



**Economic Development Committee
Committee Meeting Agenda
September 15, 2016
8:00 AM
City Council Chamber**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - 1. Draft June 6, 2016 Economic Development Committee Meeting Minutes**
Summary: Draft June 6, 2016 Meeting Minutes
- 4. Unfinished Business**
- 5. New Business**
 - A. Central Business District Recommendations - Comprehensive Plan***
- 6. Business from Members**
- 7. Business from Staff Liaison**
 - A. Plant Science Innovation District***
 - B. Development Activity***
- 8. Adjourn**



Economic Development Committee

SCHEDULED

STAFF REPORT

Meeting: 09/15/16 08:00 AM
Department: Economic Development Committee
Category: Report
Prepared By: Andrea Muskopf
Department Head: Andrea Muskopf

Draft June 6, 2016 Economic Development Committee Meeting Minutes

Draft June 6, 2016 Meeting Minutes



**Economic Development Committee
Committee Meeting Minutes
June 16, 2016
8:00 AM
City Council Chamber**

1. Call to Order

Chair Prabhakar called the meeting to order at 8:03 AM.

2. Roll Call

David Schlafly	Committee Chair	(Absent)
Mark Gorksi		(Absent)
Dan Smith	Finance Director	
Stephen Bisch		
Robert Bockserman		
Jason Jaggi		
Sekhar Prabhakar		
John Meek		
Vinh Tran		(Absent)
Scott Saunders	Councilman	(Absent)
Barry Glantz	Mayor	
Mark Perkins	City Administrator	
Sharon Stott	Asst to the City Administrator	(Absent)
Andrea Muskopf	HR Asst	

3. Approval of Agenda

Committee Member Bisch moved to approved the agenda. Committee Member Meek seconded the motion. All were in favor.

4. Approval of Minutes

Committee Member Bisch moved to approved the minutes. Committee Member Meek seconded the motion. All were in favor.

1. Draft March 17, 2016 Regular Meeting Minutes and January 12, 2016 and March 17, 2016 Subcommittee Me

Summary: Draft March 17, 2016 Regular Meeting Minutes and January 12, 2016 and March 17, 2016 Subcommittee Meeting Minutes

5. Unfinished Business

A. Business Awards Program

Mr. Perkins provided the Committee with an overview of the Business Awards Program and the positive feedback that the City received regarding the event. Mayor Glantz added that it was a great event and he hopes to see the event repeated. Mr. Perkins said that it was a good start to the event overall and that he hopes the City will receive more nominations in the future.

The Committee discussed the frequency of the event and whether or not it should occur annually or every other year. The Committee also discussed possibly sending out a survey regarding the event to help build up momentum for the upcoming year.

6. New Business



**Economic Development Committee
Committee Meeting Minutes
June 16, 2016
8:00 AM
City Council Chamber**

A. Amendment to Smoking Regulations

Mr. Perkins provided the Committee with an update on the proposed smoking legislation which prohibits smoking 15 feet away from an entrance and a public seating area. He informed the Committee that the City has received few comments regarding the proposed legislation. In total, the City received about 6 comments with about 1-2 comments not being in favor of the legislation.

7. Comments from the Public

8. Business from Members

9. Business from Staff Liaison

A. Comprehensive Plan Update

Mr. Jaggi provided the Committee with an update on the Comprehensive Plan Update. He informed the Committee that the consultant is working on the final draft and will be completed by late summer or early fall. The City will also be scheduling public hearings at the Planning and Zoning Commission in the coming months.

B. Plant Science Innovation District

Mr. Perkins provided the Committee with an update on the Plant Science Innovation District.

C. Development Activity

Mr. Perkins provided the Committee with an update on the development including the new apartment complexes, assisted living facility, and plans for both Mercy Hospital and Barnes West Hospital.

Mr. Perkins also provided an update on the City's facilities. The City will continue to proceed forward and will have a bond on the November, 2016 ballot for the building of a new Police Department.

10. Adjourn

The meeting adjourned at 9:05 AM.

The next meeting is the third Thursday in August.



**Economic Development Committee
Committee Meeting Minutes
March 17, 2016
8:30 AM
City Council Chamber**

1. Call to Order

2. Roll Call

David Schlafly	Committee Chair	
Mark Gorksi		(Absent)
Ronald Abeles		(Absent)
Stephen Bisch		
Robert Bockserman		
Kurt Elliff		(Absent)
Sekhar Prabhakar		
John Meek		(Absent)
Vinh Tran		
Cynthia Kramer	Councilman	
Barry Glantz	Mayor	(Absent)
Mark Perkins	City Administrator	
Dan Smith	Finance Director	
Andrea Muskopf	HR Asst	

3. Approval of Minutes

1. Draft December 3, 2015 Meeting Minutes

Summary: Draft Meeting Minutes

Committee Member Schlafly moved to approved the December 3, 2015 Meeting Minutes. Committee Member Bisch seconded the motion. All were in favor.

4. Unfinished Business

A. Business Recognition Awards

Chair Prabhakar provided the Committee with an update on the Business Recognition Program.

- Three (3) restaurants were nominated for the "Favorite Restaurant" award.
 - Gulf Shores Restaurant & Grill
 - Il Bel Lago
 - The Post Sports Bar and Grill
- The public will vote on their "Favorite Restaurant".
- The Subcommittee recommended that the Committee recognize the "Most Innovative Business" award to MOgene and the "Heart of the Community" award to The Fitness Edge.
- Committee Member Tran recommended that there be a follow-up with the winners in 6-9 months to encourage other businesses to get involved during next year's program.

Committee Member Schlafly recommended that MOgene be awarded the "Most Innovative Business" award and The Fitness Edge be awarded the "Heart of the Community" award. Committee Member Bisch seconded the motion. All were in favor.

5. New Business



**Economic Development Committee
Committee Meeting Minutes
March 17, 2016
8:30 AM
City Council Chamber**

A. PACE

6. Business from Members

7. Business from Staff Liaison

A. Development Update

City Administrator Perkins provided the following development updates.

- A temporary occupancy permit was issued to Vanguard South.
- A permit was issued to St. Andrew's Assisted Living Facility.
- 660 building permits were issued in January, 2016.
- All lots are under permits with the exception of one (1) lost in Bellerive Enclave Subdivision.
- Three (3) permits were issued for the apartment community on Old Olive.
- The construction of the new wing of the Danforth Plant Science Center is coming to a close.

Prop B will be on the April ballot to continue the sales tax on out of state and person-to-person vehicle sales. The proposition is for the continuation of an existing tax which generates approximately \$170,000 in annual revenue for the City.

B. PACE

There will be an article in the upcoming business newsletter regarding the City joining a Property Assessed Clean Energy (PACE) district.

C. Police Station and Government Center Facilities

City Council and staff is currently working with a consultant to discuss the proposed to Police Station and Government Center renovation. The new Police Station will require a vote of the Creve Coeur residents. City Council and staff currently anticipate that the proposition will appear on the November, 2016 ballot.

8. Adjourn

Committee Member Schlafly moved to adjourn the meeting. Committee Member Tran seconded the motion. All were in favor. The meeting adjourned at 9:05 AM. The next meeting is tentatively scheduled for Thursday, May 19 at 8 AM.



Economic Development Subcommittee Meeting
Regular Agenda
March 17, 2016
8:00 AM
City Council Chamber

1. Call to Order

Subcommittee Chair Schlafly called the meeting to order at 8:08 AM.

2. Roll Call

David Schlafly	Subcommittee Chair	
Sekhar Prabhakar		
John Meek		(Absent)
Mark Perkins	City Administrator	
Andrea Muskopf	HR Asst	

3. Business Recognition Program

The subcommittee discussed the Business Recognition Program.

- The three (3) restaurant finalists will be posted on the City's website and promoted in the newsletter(s) and City social media accounts.
- The Committee discussed the "Most Innovative Business" category.
 - The city received 8 nominations for 4 businesses.
 - The Committee agreed that they will recommend that the Economic Development Committee recognize MOgene as the "Most Innovative Business".
- The Committee discussed the "Heart of the Community" nominees.
 - The city received 6 nominations for 4 businesses.
 - The Committee agreed that they will recommend that the Economic Development Committee recognize The Fitness Edge as the "Heart of the Community".
- The event will take place on Wednesday, May 11 at 5 PM at the Danforth Plant Science Center.
- Event preparation:
 - Staff will follow-up with Danforth Plant Science Center and Wexford to finalize agenda and event details.
 - Staff will notify the following:
 - Chamber of Commerce
 - Creve Coeur City Council
 - Creve Coeur Boards and Committees
 - Creve Coeur social media accounts
 - St. Louis Economic Partnership
 - Staff will sent letters from the Economic Development Committee Chair to the nominees and winners along with an invitation.
 - Staff will create an invitation and send the invitation out electronically to the following:
 - Chamber of Commerce
 - Creve Coeur City Council
 - Creve Coeur Boards and Committees
 - St. Louis Economic Partnership
 - Creve Coeur Business Newsletter Subscribers
 - Staff will notify the three restaurants that they were nominated and how to promote their nomination.
 - Staff will order plaques and create an agenda and nametags.

9. Adjourn

The meeting adjourned at 8:30 AM.



Economic Development Subcommittee Meeting
Regular Agenda
January 12, 2016
10:00 AM
Mayor's Conference Room

1. Call to Order

Subcommittee Chair Prabhakar called the meeting to order at 10:12 AM.

2. Roll Call

David Schlafly	(Absent)
Sekhar Prabhakar	Subcommittee Chair
John Meek	
Mark Perkins	City Administrator
Andrea Muskopf	HR Asst

Also present: Bess McCoy, Public Information Officer

3. Business Recognition Program

The subcommittee discussed the upcoming Business Recognition Program.

- The event will be hosted by Danforth Plant Science Center and Wexford.
- Staff will follow-up with Danforth Plant Science Center and Wexford to finalize the event date and time.
- The event will take place in the new wing at the Danforth Plant Science Center following the grand opening of the new addition on April 15.
- Newsletter:
 - Staff will create nomination forms.
 - Links to the forms will be provided in the business newsletter.
 - A small "tag" to the link will appear in the February newsletter
 - A webpage will be created on the City's website for information about the program and the nomination form.
 - A full article will be included in the March newsletter,
 - Information about the program and nominations will be forwarded to the following:
 - Chamber of Commerce
 - Creve Coeur City Council
 - Creve Coeur Boards and Committees
 - Creve Coeur social media accounts
- The nomination and selection process will occur in the following order:
 - Nomination period (February through March 15)
 - Nominations close (March 15)
 - A short list of restaurants will be created from the nominations.
 - A poll for "Favorite Restaurant" will open on or around April 1 and close on or around April 30.
 - Winners will be announced at the May event.
 - Winners will be recognized in a press release, city website, social media, and newsletters.

9. Adjourn

The meeting adjourned at 11:00 AM. The next meeting is scheduled for Wednesday, March 16 at 3 PM at the Government Center.