed to comply with these regulations, with a new sidewalk along Lindbergh Boulevard south of the entrance drive. Staff did not require the sidewalk extension to north of the drive, due to the short distance and the lack of sidewalks along the Bayer properties. Further a sidewalk extension was not included along Sunswept Drive, as this is a private street.

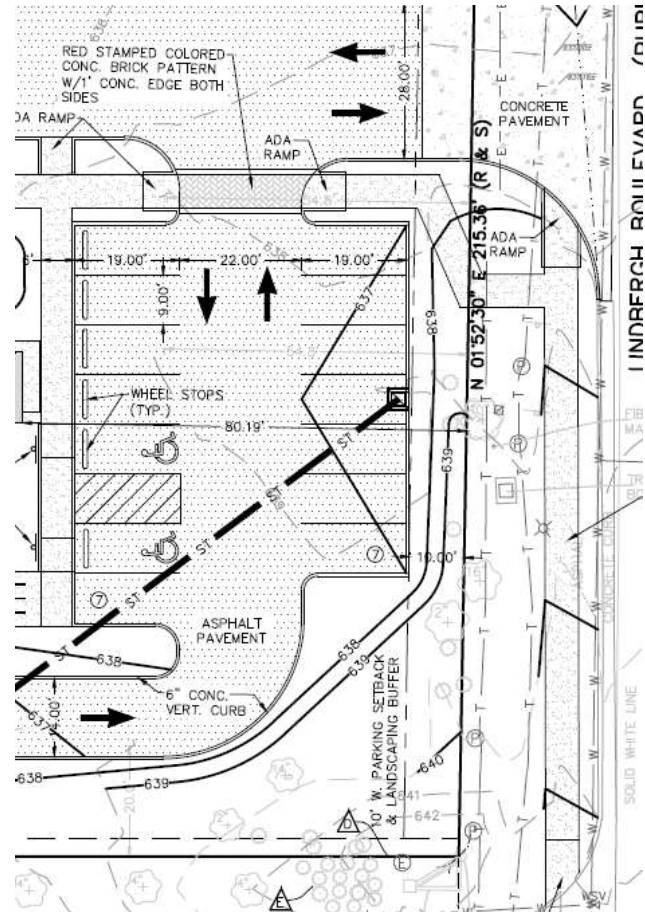


Figure 14: Close-up of the site plan showing the new sidewalk connections to Lindbergh Blvd.

Parking

The provides for sufficient parking on site. For a 3,562 square foot building, the required parking is 4 spaces/1,000 square feet of floor area of the gross leasable floor area. Thus, a total of 12 parking spaces are required and 27 spaces are provided.

Signs

All signs are reviewed under a separate permit at Staff level in conformance with the Sign Regulations. No approval of the project constitutes approval of any signs shown. However, those signs shown appear to be consistent with the size allowance for this project.

CONCLUSION AND RECOMMENDED CONDITIONS OF APPROVAL

Staff finds that the proposal meets with the Comprehensive Plan, Design Guidelines, as well as with the Zoning Regulations, subject to further discussion on the landscaped screening of the drive through lanes.

After discussion with the applicant, if the Planning and Zoning Commission finds that the Application is in conformance with the purposes and regulations of the Comprehensive Plan and Zoning Code, it may vote on a recommendation to the City Council with any changes discussed and made by separate actions.

The following are the recommended conditions of approval for this proposal.

1. The Applicant shall submit Grading Plans, showing all exterior improvements, for all new construction to the Division of Planning for review, as required by Section 410.380 of the Subdivision and Land Development Regulations (Subdivision Code). The Grading Plans shall be in substantial conformance with the "Site Development Plans," and the Landscape Plan received

May 7, 2021, as bound together and submitted in conjunction with Application #21-018 by CEDC, except as modified below.

2. The Applicant is required to submit a Building Permit application, as required by Article II of the Building Code. Exterior elevations shall be in substantial conformance with the Elevations received May 7, 2021, as bound together and submitted in conjunction with Application #21-018 by CEDC, except as modified below.
3. All landscaping shall be maintained per the approved Landscape Plan and any vegetation that is totally or predominantly dead and/or disfigured due to disease or injury shall be replaced as needed and in a prompt and workmanlike manner as dictated by accepted horticultural standards.
4. The retaining walls shall be a similar color to relate to the dark brick color of the building for the Zoning Administrator's approval. The retaining wall safety barrier shall be a black, metal open style design with a maximum height of 42 inches.
5. All lighting shall comply with Section 405.680 Lighting and 405.810 of the Zoning Ordinance, and with the lighting levels as shown on the photometric plans for the canopy structure, as submitted on May 7, 2021.
6. Any ground mounted mechanical equipment installed for the site shall be properly screened with approved materials. The trash enclosure shall be brick-faced to match the building, subject to the Zoning Administrator's approval.
7. All signs and banners shall be in conformance with Article VIII, Sign Regulations, of the Zoning Code.
8. Any future enlargement, extension, expansion, or alteration in the use of the structures or site must be approved by the City Council upon receipt of the recommendation of the Planning and Zoning Commission as an amendment to the Conditional Use Permit before a Building Permit for the enlargement, expansion or alteration may be issued.
9. Failure to comply with any one or all of the conditions of this permit shall be adequate cause for the revocation of said permit by the City Council, provided, however, no permit shall be revoked without prior notice to the owner of the intention of the City Council to revoke this permit and reasonable time granted to the owner to correct or remedy any such breach of conditions, except for repeated breaches or violations.
10. No conditional use permit granted by the City Council shall be valid for a period longer than one year from the date it grants the conditional use permit, unless within such period: (1) a building permit is obtained and construction is begun; or (2) if a building permit is not required, an occupancy permit is obtained, and the use of the building commenced. The City Council may grant extensions to the one (1) year period of not more than one hundred and eighty (180) days each, without notice or hearing, provided that a written request for such extension is filed by the original applicant and approved by the City Council prior to the date the conditional use permit is scheduled to expire.
11. Any transfer of ownership or lease of the property shall include in the transfer or lease agreement a provision that the purchaser or lessee agrees to be bound by the approved Site Development Plan for the property and the conditions herein set forth, and written confirmation thereof signed by the new owner or lessee shall be filed with the City at the time of such transfer or lease. Failure to comply with this provision shall not excuse anyone from these conditions.

ACTION AND MOTION

The following is an example of an appropriate motion for this application:

"I move to recommend approval of a Conditional Use Permit and site plan for Vantage Credit Union at 611 N. Lindbergh Boulevard, subject to the conditions discussed in the Staff Report and Draft Ordinance for the meeting of June 7, 2021" (conditions may be added, eliminated, or modified by preceding motion).

APPENDIX 1: COMPREHENSIVE PLAN

Included and attached by reference. See body of report for specific excerpts.

APPENDIX 2: ZONING CODE (CHAPTER 405 OF THE CREVE COEUR MUNICIPAL CODE)

Included and attached by reference. See body of report for specific excerpts.

APPENDIX 3: AERIAL MAP



City Limits

Parcels

May 10, 2021



Prepared By

HORNER SHIFFRIN

APPENDIX 4: SITE PHOTOGRAPHS

Date: 06/03/2021



Description: View looking west from the existing entrance with the existing landscaping.



Description: View looking east from the approximate southwest corner of the property at Sunswept Drive.



Description: View looking north from the approximate southwest corner of the property at Sunswept Drive, at the existing buffer area.



city
of

CREVE COEUR

PLANNING DIVISION

300 North New Ballas Road, Creve Coeur, Missouri 63141

Tel. (314) 872-2501 • Fax (314) 872-2505

PLANNING AND ZONING COMMISSION AGENDA APPLICATION CONDITIONAL USE PERMIT

PLEASE COMPLETE FRONT AND BACK PAGES

<i>Applicant:</i>	<i>Applicant's Representative (if applicable):</i>
John Hopkins	Yosef Howley
<i>Name</i>	<i>Name</i>
Vantage Credit Union	CEDC
<i>Company (If Applicable)</i>	<i>Company (If Applicable)</i>
19 Research Park Court	10820 Sunset Office Drive, Suite 200
<i>Address</i>	<i>Address</i>
St. Charles, MO 63304	St. Louis, MO 63127
<i>Address</i>	<i>Address</i>
Telephone # 314-264-5106	Telephone # 314-729-1400
<i>Telephone #</i>	<i>Telephone #</i>
Fax #	Fax #
Email: jhopkins@vcu.com	Email: yhowley@cedc.net
<i>Email:</i>	<i>Email:</i>
	
<i>Applicant's Signature</i>	<i>Applicant's Representative's Signature</i>

<i>Property Information:</i>	<i>Owner's Acknowledgement (if different from applicant):</i>
611 North Lindbergh Blvd.	same as applicant
<i>Address</i>	<i>Name</i>
Creve Coeur, MO 63141	
<i>Address</i>	<i>Company (If Applicable)</i>
<i>Development Name (if any)</i>	<i>Address</i>
<i>Current Zoning</i>	<i>Address</i>
GC - General Commercial District	Telephone #
<i>Prior CUP Approvals (if known)</i>	Fax #
	Email:
	<i>Owner's Signature</i>

Description of Requested Use (attach additional sheets as needed)

General Description of Business: Vantage Credit Union is a leading, full-service financial institution with over 70,000 member-owners. The proposed location will serve as a branch financial institution, with a proposed 3,384 SF building that will include three drive-up lanes and associated parking and driveway areas.

Gross Floor Area – Existing and Proposed: 3,384 SF

Number of Seats (for restaurant only): N/A

Number of Employees at the busiest shift: 6-8

Hours of Operation: 9am to 5pm (M-F), 9am to 12pm (Sat)

Current or Most Recent Use of the Property: Formerly restaurant site

Will the applicant apply for a liquor license: Yes ☐ No ☒

Rationale

Please describe in detail, on an attached sheet, the reasons why you believe the request for a conditional use permit should be approved and what steps are being taken to lessen any impacts on surrounding residences and businesses. An explanation of the building and landscape designs (if changes are proposed) should also be included.

Submittal Checklist

☒	Rationale	☒	Building elevations for new construction
☒	Site plan	☐	Photographs of existing structures
☒	Access and parking plan; (may be shown on site plan)	☒	Materials samples
☒	Landscape plan	☒	Legal Description in Word format
☒	Floor plan	☒	Fees: \$250 (non-refundable)
☒	Electronic copies of all materials		\$2000 (refundable deposit)
		☐	Other items as requested by staff

Preferred Public Hearing Date: Monday, June 7, 2021.

****See attached schedule and confirm available meeting dates with Planning Division staff****

Office Use Only

☐ All Sections Complete

Received By: _____

☐ All Documents, incl. e-Copies

☐ Fees Paid

Date: _____

Jason Jaggi, AICP, Director of Community Development

Whitney Kelly, AICP, City Planner

Jessica Stutte, Administrative Assistant (314-872-2501)

Revised: 5/19

Vantage Credit Union, 611 N. Lindbergh Blvd., Creve Coeur, MO 63141.

PROJECT DESCRIPTION AND RATIONALE FOR CONDITIONAL USE PERMIT

The proposed project involves the construction of a financial institution building to serve as a branch for Vantage Credit Union. The proposed building is single-story, 3,562 s.f. in floor area, and includes three (3) drive-thru lanes with personal teller machines (PTMs). The drive thru-lanes are proposed to be located on the back (west) side of the building under an overhead canopy which will be attached to the building structure.

The location of the drive-through lanes was made in consultation with City staff and should minimize impacts to Lindbergh Blvd from headlights as cars utilize the drive-thru lanes. Landscape plantings have been proposed to provide additional screening for the drive-through area as viewed from the south.

In addition to the above-mentioned landscaping, a complete landscape plan is included in this submittal. Landscape measures are proposed to meet Creve Coeur standards and provide adequate screening for adjacent properties. Existing trees located in the street right of ways and in the western portion of the site are proposed to remain where possible.

Site access in and out of the site will take place at the existing curb cut/driveway that served the restaurant that previously occupied the site.

The proposed site improvements will result in a lower amount of impervious surfacing than the previous restaurant site. The previous amount of impervious surfacing was 53% while the proposed impervious percentage is 35%. Thus, the site will see a decrease in stormwater runoff rates and become a 'greener' site than previous. While no stormwater detention measures are anticipated for the site, MSD regulations will require stormwater quality measures to be implemented. This is proposed in the form of a BMP water quality infiltration basin, to be located to the west of the proposed building and drive-thru area.

We believe the site plan and proposed improvements will be an asset to Creve Coeur and that the site will be more environmentally favorable after redevelopment.

Keynote Legend:

- 1

Brick Veneer: BRK-01 - Cloud Ceramics “Ebony IS” Velour (Modular), running bond with SGS 22X Tan mortar.
- 2

Aluminum Composite Material Rainscreen: ACM-01 - Alpolic “MTLC BSX SILVER” 4-BSX3.5.
- 3

Aluminum Composite Material Rainscreen: ACM-02 - Alpolic “Timber QBV Oriental Cane” 4QBV3.5.
- 4

Prefabricated Metal Canopy: Finish to match ACM-01.
- 5

Omitted.
- 6

Prefabricated Metal Coping: Finish to match BRK-01, Una-clad Mansard Brown or approved Equal.
- 7

Prefabricated Metal Coping: Finish to match BRK-01.
- 8

ADA push plate post.
- 9

Aluminum Storefront & Glazing System: 2” x 4 1/2” clear anodized aluminum storefront with 1” insulated glazing. Provide PPG Solarban 60 Clear on Clear glazing base bid. Option 02 glazing: provide PPG Solar Ban 60 w/ Starphire low iron glass.
- 10

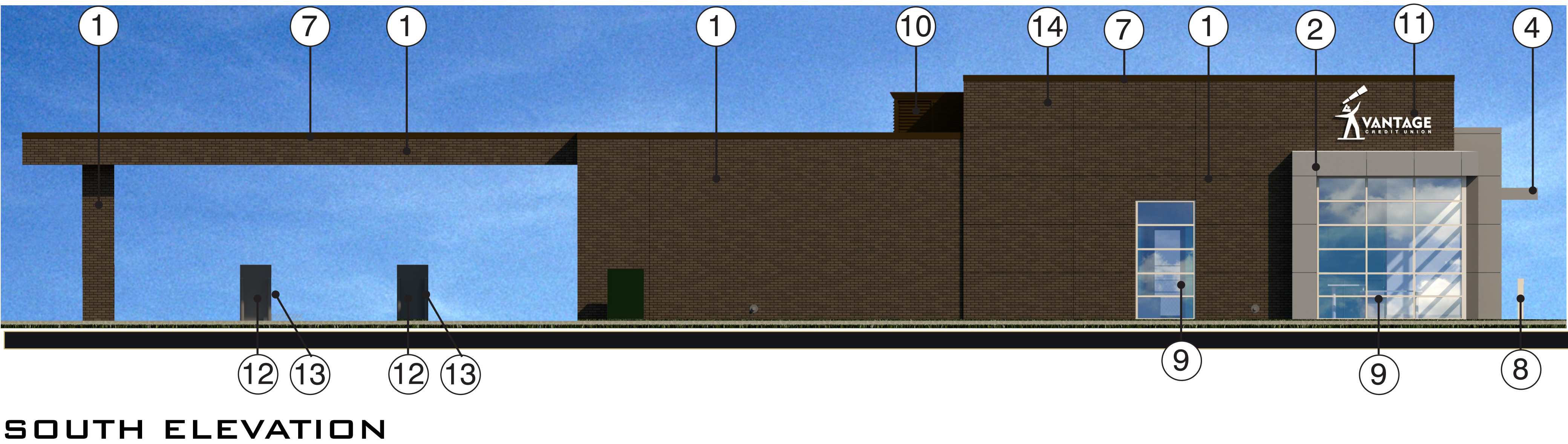
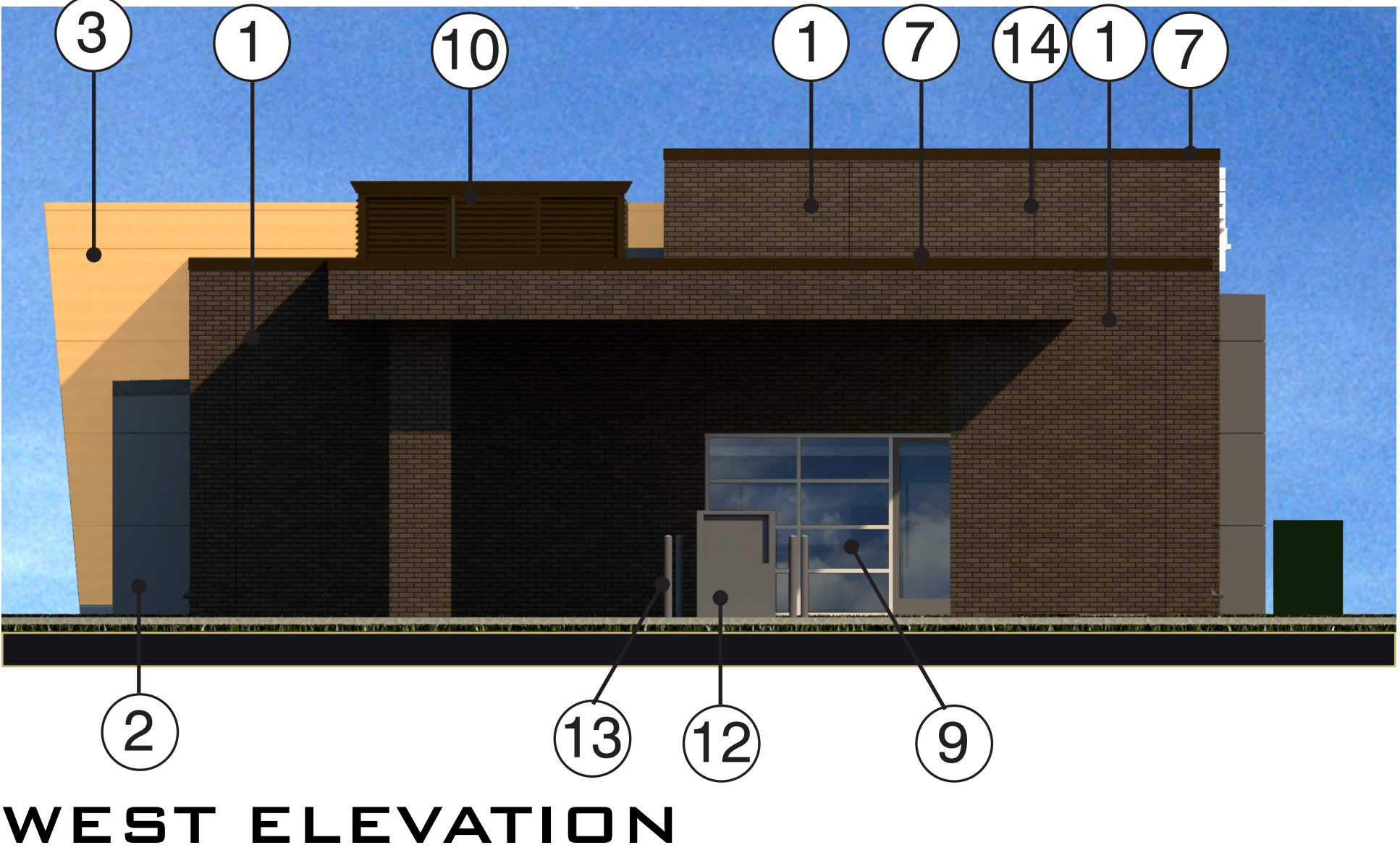
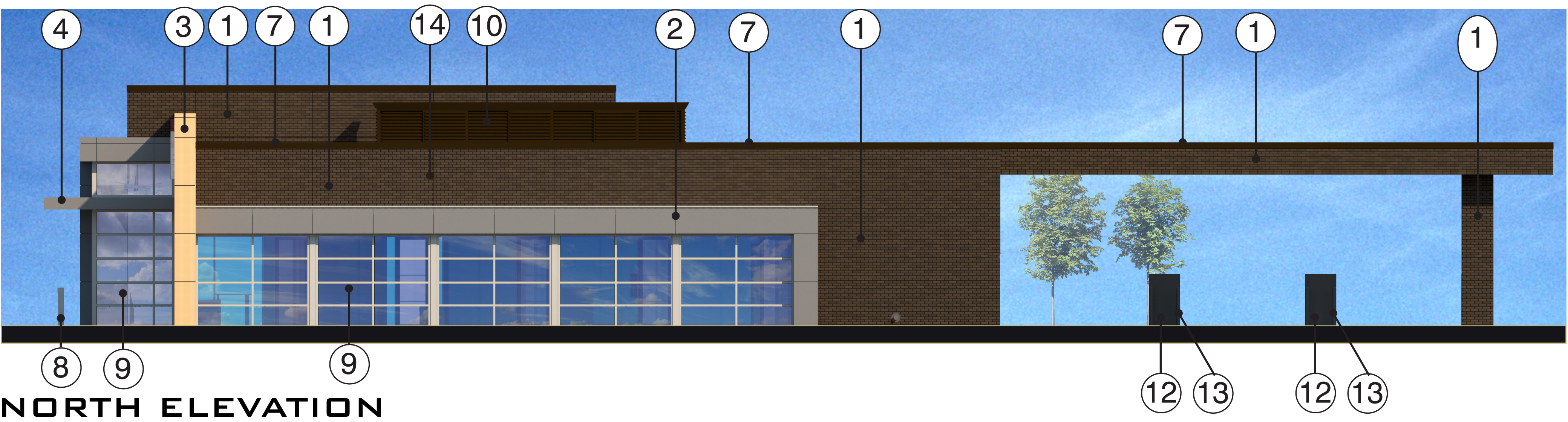
Roof Top Unit Mechanical Screen: Cityscapes Enviroir RTU screen: Design Option: Vertical; Panel Style: Louver; Trim Option: Alamo; Color Option: Mansard Brown.
- 11

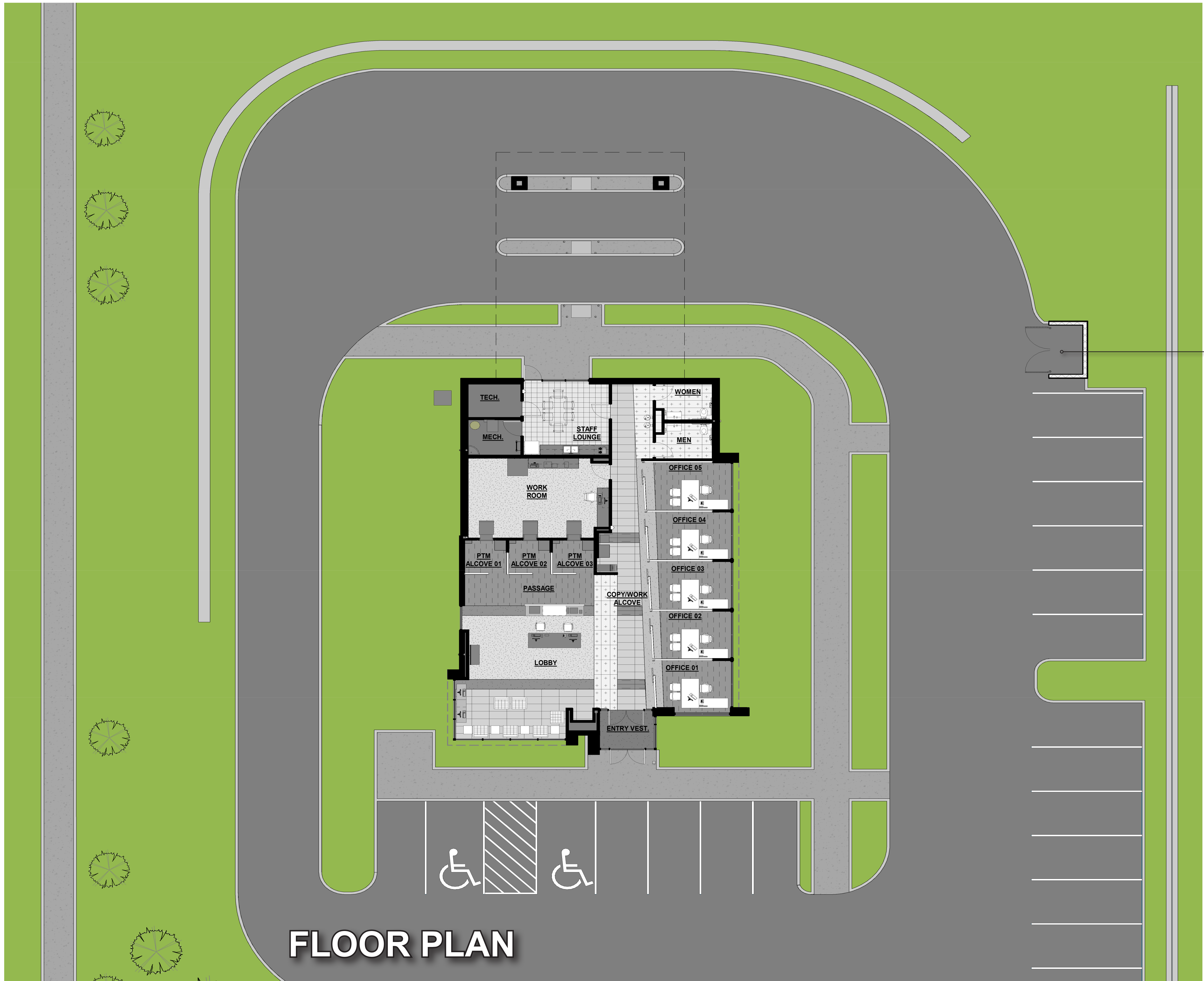
Signage by Others: Signage to be meet all city signage requirements and approved under separate process in accordance with the City of Creve Coeur.
- 12

Drive-up PTM.
- 13

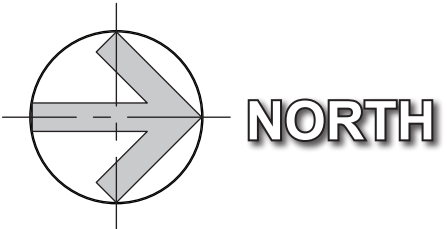
4” diameter concrete filled steel bollards painted to match PTM machines.
- 14

Masonry Control Joint: 3/8” masonry control joint filled w’ continuous sealant (color to match mortar) & closed cell foam backer rod.





FLOOR PLAN



City of Creve Coeur Conditional Use Permit Submission for:

Vantage Credit Union [N.Sunswept Dr. and N.Lindbergh Blvd.]

7 May 2021

6400 W. Main St., Ste 1Q
Belleville, IL 62223
(618) 623-9252

14205 W. 95th Street
Lenexa, KS 66215
(913) 378-9533

143 W. Clinton Place
St. Louis, MO 63122
(314) 965-7445

Proj. No. 19136

Ai

Archimages

architecture | interiors



CONCEPTUAL SECTION
THRU SITE



City of Creve Coeur Conditional Use Permit Submission for:

Vantage Credit Union [N.Sunswept Dr. and N.Lindbergh Blvd.]

7 May 2021

6400 W. Main St., Ste 1Q
Belleville, IL 62223
(618) 623-9252

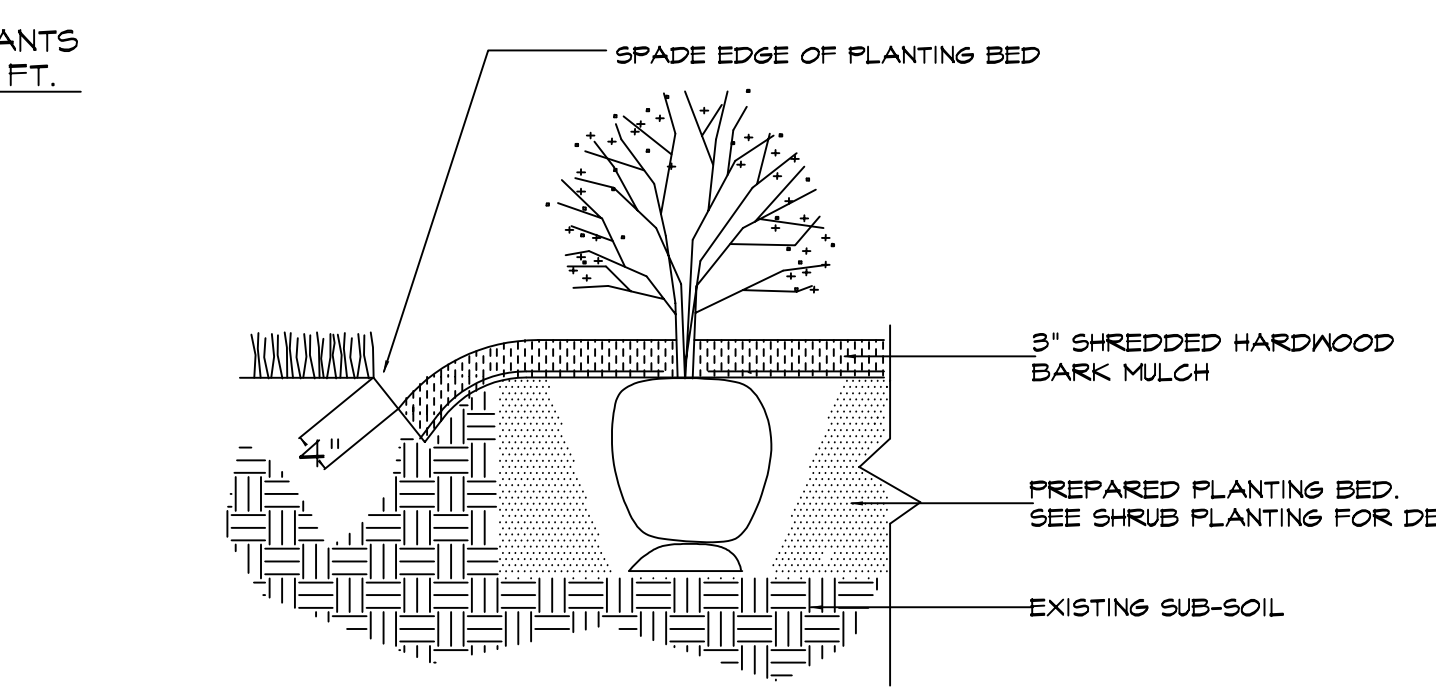
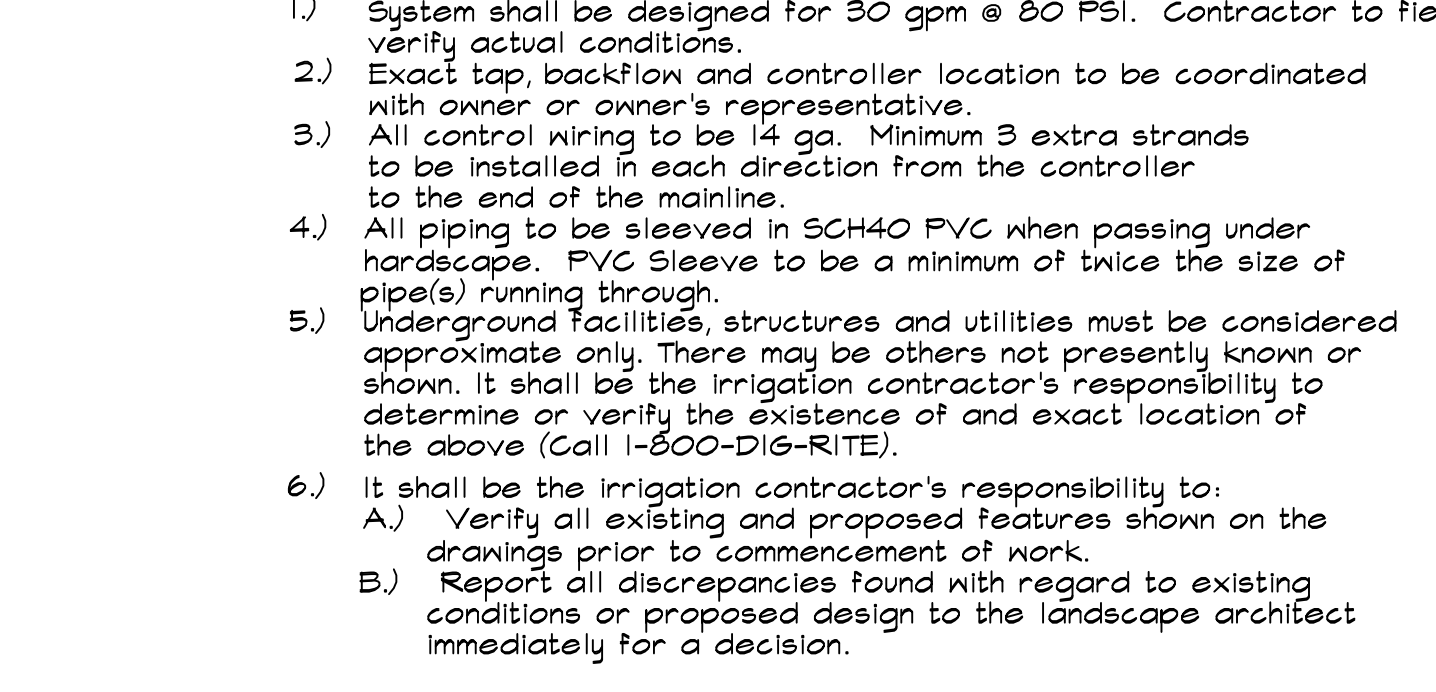
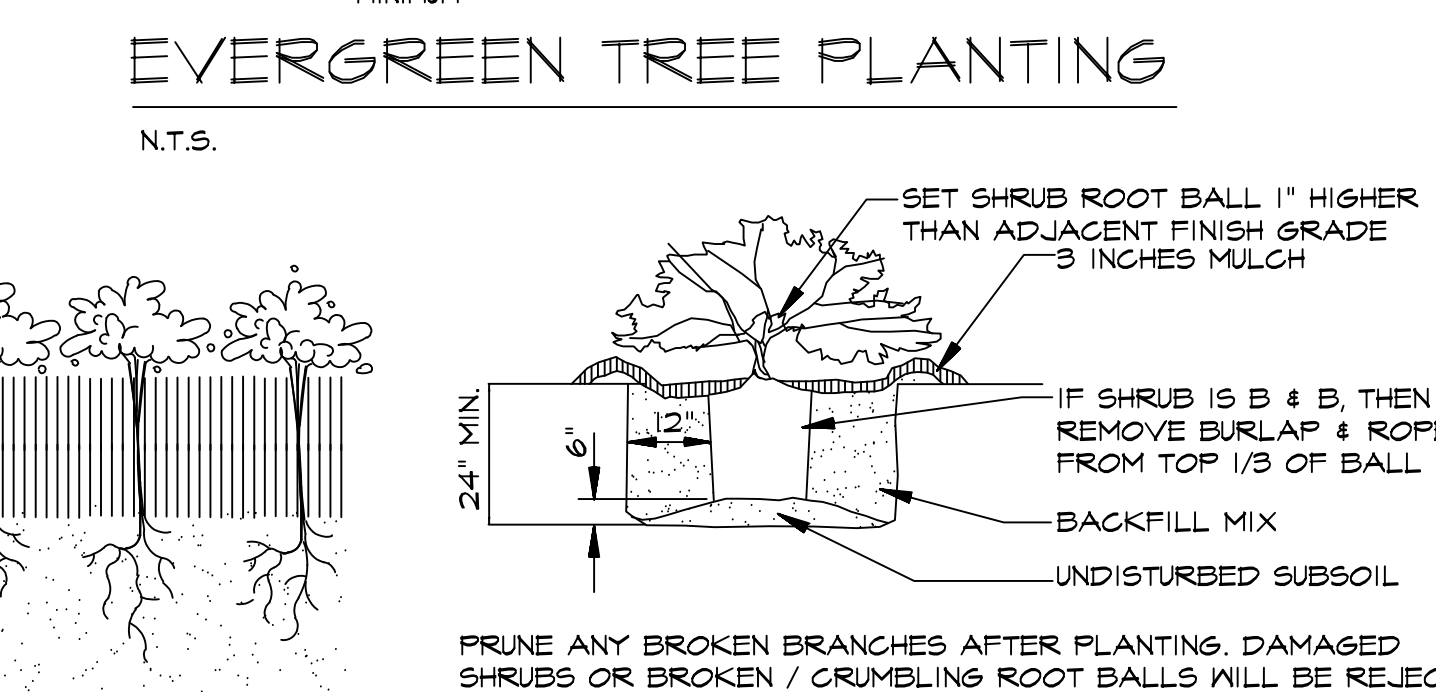
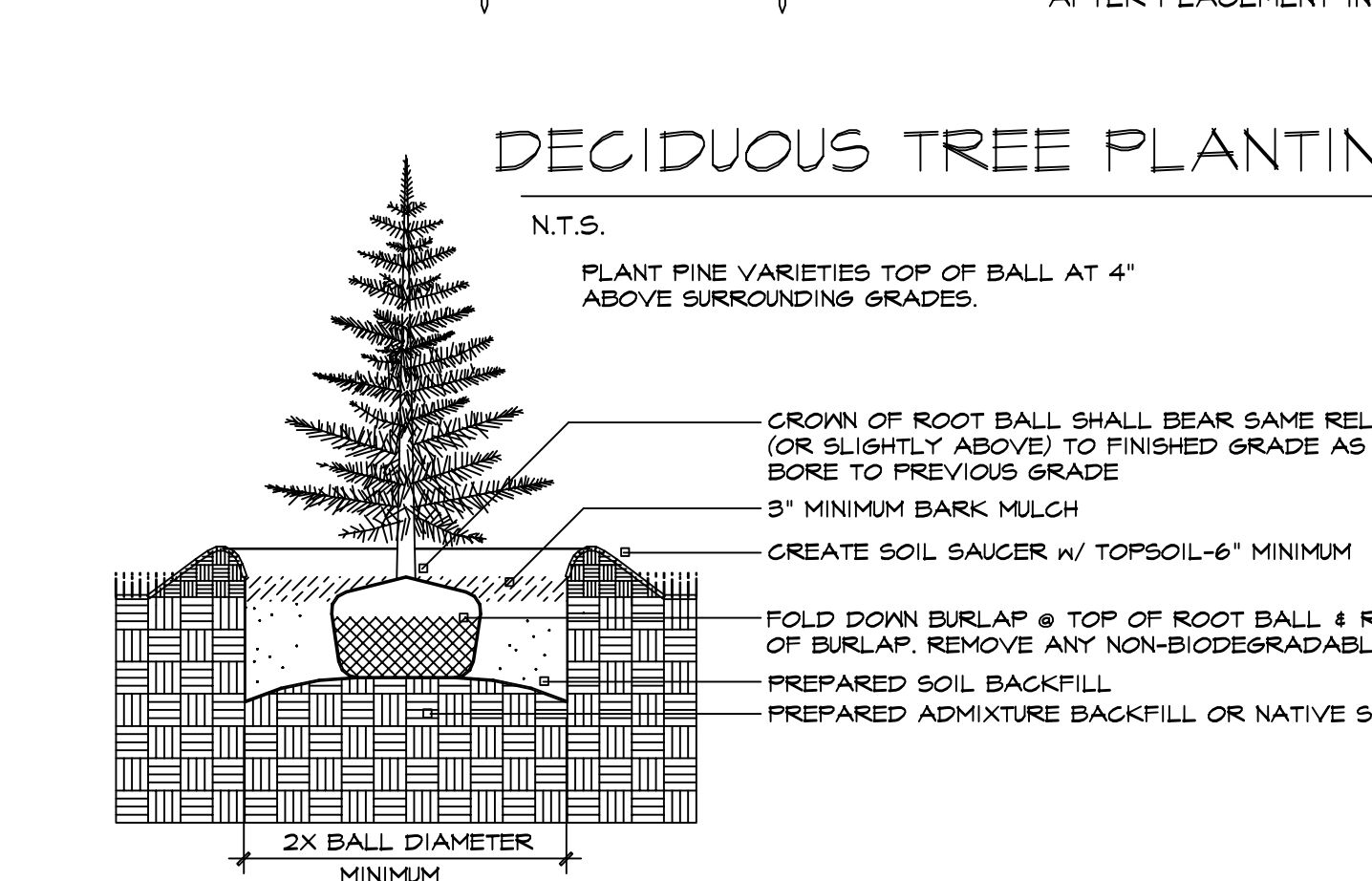
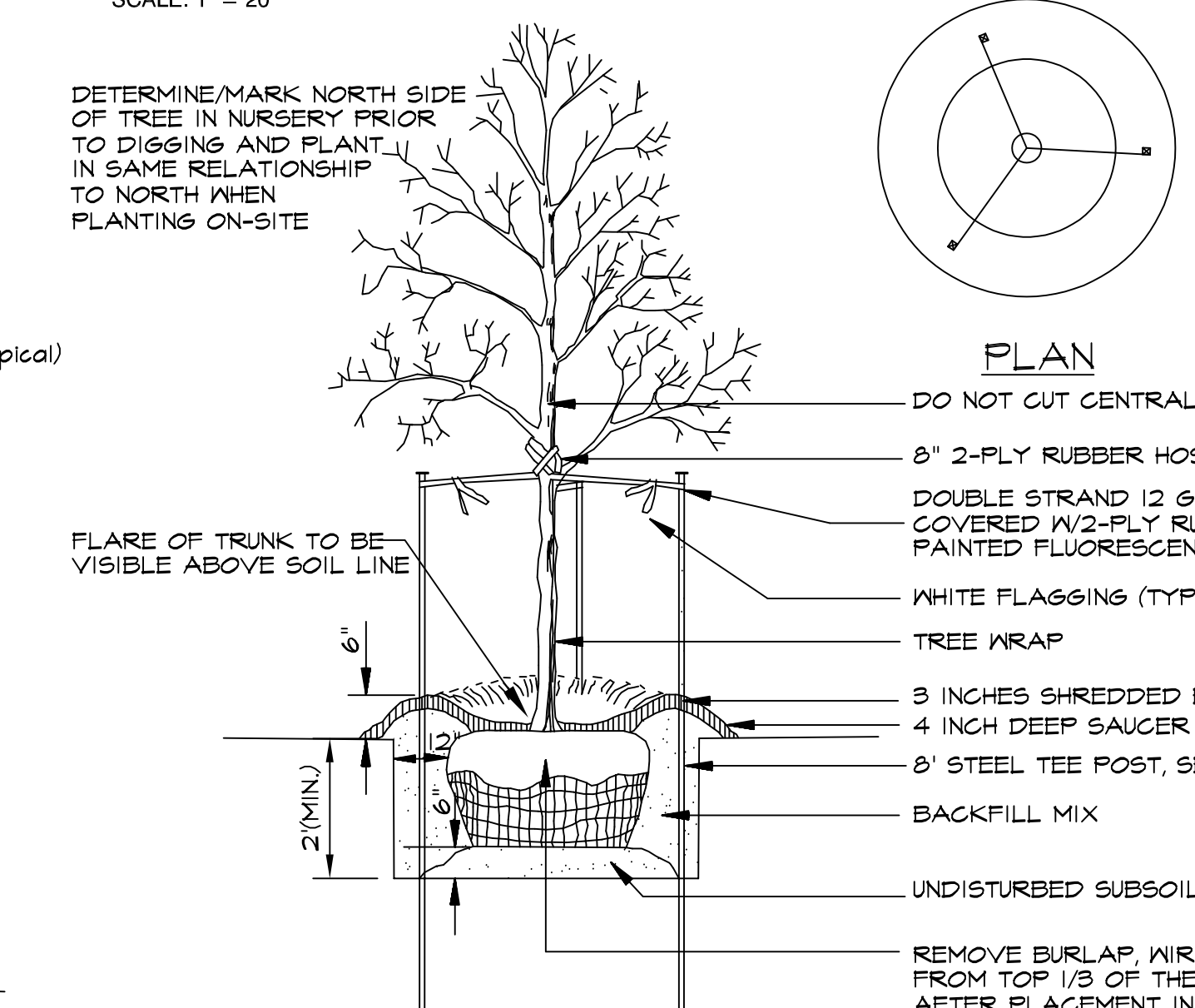
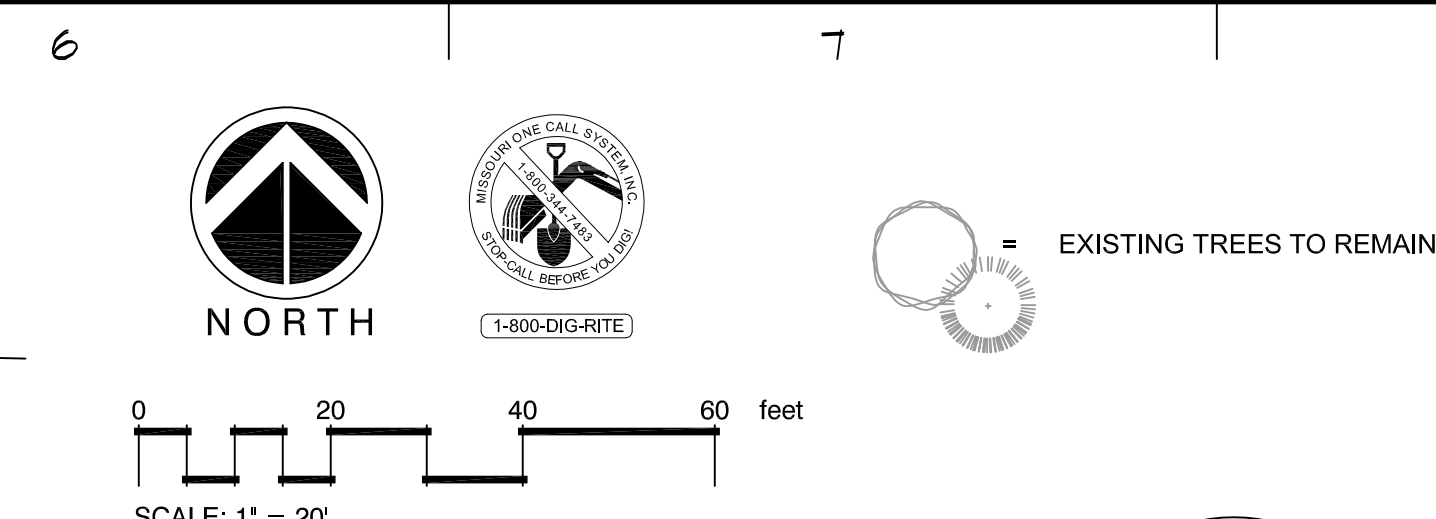
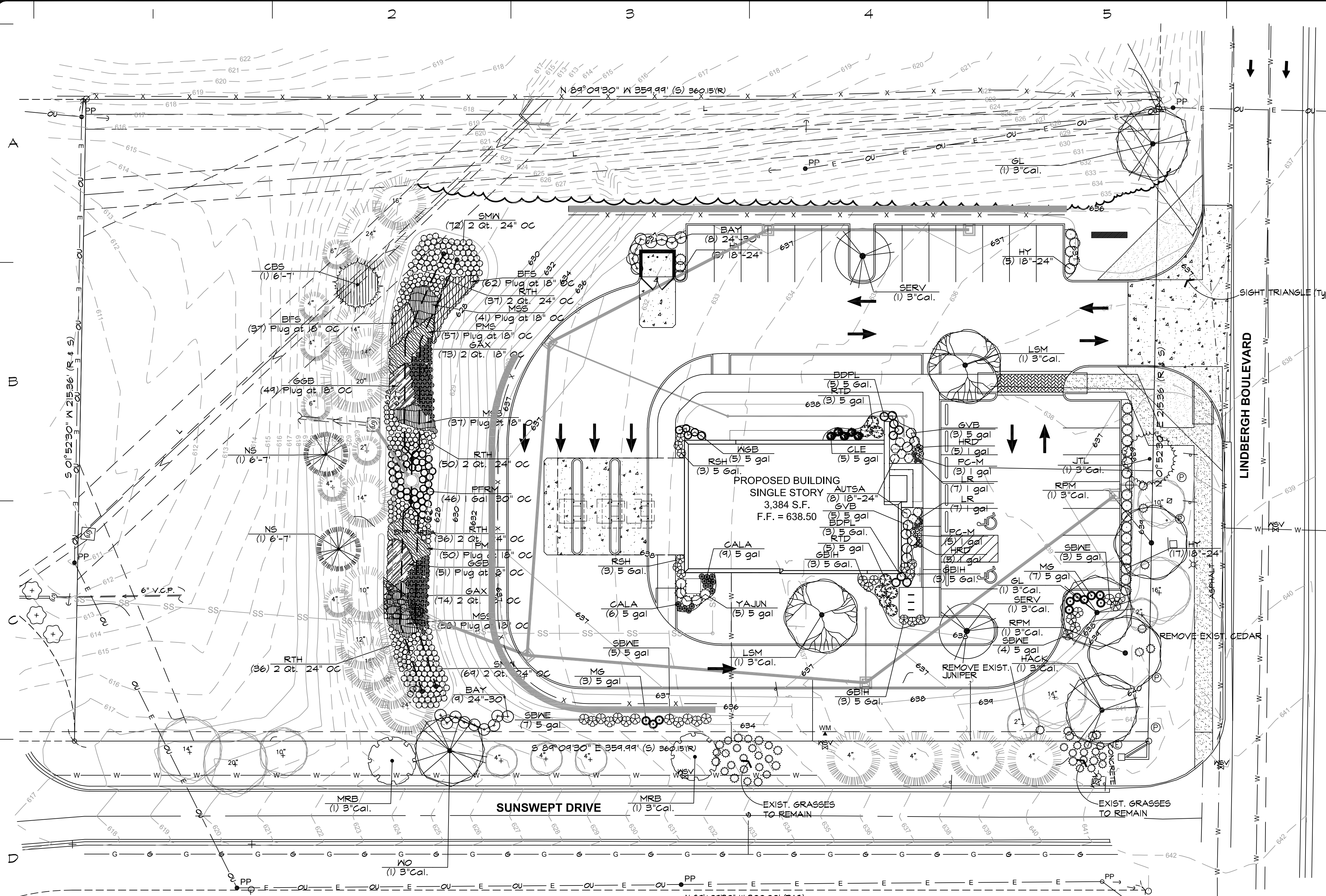
14205 W. 95th Street
Lenexa, KS 66215
(913) 378-9533

143 W. Clinton Place
St. Louis, MO 63122
(314) 965-7445

Proj. No. 19136



Archimages
architecture | interiors



PLANT SCHEDULE		
TREES	QTY	COMMON / BOTANICAL NAME
HACK	1	Common Hackberry / Celtis occidentalis
GL	2	Greenspire Littleleaf Linden / Tilia cordata 'Greenspire'
LSM	2	Legacy Sugar Maple / Acer saccharum 'Legacy'
RPM	2	Repointe Maple / Acer rubrum 'Frank Jr.'
NO	1	Willow Oak / Quercus phellos
EVERGREEN TREES	QTY	COMMON / BOTANICAL NAME
CBS	1	Colorado Blue Spruce / Picea pungens 'Glauca'
NS	2	Norman Spruce / Picea abies
FLOWERING TREES	QTY	COMMON / BOTANICAL NAME
JTL	1	Ivory Silk Japanese Tree Lilac / Syringa reticulata 'Ivory Silk'
MRB	2	Marlet Redbud / Cercis x 'Marlet'
SERV	2	'Autumn Brilliance' Serviceberry / Amelanchier x grandiflora 'Autumn Brilliance'
SHRUBS	QTY	COMMON / BOTANICAL NAME
RTD	5	Baileys Red-twig Dogwood / Cornus sericea 'Cardinal'
BDPL	5	Blooming Dwarf Purple Lilac / Syringa x 'SMNURPU' TM
YAJUN	5	Compact Youngstown Andorra Juniper / Juniperus horizontalis 'Youngstown'
AUTSA	4	Encore Autumn Sunset Azalea / Azalea x 'Roblen'
GBH	4	Gem Box Inkberry Holly / Ilex glabra 'Gem Box'
SVB	5	Green Velvet Boxwood / Buxus 'Green Velvet'
HY	25	Hicks Yew / Taxus media 'Hickell'
BAY	17	Northern Bayberry / Myrica pensylvanica
RSH	5	Ruby Slippers Hydrangea / Hydrangea quercifolia 'Ruby Slippers'
SBVE	19	Sonic Bloom Weigela / Weigela florida 'Sonic Bloom'
WGB	5	Winter Gem Boxwood / Buxus microphylla 'Winter Gem'
CLE	5	'Hummingbird' Summersweet / Clethra alnifolia 'Hummingbird'
ANNUALS/PERENNIALS	QTY	COMMON / BOTANICAL NAME
HRD	10	Happy Returns Daylily / Hemerocallis hybrid 'Happy Returns'
LR	14	Lenten Rose / Helleborus orientalis
PC-M	5	Purple Coneflower / Echinacea purpurea 'Magnus'
FORBS	QTY	COMMON / BOTANICAL NAME
GAX	147	Golden Alexander / Zizia aurea
FFRM	46	Party Favor Rose Mallow / Hibiscus lasiocarpus
RTH	184	Rose Turtle-Head / Chelone obliqua
SMM	141	Swamp Milkweed / Asclepias incarnata
GRASSES	QTY	COMMON / BOTANICAL NAME
CALA	15	Foerster's Reed Grass / Calamagrostis acutifolia 'Karl Foerster'
MS	10	Maiden Grass / Miscanthus sinensis 'Gracillimus'
NATIVE GRASSES	QTY	COMMON / BOTANICAL NAME
BFS	44	Brown Fox Sedge / Carex vulpinoidea
GGB	00	Great Green Bulrush / Scirpus atrovirens
MSS	56	Morning Star Sedge / Carex grayi
PMS	07	Palm Sedge / Carex muskingumensis

LANDSCAPE REQUIREMENTS		
1) ONE (1) STREET TREE PER 30' OF FRONTAGE	● 354.44 LF FRONTAGE ALONG SUNSWEEP DRIVE; THEREFORE, TWELVE (12) TREES REQUIRED, TEN TREES ARE EXISTING/RETAINED, THREE (3) NEW ARE PROPOSED.	
2) 215.36 LF FRONTAGE ALONG N. LINDBERGH BLVD.; THEREFORE, EIGHT (8) TREES ARE REQUIRED, TWO TREES ARE EXISTING/RETAINED, SIX (6) NEW ARE PROPOSED.		
3) LOT AREA = 11,514 SF / 1.18 AC.	● BUILDING FOOTPRINTS = 4,943 SF Total or 6% of site.	
4) ADDITIONAL IMPERVIOUS SURFACE = 21,780 SF or 28% of site.	● GREENSPACE = 46,655 SF (Not Incl. Interior Landscaping)	
5) INTERIOR LANDSCAPING (Adjacent to Building) = 4,156 SF		
IN-GROUND, AUTOMATIC IRRIGATION SYSTEM IS REQUIRED AND WILL BE PROVIDED AS A CONDITION OF DEVELOPMENT (By Others)		
PLEASE NOTE:		
● ALL LANDSCAPE AREAS & ISLANDS SHALL BE PROVIDED WITH A MECHANICAL IN-GROUND IRRIGATION SYSTEM (BY OTHERS). COORDINATE LANDSCAPING WITH IRRIGATION CONTRACTOR.		
● ALL PLANTING BEDS TO BE EDGED W/ SPADE-CUT EDGE UNLESS OTHERWISE NOTED.		
● ADJUST TREE LOCATIONS FOR LIGHT STANDARDS AND UNDERGROUND UTILITIES.		
● NO TREES OR OTHER OBSTRUCTIONS SHALL BE LOCATED WITHIN 6 FEET OF FIRE HYDRANTS.		
● ALL SHRUBS/PERENNIALS WITHIN SIGHT TRIANGLE ZONES TO BE MAINTAINED AT A MAXIMUM HEIGHT OF TWENTY FOUR INCHES (2 FEET). ALL TREES TO BE MAINTAINED WITH A CLEAR HEIGHT FROM GRADE OF TEN (10) FEET.		
● ALL SHRUB GROUPINGS ARE TO BE CONTAINED IN CONTINUOUS SHREDDED BARK MULCH BEDS.		

SPACING "D" ROW "A" # OF PLANTS PER SQ. FT.		
30"	26"	0.16
24"	20.8"	0.25
18"	15.6"	0.45
15"	13"	0.64
12"	10.4"	1.00
10"	8.66"	1.44
8"	6.93"	2.25

WARRANTY		
1) All plant material (excluding ground cover, perennials and annuals) are to be warranted for a period of 12 months after complete installation of all landscape material at 100% of the installed price.		
2) Any plant material found to be defective shall be removed and replaced within 30 days of notification or in growth season determined to be best for that plant.		
3) Only one replacement per tree or shrub shall be required at the end of the warranty period, unless loss is due to failure to comply with the warranty.		
4) Lawn establishment period will be in effect once the lawn has been mowed three times. Plant establishment period shall commence on the date of acceptance and 100% completion.		
5) A written guarantee shall be provided to the owner per conditions outlined in # above.		

REVISIONS

BY

05/03/2021

RYM

LANDSCAPE GUIDELINE SPECS:

GENERAL:

1) All natural vegetation shall be maintained where it does not interfere with construction or the permanent plan of operation. Every effort possible shall be made to protect existing structures or vegetation from damage due to element usage. Contractor shall at all times protect all materials and work against injury to public.

2) The landscape contractor shall be responsible for any coordination and sequencing with other site related work being performed by other contractors. Refer to additional drawings for further coordination of work to be done.

3) Undergarment facilities, structures and utilities must be considered approximately only. There may be others not presently known or shown. It shall be the landscape contractor's responsibility to determine or verify the existence of and exact location of the above (call utility location services in Missouri).

4) Plant material are to be planted in the same relationship to grade as noted in nursery conditions. All planting beds shall be cultivated to 6" depth minimum and graded smooth immediately before planting of plants. Plant groundcover to within 12" of trunk of trees or shrubs planted within the area.

5) It shall be the landscape contractor's responsibility to:

A) Verify all existing and proposed features shown on the drawings prior to commencement of work.

B) Report all discrepancies found with regard to existing conditions or proposed design to the landscape architect immediately for a decision.

C) Stake the locations of all proposed plant material and obtain the approval of the owner's representative or landscape architect ten (10) days prior to installation.

6) Items shown on this drawing take precedence over the material list. It shall be the landscape contractor's responsibility to verify all quantities and conditions prior to implementation of this plan. No substitutions of types or size of plant materials will be accepted without written approval from the landscape architect.

7) Provide single-stem trees unless otherwise noted in plant schedule.

8) All plant material shall comply with the recommendations and requirements of ANSI Z60.1 American Standards for Nursery Stock.

9) It shall be the contractor's responsibility to provide for inspection of the plant material by the Landscape Architect (or Owner's Representative) prior to delivery, during or after installation. Plants not conforming exactly to the plant list will not be accepted and shall be replaced at the landscape contractor's expense.

10) All bids are to have unit prices listed. The Owner has the option to delete any portion of the unit price prior to signing the contract or beginning work. This will be a unit price contract; quotes shall be valid for 12 months.

11) Should auger equipment be utilized in excavating any plant pits, vertical sides of plant pits shall be thoroughly scarified to avoid creation of "polished side walls" prior to plant material installation.

12) All excess topsoil, rocks, debris and/or tainted soils shall be removed by the general contractor prior to point project is turned over to the landscape contractor to commence landscape installation.

13) Keep all plant material (except turf) a minimum of 36" clear of fire hydrants.

14) Landscape contractor shall kill & remove all existing weeds within the project site.

15) All tags, nursery stakes, labels, etc. shall be removed by the landscape contractor at completion of all landscape installation.

16) Landscape contractor shall be in compliance with all federal, state and local laws / regulations relating to insect infestation and/or plant diseases.

17) All substitutions of plant material shall be submitted to landscape architect for approval.

PRUNING:

1) Lightly prune trees at time of planting. Prune only the crossover limbs, intermingled leaders and/or any broken branches. Some interior twigs and lateral branches may be pruned. However, do not remove the terminal buds of branches that extend to the edge of the crown.

2) All pruning shall comply with ANSI A300 standards.

INSURANCE:

1) The landscape contractor shall submit certificates of insurance for workman's compensation and general liability.

MULCH:

1) All mulch to be shredded oak bark mulch at 3" depth (after installation) unless otherwise specified.

2) All foreign materials, including weeds, mold, deleterious materials, etc.

3) No plastic sheeting or filter fabric shall be placed beneath shredded bark mulch. If filter fabric shall be used beneath all gravel mulch beds. Lap fabric 6" over adjacent coverages.

4) Edge all beds with spade-cut edge unless otherwise noted.

MAINTENANCE:

1) Landscape Contractor shall provide a separate proposal to maintain all plants, shrubs, groundcover, perennials and annuals for a period of 12 months after acceptance.

2) Contractor shall ensure that only competent and trained personnel shall provide such services and that such services be provided in a timely manner.

3) Watering of seeded or sodded lawns shall begin immediately and shall continue to be provided continuously for the following 12 hours. Regardless, the landscape contractor shall be responsible for all landscape maintenance until project turnover.

SIGHT TRIANGLES:

1) No landscape material or other obstructions shall be placed or be maintained within the sight triangle area so as not to impede the vision between a height of thirty inches (30") and ten feet (10') above the adjacent street or paving surfaces.

2) Sight triangles at the intersection of a public street and a private access way (except for single family residences) shall also be formed by measuring from the point of intersection of the street frontage curve and the entrance curb line a distance of 35' and connecting the points so established to form the sight triangle area.

TOPSOIL:

1) Topsoil mix for all proposed landscape plantings shall be five (5) parts well-drained screened organic topsoil to one (1) part Canadian sphagnum peat moss as per planting details. Ratio: topsoil mix to a depth of 6" minimum and grade smooth.

2) Provide a soil analysis, as requested, made by an independent soil-testing agency outlining the % of organic matter, inorganic matter, deleterious material, pH and mineral content.

3) Any foreign topsoil used shall be free of roots, stumps, weeds, brush, stones (larger than 1"), litter or any other extraneous or toxic material. Landscape contractor shall be fully responsible for correcting all negative soil issues prior to plant installation. Killing and removal of all weeds shall be the responsibility of the landscape contractor as part of this task.

4) Landscape contractor to apply pre-emergent herbicide to all planting beds upon completion of planting operations and before application of shredded bark mulch.

5) Install siltation controls prior to commencement of any grading operations. Inspect and maintain all siltation fences on a weekly basis until vegetation is established.

MISC. MATERIAL:

1) Provide stakes and deadman of sound, non hardwood, free of knots and defects.

2) Tree wrap tape shall be 4" minimum, designed to prevent borer damage and winter freezing. Additionally, only 3-ply tying material shall be used.

TURF:

1) All disturbed lawn areas to be seeded with a mixture of Turf-Type fescue (50% per acre) and bluegrass (5% per acre). Lawn areas shall be unconditionally warranted for a period of 40 days from date of final acceptance. Bare areas more than one square foot per any 50 square feet shall be replaced.

2) Seed and fertilization operations shall occur between May 1 and June 15th or between September 1 and October 15th unless directed by others in writing AND irrigation system is operating.

3) Granular or pelleted fertilizer consisting of 50% water-insoluble slow release nitrogen, phosphorus and potassium in a 12-12-12 composition.

4) The turf contractor shall be responsible for protection of finished grade; restore and repair any erosion or water damage and obtain owners' approval prior to seeding or sod.

5) Landscape contractor shall offer an alternate price for sod in lieu of seed. Sod shall be cut at a uniform thickness of 3/4". No broken pieces, irregular pieces or torn pieces will be accepted. Any points carrying concentrated water loads and all slopes of 10% or greater shall be sodded.

6) All sod shall be placed a maximum of 24 hours after harvesting.

7) Recondition existing lawn areas damaged by Contractor's operations including equipment/material storage and movement of vehicles.

8) Sod Contractor to ensure sod is placed below sidewalk and all paved areas elevations to allow for proper drainage.

WARRANTY:

1) All plant material (excluding ground cover, perennials and annuals) are to be warranted for a period of 12 months after complete installation of all landscape material at 100% of the installed price.

2) Any plant material found to be defective shall be removed and replaced within 30 days of notification or in growth season determined to be best for that plant.

3) Only one replacement per tree or shrub shall be required at the end of the warranty period, unless loss is due to failure to comply with the warranty.

4) Lawn establishment period will be in effect once the lawn has been mowed three times. Plant establishment period shall commence on the date of acceptance and 100% completion.

5) A written guarantee shall be provided to the owner per conditions outlined in # above.

PLANTING PLAN FOR THE PROPOSED

Vantage Credit Union

611 N. LINDBERGH BLVD. CREVE COEUR, MISSOURI 63141

DRAWN R. HARTZ

CHECKED RYM

DATE 4/14/2020

SCALE 1"=20'-0"

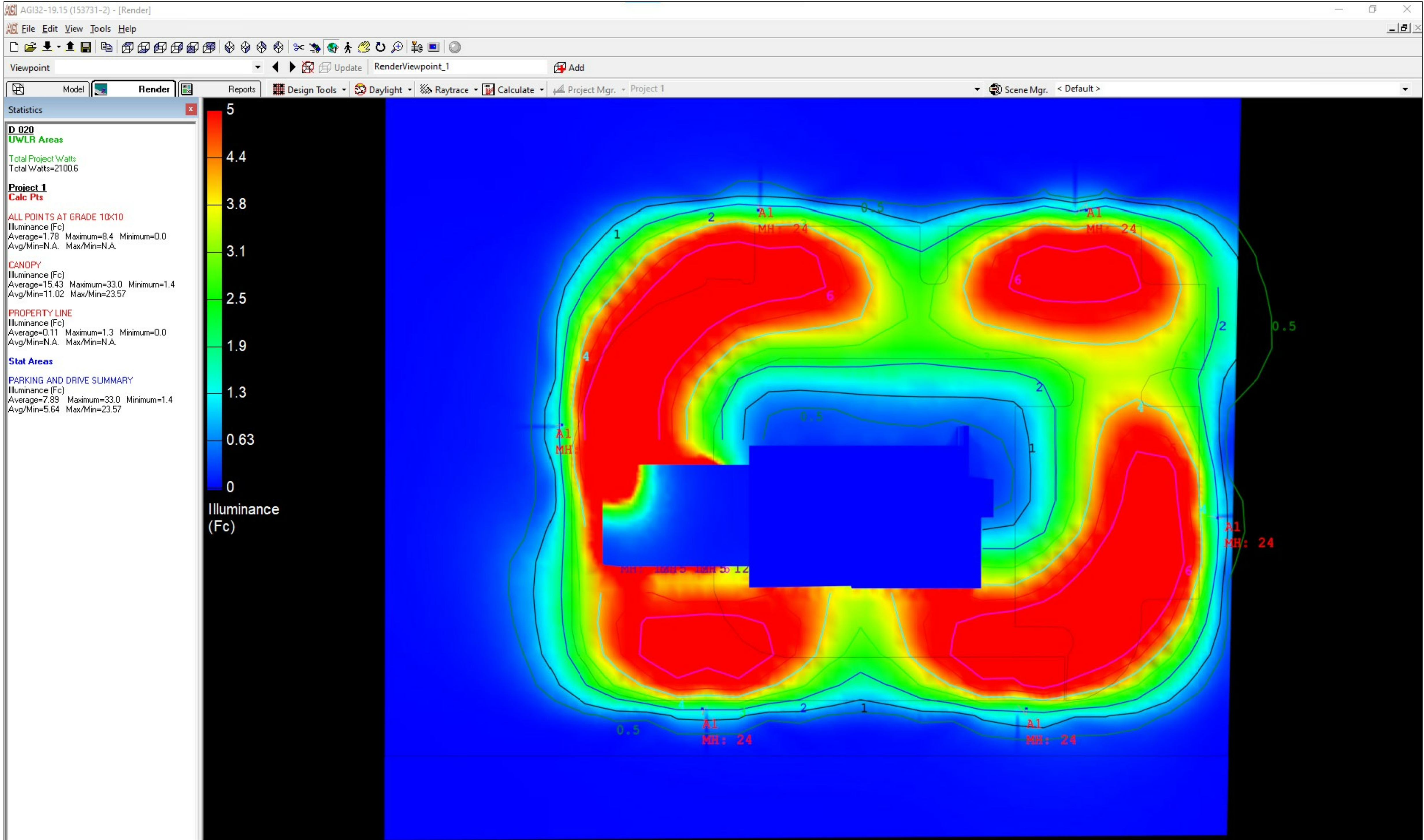
JOB NO. 2020-122

SHEET

L-1

OF ONE SHEET

PACKET Pg. 131



SLM



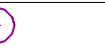
LAD



Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
ALL POINTS AT GRADE 10X10	Illuminance	Fc	1.78	8.4	0.0	N.A.	N.A.
CANDPY	Illuminance	Fc	15.43	33.0	1.4	11.02	23.57
PROPERTY LINE	Illuminance	Fc	0.11	1.3	0.0	N.A.	N.A.
PARKING AND DRIVE SUMMARY	Illuminance	Fc	7.89	33.0	1.4	5.64	23.57

Based on the information provided, all dimensions and luminaire locations shown represent recommended positions. The engineer and/or architect must determine the applicability of the layout to existing or future field conditions.

This lighting plan represents illumination levels calculated from laboratory data taken under controlled conditions in accordance with The Illuminating Engineering Society (IES) approved methods. Actual performance of any manufacturer's luminaires may vary due to changes in electrical voltage, tolerance in lamps/LEP's and other variable field conditions. Calculations do not include obstructions such as buildings, curbs, landscaping, or any other architectural elements unless noted. Fixture nomenclature noted does not include mounting hardware or poles. This drawing is for photometric evaluation purposes only and should not be used as a construction document or as a final document for ordering product.

Luminaire Schedule									
Symbol	Qty	Label	Arrangement	Description	LLD	UDF	LLF	Arr. Lum. Lumens	Arr. Watts
	6	A1	SINGLE	SLM-LED-36L-SIL-FT-40-70CRI-IL-SINGLE-24' MH	1.000	1.000	0.970	23506	317.8
	6	D	SINGLE	LAD6-LED-32L-40-FL-TR6R-SF-HAZ-12.6' MH	1.000	1.000	1.000	3215	32.3

Total Project Watts
Total Watts = 2100.6



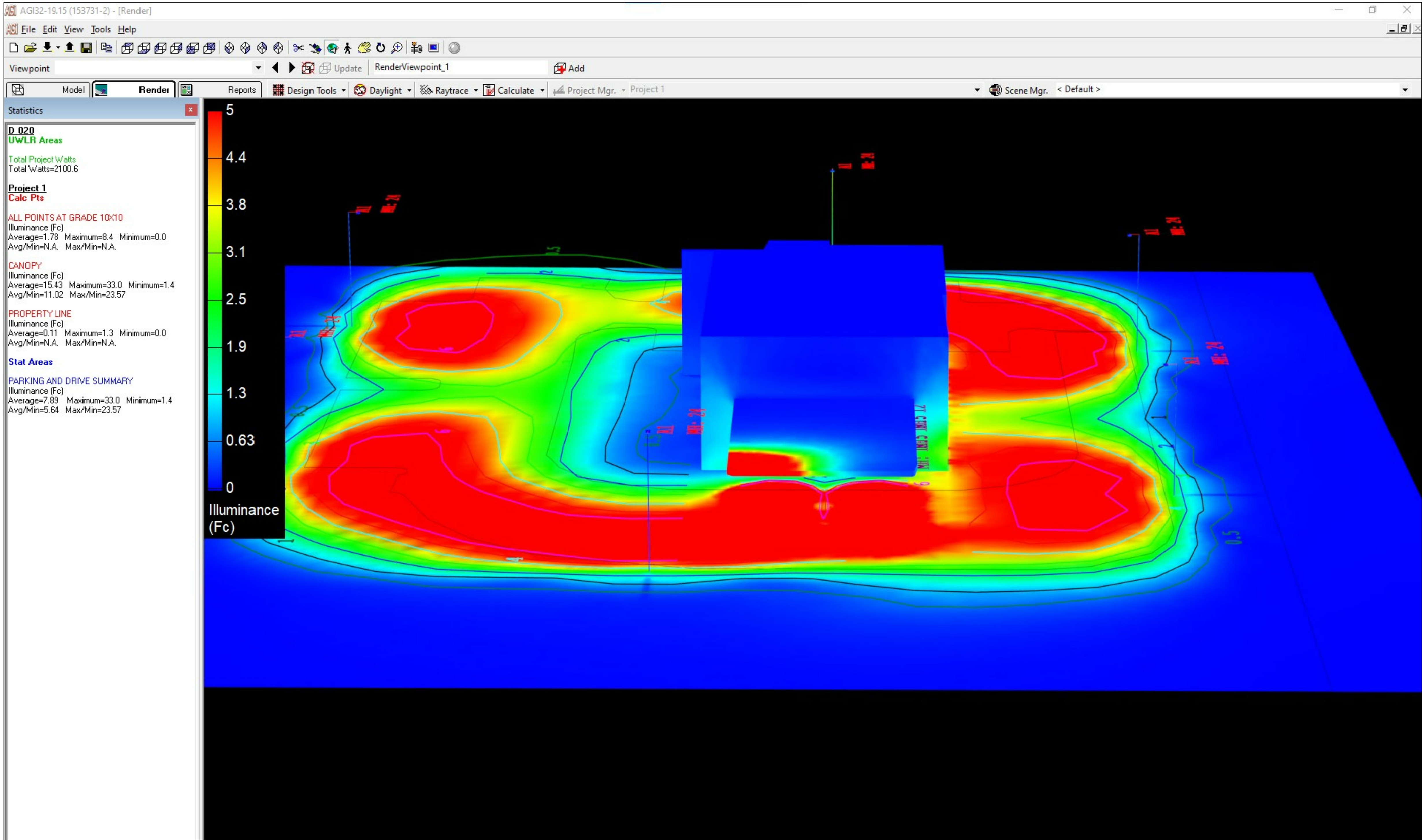
LIGHTING PROPOSAL LD-153731-2

VANTAGE CREDIT UNION
CREVE COEUR, MO

BY/GCF	DATE/5/21	REV/5/7/21	SHEET 1 OF 1
--------	-----------	------------	--------------

0

20



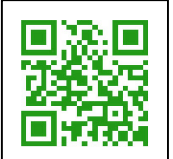
Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
ALL POINTS AT GRADE 10X10	Illuminance	Fc	1.78	8.4	0.0	N.A.	N.A.
CANOPY	Illuminance	Fc	15.43	33.0	1.4	11.02	23.57
PROPERTY LINE	Illuminance	Fc	0.11	1.3	0.0	N.A.	N.A.
PARKING AND DRIVE SUMMARY	Illuminance	Fc	7.89	33.0	1.4	5.64	23.57

Based on the information provided, all dimensions and luminaire locations shown represent recommended positions. The engineer and/or architect must determine the applicability of the layout to existing or future field conditions.

This lighting plan represents illumination levels calculated from laboratory data taken under controlled conditions in accordance with The Illuminating Engineering Society (IES) approved methods. Actual performance of any manufacturer's luminaires may vary due to changes in electrical voltage, tolerance in lamps/LED's and other variable field conditions. Calculations do not include obstructions such as buildings, curbs, landscaping, or any other architectural elements unless noted. Fixture nomenclature noted does not include mounting hardware or poles. This drawing is for photometric evaluation purposes only and should not be used as a construction document or as a final document for ordering product.

Luminaire Schedule									
Symbol	Qty	Label	Arrangement	Description	LLD	UDF	LLF	Arr. Lum. Lumens	Arr. Watts
	6	A1	SINGLE	SLM-LED-36L-SIL-FT-40-70CRI-1L-SINGLE-24' MH	1.000	1.000	0.970	23506	317.8
	6	D	SINGLE	LAD6-LED-32L-40-FL-TR6R-SF-HAZ-12.6' MH	1.000	1.000	1.000	3215	32.3

Total Project Watts
Total Watts = 2100.6



1000 ALLIANCE RD. CHICAGO, IL 60642 USA
2020 750-5000 • FAX 708-750-5003

LIGHTING PROPOSAL **LD-153731-2**

VANTAGE CREDIT UNION
CREVE COEUR, MO

BY GEF	DATE 5/5/21	REV 5/7/21	SHEET 1 OF 1
--------	-------------	------------	--------------

0

20



VANTAGE CREDIT UNION – CREVE COEUR, MO

LIGHT FIXTURE TYPE



LAD

CANOPY FIXTURE TYPE



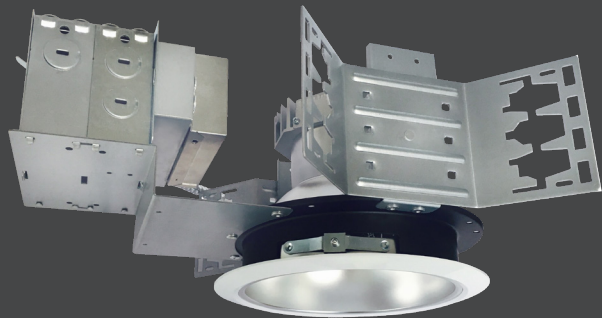
SLM

POLE FIXTURE TYPE



LSI Electric
Lighting Service, Inc.

LAD6 6" LED Architectural Downlight



6 inch LED new construction downlight delivers superior performance and energy efficiency. Designed to use anodized aluminum reflectors delivering even illumination and low glare. The high performance luminaire offers 1000 up to 4000 lumens with color temperatures of 2700K, 3000K, 3500K, 4000K at 80 CRI. Standard driver offers universal (120-277V) and 0 -10V dimming down to 1%. The LAD series is ideal for low to medium ceiling heights for retail, hospitality and commercial applications.



Features & Specifications

Optical System

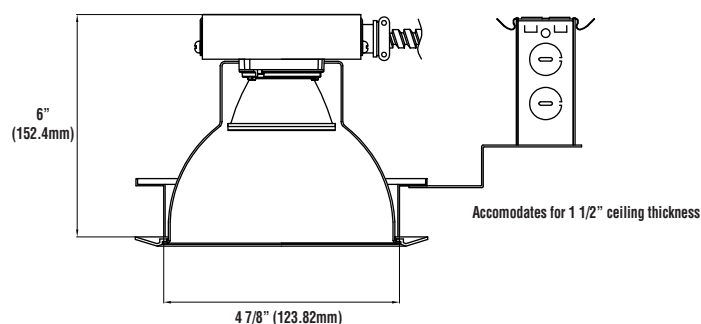
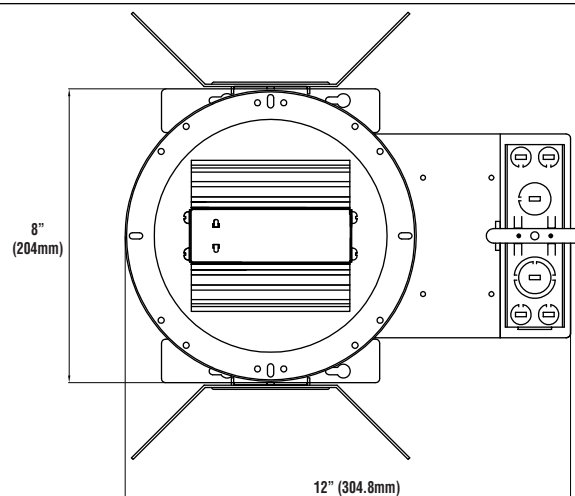
- LED source provides superior lumen output with maximum visual comfort.
- Tailored spot, narrow flood, flood and wide flood beam optics designed for glare free illumination.
- Choice of flanged or flangeless spun reflector utilizing heavy gauge highly reflective diffuse anodized aluminum to deliver low glare, even illumination of the space.
- Reflectors are retained with three retention clips holding the flange tight to the finished ceiling surface.
- Minimum CRI of 80.

Electrical

- High-performance driver features over-voltage, under voltage, short-circuit and over temperature protection.
- 0-10 volt dimming (1% - 100%) standard.
- Standard Universal Voltage (120-277 Vac) Input 50/60 Hz.
- L70 Calculated Life: > 50k Hours projected @ 25°C per IESNA TM-21-11.
- Total harmonic distortion: <20%
- Power factor: >.90
- Input power stays constant over life.
- Compatible with Triac (forward-phase or leading-edge), ELV (reverse-phase or trailing edge) dimming only at 120 Vac.
- Driver can be accessed from below plenum for servicing.
- High-efficacy LEDs with integrated circuit board mount directly to an extruded aluminum heatsink to maximize heat dissipation and promote long life.
- Remote Emergency Battery (120-277V) field installed is available to meet critical life safety lighting requirements. The 90-minute battery provides 7.8watts constant power to the LED system, ensuring code compliance. To calculate light output during emergency mode (EM battery 7.8 watts x LPW of fixture being powered - see spec sheet). Detailed wiring diagram and installation instructions located on website.



Dimensions





VANTAGE CREDIT UNION – CREVE COEUR, MO

LIGHT FIXTURE TYPE



CANOPY FIXTURE TYPE



POLE FIXTURE TYPE



6" LED Architectural Downlight

Features & Specifications (cont.)

New Construction Housing/Plaster Frame

- Designed for use in non-insulated ceiling where insulation must be kept a minimum of 3" from the fixture.
- Junction box listed for (8) #12 AWG (four in, four out) 90°C conductors and thru branch wiring.
- Junction box contains (5) 1/2" knockouts with trade pry-out slots and (4) Romex cable clamp knockouts.
- Deep collar accommodates ceiling thickness up to 1-1/2".
- Plaster frame with collar is designed with 20-gauge colled rolled steel, black-painted
- Universal mounting brackets provide up to 5" vertical adjustment and accepts 1/2" EMT conduit.
- Additional channel bar, nailer bar and suspended ceiling accessories available. See accessories.

Installation

- Additional channel bar, nailer bar and suspended ceiling accessories available to accommodate a variety of ceiling types.

Warranty

- LSI LED Fixtures carry a 5-year warranty.
- 1 Year warranty on optional Emergency Battery. Test regularly in accordance with local codes.

Listing

- cETLus Listed to UL 1598 and UL 8750 standards for 25°C Ambient applications
- RoHS Compliant.
- EMI/RFI compliant with FCC 47CFR Part 15 Class B Consumer limits and Class A Commercial & Industrial.
- Damp location rated
- Title 24 Compliant.

Performance

Electrical Data (Amps)*

Lumen Package	120V	208V	240V	277V
14L	0.12	0.07	0.06	0.05
25L	0.18	0.11	0.09	0.08
32L	0.27	0.15	0.13	0.12
41L	0.35	0.20	0.18	0.15

*Electrical Data at 25C (77F)/ Actual Wattage may differ +/-10%

DELIVERED LUMENS*

Lumen Pkg.	Distribution	2700K CCT		3000K CCT		3500K CCT		4000K CCT		Wattage
		Delivered Lumens	Efficacy	Delivered Lumens	Efficacy	Delivered Lumens	Efficacy	Delivered Lumens	Efficacy	
14L	SP	1184	84.6	1184	84.6	1467	104.8	1467	104.8	14
	NF	1156	82.6	1156	82.6	1432	102.3	1432	102.3	14
	FL	1152	82.3	1152	82.3	1428	102.0	1428	102.0	14
	WF	1079	77.1	1079	77.1	1337	95.5	1337	95.5	14
25L	SP	2066	93.9	2066	93.9	2560	116.4	2560	116.4	22
	NF	2017	91.7	2017	91.7	2499	113.6	2499	113.6	22
	FL	2011	91.4	2011	91.4	2492	113.3	2492	113.3	22
	WF	1883	85.6	1883	85.6	2333	106.0	2333	106.0	22
32L	SP	2665	83.3	2665	83.3	3302	103.2	3302	103.2	32
	NF	2602	81.3	2602	81.3	3224	100.8	3224	100.8	32
	FL	2594	81.1	2594	81.1	3215	100.5	3215	100.5	32
	WF	2429	75.9	2429	75.9	3010	94.1	3010	94.1	32
41L	SP	3409	81.2	3409	81.2	4224	100.6	4224	100.6	42
	NF	3328	79.2	3328	79.2	4123	98.2	4123	98.2	42
	FL	3318	79.0	3318	79.0	4112	97.9	4112	97.9	42
	WF	3107	74.0	3107	74.0	3849	91.6	3849	91.6	42

*LED Chips are frequently updated therefore values may change.
Data is based on Haze Reflector.



LAD6 6" LED Architectural Downlight

Luminaire Ordering Guide

TYPICAL ORDER EXAMPLE: **LAD6 LED 25L UNV DIM1 35 NF TR6R HAZ**

Family/ Size	LED Gen	Lumen Package	Voltage	Driver	Color Temperature	CRI	Beam Optics ⁶
LAD6 - 6" New Construction ⁴	LED	14L - 1400 25L - 2500 32L - 3200 41L - 4100	UNV - 120-277V	DIM1 - Dims to 1% (0-10V dimming)	30 - 3000K 35 - 3500K 40 - 4000K	Blank - 80 CRI	SP - Spot NF - Narrow Flood FL - Flood WF - Wide Flood

	Reflector	Finish
Self-Fange	TR6R - Open Reflector	SF HAZ - Haze semi- diffused
		SF SPC - Specular clear
	TR6RWW - Wall Wash ²	SF HAZ - Haze semi-diffused
Flangeless (ship standard w/ white plastic trim ring)	TR6R - Open Reflector	HAZ - Haze semi-diffused, white trim ring
		SPC - Specular clear, white trim ring
	TR6RFL- Frosted Floating Lens ³	HAZ - Haze semi-diffused Reflector w/ Frosted Floating Lens, w/ integrated white metal trim ring (optional trim ring not compatible)
		SPC - Specular Clear Reflector w/ Frosted Floating Lens, w/ integrated white metal trim ring (optional ring not compatible)
	TR6RWW - Wall Wash ²	HAZ - Haze semi-diffused wall wash reflector, white trim ring
	TR6B - Baffle	HAZ - Haze semi-diffused reflector
		WH - White baffle and white trim ring BL - Black Baffle and white trim ring
	TR6BL - Baffle w/ Regressed Lens ¹	HAZ - Hazed semi-diffused
		WH - White baffle and white trim ring SPC - Specular clear BL - Black baffle and white trim ring
	TR6RL - Regressed Lens ¹	HAZ - Haze semi-diffused reflector w/ specular clear regressed lens and white trim ring
		SPC - Specular clear reflector w/ specular clear regressed lens and white trim ring

Accessory Ordering Information (Accessories are field installed)

Description	Order Number
WH - White metal trim ring (only compatible w/flangeless trims)	616106
EM - Emergency Battery	658633
C27 - 27" channel bars (pair)	205599
C52 - 52" channel bars (pair)	287522
NB - Nailer bar kt (set of 4)	345989
SCIK - Suspended ceiling installation kit (set of 4 channel bars & 4 T-grid clips)	234808

NOTES:

1. Regressed lens trims are wet location listed. All other trims are rated for damp location.
2. TR6RWW wall wash reflector comes with 40° integrated optic; additional beam optics not compatible
3. TR6RFL frosted floating lens comes with integrated white metal trim; accessory white metal trim ring not required)
4. Housing can ship ahead of the light engine and reflector
5. 90 CRI requires 55 day leadtime & 100 MOQ; Consult Factory
6. Refer to IES Files for Beam Spread.



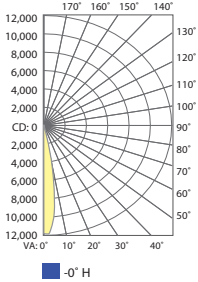
LAD6 6" LED Architectural Downlight

Photometry

LAD6-LED-25L-35-SP-TR6R-SF-HAZ

Lumens: 2,560
Watts: 22.2
Efficacy: 115

Candela Power Distribution



Cone of Light

Illuminance at a Distance

Center Beam fc	Beam Width
2,975 fc	0.7' 0.7'
744 fc	1.3' 1.3'
331 fc	2.0' 2.0'
186 fc	2.6' 2.6'
119 fc	3.3' 3.3'
82.6 fc	3.9' 3.9'

Vert. Spread: 18.5°
Horiz. Spread: 18.5°

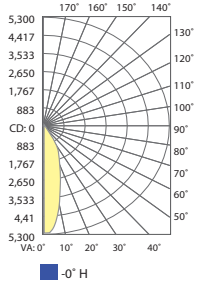
ZONE	LUMENS	% Fixture
0-10	797	31.2%
10-20	766	29.9%
20-30	611	23.9%
30-40	315	12.3%
40-50	51	2.0%
50-60	14	0.5%
60-70	3	0.1%
70-80	1	0.0%
80-90	1	0.0%
90-100	0	0.0%
0-180	2,560	100.0%

Degree Vertical	Candela
0	11,901
5	10,123
10	5,266
15	2,578
20	1,645
25	1,309
30	1,091
35	426
40	128
45	60
50	32
55	14
60	6
65	3
70	1
75	1
80	0
85	1
90	0

LAD6-LED-25L-35-NF-TR6R-SF-HAZ

Lumens: 2,499
Watts: 22.2
Efficacy: 113

Candela Power Distribution



Cone of Light

Illuminance at a Distance

Center Beam fc	Beam Width
1,306 fc	1.2' 1.2'
326 fc	2.4' 2.5'
145 fc	3.6' 3.7'
81.6 fc	4.9' 4.9'
52.2 fc	6.1' 6.1'
36.3 fc	7.3' 7.4'

Vert. Spread: 33.8°
Horiz. Spread: 34.1°

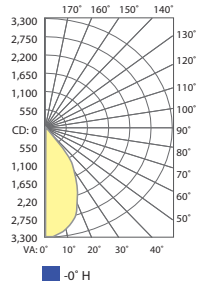
ZONE	LUMENS	% Fixture
0-10	445	17.8%
10-20	831	33.2%
20-30	755	30.2%
30-40	375	15.0%
40-50	71	2.9%
50-60	17	0.7%
60-70	4	0.1%
70-80	1	0.1%
80-90	1	0.0%
90-100	0	0.0%
0-180	2,499	100.0%

Degree Vertical	Candela
0	5,233
5	4,982
10	4,023
15	2,984
20	2,165
25	1,607
30	1,246
35	493
40	180
45	82
50	40
55	16
60	7
65	3
70	2
75	1
80	1
85	0
90	0

LAD6-LED-25L-35-FL-TR6R-SF-HAZ

Lumens: 2,492
Watts: 22.2
Efficacy: 112

Candela Power Distribution



Cone of Light

Illuminance at a Distance

Center Beam fc	Beam Width
818 fc	2.0' 2.1'
204 fc	4.1' 4.1'
90.9 fc	6.1' 6.2'
51.1 fc	8.1' 8.3'
32.7 fc	10.2' 10.4'
22.7 fc	12.2' 12.4'

Vert. Spread: 54.0°
Horiz. Spread: 54.8°

ZONE	LUMENS	% Fixture
0-10	304	12.2%
10-20	773	31.0%
20-30	8475	34.0%
30-40	443	17.8%
40-50	99	4.0%
50-60	19	0.8%
60-70	4	0.2%
70-80	2	0.1%
80-90	1	0.0%
90-100	0	0.0%
0-180	2,492	100.0%

Degree Vertical	Candela
0	3,271
5	3,236
10	3,071
15	2,780
20	2,315
25	1,812
30	1,415
35	624
40	257
45	120
50	52
55	18
60	7
65	4
70	2
75	1
80	1
85	0
90	0



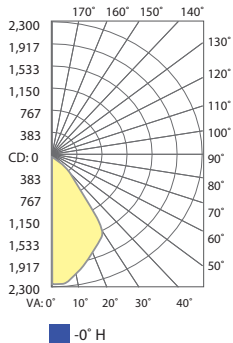
LAD6 6" LED Architectural Downlight

Photometry (cont.)

LAD6-LED-25L-35-WF-TR6R-SF-HAZ

Lumens: 2,333
Watts: 22.2
Efficacy: 105

Candela Power Distribution



Cone of Light

Illuminance at a Distance

	Center Beam fc	Beam Width
2.0'	515 fc	2.6' 2.6'
4.0'	138 fc	5.3' 5.3'
6.0'	61.2 fc	7.9' 7.9'
8.0'	34.4 fc	10.5' 10.5'
10.0'	22.0 fc	13.1' 13.1'
12.0'	15.3 fc	15.8' 15.8'

Vert. Spread: 66.6°
Horiz. Spread: 66.6°

Zonal Lumen Summary		
ZONE	LUMENS	% Fixture
0-10	203	8.7%
10-20	532	22.8%
20-30	754	32.3%
30-40	558	23.9%
40-50	218	9.4%
50-60	53	2.3%
60-70	10	0.4%
70-80	4	0.2%
80-90	1	0.0%
90-100	0	0.0%
0-180	2,333	100.0%

Candela Table	
Degree Vertical	Candela
0	2,204
5	2,176
10	2,044
15	1,885
20	1,752
25	1,642
30	1,502
35	820
40	473
45	277
50	135
55	48
60	18
65	9
70	5
75	3
80	2
85	1
90	0

6" Recessed Downlight Reflectors



TR6R - Open Reflector
Self-Flange or Flangeless
HAZ - Haze semi-diffused
SPC - Specular clear



TR6RFL - Frosted floating lens
Flangeless
HAZ - Haze semi-diffused
SPC - Specular clear
Integrated white metal trim ring



TR6RW - Wall wash w/ Kick reflector
Self-Flange or Flangeless
HAZ - Haze semi-diffused



TR6B - Baffle
Flangeless
HAZ - Haze semi-diffused reflector
Choice of white or black baffle



TR6RL - Regressed lens w/specular clear reflector
Flangeless
HAZ - Haze semi-diffused
SPC - Specular clear
Wet Location Listed



Whitney Kelly <wkelly@crevecoeurmo.gov>

Public Hearing P&Z about Vantage Credit Union Building

1 message

angela rose <r4journey@yahoo.com>
To: Whitney Kelly <wkelly@crevecoeurmo.gov>

Tue, May 25, 2021 at 12:32 PM

To: Whitney Kelly

From: David and Angela Rose, [10335 N. Sunswept Drive](#)

RE: P&Z June 7 regarding Vantage Credit Union Building

First and foremost, we are delighted that Vantage is building on 611 N. Lindbergh.

Our main concern is light pollution. We realize there will have to be lights on the parking lot. It would be most helpful if they are as low to the ground as possible and positioned so the light shines to the east away from the neighborhood rather than to the west or south and therefore into the neighborhood.

Additionally, we are concerned about car headlights sweeping into our living rooms as cars pull around to use the ATM. This seems like an easy thing to abate by having fencing and perhaps trees and shrubs that border the west and south sides of the parking lot.

We ask that these issues be discussed in the P&Z meeting.

Thank you

David and Angela Rose

314-569-0125



VANTAGE CREDIT UNION
611 N. LINDBERGH BLVD.
CREVE COEUR, MO

PROJECT TEAM

Owner: Vantage Credit Union
John Hopkins

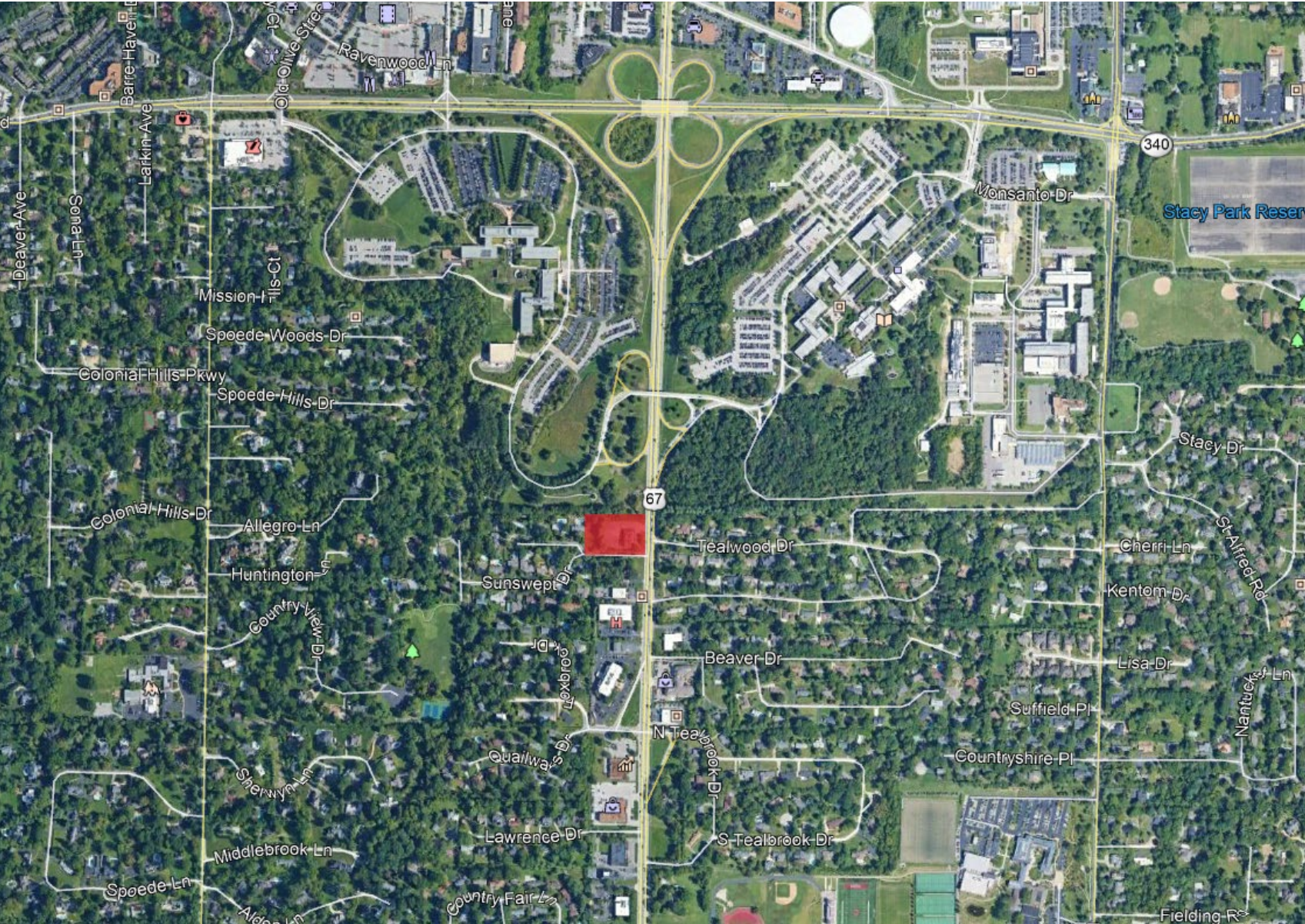
Architect: Archimages, Inc.
Gary Dedeke, R.A.

Civil Engineer: Civil Engineering Design Consultants, Inc.
Yosef Howley, P.E.

TONIGHT'S REQUESTS

Conditional Use Permit

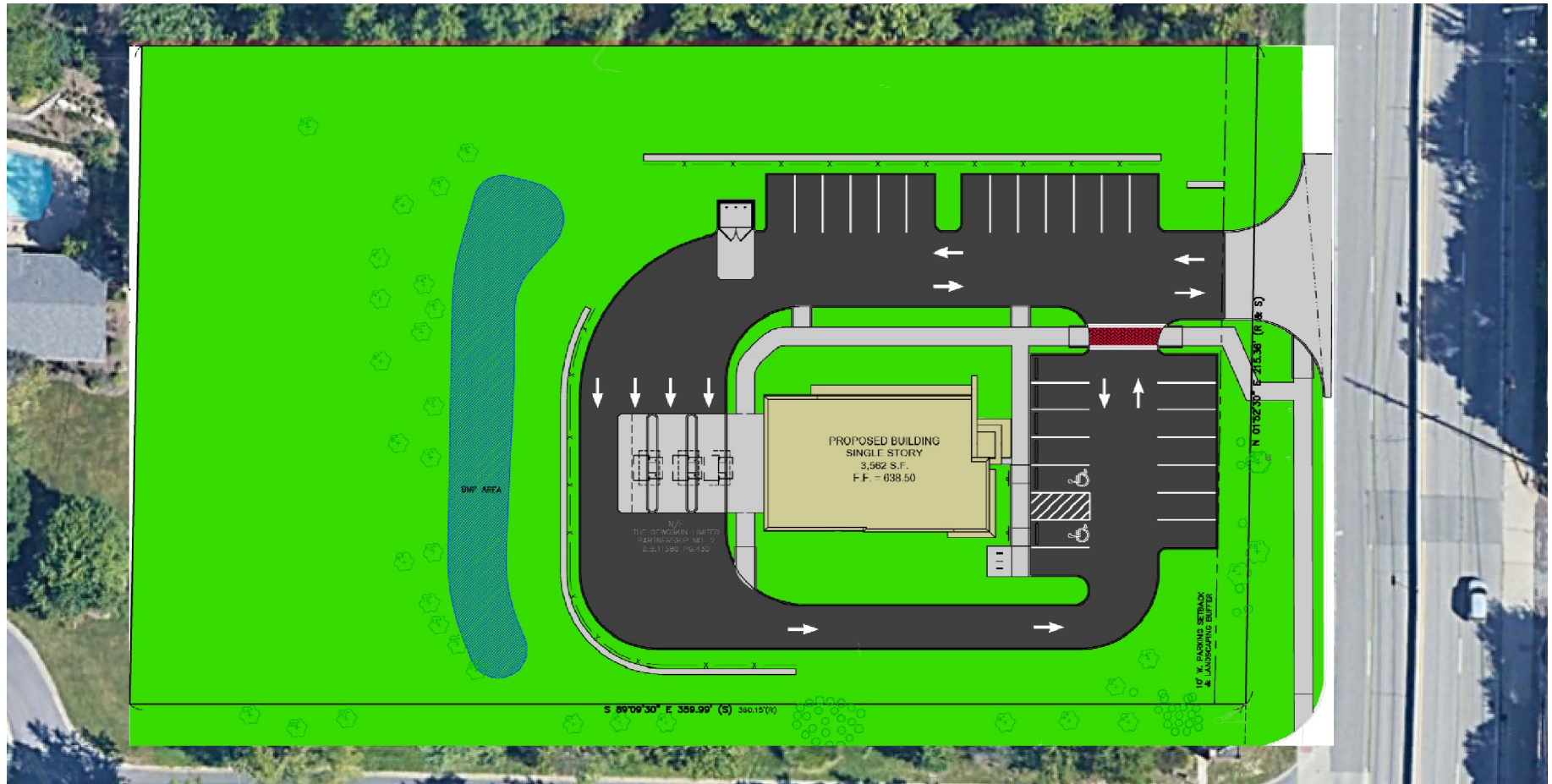
Site Plan Approval







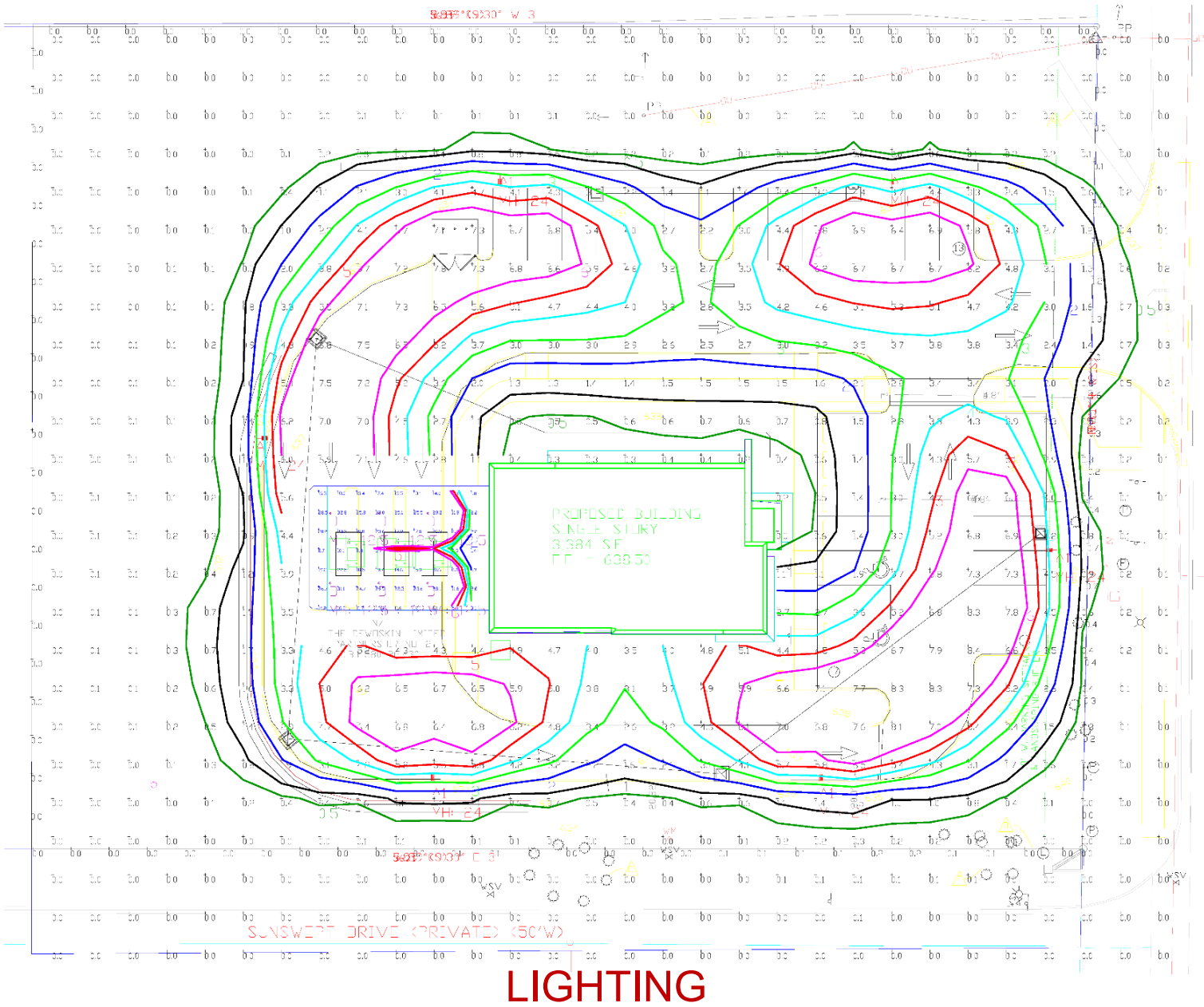
- Zoned: GC – General Commercial District
- 1.78 Ac.
- Formerly Restaurant
- Site Currently Vacant



- Proposed Credit Union
- Drive-thru service

- 27 Parking Spaces
- 35% Impervious (vs. 53% Ex.)





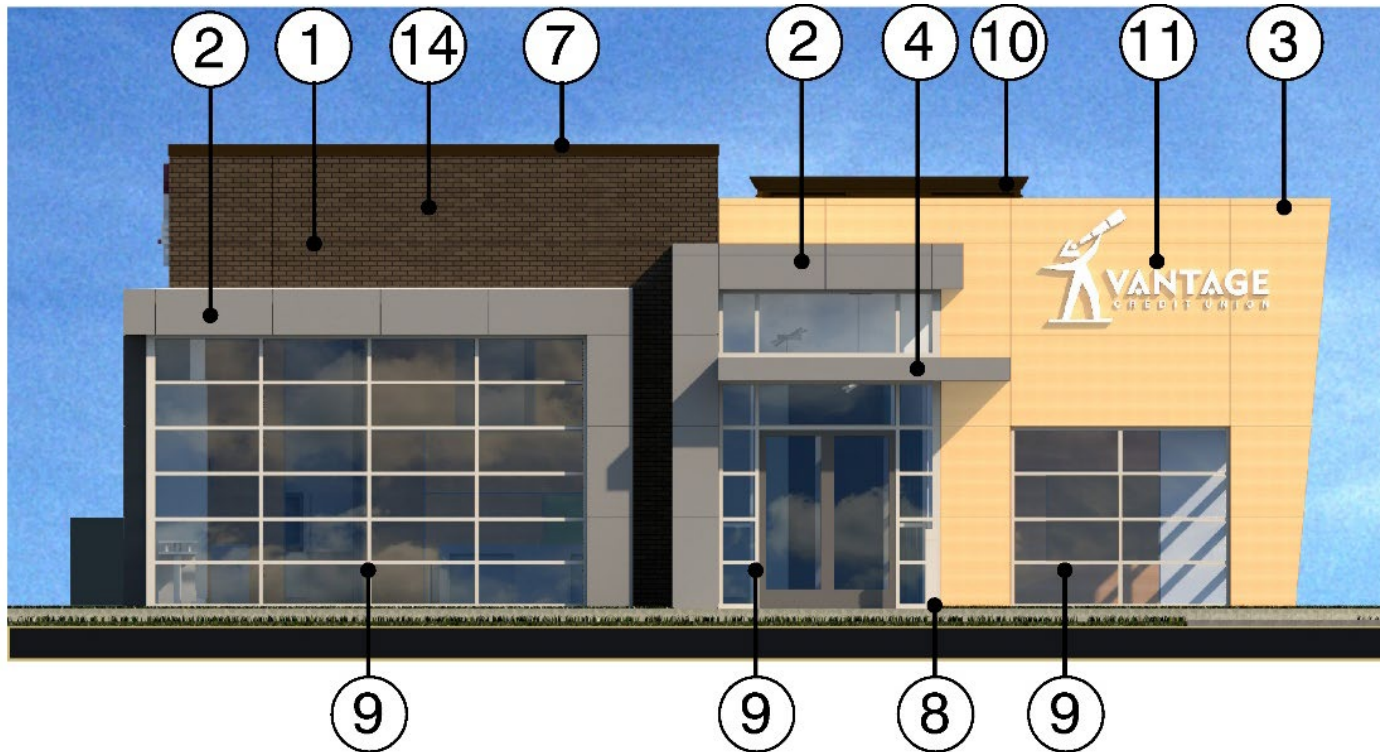


**611 N Lindbergh Blvd, St
Louis, MO 63141, United States**

N Sunswept Dr

Sunswept Dr

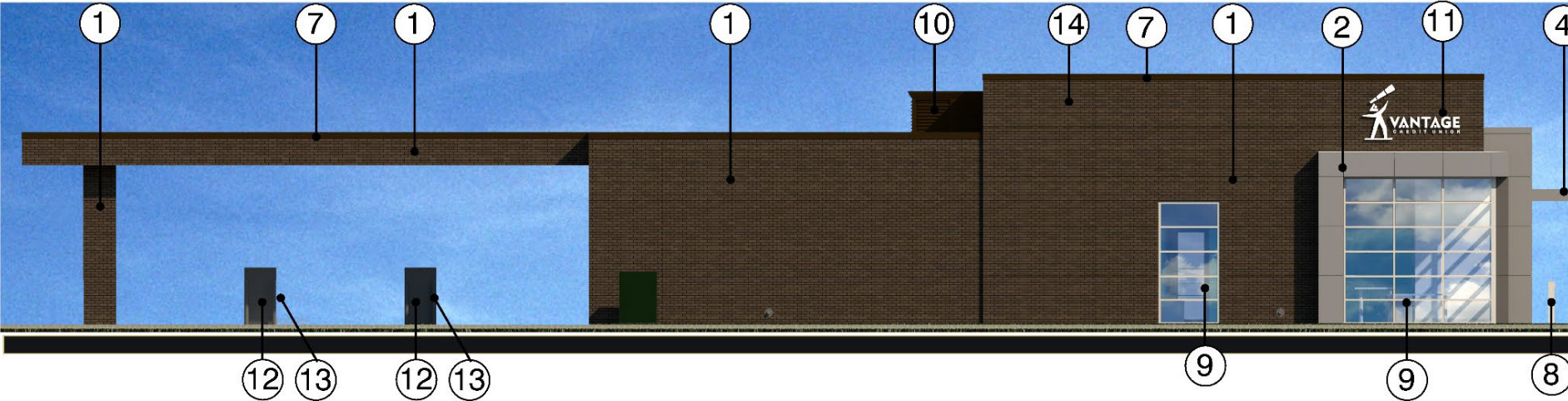
N



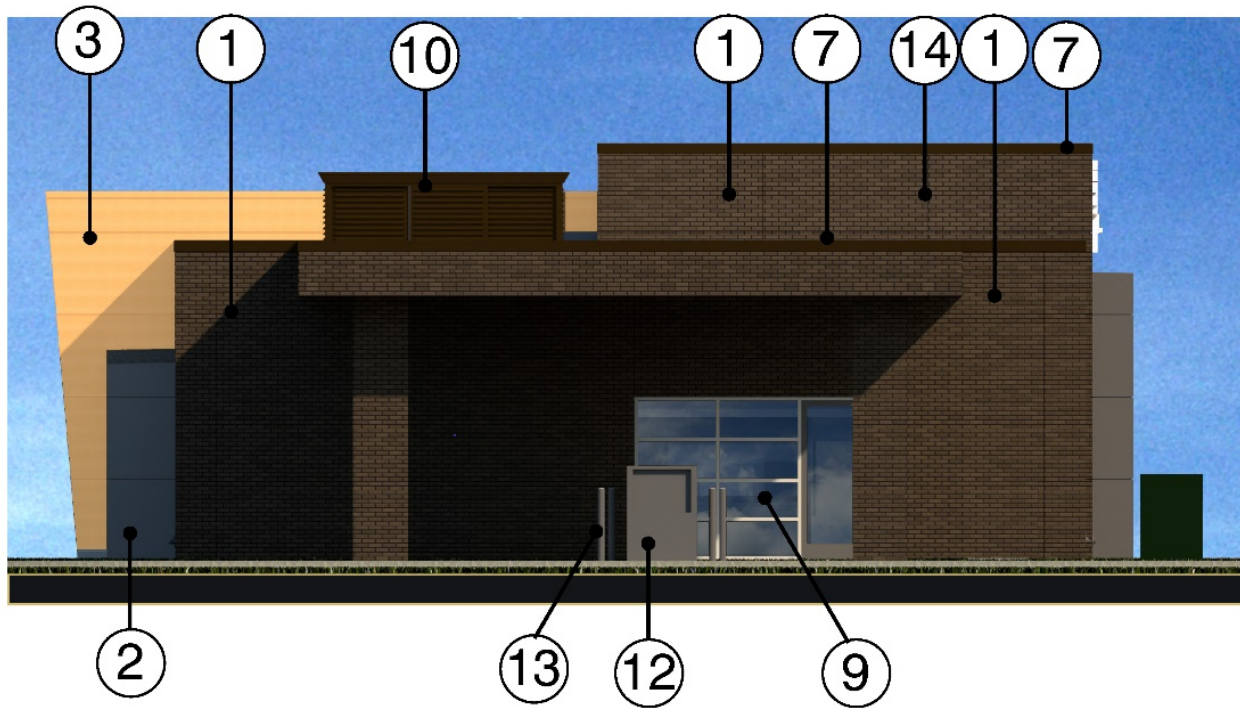
EAST ELEVATION

Keynote Legend:

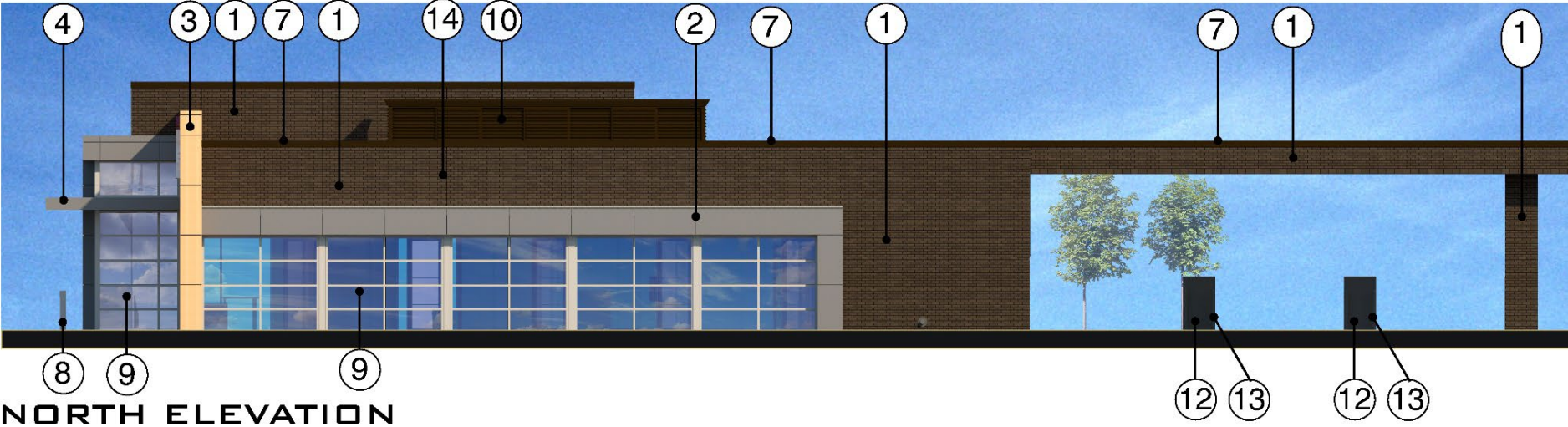
- ① Brick Veneer: BRK-01 - Cloud Ceramics "Ebony IS" Velour (Modular), running bond with SGS 22X Tan mortar.
- ② Aluminum Composite Material Rainscreen: ACM-01 - Alpolic "MTLC BSX SILVER" 4-BSX3.5.
- ③ Aluminum Composite Material Rainscreen: ACM-02 - Alpolic "Timber QBV Oriental Cane" 4QBV3.5.
- ④ Prefabricated Metal Canopy: Finish to match ACM-01.
- ⑤ Omitted.
- ⑥ Prefabricated Metal Coping: Finish to match BRK-01, Una-clad Mansard Brown or approved Equal.
- ⑦ Prefabricated Metal Coping: Finish to match BRK-01.
- ⑧ ADA push plate post.
- ⑨ Aluminum Storefront & Glazing System: 2" x 4 1/2" clear anodized aluminum storefront with 1" insulated glazing. Provide PPG Solarban 60 Clear on Clear glazing base bid. Option 02 glazing: provide PPG Solar Ban 60 w/ Starphire low iron glass.
- ⑩ Roof Top Unit Mechanical Screen: Cityscapes Envisor RTU screen: Design Option: Vertical; Panel Style: Louver; Trim Option: Alamo; Color Option: Mansard Brown.
- ⑪ Signage by Others: Signage to be meet all city signage requirements and approved under separate process in accordance with the City of Creve Coeur.
- ⑫ Drive-up PTM.
- ⑬ 4" diameter concrete filled steel bollards painted to match PTM machines.
- ⑭ Masonry Control Joint: 3/8" masonry control joint filled w' continuous sealant (color to match mortar) & closed cell foam backer rod.



SOUTH ELEVATION



WEST ELEVATION





FLOOR PLAN

QUESTIONS ?





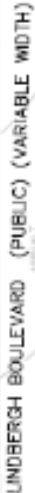
**APPLICATION#21-018: A CONDITIONAL USE
PERMIT FOR A 3,562 SQUARE FOOT
VANTAGE CREDIT UNION BUILDING WITH
DRIVE-THROUGH FACILITIES
AT 611 N. LINDBERGH BOULEVARD**

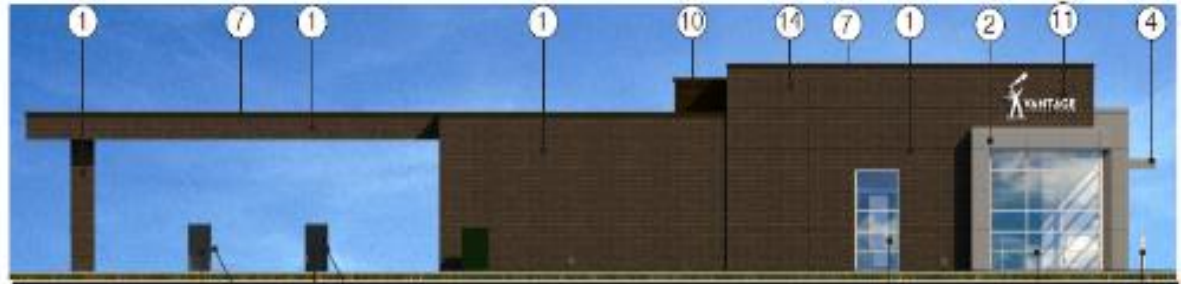
- CREDIT UNIONS (NAICS 522130) AND ALL DRIVE-IN AND DRIVE-THROUGH SERVICES (EXCLUDING FOOD SERVICES) (NAICS CC442100) ARE PERMITTED WITH CONDITIONS FOR REVIEW BY THE PLANNING AND ZONING COMMISSION AND FINAL APPROVAL BY THE CITY COUNCIL IN THE GC-GENERAL COMMERCIAL DISTRICT.
- SECTION 405.470. CONDITIONAL USES.
 - A. CONDITIONAL USES ALLOWED IN ZONING DISTRICTS ARE AS FOLLOWS:
 - 8. ALL DRIVE-THROUGH AND DRIVE-IN SALES OF GOODS OR SERVICES INCLUDING FREESTANDING DRIVE-IN BANKING FACILITIES (NOT INCLUDING RESTAURANTS) (CC442100) (CONDITIONAL USE IN THE "PH," "MX," "PC," "GC," "CB" AND "LI" DISTRICTS).
 - a. SHALL PROVIDE SPACE FOR AT LEAST THREE (3) CARS PER DRIVE-UP WINDOW OR STATION.
 - b. SHALL PROVIDE LANDSCAPING TO SCREEN THE VIEW OF DRIVE-UP WAITING SPACES FROM SURROUNDING PROPERTIES.
 - c. DRIVE-UP WINDOW ACCESS, WAITING SPACES AND EGRESS SHALL NOT INTERFERE WITH SITE CIRCULATION OR BE HAZARDOUS TO MOTORISTS ENTERING, EXITING, OR PASSING BY THE SITE.
 - d. WHEN PROVIDED IN THE "PH" DISTRICT, DRIVE-THROUGH SERVICES SHALL BE LIMITED TO USES COMPLEMENTARY TO THE MEDICAL USES EXISTING ON THE CAMPUS.

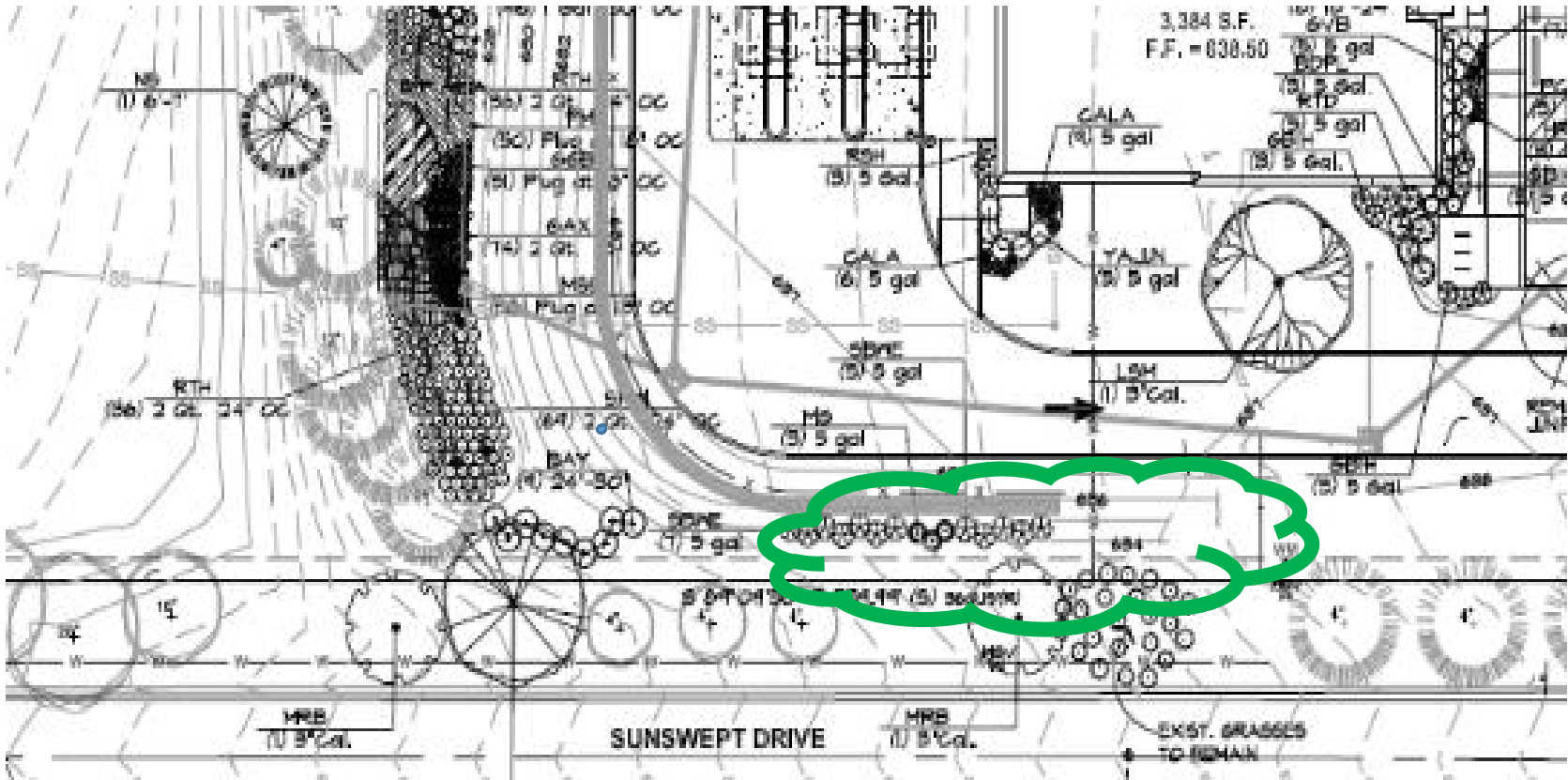
- YOSEF HOWLEY, OF CEDC, ON BEHALF OF VANTAGE CREDIT UNION, IS SEEKING APPROVAL OF A NEW CREDIT UNION 3561 SQUARE FOOT, FACILITY WITH 3 DRIVE-THROUGH BANKING LANES AT 611 N. LINDBERGH BLVD, CREVE COEUR, MO 63141.
- PROPERTY IS ZONED GC-GENERAL COMMERCIAL DISTRICT
- THE SITE IS 1.78 ACRES, AND WILL HAVE AN OVERALL SITE COVERAGE OF 34.5%, WHERE THE MAXIMUM SITE COVERAGE IS 63% FOR PROPERTIES IN THE GC DISTRICT
- REQUIRED BUFFER YARD IS 20 FEET, SITE PLAN IS SHOWING APPROXIMATELY 144.42 FEET IS PROVIDED FROM THE WEST PROPERTY LINE
- THE BUILDING SITE SITS AT AN ELEVATION OF 637 FEET AT THE TOP OF THE RETAINING WALL, APPROXIMATELY 26 FEET ABOVE THE GRADE AT THE WEST PROPERTY LINE OF 611 FEET.
- THE EXISTING EVERGREENS ARE PROPOSED TO REMAIN TO PROVIDE SCREENING OF THE LIGHTING, AS WELL AS PROVIDING FOR NEW LANDSCAPING THROUGH-OUT THE SITE.
- PROVIDING BIKE FACILITIES AS RECOMMENDED BY THE COMPREHENSIVE PLAN AND DESIGN GUIDELINES.



- SITE PLAN SHOWS NEW SEPARATED SIDEWALKS ALONG LINDBERGH BOULEVARD
- STAFF DID NOT REQUIRE ONE ALONG SUNSWEPT AS THAT IS A PRIVATE DRIVE, NOR WAS A SIDEWALK REQUIRED ALONG LINDBERGH BOULEVARD NORTH OF THE DRIVE, GIVEN THE SHORT DISTANCE, AND GRADE CHANGES TO THE BEYER PROPERTY LINE.
- DESIGN GUIDELINES RECOMMEND THAT DRIVE-THROUGH SERVICES, UNDER THE USE CATEGORY FOR RESTAURANTS, THAT INCLUDE THE DRIVE-THROUGH ELEMENTS ARE TO BE ARCHITECTURALLY INTEGRATED INTO THE BUILDING RATHER THAN APPEARING TO BE APPLIED OR “STUCK-ON” TO THE BUILDING AND ARE NOT BE LOCATED ON THE PRIMARY STREET FRONTAGE.
- THE PROPOSAL HAS BEEN DESIGNED TO MEET WITH THESE RECOMMENDATIONS, WITH THE DRIVE-THROUGH ELEMENTS AT THE REAR OF THE BUILDING.
- CONDITIONS INCLUDE THAT THE TRASH ENCLOSURE AND RETAINING WALL BE A DARK COLOR TO MATCH THE BUILDING, AND THE 42” PROPOSED SAFETY BARRIER IS TO BE A BLACK WROUGHT IRON STYLE.
- COMMISSION SHOULD DETERMINE IF A SIGHT-PROOF FENCE IS NEEDED, AND IF SO STAFF RECOMMENDS THAT IT BE STAINED A DARK COLOR TO BLEND INTO THE LANDSCAPING.
- ADDITIONAL UPRIGHT-EVERGREENS COULD BE ADDED AT THE SOUTH CORNER OF THE WALL FOR ADDITIONAL SCREENING.



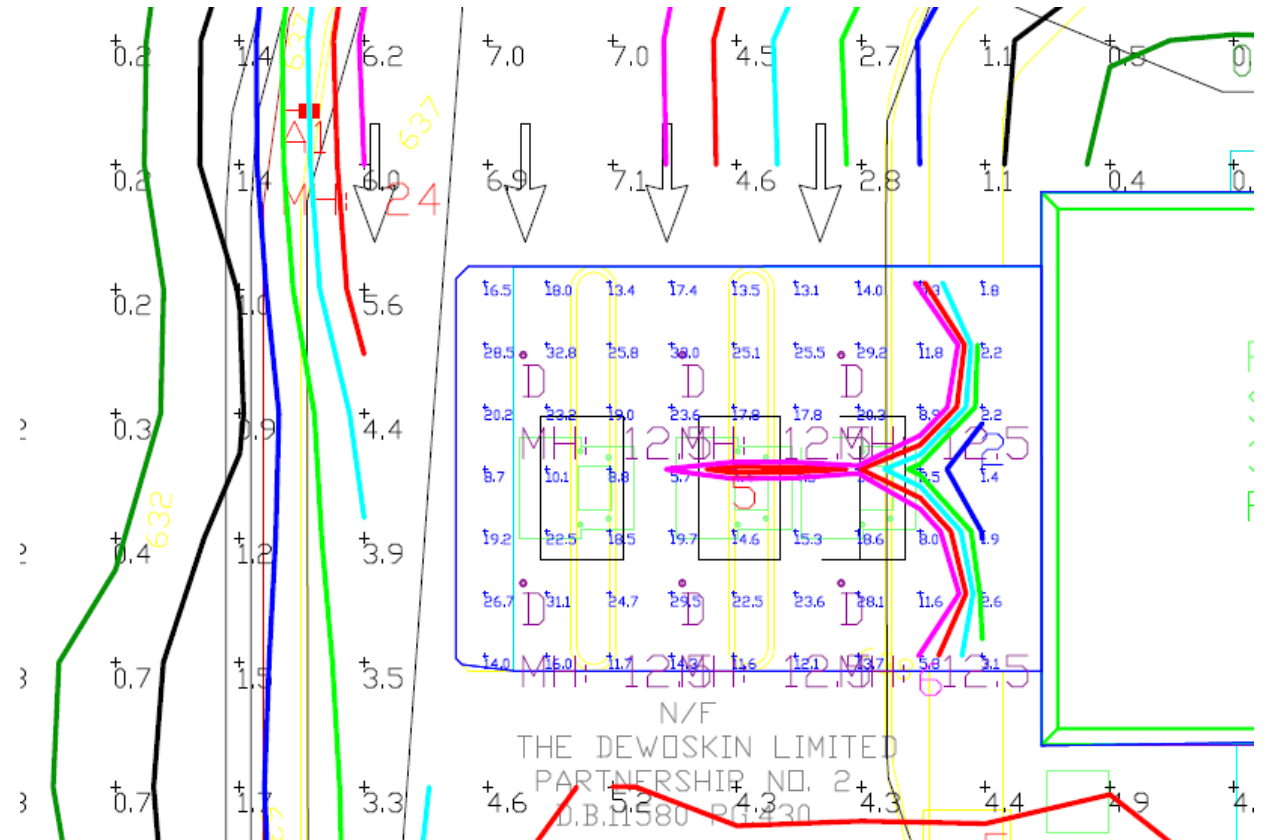




- PARKING LOT LIGHTING IN NON-RESIDENTIAL ZONING DISTRICTS REQUIRES A MAXIMUM HEIGHT OF TWENTY-FOUR (24) FEET IN HEIGHT (MEASURED FROM THE BOTTOM OF THE BASE TO THE TOP OF FIXTURE) UNLESS SPECIFICALLY PERMITTED BY SITE DEVELOPMENT PLAN APPROVAL IN ACCORDANCE WITH SECTION 405.1080, PER SECTION 405.680(B)(3).
- SECTION 405.810(A)(4) LIGHTING REQUIRES A MINIMUM OF AT LEAST ONE (1) FOOT-CANDLE OF ILLUMINATION OVER THE AREA OF THE PARKING AREA TO BE USED. ALL LIGHTING SHALL BE ARRANGED TO DEFLECT, SHADE AND FOCUS LIGHTS AWAY FROM ADJACENT PROPERTIES, SHALL BE DESIGNED SO AS NOT TO CREATE MORE THAN ONE (1) FOOT-CANDLE OF ILLUMINATION AT ANY PROPERTY BOUNDARY ABUTTING A RESIDENTIAL ZONING DISTRICT AND SHALL COMPLY WITH ALL PROVISIONS OF SECTION 405.680.
- THE PROPOSED LIGHTING SHOWS CONSISTENCY WITH THESE REGULATIONS



- THE CANOPY STRUCTURE LIGHTING HAS A MAXIMUM LIGHT LEVEL OF 33 FC DIRECTLY UNDER THE STRUCTURE, WITH AN AVERAGE OF 15.43 FC.
- IN A PRIOR APPROVAL FOR A GAS STATION CANOPY THE LIGHTING LEVELS WERE REQUIRED TO BE AT AN AVERAGE OF 23.7 FC FOR MOBIL ON THE RUN.
- THE CANOPY STRUCTURE LIGHTING THE PARKING AND DRIVEWAYS HAVE AN AVERAGE OF 7.89 FC.
- THE LIGHTING LEVELS ON THE WEST SIDE CLOSEST TO THE RESIDENTIAL USES DROP OFF TO 0.0 JUST BEYOND THE DRIVE AISLE, AND THE LANDSCAPING.



- MEETS WITH THE COMPREHENSIVE PLAN, AND DESIGN GUIDELINES, AND WITH THE ZONING REGULATIONS.
- RECOMMENDED CONDITIONS OF APPROVAL THE STANDARD CONDITIONS FOR A CONDITIONAL USE PERMIT, AS WELL AS, PROVIDING
 - THE RETAINING WALLS SHALL BE A SIMILAR COLOR TO RELATE TO THE DARK BRICK COLOR OF THE BUILDING FOR THE ZONING ADMINISTRATOR'S APPROVAL. THE RETAINING WALL SAFETY BARRIER SHALL BE A BLACK, METAL OPEN STYLE DESIGN WITH A MAXIMUM HEIGHT OF 42 INCHES.
 - THE TRASH ENCLOSURE SHALL BE BRICK-FACED TO MATCH THE BUILDING, SUBJECT TO THE ZONING ADMINISTRATOR'S APPROVAL.
- COMMISSION SHOULD HEAR FORM PUBLIC AND DETERMINE IF ADDITIONAL LANDSCAPED SCREENING OF THE DRIVE THROUGH LANES IS NEEDED.









QUESTIONS?

1 PLANNING AND ZONING COMMISSION MEETING

2 CITY OF CREVE COEUR, MISSOURI

3 300 NORTH NEW BALLAS ROAD

4 MONDAY, JUNE 7, 2021

5 6:30 P.M.

6
7 PUBLIC HEARING

8 APPLICATION NO. 21-018

9
10 THOSE IN ATTENDANCE:

11 Vice-Chairman Mr. James Myers

12 Ms. Muriel Hall

13 Mr. Larry Potashnick

14 Mr. Todd Streiler

15 Mr. Carl Lumley, City Attorney

16 Mr. Jason Jaggi, Director of Community Development

17 Ms. Whitney Kelly, City Planner

18 Ms. Jessica Stutte, Planning Assistant/Recording Secretary

19
20
21 McLaughlin Court Reporting Services, Inc.

22 Deborah K. McLaughlin, RPR, MO-CCR #314, IL-CSR, KS-CCR

23 4772 Gatesbury Drive

24 St. Louis, MO 63128

25 (314) 974-1199

1 MR. JAGGI: So with that, it's 6:30, I'm going
2 to go ahead and start the meeting, okay.

3 Okay. We have started, and I want to first
4 bring over Mr. Streiler. He was one of our commissioners,
5 but we do need to bring him over as a panelist.

6 Okay, Mr. Streiler, I'm going to bring you over
7 as a panelist now.

8 Okay, Mr. Streiler, can you confirm, can you
9 respond you're a panelist.

10 MR. STREILER: I'm here. I'm here.

11 Can you hear me?

12 MR. JAGGI: Yes, we can. We don't have video of
13 you, but we can hear you.

14 MR. STREILER: Yeah, I just -- I just got on,
15 so, there we go.

16 MR. JAGGI: There you go. Great. Okay.

17 I'm going to go ahead, this evening, I'm going
18 to go ahead and start the meeting.

19 We -- we have four members in attendance
20 tonight. Four is the minimum amount of quorum for the
21 Planning and Zoning Commission.

22 Our -- our vice chair is not present this
23 evening, so the first order of business, after I call the
24 roll, will be to have a -- a nomination for an acting
25 chair to chair this evening's meeting, so that'll be the

1 first order of business for the Commission. And then that
2 selected person --

3 (The court reporter had technical difficulties
4 with Zoom, and the following proceedings were had while
5 the court reporter was not present in the Zoom meeting:)

6 MR. JAGGI: -- that will be confirmed via vote,
7 will carry on with the proceedings of the -- of the agenda
8 this evening, okay.

9 So with that, I'll go ahead and call the roll.

10 Mr. Gene Rovak is absent.

11 Ms. Muriel Hall?

12 MS. HALL: Present.

13 MR. JAGGI: Mr. James Myers?

14 MR. MYERS: Present.

15 MR. JAGGI: Mr. Larry Potashnick?

16 MR. POTASHNICK: Present.

17 MR. JAGGI: And Mr. Todd Streiler?

18 MR. STREILER: Present.

19 MR. JAGGI: Okay. We have a quorum with four
20 members.

21 And with that, I will turn it over, if -- if a
22 Member would like to nominate, we need a nomination to be
23 the Acting Chair for tonight's meeting, so I'll step aside
24 and ask for a nomination.

25 MR. POTASHNICK: Okay. I'd like to nominate

1 James Myers to be Acting Chairperson for this evening's
2 meeting.

3 MS. HALL: Second.

4 MR. STREILER: Second.

5 MR. JAGGI: Okay. If we could just have --
6 James Myers has been nominated for Acting Chair for
7 tonight, and that is a second by Mr. Streiler.

8 If we could just have a vote.

9 All in favor?

10 (All responded aye.)

11 MR. JAGGI: Any opposed?

12 Okay, Mr. Myers, thank you. You will be the
13 Chair, and you can begin with tonight's meeting agenda.

14 Thank you.

15 VICE CHAIRMAN MYERS: Okay. Thank you.

16 This is the June 7th, 2021 meeting of Planning
17 and Zoning Commission.

18 Our first item of New Business is a Public
19 Hearing, Application No. 21-018: A conditional use permit
20 for a 3,582 [sic] square foot Vantage Credit Union
21 building with drive-through facilities located 611 North
22 Lindbergh Boulevard.

23 And can anyone who wishes to speak tonight on
24 this matter be brought forward to be sworn in by the court
25 reporter.

1 MR. JAGGI: Okay. Mr. Chair, I am going to take
2 a second and bring over the attendees for this item. If
3 you'll give me just a minute, we'll have them brought
4 over, and then they can be sworn in.

5 MS. KELLY: Deb got booted out. And Deb's
6 not -- no longer on there.

7 MR. LUMLEY: Huh? Lost her?

8 MS. KELLY: Yeah.

9 MR. JAGGI: Okay. It looks like we have lost
10 our court reporter, so we should probably wait just a
11 minute to see if she can reconnect to the meeting, and
12 then we can proceed.

13 MR. LUMLEY: You might as well ask the
14 applicants to make sure you've got all of their people.

15 MR. JAGGI: Yeah, we have, for the applicant's
16 team tonight, we have Mr. Hopkins, Mr. Howley and
17 Mr. Dedeke with us.

18 Are those the three members you'd like to have
19 speak?

20 VOICE: That's correct.

21 MR. JAGGI: Okay.

22 VOICE: That's correct.

23 MR. JAGGI: Great. Great. We have all of those
24 here.

25 So we're just waiting then for our court

1 reporter.

2 MS. KELLY: There's a raise your hand person.

3 VICE CHAIRMAN MYERS: Oh, okay.

4 MR. JAGGI: Did you have a question you'd like
5 to ask us? I -- somebody was raising their hand. You
6 should be able to speak now if you unmute yourself.

7 VICE CHAIRMAN MYERS: Oh, go ahead.

8 MR. LUMLEY: Can you see the phone number?

9 MR. JAGGI: Phone number's 314-965-7445. You
10 can speak now.

11 MR. GARY DEDEKE: This is Gary Dedeke. I just
12 wanted to let you know I was here but I was on by
13 conference call.

14 MS. KELLY: Okay.

15 MR. JAGGI: Very good.

16 MR. LUMLEY: She send a text or anything?

17 MS. KELLY: It keeps saying waiting.

18 MR. JAGGI: I got booted -- yeah, she did.

19 MS. KELLY: Sending her the public link.

20 VOICE: Okay.

21 MR. POTASHNICK: Are there any plans in place
22 for us starting -- for us starting to meet in person again
23 some time soon?

24 MR. JAGGI: Yeah, we'll cover that later in the
25 agenda, Mr. Potashnick. But there are -- we would like to

1 discuss that. Plan to do so later on under the Reports
2 from the Director.

3 She should just be able to connect with the
4 same --

5 MS. KELLY: Yeah, I sent her the --

6 MR. JAGGI: -- invitation of copy of the
7 public --

8 MR. POTASHNICK: Can I suggest that we start
9 with the process, and then when the court reporter's back
10 on, they can -- we can piggyback that on? It's unusual,
11 but we're doing this on technology. Be nice to move
12 ahead.

13 VICE CHAIRMAN MYERS: Are we allowed to begin if
14 they haven't been sworn in?

15 MR. LUMLEY: Well, you can do Item 2, the --
16 cause we don't need a -- we don't need them to be sworn
17 for Item 2.

18 MR. JAGGI: Right. If you'd like, we could skip
19 to the next agenda item and then come back to this one.

20 MR. STREILER: You need a motion for that?

21 MR. LUMLEY: You can just do it by -- without
22 objection.

23 VICE CHAIRMAN MYERS: Yeah, if there's no
24 objection with our presenters for the first case, due to
25 our technology difficulty, we're going to come back to

1 your case that is -- and then return, if that's okay with
2 you?

3 VOICE: Sure. Sure. That's fine.

4 VICE CHAIRMAN MYERS: Okay. Thank you.
5 Appreciate your patience.

6 So we're going to move on for now to our second
7 New Item of Business.

8 (The court reporter is now present via Zoom.)

9 VICE CHAIRMAN MYERS: And I see our court
10 reporter has returned.

11 THE COURT REPORTER: Sorry about that.

12 VICE CHAIRMAN MYERS: Oh, no problem. We just
13 went ahead to do the second case.

14 We'll return to our Public Hearing for
15 Application No. 21-018, a conditional use permit for
16 3562 square foot Vantage Credit Union building with the
17 drive-through facilities at 611 North Lindbergh Boulevard.

18 And if the Petitioners can be brought forward
19 again and be sworn in.

20 MR. JAGGI: Okay, Mr. Chairman, I think I've
21 brought them all over.

22 MR. LUMLEY: Mr. Hopkins is needed.

23 VICE CHAIRMAN MYERS: Okay. We'll -- we'll need
24 each of the Petitioners to unmute themselves and raise
25 their right hand.

1 (The speakers were sworn in by the court
2 reporter.)

3 VICE CHAIRMAN MYERS: Okay.

4 Will the presenter state their name and address
5 and begin their presentation.

6 MR. YOSEF HOWLEY: Yeah, I'll start off, if
7 that's all right.

8 My name is Yosef Howley. I'm with Civil
9 Engineer Design Consultants.

10 I live at 853 Wilner Drive in University City.

11 I'll open up on behalf of Vantage Credit Union.
12 I do have a PowerPoint that I would like to use as
13 reference, so I will now attempt to share my screen, if
14 that's okay.

15 VICE CHAIRMAN MYERS: Yes.

16 MR. HOWLEY: Here we go.

17 Does that look okay?

18 MS. KELLY: Yes.

19 VICE CHAIRMAN MYERS: Yes.

20 MR. HOWLEY: How's that?

21 Okay. Thank you.

22 I just like to start off, thank the Planning
23 Commission, the city staff, for considering our
24 application this evening for a Vantage Credit Union
25 facility, which will be located at 611 North Lindbergh

1 Boulevard.

2 We have with us tonight, back up one, members of
3 the project team.

4 We have the owner's representative from Vantage
5 Credit Union, John Hopkins.

6 From Archimages, we have our architect, Gary
7 Dedeke.

8 And, again, I'm Yosef Howley.

9 We are asking tonight for an approval
10 recommendation to the City Council for conditional use
11 permit and a site plan approval.

12 So, just overall, kind of large scope, look at
13 it.

14 We're located in the western -- sorry, that's
15 eastern part of Creve Coeur along the Lindbergh Corridor.

16 As you can see on this photo, that the
17 cloverleaf intersection is Olive and Lindbergh, that's
18 approximately a half mile north of the site. Our site is
19 on the west side of the road, and we're just south of the
20 Bayer campus, formally known -- formally known as
21 Monsanto.

22 We'll just zoom in a little here. We'll see a
23 little closer, this really shows the site in proximity to
24 the surrounding properties, and particularly the Sunswept
25 Subdivision, which is located to the west and southwest of

1 the site.

2 Directly south of us is a commercial
3 development.

4 And there are more residential units on the east
5 side across the road, across Lindbergh.

6 This was, basically, the configuration of the
7 former development. The tract itself is -- is shown
8 shaded. We are zoned GC, General Commercial District, we
9 have 1.78 acres.

10 Last use of this site was for a restaurant
11 facility. And for reference, the site is currently
12 vacant. Vantage, having taken possession of the property,
13 removed, demolished the building and the other
14 improvements and they were removed from the site.

15 This is a view of a colored site plan. You can
16 see the proposed building in tan, the surrounding parking
17 lot and driveway facilities with the drive-through teller
18 lanes to be located on the west side of the building.

19 We are proposing to use the same existing
20 driveway location that the previous development had. This
21 is going to be a right-hand, right out only entrance, and
22 that's mostly due to the fact that there's a barrier,
23 separation concrete barrier on Lindbergh.

24 Site is generally in a counterclockwise fashion,
25 for people using the drive-through facilities. Parking

1 lot has 27 spaces. There is -- that includes 88 spaces in
2 close proximity to the entrance, which is on the east side
3 of the building.

4 There is also a bike path -- bike rack pad with
5 room for three bicycles in this location here.

6 We have pedestrian access from Lindbergh via a
7 sidewalk connection. And we are proposing a colored
8 stamped concrete pedestrian crossing where that path
9 crosses our main drive entrance aisle.

10 We are showing two retaining walls on the site
11 now; one along the north, straight across the north edge
12 of the parking lot, and then one wrapping a bit on the
13 south and west side. Both of these retaining walls are
14 planned to be no taller than 4 feet in height.

15 Just looking overall, I think it's appropriate
16 that we colored this in all green. We expect that the
17 site will be more environmentally friendly, in terms of
18 stormwater runoff, both in terms of quality and quantity
19 than the previous development.

20 I'll just throw out a couple of statistics here.

21 The previous development was 52 percent
22 impervious surfacing, so hard surfacing; roofs, pavement,
23 concrete, asphalt, used to be more than half the site.

24 We're proposing to put back only about a third
25 of the site. So we're looking at a 35 percent impervious

1 percentage.

2 As a result of the reduction in impervious
3 surfacing work, lowering the runoff rates from the site
4 for storm events. And because of that there should be no
5 need for stormwater detention measures. However, we are
6 anticipating that MSD will require stormwater quality
7 measures. And that is shown here in this sort of
8 kidney-shaped turquoise-colored area. That is proposed to
9 be a BMP measure and infiltration basin, and that really
10 should help to up the quality of runoff from the site
11 being a commercial development.

12 I'll just move on here. I wanted to touch
13 pretty briefly on the landscape plan.

14 We're proposing landscaping across the site.
15 But I've highlighted a few proposed tree plantings that
16 are along the west and south. The other trees along the
17 west and the south are mostly existing, especially the
18 large stand of trees that's in the western portion. We
19 are proposing to leave all of that in place.

20 Our BMP pond area will be placed right on the
21 east side of that existing buffer screening. And I'm
22 going to refer back to that in just a minute.

23 Let's take just a real quick look at the site
24 lighting photometric plan.

25 The green outline, which pretty much is the

1 outer outline of the entire area, is the location where
2 the light levels fall to less than 0.5-foot candles. And
3 those levels do continue to fall to the property line
4 falling, almost in every place, to 0 or 0.1 at the
5 property line. And since we have room on the west side,
6 those -- those numbers do fall to 0 well before the west
7 property line.

8 I just want to show one more little picture here
9 before I turn it over to the project architect.

10 This is a being -- it's called the bird's-eye
11 view. We're looking at the previous site from -- from the
12 west looking east.

13 And I just want to kind of point out, this is
14 the row of trees I'm referring to. It's kind of a -- kind
15 of a horse-shaped shape here. And, again, we're trying to
16 preserve all that while also filling in a few of the --
17 the blind spots.

18 I'm going to go back to this back previous site
19 just for a second. These trees here are proposed to kind
20 of fill in where there's a few gaps in that existing
21 treeline.

22 And, really, that -- I think that kind of
23 demonstrates that we're trying to give a good buffer to
24 this building, to this facility, and it should provide
25 adequate screening, not only for light levels and visual

1 appearance for the building, but sound as well.

2 So, those are the site issues that I'd like to
3 point out.

4 And concluding that, I'd like to turn it over to
5 Gary, and talk a little bit about the composition of the
6 building architecturally.

7 MR. GARY DEDEKE: Hello. This is Gary Dedeke.

8 And what we're looking at here is the east
9 elevation, which is the -- the elevation that will face
10 Lindbergh.

11 MR. POTASHNICK: Do we need Gary's address?

12 MR. GARY DEDEKE: My address is 8606 Larry Del,
13 St. Louis, Missouri 63123.

14 VICE CHAIRMAN MYERS: Oh, thank you. Go ahead.

15 MR. GARY DEDEKE: Okay.

16 As I said, this is the east elevation that face
17 Lindbergh, it's the front of our building.

18 The material is primary brick, and it's a dark
19 brick. It's what is -- what is labeled as No. 1.

20 We have the No. 2, which is a MCM panel, which
21 sort of surrounds our -- our entrance and our windows --
22 or our primary window.

23 And then the last material is -- is a rain
24 screen, which is labeled No. 3.

25 So that's pretty much what the front elevation

1 is.

2 So, if you could go to the next slide for me.

3 This is just a key legend of the different
4 materials that you'll see, and we can probably move on.
5 There's no sense in reading the whole list to you.

6 This is the south elevation. And this is the
7 elevation that faces Sunswept Drive. It has the
8 drive-through lanes on the -- on the back, the west side
9 of the building, the farthest from Lindbergh.

10 And the majority of the materials, the dark
11 brick, which is the No. 1 that you see.

12 And the No. 2, the MCM panels, it sort of wrap
13 around the front windows and just the side on -- on the
14 south -- on the south elevation.

15 You also you go to number -- the next slide,
16 please.

17 This is the west elevation. This is the back of
18 the -- the building. We're looking underneath the canopy
19 and at the back of the -- the back of the building, you'll
20 see it's a dark brick, continues on around the building.

21 The glass that you see, No. 9, is the employees
22 lounge area.

23 So, if we go on to the next slide, please.

24 This is the north elevation.

25 Again, you see most of the material is -- is the

1 dark brick, the No. 1.

2 Number 10 is the mechanical screen that it
3 conceals the rooftop unit.

4 And then we have No. 9, which is a glass that we
5 have in our five offices.

6 So -- go to the next slide for me, please.

7 This is a floor plan. Principally, we have five
8 offices that we talked about that are on the north side.

9 Our entrance, main entrance, comes in. There's
10 three ATMs, which are tellerless-type unit electronic, so
11 there's no conventional teller line that you would think
12 about in -- in credit unions or -- or banks.

13 We have restrooms in the back, men and women.
14 There's a work room. And then in the very back there's a
15 staff lounge, which you can see on that west elevation.

16 Any -- any questions or anything at this point?

17 If not --

18 MR. YOSEF HOWLEY: I think John would like to
19 maybe speak up a minute.

20 Is that true, John?

21 MR. JOHN HOPKINS: Yeah. I just appreciate
22 everybody's time again. I'll make this quick.

23 And --

24 VICE CHAIRMAN MYERS: If you could state your
25 name and address.

1 MR. JOHN HOPKINS: Oh, I'm sorry.

2 John Hopkins. I'm at 19 Research Park Court in
3 St. Charles 6330 -- 63304.

4 And then we're a -- we've been around for 64
5 years, so we're not new. We're local. We've been in
6 St. Louis that whole entire time.

7 And we're just very excited about bringing this
8 great facility to Creve Coeur to serve our existing
9 members in the area, and, obviously, grow some new
10 relationships there, so.

11 And as it shows you, as he's kind of talked
12 about, we incorporate a lot of new technology with the
13 teller system, the personal teller machines, to give
14 members the option of working with a teller through video
15 or actually just using it as an ATM machine.

16 But then we also have all the offices and a --
17 and a lobby area for personal services as well.

18 So, really look forward to working with
19 everybody.

20 VICE CHAIRMAN MYERS: Okay. Thank you.

21 Are there any questions from Members of the
22 Commission?

23 If not, I have several questions.

24 What are your proposed hours of operation for
25 both the -- in the lobby and the drive-through?

1 MR. JOHN HOPKINS: The drive-through is the ATMs
2 themselves will be available with a teller, right now
3 we're open from nine to five during the week, and nine to
4 noon on the weekend, on Saturday. Closed on Sunday.

5 Since they function as an ATM machine, as well
6 in the drive-through, they would be open 24 hours.

7 VICE CHAIRMAN MYERS: And then I don't think
8 you -- you -- you, when you showed the landscaping plan, I
9 think there was mention in the packet regarding a fence to
10 be located on top of the retaining wall on the west side.

11 Can you go back to the -- or the view or have
12 the -- it ready during the City presentation. I want to
13 discuss kind of the location of that fence and the -- and
14 the nature of that, but if you could comment on that
15 fence.

16 MR. JOHN HOPKINS: Yosef, you want to -- oh,
17 you're on mute.

18 VICE CHAIRMAN MYERS: Go ahead.

19 MR. HOWLEY: Okay. Is that showing?

20 First, going to go down to the end here, and I
21 don't know if I can zoom in or not.

22 VICE CHAIRMAN MYERS: Can you share your screen
23 or --

24 MR. HOWLEY: Have I not done that? Okay. Just
25 a second here. There. First things first, huh.

1 Is it working?

2 VICE CHAIRMAN MYERS: It -- no.

3 MR. HOWLEY: No. Okay. We'll -- not sure. I'm
4 trying to share. Let me take this off first, then share
5 screen. Screen share.

6 MS. KELLY: There we go.

7 VICE CHAIRMAN MYERS: There you go.

8 MR. HOWLEY: That's now?

9 MS. KELLY: Uh-huh.

10 VICE CHAIRMAN MYERS: Yes.

11 MR. HOWLEY: Okay. Actually, I'm going to go
12 way down to the end here.

13 Yeah, for both of our fences, we've called out a
14 42-inch fence at the top of the back of the wall, so all
15 along that north fence and -- I'm sorry -- along the north
16 retaining wall and along the curb retaining wall. And
17 what that, basically, had in mind, for function was a
18 safety barrier. So if in the absence of any other
19 requirements, it would be a metal fence, not opaque.

20 However, there's nothing that would prevent us
21 from making it an opaque fence. But at this time, I don't
22 think that we necessarily had that in mind. Probably look
23 a little better to be a wrought iron fence type, but, you
24 know, if there's an issue, it could be a substitute and
25 that could be made, if that made sense.

1 VICE CHAIRMAN MYERS: Well, I had a -- I had a
2 concern about both its height and extent and nature, cause
3 I was concerned, I know there's some landscaping to the --
4 to the west, but during the -- during the winter months, I
5 would prefer, on the west, that it be at least a 4-foot
6 sight-proof fence, and then it extend all the way to the
7 drive aisle, so that cars driving in and going toward
8 the -- toward the west, either to parking or to the
9 drive-throughs, their headlights be shielded from the
10 neighborhood to the west.

11 And I -- I don't think a 42-inch fence, even if
12 it were sight-proof is sufficient in height, given the
13 height of headlights on modern SUVs and other -- other
14 similar vehicles. So I'd prefer, you know, a 48 or even a
15 5-foot -- 5-foot sight-proof fence from the drive aisle
16 all the way shielding the west, and all the way around
17 that retaining wall to shield the headlights from the --
18 from Sunswept Drive and from the Sunswept neighborhood
19 itself.

20 The fence -- the fence on top of the northern
21 retaining wall is absolutely fine, in my view, it's fine
22 as it is. It's 42-inch open aluminum design. Because
23 there's really -- there's no -- there's no neighbor there.

24 Any other questions from Members of the
25 Commission?

1 No. Seeing none, we'll ask for the City staff
2 to make their presentation.

3 MS. KELLY: Sure. Whitney Kelly, City Planner
4 on behalf of the City of Creve Coeur.

5 I have a quick PowerPoint. Just give me a
6 minute.

7 Here it goes.

8 As the applicant has indicated, they are seeking
9 a conditional use permit for a new Vantage Credit Union
10 building with three drive-through facilities at 611 North
11 Lindbergh Boulevard.

12 Credit unions and all drive-in and drive-through
13 services, including ATM drive-through services, require a
14 conditional use permit.

15 And under Section 405.740 there are specific
16 requirements for conditional use permit for all
17 drive-through services, not including the drive-through
18 food services, which was handled elsewhere within our
19 Zoning Code.

20 These requirements include that they provide at
21 least three cars per drive-up window and landscape
22 screening to view the drive-up waiting spaces from
23 surrounding properties.

24 Drive-up window access, waiting spaces and
25 egress shall not interfere with site circulation or be

1 hazardous to motorists exiting, entering or passing by the
2 site.

3 And then we have a specific requirement that was
4 added for Planned Hospital, which doesn't apply here.

5 As the applicant has indicated, the property is
6 zoned General Commercial, and they have a 1.78 acres, and
7 showing an overall site coverage with 34.5 percent where
8 the maximum site coverage is 63 percent.

9 The required buffered yard where adjacent to
10 residential is 20 -- 20 feet for this property, and they
11 are showing approximately 144 feet to the drive -- end of
12 the drive aisle.

13 And the building site does sit higher up than
14 the adjacent residents at approximately 26 feet above
15 grade with the elevation of the building site at 637, and
16 at the west property line approximately 611, 613 in some
17 areas.

18 And their existing evergreens are proposed to
19 remain to provide screening for the lighting, and as well
20 as providing new landscaping throughout the site as the
21 applicant has indicated.

22 And they're also providing a bike facility as
23 recommended by the Comprehensive Plan and the Design
24 Guidelines.

25 Again, here, you see their landscape plan with

1 the existing trees largely to remain, as well as adding
2 stormwater facility trees as -- and new trees throughout
3 the site that is well landscaped.

4 They are showing a separated sidewalk along
5 Lindbergh Boulevard. We did not require it along
6 Sunswept, as that is a private drive, and we did not
7 include it as part of going north along Lindbergh for this
8 short intersection, given there's a grade change here, and
9 you meet up with Bayer, which is a huge site, and they
10 currently don't have sidewalks. So we felt, given that
11 short distance, that we didn't need it at this point.

12 Once we get sidewalks along the Bayer and
13 throughout the rest of Lindbergh, then we would come in
14 and add it later.

15 The Design Guidelines do not provide specific
16 regulations regarding bank drive-through facilities, but
17 restaurant drive-through facilities, it does include that
18 elements are to be -- architecturally integrated into the
19 building, rather appeared as stuck on, and are not to be
20 located along the primary street frontage.

21 So they have designed the building to meet with
22 these recommendations.

23 The condition does include -- staff has included
24 a number of conditions that are standard for any
25 conditional use permit in the city, and we have included

1 that they are showing the trash enclosure would be a dark
2 brick to match the building, and we would just need to see
3 the elevations for that, and the color of the retaining
4 wall would also be a dark to match the dark brick, and we
5 would just ask for elevations for that per Zoning
6 Administrator's approval.

7 And we included that the 42-inch proposed safety
8 barrier be black wrought iron style, so that it blends in
9 with the -- the landscaping that's being provided.

10 The Commission should determine if a sight-proof
11 fence is needed. And if so, staff would recommend that it
12 be a dark color to blend in with the landscaping, and that
13 there is a couple of areas of upright evergreens that
14 the -- that staff felt in addition to those being
15 discussed as part of the applicant's presentation for
16 additional screening, and they would be in this area here.

17 So, again, this is the site plan. You can see
18 the elevation change here and at the property line
19 further, and they have moved it as far east along
20 Lindbergh Boulevard to provide a nice wide buffer area.

21 I won't go through the design, as the applicant
22 has.

23 I will say that the yellow is more of a bamboo
24 wood color, so the -- it's not as yellow. The building
25 won't be as yellow as you see in the drawings, but it is a

1 nice bamboo color that we have a picture of the sample
2 materials here.

3 And we did feel like there was a few upright
4 evergreens that could be provided here if you did not want
5 the sight-proof fence.

6 You can see the X line here is where they're
7 proposing it at the top of the retaining wall. That is
8 the proposed fence location.

9 And upright evergreens could be added for
10 headlight screening if you prefer it over a sight-proof
11 fence.

12 The parking lot lighting, as the applicant has
13 indicated, does follow with our Design Guide -- or Zoning
14 Code recommendations. They fall pretty much at zero right
15 just where the landscaping would be, and the mounting
16 height is at 24, consistent with the zoning regulations.

17 And prior approval of a gas station, they
18 usually light up a canopy structure very brightly, and,
19 therefore, for Mobile On the Run, it was asked to be
20 lowered to an average of 23.7. They are showing that
21 average of 15.3 to be consistent with that.

22 And, therefore, we don't have any major
23 concerns, as we have not heard anything -- big issues with
24 the -- the Mobile On the Run.

25 And here's just a close-up of that canopy, and

1 where you're seeing it like below 1-foot candle, just
2 beyond the retaining wall here.

3 Therefore, staff finds that it's largely
4 consistent with the Comprehensive Plan and Design
5 Guidelines.

6 A couple of the items that the Commission should
7 hear from the public to determine if additional landscape
8 screening is necessary, or if you do prefer the four --
9 the sight-proof fence, per our recommendation, that it
10 would be a dark wood color, stained black or dark to match
11 the building, and so it would blend into the site.

12 Here are some -- here's the existing landscaping
13 that is largely to be remained. And this is from the
14 back, so as the applicant has indicated, they would fill
15 in this area right here.

16 And then you can see the slope of grade change
17 from here to -- to the residents adjacent.

18 And I'm -- if you have any questions, feel free
19 to -- I'd be happy to answer them.

20 VICE CHAIRMAN MYERS: Okay.

21 Any Members of the Commission have questions for
22 City staff?

23 Seeing -- seeing none, are there -- ask if
24 there's any comments from the public now.

25 Please, as a participant, use the raise your

1 hand function, or if you're calling in, dial Star 9 to ask
2 to be recognized.

3 Do we see anyone that wishes to ask a question
4 from the public?

5 MR. JAGGI: Yes, we have a couple of people that
6 are indicating they'd like to speak.

7 The first one is Mr. David Rose, so I will bring
8 him over, so he can provide comments.

9 MS. KELLY: And they will need to be sworn in
10 before they start speaking.

11 Mr. Rose, you're on mute, if you can unmute
12 yourself, and state your name and address for the record.

13 Mr. Rose, you're on mute, if you can unmute
14 yourself.

15 MR. JAGGI: We can come back to Mr. Rose.

16 I'm going to bring up Mr. Brett Smith, and let's
17 try him.

18 Mr. Smith, are you available? There you go.

19 MR. BRETT SMITH: Hi there. Can you hear me?

20 MS. KELLY: Yes.

21 MR. JAGGI: Yes.

22 You will need to be sworn in first.

23 MR. BRETT SMITH: Thank you very much.

24 MR. JAGGI: Mr. Smith --

25 THE COURT REPORTER: Sir --

1 MR. JAGGI: -- yeah, we will need to swear you
2 in, please.

3 (Mr. Brett Smith was sworn in by the court
4 reporter.)

5 MR. BRETT SMITH: Yeah. My name is Brett Smith.
6 I live in 20 Sunswept here in the Sunswept neighborhood.

7 Thank you for -- for letting me speak.

8 I just wanted to echo James' comment regarding
9 the sight-proof fence.

10 We have a -- our -- the front of our home has a
11 bay of windows that face up to the, I guess that would be
12 the northeast, so kind of that back southwest edge where
13 that fence would be proposed.

14 And, especially in the winter, I can definitely
15 see some light pollution coming through, even with the
16 existing vegetation and the planned additional
17 landscaping.

18 And so I would just like to comment that the
19 sight-proof fence would be much appreciated.

20 VICE CHAIRMAN MYERS: Thank you.

21 MR. BRETT SMITH: Thank you very much.

22 VICE CHAIRMAN MYERS: Does anyone else wish to
23 speak?

24 MR. JAGGI: Yeah, I'm going to try to bring over
25 Mr. Rose again.

1 VICE CHAIRMAN MYERS: Okay.

2 MR. DAVID ROSE: Can you hear me now?

3 MS. KELLY: Yes.

4 MR. JAGGI: Yes.

5 I find -- I was unable to find the -- the mute
6 symbol. Some reason, it just disappeared from my screen.

7 At any rate --

8 MS. KELLY: Sir --

9 MR. DAVID ROSE: -- I'd like to begin by --

10 VICE CHAIRMAN MYERS: You need to be --

11 THE COURT REPORTER: Sir --

12 VICE CHAIRMAN MYERS: -- sworn in first.

13 MR. DAVID ROSE: Okay. My name is David Rose.

14 I live at 103 --

15 THE COURT REPORTER: Sir --

16 MR. DAVID ROSE: -- at 103 --

17 THE COURT REPORTER: Sir --

18 MR. DAVID ROSE: -- 1035 --

19 THE COURT REPORTER: Sir, I need to swear you in
20 before you speak.

21 MR. DAVID ROSE: Okay.

22 THE COURT REPORTER: Can you raise your right
23 hand.

24 MR. BRETT SMITH: Great.

25 (Mr. David Rose was sworn in by the court

1 reporter.)

2 MR. DAVID ROSE: My name is Dave Rose. I live
3 at 1035 North Sunswept.

4 First, I want to say that I'm delighted, my wife
5 and I are delighted by the project that's being proposed.

6 It's an outstanding building. It's beautiful.
7 And I think it's going to be a credit to our neighborhood,
8 so we're very grateful for that.

9 We also believe that the plan for most of the
10 plantings and so on and so forth around the property are
11 excellent, very well thought out, and we appreciate all of
12 that.

13 Our number one concern is that many SUVs these
14 days sit very high, and they also have very, very bright
15 halogen lights that are just -- you all know what I'm
16 talking about, you've been on the road. And as they come
17 back around the rear of building and make that swing to
18 get in to the drive-up areas, that light is going to just
19 swing into our neighborhood.

20 Now, if we had massive fully mature pine trees
21 all the way along that back line, I guess that would solve
22 that problem, but that is probably a little unrealistic.

23 The previous restaurants all had a 6-foot
24 completely opaque privacy fence along that back part of
25 that property. And I suspect that was put there precisely

1 to keep peace with the people in the neighborhood.

2 So where the fence is currently indicated on top
3 of the retaining wall, I think is exactly the right
4 location. We just ask that you consider requiring that a
5 6-foot sight-proof fence be put in exactly those
6 positions.

7 VICE CHAIRMAN MYERS: Okay.

8 Do you have any other comments, Mr. Rose?

9 MR. DAVID ROSE: No, that's -- that's all I had
10 to say.

11 VICE CHAIRMAN MYERS: Okay. Thank you.

12 Is there anyone else who wishes to speak
13 regarding the proposal?

14 MR. JAGGI: I'm not seeing any others who would
15 like to speak.

16 VICE CHAIRMAN MYERS: Okay.

17 Would the Petitioner like to make any comments
18 in response to the comments from the public or from the
19 Commission to date?

20 MR. JOHN HOPKINS: Yeah. I mean we wouldn't
21 have any problems putting the sight-proof fence in. I
22 mean I think it will take away some of the back, you know,
23 view of the landscaping, but, you know, we don't have any
24 problems putting the sight-proof fence in.

25 VICE CHAIRMAN MYERS: Okay.

1 Are there any other comments from or -- from
2 anyone else in the -- on the Commission?

3 MR. JAGGI: If not, Mr. Chairman, if there are
4 no other comments, I do have a question about the fence.

5 And I just want to -- I want to provide the
6 comments so that everyone understands kind of what you're
7 getting with this fence, because I do feel like it's going
8 to create, perhaps, a undesirable or concerning condition
9 as viewed from Sunswept.

10 So, I just want you to be aware of what that
11 fence would look like.

12 So as you're looking at Sunswept looking up
13 toward the site looking north, instead of a decorative
14 wrought iron, you know, nice looking fence that's open
15 with some landscaping in front, you're going to see a
16 6-foot tall fence, and it's going to be uphill a little
17 bit from Sunset -- Sunswept Drive.

18 You're going to see this wood fence, just it's
19 somewhat starkly positioned on that site as viewed from
20 the street.

21 I don't have as many concerns as what we're
22 talking about if it's behind the site or on the western
23 edge of the wall, but as we curve around Sunswept, and I
24 can certainly show an image of the landscape plan for you,
25 it's going to be a little stark in appearance.

1 So I'm wondering if we can, you know, is -- and
2 this is a question, I think, for the applicant to address.

3 But, you know, does that retaining wall, can
4 that be adjusted a little bit and positioned? Can we get
5 a combination of some upright evergreens, something to
6 create a condition where we're going to soften the
7 appearance of that 6-foot tall fence, if that's what we're
8 talking about?

9 So I just wanted to bring that to your
10 attention.

11 Again, I can point that out on the drawing, if
12 you'd like.

13 VICE CHAIRMAN MYERS: Okay. Yeah, go ahead.

14 MR. JAGGI: Okay.

15 VICE CHAIRMAN MYERS: And point.

16 MR. JAGGI: Okay. So this is the area that
17 we're talking about, just -- just so everyone's clear.

18 This is Sunswept Drive right here. Okay. And
19 what they're proposing are new street trees in existing --
20 in addition to existing street trees that we find on
21 Sunswept.

22 Now, that's outside of their property, but it's
23 within an area that is, actually, I believe, owned --
24 owned by the subdivision, but they would be planting those
25 to be consistent with what we already find.

1 And then we have these rather low shrubs here,
2 and this is what the staff was referring to in Whitney's
3 presentation, that we feel there could be some opportunity
4 for taller, upright evergreens to, in effect, create the
5 same screening condition we're all talking about with some
6 of the lights pulling in from the cars and coming in this
7 way.

8 This wall is not all that high. It's probably
9 4 feet at its highest back in here, but it tapers down to
10 zero here. And the fence comes in here at 4 foot, and
11 it's decorative.

12 So we would have a 6-foot tall fence, you know,
13 kind of blocking all this with -- with some very low high
14 landscaping, and then it would just kind of stop, and then
15 it would be open again.

16 So I feel like this transition is something we
17 should discuss a little bit more with respect to the fence
18 proposal that you all are wanting to see there.

19 So with that, I certainly take any questions and
20 see what you all think about that.

21 VICE CHAIRMAN MYERS: I guess in my -- my view,
22 I -- I think maybe 6 is excessive, just measuring up to
23 SUV headlights. I think 5 foot would be sufficient. It
24 might be a little less (indiscernible), but I think if I
25 were a resident or a driver on Sunswept, I would want the

1 fence, even at the sacrifice of some of the -- the
2 visual -- the visual appeal, but that could be softened
3 with some -- some of the evergreens that Whitney mentioned
4 on the Sunswept side of the fence too --

5 MR. JAGGI: Okay.

6 VICE CHAIRMAN MYERS: -- soften its appearance.

7 But I -- I agree with the halogen headlights and
8 the height of the SUVs.

9 I think -- I think we need something to block
10 it.

11 I think a drive-through facility's fundamentally
12 different than just parking where cars periodically come
13 and go, or in the back of many facilities, it's just
14 employee parking. This is going to be an active drive
15 lane, so I think the presence of the headlights is a
16 little more onerous for the -- the drivers and the -- and
17 the neighborhood, so -- so I favor a 5-foot sight-proof
18 fence with -- with the evergreens as proposed softening it
19 on the Sunswept side.

20 MR. JAGGI: Yeah. And -- and staff recognized
21 too, we pointed out the same thing, this area seems a
22 little open than I think what we would all like to see.

23 So what we -- what you're talking about then, is
24 we would have a 6 -- 5-foot high fence turning into this
25 retaining wall, and then we would be substituting out some

1 more upright evergreens in this area to kind of soften
2 that appearance from Sunswept?

3 VICE CHAIRMAN MYERS: Yes, it's a little -- it's
4 a little open over there.

5 MR. JAGGI: Right. Okay.

6 VICE CHAIRMAN MYERS: And it's just -- I agree
7 with the -- the member of the public who spoke and said
8 the halogen headlights are very piercing visually, and
9 they're going to be sitting and idling at the -- at the
10 base of the drive-through window, and then driving --
11 driving in and out and then, of course, cars are going to
12 be sweeping out beyond the drive-through and driving too,
13 so I think, yeah, I think in a perfect situation, I prefer
14 just the evergreens and the plants.

15 But I think given the nature of the operation in
16 back, we need to protect the neighbors.

17 MR. JOHN HOPKINS: The concern -- I would like
18 to express a little bit of concern on that bend with the
19 5-foot high sight, you know, fence like that, from a
20 safety and a security standpoint of employees, members,
21 anybody using there, you're setting up a pretty nice easy
22 place for people to hide.

23 That would be my only concern with the
24 sight-proof fence that you're, you know, discussing
25 bringing all the way around the bend, so.

1 We can do it, but I just want to express some
2 concerns over safety and security for people to hide back
3 there.

4 VICE CHAIRMAN MYERS: Well, are you planning any
5 security cameras or anything regarding safety?

6 MR. JOHN HOPKINS: Oh, yeah, we'll have security
7 cameras.

8 MR. STREILER: How late is the drive-through
9 open?

10 MR. JOHN HOPKINS: Well, when it's not in use as
11 a teller, I mean it's 24-hour, cause they're actually work
12 as ATM machines as well.

13 MR. STREILER: Okay.

14 MR. JAGGI: I'll go ahead and stop sharing the
15 screen then. It sounds like there are no further
16 questions.

17 VICE CHAIRMAN MYERS: Yeah, I was going to say,
18 I -- I respect your concerns, Mr. Hopkins, regarding the
19 -- regarding the safety aspect, but I think the ongoing
20 visual impact from the headlights in poor weather, in
21 morning, evening, and a 24-hour ATM condition, I -- I
22 think mitigate in favor of the fence in this case, in my
23 view.

24 MR. JAGGI: Mr. Chairman, I'd just mention, we
25 did receive a written comment again from Mr. Smith, and

1 he's stating a few of the existing trees on the south side
2 near Sunswept were removed, so additional evergreen
3 planting would be most welcome to soften the appearances.

4 VICE CHAIRMAN MYERS: Okay. Thank you for that
5 additional comment.

6 Do we have any additional comments from Members
7 of the Commission?

8 If not, I'll ask the City Attorney to enter the
9 exhibits into the record.

10 MR. LUMLEY: Thank you.

11 I offer the following exhibits into the record
12 of this public hearing: Documentation in possession of
13 the City Clerk reflecting the public notice that's been
14 provided of the hearing, the staff's report and the
15 PowerPoint presentations from the applicant and the staff,
16 the City Code of Ordinances and Charter, the City
17 Comprehensive Plan and the public file regarding this
18 application.

19 VICE CHAIRMAN MYERS: Okay. Thank you.

20 (The Public Hearing was concluded at 7:51 p.m.)
21
22
23
24
25

1 STATE OF MISSOURI)
) SS
2 COUNTY OF ST. LOUIS)

3
4 I, Deborah K. McLaughlin, Registered
5 Professional Reporter, Missouri Certified Court Reporter,
6 Illinois Certified Shorthand Reporter and Kansas Certified
7 Court Reporter, do hereby certify that I reported the
8 Planning and Zoning public hearing stenographically and
9 later reduced to typewriting; and that this is a true and
10 accurate transcript of the public hearing.

11
12
13 Deborah K. McLaughlin, RPR, MO-CCR, IL-CSR, KS-CCR

14 Deborah K. McLaughlin, RPR, MO-CCR, IL-CSR, KS-CCR
15
16
17
18
19
20
21
22
23
24
25



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: City Council
Category: Ordinance
Prepared By: Lori Obermoeller
Department Head: Lori Obermoeller

SCHEDULED

ORDINANCE

**Bill No. 5871 - an Ordinance Approving Official Bond for
Officers and Employees of the City Pursuant to Section 14.4
of the City Charter. First Reading**

Ordinance Approving Official Bond for Officers and Employees of the City Pursuant to Section 14.4 of the City Charter. This includes the Director of Finance, as well as all employees. Coverage is for \$200,000, with a \$1,000 Deductible for everything except a \$5,000 Deductible for Social Engineering Fraud.

Ordinance

Meeting of June 14, 2021

BILL NO. 5871

ORDINANCE NO. _____

**AN ORDINANCE APPROVING OFFICIAL BOND FOR OFFICERS AND EMPLOYEES OF
THE CITY PURSUANT TO SECTION 14.4 OF THE CITY CHARTER.**

WHEREAS, Section 14.4 of the City Charter requires officers and employees of the City who receive, disburse, or are responsible for City funds to give bond to the City as prescribed and approved by the City Council, and

WHEREAS, it is necessary and appropriate for the City Council to consider and approve such bond for the Director of Finance, Lori Obermoeller, and other employees,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
CREVE COEUR, AS FOLLOWS:**

SECTION 1: Pursuant to City Charter Section 14.4, Travelers is hereby approved as the surety of the fidelity bond with a limit of \$200,000 per loss for employee theft (including coverage for the Treasurer/Tax Collector/Director of Finance) and a \$1,000 deductible for all Fraud, except a \$5,000 deductible for Social Engineering Fraud. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient, or proper in order to carry out the intent of this Ordinance, the matters herein authorized, and the rights and duties of the City under the bond.

SECTION 2: This Ordinance shall become effective pursuant to the provisions of Section 3.11(g) of the Charter.

Adopted this ____ day of _____, 2021.

Heather Silverman
President of the City Council

Adopted this ____ day of _____, 2021.

Dr. Robert Hoffman
Mayor

Attest:

Deborah Ryan, MPCC
City Clerk



MEMORANDUM

DATE: June 9, 2021

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Employee Bond

The City Charter, section 14.4, requires that all officers and employees of the City who receive, disburse or are responsible for city funds and such other appointed or elected officers and employees as designated by City Council be covered by a Bond. For a number of years, the City had used a separate Fidelity Bond with a \$250,000 limit to provide additional coverage for the Director of Finance. However, last year, the City eliminated the separate coverage since the Public Employees Blanket Bond (PEBB) includes \$200,000 for all employees, including the Director of Finance.

The coverage is set at \$200,000 per employee with a \$1,000 deductible, including the Director of Finance. However, this year Social Engineering Fraud was added with a \$5,000 deductible. Social Engineering Fraud will pay for the direct loss from the transferring, paying or delivering of money or securities to a vendor or client when employees are intentionally misled into sending payment based on fraudulent information provided via email, fax, phone call or other means. In order for this coverage to apply, the employee involved needs to perform a Callback Verification and it must be recorded, logged, or documented. We currently have a Callback Verification in place for any wire transfers and we require more than 1 approval on all invoices.

I am recommending that we do not purchase an additional Bond of \$250,000, but rather continue to use the PEBB Bond. The cost of the PEBB is \$1,620. I would be pleased to respond to any questions.



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: Public Works Department
Category: Resolution
Prepared By: Jim Heines
Department Head: Jim Heines

SCHEDULED

RESOLUTION

Resolution No. 1538 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a 1-Year Contract with A. Waldbart Nursery for the Purchase and Installation of Trees and Bushes.

Recommendation for acceptance of tree planting pricing for the Shared Cost Street Tree Planting Program and planting on other municipal properties. Also discuss options regarding the guidelines for the Shared Cost Street Tree Planting Program.

Resolution

Meeting of June 14, 2021

RESOLUTION NO. 1538

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI, AUTHORIZING THE EXECUTION OF A 1-YEAR CONTRACT WITH A. WALDBART NURSERY FOR THE PURCHASE AND INSTALLATION OF TREES AND BUSHES.

WHEREAS, the City of Creve Coeur strives to promote a beautiful and safe place to live, work, and drive, and

WHEREAS, the City recognizes that the “Street Tree Planting Program” provides an opportunity to the residents for funding assistance to procure and install trees along the City’s right of way; and

WHEREAS, the purchase and installation of trees and bushes along City streets and within the City’s parks will offer an opportunity to beautify the City; and

WHEREAS, these services have been competitively bid per the requirements outlined in the City of Creve Coeur Code of Ordinances, and

WHEREAS, A. Waldbart Nursery, submitted the lowest and best bid, which provides for a three-year term, during which the unit bid price for trees and bushes will remain constant,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

Section 1. The Contract between A. Waldbart Nursery, and the City, attached hereto as “Exhibit A,” is hereby approved and the execution by the City Administrator is hereby authorized. The Contract as executed shall be in substantially the form of “Exhibit A,” with such changes therein as shall be approved by the officers of the City executing same, consistent with the provisions and intent of this Resolution. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient, or proper in order to carry out the intent of this Resolution, the matters herein authorized, and the rights and duties of the City under the Contract.

Adopted this 14th day of June, 2021.

Robert Hoffman
Mayor

Attest:

Deborah Ryan, MRCC
City Clerk

“EXHIBIT A”**CITY-CONTRACTOR AGREEMENT**

This is an Agreement made and entered into the ____ day of _____, 2021, by and between the City of Creve Coeur, Missouri (hereinafter called the "City") and, a _____ with offices at _____ (hereinafter called the "Contractor"). The project identified as **2021-2024 Tree Purchase and Planting Services** (hereinafter referred to as the "Project" or the "Work").

WITNESSETH:

The Contractor and the City for the consideration set forth herein agree as follows:

ARTICLE I**The Contract Documents**

The Contract Documents which comprise the entire agreement between the City and the Contractor consist of the following:

- 1) This City-Contractor Agreement
- 2) General Conditions of City-Contractor Agreement
- 3) Job Special Provisions
- 4) State Wage Determination
- 5) Non-Collusion Affidavit
- 6) Technical Specifications
- 7) Construction Schedule
- 8) All Addenda and all Modifications issued after execution of this Contract
- 9) The Saint Louis County Standard Specifications for Highway Construction, dated August 1, 2017, including all supplemental revisions and updates, referred to herein as the "Standard Specifications" and applicable to the Work of this Contract by reference;

- 10) The latest version of the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD)

The documents listed above, together with this Agreement, form the Contract and are all as fully a part of the Contract as if attached to this Agreement or repeated herein. All definitions set forth in the General Conditions of City-Contractor Agreement are applicable to this Agreement.

ARTICLE II

Scope of Work

The Contractor, acting as an independent contractor, shall do everything required by the Contract Documents. The Contractor represents and warrants that he has special skills which qualify him to perform the Work in accordance with the Contract and that he is free to perform all such Work and is not a party to any other agreement, written or oral, the performance of which would prevent or interfere with the performance, in whole or in part, of the Work.

ARTICLE III

Time of Completion

All time limits stated in the Contract Documents are of the essence. The Work to be performed under the Contract shall be conducted on an as-needed as directed basis during **the fall planting seasons of 2021, spring/fall 2022, spring/fall 2023, spring 2024** as defined in the project Job Special Provisions.

ARTICLE IV

The Contract Sum and Payments

Based upon Applications for Payment submitted by the Contractor at the end of each planting season for work performed and accepted in accordance with the Contract Documents, except as otherwise required by Section 34.057 RSMo., the City shall pay the Contractor for the performance of the Work the "Seasonal Contract Sum" as follows:

- (1) "Planting seasons" shall be as defined in the Job Special Provisions;
- (2) The "Seasonal Contract Sum" shall constitute the full cost for the Contractor to perform all of the work described in the Contract Documents to install the trees and other plantings requested by the City of Creve Coeur for each planting season;
- (3) The Contract unit prices for the various plantings are listed in Table 1 on page C-11 of this Agreement. All payments for the Work shall be based upon the Contract unit prices listed in Table 1, and these prices shall remain constant throughout the term of the City-Contractor Agreement;
- (4) At the end of each planting season, ninety percent (90%) [95% if the Seasonal Contract Sum exceeds \$50,000] of the portion of the Seasonal Contract Sum properly

- allocable to labor, materials, and equipment incorporated into the Work completed and accepted during that planting season shall be paid;
- (5) Ten percent (10%) [5% if the Seasonal Contract Sum exceeds \$50,000] of the portion of the Seasonal Contract Sum properly allocable to the Work completed during each planting season shall be withheld by the City for each portion of the Work until that portion of the work has satisfactorily completed the one-year guarantee period defined in the Project Technical Specifications, and such funds shall be released to the Contractor upon the City's determination that the one-year guarantee period has been satisfied;
 - (6) Additional funding may be retained by the City on various grounds which are believed by the City to potentially incur additional cost or damages upon the City, including, but not limited to: unsatisfactory job progress, failure to remedy defective work, or citation of the Contractor for violation of the City-Contractor Agreement.
 - (7) Final payment for each planting season shall be made within thirty (30) days after the Work is fully completed and accepted by the City and the Contract fully performed.

ARTICLE V

Performance of the Work

- a) Within seven (7) calendar days after being awarded the Contract, the Contractor shall prepare and submit for the City's approval:
 - (1) A Construction Schedule for the Work which shall indicate the target dates for starting and completing the various stages of the Work.
 - (2) A Traffic Control Plan indicating the location of all proposed signage, detours, and lane closures requested for the Work and which adequately address and maintain the pedestrian and vehicular traffic during the Work. All traffic control shall be according to the standards of the Manual on Uniform Traffic Control Devices (MUTCD) developed by the Federal Highway Administration, as referenced in Article I of this Agreement.
 - (3) Proof of compliance with all insurance requirements, acceptable to the City.
 - (4) All required bonds.
 - (5) Any missing bid documents.
- b) The Notice to Proceed shall be issued within fourteen (14) calendar days of the award of the contract or submittal to and approval by the City of the foregoing required documents, whichever is later. Undue delay in submitting such required documents shall be grounds for termination of the contract by the City upon three (3) days advance written notice.
- c) The Contractor shall be required to substantially finish portions of the work as designated by the Director of Public Works prior to continuation of further work remaining on the

project. This may include backfilling, restoration, or cleanup as designated by the Director of Public Works.

d) Completion of the Work in accordance with the time limits set forth in the Construction Schedule is an essential condition of the Contract. If the Contractor fails to complete the Work in accordance with the Construction Schedule, unless the delay is excusable under the provisions of Article VI hereof, the Contractor shall pay the City as liquidated damages, and not as a penalty, the sum of two hundred and fifty dollars (\$250.00) for each calendar day the Contractor fails to comply with the Construction Schedule. The total amount so payable to the City as liquidated damages may be deducted from any sums due or to become due to the Contractor from the City. Excessive delay, as determined by the Director of Public Works, may be grounds for termination of the City-Contractor Agreement, as discussed in Article VIII.

e) After Commencement of the Work, and until final completion of the Work, the Contractor shall report to the City, at such intervals as the City may reasonably direct, the actual progress of the work compared to the Construction Schedule. If the Contractor falls behind the Construction Schedule for any reason, he shall promptly take, and cause his Subcontractors to take, such action as is necessary to remedy the delay, and shall submit promptly to the City for approval a supplementary schedule or progress chart demonstrating the manner in which the delay will be remedied; provided, however, that if the delay is excusable under Article VI hereof, the Contractor will not be required to take, or cause his Subcontractors to take, any action which would increase the overall cost of the Work (whether through overtime premium pay or otherwise), unless the City shall have agreed in writing to reimburse the Contractor for such increase in cost. Any increase in cost incurred in remedying a delay which is not excusable under Article VI hereof shall be borne by the Contractor.

ARTICLE VI

Delays Beyond Contractor's Control

(a) If the Contractor fails to complete the Work in accordance with the Construction Schedule solely as a result of the act or neglect of the City, or by strikes, lockouts, fire or other similar causes beyond the Contractor's control, the Contractor shall not be required to pay liquidated damages to the City pursuant to paragraph (c) of Article V hereof, provided the Contractor uses his best efforts to remedy the delay in the manner specified in paragraph (d) of Article V hereof. If, as a result of any such cause beyond the Contractor's control, the delay in completion of the Work in accordance with the Construction Schedule is so great that it cannot be remedied in the aforesaid manner, or if the backlog of Work is so great that it cannot be remedied without incurring additional cost which the City does not authorize, then the time of completion and the Construction Schedule shall be extended pursuant to a Change Order for the

minimum period of delay occasioned by such cause. The period of delay and extension shall be determined by the City.

(b) Notwithstanding the foregoing paragraph (a), no extension of time shall be granted for any delay the cause of which occurs more than seven (7) days before claim therefore is made in writing by the Contractor to the City, and no extension of time shall be granted if the Contractor could have avoided the need for such extension by the exercise of reasonable care and foresight, as determined by the Director of Public Works. In the case of a continuing cause of delay, only one claim is necessary.

(c) Weather may constitute a cause for granting an extension of time, as determined and approved by the Director of Public Works.

(d) In the event a delay is caused by the City, the Contractor's sole remedy shall consist of his rights under this Article VI.

ARTICLE VII

Changes in the Work

(a) The City may make changes within the general scope of the contract by altering, adding to, or deducting from the Work, the Seasonal Contract Sum being adjusted accordingly. All such changes in the Work shall be executed under the conditions of the Contract. No extra work or change shall be made except pursuant to a Change Order from the City in accordance with the General Conditions. Any claim for an increase in the Seasonal Contract Sum resulting from any such change in the Work shall be made by the Contractor in accordance with the General conditions.

(b) Any adjustment in the Seasonal Contract Sum for duly authorized extra work or change in the Work shall be determined based on the Contract unit prices listed in Table 1 of this Agreement, to the extent such unit prices are applicable. To the extent such unit prices are not applicable, the adjustment in the Seasonal Contract Sum shall, at the option of the City, be determined by an acceptable fee properly itemized and supported by sufficient substantiating data to permit evaluation, by an acceptable cost-plus-percentage fee, or by an acceptable fixed fee.

ARTICLE VIII

Termination by City or Contractor

(a) If the Contractor is adjudged a bankrupt; or if the Contractor makes a general assignment for the benefit of creditors; or if a receiver is appointed on account of the Contractor's insolvency; or if the Contractor persistently or repeatedly fails, except in cases for which extension of time is provided, to make progress in accordance with the Construction Schedule; or if the Contractor fails to make prompt payment to Subcontractors or for material or labor, or persistently disregards laws, ordinances or the instructions of the City, or otherwise breaches any provision

of the Contract, the City may, without prejudice to any other right or remedy, by giving written notice to the Contractor and his surety, terminate the Contract, take possession of the Work and of all materials and equipment thereon, and finish the Work by whatever method the City may deem expedient. If the unpaid balance of the value of the Work completed to date shall exceed the expenses of finishing the Work, including additional professional, managerial, and administrative expenses, such excess shall be paid to the Contractor. If such expenses shall exceed the unpaid balance of the value of the Work completed to date, the Contractor shall pay the difference to the City promptly upon demand.

In the event of termination pursuant to this paragraph, the Contractor, upon the request of the City, shall promptly:

- (i) assign to the City in the manner and to the extent directed by the City all right, title, and interest of the Contractor under any subcontracts, purchase orders, and construction equipment leases to which the Contractor is a party and which relate to the Work or to construction equipment required therefore, and
- (ii) make available to the City, to the extent directed by the City, all construction equipment owned by the Contractor and employed in connection with the Work.

(b) Performance of the Work hereunder may be terminated by the City by giving three (3) days prior written notice to the Contractor if the City, in its sole discretion, decides to discontinue or suspend construction. In the event of such termination, as opposed to termination pursuant to paragraph (a) of this Article VIII, the Seasonal Contract Sum shall be reduced in an equitable manner by agreement between the parties.

ARTICLE IX
Contractor's Liability Insurance

The Contractor shall purchase and maintain in full force and effect the following insurance coverage with an insurance carrier acceptable to the City:

The policy shall be endorsed to cover the contractual liability of the Contractor under the General Conditions.

The Contractor and his Subcontractors shall procure and maintain during the life of this agreement insurance of the types and minimum amounts as follows:

- (a) Workers' Compensation in full compliance with statutory requirements of Federal and State of Missouri law and Employers' Liability coverage in the amount of \$1,000,000.
- (b) Comprehensive General Liability and Bodily Injury
 - Including Death: \$1,000,000 each person
\$1,000,000 each occurrence
 - Property Damage: \$1,000,000 each occurrence
\$1,000,000 aggregate
- (c) Comprehensive Automobile Liability, Bodily Injury
 - Including Death: \$1,000,000 each person
\$1,000,000 each occurrence
 - Property Damage: \$1,000,000 each accident
- (d) Owner's Protective Bodily Injury
 - Including Death: \$1,000,000 each person
\$1,000,000 each occurrence
 - Property Damage: \$1,000,000 each occurrence
\$1,000,000 aggregate

The Owner's Protective policy shall name the City as the Insured and other policies must cover the City as an additional primary insured. All policies must be endorsed to require at least thirty (30) days written advance notice to the City of any change or cancellation. Proof of compliance with these requirements shall be furnished to and approved by the City prior to the Contractor commencing the Work on this project. Certificates evidencing such insurance shall be furnished the City prior to Contractor commencing the work on this project.

ARTICLE X

Equal Opportunity and Non-Discrimination

The Contractor will comply with all provisions of federal, state, and local codes, ordinances, and regulations governing the regulation of Equal Employment Opportunity and Non-Discrimination.

In the event that any or all of the provision(s) of this Article conflict with federal, state, or other local laws, ordinances, or regulations, then the requirements of such federal, state, or local laws, ordinances, or regulations shall prevail. Compliance with the foregoing provisions shall not relieve the Contractor from adherence to any and all additional requirements regarding equal employment or non-discrimination set forth in such federal, state, or other local laws, ordinances, or regulations.

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the “contractor”) agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

Further, on any federal assisted contract, the Contractor and sub-contractor agree to comply with the Equal Employment Opportunity provisions cited in CFR 23, Subpart D – Construction Contract Equal Employment Opportunity Compliance Procedures, CFR 49 – Non-Discrimination in Federally-assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, E.E. 11246 and Title VII of the Civil Rights Act of 1964.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, income, limited English proficiency, sex, gender identity, sexual orientation, age or disability in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under the contract and the Regulations relative to

nondiscrimination on the grounds of race, color, national origin, income, limited English proficiency, sex, gender identity, sexual orientation, age or disability.

4. Information and Reports: The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a) Withholding payments to the contractor under the contract until the contractor complies and/or
 - b) Cancellation, termination or suspension of the contract, in whole or in part.
6. Incorporation of Provisions: The contractor shall include provisions of paragraphs (1) through (5) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE XI**Conflicts of Interest**

The parties agree to abide by all applicable federal, state, and local laws, ordinances, and regulations relating to conflicts of interest. A detailed discussion of conflicts of interest can be found in Section 5.6 of the General Conditions of City-Contractor Agreement.

ARTICLE XII**The Work**

The Contractor shall furnish all labor, materials, and equipment necessary to complete all activities within the project limits, as specified in the Contract Documents. The Scope of Work generally includes the procurement, supply, transport, and planting of select tree and bush species at locations specified along public right-of-way lands and within public parks within the City of Creve Coeur. The Scope of Work provides for items as more specifically described in the attached Technical Specifications.

All work shall be completed to the satisfaction of the Director of Public Works for the City of Creve Coeur.

ARTICLE XIII**Purchasing Boycott**

Pursuant to Section 34.600 RSMo {name of party} certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

ITEMIZED BID FORM

Street Tree List

Small Size Tree:	1"-1.5" Caliper In 15 Gal. Bucket Planted	2.5"-3" Caliper B & B Planted
1. Red Bud – Native	<u>350</u> Ea.	<u>700</u> Ea.
2. Snowdrift Crabapple	<u>350</u> Ea.	<u>700</u> Ea.
3. Service Berry (Tree)	<u>350</u> Ea.	<u>700</u> Ea.
4. Okame Cherry	<u>350</u> Ea.	<u>700</u> Ea.

Medium Size Tree:

1. Thornless Hawthorn	<u>400</u> Ea.	<u>800</u> Ea.
2. American Hornbeam	<u>400</u> Ea.	<u>800</u> Ea.
3. Yellow Wood	<u>400</u> Ea.	<u>800</u> Ea.
4. Shantung Maple	<u>400</u> Ea.	<u>800</u> Ea.

Large Size Tree:

1. Willow Oak	<u>400</u> Ea.	<u>800</u> Ea.
2. Cucumber Tree	<u>400</u> Ea.	<u>800</u> Ea.
3. Japanese Zelcova	<u>400</u> Ea.	<u>800</u> Ea.

Annually about 25 trees are planted in the ROW in front of Residential properties. In addition, approximately 20 trees will be planted in in the medians on New Ballas, Olive, or at the Olive/I-270 interchange.

Parks and City Facility Planting

Trees	1"-1.5" Caliper In 15 Gal. Bucket Planted	2.5"-3" Caliper B & B Planted
1. Autumn Blaze Red Maple	<u>400</u> Ea.	<u>800</u> Ea.
2. Dawn Redwood	<u>400</u> Ea.	<u>800</u> Ea.
3. Weeping Willow	<u>400</u> Ea.	<u>800</u> Ea.
4. Golden Raintree	<u>400</u> Ea.	<u>800</u> Ea.
5. Celebration Maple	<u>400</u> Ea.	<u>800</u> Ea.
6. Tulip Poplar	<u>400</u> Ea.	<u>800</u> Ea.
7. Red Dogwood	<u>400</u> Ea.	<u>800</u> Ea.

A. WALDBART NURSERY

Contractor

JAY BEHLE

Bid Form Completed By

VP

Title

IN WITNESS WHEREOF, the parties hereto have executed this Agreement:

CITY OF CREVE COEUR

By: _____
Mark C. Perkins, City Administrator

(SEAL) By: _____
James H. Heines, Director of Public Works

Attest: _____
City Clerk

Date: _____

CONTRACTOR

By: _____
Signature

Printed Name

Title

(SEAL)

Attest: _____

Date: _____



DEPARTMENT OF PUBLIC WORKS OFFICE MEMO

DATE: June 7, 2021
TO: Mark Perkins, City Administrator
FROM: Jim Heines, Director of Public Works
SUBJECT: Recommendation of Award
2021 Tree Purchase and Planting Services

Tree Planting Program Details

The purpose of the bid was to secure pricing to supply and plant specific varieties and sizes of trees in the public rights-of-way (ROW), city parks, and other municipal facilities, specifically for our 50/50 Shared Cost Tree Planting Program where resident can purchase ROW trees including planting costs and the cost is shared 50%/50% with the city.

The street tree list was developed by the City Arborist and the HEB committee to maintain a diverse group of ROW trees that will survive in our existing ROW conditions. We have chosen four varieties of trees for the small and medium trees and three varieties of large trees to cover the different site conditions we may run into when planting ROW trees in front resident's houses.

As an additional portion of the tree Purchasing and Planting Service bid, staff identified a number of replacement trees for City Parks, Olive/270 Interchange, and the Golf Course. We have also requested pricing for the two sizes of specimens to offer a more affordable alternative option to the city.

Bidding Process and Results

City Staff City staff prepared bid documents for a tree planting contract and made it available for public bid on May 18, 2021. Invitations to bid were mailed out to six nurseries as well as e-mailing a copy of the bid to their office. In addition, the bid doc was posted on the City's website.

Staff opened two sealed bids on Thursday, June 3, 2021. The bid tab is attached for your convenience. After evaluating the results, **A. Waldbart Nursery** provided the lowest and best prices for the work. Staff reviewed the cost of the two size specimens from the Street Tree List and found the tree prices for the trees in each category were very close. This being the case we have averaged the cost of the trees. The total cost of the trees has been rounded up to help cover some of the administrative and mailing costs for participants in the program. The shared cost will be as follows:

<u>Size</u>	<u>Average Cost</u>	<u>Resident pays (50%)</u>	<u>City pays (50%)</u>
1"-1.5" caliper tree	\$400 each	\$200 each	\$200 each
2.5"-3" caliper tree	\$800 each	\$400 each	\$400 each

Excessive Cost Increases

As a result of this recent tree planting bid, the prices have increase 84% from the last 3-year contract which was bid in 2018. The full cost of a 2.5"-3" caliper tree was \$435 at that time and has increased by \$365. Although prices for trees as well as the labor to plant them have increased over the past three years, an 84% increase seems excessive.

Public Works staff is offering three solutions for discussion. Each are outlined below:

1. Discontinue the 50%/50% Shared Tree Planting Program and the city will seek bids for each of our individual planting projects in parks and municipal facilities.
2. Bid the cost to plant annually rather than asking the contractors to commit to prices they must hold for a three-year period.
3. The city typically budgets \$10,000 for our share of the 50/50 Shared Cost Tree Planting Program. We could make this a first come first serve tree planting program until the funds are exhausted each year.

Recommendation

Public Works staff recommends entering into a 1-year agreement with **A. Waldbart Nursery** for the purchase and planting of trees listed on the bid tab at the prices identified. Funding for the tree planting purchases are located in multiple accounts located in the Parks, Streets, and Golf Maintenance Divisions operating budgets.

Attachments: Bid Tab

2021-2024 STREET TREE BID LIST

Item	Size	DJM Ecological Systems			Size	Waldbart Nursery			Size
		Unit Price		Size		Unit Price			
		1-1.5" Caliper	2.5-3 " Caliper			1-1.5" Caliper	2.5-3 " Caliper		
Small Size Trees									
1 RED BUD	15 gal.	\$375.00	\$765.00	B&B	15 gal.	\$350.00	\$700.00	B&B	
2 SNOWDRIFT CRABAPPLE	15 gal.	\$380.00	\$775.00	B&B	15 gal.	\$350.00	\$700.00	B&B	
3 SERVICE BERRY (TREE)	15 gal.	\$375.00	\$785.00	B&B	15 gal.	\$350.00	\$700.00	B&B	
4 OKAME CHERRY	15 gal.	\$375.00	\$750.00	B&B	15 gal.	\$350.00	\$700.00	B&B	
Medium Size Trees									
1 THORNLESS HAWTHORN	15 gal.	\$380.00	\$805.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
2 AMERICAN HORNBEAM	15 gal.	\$400.00	\$825.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
3 YELLOW WOOD	15 gal.	\$385.00	\$745.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
4 SHANTUNG MAPLE	15 gal.	\$385.00	\$805.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
Large Size Trees									
1 WILLOW OAK	15 gal.	\$375.00	\$775.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
2 CUCUMBER TREE	15 gal.	\$375.00	\$890.00	B&B	15 gal.	\$400.00	\$800.00	B&B	
3 JAPANESE ZELCOVA	15 gal.	\$350.00	\$805.00	B&B	15 gal.	\$400.00	\$800.00	B&B	

PARKS AND CITY FACILITY PLANTING

Trees& Bushes				Size			Size	
		1-1.5"	2.5-3 "		1-1.5"	2.5-3 "		
		Caliper	Caliper		Caliper	Caliper		
1 AUTUMN BLAZE RED MAPLE	15 gal.	\$ 325.00	\$ 735.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
2 DAWN REDWOOD	15 gal.	\$ 325.00	\$ 665.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
3 WEeping WILLOW	15 gal.	\$ 335.00	\$ 665.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
4 GOLDEN RAIN TREE	15 gal.	\$ 335.00	\$ 700.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
5 CELEBRATION MAPLE	15 gal.	\$ 335.00	\$ 715.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
6 TULIP POPLAR	15 gal.	\$ 325.00	\$ 710.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B
7 RED DOGWOOD	15 gal.	\$ 325.00	\$ 665.00	B&B	15 gal.	\$ 400.00	\$ 800.00	B&B



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: City Council
Category: Resolution
Prepared By: Chris Tumbarello
Department Head: Chris Tumbarello

SCHEDULED

RESOLUTION

Resolution No. 1539 - a Resolution Authorizing the City Administrator of the City of Creve Coeur to Enter into an Agreement with Winning Technologies for the Purchase of Information Technology Management Services.

Approval of an agreement with Winning Technologies to provide information technology services to the city for \$4,380.00 per month. Services provided by Winning Technologies serve as a supplement to our in-house IT Coordinator and allows the city to maintain IT support with one full-time staff.

RESOLUTION No. 1539**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF CREVE COEUR TO ENTER INTO AN AGREEMENT WITH WINNING TECHNOLOGIES FOR THE PURCHASE OF INFORMATION TECHNOLOGY MANAGEMENT SERVICES**

WHEREAS, THE CITY OF CREVE COEUR DETERMINED in 2013 IT WAS IN THE BEST INTEREST OF THE CITY TO OUTSOURCE ITS INFORMATION TECHNOLOGY MANAGEMENT SERVICE, AND

WHEREAS, OUTSOURCING THE IT MANAGEMENT FUNCTION HAS IMPROVED THE PROVISION OF IT SERVICES BY THE CITY AND TO CITY STAFF AT A REDUCED COST, AND

WHEREAS THE COST OF THIS OUTSOURCING IS LESS THAN HAVING THIS FUNCTION PROVIDED BY CITY STAFF, AND

WHEREAS, IT HAS BEEN DETERMINED WINNING TECHNOLOGIES HAS PROVIDED EXCELLENT IT SERVICE IN THE PAST AT A REASONABLE PRICE AND IS FAMILIAR WITH THE CITY'S IT NEEDS AND OPERATIONS.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI THAT:

SECTION 1 - THE AGREEMENT BETWEEN WINNING TECHNOLOGIES AND THE CITY REGARDING THE PROVISION OF INFORMATION TECHNOLOGY MANAGEMENT AND SUPPORT SERVICES ATTACHED HERETO AS EXHIBIT A IS HEREBY APPROVED AND THE CITY ADMINISTRATOR IS AUTHORIZED TO EXECUTE SAME ON THE BEHALF OF THE CITY AND THE CITY CLERK IS AUTHORIZED AND DIRECTED TO ATTEST THERETO, WITH THE AMOUNT OF \$4,380.00 PER MONTH. THE AGREEMENT AS EXECUTED SHALL BE IN SUBSTANTIALLY THE FORM OF EXHIBIT A, WITH SUCH CHANGES THEREIN AS SHALL BE APPROVED BY THE OFFICERS OF THE CITY EXECUTING SAME, CONSISTENT WITH THE PROVISIONS AND INTENT OF THIS RESOLUTION AND NECESSARY, DESIRABLE, CONVENIENT OR PROPER IN ORDER TO CARRY OUT THE MATTERS HEREIN AUTHORIZED. THE CITY ADMINISTRATOR AND HIS DESIGNATED REPRESENTATIVES ARE HEREBY AUTHORIZED AND DIRECTED TO TAKE ANY AND ALL ACTIONS NECESSARY, DESIRABLE, CONVENIENT OR PROPER IN ORDER TO CARRY OUT THE INTENT OF THIS RESOLUTION, THE MATTERS HEREIN AUTHORIZED, AND THE RIGHTS AND DUTIES OF THE CITY UNDER THE AGREEMENT.

SECTION 2 - THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ITS PASSAGE. ADOPTED THIS 14TH DAY OF JUNE, 2021

Adopted this 14th day of June, 2021.

Robert Hoffman
Mayor

Attest:

Resolution

Meeting of June 14, 2021

Deborah Ryan, MPCC
City Clerk



MEMORANDUM

DATE: June 1, 2021
TO: Mark Perkins, City Administrator; Lori Obermoeller, Director of Finance
FROM: Chris Tumbarello, Information Systems Coordinator
SUBJECT: Renewal of Winning Technologies Agreement for IT Services

The current Winning Technologies agreement was up for renewal at the end of June. The city began its relationship with Winning Technologies in 2013 when the IT Manager position was eliminated and those duties assumed by Winning Technologies. Originally the agreement called for 30 hours per week on-site services, availability of a help desk and other services as needed by the city. The original costs were \$6,600 per month. After a period of time the contract was modified to 20 hours per week at a reduced cost of \$4,400 per month. For FY18, hours were reduced once again to 15 hours per week, with a cost of \$3,620 per month. In FY19, the hours were maintained at 15 hours per week, with a cost of \$3,801 per month. In FY20, the hours were maintained at 15 hours per week, with a cost of \$3,991.05. In FY21, the hours were maintained at 15 hours per week, with a cost of \$4,190.60. The "outsourcing" of this work has saved the city substantial funds and provided additional IT resources.

Winning Technologies provides day to day assistance in troubleshooting problems with IT users. In addition they provide management assistance in such areas as large projects (telephone, security, new police building), budgeting, evaluation of software and other areas as needed. In FY18 they were involved in the recommendation and installation of a virtual server environment for the City's Tyler Technologies software implementation and have conducted security awareness training for employees. In FY19, they have assisted with preliminary design and discussion of IT in the new police building. In FY20, they assisted with the move into the new police building.

Staff is recommending renewal of the Winning Technologies agreement for a one-year period. The renewal maintains on-site technician hours at 15 hours per week, with a total cost of \$4,380.00 per month. This cost reflects a 4.5% increase over FY21. It should be noted that this agreement contains a cancellation clause with a 15-day notice.

I would be pleased to respond to any questions.



City of Creve Coeur 2021 Managed Service Proposal



This handbook is for the sole use of Winning Technologies, Inc.'s customers. Sharing or distributing this handbook without the written permission of Winning Technologies, Inc. is prohibited. This is a copyrighted manual of operations and remains the property of Winning Technologies, Inc.



PROPOSAL

Confidence, Integrity, Pride, Passion, Customer Loyalty

Date: 06/01/2021

Agreement #: TC - 840

Customer: City of Creve Coeur

Contact Name: Sharon Stott

Scope of Work: System Managed Service

Standard helpdesk support contract -- full written contract on file with Winning Technologies

Term 07/01/2021 through 07/01/2022

Pricing

Standard Rate of 60 hours per month: \$ 4,380.00 per month.

At the start of the each year the contract will increase 5%

This is a flat rate contract per month. Winning Technologies Inc. reserves the right to review and renegotiate the contract terms if the monthly applied time exceeds 60 hours in any given month. Either party may cancel this agreement on 15 days written notice, and no cancellation fees shall apply.

Winning Technologies shall fully cooperate in transition to any subsequent service provider.

Customer is responsible for all reasonable expenses in supporting this contract, provided such expenses are approved by it in advance. Customer agrees to the terms of service attached to this contract, any exceptions to the terms need to be noted on this page.

Mutually agreed upon project work will be proposed to the City of Creve Coeur with any additional cost estimates.

Winning Technologies agrees to provide insurance as reasonably requested by City, to name City as additional insured for general liability coverage, and to provide certificate of insurance and endorsements on request.

This contract supersedes prior agreement of the parties.

**This is a standard support contract and does not include any project work. Project work will be billed under a separate proposal.*

THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE OF ISSUANCE.

IN WITNESS of which, both parties have caused the proposal to be executed by its duly authorized representative.

Winning Technologies, Inc.

Client:

Approved By:

Approved By:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

GENERAL DEFINITIONS

Helpdesk Support:

Helpdesk support is generally defined as the basic support of network workstation hardware, operating systems, user application software, shared files, and printing resources within the corporate customer environment. Examples of regular helpdesk support activities for the customer include the following:

- Respond to telephone, walk-in (if applicable), and e-mail support requests from end-users and management.
- Provide daily administration of network services, file shares, and shared resources.
- Provide daily administration of the Citrix or terminal server environment and published applications.
- Maintain user account in Active Directory (password resets, lockouts, group membership).
- Set-up a new employee network and e-mail accounts in Active Directory.
- Provide initial new-user orientation concerning workstation operation and network usage.
- Assist users with e-mail system problems.
- Administer, maintain, and troubleshoot corporate print services & print devices.
- Troubleshoot, maintain, and repair existing PC workstations and related hardware.
- Set-up, configure and deploy new or rebuilt workstations within local office limited to 3 per instance; larger installs can be handled as a defined project. .
- Arrange for shipment of IT related equipment to remote offices.
- Install and configure software on corporate PCs in compliance with established licensing agreements.
- Provide users with technical assistance regarding the standard functionality of corporate software applications.
- Maintain daily/weekly/monthly Back-Up checks schedule on local servers.
- Assist users in retrieving and/or restoring deleted and misplaced files.
- Relocate selected back-up media to an offsite location as required.

Systems Administration:

Systems Administration is generally defined as a higher-level network, server administration, and server maintenance tasks beyond those of the Helpdesk. Systems Administration involves working with core technologies that make up the companies critical, enterprise-wide systems. These systems must function properly to provide users with essential network services and connectivity. Administering these key components safely and effectively requires many years of platform-specific experience and high-level technical training beyond that held by typical helpdesk staff.

Following are examples of typical systems administration tasks:

- Inspection and monitoring of system logs for security, system, and application errors
- Monitor disk space usage and allocation throughout the server network.
- Routine maintenance and updates of servers, including service packs, hotfixes, and patches
- Datacenter backup system configuration, maintenance, and backup routine verification
- Power systems maintenance and monitoring.
- Management of Active Directory components within the domain such as security policy, group policy, group membership rights, organizational units, workstation accounts, etc....
- Administration of Domain Controller specific functions such as AD synchronization, DNS, and DHCP
- Install and configure software on network servers in compliance with established licensing agreements.
- Maintain Local Area Network (LAN) infrastructure, including switches, router, and firewalls.
- Manage Wide Area Network infrastructure and vendors.

Project Work: Project work is not part of a standard support agreement project work will be proposed under a separate contract.

Project Work refers to activities that fall outside the ordinary course of daily helpdesk support, systems administration, and maintenance activities.

The following examples demonstrate typical project work

- Server builds, rebuilds, installations, upgrades, and migrations.
- System audits, software audits, security audits, and procedural audits
- Local Area Network upgrades, expansions, or enhancements
- Wide Area Network upgrades, expansions, or enhancements including T-1, Frame-Relay, and VPN
- Network application upgrades.
- Large-scale equipment deployments, relocations, or upgrades
- Database migrations and server operating system upgrades
- New system installations at remote offices & existing remote office moves
- Remote office on-site systems maintenance and equipment installations
- Design, testing, evaluation, or implementation of new systems or applications
- Creation of technical or training documentation

Project work is planned in advance to accommodate the schedules of all parties, minimize system downtime, and minimize interruptions to the company's regular business activity. To successfully implement a wide-scale system change or implementation, a project team usually conducts various pre-planning, assessment, and high-level analysis activities to understand and evaluate the project scope fully. Next, the team employs various implementation techniques using accepted industry-standards and best-practices to move the client into the new environment successfully. Following implementation, the team provides a measure of project follow-up and support to ensure a smooth transition.

Terms of Service (Revised May 29th, 2019)

1.1 Application of terms: The terms in this agreement apply to all Winning Technologies Inc, companies, subsidiaries, or subcontractors hired by Winning technologies, Inc operating under the name of Winning Technologies Inc. Winning Technologies Inc. has many subsidiaries; this is a general template, so some of the sections may not apply to your specific product or service.

1.2 Level of Service: It is always a Winning Technologies' goal to provide the highest level of service in the industry. Although it is our goal, we are often forced to prioritize based on the level of urgency and impact on our customers' ability to operate their business. Winning Technologies defines a reasonable level of service in the following manner: Down systems always have the highest priority and will be responded to within 30 minutes of notification. General Helpdesk issues will be responded to within a two (2) hour time period. Winning Technologies will provide the best effort to achieve resolution of reported problems within 48 hours of notification of each individual issue. It is the responsibility of Winning Technologies to provide to the customer technicians that, in the view of Winning Technologies, are qualified to complete agreed to scope of work outlined in this document. In the event resolution of a reported issue requires the engagement of a third party such as a software vendor, hardware vendor, Phone Company, software development, Winning Technologies will not be responsible for resolution within 48 hours. Winning Technologies will continue to work with the third-party vendor to achieve resolution within a reasonable amount of time, acting as an agent for the customer.

1.3 Helpdesk Definition: Winning Technologies defines helpdesk in the following manner: The term Helpdesk generally refers to activities surrounding the support of but not limited to workstation hardware, operating system software, application software, and printing resources within the corporate environment that have already been installed and considered operational. Helpdesk activities involve day-to-day support calls, password changes, PC repairs, software installations, e-mail assistance, daily administration of network services, file shares, and shared resources, set-up new employee network and e-mail accounts in Active Directory, administer, maintain, and troubleshoot corporate print services & print devices. Helpdesk is only available to and limited to servers or systems that are under the control of Winning Technologies and considered part of this proposal, outside equipment or not under the control of Winning Technologies such as home computers are not covered under this agreement, and an hourly charge will apply.

1.4 Project Work: Winning Technologies defines Project Work as activities that fall outside the ordinary course of daily activity and usually involves advanced technical skills, high-level analysis, and planning and implementation techniques, new system implementation, engineering design, major network upgrades, and deployment of large numbers of assets and systems auditing. Project Work is scheduled in advance and planned for by all involved parties. Emergency project work is anything that cannot be planned for and must be done as soon as possible, which could result in additional charges to the customer.

1.5 Systems Administration: Systems administration is generally defined as a higher-level network, server administration, and server maintenance tasks beyond those of the Helpdesk. Systems Administration involves working with core technologies that make up the companies critical, enterprise-wide systems. These systems must function properly to provide users with essential network services. Administering these key components safely and effectively requires many years of platform-specific experience and high-level technical training beyond that held by typical helpdesk staff. System administration is only available to and limited to servers or systems that are under the control of Winning Technologies, outside equipment, or not under the control of Winning Technologies such as home computers are not covered under this agreement, and an hourly charge will apply.

2.1 Cyber Center Colocation/Hosting Service: (Applies only to XpressHost customers) Colocation service pricing provided by Winning Technologies are subject to change based on changes in the scope of work requested by the customer or licensing changes/requirements of software vendors such as Microsoft, or other agreed-upon colocation software packages. Customers agree to maintain proper licensing as outlined by each software vendor hosting in the Cyber Center, which may result in pricing changes. Support provided by Winning Technologies collocation applications are covered by helpdesk services outlined in this document but are limited to functions only required for proper operation of application or connection to/within the cyber center. Helpdesk services for collocation services are limited to the proper operation and configuration within the Cyber Center. The customer's local network configuration is not covered under the helpdesk services for collocation but under a separate in-house network support contract. Winning Technologies is not responsible for under a collocation agreement for the Internet connection residing at the customer location. In the event customer changes hosting companies, cancel service for any reason with Winning Technologies, all fees, and services for hosting of Applications, Databases, Web Sites within the Cyber Center will be paid in full before Winning Technologies releasing the information contained within Cyber Center to the customer or new hosting company.

2.2 Cyber Center Colocation Backups: (Applies only to collocation customers) all applications hosted in the XpressHost/Winning Technologies cyber center will be backed up on nightly bases; the aforementioned tapes or electronic backup will be stored in a secure location of Winning Technologies choosing. Verification of data being backed up is the sole responsibility of the client, Winning Technologies, and all its subsidiaries, partners; resellers are not responsible for ensuring that all the clients' data is being backed up. All backups and the selection of data being backed up is the sole responsibility of the client.

2.3 Content disclosure agreement: Winning Technologies will abide by all State, Local, and Federal laws regarding obscene material and will not host, promote or allow obscene material on any hosted server under the control of Winning Technologies. Furthermore, Winning Technologies will report any such activity to the appropriate law enforcement agency and fully cooperate with any investigation, which will include providing system logs, files, or other requested documented activity.

2.4 XpressStor Online Backup: (Applies to only XpressStor online backup customers). Verification of data being backed up is the sole responsibility of the client, Winning Technologies, and all its subsidiaries, partners; resellers are not responsible for ensuring that all the clients' data is being backed up. All backups and the selection of data being backed up is the sole responsibility of the client.

3.1 Software Licensing: Winning Technologies will abide by all manufacture and developer licensing agreements; the customer agrees to the terms and fees associated with all licensing fees and understands that licensing fees are not covered under the monthly maintenance or hosting agreements, and the customer will receive additional billings in accordance with licensing regulations. From time to time, software manufacturers and developers

change the licensing models, which may result in additional licensing fees being billed to customers. All software purchases made by Winning Technologies on behalf of the customer will require payment, as outlined in section 5.3 of this agreement.

3.2 Web Site Development: (Applies only to web sites hosted by Winning Technologies) Winning Technologies will, if required, register the domain name for the customer web site. Winning Technologies will remain the owner of the said domain name until paid in full, at which time the customer may request that the ownership be transferred to the customer. Winning Technologies will also retain ownership of all creative development of web site and source code until the development costs are paid in full. If the customer does not pay invoices within the terms outlined in this document, Winning Technologies has the option of removing the web site from the Internet until payment is received. If the customer decides to terminate hosting/development with Winning Technologies customer agrees to pay in full any outstanding balances for hosting or web site development before Winning Technologies releasing the web site to another hosting company. The customer also agrees to allow Winning Technologies to show and promote creative material to other clients and prospective clients.

4.1 Proactive system monitoring: Winning Technologies' proactive system monitoring is an add-on service and is not included in the standard maintenance contracts. Winning Technologies will utilize customer's maintenance hours to evaluate and resolve systems alarms reported by the proactive monitoring system. Non-Maintenance customers will be billed \$155.00 per hour for evaluation and resolution of warnings reported by the proactive monitoring system. Virtualized systems are licensed and monitored based on the logical servers as well as the host server, so if the customer has a single-host server and four logical serves, then that would require five licenses, and the client will be charged for five servers being monitored. In a virtual environment, although there may be only one physical server, the logical servers all operate independently of each other, reporting issues and logs individually, so to have a fully monitored system, it does require individually monitoring logical servers.

4.2 XpressStor Controller Warrantee: (Only applies to XpressStor Customers) The XpressStor Electronic Online Backup Controller comes with a one-year hardware warranty effective from the date of purchase of the controller. During the warranty period Winning Technologies / XpressStor reserve the right to replace or repair the affected controller. If the customer does not have the instant replacement option, the customer agrees to send the controller to Winning Technologies at the client's expense back to Winning Technologies for repair, and Winning Technologies will then, at our cost, return the controller once the repair is completed. Extended warranty plans are available to extend warrantee coverage beyond the initial year warranty. Instant replacement warranty options are also available, where a replacement controller will be priority delivered to the client once the client has notified Winning Technologies / Xpress Host of a hardware failure.

4.3 XpressStor Data Replication: (only applies to XpressStor Customers) XpressStor electronic online backups are bandwidth dependent, so the initial and ongoing data replication to the Xpress Host data centers will vary widely during this process. Once initial replication is complete, additional replications should be improved. Depending on the available bandwidth at the client's location and the amount of data to be replicated, Winning Technologies should be able to provide the client with an estimated replication time. The Client can, at the client's expense, provide an external hard drive and connect it to the XpressStor controller; Winning Technologies will then copy the data from the controller to the hard drive, the client can, at clients expense, ship the drive to Xpress Host which will load data into the data replication server, and return the external hard drive to the customer at Xpress Host's expense. During replication, the controller will continue to back up the local data and servers so the client will be getting a system backup during this process. Xpress Host / Winning Technologies is not responsible for bandwidth limitations at the client's location.

4.4 Hardware purchases/warrantee / Labor warrantee: Winning Technologies and subsidiaries will provide only warrantee hardware in conjunction with the hardware vendor warranty that is purchased and installed through Winning Technologies. The customer retains the right to buy hardware from a vendor of their choosing and have it installed by Winning Technologies; however, any execution of the manufacture warranty is the responsibility of the customer and will be a billable labor event on the part of Winning Technologies. Winning Technologies does not provide any parts or labor warranties on parts, equipment, or otherwise for equipment not purchased through Winning Technologies. Winning Technologies does not offer any assurance that exceeds the manufacture warranty on hardware, and labor warranty is limited to one year. Hardware purchases or specific parts purchases related to hardware will require payment, as outlined in section 5.3 of this agreement.

5.1 Non-Solicitation: Customer listed on this agreement and all subsidiaries or related businesses that are owned in part or whole shall not solicit, either individually or in concert with an affiliate, subsidiary, partner, vendor, or supplier otherwise solicit any employee or consultant of Winning Technologies, at any time during the duration of the relationship between the customer and Winning Technologies or for a period of three years following the termination of this relationship. The customer will not solicit any terminated Winning Technologies employee or consultant that worked directly or indirectly on the customer account for a period of three years from the date of termination of the employee or consultant. Winning Technologies will not solicit an employee or consultant of the customer for employment with Winning Technologies during the duration of engagement with said customer.

5.2 Contract Termination: This Agreement shall be in effect for a period listed on the front of the proposal after the date of the termination of the relationship between Winning Technologies and customer commencing on the date in which the customer has notified Winning Technologies in writing of said termination 60 days in advance. The customer agrees to pay all fees due at the final termination date. If the customer terminates this contract without cause customer agrees to pay 100% of the outstanding contract fees.

5.3 Payment of Invoices: Winning Technologies payment terms are net 15 days. Payment under this plan is only accepted by credit card, electronic payment, or invoice; Electronic payment will be accepted once associated banking completes the proper paperwork. Payment by credit card (Visa, MasterCard, and American Express) will also be accepted. If payment is made by credit card, Winning Technologies will add a processing fee not to exceed 4% to the invoice. Winning Technologies Inc technicians should never ask for payment or reimbursement to them directly, do not make payments to any Winning Technologies Inc staff member. Failure to make the payment on time could result in a stop-work order, which could delay support to the client.

5.4 Default of Payment: Any payment not received by Winning Technologies within the 15 days of Invoice will be considered to be in default, and service could be interrupted until payment is received. If the client is placed in default client acknowledges that the hardware and software licensing provided under this agreement is the property of Winning Technologies and can be recovered at our discretion. That access to server/s in the Winning Technologies or subsidiaries data center could be restricted or denied until payment is made. If payment is not made within 45 days of issuance of the invoice, then a fee not to exceed 2.0% will be added to the invoice.

5.5 International Customers: All funds paid to Winning Technologies or subsidiaries will be made in US funds (Dollars); no other currency will be accepted as payment. The customer will pay all international fees or taxes.

5.6 Advance Payment Deposit: Winning Technologies or subsidiaries will be based on the scope of the project, and the cost of hardware may require advance payment or deposit before scheduling the work to be completed. Hardware purchased by Winning Technologies to support clients will be required to be paid in full before ordering or scheduling of installation of part or equipment.

5.7 Credit Card Payment: Winning Technologies does accept payment via credit card, Winning Technologies accepts Visa, and MasterCard and American Express payments by credit card will show a charge to Winning Technologies LLC, the parent company of Winning Technologies. If payment is made by credit card, Winning Technologies will add a processing fee not to exceed 4% to the invoice.

5.8 Expenses: The customer is responsible for all reasonable expenses incurred in managing and maintaining the customer account and the execution of this contract. Expenses could include but are not limited to Airfare, hotel, meals, car rental, mileage, phone charges, shipping, and parts and equipment.

5.9 Software Licensing: Winning Technologies only includes licensing that is outlined in this agreement. The customer will be required to provide licensing proof before any software will be loaded on workstations, laptops, or servers. Additional software licensing will increase the monthly cost to the customer.

5.10 Travel: Winning Technologies does not bill for actual travel time of technicians or management and support staff but will charge for mileage based on the IRS published mileage rate.

5.11 Project Cancellation: If the customer cancels or delays a project proposal, the customer will be responsible for all expenses and fees that have been incurred in good faith in the execution of this contract. If the customer cancels, a project contract customer agrees to pay 100% of the outstanding contract fees along with all costs already incurred on the customers' behalf.

6.0 Confidentiality: (a) "Confidential Information" means any information that the Parties designate as being confidential or which, under the circumstances surrounding disclosure, ought to be treated as confidential. Confidential Information includes, without limitation, information relating to customer information of the Parties, the marketing or promotion of any of the Parties' services, the Parties' business policies or practices, and information received from others that the Parties are obligated to treat as confidential. Confidential Information disclosed to one of the Parties by the other Party's Subsidiary and/or agents is covered by this agreement.

(b) Confidential Information shall not include that information defined as Confidential Information above that one of the Parties can establish: (i) is or subsequently become publicly available without either party's breach of any obligation owed the other party; (ii) became known to one party before the other party disclosed such information to the first party; (iii) became known to one party from a source not subject to any obligation of confidentiality to the first party; (iv) is disclosed by one party to a third party without restrictions on its disclosure and knowledge of disclosure with both Parties; or (v) is independently developed by a party.

(c) "Confidential Materials" shall mean all tangible materials containing Confidential Information, including without limitation written or printed documents, source code and computer disks or tapes, whether machine or user-readable, specifically, but not limited to, customer or market information.

6.1 Confidentiality Restrictions: (a) The Parties shall not disclose any Confidential Information to third parties except to a party's employees and consultants, as provided below. However, a party may disclose Confidential Information in accordance with judicial or other governmental order provided that party shall give the other party reasonable notice prior to such disclosure and shall comply with any applicable protective order.

(b) Each party shall take reasonable security precautions, at least as great as the precautions each party takes to protect its own confidential information, to keep confidential the Confidential Information. Each party may disclose Confidential Information or Materials only to its own employees or consultants on a need-to-know basis. Each party shall execute appropriate written agreements with such employees and consultants sufficient to enable it to comply with all the provisions of this agreement.

(c) Parties shall have no obligation under this Agreement concerning Confidential Information which is or becomes publicly available without breach of this Agreement by Parties; is rightfully received by Parties without obligations of confidentiality; or is developed by Parties without breach of this agreement; provided, however, such Confidential Information shall not be disclosed until thirty (30) business days after written notice of intent to disclose is given to Parties along with asserted grounds for disclosures.

6.2 Confidentiality; Definition; Term of Protection: All documents and other information which shall be submitted or communicated by either of Parties within the context of this agreement or otherwise related to the Contractor's performance of the Services ("Information") shall remain the exclusive property of the Party which shall have produced such Information (the "Owner") and shall be held by the other Party (the "Recipient") in trust and treated as confidential during the period of validity of this agreement and after for a period extending three (3) years from the date of termination of this agreement.

6.3 Non-Disclosure: The Recipient of Information shall use its best efforts to protect Information from disclosure to others using the same degree of care, which it uses to protect its own confidential or proprietary information of like importance, and in no event using less than a reasonable degree of care. The Contractor further agrees that Information received by it concerning the performance of the Services shall be used only as expressly authorized or directed by the Company and or as otherwise contemplated by this agreement and not for any other purpose. Notwithstanding the two previous sentences, the Contractor may disclose Information received by it hereunder: (i) to Affiliates who agree in advance, in writing, to be bound by this agreement, (ii) to employees and independent contractors and employees and independent contractors of its Affiliates who have a need to know for the purposes of this agreement and who agree to protect the received Information from unauthorized use and disclosure by and under the terms of a written Non-Disclosure Agreement; (iii) to potential underlying carriers or vendors as specifically approved by the Company and subject to a non-disclosure agreement between the Contractor and the potential vendor or underlying carrier. A Recipient shall not otherwise disclose any Information to a third party without the prior written consent of the Owner.

6.4 Non-Disclosure; Exceptions: The restrictions contained herein this agreement on the use and disclosure of information shall not apply to information that:

- was publicly known at the time of the Owner's communication thereof to Recipient;
- becomes publicly known through no fault of Recipient;
- was in Recipient's possession free of any obligation of confidence or non-disclosure at the time of Owner's communication thereof to Recipient;
- is developed by Recipient independently of and without reference to any of Owner's Information or other information that Owner disclosed in confidence to any third party; or
- is rightfully obtained by Recipient from third parties authorized to make such disclosure without restriction; or
- is identified by the Owner as no longer proprietary or confidential

6.5 Mandatory Disclosure: In the event Recipient is required by law, regulation, or court order to disclose any of Owner's Information, Recipient will promptly notify the Owner in writing prior to making any such disclosure in order to facilitate Owner seeking a protective order or another appropriate remedy from the proper authority, and Recipient hereby agrees to cooperate with Owner in seeking such order or remedy.

6.6 HIPAA COMPLIANCE STATEMENT: We at WINNING TECHNOLOGIES realize that our clients must comply with all aspects of confidentiality of patient data. If we require access to data elements associated with claims, including patient and provider information. As such, WINNING TECHNOLOGIES has taken steps to ensure its compliance with HIPAA requirements. Our critical aspects to our existing policies include, but are not limited to, the following: All WINNING TECHNOLOGIES employees are required to sign a confidentiality agreement with WINNING TECHNOLOGIES. These agreements provide WINNING TECHNOLOGIES the right to terminate employment if the confidentiality breach is deemed to be significant, harmful, or damaging to WINNING TECHNOLOGIES, its clients, and its client's insured members. These confidentiality agreements also provide sanctions for employees as recommended by HIPAA. All client-specific information that we receive or generate as a result of delivering our services is treated as confidential, and it is not disclosed to those who do not need to view it concerning the services we provide to our clients. The electronic data is stored on secure computer servers and PC workstations, which require a unique user name and password to access such data. All client information that exists in printed format is contained within designated working spaces. Information that requires mailing is secured in a sealed envelope prior to leaving Winning Technologies' premises. All WINNING TECHNOLOGIES Client and Vendor agreements include a Business Associate Addendum. The incorporation of this Addendum ensures that all parties involved in the use and/or disclosure of protected health information to be in compliance and that they will remain in compliance with current HIPAA regulations. The Addendum also outlines the procedures the parties must follow concerning protected health information upon the termination of their Agreements. WINNING TECHNOLOGIES currently accepts data directly from our clients. Therefore, we can receive and re-transmit data to our clients or other parties involved with the delivery of our services in HIPAA compliant formats concerning data elements, formats, and definitions. We will continue to monitor the latest HIPAA news and legislation to ensure our compliance, where required, and as agreed upon with our clients.

6.7 Liability and Damages: The Parties acknowledge that Information is unique and valuable and that disclosure in breach of this agreement will result in irreparable injury to the Owner for which monetary damages alone would not be an adequate remedy. Therefore, the Parties agree that in the event of a breach or threatened breach, the Owner shall be entitled to specific performance and injunctive and other equitable relief as a remedy for any such breach or anticipated breach without the necessity of posting a bond. Any such relief shall be in addition to and not in lieu of any appropriate relief in the way of monetary damages not to exceed monies paid to Winning Technologies in a 12-month period. Winning Technologies. The customer agrees that in all cases, damages will not exceed the amount of insurance coverage on a per instance bases. Will take all reasonable action to protect customers' data during outlined projects, helpdesk support, system administration, cyber center services, or ongoing maintenance agreements. Data security within the data center remains the responsibility of the customer. Security breaches originating from the client location remains the responsibility of the client Winning Technologies. Does not have any liability regarding lost data due to: (1) the customer site employees/owner security intrusion originating from Client location; (2) Virus introduced at customer location; (3) disgruntled client employee.; (4) accidental data loss by the client; (5) natural or manmade disaster, fire, theft, equipment failure or acts of God.

7.1 Automatic Renewal: This contract will automatically renew at the end of the term with an equal term on the face of this contract and will continue to automatically renew for the same term on each anniversary date, with a standard rate increase of 2.5% unless Winning Technologies is notified by the customer no less than 60 days prior to expiration that the customer would like to cancel, renegotiate rates or change the operating terms of the contract. Winning Technologies also reserves the right to renegotiate this contract at the renewal date based on customer growth, the number of users supported, or to change the operating terms of this contract.

7.2 Dispute Resolution: Any controversy or claim arising out of or relating to this agreement, the relationship resulting in or from this agreement, or breach of any party's duties hereunder will be settled by arbitration in accordance with the Commercial Rules of the American Arbitration Association ("AAA") or Consolidated Arbitration Rules of U. S. Arbitration & Mediation ("USA&M"). All hearings will be held in St. Louis, Missouri, before an arbitrator who is a licensed attorney with at least 15 years. Judgment upon the award rendered by the arbitrator shall be entered in a court with competent jurisdiction. The Federal Arbitration Act (Title 9 U.S. Code Section 1 et. seq.) shall govern all arbitration and confirmation proceedings. As a condition precedent to the filing of an arbitration claim, the parties agree to first mediate any claims between them by a mediator, mutually selected. A party refusing to mediate shall not prevent the other party from pursuing its claims in arbitration. The parties will share the cost of mediation and arbitration equally. Nothing herein will be construed to prevent any party's use of injunction, unlawful detainer, and/or any other prejudgment or provisional action or remedy. Any such action or remedy will not waive the moving party's right to compel arbitration of any dispute. Prior to any mediation, the parties agree to meet and negotiate in good faith in order to resolve any disputes which may arise between them.

7.3 If any provision of this agreement is held to be invalid, void, or unenforceable for any reason whatsoever, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way. This agreement will be governed by and construed in accordance with the laws of the State of Missouri without regard to choice or conflicts of law principles. Venue shall be in St. Charles County, Missouri, in all cases.

Big Brother Premium

Proactive – one simple word saving your company from costly downtime.

We ensure your network is running at peak efficiency 24x7x365 with a constant eye on your servers' lifelines.



Increase Productivity

We make your technology work at it's best so you can maximize productivity.



Increase ROI

We have the knowledge and experience needed to help you increase your technology's ROI.



Lower Ownership Cost

Winning Technologies can help you lower your cost of ownership more than 35%.

A Constant Eye On Your Servers' Lifelines

Winning Technologies provides proactive system monitoring which gives us, and you, a constant eye on over 200 touch points to ensure your network is running at peak efficiency at all times, 24 hours a day, 7 days a week, 365 days a year. This allows us to monitor, predict, troubleshoot and solve problems before they start. Catching these issues early can save you tens of thousands of dollars in company downtime.

The Benefits:

1 Anti-Virus Protection

2 Patch & Systems Management

3 Proactive Network Monitoring

4 Crypto-Locker Protection

5 Patch & Upgrade Management

6 Proactive Server Monitoring



Get Started

Call Winning Technologies today at 877-379-8279 or visit us online at winningtech.com

WINNINGTECH.COM



We handle your technology, so you can better handle your business.

Winning Technologies is a Business Management Company that specializes in the Selection, Implementation and Management of Technology Resources.



PCS Plus Program

Increased Efficiency + Solid Foundation = Long Term Success

Spending too much money on user hardware? Watching the time fly out the window getting your users up and running? Winning Technologies came up with a simple equation to solve this problem, Pre-Configuration Service (PCS) Plus.

Our PCS program is designed to:

- Deploy end user computers and technology assets without the headache – your users will un-box and go to work
- Keep it simple through hardware standardizations
- Help keep your software compliant through the development of software standards for your organization
- Increase the efficiency of inventory control and management of IT hardware and software
- Asset recovery programs to aid in case of theft, disgruntled employees, terminations and more
- Increase productivity and lower costs in the deployment of end user computers

How does the PCS program work for you?

- We install a secure connection to your business so we can actively configure equipment specific to you
- Equipment is purchased and shipped directly to us where it is pre-configured and stored in a secure warehouse designated for your company
- When you need a desktop, laptop, etc. you let us know, we then pull the equipment that is already pre-loaded and set up the system for your specific user and ship it out directly to them
- We track all system information, configuration and user information so that it is accessible to you 24x7x365 via our online Helpdesk system
- Replenishment is ordered and inventory levels are maintained per your agreement

Ready to start saving time and money getting your users up and running?

Call Winning Technologies today to discuss how our PCS Plus program can work for you!

WINNING TECHNOLOGIES WEB: WINNINGTECH.COM TOLL FREE: 877-379-8279

TWELVE DOMESTIC OFFICES AND AN INTERNATIONAL FOOTPRINT THAT INCLUDES UK, FRANCE, SPAIN, AND MOROCCO





Helpdesk Support

Winning Technologies Helpdesk Support is based around providing our customers...
Extreme Customer Support – No Exceptions...No Excuses

The Winning Technologies Advantage –

Our Helpdesk Support is available 24x7x365 with no premium charges for after hours, weekends or holidays. We want your users to call us when they need help, before missed deadlines or opportunities that cost your business money.

Helpdesk Support System – What's in it for you?

- Telephone lines answered live and in the United States, 24 hours a day, 7 days a week, 365 days a year
- No premiums for after hours support, weekends or holidays
- Online Helpdesk software – tracking, reporting and accountability
- Experienced technical staff – from desktop support to network administration support
- Integrated Project Management & Asset Management System
- Clear transparency to help you hold Winning Technologies accountable for activity related to end user support tickets, project progress and asset tracking

Winning Technologies has maintained a
98% Customer Satisfaction Rating since 2004.

What's a service company without support?

Winning Technologies Helpdesk Support doesn't stop at our online Helpdesk software. Behind our online Helpdesk software we have a full staff of Project Managers, Helpdesk Coordinators and Quality Assurance Coordinators to provide you and your users with ongoing support.

WINNING TECHNOLOGIES WEB: WINNINGTECH.COM TOLL FREE: 877-379-8279

TWELVE DOMESTIC OFFICES AND AN INTERNATIONAL FOOTPRINT THAT INCLUDES UK, FRANCE, SPAIN, AND MOROCCO



RESOLUTION ____

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF CREVE COEUR TO ENTER INTO AN AGREEMENT WITH WINNING TECHNOLOGIES FOR THE PURCHASE OF INFORMATION TECHNOLOGY MANAGEMENT SERVICES

WHEREAS, THE CITY OF CREVE COEUR DETERMINED in 2013 IT WAS IN THE BEST INTEREST OF THE CITY TO OUTSOURCE ITS INFORMATION TECHNOLOGY MANAGEMENT SERVICE, AND

WHEREAS, OUTSOURCING THE IT MANAGEMENT FUNCTION HAS IMPROVED THE PROVISION OF IT SERVICES BY THE CITY AND TO CITY STAFF AT A REDUCED COST, AND

WHEREAS THE COST OF THIS OUTSOURCING IS LESS THAN HAVING THIS FUNCTION PROVIDED BY CITY STAFF, AND

WHEREAS, IT HAS BEEN DETERMINED WINNING TECHNOLOGIES HAS PROVIDED EXCELLENT IT SERVICE IN THE PAST AT A REASONABLE PRICE AND IS FAMILIAR WITH THE CITY'S IT NEEDS AND OPERATIONS.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI THAT:

SECTION 1 – THE AGREEMENT BETWEEN WINNING TECHNOLOGIES AND THE CITY REGARDING THE PROVISION OF INFORMATION TECHNOLOGY MANAGEMENT AND SUPPORT SERVICES ATTACHED HERETO AS EXHIBIT A IS HEREBY APPROVED AND THE CITY ADMINISTRATOR IS AUTHORIZED TO EXECUTE SAME ON THE BEHALF OF THE CITY AND THE CITY CLERK IS AUTHORIZED AND DIRECTED TO ATTEST THERETO, WITH THE AMOUNT OF \$4,380.00 PER MONTH. THE AGREEMENT AS EXECUTED SHALL BE IN SUBSTANTIALLY THE FORM OF EXHIBIT A, WITH SUCH CHANGES THEREIN AS SHALL BE APPROVED BY THE OFFICERS OF THE CITY EXECUTING SAME, CONSISTENT WITH THE PROVISIONS AND INTENT OF THIS RESOLUTION AND NECESSARY, DESIRABLE, CONVENIENT OR PROPER IN ORDER TO CARRY OUT THE MATTERS HEREIN AUTHORIZED. THE CITY ADMINISTRATOR AND HIS DESIGNATED REPRESENTATIVES ARE HEREBY AUTHORIZED AND DIRECTED TO TAKE ANY AND ALL ACTIONS NECESSARY, DESIRABLE, CONVENIENT OR PROPER IN ORDER TO CARRY OUT THE INTENT OF THIS RESOLUTION, THE MATTERS HEREIN AUTHORIZED, AND THE RIGHTS AND DUTIES OF THE CITY UNDER THE AGREEMENT.

SECTION 2 – THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ITS PASSAGE.
ADOPTED THIS ____TH DAY OF JUNE, 2021



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: Police Department
Category: Resolution
Prepared By: Pam Manning
Department Head: Jon Romas

SCHEDULED

RESOLUTION

Resolution No. 1540 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Creve Coeur Police Department to Participate in the 2021-2022 Missouri Highway Safety Program.

Resolution authorizing the Creve Coeur Police Department to participate in the Missouri Highway Safety Program for fiscal Year 2022 which extends October 1, 2021 - September 30, 2022.

Resolution

Meeting of June 14, 2021

RESOLUTION NO. 1540

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI, AUTHORIZING THE CREVE COEUR POLICE DEPARTMENT TO PARTICIPATE IN THE 2021-2022 MISSOURI HIGHWAY SAFETY PROGRAM

WHEREAS, the Police Department has participated in a variety of grant programs since 1989; and

WHEREAS, the Police Department has considered DWI Patrol Enforcement, Speed and Hazardous Moving Violation Enforcement and Occupant Protection Enforcement important parts of maintaining roadway safety; and

WHEREAS, there is an opportunity to apply for three Police Traffic Services Grants in the total amount of \$63,120 for overtime, salary and benefits, equipment, and training; and

WHEREAS, the Chief of Police will continue to investigate any and all opportunities for financial assistance available under the Missouri Highway Safety Program for Traffic Enforcement and report back to the City Council his recommendations; and

WHEREAS, the City Council agrees to make a dedicated attempt to continue support for this traffic safety effort;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, AS FOLLOWS:

Section 1: The City Administrator and his designated representatives are hereby authorized to apply for grants in an amount up to \$63,120, regarding the 2021-2022 Missouri Highway Safety Program and upon award, enter into agreements with the Missouri Department of Transportation regarding such grants. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient or proper in order to carry out the intent of this Resolution, the matters herein authorized, and the rights and duties of the City under the agreements.

Section 2: This Resolution shall take effect upon approval.

Adopted this 14th day of June, 2021.

Robert Hoffman, Mayor

Attest:

Deborah Ryan, MPCC
City Clerk



CREVE COEUR POLICE DEPARTMENT INTEROFFICE MEMO

DATE: May 21, 2021
 TO: Acting Chief J. Romas
 FROM: Lt. J. Hartman
 SUBJECT: MODOT Grant Applications 2021-2022

Sir,

Application for grant funding was submitted to MODOT in March for overtime, salary, training, and equipment reimbursement.

Below is a breakdown of the Police Department's request for MoDOT's Fiscal Year (FY) 2022 compared to what we were awarded for MoDOT's FY 2021. It should be noted that MoDOT's FY begins October 1 and ends September 30.

Grant Description	FY 2021 (Awarded)	FY 2022 (Requesting)
Speed/HMV	\$5,800	\$5,800
Occupant Protection	\$3,000	\$3,000
DWI Officer	\$53,570	\$54,320
Totals	\$62,370	\$63,120

No change in requested funding for HMV or Occupant Protection – The police department anticipates not need for change in the amount requested for speed/hazardous moving violation (HMV) enforcement or occupant protection enforcement. Reimbursement for sending a Traffic Safety Officer to the LETSAC Conference is part of the Speed/HMV Grant request.

Increased request for DWI Officer – The Police Department was awarded the DWI Officer Grant in FY 2021 after discontinuing a request for that funding for several years. There is a slight increase in the request in anticipation of an increase in salary and benefits from the previous FY. The grant is intended to cover 50% of salary and fringe benefits for a Traffic Safety Officer (TSO) to focus on DWI enforcement. The responsibility for DWI enforcement under this grant is split among the four TSOs based on the shift they are scheduled to work.

Respectfully submitted,

Lt. Jeff Hartman, 485

Lt. Jeff Hartman, DSN 485



Highway Safety and Traffic Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

CITY COUNCIL AUTHORIZATION

On _____, 20__ the Council of _____
_____ held a meeting and discussed the City's participation
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of _____
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the
financial assistance available under the Missouri Highway Safety Program for
Traffic Enforcement and report back to the Council his/her recommendations.
When funding through the Highway Safety Division is no longer available, the
local government entity agrees to make a dedicated attempt to continue support
for this traffic safety effort.

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Mayor



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: City Council
Category: Resolution
Prepared By: Lori Obermoeller
Department Head: Lori Obermoeller

SCHEDULED

RESOLUTION

Resolution No. 1541 - Resolution Authorizing the Purchase of Insurance Coverages for the Year Beginning July 1, 2021.

Authorizing the Purchase of Insurance Coverages (Workmen's Comp, Property, Liability, Public Officials and Health Insurance) for the Year Beginning July 1, 2021.

Resolution

Meeting of June 14, 2021

RESOLUTION NO. 1541**A RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE COVERAGES
FOR THE YEAR BEGINNING JULY 1, 2021**

WHEREAS, The City annually purchases property, casualty, and workers' compensation insurance to protect the City financially against loss due to damage and destruction of city property and liability claims, and;

WHEREAS, The City annually purchases health insurance coverage for its employees and certain retirees, and;

WHEREAS, purchasing these insurances either directly from the St. Louis Area Insurance Trust (SLAIT) or through the Trust in conjunction with the other members allows the City to obtain competitive rates for insurance coverages by being a part of a large consortium;

WHEREAS, the City's insurance coverage terminates on June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR AS FOLLOWS:

SECTION 1: Authorization is hereby granted for the City Administrator or his designee to execute an agreement for the City to purchase the following insurance coverages from the St. Louis Insurance Trust (SLAIT) at the estimated cost as follows:

1. Worker's Compensation	\$261,201
2. General Police and Auto Liability	<u>85,726</u>
Total	\$346,927

SECTION 2: Authorization is hereby granted for the City Administrator or his designee to execute an agreement for the City to purchase the following insurance coverages from CHUBB Insurance Group at the estimated costs as follows:

1. Property and Auto Property Coverage (including earthquake and terrorism)	\$114,712
--	-----------

SECTION 3: Authorization is hereby granted for the City Administrator or his designee to execute an agreement for the City to purchase the following insurance coverage from XL Catlin on Greenwich Insurance Company at the estimated cost as follows:

1. Public Officials Liability Insurance	\$37,609
---	----------

SECTION 4: Authorization is hereby granted for the City Administrator or his designee to execute an agreement for the City with SLAIT through Anthem Blue Cross/Blue Shield as the 3rd party administrator to purchase the City's health care insurance for the budget year of FY 2022 at the estimated cost as follows:

1. Health Insurance	\$1,352,692
---------------------	-------------

Adopted this 14th day of June, 2021.

Dr. Robert Hoffman
Mayor

ATTEST:

Deborah Ryan
City Clerk



MEMORANDUM

DATE: June 9, 2021

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Insurance Coverage for FY 2022

The city's primary insurance coverages expire at midnight on June 30, 2021. These include: Auto-physical damage and Property, General, Police and Auto Liability, Workers' Compensation, Public Officials Liability and others. In addition, health insurance coverage expires at the same time.

For many years the city has received its coverages from two sources:

1. St. Louis Area Insurance Trust (SLAIT) – this is a self-insured trust of 29 municipalities in St. Louis that provides coverages for Workers' Compensation; General, Police, Auto Liability and Health Insurance (21 municipalities).
2. Daniel & Henry Insurance Brokers – Daniel & Henry are the administrators for the SLAIT group. They also broker insurance coverage not provided by SLAIT for the members. This is done by soliciting proposals from various insurance companies to provide these coverages to the group. Since the same company provides the coverage to all members of the group the members receive preferential pricing due to the larger premium base. The additional coverages provided through Daniel & Henry includes Property, Auto-physical damage (Chubb), Public Officials Liability coverage's (XL Catlin), and Cyber Liability (Lloyds).

The coverages and deductibles are pretty much the same as last year, except the carrier is increasing the property damage deductible from \$1,000 to \$5,000 per occurrence and the maximum auto physical damage occurrence limit is now \$2,500,000. Last year the auto damage limit was based on the value of the fleet and because our fleet was only \$2.6M, the maximum limit of \$2.5M wasn't much of a change for us. The comprehensive/collision deductible is still \$2,500/\$2,500. Canine coverage was added April 2021. The premium for this coverage is estimated to be \$200, with the deductible also being \$5,000.

The City currently has 3 drones valued at \$7,026. Coverage for the 3 drones would be an additional \$703 with a \$1,000 deductible. The cost of the most expensive drone is \$3,300. We have had 1 of the drones since 2017 and the other 2 were added January 2020. We just recently encountered a crash to one of the drones with repair costs unknown at this time. The City needs to decide if we feel drone insurance coverage is worth the money and wants to add this coverage to the policy on July 1, 2021.

The Public Officials Liability insurance provides the standard Public Officials and Employers Liability coverage to the city. The coverage covers legal fees and judgments resulting from the acts of a public official (including all employees). There are some exemptions to this coverage. Some of the major ones include:

1. Defense costs and judgments resulting from illegal activity if found guilty.
2. Punitive damages.

3. Officials of certain public agencies such as utilities and airports.
4. Intentional torts.
5. Inverse Condemnation.

The average Workmen's Compensation (WC) premiums and losses for SLAIT members are up. The City of Creve Coeur did not see any premium increases in WC last year, so an overall SLAIT increase on top of an increase in Creve Coeur WC claims is the reason for the 17.7% increase for FY 2022.

There are no policy changes for Liability Coverage and only a 4.9% increase in premiums.

Below is a table comparing the proposed FY 2022 premiums with FY 2021, as you can see the premiums increased in FY 2022.

Coverage	FY 2022 Premium	FY 2021 Premium	\$ Increase (Decrease)	% Increase (Decrease)	Coverage and (Deductibles)
Workers Compensation*	\$261,201	\$221,922	39,279	17.7%	Per State Law
General, Police, Auto Liability	85,726	81,720	4,006	4.9%	\$3,000,000 per Occurrence and \$6,000,000 Aggregate (\$2,500 Law Enforcement) (\$500 Gen. Liability)
Property & Auto Property**	114,712	103,662	11,050	(10.66%) Added Canine April 2021 otherwise 10%	Value of Property (\$2,500-Vehicle) (\$5,000-Property)
Public Official Liability	37,609	34,190	3,419	10%	\$2,000,000 per Occurrence Aggregate (\$10,000-Public Officials)
Cyber Liability	5,004	4,031	973	24%	\$1,000,000 (\$5,000)
Health Insurance Total***	1,352,692	1,484,985	(132,293)	(8.9%)	
City's Portion	1,121,829	1,227,010			
TOTAL	\$1,856,944	\$1,930,510	(73,566)	(3.8%)	

*Full premium before adjustment from workmen's comp audit

**Includes earthquake coverage.

***Both premium amounts are based on current enrolled members (there was a big decrease in FY2022 due to Spousal Surcharge implementation) – City's portion is for information purposes only (it's included in total)

The attached memo from SLAIT provides information on the FY 2022 health insurance premiums which increased 4.5% over FY 2021. The reason for the health insurance decrease in the chart above is due to a decrease in the number of covered participants since several spouses came off of the plan as a result of the spousal surcharge that went into effect January 2021.

On January 1, 2021, in an effort to keep costs down for all employees, the City of Creve Coeur required all employees, or retirees hired before July 1, 2001, who cover their spouses under the City employee health insurance to be assessed a \$200 monthly surcharge if the spouse is eligible for a major medical/prescription insurance plan through their employer. This monthly spousal health insurance surcharge was set forth and approved by City Council as part of the annual FY 2021 budget process. The annual savings to the city is \$122,999.16. We had 17 employees/retirees drop spousal coverage and 10 employee/retirees start paying the \$200 monthly surcharge.

I also wanted to point out that the City has a Medical Benefit Reimbursement Program that allows eligible employees to receive up to \$600 per year if they opt out of the City's health insurance or if they opt out of eligible dependent coverage. We had 26 employees who participated in this program in 2020. Out of those 26 employees, 8 of them are employees who had opted out of all insurance coverage, where 18 were employees who had opted out of dependent coverage. This saves the City at the minimum \$138,942 per year in insurance premium, and in 2020, it only cost the City \$13,150

Based on these numbers, staff recommends approval of the attached resolution authorizing the purchase of insurance coverage for FY 2022. While some increases in premiums for one type of coverage may be more than other types, overall, we will be under budget for FY2022.

The cyber liability coverage can be approved by the City Administrator as it is less than \$20,000 annually. Therefore, the cyber liability coverage is not included on the resolution for Council approval.

I would be pleased to answer any questions you may have.

ST. LOUIS AREA INSURANCE TRUST

A Self-Insurance Pool

Memorandum

TO: SLAIT Health Program Members

FROM: Steve Wicker 

DATE: April 8, 2021

SUBJECT: 2021-2022 Health Rates

At its meeting of April 1, 2021, the SLAIT Board of Directors adopted rates and a Budget for the 2021-2022 Health Plan policy year.

The Budget is determined by expected claims, and claims results for the current year of the SLAIT health program have been slightly worse than expected. As of March 31, 2021, claims for 2020-2021 have been approximately 103% of expected, with COVID-19 claims accounting for nearly 7% of the total costs. As a result, a 4.5% rate increase was adopted for 2021-2022.

As has been done the past several years, the rate increases by member adopted by the Board for the 2021-2022 policy year were developed with the idea of rewarding the best performers, while still maintaining the “one group” characteristics of the plan. Rate increases were divided into 4 tiers and range from 2.5% to 6.5%. By-member rate increases with loss ratios are attached to this memo.

Even with the worse than expected results of this year, the overall success of the SLAIT Health Plan has allowed the SLAIT Board to approve the sixth consecutive distribution of prior years’ surplus in the amount of \$1,484,207, from the 2012-2013 and 2013-2014 policy years. The distribution will be made on a pro-rata basis to members that participated in the Plan during those years and which are still members when the distribution is made in September of 2021. A by-member accounting of the distribution is shown on the attached worksheet.

When you consider the global pandemic and the fact that health insurers continue to report “medical inflation” of approximately 1% per month, the SLAIT Board is extremely pleased to only be increasing rates by 4.5% and returning surplus in an amount that exceeds the rate increase. Remember, SLAIT only spends approximately 8% of premium on administrative expenses. Thus, the group’s premium and results are based almost entirely on claims experience.

If you have any questions about any of this information, please feel free to contact me at 314-444-1937 or wickers@danielandhenry.com.

SLAIT Health Plan 2021-2022 Rate Changes

City	Loss Ratio * July 2018-January 2021	Current Estimated Annual Premium	Rate Change	Renewal Estimated Annual Premium
WCDC	21%	\$105,000	2.5%	\$107,625
St. Ann	59%	\$760,000	2.5%	\$779,000
Rock Hill	63%	\$400,000	2.5%	\$410,000
Richmond Heights	69%	\$1,200,000	2.5%	\$1,230,000
ECDC	70%	<u>\$275,000</u>	2.5%	<u>\$281,875</u>
		\$2,740,000		\$2,808,500
Chesterfield	73%	\$2,380,000	3.5%	\$2,463,300
Frontenac	77%	\$700,000	3.5%	\$724,500
Town & Country	77%	<u>\$430,000</u>	3.5%	<u>\$445,050</u>
		\$3,510,000		\$3,632,850
Webster Groves	88%	\$1,860,000	4.5%	\$1,943,700
Maplewood	89%	\$1,110,000	4.5%	\$1,159,950
Brentwood	90%	\$1,340,000	4.5%	\$1,400,300
Des Peres	91%	\$1,400,000	4.5%	\$1,463,000
Ferguson	91%	\$1,370,000	4.5%	\$1,431,650
Maryland Heights	93%	\$2,460,000	4.5%	\$2,570,700
Lake St. Louis	94%	\$1,260,000	4.5%	\$1,316,700
Clayton	95%	\$2,200,000	4.5%	\$2,299,000
Creve Coeur	96%	\$1,390,000	4.5%	\$1,452,550
Crestwood	N/A	<u>\$1,340,000</u>	4.5%	<u>\$1,400,300</u>
		\$15,730,000		\$16,437,850
Ballwin	106%	\$1,570,000	6.5%	\$1,672,050
Olivette	110%	\$845,000	6.5%	\$899,925
University City	116%	<u>\$2,850,000</u>	6.5%	<u>\$3,035,250</u>
		\$5,265,000		\$5,607,225
Total		\$27,245,000		\$28,486,425

* Excludes amounts in excess of individual stop loss

Health Renewal

**SLAIT SURPLUS DISTRIBUTION
HEALTH PREMIUMS
To Be Distributed September, 2021**

	2012-2013 HEALTH PREMIUM	% OF TOTAL	2012-2013 HEALTH DISTRIBUTION	2013-2014 HEALTH PREMIUM	% OF TOTAL	2013-2014 HEALTH DISTRIBUTION	TOTAL DISTRIBUTION	CHECK
1 Ballwin	1,286,270	7.03%	\$5,916	1,371,321	6.56%	\$91,795	97,711	
2 Brentwood	1,131,551	6.18%	\$5,204	1,194,005	5.71%	\$79,926	85,130	
3 Chesterfield	1,716,877	9.38%	\$7,896	1,884,321	9.01%	\$126,135	134,031	
4 Clayton & CRSWC	1,465,453	8.00%	\$6,740	1,561,543	7.47%	\$104,529	111,268	
5 Crestwood						\$0		
6 Creve Coeur	1,257,274	6.87%	\$5,782	1,364,997	6.53%	\$91,372	97,154	
7 Des Peres	1,066,881	5.83%	\$4,907	1,140,750	5.45%	\$76,361	81,268	
8 ECDC	180,559	0.99%	\$830	186,284	0.89%	\$12,470	13,300	
9 Ferguson	1,489,347	8.13%	\$6,850	1,643,947	7.86%	\$110,045	116,894	
10 Frontenac	577,298	3.15%	\$2,655	627,698	3.00%	\$42,018	44,673	
11 Lake St. Louis	-			861,516	4.12%	\$57,669	57,669	
12 Manchester	-							
13 Maplewood	890,491	4.86%	\$4,095	928,448	4.44%	\$62,150	66,245	
14 Maryland Heights	2,075,993	11.34%	\$9,548	2,171,003	10.38%	\$145,325	154,873	
15 Olivette	833,412	4.55%	\$3,833	809,503	3.87%	\$54,188	58,020	
16 Richmond Heights	1,266,168	6.92%	\$5,823	1,377,112	6.58%	\$92,183	98,006	
17 Rock Hill	342,964	1.87%	\$1,577	380,414	1.82%	\$25,465	27,042	
18 St. Ann				565,895	2.71%	\$37,881	37,881	
19 Town & Country	-							
20 University City	2,647,123	14.46%	\$12,174	2,759,239	13.19%	\$184,701	196,876	
21 WDCD	81,962	0.45%	\$377	86,481	0.41%	\$5,789	6,166	
	18,309,623	100.00%	\$84,207	20,914,477	100.00%	\$1,400,000	1,484,207	
			\$84,207			\$1,400,000	1,484,207	

Surplus Distribution - Health 2021



City Council
300 North New Ballas Rd
Creve Coeur, MO 63141

Meeting: 06/14/21 07:00 PM
Department: Legislative /City Clerk
Category: Appointment
Prepared By: Debbie Ryan
Initiator: Debbie Ryan
Sponsors:
DOC ID: 4110

SCHEDULED

APPOINTMENT (ID # 4110)

Annual Board, Committee and Commission Appointments and Reappointments

Recommendations from the Nominating Committee to Council for appointments and reappointments.



Memorandum

To: City Council

From: Mayor Hoffman, Nominating Committee Chair

Date: 06/10/2021

Re: Recommendations for annual appointments and reappointments to boards, committees and commissions

The Nominating Committee met on Thursday, June 10, 2021 at 7:00 a.m. and recommend the following appointments and reappointments.

Arts Committee

- Sara Freidman – reappoint for 3 yr (exp 6/30/2024)
- XiaoPei Chen – reappoint for 3 yr (exp 6/30/2024)
- Elizabeth Bockius – reappoint for 3 yr (exp 6/30/2024)
- Scott Saunders – appoint for 3 yr (exp 6/30/2024)

Board of Adjustment

- Arnold Mayersohn – appoint to alternate position with no term limit

Building Code Board of Appeals

- Bijan Etezadi –appoint for 3 yr (exp 6/30/2024)
- Joan Coulter – appoint for filling unexpired term (exp 06/30/2023)
- Farhad Jadali - appoint for filling unexpired term (exp 06/30/2023)

Economic Development Committee

- John Meek- reappoint for 3 yr (exp 6/30/2024)
- Danielle Finley – appoint filling an unexpired term (exp 06/30/2023)

Employee Pension

- Rhonda O'Brien – appoint for 3 yr (exp 08/30/2024)

Energy and Environment

- Sheerie Green – reappoint for 3 yr (exp 6/30/2024)
- Greg Campbell – reappoint for 3 yr (exp 6/30/2024)
- Jason Boyd – appoint for 3 yr (exp 6/30/2024)
- Karen Kuratnick – appt for 3 yr(exp 6/30/2024)

Finance Committee

- Timothy Smith – appt for 3 yr (exp 06/30/2024)
- Luis Ortiz – appt for 3 yr (exp 06/30/2024)

HEB

- Claire Chosid – reappoint for 3 yr (exp 06/30/2024)
- Dorothy Hancock – appt for 3 yr (exp 06/30/2024)

Parks and Historic Preservation

- Laura Kleffner - reappoint for 1 yr (exp 06/30/2022)

Personnel

June 10, 2021

- Eric Sterman - reappoint for 3 yr (exp 06/30/2024)

Planning and Zoning

- Muriel Hall - reappoint 3 yr (exp 6/30/2024)
- Gene Rovack – reappoint 1 yr (exp 6/30/2022)
- AJ Wang – appt to fill unexpired term (6/30/2023)
- Julie LaBonte – appt to fill unexpired term (6/30/2022)

Police and Safety

- James Gerst – reappoint for 3 yr (exp 06/30/2024)
- Mark Shook – reappoint for 3 yr (exp 06/30/2024)
- Gary Liess – appt for 3 yr (exp 06/30/2024)
- Benjamin Lefton – appt for 3 yr (exp 06/30/2024)

Storm Water

- Martin Jaffe – reappoint for 1 yr (exp 06/30/2022)
- Mary Helen Gerst – appt for 3 yr (exp 06/30/2024)
- Kathleen Rizzo – appt for 3 yr (exp 06/30/2024)
- Elliot Sharpe – appt for 3 yr (exp 06/30/2024)
- Bernard Feldman – appt for 3 yr (exp 06/30/2024)



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

A meeting of the Nominating Committee was held on Thursday, June 10, 2021 starting at 7:00 a.m.

Mayor Hoffman called the meeting to consider appointment and reappointments to committees, boards and commission pursuant to the requirements of Section 4.4(i) of the Creve Coeur City Charter.

ARTS COMMITTEE1

The Nominating Committee consisted of:

Mayor Hoffman

Council President Heather Silverman

Arts Chair List Hilton

Mayor Hoffman stated we have three members that are eligible for reappointment, Sara Freidman, XiaoPei Chen and Elizabeth Bockius.

Chair Hilton stated she has spoken to all of the Members and all have stated they would like to be reappointed.

Mayor Hoffman stated the following applications were received interested in the Arts Committee Scott Saunders, Jason Boyd, Luis Oritz and Danielle Finley

Chair Hilton moved, seconded by Council President Silverman to reappoint Sara Freidman, XiaoPei Chen and Elizabeth Bockius each for a three-year term, which expires June 30, 2024 and appoint Scott Saunders for a three-year term, which expires June 30, 2024, with the vote upon such motion being as follows, to-wit:

Chair Hilton - aye

Council President Silverman - aye

Mayor Hoffman – aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

BOARD OF ADJUSTMENT

The Nominating Committee consisted of:

Mayor Hoffman

Council President Heather Silverman

Mayor Hoffman stated there are two vacancies for alternates for the Board of Adjustment and no one for reappointment. There was one application received from Arnold Mayersohn.

Council President Silverman moved, seconded by Mayor Hoffman to appoint Arnold Mayersohn to fill an alternate vacancy with no expiration of term, the vote upon such motion being as follows, to-wit:

Council President Silverman - aye



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

Mayor Hoffman – aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

BUILDING BOARD CODE OF APPEALS

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman

Mayor Hoffman stated there are three vacancies on the Building Board Code of Appeals and by Code we are required to have five. We received three applications from Bijan Etezadi, Farhad Jadali and Joan Coulter.

Council President Silverman moved, seconded by Mayor Hoffman to appoint Bijan Etezadi for a three-year term which expires June 30, 2024 and Joan Coulter and Farhad Jadahli each to full unexpired terms that will expires June 30, 2023, the vote upon such motion being as follows, to-wit:

Council President Silverman – aye

Mayor Hoffman – aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

ECONOMIC DEVELOPMENT COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman

Chair Ned Maniscalco

Mayor Hoffman stated one member eligible for reappointment; John meek. Applications were received from Farhad Jadali, Laura Kleffner, Danielle Finley and Rhonda O'Brien.

Chair Maniscalco moved, seconded by Council President Silverman to reappoint John Meek for a three-year term which expires June 30, 2024 and appoint Danielle Finely to fill an unexpired term which expires June 30, 2023, the vote upon such motion being as follows, to-wit:

Chair Maniscalco – Aye

Council President Silverman – Aye

Mayor Hoffman – Aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

EMPLOYEE PENSION

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

Mayor Hoffman stated there is one vacancy on Employee Pension due to a term limit. We received one application from Rhonda O'Brien.

Council President Silverman moved, seconded by Mayor Hoffman to appoint Rhonda O'Brien for a three-year term which expire August 30, 2024, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye
Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

ENERGY AND ENVIRONMENT COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman
Council President Silverman
Chair Hal Harris

Mayor Hoffman stated there are two members eligible for reappointment Sheerie Green and Greg Campbell. We received applications from Jason Boyd, Karen Kuratnick, Mary Helen Gerst, Bijan Etezadi, Luis Ortiz and Danielle Finley.

Chair Harris moved, seconded by Council President Silverman to reappoint Sheerie Green and Greg Campbell each for a three-year term which expire June 30, 2024 and appoint Jason Boyd and Karen Kuratnick each for a three-year term which expires June 30, 2024, the vote upon such motion being as follows, to-wit:

Chair Harris – Aye
Council President Silverman – Aye
Mayor Hoffman – Aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

FINANCE COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman
Council President Silverman
Chair Richard Kutta

Mayor Hoffman stated there are a couple vacancies that can be filled. Applications were received from Timothy Smith and Luis Ortiz both applicants were interviewed.

Chair Kutta moved, seconded by Council President Silverman to appoint Timothy Smith and Luis Ortiz each to a three-year term which expire June 30, 2024, the vote upon such motion being as follows, to-wit:



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

Chair Kutta – Aye
Council President Silverman – Aye
Mayor Hoffman – Aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

HOTICULTURE, ENVIRONMENT AND BEAUTIFICATION

The Nominating Committee consisted of:

Mayor Hoffman
Council President Silverman

Mayor Hoffman stated there is a member eligible for reappointment, Clair Chosid. Applications were received from Dorothy Hancock and Arnold Mayersohn.

Council President Silverman, seconded by Mayor Hoffman to reappoint Clair Chosid for a three-year term which expire June 30, 2024 and appoint Dorothy Hancock for a three-year term which expire June 30, 2024, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye
Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

PARKS AND HISTORIC PERSERVATION COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman
Council President Silverman

Mayor Hoffman stated there is one vacancy to fill from the April Elections. Applications were received from Dorothy Hancock, Arnold Mayersohn, Laura Kleffner and Rhonda O'Brien.

Council President Silverman, seconded by Mayor Hoffman to appoint Laura Kleffner to fill an unexpired term, for a one-year which expires June 30, 2022, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye
Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

PERSONEL APPEALS COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman
Council President Silverman



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

Mayor Hoffman stated there is a member eligible for reappointment, Eric Sterman.

Council President Silverman, seconded by Mayor Hoffman to reappoint Eric Sterman for a three-year term which expire June 30, 2024, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye

Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

PLANNING AND ZONING COMMISSION

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman

Chair Gene Rovak

Mayor Hoffman stated there two members eligible for reappointment, Muriel Hall and Gene Rovak for a one-year appt. There are two vacancies on the Commission. Applications were received from Bijan Etezadi, Farhad Jadali, Joan Coulter, AJ Wang, Luis Oritz, Karl Shanker and Julie LaBonte. These applicants were interviewed different times since late 2020 to June 7, 2021.

Council President Silverman, seconded by Chair Rovak to reappoint Gene Rovak for a one-year term which expire June 30, 2022 and reappoint Muriel Hall for a three-year term which expires June 30, 2024 and appoint Julie LaBonte to fill an unexpired term which expires June 30, 2022 and AJ Wang to fill an unexpired term which expires June 30, 2023, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye

Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

POLICE AND SAFETY COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman

Chair James Gerst

Mayor Hoffman stated there are two members eligible for reappointments, James Gerst and Mark Shook. Applications were received from Gary Liess, Laurence Lieberman, Karen Kuratnick, Jeffrey Miller, Benjamin Lefton, Art Lewis, Laura Kleffner and Joan Coulter.

Council President Silverman, seconded by Chair Gerst to reappoint James Gerst and Mark Shook each for a three-year term which expire June 30, 2024 and appoint Gary Liess and



**MINUTES OF A MEETING
OF THE NOMINATING COMMITTEE
THURSDAY, June 10, 2021
7:00 A.M.**

Benjamin Lefton each for a three-year term which expires June 30, 2024, the vote upon such motion being as follows, to-wit:

Council President Silverman – Aye

Mayor Hoffman – Aye

The vote on the motion being 2 ayes and 0 nays, motion carried.

STORMWATER COMMITTEE

The Nominating Committee consisted of:

Mayor Hoffman

Council President Silverman

Chair Judy Campbell – via Zoom at 7:30 am

Mayor Hoffman stated there are several vacancies on Stormwater and applications were received from Laurence Lieberman, Kathleen Rizzo, Bernard Feldman, Elliot Sharpe, Dorothy Hancock, Karen Kuratnick, Mary Helen Gerst, Dick Kutta and a willing to stay on for one year was Martin Jaffe.

Council President Silverman, seconded by Chair Campbell to appoint Mary Helen Gerst, Kathleen Rizzo, Elliot Sharpe and Bernard Feldman each for a three-year term expiring June 30, 2024 and reappoint Martin Jaffe for a one-year term expiring June 30, 2022 at the consent of the Council, the vote upon such motion being as follows, to-wit:

Chair Campbell - Aye

Council President Silverman – Aye

Mayor Hoffman – Aye

The vote on the motion being 3 ayes and 0 nays, motion carried.

The Nominating Committee meeting adjourned at 7:45 a.m.

Attest:

Deborah Ryan
City Clerk

Robert Hoffman
Mayor