



**REGULAR MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
JANUARY 24, 2022
7:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE GENERAL PUBLIC

ACCEPTANCE OF THE AGENDA

PRESENTATION

Citizen Of The Year

Comprehensive Annual Financial Report for Year Ending June 30, 2021

Summary: Janice Smith from Schowalter & Jabouri will present the results of the Comprehensive Annual Report for the Year Ending June 30, 2021, as well as the Report to the Audit Committee, the Report on Internal Controls, and the Single Audit Report.

ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month

6:00 p.m. - 7:00 p.m. - Work Session

7:00 p.m. - Regular Meeting of the City Council

PUBLIC HEARING

CONSENT AGENDA

BILLS PAYABLE REPORT

For Information Only

Invoices Paid Listing

Summary: For your information and transmittal to the City Council, attached is a list of paid invoices from January 6, 2022 through January 19, 2022 in the amount of \$833,140.15.

UNFINISHED BUSINESS



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- 1. Bill No. 5990 - an Ordinance of the City of Creve Coeur, Missouri, Regarding Electric Bicycles and Motorized Scooters. Final Reading and Passage.**

Summary: The ordinance will address the regulation of electric bicycles following recent state legislation (SB 176). The ordinance establishes definitions for each class of electric bicycle and provides for other regulation of such bikes. Previous request to defer to allow additional discussions by the Parks and Historic Preservation Committee regarding regulation of e-bikes in city parks has been completed.

- 2. Bill No. 5996-Ordinance Amending Chapter 140, Finances, of the Code of Ordinances, for the City of Creve Coeur. Final Reading and Passage.**

Summary: This will amend the Purchasing & Sales Policy to update the definitions to include all departments; change the informal bid process from \$1,500 to \$2,500; eliminate the need for a Purchase Order (PO) for purchases between \$2,500 and \$7,499; eliminate the need for a PO for all Exempt Purchases (ex. sole-source, fuel purchases, professional services, term & supply and annual contracts, emergency purchases, employee benefits, debt payments, maintenance contracts for already purchased items); reorganize policy to flow better; require all Contracts to be entered in the financial software; make disposal of goods match what goes to council, which are items over \$25,000; as well as some other minor updates.

- 3. Bill No. 5998 an Ordinance Authorizing a New Conditional Use Permit for a Drive through Pharmacy Kiosk, at 701 S New Ballas Road Within the Mercy Medical Campus, Zoned Ph-Planned Hospital District. Final Reading and Passage.**

Summary: George Stock, Stock and Associates Consulting Engineers, on behalf of Mercy Health East Communities c/o Geralyn Lynch, has submitted an application for a Conditional Use Permit for a freestanding drive through pharmacy kiosk at the Mercy Ballas Outpatient Center, currently under construction. Pharmacy kiosks in the PH-Planned Hospital District are listed under CCNAICS 442100 All Drive-in and Drive-through Services (excluding Food Services) as a conditional use. The Planning and Zoning Commission recommended approval at its meeting on December 20, 2021.



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4. **Bill No. 5997 an Ordinance of the City of Creve Coeur, Missouri, Imposing a Use Tax for General Revenue Purposes at the Rate Equal to the Total Local Sales Taxes in Effect for the Privilege of Storing, Using or Consuming Within the City Any Article of Tangible Personal Property Pursuant to the Authority Granted by and Subject to the Provisions of Sections 144.600 through 144.761 RSMo; Providing for the Use Tax to be Repealed, Reduced or Raised in the Same Amount as Any City Sales Tax is Repealed, Reduced or Raised; and Providing for Submission of the Proposal to the Qualified Voters of the City for Their Approval at the General Election Called and to be Held in the City on April 5, 2022.**

Summary: The draft ordinance will place the use tax on the April 5, 2022 ballot for voter consideration. The use tax applies to out-of-state purchases goods by Creve Coeur residents and businesses, at the same rate as the local sales tax. Goods which are exempt from sales tax will be exempt from the use tax, and in no event would a purchase be subject to both a sales and use tax.

NEW BUSINESS

5. **Bill No. 5999- an Ordinance Amending the Adopted 2022 General Fund Budget of the City of Creve Coeur by Authorizing the Transfer of an Administrative Assistant Position and Its Funding from the Planning Department to the Public Works Administration Department. First Reading.**

Summary: An Ordinance Amending the Adopted 2022 General Fund Budget of the City of Creve Coeur by Authorizing the Transfer of an Administrative Assistant Position and Its Funding from the Planning Department to the Public Works Administration Department. This allows the Detail of Authorized Full-Time Equivalents in the Budget Book to be Updated with this Transfer and it Transfers \$54,902 from One Department to Another so there is No Monetary effect on the Budget.

6. **Bill No. 6000- an Ordinance Authorizing the Execution of an Agreement with the Missouri Highways and Transportation Commission Regarding the Construction and Maintenance of Certain Traffic Signal Enhancements Along Olive Boulevard West of Interstate 270. First Reading.**

Summary: The Department of Public Works recommends that the City enter into a maintenance agreement with the Missouri Highways and Transportation Commission to enable the construction of and future maintenance for illuminated street name signs at eight intersections and decorative traffic signal coating at three intersections along Olive Boulevard west of Interstate 270.



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- 7. Resolution No. 1574- a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of the Necessary Documents to Submit the Project Proposal Application to East-West Gateway Council of Governments for Federal Grant Funding through the Surface Transportation Block Grant Program – Suballocated (Stp-S) for the New Ballas Road Improvements Phase 2 Project Along South New Ballas Road.**
Summary: The Department of Public Works recommends that the City seek federal funding for roadway and sidewalk improvements along South New Ballas Road, with project limits generally from Conway Road to Ladue Road.

APPOINTMENTS

- 8. *Provisional Judge***

BUSINESS FROM MAYOR AND CITY COUNCIL

- 9. *Council Liaison Reports***

BUSINESS FROM CITY ADMINISTRATOR

- 10. FY 2022 Second Quarter Financial Report**

Summary: FY 2022 2nd Quarter Financial Report Ending December 31, 2021, including Investment Report.

- 11. Venable Park Master Plan Services**

Summary: Update of the master plan process, as well as review of the HDR pro bono services agreement and acceptance of the pro bono work valued at \$20,000. Donations greater than \$1,500 require City Council approval.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 01/20/2022
Kellie Henke
City Clerk