Finance Committee
Committee Meeting Agenda
April 26, 2022
3:00 PM
Administrative Conference Room

1. **Zoom Meeting Information**

   Due to extreme circumstances regarding the COVID-19 pandemic, this meeting will be held online only. Members of the public may access live audio and/or video at the following link:

   https://us02web.zoom.us/j/87577946226

   Meeting ID: 875 7794 6226 Phone: 1-312-626-6799

2. **Call to Order**
3. **Roll Call**
4. **Approval of Agenda**
5. **Approval of Minutes**

   Approval of March 22, 2022 Finance Committee Meeting Minutes

6. **Reports**

   Chairperson

   Audit Committee

   Pension Board

   Council Liaison

   Staff

7. **Unfinished Business**
8. **New Business**

   Review Third Quarter Financials

   Review Proposed FY23 Budget Preview

9. **Other Business**

   FY22 Meeting Schedule

10. **Public Comments**

11. Adjourn

Finance Committee
Committee Meeting Minutes
March 22, 2022
3:00 PM
Online

1. Zoom Meeting Information

Due to extreme circumstances regarding the COVID-19 pandemic, this meeting will be held online only. Members of the public may access live audio and/or video at the following link:

https://us02web.zoom.us/j/2145398964

Meeting ID: 214 539 8964 Phone: 312-626-6799

2. Call to Order

3. Roll Call

Marjorie Richter	Committee Member	
Adam Shulenburger	Vice-Chair	(Absent)
Ted Armstrong	Committe Member	
Betty Kagan	Committe Member	
Cynthia Jordan	Committee Member	
Paul Gallant	Chair	
Timothy Smith	Committee Member	
Luis Ortiz	Committee Member	
Lori Obermoeller	Director of Finance	
Mark Perkins	City Administrator	
Tracy Brothers	Senior Accounting Associate	
Joseph Martinich	Council Liaison	

4. Approval of Agenda

Motion to Approve Agenda

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Marjorie Richter, Committee Member
SECONDER:	Ted Armstrong, Committe Member
AYES:	Richter, Armstrong, Kagan, Jordan, Gallant, Smith, Ortiz
ABSENT:	Shulenburger

5. Approval of Minutes

Approval of January 25, 2022 Finance Committee Meeting Minutes

Finance Committee
Committee Meeting Minutes
March 22, 2022
3:00 PM
Online

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Ted Armstrong, Committe Member
SECONDER:	Luis Ortiz, Committee Member
AYES:	Richter, Armstrong, Kagan, Jordan, Gallant, Smith, Ortiz
ABSENT:	Shulenburger

6. Reports

Chairperson

Audit Committee

Pension Board

Council Liaison

Staff

7. Unfinished Business

8. New Business

Review Proposed 5-Year Proposed Capital Plan

Mr. Armstrong asked for a recap of the joint work session that was held on March 14, 2022.

Mr. Perkins stated there were no major issues to report from the work session. He reported that the city has started receiving the Parks and Stormwater sales tax and the revenue figures are looking good. There is no county wide sharing of this tax. Staff is in the process of planning projects for the new fiscal year 2023 budget. One area that was discussed at the work session was the use of the $3.8 million ARPA funds the City has received. The three areas the city is looking at are the Ice Arena or Government Center renovations, based on what the feasibility study provides, and to accelerate street work that needs to be completed. The money must be appropriated by December 31, 2024 and spent by the year 2026 this rule has been mandated by the Federal government. How the money is spent is decided by the city. The funds cannot be spent for pension cost, to lower the tax rate or to pay off existing debt.

The Committee discussed what the feasibility study would provide concerning the Ice Arena and Government Center. The study will cover what other uses the Dielmann Center can be used for, along with how to better utilize the Ice Arena, concession stand and golf shop area. The government center study will determine costs of renovating vs new construction, as well as what space is really needed now that the police department has moved out of the government center.

Mr. Martinich questioned the amount budgeted for the two engineer positions, stating he thought the amount was low. Mr. Perkins responded saying that there is one and half positions allocated between the CIP and Park & Stormwater funds for a total of $275,000. One position will be a high-end project manager and one a lower end engineer position. He also asked about the Park and Stormwater fund and the $175,000 budgeted for Stormwater concept plans. He requested to add a description to include what projects the concept plans will be used for.

Mr. Martinich also suggested asking for private donations for the park furniture that is budgeted for the Parks and Recreational Facilities. Mr. Perkins responded that was a good idea and that Staff has developed a sponsorship guide with help from the Parks and Historic Preservation Committee. He stated this guide could be expanded to included sponsorships of certain facilities for furniture. Mr. Martinich suggested posting something in the newsletter a few times a year to bring awareness to the community about the program and available opportunities.

Ms. Richter motioned to recommend Mr. Gallant to draft a letter to the City Council recommending approval the proposed FY23 CIP budget. Mr. Armstrong seconded the motion with all present voting aye.

Draft CIP FY2023-FY2027 Report

Draft CIP FY2023-FY2027 Appx. A

9. Other Business

FY22 Meeting Schedule

Next meeting to be held on April 26, 2022, online using Zoom. The Committee will re-evaluate at the next meeting to continue the online meeting format. The Committee is welcome to attend the meetings in person at any time.

RESULT:	**DEFERRED [UNANIMOUS]**
AYES:	Richter, Armstrong, Kagan, Jordan, Gallant, Smith
ABSENT:	Shulenburger
EXCUSED:	Ortiz

10. Public Comments

11. Adjourn

Motion to Adjourn Meeting

Meeting adjourned at 3:37 PM

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ted Armstrong, Committe Member
SECONDER:	Marjorie Richter, Committee Member
AYES:	Richter, Armstrong, Kagan, Jordan, Gallant, Smith, Ortiz
ABSENT:	Shulenburger

MEMORANDUM

DATE: April 21, 2022

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Third Quarter FY 2022 Financial Analysis

Attached is the financial report for the General Fund, the Municipal Enterprise Fund, the Capital Fund, the Park & Stormwater Fund, the Sewer Lateral Fund and the Public Safety Fund for the 3rd quarter of FY 2022. Some of the fluctuations in both revenues and expenditures worth discussion are as follows:

1. **General Fund**
   a. Revenues
   Overall, revenues for FY 2022 are $1,740,192 more than revenues for the same time period in FY 2021. Below are some of the revenue sources that are worth mentioning:
      - Sales Tax up $533,241 from FY 2021 due to businesses opening back up after the COVID-19 pandemic. This amount is a little over $55K more than FY2019 (pre-pandemic).
      - Utility Taxes are $93,132 more, with all of this being mainly because of electric, gas and water. Telephone and Video Service Fees were down from the prior year.
      - Licenses & Permits are $450,729 more than last year due to 2 really big building permits received in this Fiscal Year.
      - Interest Revenue is down $59,043 as rates continue to decrease.
      - Other Revenues are up $663,583 due to $1,878,825 from ARPA Funds. However, last year at this time, we had received $613,196 from CARES Act. Also included in FY 2022 is $97,154 from SLAIT for health insurance surplus, where last year we only received $30,868.

   b. Expenditures
   Expenditures for the General Fund are $98,743 less than the same time period in FY 2021. Below are some items worth mentioning:
      - Personnel costs are down as a result of lots of turnover and the delay in filling the vacant positions.

While revenues are way up from the previous year, expenditures are down. The COVID-19 pandemic really affected the FY 2021 numbers, but things are getting closer to the pre-pandemic numbers.

We budgeted a deficit of $891,316 for FY 2022, but as a result of the ARPA Funds and a larger than anticipated increase in Building Permits, we are on track for a surplus.

Also, as a reminder, we ended FY 2021 with a surplus due to the $1.2M from the CARES Act Funds, so the General Fund is doing much better than anticipated.

2. Municipal Enterprise Fund

a. Revenues

Overall, Revenues for the Enterprise Fund are $60,410 more than what was received in FY 2021. Golf revenues have finally reached its peak and are now $42,575 less than last year at this time. Ice is $109,391 more than last year.

b. Expenditures

Expenditures are $52,892 more than last year with most of that being due to an increase in personnel costs.

We budgeted an decrease in revenues and expenditures, included a transfer-in from the General Fund of $83,291, and anticipated ending the Enterprise Fund for FY 2022 with a deficit of $7,836. However, we ended FY 2021 with a surplus and with the way things are going for FY 2022, we should not need that transfer-in from the General Fund for FY 2022.

3. Capital Fund

a. Revenues

At this time, revenues for the Capital Fund are up $665,836 from last year due to an increase in sales tax of $183,757, an increase of $286,789 in grants received in FY 2022 (timing of grant projects), reclassifying Kings Landing Settlement of $41,873 from 2011 for traffic signal improvements which have been completed, and $177,802 from insurance reimbursement due to hail damage to the buildings in in July 2021.

b. Expenditures

Expenditures are $719,101 more than last year at this time due to cutting a lot of the street and sidewalk projects for FY 2021 as a result of anticipated decreases in revenues relating to COVID-19.

The Capital Fund is under budget in expenditures but many of the projects will happen in the 4th quarter. Overall, though we are within budget for FY 2022.

4. Park & Stormwater Fund

a. Revenues

The parks and stormwater one-half cent sales tax became effective April 1, 2021. The revenue received through this 3rd quarter is $1,843,336, which is slightly more than we had budgeted, but we budgeted low since the financial effects from the COVID pandemic are still unpredictable.

b. Expenditures

Because this is a new fund and many projects are still in the planning and design phase, only $244,733 has been spent year-to-date. These expenditures include the Malcolm Terrace

Park Nature Trail Rehabilitation and Parking Lot, the Millennium Park Parking Lot Project and bathroom door replacement, Conway Park Path, and trees for the Middlebrook Stormwater Project.

5. Sewer Lateral Fund

c. Revenues
Sewer Lateral Revenue is down $703 due to timing of the revenue coming in.

d. Expenditures
Expenditures are $18,693 more than last year.

Overall, the Sewer Lateral Fund was budgeted with a surplus of $16,822. We are at a surplus of $41,502 which is on track with what was budgeted for FY 2022.

6. Public Safety Sales Tax Fund

e. Revenues
The Public Safety Sales Tax revenues are $81,167 more than last year at this time. Sales tax revenue is up $101,856. Last year we received $20,000 as a donation for the Bomb Dog, so we don't have that revenue in FY 2022.

f. Expenditures
Expenditures are $27,718 more than last year due to the purchase of 14 laptops ($38K) in FY 2022.

All of the operational expenditures for the new police building are now in this fund and 20% of the public safety sales tax will go towards the pension payment. In addition, $209,995 will be transferred to the General Fund to cover the ongoing costs of moving the police officers to 12 hour shifts in FY 2019, police market equity adjustment for FY 2022, as well as a lot of additional training and one-time expenditures for public safety. We have budgeted a $89,732 surplus for FY 2022. We are currently at $97,908 surplus.

Also attached is the Investment report. The 1st page and part of the 2nd page is all Pooled Fund money, which includes the General Fund, Capital Fund, Parks & Stormwater, Sewer Lateral and Public Safety Sales Tax Fund. The bottom half of the 2nd page is for Escrow only funds. You will also notice that with each section, it is sorted by Maturity Date with the earliest maturity being listed 1st. The last part of the 2nd page lists who we purchased the investments from, and as you can see, most of them are purchased through Multi-Bank Securities (MBS) with the investment being held at Pershing; all of the others are purchased and held at the financial institution listed.

I would be pleased to respond to any questions.

City of Creve Coeur
Statement of Revenues and Expenditures
As of March 31, 2022
FY 2022

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	Actual 2022 to Adj. Budget Fav/(Unfav)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	Actual 2022 to Actual 2021 Fav/(Unfav)	*2021 Actual As % of Budget*
General Fund Revenues:								
Property Taxes	745,557	745,557	573,895	(171,662)	77.0%	561,045	12,850	78.2%
Sales Tax	4,458,610	4,458,610	3,799,333	(659,277)	85.2%	3,266,092	533,241	82.4%
Utility Taxes	5,438,384	5,438,384	4,418,065	(1,020,319)	81.2%	4,324,933	93,132	78.8%
Intergovernmental	1,785,377	1,785,377	1,429,379	(355,998)	80.1%	1,385,183	44,195	84.4%
Licenses and Permits	1,158,820	1,158,820	1,620,090	461,270	139.8%	1,169,361	450,729	103.4%
Charges for Municipal Services	28,300	28,300	30,564	2,264	108.0%	7,326	23,239	9.9%
Municipal Court	538,800	538,800	344,084	(194,716)	63.9%	365,818	(21,735)	67.9%
Interest Revenue	330,000	330,000	252,783	(77,217)	76.6%	311,826	(59,043)	124.7%
Other Revenues	285,650	285,650	2,205,406	1,919,756	772.1%	1,541,823	663,583	106.6%
Total Revenues	**14,769,498**	**14,769,498**	**14,673,599**	**(95,899)**	**99.4%**	**12,933,407**	**1,740,192**	**92.2%**
General Fund Expenditures:								
Legislative Services	233,084	233,084	131,900	101,184	56.6%	177,947	46,047	77.1%
Legal Services	182,261	182,261	115,169	67,092	63.2%	96,546	(18,623)	53.0%
Administrative Services	629,821	629,821	448,663	181,158	71.2%	449,239	576	70.2%
Municipal Court	236,553	236,553	164,068	72,485	69.4%	169,793	5,725	64.8%
Finance Department	463,038	463,038	335,632	127,406	72.5%	320,252	(15,379)	66.2%
InterDepartmental	1,432,337	1,432,337	1,257,810	174,527	87.8%	405,972	(851,838)	71.7%
Information Systems	260,227	260,227	186,588	73,639	71.7%	195,661	9,072	72.4%
Community Services	157,863	157,863	89,380	68,483	56.6%	56,092	(33,288)	45.0%
Maint. of Municipal Prop.	307,887	307,887	176,939	130,948	57.5%	201,700	24,761	49.3%
Police Department	6,989,564	6,989,564	4,535,673	2,453,891	64.9%	5,179,846	644,173	71.0%
Public Works - Admin.	495,621	495,621	346,322	149,299	69.9%	391,120	44,798	72.4%
Street Maintenance	1,487,755	1,487,755	983,673	504,082	66.1%	1,019,932	36,259	67.6%
Health and Environment	802,120	802,120	603,494	198,626	75.2%	574,142	(29,352)	72.0%
Park Maintenance	478,490	478,490	311,868	166,622	65.2%	288,777	(23,091)	60.8%
Community Dev.-Administration	410,710	416,710	224,845	191,865	54.0%	280,080	55,235	70.1%
Community Dev.-Building Div.	950,087	950,087	636,498	313,589	67%	840,166	203,668	72.2%
Total Expenditures	**15,517,418**	**15,523,418**	**10,548,521**	**4,974,897**	**68.0%**	**10,647,264**	**98,743**	**70.1%**
Total Oper. Surplus (-Deficit)	**(747,920)**	**(753,920)**	**4,125,078**	**4,878,998**		**2,286,143**	**1,838,935**	
Transfr In From Other Funds	**589,995**	**589,995**	**589,995**	**0**		**196,366**	**393,629**	
Transfers To Other Funds	**733,391**	**733,391**	**400,000**	**333,391**		**0**	**-400,000**	
	(143,396)	**(143,396)**	**189,995**	**333,391**		**196,366**	**793,629**	
Operating Revenues Over (under) Expenditures	**(891,316)**	**(897,316)**	**4,315,073**	**5,212,389**		**2,482,509**	**2,632,564**	

Communication: Review Third Quarter Financials (New Business)

City of Creve Coeur
Statement of Revenues and Expenditures
As of March 31, 2022
FY 2022

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	Actual 2022 to Adj. Budget Fav/(Unfav)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	Actual 2022 to Actual 2021 Fav/(Unfav)	*2021 Actual As % of Budget*
<u>Municipal Enterprise Fund Revenues:</u>								
Golf Course	441,955	441,955	309,228	(132,727)	70.0%	351,103	(41,875)	89.1%
Food Service	49,500	49,500	34,357	(15,143)	69.4%	26,619	7,738	43.5%
Ice Arena	585,805	585,805	513,564	(72,241)	87.7%	419,016	94,547	61.3%
Capital Contribution	0	0	0	0	0.0%	0	0	0.0%
Total Revenue	**1,077,260**	**1,077,260**	**857,149**	**-220,111**	**79.6%**	**796,738**	**60,410**	**69.9%**
<u>Municipal Enterprise Fund Expenditures:</u>								
Golf Course	582,752	584,270	402,362	181,908	68.9%	396,502	(5,861)	70.6%
Food Service	36,203	36,203	32,713	3,489	90.4%	17,747	(14,967)	37.8%
Ice Arena	549,532	564,121	398,141	165,980	70.6%	366,077	(32,064)	64.1%
Depreciation	0	0	0	0	0.0%	0	0	0.0%
Total Expenditures	**1,168,487**	**1,184,594**	**833,217**	**351,377**	**70.3%**	**780,325**	**(52,892)**	**66.5%**
Total Oper. Surplus (-Deficit)	**(91,227)**	**(107,334)**	**23,932**	**131,266**		**16,413**	**7,519**	
Transfer In From Other Funds	**83,391**	**83,391**	**0**	**(83,391)**		**0**	**0**	
Transfers to other Funds	**0**	**0**	**0**	**0**		**0**	**0**	
	83,391	**83,391**	**0**	**(83,391)**				
Operating Revenues Over (Under) Expenditures	**(7,836)**	**(23,943)**	**23,932**	**47,875**		**16,413**	**7,519**	

Communication: Review Third Quarter Financials (New Business)

City of Creve Coeur
Statement of Revenues and Expenditures
As of March 31, 2022
FY 2022

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	YTD Variance Favorable/ (Unfavorable)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	YTD Variance Favorable/ (Unfavorable)	*2021 Actual As % of Budget*
Capital Improvement Fund Revenues:								
Intergovernmental	1,911,932	1,911,932	1,612,102	(299,830)	84.3%	1,428,346	183,757	85.1%
Interest Revenue	4,000	4,000	1,236	(2,764)	30.9%	12,621	(11,385)	126.2%
Other Revenues	849,000	849,000	666,776	(182,224)	78.5%	173,312	493,465	13.2%
Total Revenues	**2,764,932**	**2,764,932**	**2,280,115**	**(484,817)**	**82.5%**	**1,614,278**	**665,836**	**63.0%**
Capital Improvement Fund Expenditures:								
Personnel	93,082	93,082	68,144	24,938	73.2%	67,242	(902)	72.5%
Building & Improvements	335,000	335,000	11,470	323,530	3.4%	0	(11,470)	0.0%
Park Development Projects	180,000	180,000	43,711	136,289	24.3%	95,329	51,617	15.9%
Storm water Projects	0	0	0	0	0.0%	286,861	286,861	99.6%
Street Overlay/Repair	3,301,800	3,867,755	1,806,791	2,060,964	46.7%	938,366	(868,425)	35.0%
Capital Equipment	502,300	721,690	195,214	526,476	27.0%	18,433	(176,781)	6.6%
Total Expenditures	**4,412,182**	**5,197,527**	**2,125,332**	**3,072,196**	**40.9%**	**1,406,231**	**(719,101)**	**48.2%**
Total Oper. Surplus (-Deficit)	**(1,647,250)**	**(2,432,595)**	**154,783**	**2,587,378**		**208,047**	**(53,265)**	
Transfer in from Gen. Fund	**650,000**	**650,000**	**400,000**	**(250,000)**		**0**	**400,000**	
Operating Revenues Over (Under) Expenditures	**(997,250)**	**(1,782,595)**	**554,783**	**2,337,378**		**208,047**	**346,735**	

City of Creve Coeur
Statement of Revenues and Expenditures
As of March 31, 2022
FY 2022

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	YTD Variance Favorable/ (Unfavorable)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	YTD Variance Favorable/ (Unfavorable)	*2021 Actual As % of Budget*
Park & Stormwater Fund Revenues:								
Intergovernmental	1,900,000	1,900,000	1,843,176	(56,824)	97.0%	0	1,843,176	0.0%
Interest Revenue	100	100	160	60	159.7%	0	160	0.0%
Other Revenues	595,500	595,500	0	(595,500)	0.0%	0	0	0.0%
Total Revenues	**2,495,600**	**2,495,600**	**1,843,336**	**(652,264)**	**0.0%**	**0**	**1,843,336**	**0.0%**
Park & Stormwater Fund Expenditures:								
Personnel	104,364	104,364	22,402	81,962	21.5%	0	(22,402)	0.0%
Park Development Projects	1,810,000	1,810,000	208,931	1,601,069	11.5%	0	(208,931)	0.0%
Storm water Projects	200,000	200,000	13,400	186,600	6.7%	0	(13,400)	0.0%
Capital Equipment	0	0	0	0	0.0%	0	0	0.0%
Total Expenditures	**2,114,364**	**2,114,364**	**244,733**	**1,869,631**	**0.0%**	**0**	**(244,733)**	**0.0%**
Total Oper. Surplus (-Deficit)	**381,236**	**381,236**	**1,598,602**	**1,217,366**		**0**	**1,598,602**	
Transfer out to General Fund	**380,000**	**380,000**	**380,000**	**0**		**0**	**380,000**	
Operating Revenues Over (Under) Expenditures	**1,236**	**1,236**	**1,218,602**	**1,217,366**		**0**	**1,978,602**	

Communication: Review Third Quarter Financials (New Business)

City of Creve Coeur
Statement of Revenues and Expenditures
As of March 31, 2022
FY 2022

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	YTD Variance Favorable/ (Unfavorable)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	YTD Variance Favorable/ (Unfavorable)	*2021 Actual As % of Budget*
Sewer Lateral Fund								
Intergovernmental	132,000	132,000	127,056	(4,944)	96.3%	127,759	(703)	96.8%
Interest Revenue	200	200	0	(200)	0.0%	0	0	0.0%
Total Revenues	**132,200**	**132,200**	**127,056**	**(5,144)**	**96.1%**	**127,759**	**(703)**	**95.3%**
Sewer Lateral Fund Expenditures:								
Personnel Expenditures	14,878	14,878	10,425	4,453	70.1%	13,520	3,095	75.4%
Technical & Personal Services	500	500	0	500	0.0%	0	0	0.0%
Sewer Lateral Reimbursements	100,000	100,000	75,129	24,871	75.1%	53,341	(21,788)	53.3%
Total Expenditures	**115,378**	**115,378**	**85,554**	**29,824**	**74.2%**	**66,861**	**(18,693)**	**56.5%**
Total Oper. Surplus (-Deficit)	**16,822**	**16,822**	**41,502**	**24,680**		**60,898**	**(19,396)**	
Transfer in from Gen. Fund	**0**	**0**	**0**	**0**		**0**	**0**	
Operating Revenues Over (Under) Expenditures	**16,822**	**16,822**	**41,502**	**24,680**		**60,898**	**(19,396)**	

	2022 Annual Budget	2022 Adjusted Budget	2022 3rd Qtr Actual	YTD Variance Favorable/ (Unfavorable)	2022 Actual As % of Adjusted Budget	*2021 3rd Qtr Actual*	YTD Variance Favorable/ (Unfavorable)	*2021 Actual As % of Budget*
Public Safety Sales Tax Fund								
Intergovernmental	899,308	899,308	798,561	(100,747)	88.8%	696,704	101,856	86.4%
Interest Revenue	2,000	2,000	1,254	(746)	62.7%	1,944	(689)	9.7%
Other Revenues	0	0	0	0	0.0%	20,000	(20,000)	0.0%
Total Revenues	**901,308**	**901,308**	**799,815**	**(101,493)**	**88.7%**	**718,648**	**81,167**	**87.0%**
Public Safety Sales Tax Fund								
Personnel Expenditures	176,335	176,335	176,335	0	100.0%	189,498	13,163	103.2%
Operating Expenditures	375,698	384,172	296,138	88,034	77.1%	253,872	(42,266)	79.4%
Capital Expenditures	49,548	49,548	19,439	30,109	39.2%	20,824	1,386	28.9%
Total Expenditures	**601,581**	**610,055**	**491,912**	**118,143**	**80.6%**	**464,194**	**(27,718)**	**92.6%**
Total Oper. Surplus (-Deficit)	**299,727**	**291,253**	**307,903**	**16,650**		**254,454**	**53,449**	
Transfer out to General Fund	**209,995**	**209,995**	**209,995**	**0**		**196,366**	**(13,629)**	
Operating Revenues Over (Under) Expenditures	**89,732**	**81,258**	**97,908**	**16,650**		**58,088**	**39,820**	

Investments -March 31, 2022

POOLED FUNDS (GENERAL FUND, CAPITAL, P&S, SEWER LATERAL, PUBLIC SAFETY)

Investment	CUSIP Tracking #	Instrument	Holder	Quantity	Premium / Discount	Principal	Market Value	YTM	Purchase Date	Maturity Date	Call Date	Years	FTN Int Earned
FFCB	3133EMFB3	CD	MBS	395,000.00		395,000.00		0.290%	11/5/2020	11/2/2023		2.11	
FHLB	3130AM4A7	CD	MBS	500,000.00		500,000.00		0.500%	4/29/2021	7/29/2024		3.3	
FHLB	3130ANRB8	CD	MBS	500,000.00		500,000.00		0.550%	9/17/2021	12/17/2024		3.3	
FHLB	3130AQHS5	CD	MBS	250,000.00		250,000.00		1.250%	1/28/2022	1/28/2025		3.0	
FHLB	3130AQWD1	CD	MBS	1,000,000.00		1,000,000.00		1.650%	2/28/2022	2/28/2025		3.0	
FFCB	3133EM3E0	CD	MBS	450,000.00		450,000.00		0.610%	9/9/2021	5/23/2025		3.8	
FHLB	3130ANJV3	CD	MBS	350,000.00		350,000.00		0.750%	9/9/2021	12/26/2025		4.3	
FHLB	3130ALZM9	CD	MBS	500,000.00		500,000.00		1.030%	4/29/2021	4/29/2026		5.0	
FHLB	3130AMU75	CD	MBS	1,000,000.00		1,000,000.00		0.900%	6/30/2021	6/26/2026		4.11	
FHLB	3130ANE30	CD	MBS	500,000.00		500,000.00		0.500%	7/29/2021	7/29/2026		5.0	
FHLB	3130ANRT9	CD	MBS	500,000.00		500,000.00		0.550%	9/14/2021	8/25/2026		4.11	
FFCB	3133EM3Y6	CD	MBS	500,000.00		500,000.00		0.930%	9/2/2021	9/1/2026		4.11	
FHLB	3130AQJM6	CD	MBS	245,000.00		245,000.00		1.700%	1/28/2022	1/28/2027		5.0	
FHLB	3130ARAH4	CD	MBS	500,000.00		500,000.00		2.350%	3/29/2022	3/29/2027		5.0	
		Subtotal		7,190,000.00	-	7,190,000.00							
Centerstate Bank	15201QCD7			~~245,000.00~~		~~245,000.00~~		1.000%	3/20/2020	3/21/2022		2.0	
Lakeland Bank	511640AS3			~~245,000.00~~		~~245,000.00~~		1.000%	3/27/2020	3/28/2022		2.0	
Mbank	55275FMJ4			~~245,000.00~~		~~245,000.00~~		0.900%	3/27/2020	3/28/2022		2.0	
Sallie Mae	7954502M6	CD	MBS	245,000.00		245,000.00		2.550%	4/18/2019	4/25/2022		3.0	
Berkshire Bk	084601XE8	CD	MBS	245,000.00		245,000.00		1.200%	4/15/2020	4/25/2022		2.0	
Comenity Cap Bank	20033AV78	CD	MBS	245,000.00		245,000.00		2.550%	4/18/2019	4/29/2022		3.0	
New York Cmnty Bk	649447TY5	CD	MBS	245,000.00		245,000.00		0.350%	7/1/2020	7/5/2022		2.0	
TIAA FSB Jacksonville	87270lck7	CD	MBS	245,000.00		245,000.00		2.100%	7/10/2019	7/12/2022		3.0	
1st Nat'l Bank	1053358A4	CD	FHN	250,000.00		248,376.13		2.350%	7/19/2019	7/18/2022		2.11	466.
American Nat'l Bank	02772JBC3	CD	MBS	245,000.00		245,000.00		2.000%	7/19/2019	7/19/2022		3.0	
First Bank PR Santurce	33767A3U3	CD	MBS	245,000.00	-	245,000.00		2.250%	8/3/2017	8/11/2022		5.0	
CIT BK Natl Assn	12556LBB1	CD	MBS	245,000.00		245,000.00		1.950%	8/23/2019	8/23/2022		3.0	
Financial Federal Bank	1053769A7	CD	FHN	250,000.00		249,696.73		0.025%	9/24/2020	9/26/2022		2.0	52.
1st Natl bk Amer East	32110YNF8	CD	MBS	245,000.00		245,000.00		1.600%	10/31/2019	10/31/2022		3.0	
Connectone BK	20786ADC6	CD	MBS	245,000.00		245,000.00		0.700%	5/8/2020	11/5/2022		2.5	
RIA Fed Cr Un	749622AM8	CD	MBS	245,000.00		245,000.00		2.450%	6/24/2019	12/27/2022		3.6	
Goldman Sachs Bk	38148PWT0	CD	MBS	245,000.00	-	245,000.00		2.650%	1/24/2018	1/24/2023		5.0	
My Safra Bank	55406JBL5	CD	MBS	245,000.00		245,000.00		0.250%	11/27/2020	5/26/2023		2.5	
UBS BK USA	90348JCR9	CD	MBS	245,000.00	-	245,000.00		3.150%	5/30/2018	5/30/2023		5.0	
Simmesport State Bank	1053708A1	CD	FHN	244,145.85		247,682.96		0.800%	6/4/2020	6/8/2023		3.0	165.
Encore Bank	29260MBX2	CD	MBS	245,000.00		245,000.00		3.500%	7/10/2020	7/10/2023		3.0	
Bankwell Bk	00654BCL3	CD	MBS	245,000.00		245,000.00		0.400%	7/28/2020	7/28/2023		3.0	
Central Bank Oklahoma	1053751A7	CD	FHN	250,000.00		248,806.70		0.350%	8/18/2020	8/17/2023		2.11	73.
Bank of Hapoalim	06251A2C3	CD	MBS	245,000.00		245,000.00		0.300%	8/21/2020	8/21/2023		3.0	
Capital One Natl	14042RNU1	CD	MBS	245,000.00		245,000.00		1.850%	9/13/2019	9/5/2023		3.11	
Morgan Stanley	6169OUKJ8	CD	MBS	245,000.00	-	245,000.00		1.850%	9/13/2019	9/5/2023		3.11	
Neighbors FCU	64017AAW4	CD	MBS	245,000.00		245,000.00		0.400%	9/29/2021	9/29/2023		2.0	
Webbank Salt Lake	947547NK7	CD	MBS	245,000.00		245,000.00		0.350%	10/29/2021	10/30/2023		2.0	
Allegiance Bank	1053787A5	CD	FHN	250,000.00		249,007.43		0.250%	11/5/2020	11/6/2023		3.0	52.
Northpointe Bk	666613HR8	CD	MBS	245,000.00		245,000.00		0.250%	11/13/2020	11/13/2023		3.0	
Israel Disc Bk	465076SR9	CD	MBS	245,000.00		245,000.00		0.500%	11/5/2021	11/5/2026		5.0	
Texas Exchange Bank	88241TJW1	CD	MBS	120,000.00		120,000.00		0.300%	1/19/2021	1/8/2024		2.11	
Morgan Stanley	61768U2E6	CD	MBS	235,000.00		230,000.00		0.300%	7/30/2020	1/27/2024		3.5	
Synovus BK	87164DSF8	CD	MBS	245,000.00		245,000.00		0.300%	3/11/2021	3/11/2024		3.0	
BMW Bk North Ameri	05580AZD9	CD	MBS	245,000.00		245,000.00		0.450%	3/26/2021	3/26/2024		3.0	
Leader Bank Natl	52168UHR6	CD	MBS	245,000.00		245,000.00		0.350%	4/19/2021	4/16/2024		2.11	
Celtic Bk	15118RUV7	CD	MBS	245,000.00	-	245,000.00		1.400%	4/17/2020	4/17/2024		4.0	
Pentagon Fed Cr Un	70962LAJ1	CD	MBS	245,000.00		245,000.00		0.500%	9/1/2021	9/3/2024		3.0	
Bank Ozk	06417NYJ6	CD	MBS	245,000.00		245,000.00		0.350%	4/8/2021	10/8/2024		3.6	
Industrial & Coml Bk	45581ECT6	CD	MBS	245,000.00		245,000.00		0.600%	10/18/2021	10/18/2024		3.0	
USAlliance FCU	90352RBY0	CD	MBS	245,000.00		245,000.00		0.700%	10/29/2021	10/24/2024		2.11	
TCM Bank	872308FG1	CD	MBS	245,000.00		245,000.00		0.700%	11/15/2021	11/15/2024			

Communication: Review Third Quarter Financials (New Business)

Investment	CUSIP Tracking #	Instrument	Holder	Quantity	Premium / Discount	Principal	Market Value	YTM	Purchase Date	Maturity Date	Call Date	Years	FTN Int Earned
Lea Conty St Bk	523744AW0	CD	MBS	245,000.00		245,000.00		0.750%	12/10/2021	12/10/2024		3.0	
USF Fed Cr Un	90353EAW3	CD	MBS	245,000.00		245,000.00		0.850%	12/21/2021	12/20/2024		2.11	
1st National Bk	32117BEN4	CD	MBS	245,000.00		245,000.00		0.950%	12/30/2021	12/30/2024		3.0	
Beal Bank	07371AVZ3	CD	MBS	245,000.00		245,000.00		1.150%	2/2/2022	1/29/2025		2.11	
Beal Bank	07371CZK8	CD	MBS	245,000.00		245,000.00		1.500%	2/2/2022	1/29/2025		2.11	
Lafayette Fed Cr Un	50625LAT0	CD	MBS	245,000.00		245,000.00		0.350%	2/12/2021	2/12/2025		4.0	
Amerant Bank	02357QAR8	CD	MBS	245,000.00		245,000.00		1.650%	2/28/2022	2/28/2025		3.0	
American Express Natl Bk	02589ABM3	CD	MBS	245,000.00		245,000.00		1.800%	3/7/2022	3/3/2025		2.11	
Safra Natl Bk	78658RHM6	CD	MBS	245,000.00		245,000.00		2.000%	3/23/2022	3/24/2025		3.0	
LCA Bank	066519QT9	CD	MBS	245,000.00		245,000.00		0.700%	11/29/2021	5/29/2025		3.6	
Axiom Bk	05464LBS9	CD	MBS	245,000.00		245,000.00		0.750%	12/14/2021	6/13/2025		3.5	
Luana Svgs Bank	549104WP8	CD	MBS	245,000.00		245,000.00		0.350%	2/19/2021	8/19/2025		4.6	
Barclays Bk	06740KNT0	CD	MBS	245,000.00		245,000.00		1.000%	12/15/2021	12/15/2025		4.0	
Connexus Cr Un	20825WAQ3	CD	MBS	245,000.00		245,000.00		1.050%	12/23/2021	12/23/2025		4.0	
JPMorgan Chase Bk	48128UXU8	CD	MBS	245,000.00	-	245,000.00		0.500%	1/22/2021	1/22/2026		5.0	
BMO Harris BK	05600XBY5	CD	MBS	245,000.00		245,000.00		0.550%	2/18/2021	2/18/2026		5.0	
State Bank India Chicago	856283S49	CD	MBS	245,000.00	-	245,000.00		0.650%	2/25/2021	2/25/2026		5.0	
Live Oak Bkg Co	538036NY6	CD	MBS	245,000.00	-	245,000.00		0.750%	3/16/2021	3/16/2026		5.0	
City of Boston Cr Un	178581AD6	CD	MBS	245,000.00		245,000.00		0.450%	3/30/2021	3/30/2026		5.0	
Bankunited Natl	066519QT9	CD	MBS	245,000.00	-	245,000.00		0.950%	3/31/2021	3/31/2026		5.0	
Eaglemark Svgs Bank	27004PBD4	CD	MBS	245,000.00		245,000.00		0.700%	4/7/2021	4/7/2026		5.0	
Sunwest Bk	86804DCW6	CD	MBS	245,000.00		245,000.00		0.700%	4/30/2021	4/30/2026		5.0	
Denver Savgs Bk	249398BY3	CD	MBS	245,000.00		245,000.00		0.700%	5/5/2021	5/5/2026		5.0	
Greenstate Cr UN	39573LBL1	CD	MBS	245,000.00		245,000.00		0.900%	6/16/2021	6/16/2026		5.0	
Medallion Bank	58404DKV2	CD	MBS	245,000.00		245,000.00		0.800%	6/30/2021	6/30/2026		5.0	
Toyota Finl Svgs Bk	89235MLC3	CD	MBS	245,000.00		245,000.00		0.950%	7/12/2021	7/15/2026		5.0	
Texas Exchange Bank	88241TLX6	CD	MBS	129,000.00		129,000.00		1.050%	10/8/2021	10/8/2026		5.0	
Synchrony Bank	87164YE34	CD	MBS	245,000.00		245,000.00		1.000%	10/22/2021	10/22/2026		5.0	
Institution For Svgs	45780PAZ8	CD	MBS	245,000.00		245,000.00		1.000%	10/28/2021	10/28/2026		5.0	
Merrick Bk South	59013KNY8	CD	MBS	245,000.00		245,000.00		0.900%	10/29/2021	10/29/2026		5.0	
Jonesboro St Bk	48040PKT1	CD	MBS	245,000.00		245,000.00		0.750%	11/5/2021	11/5/2026		5.0	
Capital One Bk	14042TDW4	CD	MBS	245,000.00		245,000.00		1.100%	11/17/2021	11/17/2026		5.0	
Community Bk	203485AC1	CD	MBS	245,000.00		245,000.00		1.150%	12/22/2021	12/22/2026		5.0	
Metro Cr Un	59161YAP1	CD	MBS	245,000.00		245,000.00		1.700%	2/18/2022	2/18/2027		5.0	
		Subtotal		17,653,145.85	-	17,647,569.95							
Total Capital Improvement Fund						**-**							

ESCROW FUND

Investment	CUSIP Tracking #	Instrument	Holder	Quantity	Premium / Discount	Principal	Market Value	YTM	Purchase Date	Maturity Date	Call Date	Years
Congressional Bk	20726ACE6	CD	MBS	245,000.00		245,000.00		0.20%	9/10/2020	9/19/2022		2.0
Independence Bank	45340KFL8	CD	MBS	245,000.00		245,000.00		0.40%	6/8/2020	6/16/2023		3.0
Total Escrow Fund				**490,000.00**	**-**	**490,000.00**						
TOTAL INVESTMENTS FOR ALL FUNDS						**25,327,569.95**						

Total Investments by Holder	**FHN**	1,243,569.95
	MBS	24,084,000.00
	MOSIP	-
	TOTAL INVESTMENTS	**25,327,569.95**
	MBS UNVEST CASH	
		25,327,569.95

City of Creve Coeur

FY 2023

Preliminary
Operating Budget

CITY OF CREVE COEUR, MO. • 1949 •

city of CREVE COEUR

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April 22, 2022

Mayor Hoffman and Members of the City Council:

I am pleased to present the Fiscal Year 2023 (FY 2023) budget for your consideration. The proposed budget provides the resources necessary to continue to meet the high expectations of our community over the next year.

In recent years, state and local governments everywhere continued to face similar long-term challenges of stagnant revenues, rising costs and fallout of the COVID-19 pandemic. Due to a concerted effort to limit expenditures during the recent times of economic uncertainty, the City of Creve Coeur continues to be financially strong while providing high quality service to the community. However, the reality of stagnation revenues continues to be a concern and will likely require the city to consider revenue enhancements in the future to maintain the high level of services in the long term.

Long Range Planning

In developing the annual budget, the city staff relies upon a variety of planning documents, including the city's new Strategic Plan, Comprehensive Plan, five-year Capital Improvement Plan, and the Parks and Recreation Master Plan. The annual budget provides many of the resources necessary for implementing the long-range objectives as identified in city's planning documents. In April 2022, a new Strategic Plan was adopted by the City Council, establishing and prioritizing goals for the next three years.

The city's Strategic Plan includes the following goals:

Strategic Goal 1: Invest in city services to make them effective and efficient.

One approach to investing in city services is to attract and retain qualified employees through competitive pay and benefits. In FY 2023, the city is proposing salary increases to remain competitive and regain traction lost in recent years due to freezing or minimal salary increases associated with the financial uncertainly centered around the COVID-19 pandemic. A significant benefit enhancement tool proposed in FY 2023 is the transition of all non-exempt commissioned officers from a Merit-Based Pay Plan to a Step Pay Plan to more closely align with other local law enforcement agencies in the area. In addition, the city is reinstituting a Recruitment Incentive Program – a marketing tool utilizing one of the city's best assets: its employees – to attract new hires during one of the most competitive hiring markets seen recent history. In FY 2023, staff will undertake a comprehensive review of employee benefits and policies to ensure the City of Creve Coeur remains an employee of choice.

Providing excellent customer service remains a top priority. An area of considerable focus over the last year has been the city's building permit processes. In FY 2022, a Building Permit Task Force reviewed existing building permit and inspection practices for opportunities to improve policies and the customer experience. Many recommendations were implemented in FY 2022 including amendments to the building code to be consistent with St. Louis County and the 2015 International Residential Code, consolidating inspections on small home improvement projects, and allowing for a limited number of re-inspections at no charge. In FY 2023, the Building Division, as well as the Legislative and Administration departments will begin researching specialized software systems to improve processes for building permitting, agenda management and archiving, and employee onboarding.

Strategic Goal 2: Invest in infrastructure and facilities to support the local economy and quality of life.

A Facilities Task Force was formed in FY 2022 to make recommendations on two major building projects, specifically the Government Center and the Ice Arena. The Government Center – previously an elementary school built in the 1950s and renovated for its current use in 1989 – lacks adequate office, meeting and archival space, and needs equipment and infrastructure replacements. Consultants were hired in FY 2022 for the Government Center project and are tasked with updating a space needs analysis and providing costs estimates to partially or fully renovate the existing building, or build a new one.

The Ice Arena located in the Dielmann Recreation Complex is facing some maintenance and capital needs in the foreseeable future to address an aging facility and aging and/or obsolete equipment including conversion or replacement of the R-22 coolant system, HVAC and flooring replacement, and roof repairs which are included in the 5-year CIP plan (FY 2023 - FY 2027). Consultants hired for the Ice Arena in FY 2022 were tasked with exploring other possible uses for the ice rink space and determine the financial viability of any option proposed by early FY 2023, so the City Council can make informed decisions on how to best utilize city funds and meet the community's needs.

Street and sidewalk projects represent significant investments made by the city each year which are primarily paid for through Capital Improvement Fund revenues coupled with staff's success in obtaining federal and state grants to offset costs whenever possible. In FY 2022, the $1.7 million Mosley Road Improvement Project is a partially-funded Surface Transportation Project (STP) grant project ($760K) and includes realignment and resurfacing of the road and sidewalk improvements between Olive Boulevard and Ladue Road. In FY 2023, the $1.3 million New Ballas Road Improvement Project – Phase I, also partially-funded by an STP grant ($960K), includes concrete pavement replacement, right-of-way acquisition and construction for the area between Olive Boulevard to Craig Road. Also in FY 2023, the city plans to contract with a vendor to update the quinquennial street condition analysis report used as resource for staff in prioritizing future street projects.

Strategic Goal 3: Promote safety and well-being of the community.

Public safety remains the number one priority for residents and is why approximately half of the city's total operating budget supports the Police Department and its needs. The Triennial Resident Survey conducted in FY 2022 showed residents continue to report a high level of satisfaction with the overall quality of police services (96%). Maintaining CALEA accreditation (The Commission on

Accreditation for Law Enforcement Agencies) is an avenue pursued by the Police Department geared toward maintaining public trust by adhering to well-developed professional standards, ensuring emergency preparedness plans are in place, and maintaining open and frequent communication with the community and city leadership. In FY22, the Police Department was awarded CALEA accreditation for the fourth time in what is now a quadrennial process, and hired a part-time CALEA staff person to assist the Accreditation Manager in ensuring agency personnel are operating according to department policy.

In addition to the investment in the previously mentioned step pay plan, the city is budgeting $28K in education and training for police officers and $110K in equipment to ensure officers remain current on best practices in crisis intervention, law enforcement leadership, community policing, traffic accident reconstruction, and more, while also having the essential tools to safely do their jobs. In FY 2023, the Police Department will look for opportunities to expand the use of license plate readers at intersections in the city as an important crime-solving tool, and research costs associated with upgrading security systems in various parks.

Community well-being includes providing activities and places to bring the public together to enjoy life. The Triennial Resident Survey reported residents rated maintenance of parks as the second highest city service overall (92%) and that continued focus on this service should be a priority for next two years. Following the COVID-19 pandemic, the public has a revitalized interest in the use of outdoor spaces with the subsequent passage of the voter-approved Parks and Stormwater Fund established in FY 2021.

The Parks and Stormwater Fund has provided much-needed revenues to make many new projects possible. In FY 2023, approximately $2.5 million is budgeted for parks and stormwater projects as outlined in the Capital Improvement Plan FY 2023-FY 2027. A significant park projects planned in FY 2023 includes $1.6 million for Millennium Park Improvements – Phase I which includes a site design for the west half of the park, a new playground, splash pad, and park benches, and walkway connections in this section. A Stormwater Management Study ($200K) is also budgeted for FY 2023 which will include an in-depth study of stormwater behavior and needs throughout Creve Coeur to provide a sound, proactive basis by which the city can approach stormwater management investments in the future. An additional $175K is set aside to develop stormwater concept plans for long-standing priority level projects.

Strategic Goal 4: Actively engage Creve Coeur residents and seek input from diverse perspectives.

One of the many ways the city seeks input from residents is through the voices of appointed officials serving on one of 17 city boards, committees, commissions, and task forces. It is a way for individuals with specific interests, talents, and skills to serve as leaders in the community while also learning about the important role local government plays in our daily lives. Appointed officials are valuable resources to the Mayor and City Council and they help in shaping community growth, determining land use, creating a sense of community through art and cultural events, and more. In FY 2023, staff will be exploring new ways to attract citizen volunteers' representative of Creve Coeur's diverse population.

The efforts of our appointed boards, committees and commissions are interspersed throughout the budget document. For example, a citizen task force established in FY 2020 continues its work toward making recommendations for memorializing the history of the Dr. H. Phillip Venable Memorial Park. This particular task force is playing a vital role in recognizing history and redefining the future of

Venable Park, which resides on land acquired by the city in the late 1950s from Dr. Venable through eminent domain and motivated by bigotry and racial animus. In FY 2022, a re-dedication celebration was held which brought community leaders, family members and speakers together to share stories about Dr. Venable. In FY 2022, consultants were hired to develop a master plan for the park and coordinate the creation and installation of a memorial in Dr. Venable's honor, with construction anticipated to be completed in FY 2023.

In FY 2023, the Arts Committee and Parks and Historic Preservation Committee will be collaborating to find new ways of encouraging cultural events in the city, possibly partnering with the Creve Coeur business community.

In FY 2023, staff will hold the Subdivision Trustee Annual Meeting – canceled for two consecutive years due to the pandemic – to share information about city services and listen to the needs of the community. Additionally, the city plans to utilize new ways to communicate with residents on important matters such as where tax monies are spent by utilizing short informational videos, additional news articles, and signage at special project sites.

Strategic Goal 5: Encourage high quality development in order to strengthen and diversity the economy and provide additional services and amenities to residents.

Located along the north east corridor of Creve Coeur, the 39 North Agtech District (39N) continues to be an area of significant importance for Creve Coeur and the entire region. The 600-acre mixed-use area is anchored by the Donald Danforth Plant Science Center, BRDG Park, Helix Incubator, Benson Hill, Bayer Crop Science, the Yield Labor and others. The growing synergy of this ag-tech business and research area enhances our region's ability to attract and retain top talent to the area.

In FY 2022, the city continued its investment in the 39N joint branding/marketing campaign and finalized decorative elements signal enhancements and road signage for the Olive Boulevard/Lindbergh Boulevard Interchange. Also in FY 2022, Bayer – the largest landowner in Creve Coeur – began marketing its 95-acre west campus for sale. The property contains over 500,000 square feet of office space and could provide new opportunities to attract ag tech or other complimentary businesses to 39N. In FY 2023, construction preparation will begin for a grant project involving partial reconstruction of the intersection of Lindbergh Boulevard and Old Olive Street Road. This project will allow for a pedestrian/bicycle crossing across Lindbergh, and will connect two halves of Old Olive, both of which are critical steps toward implementation of the Old Olive Great Street plan and the 39N Master Plan.

Beginning in FY22 and continuing into FY23, city staff have begun reviewing the zoning codes and presenting revisions for Planning & Zoning Commission and City Council consideration regarding to the drive-thru and planned development ordinances to ensure Creve Coeur's regulatory framework allows for development desired by the community, meets the changing needs of businesses, and supports future economic development.

GENERAL FUND

Long-range revenue and expenditure projections for the General Fund are included in Section 2 of the proposed budget. In FY 2023, operating revenues are projected to outpace operating expenditures by $1,719,612. After interfund transfers, the fund balance is expected to increase by $1,842,626.

The severity of the economic downturn caused by COVID-19, combined with the uncertainty and timing of a recovery, will make it difficult to accurately project revenues. The FY 2023 budget will be fluid and subject to change based on quarterly revenue results.

Long-Range Outlook

Prior to FY2022, despite a very strong local economy in Creve Coeur, the city continued to experience flat revenue growth, as the city's general fund revenues increased an average of only .89% for the previous ten-year period. Many of the city's revenue sources have been essentially flat for several years, including sales tax and utility tax.

The long-term global trend from brick and mortar to on-line shopping accelerated in FY 2021 due to pandemic. Cities across the state and nation have increasingly adopted a use tax to recover the revenue losses resulting from the trend to on-line purchases, and is a matter which the City Council and Finance Committee have recently discussed and may consider for the future.

Sales tax and utility tax together account for approximately 63% of the city's general fund revenue. While the city has done well in holding the line on expenses, deficits are projected in future years. While the city's reserves will bridge the gap in the short-term, we will need to continue to consider additional revenue sources in the future.

General Fund Reserves

Creve Coeur continues to maintain a substantial reserve in its General Fund, projected at $24.2 million at the end of FY 2023 or 133.5% of annual operating expenditures. However, a portion of these funds are reserved for specific purposes:

- $1.6M is reserved for Government Center renovations;
- $1M is reserved for unforeseen street work and repairs;
- $3,775,755 is reserved for ARPA projects, to be identified by the City Council.

After accounting for these assigned purposes, the city is projected to have an unassigned fund balance of $17.8M or 98.3% of annual expenditures. By FY 2027, the city's General Fund unassigned reserves are projected to be reduced to $13.6 million, or 76.1% of annual operating expenditures. This figure is still well above the city's reserve policy of maintaining at least four months of the previous two years average expenditures, or 33% of annual expenditures. The anticipated reduction in fund reserves is due to projected operating deficits as well as annual transfers for capital projects.

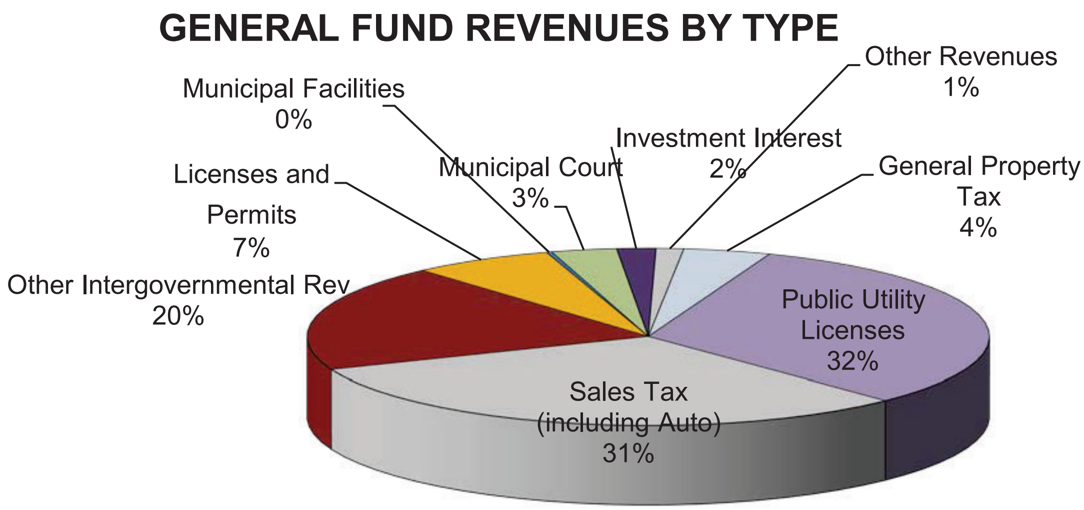
An annual transfer of $400,000 of County Road and Bridge Tax revenues is made each year to the Capital Improvement Fund, consistent with the intended use of these revenues for road improvements and repairs. The balance of these funds support Street Division operations in the General Fund.

In FY 2019, the city sold Fountain Park ($749,533) and placed the proceeds in the General Fund reserves dedicated to future park improvements. In FY 2022, the City moved the funds to the Parks & Stormwater Fund. These funds have not been appropriated at this time.

By maintaining a substantial reserve, the city has been able to respond to emergencies (such as the current COVID-19 pandemic and associated revenue shortfalls and the Ladue Road failure), pursue grant-match opportunities and maintain a triple-A credit rating.

General Fund Revenues

The city's revenue stream relies heavily on retail sales tax (31% of General Fund revenues) and utility licenses (32% of General Fund revenues). For FY 2023, operating revenues for the General Fund are projected to decrease 1.09% from projected FY 2022 revenues. This decrease is primarily due to exceptionally high building permit fees in FY 22. The City received half of the ARPA funds in FY 2022 and will receive the other half in FY 2023, but these are one-time revenues.



A brief explanation of revenue projections for FY 2023 is provided below:

Intergovernmental Revenues, which include sales tax, gas tax, and county road and bridge tax, comprise 51% of operating revenue, are projected to increase by .38%. ARPA Funds were received in FY 2022 and will be received again in FY 2023. After these payments are completed in FY 2023, Intergovernmental Revenues will go back down to approximately 44% of operating revenues.

The city sales tax portion of Intergovernmental Revenues, based on the city's sales tax rate of 1.25% but is subject to the St. Louis County sharing formula, whereby a portion of revenues are shared with other cities and the county. The city's sales tax for FY 2022 is projected to be $5,227,872, or 10.8 more than FY 2021 and $160,413 more than FY 2019, which is the last full year not impacted by the pandemic. For FY 2023, staff is projecting a modest 1% increase.

Public Utility Licenses, which comprise 32% of the city's operating revenue is expected to increase 1.88% in FY 2023 to $5,720,302. If not for the 8.9% increase in electric rates effective on February 28, 2022, overall utility licenses would be seeing a slight decrease of about $46K or .8%, mainly as a result of the continually decline in telephone and cable TV.

The city's current **Real Estate Tax** rates per $100 of assessed value are $.073 for residential and $.080 for commercial property and are expected to remain essentially unchanged for FY 2023 since it is a non-reassessment year. General Fund real estate tax revenues for FY 2023 are projected to be $738,083. The city's portion of property tax represents less than one percent of the total property tax bill including the school and fire districts and other taxing authorities.

The City of Creve Coeur, unlike all other taxing jurisdictions serving our citizens, does not include a tax on personal property for its general levy.

Licenses and Permits are projected to decrease by 35.66% to $1,198,694 for FY 2023. Building permit revenues, based on a five-year average, are projected to decrease by 46.84% to $675,000 following two consecutive exceptional years, where we saw several large projects being initiated.

Apartment Re-Occupancy permit revenues are projected to increase to $105,600 in FY 2023 as a result of staffing levels returning to normal to allow for greater enforcement.

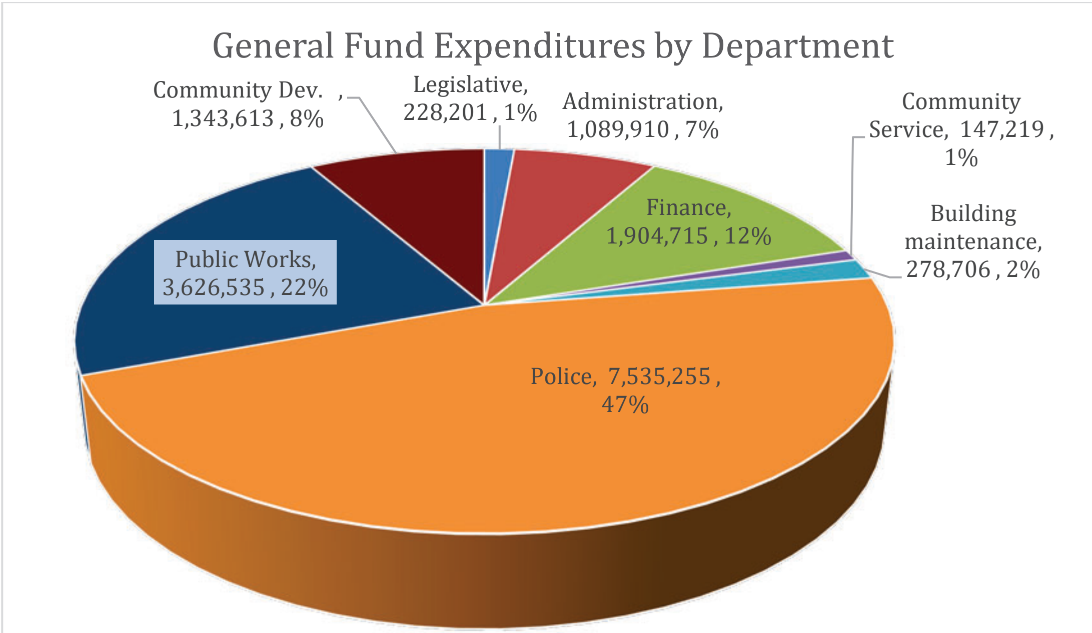
Business license revenues are projected to increase 1% in FY 2023, at $199,658. While a number of businesses closed during the pandemic, the also City gained a number of new businesses to help offset the loss. Therefore, this revenue was only slightly affected by COVID-19. The city's business license rates have not been adjusted since the early 1990s.

Municipal Court revenues are projected to increase by 1% in FY 2023 to $553,271, as Municipal Court sessions was substantially curtailed in FY 2021 due to the pandemic, but have slowly returned to normal.

Interest on Investments is expected to decrease in FY 2022 by $18,032 or 5% as a result of interest rates declining due to COVID-19, but then increase by 1% in FY 2023 to $330,000 as rates have started to rebound.

Charges for Municipal Facilities are projected to remain relatively flat at $44,500, and can be attributed to the substantial decrease in revenue since FY 2021 due to the COVID-19 pandemic. This is down 38.5% from FY 2019 of $72,462.

General Fund Expenditures



Fiscal Year 2022 expenditures are projected to be 5.4% lower than budgeted mainly due to many vacancies. FY 2023 is projected to be 10% higher than projected expenditures for FY 2022 mainly as a result of personnel and benefit increases in addition to the large number of vacancies in FY 2022. As the chart below demonstrates, personnel services comprise 71.28% of our General Fund budget.

Expenditure Category	FY 2022 Projected	FY 2023 Budget	Percentage Change
Personnel Services	$10,248,245	$11,514,461	12.4%
Operating Expenses	$4,076,632	$4,369,799	7.2%
Capital Outlay	$359,115	$269,894	-24.8%
TOTAL	$14,684,172	$16,154,154	10.0%

Personnel Services

The Police Department composes the majority (54.3%) of the General Fund personnel expenditures. The Public Works Department makes up the next largest portion of the city's personnel costs (14.1%).

Major factors affecting personnel expenditures in FY 2023 are outlined below.

- Since 2008, the city's full-time employee count has been reduced by 11 positions. Two additional positions are proposed for FY 2023 bringing the total full-time employee count to 109 in FY 2023. One new civil engineer position will manage new capital and park projects made possible by the voter-approved Parks and Stormwater Fund established in FY 2021, and will be cost shared between the Capital Improvement Fund and the Parks and Stormwater Fund. An additional maintenance worker position – which had been cut in prior budget years – will assist with new park maintenance projects and funded through the annual parks operating transfer from the Parks & Stormwater Fund.

- Minimum and maximum salary ranges are recommended to increase 2% for all positions in addition to changing many positions into higher salary grades due to traction lost in recent years following salary freezes and/or minimal merit increase due to revenue uncertainty with the pandemic.

- All non-exempt commissioned officers (police officers and police sergeants) are transitioning from a merit pay plan to a step pay plan in FY 2023 consistent with law enforcement departments/agencies in the St. Louis region ensuring consistent, equitable pay for similar duties/performance. Assignment to a step on a plan was based on years of service and resulted in an 8% average salary increase for 45 officers.

- A 4% merit is proposed for employees not otherwise on a step plan as well as some market equity adjustments for certain positions with salaries lagging based on local government salary data reviewed annually. In addition, a one-time lump-sum 2% cost of living for all employees is proposed which will not increase base salary or employee benefits. The total cost of all salary adjustments in FY 2023 is $609,009; $212,421 (35%) will be transferred from the Public Safety Fund to the General Fund to offset a portion of the expenses associated with the Police step plan.

- Longevity pay has been frozen since FY 2011, and will decline rapidly as long-term employees retire from the city. Only employees hired before August 1, 2004 are eligible for longevity pay and receive $8 pay per month, for each year of service to the city (a 10-year employee receives $80 per month, or $960 per year in longevity pay). For FY 2023, longevity pay will total $28,896, down sharply from $125,542 eleven years ago.

- Effective July 1, 2009, the city elected to pool its health insurance with other municipalities in the St. Louis Area Insurance Trust (SLAIT) in an effort to reduce rate volatility and gain more control of the plan from year to year. In FY 2023, rates are projected to increase 7% which will increase the premiums $65,553 to $1,190,382*; however, a surplus distribution will likely offset a portion of this increase but the City will not know until the fall of 2022. As previously discussed, the city also implemented a spousal surcharge program effective January 1, 2021, which results in annual savings of $19,200. The surcharge applies only to spouses who are provided with health insurance coverage through their employer but have opted for the city's plan. In addition, SLAIT and the City of Creve Coeur have implemented an ambitious wellness program to encourage healthy life-styles among our workforce.

- The city's legacy defined benefit (DB) pension plan covers employees hired on or before June 1, 2006. In previous years, the unfunded liability costs associated with the legacy plan had been dispersed and shared among all of the department operating budgets with active members in the plan; however, beginning in FY2022, these unfunded liability costs were expensed to the Finance Department-Interdepartmental budget for more accurate tracking of these expenses totaling approximately $548,999 for FY 2023, which is down from the $849,951 in FY 2022 as a result of the city contributing $300K more than the actuarially determined contribution in FY 2022. The employee contribution to the legacy pension plan (4%) is projected to generate $87,500 to offset a portion of the city's total contribution to the pension fund, budgeted at $1,086,812*. The city's FY 2023 budgeted contribution is $200,306 less than the contribution for FY 2022. The City Council and Pension Board adopted a 10-year amortization schedule to retire the unfunded pension liability, but due to adopting the current mortality table and reducing the earnings assumption from 7% to 6.75% in FY 2019, and then to 6% starting FY 2022, the amortization schedule has been extended to a 14-year period. Additionally, in FY 2021 the percentage of funds transferred from the Public Safety Fund to the General Fund was increased from 15% to 20% to offset a portion of the expenses associated with police officers in the legacy DB plan. This transfer will offset General Fund pension costs associated with the legacy DB plan by $211,118 in FY 2023.

- Employees hired after June 1, 2006, are in the LT-8(65) Missouri Local Government Employees Retirement System (LAGERS) and contribute 4% of their salary to the plan. The 4% employee contribution is projected to generate $195,366*. The city's contribution to LAGERS is budgeted at $420,699*.

  **Combined General Fund, Capital, Sewer Lateral, Parks & Stormwater and Enterprise Fund.*

Operating Expenses are projected to increase by 7.2% to $4,369,799 in FY 2023. The city's trash and recycling contract represents the city's largest non-personnel related operating cost. The city entered into a new 5-year contract with Republic Waste in FY2021 and the potential for a 4% increase is budgeted for a total of $833,169. Equipment, building & ground maintenance, office equipment maintenance, utilities, travel & conferences, temporary personnel services, property & liability insurance, snow removal, vehicle maintenance and fuel represent other large areas of non-personnel related costs.

Capital Outlay Expenses in the General Fund budget are projected to be $269,894 for FY 2023. This amount represents a 24.8% decrease over the estimated FY 2022 expenditures with most of the decrease due to a decrease in police vehicle replacement.

A listing of capital outlay expenditures may be found in the department budget in accounts 9501 through 9505. Capital outlays are generally one-time expenditures or expenditures for items which have a useful life of longer than one year such as building improvements, vehicles, equipment, office machines and furniture and fixtures.

Significant capital outlay expenditures are identified in each of the departmental budgets.

Budget Highlights

Within each departmental budget you will find a section titled "Budget Highlights," describing new or expanded programs, purchases or trends of note.

CAPITAL IMPROVEMENT FUND

The city's capital program reflects an emphasis on preservation of existing infrastructure, and aggressively pursuing outside funding to offset the city's cost where possible.

The five-year plan (FY 2023–FY 2027) includes approximately $19.1 million in total capital outlay with the major emphasis on street reconstruction and resurfacing. Staff evaluates and prioritizes specific streets and types of treatment based on the city's street rating system along with two recent independent contractor pavement condition reports conducted in FY 2016 with an updated report budgeted in FY 2023.

The proposed Capital Fund budget is based on the five-year Capital Improvement Plan (FY 2023 – FY 2027) is eligible to be approved by City Council on April 25, 2022.

Capital Fund Revenues

Funding sources for infrastructure and city facilities' needs are limited to our capital improvement sales tax, grants and transfers from the General Fund. As sales tax revenues have been stagnant over the last decade, transfers from the general fund will continue to be an important revenue source to ensure proper maintenance of our infrastructure.

The half-cent capital improvement sales tax is the major funding source for the Capital Improvement Fund. Capital sales tax revenues are projected to be $2,184,761 at the end of the current fiscal year, up 12% from FY 2022 and up $17K over FY 2019, which was the last full pre-pandemic fiscal year. A 1% increase in sales tax revenue is projected in year 2023 due to businesses returning to normal after the COVID-19 pandemic.

Historically, General Fund transfers of $400,000 have been recommended and included in the Capital Improvement Plan to provide funding to maintain a robust street maintenance program and consistent with the intended use of county road and bridge revenues. In anticipation of renovations necessary to the Government Center, City Council earmarked $2 million in the General Fund for this purpose several years ago. Design is planned in FY2023 with construction in future years; therefore, transfers for FY 2023 includes $400,000.

The city has been successful in obtaining grant funding for street and park projects, and it is anticipated that we will be able to obtain future grant funding to supplement the plan as presented.

The city expects to receive a total approximately $3.8 million in Federal ARPA funds in FY 2022 and FY 2023. As these funds are one-time in nature, it is the recommendation of city staff to use these funds for one-time, capital investment. These funds have not been allocated in the FY 2023 budget, as City Council discussions are expected to continue in determining the best use of these funds.

Capital Fund Expenditures

The FY 2023 projects are outlined in detail in the Capital Improvement Program (CIP) budget. Expenditures by major category in the Capital Fund are as follows:

- Building and Improvements - $420,000
- Park Development Projects - $300,500
- Stormwater Projects - $0
- Street and Sidewalk Improvements - $3,656,600 (offset approximately $1,448,346 by grant funding)
- Capital Equipment - $463,000

- Administration - $141,831

PARKS AND STORMWATER FUND

As previously mentioned, in November 2020, voters in Creve Coeur approved a half-cent tax increase (Prop C), that is dedicated to finance operations, maintenance, and capital improvements for the city's parks and stormwater infrastructure. A proposed policy on use and allocation of revenues generated by the parks and stormwater sales tax is included in the "Financial Policies" section of the budget.

Parks and Stormwater Revenues

The new half-cent tax went into effect on April 1, 2021 and revenues for the first full year (FY 2022) is projected to be $2,460,991 and $2,485,601 is budgeted for FY 2023, which is a 1% increase.

The city also projects $140,000 in funding from other agencies, including funding from the re-established Operations, Maintenance and Capital Improvement (OMCI) Deer Creek Watershed District by MSD.

Parks and Stormwater Expenses

The FY 2023 projects are outlined in detail in the CIP. Expenditures by major category in the Parks-Stormwater Fund are as follows:

- Parks and Recreational Facilities - $1,830,000
- Stormwater - $515,000
- Capital Equipment - $30,000
- Administration - $120,896

BUILDING PROJECT BOND FUND

In FY 2017, voters approved a $10.635 million general obligation bond measure to finance the construction of a new police building on the existing property of the Creve Coeur Government Center and make safety and security improvements to the Government Center. Construction of the police building was completed by FY 2021.

The remaining bond funds will be used for the safety and security improvements to the Government Center.

PUBLIC SAFETY SALES TAX FUND

A countywide Public Safety sales tax was approved by voters on April 4, 2017. Cities in St. Louis County will share 5/8 of the revenues based on population. The budgeted amount to be received by the City of Creve Coeur in FY 2023 is $1,066,144. These revenues will help offset the increasing cost of providing high quality police services including maintaining required manpower, competitive salaries and benefits including the cost of moving to a step plan, equipment, technology, training, and maintenance and operating expenses for the new Police Station. The city's adopted policy on use of these funds can be found under the "Financial Policies" section of the budget.

FY 2023 includes transfers out of the Public Safety Fund into the General Fund to cover the increase in pension contributions for the Police Department $211,118. This amount increased from 15% to 20% of the sales tax in FY 2021.

Operating expenditures for the new Police Station, including utilities and maintenance, are budgeted at $158,218 for FY 2023.

Part of the fees collected by municipal court provide funding for police training, but these revenues have been in decline due to Senate Bill 5 and other changes in the municipal court rules. The Public Safety Fund provides another source of training revenue, budgeted at $49,750 in FY 2023.

Other capital items, including building upgrades, firing range lead abatement, CAD Software for WCDC, 50 ballistic helmet and UAV Drone with Thermal Imaging are just a few of the items included in FY 2023.

BUILDING PROJECT DEBT SERVICE

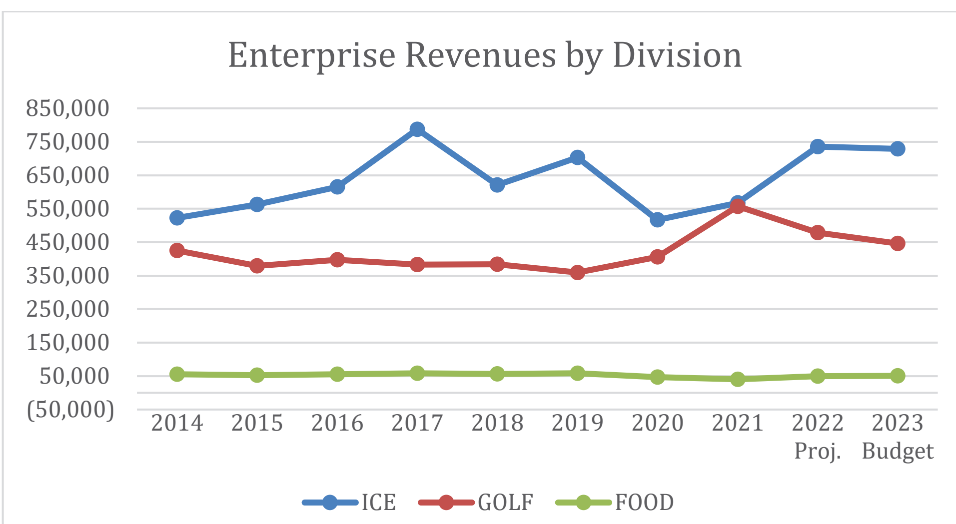
The debt associated with the Building Project Fund will be paid through real and property tax assessment and will sunset after 20 years (2037). The current rate of $.068 is also budgeted for FY 2023.

In FY 2023, property tax revenue is budgeted to be $670,000, with interest revenue of $500.

Interest expense is estimated to be $247,656, and principal expense is anticipated to be $470,000 in FY 2023.

MUNICIPAL ENTERPRISE FUND

The Municipal Enterprise Fund (MEF) includes the operations, maintenance and capital outlay of the city's golf course and ice arena. The fund is comprised of four divisions: Golf Course/Pro Shop, Golf Course/Maintenance, Ice Arena, and Food Services.



Communication: Review Proposed FY23 Budget Preview (New Business)

MEF Revenues are projected to be 12.7% higher in FY 2022 ($1,263,649) compared to the last full pre-pandemic year of FY 2019. The golf course has seen a substantial increase over FY 2019, up 34.5%, as residents and non-residents have sought outdoor activity while schools and businesses have been closed. The ice arena, even saw an increase over FY 2019 of $31,701 or 4.5%.

Going forward, Operating Revenues for the Enterprise Fund are projected to decrease by 3% to $1,225,730. This is primarily due to a projected decrease in golf revenues for FY 2023 as businesses and schools re-open and other entertainment and activity options re-emerge.

Operating Expenses for the Enterprise Fund are anticipated to increase by 4.63% to $1,267,242. This increase is mainly due to an increase in personnel costs.

We continue to strive for the MEF to offset all operating expenses with operating revenues. No General Fund transfers to support MEF operations will be needed until FY 2026.

Ice Arena

Ice Arena revenues are estimated to decrease by .84% over projected FY 2022 revenues to $728,911 in FY 2023. Estimated expenses for FY 2023 are projected to increase 3.9% to $604,587 when compared to projected expenses for FY 2022. An increase in expenses resulted primarily from an increase in personnel costs.

In late FY 2022, the City hired Pros Consulting to perform an operations analysis of the Ice Arena and to make recommendations on the facility, including the consideration of alternative uses for the ice arena. In FY 2023, this report will be completed and the City will determine the future course of this facility.

Golf Course

Golf Course revenues are budgeted to decrease in FY 2023 by 7% to $431,629 when compared to projected revenues for FY 2022, as a result of the pandemic coming to an end and people having less time to play. Estimated expenses for FY 2023 are projected to increase by 4.9% to $616,363 over projected FY 2022 expenses of $587,261.

The city entered into a 4-year lease agreement for golf carts in FY 2022. The lease arrangement is financially advantageous to the city as well as providing a better level of service to course patrons.

Food Services

Food Service revenues are projected to increase slightly in FY 2023 to $50,450 compared to projected FY 2022 revenues of $49,449. Estimated expenses are projected to increase to $46,292 compared to projected FY 2022 expenses of $42,199.

Budget highlights and detail for Golf, Food, and Ice are included within the proposed budget.

EMPLOYEE RETIREMENT FUND

The city maintains a legacy defined benefit retirement plan for vested city employees hired prior to June 1, 2006. Contributions are made to the fund annually based on actuarial assumptions and investment performance. The employer contributions for FY 2023 are budgeted at $1,086,811 including interest compared with FY 2022 employer contributions of approximately $1,287,117 plus interest. However, the City Council voluntarily contributed $300K more than what was required in FY 2022.

In addition to the City Council adopting a more conservative investment earnings assumption of 6% starting in FY 2022 (down from 6.75%), the most current mortality table was implemented in FY 2022 and the 10-year amortization schedule was extended to a 14-year schedule.

The FY 2023 budget includes an employee contribution of 4% of salary by participating employees with less than 30 years of service ($87,500) to help offset a portion of the cost of the legacy defined benefit pension plan.

CONCLUSION

Accountability to our citizens is the cornerstone upon which trust and support are built. Continuously setting high standards and determining priorities to meet the expressed needs of our citizens continues to set Creve Coeur apart from other communities.

The FY 2023 budget is hereby presented for your consideration, setting forth a work plan we believe will provide the services Creve Coeur citizens have come to expect from the city. We look forward to the upcoming budget discussions with the Mayor and City Council and the Finance Committee.

Many members of the staff have worked long hours to prepare this year's budget. They have labored to make it as accurate as possible and organized it so that the budget will serve as both a tool for decision-making and a communicator of policy. Special recognition goes to Finance Director Lori Obermoeller and Assistant City Administrator Sharon Stott for their diligence in developing this budget for your consideration.

Sincerely,

Mark C. Perkins

Mark C. Perkins
City Administrator

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CITY OFFICIALS

MAYOR

Robert Hoffman

CITY COUNCIL

Ward I
Mark Manlin
Heather P. Silverman

Ward II
Tim Carney
Nicole Greer

Ward III
David Z. Hoffman
Sari Neudorf

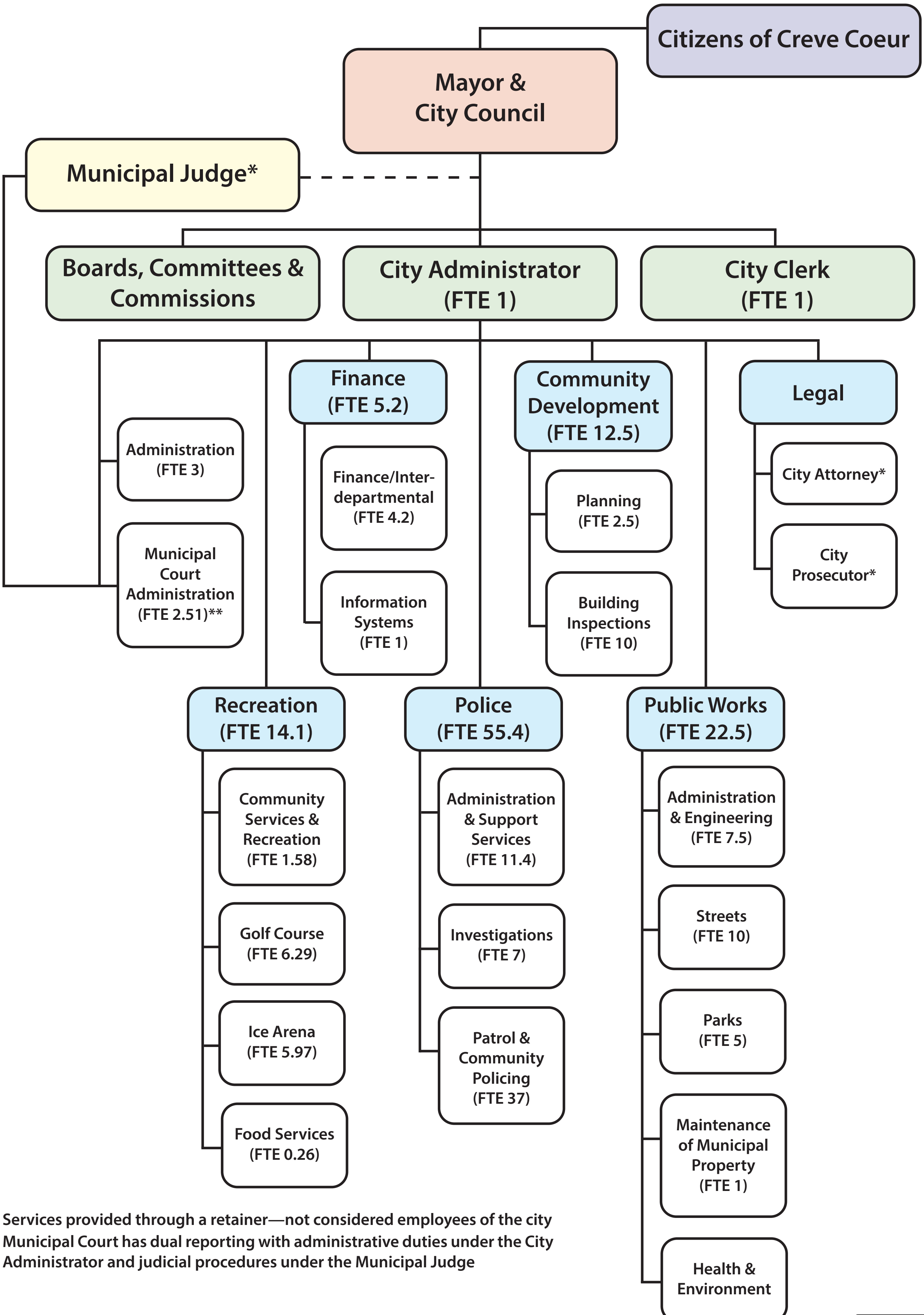
Ward IV
Joe Martinich
Dan Tierney

ADMINISTRATIVE STAFF

City Administrator	Mark C. Perkins, ICMA-CM
Assistant City Administrator	Sharon M. Stott, MBA
City Attorney*	Carl Lumley
Prosecuting Attorney*	Stephanie Karr
Alternate Prosecuting Attorney*	Melissa Price Smith
Municipal Judge*	Timothy Engelmeyer
Provisional Municipal Judge*	Mary Bruntrager
City Clerk	Kellie Henke
Chief of Police	Jeffrey Hartman
Director of Finance	Lori Obermoeller, CPFO, MBA
Director of Public Works	Jim Heines
Director of Community Development	Jason W. Jaggi, AICP
Acting Chief Building Official	Brad Holmes, CBO
Director of Recreation	Jason E. Valvero
Assistant Director of Recreation	Tim Brinks

**Independent contractors.*

Organizational Chart



* Services provided through a retainer—not considered employees of the city

** Municipal Court has dual reporting with administrative duties under the City Administrator and judicial procedures under the Municipal Judge

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Creve Coeur
Missouri

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

BILL NO.________________ ORDINANCE NO.________________

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF CREVE COEUR FOR THE FISCAL YEAR 2023 COMMENCING JULY 1, 2022 AND APPROPRIATING FUNDS PURSUANT THERETO

WHEREAS, THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2022 HAS BEEN PROPOSED IN ACCORDANCE WITH STATE LAWS AND THE CITY CHARTER, AND

WHEREAS, THE FINANCE COMMITTEE REVIEWED AND RECOMMENDED APPROVAL OF THE PROPOSED BUDGET, AND

WHEREAS, A COPY OF THE PROPOSED BUDGET HAS BEEN AVAILABLE FOR PUBLIC INSPECTION AT THE CREVE COEUR GOVERNMENT CENTER AND A PUBLIC HEARING ON THE BUDGET WAS CONDUCTED ON MAY 23, 2022, AT WHICH TIME ALL PERSONS WERE GIVEN AN OPPORTUNITY TO BE HEARD IN ACCORDANCE WITH CITY CHARTER REQUIREMENTS AND A NOTICE OF THE PUBLIC HEARING AND A GENERAL SUMMARY OF THE PROPOSED BUDGET WERE PUBLISHED IN THE ST. LOUIS COUNTIAN ON MAY 6, 2022, AND

WHEREAS, A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS ADOPTION AND THIS BILL WAS READ BY TITLE IN AN OPEN MEETING TWO TIMES BEFORE FINAL PASSAGE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI AS FOLLOWS:

SECTION 1: THE ANNUAL BUDGET FOR THE CITY OF CREVE COEUR, MISSOURI FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2022, A COPY OF WHICH IS ATTACHED HERETO AND MADE A PART HEREOF AS IF FULLY SET FORTH HEREIN IS HEREBY ADOPTED. PURSUANT TO CHARTER SECTION 9.5(D), ADOPTION OF THE BUDGET CONSTITUTES APPROPRIATION OF THE AMOUNTS SPECIFIED THEREIN AS EXPENDITURES FROM THE FUNDS INDICATED. APPROPRIATION SHALL BE AS SPECIFIED BY ENUMERATED BUDGET LINE ITEM. FURTHER DETAIL WITHIN A BUDGET LINE ITEM EXPLAINS THE INTENDED USE OF FUNDS AS OF THE TIME OF BUDGET DEVELOPMENT, BUT SUCH USES MAY BE CHANGED AS AUTHORIZED BY THE CITY ADMINISTRATOR WITHIN THE LIMITS OF THE BUDGET LINE ITEM.

SECTION 2: AS AUTHORIZED IN RESOLUTION NO. 987 (FUND BALANCE POLICY) COUNCIL HEREBY APPROVES ASSIGNMENT OF THE SUM OF $1,750,000 OF RESERVE FUNDS FOR THE INTENDED USE OF PAYING FOR PUBLIC FACILITIES DURING OR SUBSEQUENT TO FYE 2022. IN ADDITION, $200,000 REMAINS ASSIGNED FOR STREET IMPROVEMENTS PER ORDINANCE 5479. LASTLY, THE PROCEEDS FROM THE SALE OF FOUNTAIN PARK ($749,533) REMAINS RESERVED FOR THE INTENDED USE OF THE PURCHASE OF LAND OR CONSTRUCTION OF IMPROVEMENTS IN CITY PARKS OR OTHER PUBLIC RECREATIONAL SPACES OR FACILITIES PER ORDINANCE NO. 5380.

SECTION 3: THIS ORDINANCE SHALL BECOME EFFECTIVE PURSUANT TO THE PROVISIONS OF SECTION 3.11(G) OF THE CHARTER.

PASSED THIS 13TH DAY OF JUNE, 2022.

____
HEATHER SILVERMAN
PRESIDENT OF CITY COUNCIL

APPROVED THIS 13TH DAY OF JUNE, 2022.

____
ROBERT HOFFMAN
MAYOR

ATTEST:

____
KELLIE HENKE
CITY CLERK

Budget and Financial Policies

The City of Creve Coeur financial policies compiled below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies, which are reviewed annually and adopted by City Council through the budget adoption process, provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices that have guided the City in the past and have helped maintain a financially stable community. Below are examples of some of the policies used to guide daily operations. A more in-depth version of the policies can be found with the Finance Department. Minor changes have been made in wording and organization to clarify the intent of some of the policies.

Operating Budget Policy	Performance Against Policy
The City will maintain at least minimum cash reserve levels established by the Fund Reserve Policy. Per Ordinance 2286, the City will maintain a minimum fund balance reserve in the General Operating Fund which represents 4 months of the last two years average expenditures.	The City complies with this policy. FY 2023 Unassigned Fund Balance is 115.7%.
Medical insurance is a shared responsibility between the City and its employees. The City shall diligently seek cost containment measures while maintaining a competitive benefit structure.	The City complies with this policy. January 2021, the City implemented a spousal surcharge to those employees whose spouse could get coverage through their employer, but chose to stay on the City's insurance.
Overtime expenditures shall be no more than 2% of personnel costs.	The City projects 1.8% overtime expenditures in FY 2022 and 1.8% in FY 2023.
The City shall aggressively seek regional and national financial partners to support major capital projects. Shared services with our citizens, the business community and other local jurisdictions shall be encouraged.	The City pursues federal, state and county grant every year. We have become quite successful with STP, CDBG, TAP, and Muni-Park grants to name a few.
The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.	The City supports a robust maintenance pavement program for City owned streets. Our fleet has been reduced in past years to a level which allows staff to provide basic services and programs. Our superior fleet maintenance program is what allows our equipment to remain in service throughout the year and to maximize equipment life.
The City shall support investments which reduce future operating costs.	The City complies with this policy.
The City will strive to maintain a balanced budget in its operating funds.	The City forecasts \$3.2M surplus in FY 2022 largely due to funding from the ARPA Funds, and \$1.8M surplus in FY 2023 due to the anticipated receipt of the other half of the ARPA Funds.

Budget and Financial Policies (Continued)

Revenue Policy	Performance Against Policy
The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.	The City complies with this policy. The City has Sales Tax, Utility Tax, Property Tax, User Fees, Grants, Business License Tax, etc.
The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.	The residents approved a Parks & Stormwater Sales Tax effective April 1, 2021. The City is actively considering additional revenue sources, specifically, the Local Use Tax.
The City will establish all user charges and fees at a level related to the full costs (operating, direct, indirect and capital) of providing the service.	The City evaluates our costs and sets fees to cover all of our costs to the extent that is practical
The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.	The City evaluates and updates fees every 2 years. Most recently updated on March 1, 2022.
The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.	As part of the evaluation process, we regularly poll surrounding cities to determine their fees for similar services.
The City will not rely on municipal court revenues other than to partly offset the costs of fulfilling police and court responsibilities.	The City complies with this policy.
Cash Management/Investment Policy	**Performance Against Policy**
The City will deposit all funds on the same day the funds are received.	The City complies with this policy.
Investments of City funds will emphasize preservation of principal; the yield objective will be in accordance with the City's Investment Policy.	The City complies with this policy.
The City will collect revenues aggressively, including past due bills of any type.	The City complies with this policy.

Budget and Financial Policies (Continued)

Reserve Policy	**Performance Against Policy**
Per Ordinance 2286, the City will maintain a minimum fund balance reserve in the General Operating Fund which represents 4 months of the last two years average expenditures.	The City complies with this policy. FY 2023 Unassigned Fund Balance is 115.7%.
The City will annually review its fund balance reserve and consider the allocation of reserves beyond the required minimum levels for the Capital Improvement Program.	The City complies with this policy.
Accounting, Auditing and Financial Reporting Policy	**Performance Against Policy**
An independent audit will be performed annually.	The City complies with this policy.
The City will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board.	The City complies with this policy.
The City will maintain a strong internal audit capability.	The City complies with this policy.
Performance measures will be utilized in financial reporting to evaluate the city's effectiveness and efficiency in providing services.	The City complies with this policy in the Budget Document.

Budget and Financial Policies (Continued)

Debt Policy Purpose: The purpose of this policy is to establish debt issuance guidelines. Scope: This policy is applicable to all debt issuance for the City of Creve Coeur.	**Performance Against Policy**
The City will seek to maintain, and if possible, improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved. Sound financial practices, debt management and capacity, and competent management support the maintenance of the City's current bond rating. In its relations with rating agencies and the investment community, the City will follow a policy of full disclosure, as required by legal and professional practices.	The City complies with this policy.
The City will have a specific set of debt issuance guidelines consistent with Federal, State, and local laws and policies. The debt guidelines will recognize how much debt the community can support, not only based on debt of the City, but debt of overlapping jurisdictions as well. Debt should not be used for the provision of routine operation unless it is only for cash flow purposes or the borrowing costs are less than the rate of invested funds. Debt should never be issued for a period longer than the estimated useful life of an improvement or asset.	The City complies with this policy.
Credit Worthiness (a) The City will maintain good communications about its financial condition with bond and credit rating institutions. (b) The City will follow a policy of full disclosure for all disclosure documents, which meets or exceeds the disclosure guidelines as developed by the Government Finance Officers Association.	The City complies with this policy.

Budget and Financial Policies (Continued)

Debt Policy (Continued)	Performance Against Policy
Debt Repayment (a) When the City uses long-term debt financing, it will repay the debt within a period not to exceed the useful life of the improvements or equipment. (b) Whenever possible debt shall be self-supporting, and will be revenue debt, or revenue-backed with a general obligation pledge. (c) The general obligation pledge will be used only for projects that have a general benefit to City residents that cannot be self-supporting. (d) Neighborhood Improvement Bonds may be issued for extra-territorial assessments. Such bonds shall be secured by the assessment payments and by reserves funded from other payments made by the benefited parties. The term of the bonds shall match the projected cash flow from assessment payments and foreclosure sales. (e) Advance refunding will be undertaken only when the net present value savings exceeds 4% or when the restructuring of debt is in the City's financial interest. (f) Lease purchase debt, including certificates of participation, will be considered as an alternative to long-term vendor leases when cost effective. Such debt will be subject to annual appropriation and administered by the Finance Department. (g) Long-term lease purchases for buildings and facilities will be used when the cost of lease purchases is lower than other options or if deemed appropriate because of time constraints, etc.	The City complies with this policy.

Budget and Financial Policies (Continued)

Debt Policy (Continued)	Performance Against Policy
Conduit Financing (a) Recognizing that the City is able to issue debt for broad purposes, it may be appropriate to issue on behalf of another party when the City Council after a complete review process, determines that the proposed project will provide a general benefit to City residents. (b) The City will consider issuing conduit financing which will not impair the City's credit rating. Any financing issued through the City shall qualify for an investment grade rating by one or both of the two top rating agencies. (c) All expenses related to conduit financing will be borne by the applicants. The City shall establish review procedures for projects, including public contracting and financial fees. (d) In order to facilitate future economic development within the City, all applicants for conduit financing will pay to the City one percent (1%) of the total conduit-financing amount.	The City complies with this policy. The City does not have any Conduit Financing.
Public Safety Sales Tax Policy	**Performance Against Policy**
The City will allocate the Public Safety Sales Tax revenue based on the following guidelines: (a) Police operating costs – 45-55% • Future police compensation increases as may be needed to maintain competitive salaries and benefits. • Training. • Contractual and other expenditures to maintain police service levels. (b) Public safety capital expenditures – 15-25% • Police equipment and capital improvements, including technology and communication upgrades, enhanced in-car cameras. • Public safety improvements such as security enhancements at city facilities or parks; or future improvements to the new police station. (c) Police building maintenance and operating costs – 10-20% (d) Reserve for police pension liability – 15-25%	The City complies with this policy as stated below: (a) 51.8% (b) 14% (c) 20.5% (d) 19.8%

Budget and Financial Policies (Continued)

Parks and Stormwater (P&S) Policy	Performance Against Policy
• In accordance with Missouri law, the Parks and Stormwater (P&S) Sales Tax funds are to be recorded in a separate fund, not to be mixed with other general-purpose revenues. • The City will allocate budgeted P&S Sales Tax revenue based on the following guidelines: (a) Capital Improvements (including design, construction, projection management and administration) will remain in the separate P&S Fund – 80% of budgeted annual sales tax funds. (b) Maintenance/Operations (including parks maintenance, stormwater maintenance, and recreation programming) will be transferred out to the General Fund – 20% of budgeted annual sales tax funds. (c) Dielmann Recreation Complex (DRC) accounts will not be changed by this policy. a. DRC Capital Improvements are allocated under the Capital Fund. b. DRC Operating expenses and revenues are accounted for under the Enterprise Fund.	• The City complies with this policy. • The City complies with this policy as stated below: (a) $1,968,793 (80% of $2,460,991) is budgeted to remain in the P&S Fund for capital improvements – 100% compliance. (b) $492,198 (20% of $2,460,991) is budgeted to be transferred out for maintenance and operations to the General Fund – 100% compliance. (c) The City complies with this policy.

CREVE COEUR MISSOURI

STRATEGIC PLAN

2023 - 2025

Adopted April 11, 2022

INTRODUCTION

In January 2022, elected officials and city staff came together to update the City of Creve Coeur's strategic plan. Goals and actions identified in the 2018 plan were largely complete and the City was ready for a new plan, its first since the onset of the COVID-19 pandemic.

At the initial workshop, the group discussed current trends impacting cities and reviewed pre-workshop survey results that included feedback from council and staff on critical issues facing Creve Coeur and proposed solutions. Results also included components of a traditional SWOT analysis: strengths, weaknesses, opportunities, and threats.

With this context in mind, the group developed a vision for the community, organizational values, and four areas of concentration for the plan:

- Maintaining excellent municipal services
- Public facilities and infrastructure
- Development and the economy
- Parks

A fifth focus area, public engagement, was added to stress the importance of continuing the City's commitment to involving residents and businesses in city affairs.

A second workshop with elected officials and follow up meetings with city staff developed specific strategies and actions to achieve the goals along with indicators to measure progress.

STRATEGIC PLAN DEFINITIONS

VISION

A community vision describes the future in idealistic and aspirational terms.

MISSION

A mission statement explains, in simple and concise terms, an organization's purpose for being.

VALUES

Values are enduring, passionate, and distinctive core beliefs.

GOALS

Goals are long-term results.

STRATEGIES

Provide direction toward achieving the goals and move the community toward its vision.

ACTIONS

Actions are the specific steps taken to achieve a goal – they are the to-do list.

Our Vision

The City of Creve Coeur is a place for every part of life – living, working, learning, and playing. Creve Coeur is a vibrant, inclusive, and resilient community where

- Residential neighborhoods and diverse businesses thrive.
- Residents enjoy a strong civic life and come together to achieve common goals.
- Amenities are abundant and accessible to all.

Creve Coeur is a community of choice for residents and businesses and an example for other communities to follow.



MISSION STATEMENT

The City of Creve Coeur serves its residents and businesses by providing superior municipal services and being a catalyst for community improvement locally and regionally.

OUR VALUES

1. **Insight:** We plan for the future with imagination and wisdom.
2. **Creativity:** We seek originality and are not constrained by what has always been done.
3. **Fairness:** We consider all points of view and make decisions equitably, based on what is in the long-term best interest of the community.
4. **Inclusion:** We respect and value community members with diverse backgrounds, abilities, and beliefs.
5. **Fiscal Responsibility:** We are good stewards of community resources.
6. **Caring:** We listen and respond to community members' needs with compassion and empathy.
7. **Commitment:** We use our abilities and resources to do what is best for our community.
8. **Practical and Straightforward:** We pursue the simplest, but most effective solutions, policies and practices for our community.
9. **Forward Thinking-** While mindful of current needs, we work to anticipate the future needs of Creve Coeur's residents and businesses and plan accordingly.

GOAL 1

Invest in city services to make them effective and efficient.

STRATEGIES

- **Retain and attract qualified employees through competitive pay and benefits.**
- **Establish succession plans for key positions in anticipation of retirements.**
- **Use technology to improve resident access to city services and increase efficiency of government operations.**
- **Review internal processes to manage staff workload.**
- **Consider additional revenue sources to diversify City's revenue base.**

INDICATORS

Turnover of Full-Time Employees (Civilian and Commissioned)

Increase in revenue from new revenue sources

Percent of building permits completed electronically

Perceptions of Overall Quality of City Services (2024 Resident Survey)

Perception of Overall Value Received for Local Tax Dollars/Fees (2024 Resident Survey)

First Year Actions:

- Conduct a comprehensive review of city's benefit package.
- Cross-train across departments especially for one-person divisions and develop position guides.
- Implement building permitting software and digital archiving systems.
- Review onboarding process. Consider group rather than individual orientation to save time.
- Inform residents about the use tax ballot initiative.
- Increase visibility and distribution methods for the Popular Annual Financial Report (PAFR).

GOAL 2

Invest in infrastructure and facilities to support the local economy and quality of life.

STRATEGIES

- **Renovate or replace the Government Center.**
- **Reinvest in Dielmann Recreation Complex.**
- **Consistently plan for and invest in maintenance of infrastructure to preserve what we have.**
- **Support infrastructure costs through grants.**

INDICATORS

Progress toward Government Center improvements and Ice Arena usage

Pavement Rating

Satisfaction with Maintenance of City streets (Resident Survey, 2024)

First Year Actions:

- Complete the Government Center feasibility study and decide scope and funding strategy.
- Develop a stormwater management plan.
- Consider alternative uses to the Ice Arena before moving forward with a conversion of the ice refrigerant system.
- Update City's quinquennial street condition analysis.
- Develop and maintain a list of potential fast-track projects that align with federal government funding opportunities.

GOAL 3

Promote safety and well-being of the community.

STRATEGIES

- **Maintain excellence in police services.**
- **Maintain and improve Creve Coeur parks.**
- **Increase opportunities to walk and bike in Creve Coeur.**
- **Share information with the public on use of Prop C funds and on all parks and recreation programs.**
- **Seek grants and partnerships to support parks and park programming.**
- **Expand on current recreation programming to meet community needs.**

INDICATORS

Annual crime data

Satisfaction with Overall Quality of Police Services (Residents Survey, 2024)

Progress on Phase 1, Millennium Park Master Plan

Satisfaction with Maintenance of City Parks (Resident Survey, 2024)

Implementation of 39N Greenways Plan

Satisfaction with Overall Quality of Recreation Services (Resident Survey, 2024)

First Year Actions:

- Review police recruitment strategy and identify new ways to attract candidates.
- Expand use of license plate reader (LPR) cameras at major intersections to prevent and solve crime (not traffic enforcement cameras).
- Complete Phase 1 of the Millennium Park Master Plan.
- Provide year-round restrooms at Conway Park and look at similar upgrades at other parks.
- Plan for nature trail in Millennium Park and subdivision connection to Millennium Park.
- Establish online registration for parks programs.

GOAL 4

Actively engage Creve Coeur residents and seek input from diverse perspectives.

STRATEGIES

- **Identify specific ways the city can encourage cultural events in Creve Coeur.**
- **Provide opportunities for residents to learn about local government and participate.**
- **Seek diversity on City boards and commissions through intentional recruitment.**
- **Reach out to the business community on a regular basis to share information and understand their needs.**
- **Increase Creve Coeur's participation in regional organizations that promote municipal interests.**

INDICATORS

Increase number of followers on Facebook and Twitter

Increase number of attendees, Subdivision Annual Meeting

Increase number of people attending city-sponsored community events

Increase number and diversity of applicants to Boards/Commissions/Committees considering race, gender, age, and length of time in Creve Coeur

First Year Actions:

- Resume Subdivision Trustee annual meeting.
- Upgrade agenda management system for governing bodies (Council, Boards, Commissions).
- Arts Committee and Parks and Historic Preservation Committee to make recommendation to City Council on how to encourage cultural events.
- Proactively recruit more diverse applicants to boards and commissions through outreach to community organizations and businesses.
- Attend regular meetings, trainings, and conferences for Missouri Municipal League.

GOAL 5

Encourage high quality development in order to strengthen and diversify the economy and provide additional services and amenities to residents.

STRATEGIES

- Continue to encourage development of East Olive.
- Establish a walkable mixed-use development to serve as a “downtown” Creve Coe
- Support continued development of 39N along with partners - St. Louis Economic Development Partnership, Danforth Plant Science Center, Bayer, and City of Olivet
- Attract townhomes, villas, and condos.
- Identify appropriate zoning incentives that could be used in targeted planning are including 39N, East Olive, and future Downtown Creve Coeur based on demonstrat need, fulfillment of development objectives, and public benefit.
- Update regulatory framework to allow development desired by the community.
- Reduce barriers and streamline development processes.

INDICATORS

Employment data of AgTech industry

Increase sales tax revenue

Increase number of building permit requests for condos, villas, and townhomes

Overall satisfaction with building permits and overall enforcement of City codes and ordinances (Resident Survey, 2024)

Building Division surveys following close-out of building permits

First Year Actions:

- Conduct a market study to identify types of businesses, restaurants, entertainment, cultural amenities which could be supported by a “downtown” Creve Coeur.
- Contact developers to share information on suitable locations for townhomes, villas, and condos in Creve Coeur and learn more about their needs.
- Revise drive-thru ordinance.
- Establish online permitting system, implement Building Task Force recommendations.
- Review planned development ordinance as a flexible zoning alternative to ensure it accomplishes its intended purpose.

Communication: Review Proposed FY23 Budget Preview (New Business)

RESOLUTION NO. 1588

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI, APPROVING THE STRATEGIC PLAN 2023-2025.

WHEREAS, The City Council authorized development of a Strategic Plan to provide focus to municipal operations over the next three years; and

WHEREAS, the City of Creve Coeur has many worthwhile pursuits but limited resources, and the Strategic Plan will help the City focus energy, resources and time on strategic goals considered most important; and

WHEREAS, the City Council met on multiple occasions between January 2022 and March 2022 to develop the Strategic Plan with the assistance of City staff and Shockey Consulting Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CREVE COEUR, MISSOURI, AS FOLLOWS:

SECTION 1. - The City Council hereby adopts the Strategic Plan 2023-2025 attached hereto as Exhibit A.

Section 2: This Resolution shall take effect from and after its adoption.

Adopted this 11th day of April, 2022.

Dr. Robert Hoffman, Mayor

Attest:

Kellie Henke, City Clerk

CITY OF CREVE COEUR, MO • 1949 •

Fund Description
City of Creve Coeur

General Fund

The general operating fund of the city. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Funds used to account for proceeds from specific revenue sources (other than expendable trusts of major capital projects) that are legally restricted specific purposes.

Public Safety Fund - This fund is used to account for use of funds collected from the .5 cent public safety sales tax to be used for public safety expenditures.

Sewer Lateral Fund – This fund is used to account for use of funds collected from property tax to repair use of sewer laterals as outlined in the city policy.

Capital Projects Funds

Funds to account for financial resources to be used for the acquisition or construction of major capital facilities.

Capital Improvement Fund – This fund is used to account for the .5 cent capital sales tax used for the acquisition, construction or improvements of major capital facilities and infrastructure (other than those financed by proprietary funds and trust funds) and equipment whose value exceeds $20,000, which is not financed by proprietary funds.

Parks and Stormwater Sales Tax Fund - This fund is used to account for use of funds collected from the .5 cent sales tax dedicated to parks and stormwater control.

Police Building Fund – This fund is used to account for the levy of a property tax to provide for the construction of a new police building and to make accessibility and security improvements to the government center.

Debt Service Fund

Funds from the property tax debt levy used to retire the interest and principle of the City's outstanding debt for the Police Building.

Enterprise Fund

Funds used to account for operations that are financed and operated in a manner similar to private business enterprises. This fund accounts for the operations at the city's ice arena and golf course.

Fiduciary (Trust) Fund

Funds used to account for assets held by the city in a trustee capacity.

City Employees Retirement Fund

Funds used to account for assets held in a trustee capacity for the city's eligible employees.

Use of Funds by Department

The following table reflects the funds included in each Department/Division:

Fund Categories	Governmental Funds							Proprietary Fund	Fiduciary Funds	
Department	General Fund	Capital Fund	P & S Fund	Police Bldg Fund	Debt Service Fund	Public Safety Fund	Sewer Lateral Fund	Enterprise Fund	City EE Retire. Fund	Escrow & Court Bonds
Legislative	X	X								
Administrative	X	X							X	
Municipal Court	X	X							X	X
Legal	X	X								
Finance	X	X								
Interdepartmental	X				X				X	
Information Systems	X	X								
Police Administrative	X	X		X		X			X	
Police Investigations	X	X				X			X	
Patrol	X	X				X			X	
Community Services	X	X								
Public Works Administrative	X	X	X				X		X	
Public Works Street Maintenance	X	X							X	
Public Works Health & Environment	X									
Public Works Parks Maintenance	X	X	X						X	
Public Works Main. of Muni. Prop.	X	X							X	
Community Dev. Planning	X	X								
Community Dev. Building	X	X							X	X
Ice								X		
Golf								X		
Food								X		

Communication: Review Proposed FY23 Budget Preview (New Business)

Basis of Accounting and Budgeting

Basis of Accounting

For financial reporting purposes, the Governmental Funds use the modified accrual basis of accounting, under which revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred. However, debt service expenditures and expenditures related to compensated absences are recorded only when payment is due.

Proprietary and Fiduciary Funds use the accrual basis of accounting under which revenues are recognized when earned, and expenses are recorded when the liabilities are incurred.

Budgetary Basis of Accounting

The City uses a budget basis for expenditures that differs from the accounting basis used in reporting under Generally Accepted Accounting Principles (GAAP) in the following ways.

In the Governmental Funds, the City uses the modified accrual basis of accounting with the following exception:

- Budget amounts are encumbered when contracts are signed for goods or services. At year-end, amounts which are encumbered but not yet expended are carried over to be paid when the goods or services are received. These amounts are included in budget-basis expenditures for the fiscal year in which they are encumbered, rather than the year in which goods or services are received and a liability incurred. Appropriations that are not spent or encumbered lapse at the end of the fiscal year. Encumbrances are never classified as expenditures under GAAP basis of accounting.
- Compensated absence liabilities are not budgeted, where they are adjusted annually under the basis of accounting.
- Changes in the fair value of investments are not budgeted, where they are treated as an adjustment to revenue under the basis of accounting.

In Proprietary and Fiduciary Funds, the City uses the accrual basis of accounting with the following exceptions:

- Depreciation and amortization, which are considered expenses on the accrual basis of accounting, are ignored under the budget basis because these items do not require an expenditure of funds.

Budget Preparation Process

The budget preparation process begins in January of each year. The Finance and Administration departments begin by preparing the employee-related personnel costs such as salary and fringe benefits for the budget year for each Department. At the same time, the Finance Department develops revenue projections for all funds and submits them to the City Administrator for review. Once the personnel-related costs are completed, these figures are entered on to the Department budget spreadsheets and e-mailed to each department. The departments are requested to enter their future budget requests and current projected expenditure for each non-personnel line item on the spreadsheet. The departmental spreadsheets are then returned to the Finance department and reviewed for accuracy and completeness. The Finance department also estimates current year personnel costs and enters all current projected costs into the budget sheets.

Each department is then scheduled for a meeting with the City Administrator and the Director of Finance to discuss the next fiscal years budget. These meetings can take up to two (2) weeks. After the departmental meetings, the City Administrator and Director of Finance adjust the budget requests for presentation to the City Council and the Finance Committee. By charter the City Administrator is required to submit the annual operating budget to City Council no later than the last regular council meeting in April.

After submission of the budget, the Finance Committee meets one to two times to review and discuss the proposed budget and to give recommendations to the City Council. The City Council holds at least two (2) work sessions to review and discuss the proposed budget. Both the Finance Committee and the City Council meetings are open to the public. Any changes requested by the City Council are made to the proposed budget and it is submitted to the City Council for the 1st reading of the appropriation ordinance no later than the 1st City Council meeting in June. At that meeting a public hearing is held. The budget is then adopted by the 2nd City Council meeting in June and becomes effective no later than July 1st.

The City Administrator and the Director of Finance schedule quarterly meetings with all city departments during the fiscal year to evaluate progress on annual objectives and to review compliance with the budget. The Director of Finance also provides quarterly financial reports to the City Council.

Budget Amendments

City Council is permitted by City Charter to amend the Budget Ordinance at any time during the fiscal year. These amendments must continue to adhere to the balanced budget statutory requirements and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Creve Coeur Budget is a program-based budget, but is adopted by funds. As per Section 9.8 of the City's Charter the budget amendment process is as follows:

(a) *Supplemental appropriations*: If, during the fiscal year, the City Administrator certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by ordinance may make supplemental appropriations for the year in an amount equal to actual revenue in excess of budget revenue, plus uncommitted surplus.

(b) *Reduction of appropriations*: If at any time during the fiscal year it appears probable to the City Administrator that the revenue and uncommitted surplus available will be insufficient to meet the amount appropriated, he or she shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him or her and his or her recommendations as to any other steps to be taken. The City Council shall then take such action, as it deems necessary to prevent or minimize any deficit and for that purpose it may by ordinance reduce one or more appropriations.

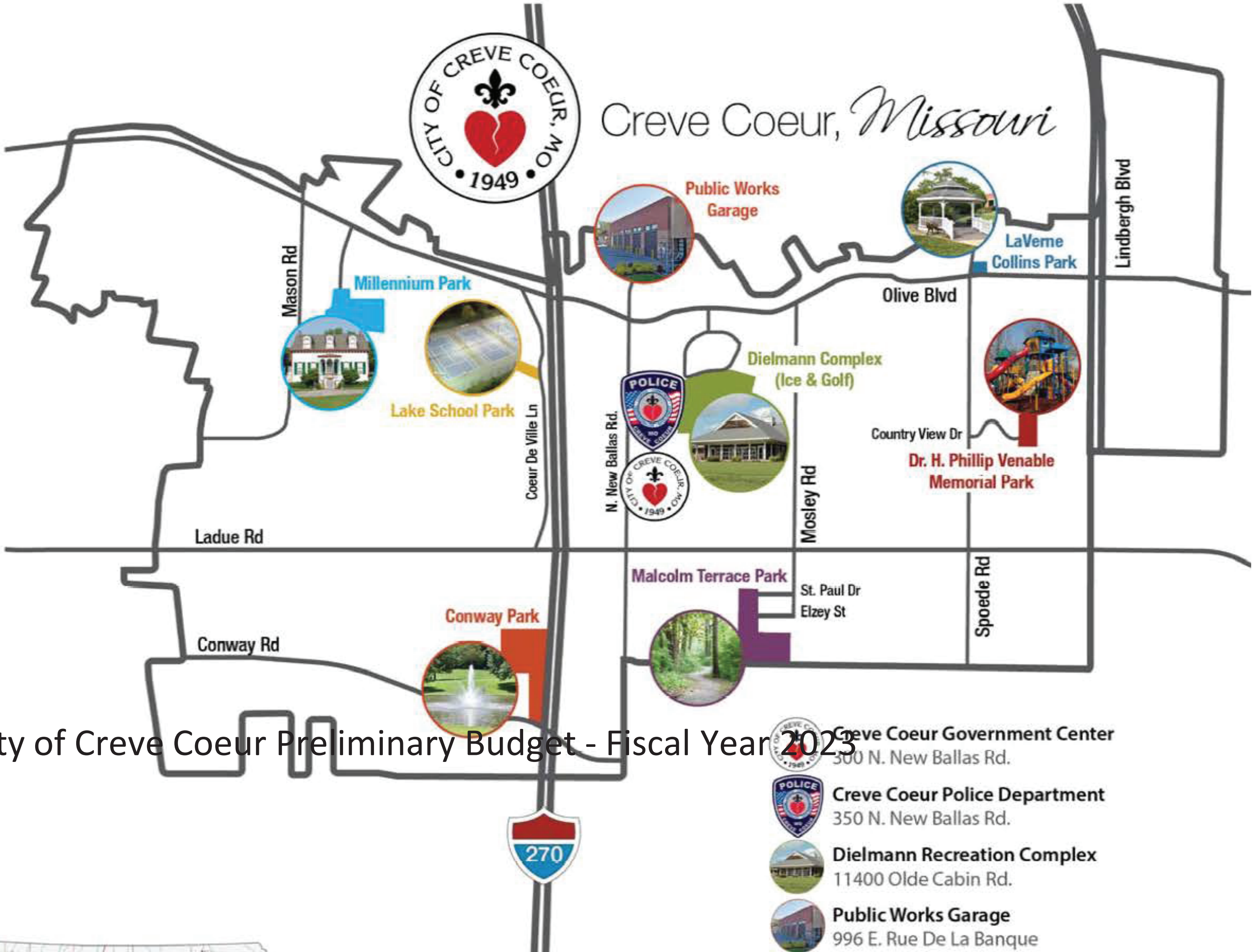
(c) *Transfer of appropriations*: At any time during the fiscal year the City Administrator may transfer part or all of any unencumbered appropriation balance, not including salaries or capital expenditures, among programs within a department, office or agency and, upon written request by the City Administrator, the City Council may by ordinance transfer part or all of any unencumbered appropriation balance from one department, office or agency to another, or within departments with respect to salary and capital expenditures.

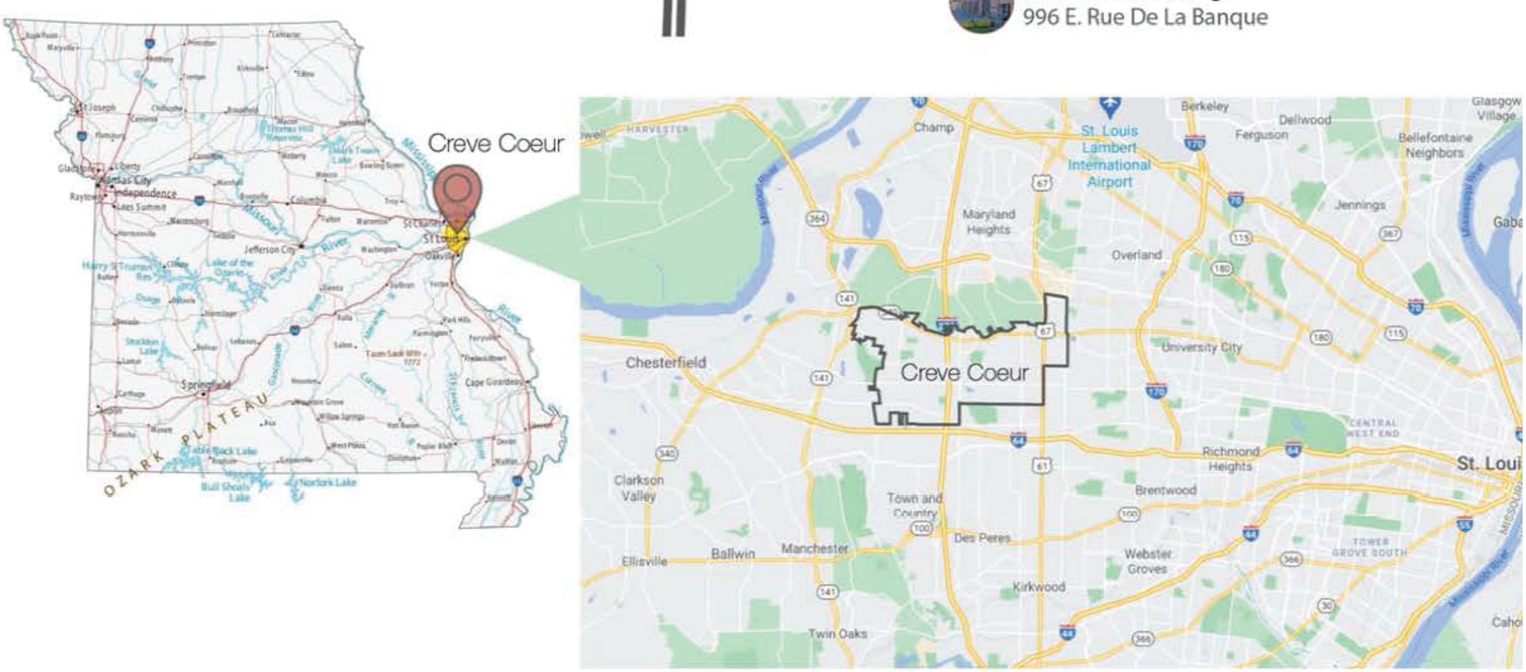
(d) *Emergency appropriations; effective date*: The supplemental appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption and may be made by emergency ordinance in accordance with the provisions of Section 3.11(f). (Ord. No. 112, & 1 (Prop. 7), 12-16-85)

City of Creve Coeur
Preliminary Operating Budget Calendar
Fiscal Year 2023

February 18, 5:00 p.m.	Complete Operating Budget Requests due to Director of Finance office.
Feb 18 to March 4	Finance review of departmental budget submissions.
March 4	Finance office submits FY 2023 preliminary revenue projections to City Administrator's Office.
March 14	Work Session with Finance Committee & City Council to discuss the 5-Year CIP Budget and any future budget goals and direction.
March 14 to March 18	Budget reviews and discussions between City Administrator's Office, Finance Office and Operating Departments.
March 22	Budget Review with Finance Committee
March 23 to April 15	FY 2023 Preliminary Budget prepared by Finance and City Administrator's Office.
April 22	Submission of FY 2023 Preliminary Operating Budget to Council and Finance Committee.
April 26	Review of Budget by Finance Committee.
May 6	Advertise Public Hearing on Proposed FY 2023 Operating Budget.
May 9	Work Session on Preliminary Operating Budget by City Council.
May 10	2nd Review of Budget by Finance Committee.
May 11 to May 20	Staff adjustments to preliminary Operating Budget.
May 23	Second Work Session on Preliminary Operating Budget by City Council.
May 23	Public Hearing on FY 2023 Operating Budget before City Council. First Reading on Budget Ordinance.
June 13	Final Reading on Budget Ordinance.
July 1, 2022	Effective Date for adopted FY 2023 Budget.

City of Creve Coeur Preliminary Budget - Fiscal Year 2023





Municipal Facilities

Government Center
300 N. New Ballas Road
Creve Coeur, MO 63141
Phone: 314-432-6000

Police Department
350 N. New Ballas Road
Creve Coeur, MO 63141
Phone: 314-432-8000

Dielmann Recreation Complex
11400 Olde Cabin Road
Creve Coeur, MO 63141
Phone: 314-432-3960

Public Works Department
996 Rue De La Banque
Creve Coeur, MO 63141
Phone: 314-872-2533

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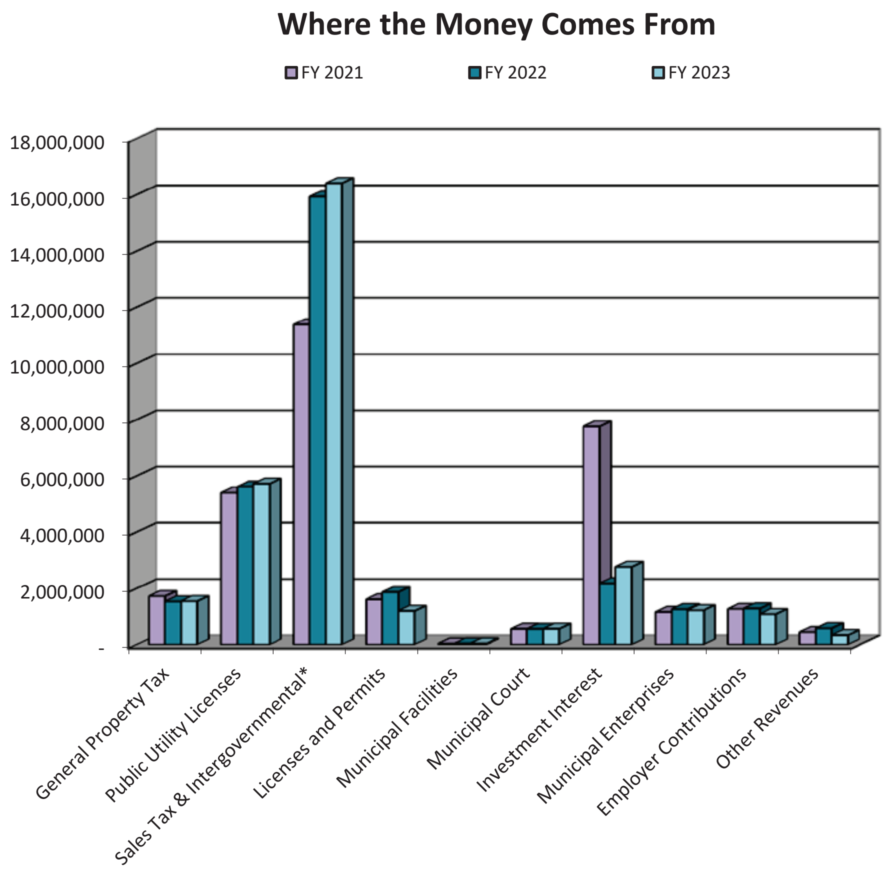
CITY OF CREVE COEUR
SUMMARY OF ESTIMATED REVENUES AND EXPENDITURES - ALL FUNDS
AND PROJECTED FUND BALANCE
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

	PROJECTED JUNE 30 2022 FUND BALANCE	REVENUES	TRANSFERS FROM OTHER FUNDS	UTILIZATION OF FUND BALANCE	TOTAL REVENUE	ESTIMATED EXPENDITURES	TRANSFERS TO OTHER FUNDS	SURPLUS/ DEFICIT	PROJECTED JUNE 30 2023 FUND BALANCE	
General Fund	$ 22,370,597	$ 17,873,766	$ 923,014	$ 0	$ 18,796,780	$ 16,154,154	$ 800,000	$1,842,626	$ 24,213,224	**(1)**
Capital Improv. Fund	758,199	3,667,104	800,000	-514,827	4,467,104	4,981,931	0	-514,827	243,373	
Parks & Stormwater Fund	2,716,035	2,625,701	0	-362,394	2,625,701	2,495,896	492,198	-362,394	2,353,641	**(2)**
Police Bldg. Fund	1,126,648	850	0	0	850	0	0	850	1,127,498	
Public Safety Fund	2,259,403	1,068,144	0	-62,265	1,068,144	699,593	430,816	-62,265	2,197,138	
Sewer Lateral Fund	242,291	135,700	0	0	135,700	116,156	0	19,544	261,835	
Debt service Fund	705,814	670,500	0	-47,476	670,500	717,976	0	-47,476	658,338	
Municipal Enterprise Fund	145,715	1,225,730	0	-41,512	1,225,730	1,267,242	0	-41,512	104,203	
City Employees Retirement Fund	34,179,671	3,594,311	0	0	3,594,311	2,257,058	0	1,337,253	35,516,924	
TOTAL-ALL FUNDS	**$ 64,504,374**	**$ 30,861,806**	**$ 1,723,014**	**$ (1,028,474)**	**$ 32,584,820**	**$ 28,690,006**	**$ 1,723,014**	**$ 2,171,799**	**$ 66,676,174**	

"(1) Total Fund Balance includes $6,375,755 of the following: City Facilities ($1.6M), Streets ($1M) & ARPA Funds ($3,775,755)
"(2) Total Fund Balance includes $749,533 for Park Improvements

Communication: Review Proposed FY23 Budget Preview (New Business)



All Fund Revenues
FY 2021 Actual, FY 2022 Projected & FY 2023 Estimated

	FY 2021 Actual	FY 2022 Projected	FY 2023 Estimated
General Property Tax	1,722,300	1,535,429	1,543,583
Public Utility Licenses	5,396,414	5,614,516	5,720,302
Sales Tax & Intergovernmental*	11,381,757	15,930,111	16,402,876
Licenses and Permits	1,610,410	1,863,202	1,198,694
Municipal Facilities	39,385	44,575	44,500
Municipal Court	551,411	547,793	553,271
Investment Interest	7,753,123	2,176,885	2,755,900
Municipal Enterprises	1,165,184	1,263,516	1,225,630
Employer Contributions	1,271,253	1,287,117	1,086,811
Other Revenues	439,204	574,168	330,239
Total Revenue Sources	$ 31,330,440	$ 30,837,312	$ 30,861,806

*Includes grants seen on the following pages.

Communication: Review Proposed FY23 Budget Preview (New Business)

Intergovernmental Revenues

Intergovernmental Revenue includes, but is not limited to, grants from federal, state, and other agencies to offset personnel, equipment, or major capital improvement expenses. Below is a brief summary of open grants as of July 1, 2023. Individual grant-related activity and reimbursements may occur over several budget years.

Missouri Department of Transportation – Highway Safety Division

- *Speed-HMV Enforcement Grant (not to exceed $5,800): F Y2022 for overtime costs to increase speed and hazardous moving violations on state designed routes within city limits. Grant year runs October 1 - September 30. Grant status: open.*
- *Click-it or Ticket Grant (not to exceed $3,000): FY 2022 for reimbursement for police officer overtime costs to conduct the Seat Belt Enforcement Program. Grant year is October 1 - September 30. Grant status: open.*
- *Dedicated Impaired Driving Enforcement (not to exceed $54,320): FY 2022 for no more than 50% of the annual salary and benefits for a traffic safety officer. This officer will be primarily dedicated to the detection and enforcement of impaired drivers, while also focusing on hazardous moving violations.*
- *Blueprint Grant ($8,000). FY 2022 for Occupant Protection, DWI and Hazardous Moving Violation enforcement equipment. Grant year is June 1 - May 31. Grant status: open.*

The Bureau of Justice Assistance (BJA) Grant

- The purpose of the BJA Bulletproof Vest Partnership (BVP) Program is to reimburse states, counties, federally recognized tribes, cities, and local jurisdiction up to 50% of the cost of body armor vests purchased for law enforcement officers. This award for $3,100 will cover 50% of the cost of eight ballistic vests for police officers. Grant status: open.

Parkway School District

- *Three-year agreement (not to exceed $225,308 for FYs 2020-2022): For FY 2022 the Parkway School District will reimburse the Police Department for the services of a School Resource Officer (SRO) in the amount of $78,796. Agreement status: open.*

Housing and Urban Development

- *Community Development Block Grant (grant not to exceed $40,000).* Grant approval anticipated in FY 2021 for construction in FY 2022. The schedule for this grant has been delayed due to funding and staffing issues related to the COVID pandemic. The original intent was to fund a project that involves accessibility and pavement improvements to the parking lot at Malcolm Terrace Park with this grant. Instead, the previous year's CDBG grant will be used for the Malcolm Terrace Park project. This CDBG funding may be appropriated for bus stop accessibility improvements to complement the FY 2021 application. Project cost is estimated to be $40,000; City cost $0. Grant status: open.

Intergovernmental Revenues (continued)

Municipal Park Grant Commission

- *Municipal Park Grant (grant not to exceed $440,500).* Grant awarded in FY 2021 for improvements to the paved paths at Malcolm Terrace Park and Conway Park. Asphalt paths at both parks have worn out and require replacement. Construction began in FY 2021 and will be completed in FY 2022. Reimbursement is expected in FY 2022. The total project cost is estimated to be $570,500, which would make the City's share $130,000. Grant status: open.
- *Planning Grant (grant not to exceed $6,400).* Grant awarded in FY 2021 to help fund a design project to develop a concept plan and construction phasing for the implementation of the Parks and Recreation Master Plan at Millennium Park. The design will begin in late FY 2021 and might be complete before FY 2022. The total cost is anticipated to be $17,500, which would make the City's share of the cost $11,100. Grant status: open.

Federal Highway Administration

- *Surface Transportation Program (grant not to exceed $760,000):* Grant awarded in FY 2019 for the construction of roadway and sidewalk improvements to Mosley Road, from Olive Boulevard to Tureen Drive, and for the acquisition of right of way and easements needed for these improvements. Design was not included in this grant in order to expedite the process. Design will be completed in FY 2020-FY 2022, and construction is scheduled for FY 2022-FY 2023. Grant reimbursement is expected in FY 2021-FY 2023. Grant status: open.
- *Surface Transportation Program (grant not to exceed $960,000):* Grant awarded in FY 2020 for the construction of roadway and sidewalk improvements to North New Ballas Road, from Olive Boulevard to Craig Road, and for the acquisition of right of way and easements needed for these improvements. Design was not included in this grant. Design will be completed in FY 2021-FY 2023, and construction is scheduled for FY 2023-FY 2024. Grant reimbursement is expected in FY 2022-FY 2024. Grant status: open.
- *Surface Transportation Program (grant not to exceed $1,164,200):* Grant awarded in FY 2021 for the acquisition of easements, construction, and construction inspection for the reconfiguration and signalization of the intersection of Lindbergh Boulevard at Old Olive Street Road. Design was not included in this grant in order to begin design sooner. Design began in FY 2021, and construction is planned for FY 2023-FY 2024. Grant reimbursement will be spread over FY 2022-FY 2024 as applicable costs are incurred. This grant is paired with the State Cost Share Program grant discussed below. Grant status: open.
- *Surface Transportation Program (grant not to exceed $960,000):* Grant awarded in FY 2022 for the acquisition of easements, construction of sidewalks, curbing, road pavement, and redesign/construction of the intersection of Craig Rd. at Olde Cabin Rd., and Craig Rd. at Office Parkway. Design was not included in this grant in order to begin design sooner. Design will begin in FY 2023 & FY 2024, and construction is planned for FY 2025. Grant reimbursement is anticipated in FY 2025 as applicable costs are incurred. Grant status: open.
- *Transportation Alternative Program (grant not to exceed $168,000):* Grant awarded in FY 2022 for the construction of a new sidewalk retaining wall, parking lot and landscape restoration at 425 N. New Ballas Rd. Design was not included in this grant in order to begin design sooner. Construction of this project has been combined with the North New Ballas Rd. STP Grant project. Design will be completed in FY 2023 and construction is planned for FY 2023 & FY 2024. Grant reimbursement is anticipated in FY 2024 as applicable costs are incurred. Grant status: open.

Intergovernmental Revenues (continued)

State of Missouri

- *State Cost Share Program (grant not to exceed $1,005,250):* Grant awarded in FY 2020 for the design, acquisition of easements, construction, and construction inspection of the partial reconstruction of the intersection of Lindbergh Boulevard at Old Olive Street Road and the addition of a signal at this intersection. Design is scheduled to begin in FY 2021, and construction is scheduled for FY 2023-FY 2024. Grant reimbursement is expected FY 2021-FY 2024. This grant is paired with the Surface Transportation Program grant discussed above. Grant Status: open.
- *Governor's Transportation Cost-Share Program (grant not to exceed $575,100)*: Grant awarded in FY 2020 for the construction phase of the partial reconstruction and signalization of the intersection of Lindbergh Boulevard at Old Olive Street Road. The grant will be available if construction can occur in FY 2022, and grant reimbursement would be expected in FY 2023. Grant status: open.

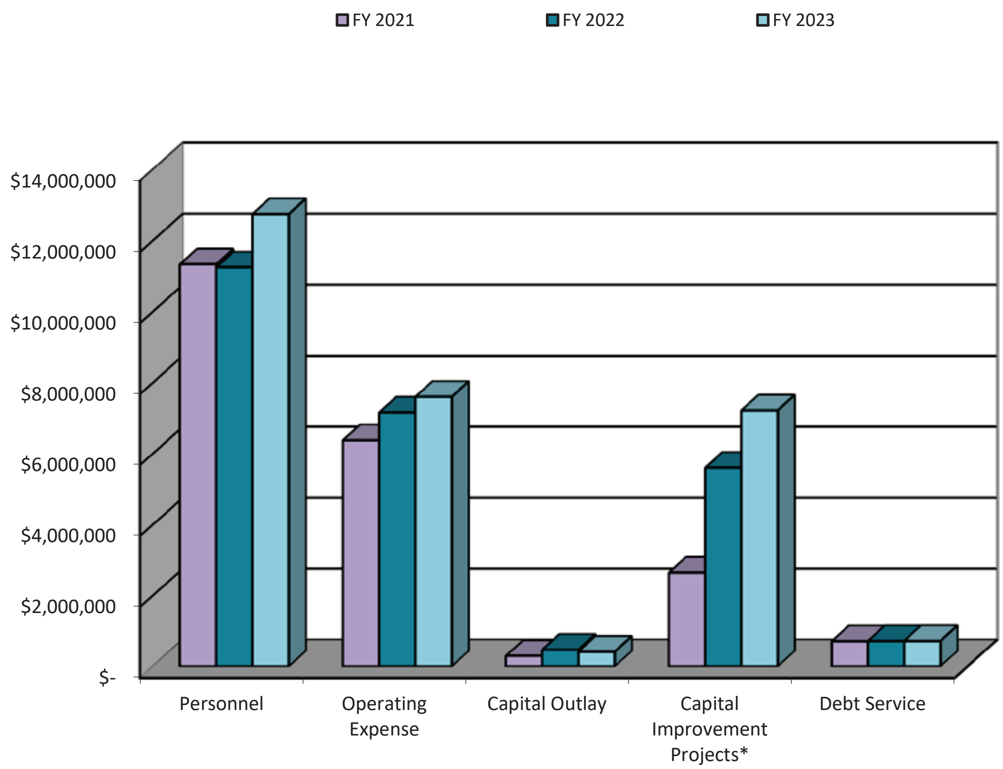
St. Louis County Department of Public Health

- *Municipal Waste Reduction Grant (grant not to exceed $11,044)*: Grant awarded in FY 2022 for the third consecutive year and reimburses expenses associated with a community electronics recycling event, including costs of negative value items dropped off for recycling. Grant ends October 14, 2022, with final reimbursement in early FY 2023. Grant status: open.

The American Rescue Plan Act of 2021 (ARPA Funds)

- *ARPA Funds ($3,775,756):* In March 2021, the President signed the American Rescue Plan into law. The $1.9 trillion stimulus package included $350 billion in direct aid to state, local, territorial and Tribal governments. $19.5 billion of the $350 billion went to Non-entitlement units (NEUs), which are local jurisdictions with a population less than 50,000. The City of Creve Coeur received $1,896,931 in August 2021 (FY 2022) and will receive $1,878,826 in August 2022 (FY 2023). The funds can be used to provide "government services" and must be obligated by December 31, 2024, but don't have to be expended until December 31, 2026. The City of Creve Coeur has not decided how these funds will be spent, but plans to start discussions during the FY 2023 budget process. Grant status: open.

Where the Money Goes



All Fund Expenditures
FY 2021 Actual, FY 2022 Projected & FY 2023 Estimated

	FY 2021 Actual	FY 2022 Projected	FY 2023 Estimated
Personnel	$ 11,333,334	$ 11,244,097	$ 12,740,629
Operating Expense	6,377,257	7,157,856	7,600,688
Capital Outlay	296,534	469,645	415,612
Capital Improvement Projects*	2,642,642	5,598,857	7,215,100
Debt Service	710,742	716,626	717,976
Total Expenditures	$ 21,360,510	$ 25,187,080	$ 28,690,005

*Parks & Stormwater Expenditures started FY 2022

Combined Statement of Budgeted Revenues and Expenditures - All Funds
For the Fiscal Year Ending June 30, 2023

	General Fund	Capital Improvement Fund	Parks & Stormwater Fund	Police Building Fund	Public Safety Fund	Sewer Lateral Fund	Debt Service Fund	Municipal Enterprise Fund	City Employees Retirement Fund	Total
Revenues										
General Property Tax	738,083					135,500	670,000			1,543,583
Public Utility Licenses	5,720,302									5,720,302
Intergovernmental Revenue	9,056,178	3,654,954	2,625,601		1,066,144					16,402,876
Licenses and Permits	1,198,694									1,198,694
Municipal Facilities	44,500									44,500
Municipal Court	553,271									553,271
Investment Interest	330,000	-	100	850	2,000	200	500	50	2,420,000	2,753,700
Golf Course & Ice Arena								1,225,680		1,225,680
Bond Proceeds										-
Employer Contributions									1,086,811	1,086,811
Employee Contributions									87,500	87,500
Other Revenues	232,739	12,150	-						-	244,889
Total Revenues	17,873,766	3,667,104	2,625,701	850	1,068,144	135,700	670,500	1,225,730	3,594,311	30,861,806
Expenditures										
Personnel	11,514,461	141,831	120,896		211,118	15,656		736,668		12,740,629
Operating Expense	4,369,799				415,075	100,500		458,256	2,257,058	7,600,688
Capital Outlay	269,894				73,400			72,318		415,612
Capital Improvement Projects		4,840,100	2,375,000	-						7,215,100
Debt Service							717,976			717,976
Total Expenditures	16,154,154	4,981,931	2,495,896	0	699,593	116,156	717,976	1,267,242	2,257,058	28,690,006
Transfers In	923,014	800,000						-	-	1,723,014
Transfers (Out)	(800,000)		(492,198)		(430,816)					(1,723,014)
Change in Fund Balance	1,842,626	(514,827)	(362,394)	850	(62,265)	19,544	(47,476)	(41,512)	1,337,253	2,171,800
Fund Balance, July 1, 2022	(800,000)	-	-	-	2,259,403	-	-	0	-	1,459,403
Fund Balance, June 30, 2023	1,042,626	(514,827)	(362,394)	850	2,197,138	19,544	(47,476)	(41,512)	1,337,253	3,631,203

GENERAL FUND
FINANCIAL PROJECTIONS

The General Fund is used to account for and fund all activities associated with the general government of the City, except those services attributed to the Capital Improvement Fund, Employees Retirement Fund, Municipal Enterprise Fund, Sewer Lateral Fund, Public Safety Fund and Parks & Stormwater Fund.

FY 2022 projected revenues and transfers-in to the General Fund are estimated to be more than budgeted expenditures and transfers out by $3.2M. This is primarily due to $1.8M that the City received from the ARPA Funds due to COVID-19. In addition, the City received $1.2M from the CARES Act Relief Program in FY 2021. Without either one of these one-time revenue sources, overall revenues for FY 2022 would have been about $1M more than FY 2021 due to revenues starting to rebound from the decreases due to COVID-19. Sales Tax was impacted the most, but is now back to the level of pre-pandemic numbers.

FY 2023 General Fund budget anticipates a $1.8 surplus including transfers as a result of $1.8M from the ARPA Funds. Revenues are anticipated to decrease 2.9% in FY 2023 (excluding the $1.8M received in FY 2023 and FY 2022). Most of the decrease is due to another record year for building permits in FY 2022 ($1.27M). However, this is projected to return to normal ($675K) starting in FY 2023 and every year thereafter. Telephone receipts also continue to decline and will throughout future years. Expenditures for FY 2023 are expected to increase by 10%. Our projected expenditures for FY 2022 were lower than anticipated because of numerous unfilled vacancies. An overall 4% merit increase for all employees, except police officers and sergeants is included in the budget. An average increase of 8-8.5% is budgeted for police officers and sergeants for market equity and a new step program. In addition, a 2% one-time lump-sum COLA is budgeted to provide some relief to employees with the rising inflation rate.

The following table shows the position of the General Fund balance over the next five years, based on estimated numbers as of June 30, 2022 and incorporates the following assumptions:

Revenue Assumptions:

- Telephone receipts continue to decrease with a 6% decrease for FY 2023 due to more residents eliminating their landlines, less reliance on voice and more use of texting and data.
- Sales tax revenue is budgeted to slightly increase 1% for FY 2023 following a significant recovery from the economic impact of the pandemic in FY 2022.
- Other Agency Funding is budgeted to remain relatively the same since the City will receive the other half of the ARPA Funds in FY 2023 ($1.8M).
- Building Permits are budgeted to decrease 46.8% as a result of FY 2022 being an exceptional year with several large projects.
- Misc. Revenue will decrease 13% in FY 2023 because FY 2022 included a one-time reimbursement from SLAIT for health insurance reimbursement.
- The transfer in from the Parks & Stormwater Sales Tax Fund will increase 29.5% since this is the 1st full year after it began in April 2021. These funds offset a portion of the parks and stormwater operations and maintenance expenditures.
- The Transfer In from the Public Safety Sales Tax funds will increase 105% as a result of adding $128,900 for the market equity/step program and a 2% one-time COLA ($83,521) in FY 2023. Previous and ongoing years includes transitioning the Police officers to 12-hourshifts in FY 2019, pay adjustments in FY 2022.

GENERAL FUND
FINANCIAL PROJECTIONS
(CONTINUED)

Expenditure & Fund Balance Assumptions:

- Overall expenditures will increase 10% in FY 2023 and then on an average of to 2.92% from FY 2024 through FY 2027.
- 4% salary increases are budgeted for FY 2023 for all employees, except police officers and sergeants. Police officers and sergeants will receive an overall average increase of 8% as a result of the market equity/step program. In addition, all employees will receive a one-time COLA of 2%. FY 2024 through FY2027 is projected to increase 3.5%.
- Total salary & benefit expenditures will increase an average of 5.1% through FY 2027. While there is a big increase in salaries for FY 2023, there is a big decrease in the Legacy Pension to help offset this.
- Health and other insurance benefits are budgeted to increase 14% in FY 2023 and then 3% every year thereafter. Health Insurance will see a 7% increase in FY 2023, but there is also an increase due to 2 new positions and anticipated full employment. Many positions were not able to be filled in FY 2022, thereby reducing the City's health insurance costs.
- Pension for the LAGERS Plan for FY 2023 is budgeted to increase as a result of new employees entering the LAGERS Plan. The rate is decreasing for General employees, but increasing for Police.
- The Legacy Pension Plan's contribution is projected to decrease 21% for FY 2023 and remain flat for FY 2024 through FY 2027.
- 20% of the Public Safety Sales Tax Revenue ($211,118) is used in the General Fund to offset the Police Pension expenditures.
- Operating expenditures will increase 1.5% for contractual services, 4% for Trash/Recycling use and 2% for commodities annually.
- $200K of the General Fund Balance was Reserved for Street Reconstruction in FY 2022, but $800K will be added in FY 2023, to return the Street Reconstruction Reserve to $1M.
- $2M set aside for Govt. Center will be included in the 5-Year Capital Improvement Program in FY 2023 ($400K), leaving $1.6M for future years.
- $749,533 of the GF Balance was Reserved for the purchase of land or construction of improvements in city parks or other public recreational spaces or facilities per Ordinance 5380, but was moved to the Parks & Stormwater Fund in FY 2022.
- Transfer out $400K each year to the Capital Fund from the County Road & Bridge Tax revenue which must be used for the improvement and repair of public roads, streets and bridges within the City. The balance of these funds remain in the General Fund to support the Street Division operation.
- $1,896,931 was in Reserves from the ARPA Funds in FY 2022 and another $1,878,826 will be added to Reserves in FY 2023 until the City has decided how to spend these funds. The Funds must be obligated by December 31, 2024 and spent by December 31, 2026.
- No Transfer Out to the Enterprise Fund will be needed until FY 2026.

GENERAL FUND
FINANCIAL PROJECTIONS
(CONTINUED)

	FY 2022	FY 2023		FY 2024
Revenues	18,413,239	17,873,766		16,050,413
Expenditures	(14,684,172)	(16,154,154)		(16,637,290)
Revenue over (under) Expenditures	3,729,067	1,719,612		(586,878)
Transfers - In (From Public Safety)	209,995	430,816		357,714
Transfers - In (From Parks & Stormwater)	380,000	492,198		497,120
Transfers - Out (To Enterprise)	0	0		0
Transfers - Out (To Capital/P&S)	(1,149,533)	(800,000)		(400,000)
Net Change in Fund Balance	3,169,529	1,842,626		(132,044)
Fund Balance - Beginning of year	19,201,068	22,370,597		24,213,224
FUND BALANCE - End of the Year	22,370,597	24,213,224		24,081,180
Less RESERVE GF BALANCE FOR CAPITAL CON	4,078,825	6,375,755	*	6,375,755
Less RESERVE GF BALANCE FOR PARKS	0	0		0
Unassigned Fund Balance	18,291,772	17,837,469		17,705,425

	FY 2025	FY 2026	FY 2027
Revenues	16,164,117	16,302,639	16,408,789
Expenditures	(17,116,592)	(17,611,798)	(18,123,467)
Revenue over (under) Expenditures	(952,475)	(1,309,159)	(1,714,678)
Transfers - In (From Public Safety)	368,445	379,499	390,883
Transfers - In (From Parks & Stormwater)	502,091	507,112	512,183
Transfers - Out (To Enterprise)	0	(12,421)	(50,739)
Transfers - Out (To Capital/P&S)	(400,000)	(400,000)	(400,000)
Operating transfers - out (Capital-Law	0	0	0
Net Change in Fund Balance	(481,938)	(834,969)	(1,262,350)
Fund Balance - Beginning of year	24,081,180	23,097,150	21,755,069
FUND BALANCE - End of the Year	23,097,150	21,755,069	19,980,535
Less RESERVE GF BALANCE FOR CAPITAL CON	6,375,755	6,375,755	6,375,755
Less RESERVE GF BALANCE FOR PARKS	0	0	0
Unassigned Fund Balance	16,721,395	15,379,314	13,604,780

* Capital Construction Reserve includes $1.6M for Govt Center, $1M for Street Reconstruction, and $3,775,755 for ARPA

CAPITAL IMPROVEMENTS FUND
FINANCIAL PROJECTIONS

The Capital Improvements Fund is used to account for all activities related to capital improvements in the City. The major source of revenue for the fund is the one-half cent sales tax for capital items passed by the voter in 1997. The City adopts a five-year capital plan in the spring of each year prior to the budget process.

The following table shows the position of the Capital Improvement Fund balance over the next several years, based on available information at June 30, 2022 and incorporates the following assumptions:

- Assume transfer of funds from the General Fund as outlined in the Current Five Year Plan.
- Additional revenues will increase in accordance with Five-Year Financial Plan assumptions.
- Sales tax increases 1% for FY 2023, and every year thereafter.
- Capital Improvements will be performed in accordance with the Five-Year Capital Improvement Plan.
- Assumes the City continues to aggressively pursue grants for infrastructure improvements. There are projections for grant revenues in FY 2023, 2024, & 2025, but not in FY 2026 or FY 2027 since they are not secured grants that far in the future.
- Project Manager was moved from General Fund and added in Capital Fund in FY2019 and is projected throughout the next 5 years in the Capital Fund. In addition, a Project Manager/Engineer is added to FY 2023 and half of the expenditures will come from this Fund and the rest from the Parks & Stormwater Fund.

	FY 2022	FY 2023	FY 2024
Revenues	2,958,372	3,667,104	5,132,154
Expenditures	(4,662,543)	(4,981,931)	(5,066,600)
Revenue over (under) Expenditures	(1,704,171)	(1,314,827)	65,554
Operating transfers – In (From General Fund)	400,000	800,000	400,000
Operating transfers - Out	0	0	0
Net Change in Fund Balance	(1,304,171)	(514,827)	465,554
Fund Balance - Beginning of year	2,062,370	758,199	243,373
FUND BALANCE-End of the Year	758,199	243,373	708,927

	FY 2025	FY 2026	FY 2027
Revenues	3,163,111	2,305,621	2,328,356
Expenditures	(3,773,100)	(2,732,800)	(2,594,800)
Revenue over (under) Expenditures	(609,989)	(427,179)	(266,444)
Operating transfers – In (From General Fund)	400,000	400,000	400,000
Operating transfers - Out	0	0	0
Net Change in Fund Balance	(209,989)	(27,179)	133,556
Fund Balance - Beginning of year	708,927	498,938	471,759
FUND BALANCE-End of the Year	498,938	471,759	605,315

Communication: Review Proposed FY23 Budget Preview (New Business)

PARKS AND STORMWATER FUND
FINANCIAL PROJECTIONS

The Parks and Stormwater Fund is used to account for all activities related to park and stormwater improvements in the City. The major source of revenue for the fund is the one-half cent sales tax for park and stormwater items passed by the voters in November 2020. The City adopts a five-year capital plan in the spring of each year prior to the budget process.

The following table shows the position of the Capital Improvement Fund balance over the next several years, based on available information at June 30, 2022 and incorporates the following assumptions:

- FY 2022 had a full year of sales tax revenue. FY 2023, and every year thereafter, is estimated to increase 1%.
- FY2023 includes a transfer out to the General Fund ($492,198) to offset a portion of the Parks & Stormwater operations and maintenance. This represents 20% of the projected revenue pursuant to the established policy.
- 80% of the revenues will be allocated for capital improvements, which includes administration for project management, park projects and stormwater projects.
- Capital Improvements will be performed in accordance with the Five-Year Capital Improv. Plan.
- FY 2023 includes adding another Project Manager/Engineer with half of the expenditures being in this Fund and the other half being allocated from the Capital Fund.
- $749,533 of the Fund Balance is Reserved for the purchase of land or construction of improvements in city parks or other public recreational spaces or facilities per Ordinance 5380.

	FY 2022	FY 2023	FY 2024
Revenues	2,941,591	2,625,701	2,760,557
Expenditures	(1,080,996)	(2,495,896)	(1,874,600)
Revenue over (under) Expenditures	1,860,595	129,805	885,957
Transfers – In (From General Fund)	749,533	0	0
Transfers - Out (To General Fund)	(380,000)	(492,198)	(497,120)
Net Change in Fund Balance	2,230,128	(362,394)	388,836
Fund Balance - Beginning of year	485,907	2,716,035	2,353,641
FUND BALANCE-End of the Year	2,716,035	2,353,641	2,742,478
Less RESERVE GF BALANCE FOR PARKS	749,533	749,533	749,533
Unassigned Fund Balance	1,966,502	1,604,108	1,992,945

	FY 2025	FY 2026	FY 2027
Revenues	2,759,661	2,785,017	2,810,626
Expenditures	(2,382,400)	(2,031,300)	(1,810,300)
Revenue over (under) Expenditures	377,261	753,717	1,000,326
Transfers – In (To General Fund)	0	0	0
Transfers - Out (From General Fund)	(502,091)	(507,112)	(512,183)
Net Change in Fund Balance	(124,830)	246,604	488,143
Fund Balance - Beginning of year	2,742,478	2,617,648	2,864,252
FUND BALANCE-End of the Year	2,617,648	2,864,252	3,352,395
Less RESERVE GF BALANCE FOR PARKS	749,533	749,533	749,533
Unassigned Fund Balance	1,868,115	2,114,719	2,602,862

PUBLIC SAFETY FUND
FINANCIAL PROJECTIONS

The Public Safety Fund is used to account for all activities associated with Public Safety of the City. The major source of revenue for the fund is the one-half cent sales tax passed by voters in St. Louis County in 2017

Fiscal year 2022 budget revenues are estimated to be $477,452 more than expenditures and $267,457 more than expenditures and transfers out.

Pursuant to the Public Safety Policy, below are how the funds will be allocated over the next five years:

- FY 2023 includes a transfer out to the General Fund ($430,816) to cover the cost of transitioning the police department to 12-hour shifts (FY 2019) & $68,057 for Pay Adjustments in FY 2022, $128,900 for Market Equity/Step Program/Probation Completion Bonus, and $83,521 for FY 2023 one-time 2% COLA. All of these transactions will be increased and included in the budget every year, except the 2% COLA of $83,521.
- For specialized training.
- For the police building's maintenance and operating costs, including utilities.
- 20% of the actual prior year sales tax revenue ($211,118) will be used to offset the Police pension costs and will also be adjusted and included in the budget every year.
- Public safety capital expenditures.

FY 2023 - 2027 includes a 2.5% increase in expenditures, even though these numbers can vary greatly year to year.

	FY 2022	FY 2023	FY 2024
Revenues	1,056,674	1,068,144	1,078,805
Expenditures	(579,222)	(699,593)	(641,589)
Revenue over (under) Expenditures	477,452	368,551	437,216
Transfers - In	0	0	0
Transfers - out (To General Fund)	(209,995)	(430,816)	16,637,290
Net Change in Fund Balance	267,457	(62,265)	17,074,506
Fund Balance - Beginning of year	1,991,946	2,259,403	2,197,138
FUND BALANCE - End of the Year	2,259,403	2,197,138	19,271,644

	FY 2025	FY 2026	FY 2027
Revenues	1,089,573	1,100,449	1,111,433
Expenditures	(657,629)	(674,069)	(690,921)
Revenue over (under) Expenditures	431,944	426,379	420,512
Transfers - In	0	0	0
Transfers - out (To General Fund)	17,136,409	17,650,501	18,180,016
Net Change in Fund Balance	17,568,353	18,076,881	18,600,528
Fund Balance - Beginning of year	19,271,644	36,839,998	54,916,878
FUND BALANCE - End of the Year	36,839,998	54,916,878	73,517,407

MUNICIPAL ENTERPRISE FUND
FINANCIAL PROJECTIONS

The Municipal Enterprise Fund is used to account for all activities associated with the City's golf course and ice arena.

FY 2022 budgeted revenues for the Municipal Enterprise Fund are estimated to be more than expenses by $52,519. There are no transfers in or out of the Municipal Enterprise Fund. FY 2023 is budgeted with a defici of $41,512.

The following table shows the position of the Municipal Enterprise Fund Balance over the next five years and incorporates the following assumptions:

- Revenues for FY 2023 are not expected to increase, but then incr. an average of 2.37% for FY 2024-2027.
- FY 2022 Revenues included rate increases in Room Rentals, Ice Rink and Green Fees.
- FY 2024 and FY 2026 Revenues include rate increases in Ice Rink and Meeting Room Fees.
- Salaries are expected to increase 10.2% for FY 2023 and then 3% from FY 2024 through FY 2027.
- Health and other insurance benefits are budgeted to increase 3% over the next 5 years.
- Pension for the LAGERS Plan is budgeted to increase 25% in FY 2023, and then incr. 5% each year thereafter
- Operating expenditures will increase 1.5% for contractual services and 2% for commodities annually.
- Overall expenditures will incr. 2.47% due to normal increases to personnel, maint. and operational costs.
- Transfers from the General Fund will be needed in FY 2026 and every year thereafter.

	FY 2022	FY 2023	FY 2024
Revenues	1,263,648	1,225,730	1,266,116
Expenditures	(1,211,128)	(1,267,242)	(1,299,482)
Revenue over (under) Expenditures	52,519	(41,512)	(33,367)
Transfers - In (From General Fund)	0	0	0
Transfers - Out	0	0	0
Net Change in Fund Balance	52,519	(41,512)	(33,367)
Fund Balance - Beginning of year	93,196	145,715	104,203
FUND BALANCE - End of the Year	145,715	104,203	70,837

	FY 2025	FY 2026	FY 2027
Revenues	1,285,107	1,326,384	1,346,280
Expenditures	(1,331,123)	(1,363,626)	(1,397,019)
Revenue over (under) Expenditures	(46,015)	(37,242)	(50,739)
Transfers - In (From General Fund)	0	12,421	50,739
Transfers - Out	0	0	0
Net Change in Fund Balance	(46,015)	(24,821)	0
Fund Balance - Beginning of year	70,837	24,821	(0)
FUND BALANCE - End of the Year	24,821	(0)	(0)

CITY EMPLOYEES RETIREMENT FUND
FINANCIAL PROJECTIONS

The City Employees Retirement Fund is used to account for all activities associated with the Creve Coeur Defined Benefit Pension Plan.

The City's annual contribution increased $15,864 in FY 2022 from $1,271,253 to $1,287,117, primarily due to the City contributing $300K more than the actuarially determined contribution in FY 2022. FY 2023 is projected to decrease $200,305 to $1,086,812 with $211,118 of the contribution coming from Public Safety funds (20% of the sales tax revenue) and $875,693 coming from General Fund. The Employer Contribution is budgeted to remain flat per year from FY 2024 - FY 2027. The reason for the decrease in the FY 2023 contribution is due to the City only contributed what is estimated and not adding any additonal amount like the City did in FY 2022. The estimated amount is based on receiving the 6% assumed rate of return on the investment portfolio.

In FY 2021, the Pension Board reduced the interest rate assumption from 6.75% to 6%, and changed the mortality table to the most current one, which was recommended by the Actuary. The City Council added the Spousal Pop-Up option to the Plan in March 2021.

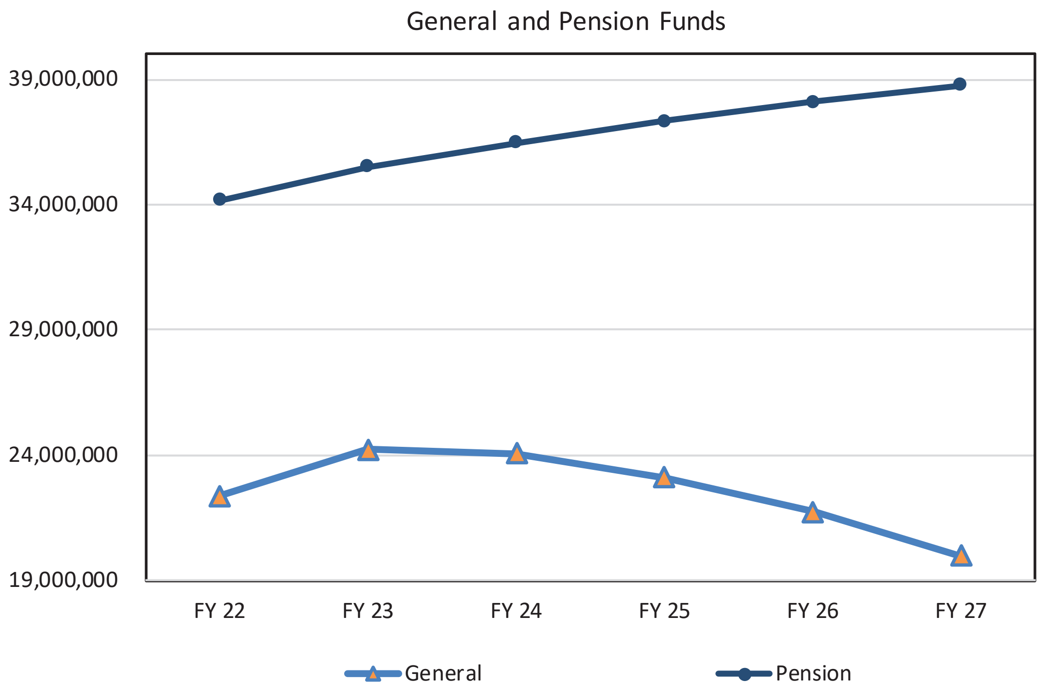
The following table shows the position of the Employees Retirement Fund over the next five years, based on estimated numbers as of June 30, 2022 and incorporates the following assumptions:

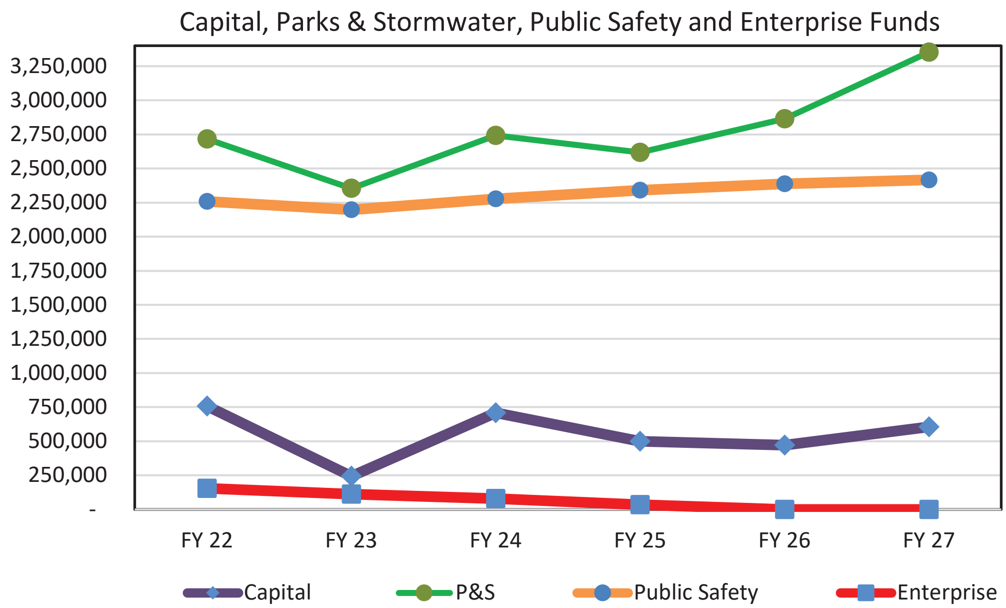
- Operating expenses are projected to increase 5.05% annually. This increase is due an increase in employees eligible to retire.
- Assumes variable annual increase in investment manager fees based on Fund balance.
- Assumes retirements based upon cash flow projections from Actuary.
- Assumes Employee Contribution of 4% starting in FY 2020, up from 3%. The projections are based upon the estimated rate of return of 6%, down from 6.75% prior to July 2021, and an amortization period for liability of 14 years fixed, which was increased from 10 years in FY 2021.

	FY 2022	FY 2023	FY 2024
Revenues	3,219,781	3,594,311	3,306,944
Expenditures	(2,138,512)	(2,257,058)	(2,368,105)
Revenue over (under) Expenditures	1,081,269	1,337,253	938,839
Transfers-In (From General Fund)	0	0	0
Net Change in Fund Balance	1,081,269	1,337,253	938,839
Fund Balance - Beginning of year	33,098,402	34,179,671	35,516,924
FUND BALANCE-End of the Year	34,179,671	35,516,924	36,455,763

	FY 2025	FY 2026	FY 2027
Revenues	$ 3,362,882	$ 3,365,057	$ 3,417,478
Expenditures	(2,484,650)	(2,606,967)	(2,735,342)
Revenue over (under) Expenditures	878,231	758,090	682,136
Transfers-In (From General Fund)	0	0	0
Net Change in Fund Balance	878,231	758,090	682,136
Fund Balance - Beginning of year	36,455,763	37,333,994	38,092,084
FUND BALANCE-End of the Year	$ 37,333,994	$ 38,092,084	$ 38,774,220

Fund Balance Projections
FY 2022 – 2027



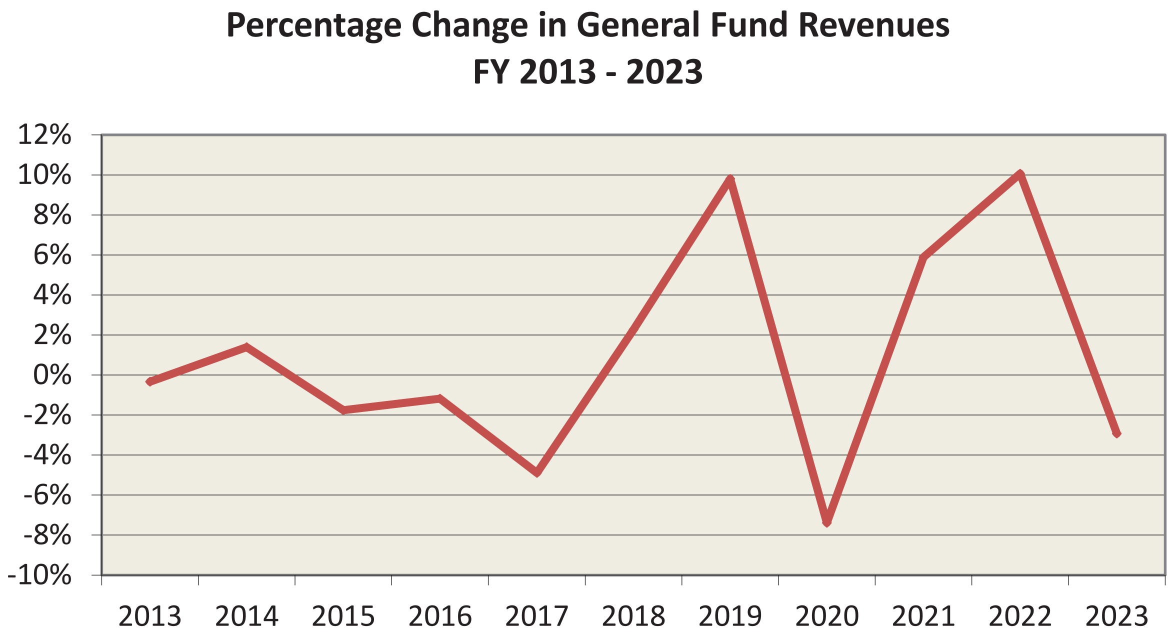


Communication: Review Proposed FY23 Budget Preview (New Business)

STATEMENT OF ESTIMATED REVENUE AND EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2023
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2022
AND ACTUAL TOTALS FOR FY 2020 & FY 2021

	Actual FY 2020	Actual FY 2021	Budget FY 2022	Projected FY 2022	Estimated FY 2023	% Change to Est. FY 2023
Revenues:						
General Property Taxes	750,734	710,619	745,557	730,775	738,083	1.00%
Public Utility Licenses	5,699,666	5,396,414	5,438,387	5,614,516	5,720,302	1.88%
Intergovernmental Revenue	6,621,864	7,779,812	6,269,287	9,021,776	9,056,178	0.38%
Licenses & Permits	1,157,837	1,610,410	1,158,821	1,863,202	1,198,694	-35.66%
Charges for Municipal Facilities	34,997	39,385	29,800	44,575	44,500	-0.17%
Municipal Court Fines	499,153	551,411	538,800	547,793	553,271	1.00%
Interest on Investments	713,353	339,907	330,000	321,875	330,000	2.52%
Other Revenues	322,745	301,554	258,850	268,728	232,739	-13.39%
Total Operating Revenue	15,800,348	16,729,512	14,769,502	18,413,239	17,873,766	-2.93%
Other Financing Sources:						
Transfers in from Public Safety	229,802	196,366	209,995	209,995	430,816	105.16%
Transfers in from Parks & Stormwtr.	-	-	380,000	380,000	492,198	29.53%
Total Other Financing Sources	229,802	196,366	589,995	589,995	923,014	
Total Operating Revenues and Other Financing Sources	16,030,150	16,925,878	15,359,497	19,003,234	18,796,780	
Expenditures:						
Legislative Services	247,530	235,206	233,084	198,502	228,201	14.96%
Legal Services	170,381	148,785	182,261	190,997	203,201	0.00%
Administrative Services	593,774	618,999	629,821	615,575	619,685	0.67%
Information Systems	265,583	264,451	260,227	255,982	283,869	10.89%
Finance Department	503,200	413,843	463,038	448,431	513,958	14.61%
Municipal Court	249,818	237,200	236,553	243,688	267,024	9.58%
Interdepartmental	517,950	507,903	1,432,337	1,374,228	1,106,888	-19.45%
Community Services	102,448	82,355	157,863	149,097	147,219	-1.26%
Maint. of Municipal Property	389,766	276,933	307,887	260,383	278,706	7.04%
Police Department	7,113,195	6,800,201	6,989,564	6,575,555	7,535,255	14.59%
Public Works	3,259,759	3,106,009	3,269,986	3,155,622	3,626,535	14.92%
Community Development	1,527,777	1,476,740	1,360,797	1,216,111	1,343,613	10.48%
Total Operating Expenditures	14,941,181	14,168,624	15,523,418	14,684,172	16,154,154	10.01%
Total Rev. and Other Financing Sources Over Expenditures	1,088,970	2,757,254	(163,921)	4,319,062	2,642,626	
Other Financing Uses:						
Transfer Out to Enterprise Fund	-	-	83,391	-	-	
Transfer Out to Capital Improv.	400,000	400,000	650,000	1,149,533	800,000	
Total Other Financing Uses	400,000	400,000	733,391	1,149,533	800,000	
Total Rev. and Other Financing Sources Over Expenditures and Other Financing Uses	688,970	2,357,254	(897,312)	3,169,529	1,842,626	

Communication: Review Proposed FY23 Budget Preview (New Business)



Fiscal Year		Total Revenue	Amount of Change	Percent Change
2013		16,228,416	(55,726)	-0.3%
2014		16,454,596	226,180	1.4%
2015		16,164,882	(289,714)	-1.8%
2016		15,974,518	(190,363)	-1.2%
2017		15,192,139	(782,379)	-4.9%
2018		15,537,425	345,286	2.3%
2019		17,060,207	1,522,782	9.8%
2020		15,800,348	(1,259,858)	-7.4%
2021		16,729,512	929,164	5.9%
2022	**Projected**	18,413,239	1,683,727	10.1%
2023	**Budgeted**	17,873,766	(539,473)	-2.9%

FY 2013 General Fund revenues decreased 0.3% in FY 2013. Decreases occurred in Property taxes, Licenses and Permits, Court fines and other revenues. These decreases are partially offset by increases in sales tax, electric and water gross receipts. Overall revenues decreased slightly from the prior year.

FY 2014 Revenues increased 1.4% in FY 2014. Significant increases occurred in Sales Tax, Building Permits, Electric Gross Receipts and Gas Gross Receipts. This offset significant decreases in Telephone Gross Receipts, and decrease in automated traffic safety tools due to suspension of the program in December.

GENERAL FUND REVENUES (Cont.)

FY 2015 Revenues decreased 1.8% in FY 2015. Increases occurred in Sales Tax, Building Permits, and charges from Municipal Services. Substantial decrease in Court Fines occurred due to cancellation of automated traffic safety tools program. Revenues also decreased in Electric Gross Receipts, Telephone Gross Receipts, and Water Gross Receipts due to a one time tax rebate to customers.

FY 2016 Revenues decreased slightly in FY 2016. Revenues increased in Sales Tax, Road and Bridge Tax, Telephone and Water Utility Tax and Interest Revenue. These increases were largely offset by decreases in Building Permits, Court Revenues and charges for Municipal Services.

FY 2017 Revenues decreased 4.9% in FY 2017, primarily due to a decrease in Court Revenues. This appears largely due to the new Court regulations from the State. Telecom utility taxes also declined.

FY 2018 Revenues increased 2.3% in FY 2018. Electric, Water and Gas were up due to harsher weather conditions and due to a one-time lawsuit settlement for $190,000 from the Electric Co. Business licenses and building permits were up quite a bit as well. Telephone gross receipt taxes, court revenues and charges for municipal facilities, however, were down.

FY 2019 Revenues increased 9.8% in FY 2019. The primary reason for this $1,522,792 increase is due to the sale of property for around $750K. In addition, there was an increase in assessed valuations, an increase in commercial utility tax rates from 7% - 8% in November 2018, and increase in the residential electric from 5.5% to 7% in March 2019. Plus, transferred $131,167 from Public Safety Sales Tax Fund to cover the additional costs needed to transition to 12-hour shifts in the Police Department.

FY 2020 Revenues decreased 7.4% in FY 2020 due to COVID-19. This virus effected Sales Tax, Gasoline Tax, Utility Taxes, Interest, Permits, Court, Recreational Activities, etc.

FY 2021 FY 2021 increased 5.1%, but only because of $1.2M that the City received for the CARES Act program. Without these funds, the City would have seen a decrease of $271K as a result of the pandemic still in effect. Sales Tax, Electric, Gas, County Road & Bridge Tax and Cable were all negatively impacted by the pandemic, while building permits reported a record year with several large projects resulting in pemits being up $359K or 54%.

FY 2022 The American Rescue Plan Act (ARPA) was signed into law to establish recovery funding from the Coronavirus for State, territorial, local and Tribal governments. The City received $1,896,930 in FY 2022, which largely contributed to the 10.1% increase in revenues. Without this one-time revenue source, revenues would have been relatively flat when compared to pre-pandemic numbers. However, building permits were once again double the normal amount at $1.2M and sales tax was up 10.8%.

FY 2023 The City will receive another $1.8M from the ARPA Funds, but as a result of building permits returning to normal, revenues will decrease 2.9%. All utilites except Telephone, Cable TV and Building Permits are expected to increase.

GENERAL FUND REVENUES

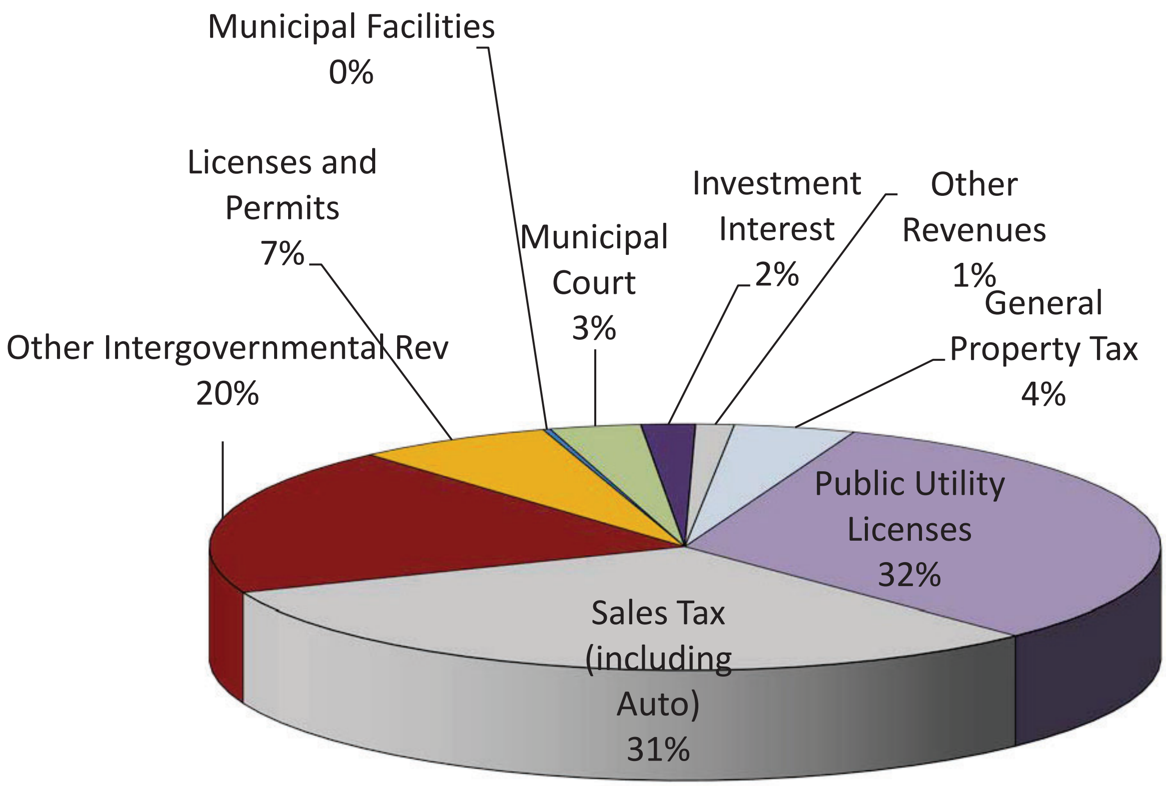
	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023	% Change to Estimated FY 2023
GENERAL PROPERTY TAXES:						
4101 Real Property-Current	750,734	710,619	745,557	730,775	$ 738,083	1.00%
Total General Property Tax	750,734	710,619	745,557	730,775	738,083	1.00%
PUBLIC UTILITY LICENSES:						
4201 Electric	3,259,567	3,062,713	3,104,913	3,377,882	$ 3,529,887	4.50%
4202 Gas (Natural)	605,271	573,622	578,903	579,604	$ 585,400	1.00%
4203 Telephone	1,011,121	921,314	940,001	785,955	$ 738,797	-6.00%
4204 Water	472,337	517,080	487,176	553,439	$ 553,439	0.00%
4207 Cable TV Franchise Fee	306,869	286,301	291,878	280,257	$ 274,651	-2.00%
4208 Fiber Optics Franchise Fees	44,500	35,384	35,516	37,380	$ 38,128	2.00%
Total Public Utility Licenses	5,699,666	5,396,414	5,438,387	5,614,516	5,720,302	1.88%
INTERGOVERNMENTAL REVENUE:						
4301 City Sales Tax	4,868,807	4,718,846	4,458,610	5,227,872	$ 5,280,151	1.00%
4302 City Sales Tax-Auto	214,134	289,922	249,543	277,381	$ 280,155	1.00%
4303 Cigarette Tax	37,628	35,277	36,289	33,383	$ 33,383	0.00%
4304 Gasoline Tax	423,749	467,995	450,237	505,436	$ 510,490	1.00%
4305 County Road & Bridge Tax	1,052,470	987,618	1,049,308	1,001,549	$ 1,011,564	1.00%
4737 Other Agency Funding	25,076	1,280,154	25,300	1,976,155	$ 1,940,435	-1.81%
Total Intergovernmental Revenue	6,621,864	7,779,812	6,269,287	9,021,776	9,056,178	0.38%
LICENSES & PERMITS:						
4402 Business License	193,195	199,573	188,355	197,681	$ 199,658	1.00%
4404 Liquor License	28,088	33,638	32,325	32,287	$ 32,610	1.00%
4405 Vending Machine License	2,630	2,550	2,670	2,550	$ 2,550	0.00%
4406 Emergency Alarm License	125	125	125	125	$ 125	0.00%
4415 Dog Park License Fees	11,090	13,740	11,525	13,444	$ 13,444	0.00%
4420 Building Permits	668,798	1,027,716	625,000	1,269,713	$ 675,000	-46.84%
4422 Apartment Re-Occupancy Fee	113,373	171,820	157,733	98,305	$ 105,600	7.42%
4424 Escrow Deductions	72,608	100,238	87,211	201,396	$ 125,000	-37.93%
4426 Occupancy Permits	9,600	10,380	9,010	10,439	$ 10,439	0.00%
4427 Sign Permits	10,225	5,830	2,714	3,000	$ 1,000	-66.67%
4431 Street Excavation Fees	19,589	21,709	23,586	18,975	$ 18,975	0.00%
4444 Misc.	420	410	377	360	$ 360	0.00%
4450 Planning & Zoning Applicatior	9,315	11,557	8,489	7,933	$ 7,933	0.00%
4457 Site Improvement Permits	14,378	6,994	6,000	6,148	$ 6,000	0.00%
4536 Farmers Market	4,404	4,130	3,700	846	$ -	0.00%
Total Licenses and Permits	1,157,837	1,610,410	1,158,821	1,863,202	1,198,694	-35.66%

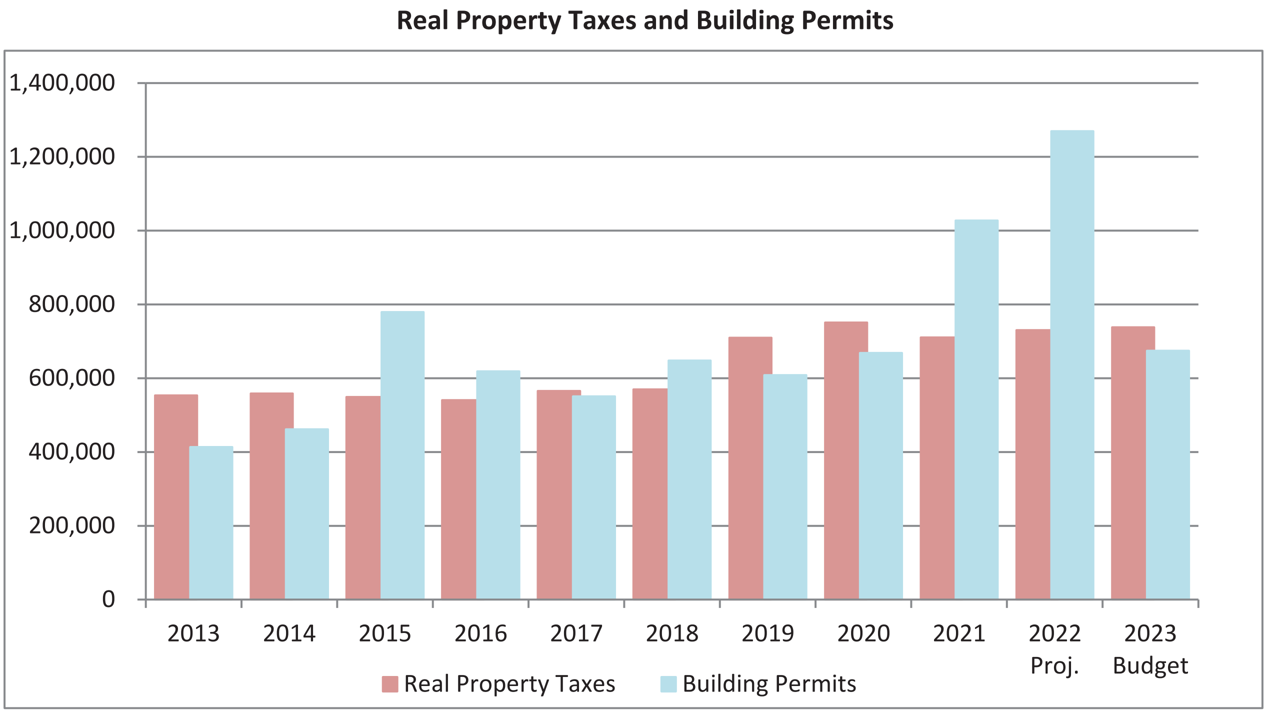
Communication: Review Proposed FY23 Budget Preview (New Business)

GENERAL FUND REVENUES

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023	% Change to Estimated FY 2023
CHARGES FOR MUNICIPAL FACILITIES (Community Services):						
4540 Multi-Purpose Rental	10,913	480	6,800	-	$ -	0.00%
4541 Meeting Room Rental	4,185	138	2,000	-	$ -	0.00%
4542 Gymnasium Rental	13,147	6,380	7,500	12,000	$ 15,000	25.00%
4544 Recreational Programs	2,893	2,537	6,000	17,000	$ 16,000	-5.88%
4545 Miscellaneous Revenue	-	-	-	-	-	0.00%
4546/4547 Donations/Sponsorship:	-	23,411	1,500	3,802	$ -	0.00%
4554 Park Rentals	3,859	6,439	6,000	11,773	$ 13,500	14.67%
Total Charges For Municipal Facilities (Community Services)	34,997	39,385	29,800	44,575	44,500	-0.17%
MUNICIPAL COURT:						
4601 Municipal Court Fines	35,611	33,930	38,800	34,405	$ 34,749	1.00%
4602 Traffic Violations Bureau	463,542	517,482	500,000	513,388	$ 518,522	1.00%
Total Municipal Court	499,153	551,411	538,800	547,793	553,271	1.00%
4704 Investment Income	**713,353**	**339,907**	**330,000**	**321,875**	**$ 330,000**	**2.52%**
OTHER REVENUES:						
4425 WCDC Acct. Service Fee	3,600	3,900	3,600	3,600	$ 3,600	0.00%
4459 BJC Agreement	72,951	(27,880)	-	-	$ -	0.00%
4604 Police Misc. Revenue	12,802	5,700	7,000	5,000	$ 5,900	18.01%
4606 Police Service Contract	63,868	92,910	78,796	78,796	$ 76,942	-2.35%
4608 False Alarm Charges	8,850	7,450	8,725	6,225	$ 6,225	0.00%
4610 Copies of Police Reports	13,262	6,393	6,829	7,822	$ 7,822	0.00%
4710 Misc. Non Operating Rev.	-	-	-	-	-	0.00%
4723 Surplus Property	2,027	200	500	110	$ 200	0.00%
4725 Arvest Rewards	-	10,035	10,000	12,962	$ 13,000	0.00%
4729 Miscellaneous Revenue	49,512	78,585	42,000	36,292	$ 17,000	-53.16%
4730 Reimbursements	47,000	49,394	34,000	104,853	$ 34,000	-96.60%
4747 Police Reimbursements	50	50	100	13	$ 50	-53.48%
4749 Inmate Security	5,737	5,498	5,000	5,530	$ 5,500	-53.48%
4750 Law Enforce. Training (LET)	5,746	5,500	5,000	5,534	$ 5,500	-53.48%
4751 Police Officer Standard Train.	-	2,309	2,300	1,991	$ 2,000	-53.48%
4771 Sale of Fixed Assets	37,340	61,510	55,000	-	$ 55,000	0.00%
Total Other Revenues	322,745	301,554	258,850	268,728	232,739	-13.39%
Total Current Year's Revenue	15,800,348	16,729,512	14,769,502	18,413,239	17,873,766	-2.93%
8000 Other Financing Sources	229,802	196,366	589,995	589,995	923,014	
TOTAL GENERAL FUND	**16,030,150**	**16,925,878**	**15,359,497**	**19,003,234**	**18,796,780**	-1.09%

FY 2023 GENERAL FUND REVENUES BY CLASS





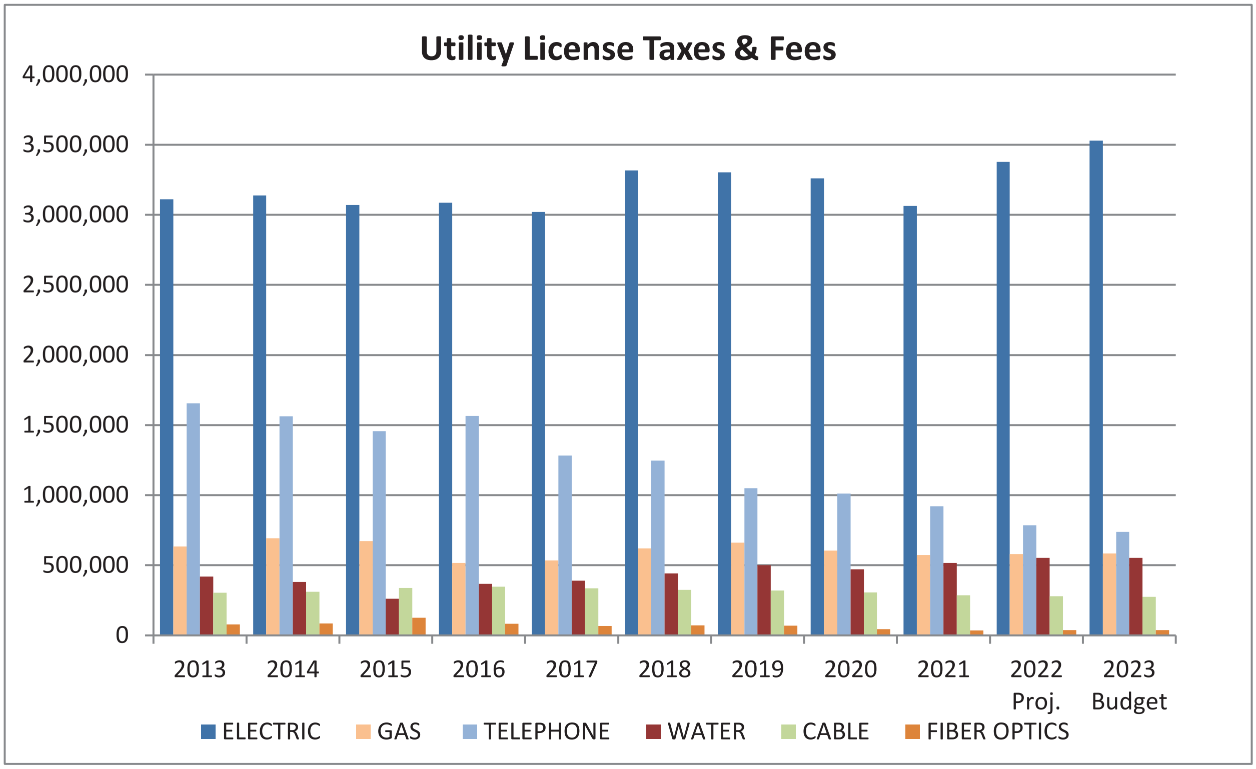
Real Property Taxes

In accordance with Missouri Statute - Chapter 148, Section 94.030 an ad valorem tax is levied on all real property within the boundaries of the City of Creve Coeur. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. The County assesses the property as follows: Residential 19%, Agriculture 12%, Commercial/Industrial 32%. The City's current operating budget levy per $100 of assessed value is .073 cents per residential and .08 cents for commercial property. Real estate property taxes are billed and collected by the county collector's office and subsequently remitted to the City. Reassessment of property values occurs in odd numbered years. The total FY 2023 revenue is estimated at $738,083. This estimate is based upon small anticipated growth.

Building Permits

In accordance with Title V of City Code of Ordinances a permit fee is required for all construction or alterations to all structures within the City. Per City Ordinance a fee of $7.00 per $1,000 of construction value for residential and commercial was established effective March 1, 2020 (up from $6.00 per $1,000. The cost of the permit includes all inspection fees. FY 2023 revenues are estimated at $675,000 based upon development projections.

Fiscal Year	Real Property Taxes	Building Permits
2013	553,207	413,804
2014	558,972	461,715
2015	549,217	778,984
2016	540,881	618,616
2017	565,888	550,801
2018	569,870	648,249
2019	710,164	608,059
2020	750,734	668,798
2021	710,619	1,027,716
2022 Proj.	730,775	1,269,713
2023 Budget	738,083	675,000

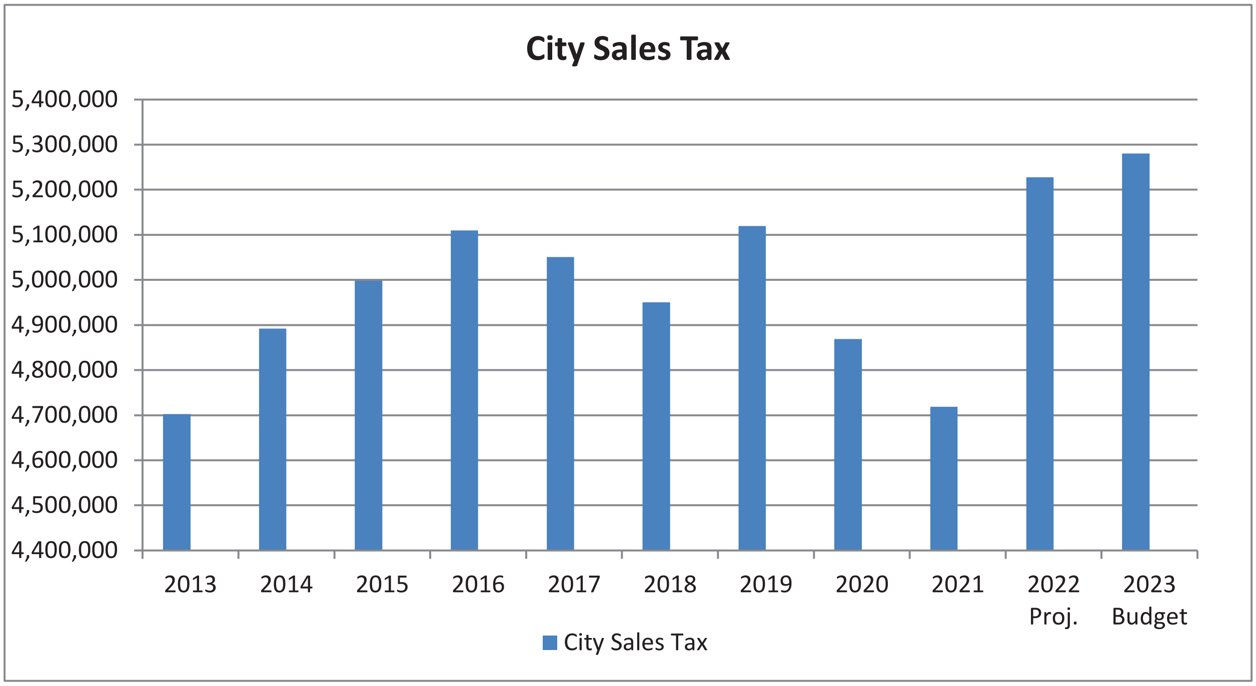


Utility License Fees

In accordance with Chapter 635 of the City Code of Ordinances a tax is levied on the utility gross receipts from business within the City of Creve Coeur. The gross receipt tax rate was increased from 7.0% of monthly gross receipts for commercial to 8% in November 2018. Residential Electric was increased March 2019 from 5.5% to 7%. Significant changes in the revenue are detailed below. FY 2023 revenues are estimated to be $5,720,302. Ameren passed an 8.9% increased effective 2/28/22, so a 4.5% increase was budgeted. Gas includes a 1% increase. Telephone and Cable continue to decrease.

TAXES & LICENSE FEES

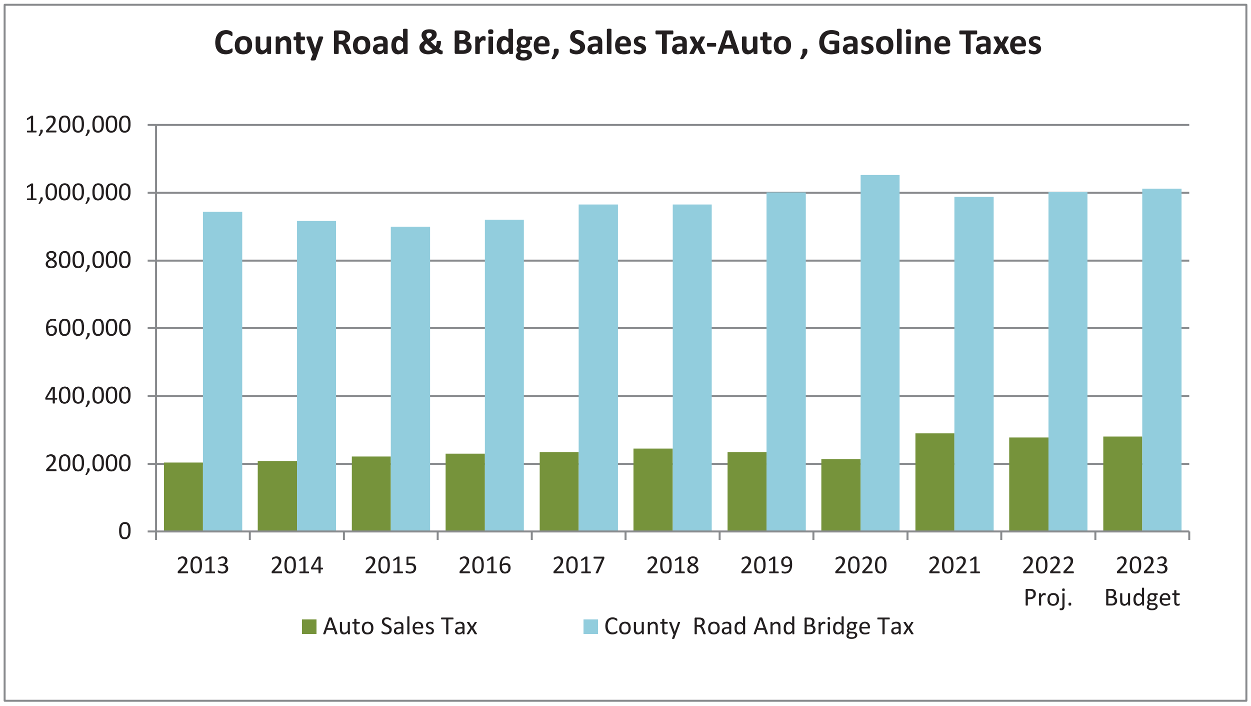
Fiscal Year	ELECTRIC	GAS	TELEPHONE	WATER	CABLE	FIBER OPTICS
2013	3,110,606	635,295	1,656,356	420,182	304,133	78,413
2014	3,137,959	694,032	1,562,401	380,642	311,338	85,033
2015	3,069,232	673,046	1,457,574	261,093	338,596	125,583
2016	3,085,154	516,861	1,565,192	368,658	346,508	82,061
2017	3,019,789	535,069	1,282,109	390,060	335,699	67,986
2018	3,317,383	620,800	1,245,526	442,886	325,539	71,496
2019	3,302,341	661,422	1,049,606	500,365	321,040	70,482
2020	3,259,567	605,271	1,011,121	472,337	306,869	44,500
2021	3,062,713	573,622	921,314	517,080	286,301	35,384
2022 Proj.	3,377,882	579,604	785,955	553,439	280,257	37,380
2023 Budget	3,529,887	585,400	738,797	553,439	274,651	38,128



City Sales Tax

In accordance with Chapter 145 of the City Code of Ordinances the city levies a $.0125 sales tax on all goods and commodities within the City limits. In accordance with Missouri State Statutes "A" cities are point of sale cities and "B" cities are pooled cities, meaning that sales tax collected are shared with other cities in the "B" pool on a per capita basis. The City of Creve Coeur is a point of sale city, except for areas annexed after June 1, 1990. The FY 2023 $.0125 point of sale revenue is estimated at $5,205,666 less $943,082 for sharing with "B" pooled cities. The "B" pooled areas of the City are expected to produce revenue of $1,017,567 for FY 2023. Therefore, total FY 2023 revenue is estimated at $5,280,151. The projections are based on a 10.79% increase in FY 2022 and a 1% increase in FY 2023.

Fiscal Year	City Sales Tax
2013	4,702,872
2014	4,892,009
2015	4,998,086
2016	5,110,088
2017	5,050,621
2018	4,950,256
2019	5,119,738
2020	4,868,807
2021	4,718,846
2022 Proj.	5,227,872
2023 Budget	5,280,151

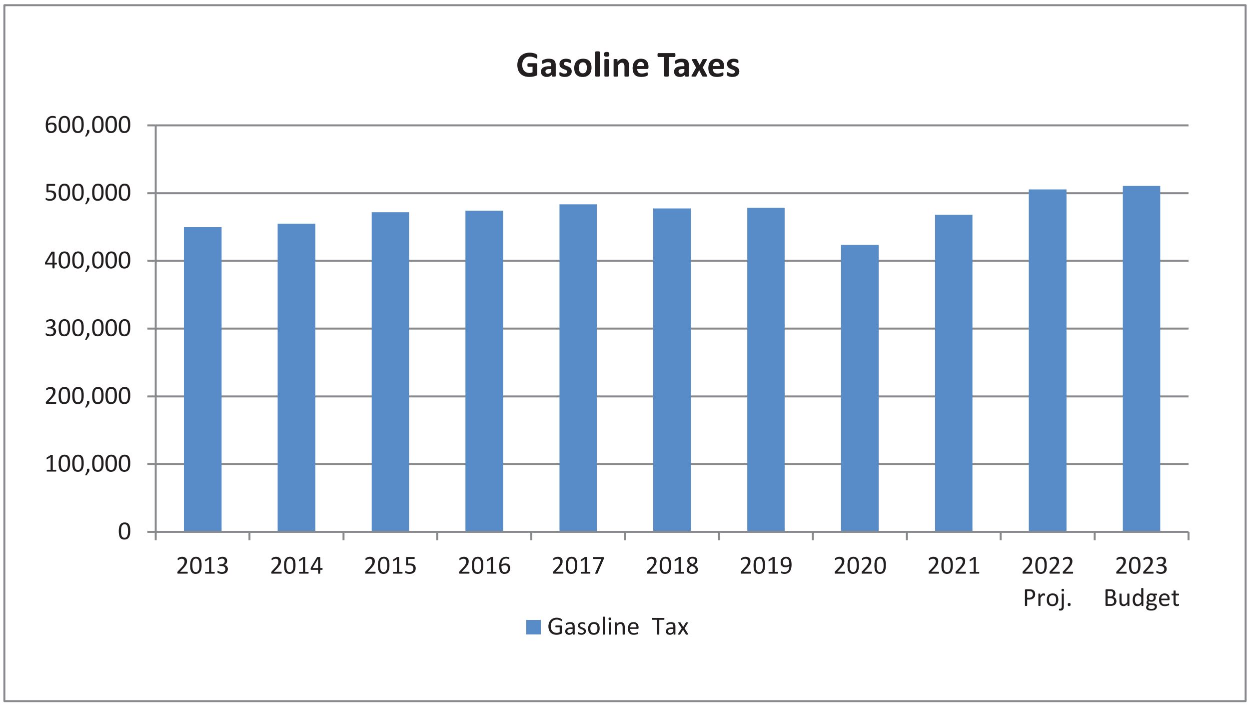


County Road & Bridge Tax

In accordance with section 137.558 RSMo and City Ordinance No. 1089, a tax is levied by the County and distributed directly to the City for each calendar tax year. The tax is based on the assessed valuation of real property, personal property and railroad property as established by the County Collectors office and subsequently remitted to the City. The tax is $.105/hundred assessed valuation. Reassessment of property values occurs in odd numbered years. Total FY 2022 revenue estimated at $1,001,549. The revenue estimates for 2023 are budgeted to increase 1% to $1,011,564. These revenues must be used for the improvement and repair of public roads, streets and bridges within the city, which are listed under the Street Maintenance Division. There is $400,000 transferred out of the General Fund to the Capital Fund to cover street projects.

City Sales Tax - Auto

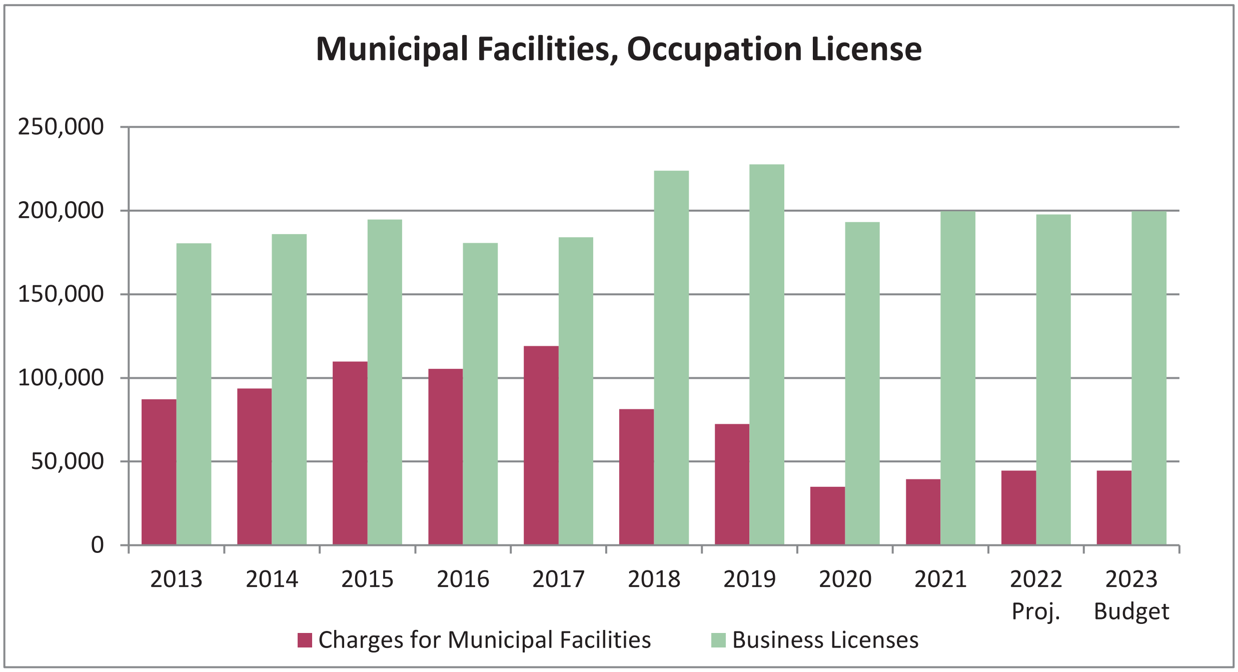
In accordance with Missouri Statute - 66.630 Revised, sales tax is collected by the State on motor vehicles. Taxes are distributed based on a formula set forth In sections 66.620 and 66.630. The FY 2022 revenue is estimated at $277,381. The projected FY 2023 revenues are estimated at $280,155. The FY 2023 revenues reflect a slight increase of 1% in sales tax collections.



Gasoline Tax

In accordance with Art 4 section 30(a) of the Missouri Constitution and City Ordinance No. 1048, a tax is imposed by the State on each gallon of motor fuel sold to provide funds for the construction, maintenance, repair, policing, signing, lighting and cleaning roads and streets and for the payment of indebtedness on account of road and street purposes. Fifteen percent of the tax is distributed to cities on a per capita basis. The tax rates will be increasing from $.17 per gallon of fuel per the following schedule: 10/1/21 - increases to $.195; 7/1/22 - increases to $.22; 7/1/23 - increases to $.245; 7/1/24 - increases to $.27; 7/1/25 increases to $.295. Collections are made by the State and remitted each month to the City. The FY 2022 revenue is estimated at $505,436. The FY 2023 estimated revenues of $510,490 is a 1% increase.

Fiscal Year	Auto Sales Tax	County Road And Bridge Tax	Gasoline Tax
2013	203,875	943,393	449,769
2014	208,569	916,689	454,765
2015	221,193	899,309	471,805
2016	229,531	920,432	473,937
2017	234,378	964,827	483,384
2018	245,103	965,524	477,353
2019	234,406	1,000,539	478,147
2020	214,134	1,052,470	423,749
2021	289,922	987,618	467,995
2022 Proj.	277,381	1,001,549	505,436
2023 Budget	280,155	1,011,564	510,490



Charges for Municipal Facilities

In accordance with City Policy, the City charges fees for the usage of various City Facilities. These Facilities include the Multipurpose room, (2) meeting rooms, and the Gymnasium. Charges for Municipal facilities also includes fees for recreation programs such as sports camps, tennis lessons, art and craft camps and other Recreation programs plus Miscellaneous Revenues. The FY 2022 revenues were up sligthly as a result of opening back up after COVID-19, but FY 2023 is projected to reamin flat since we still are not renting out the Multipurpose room.

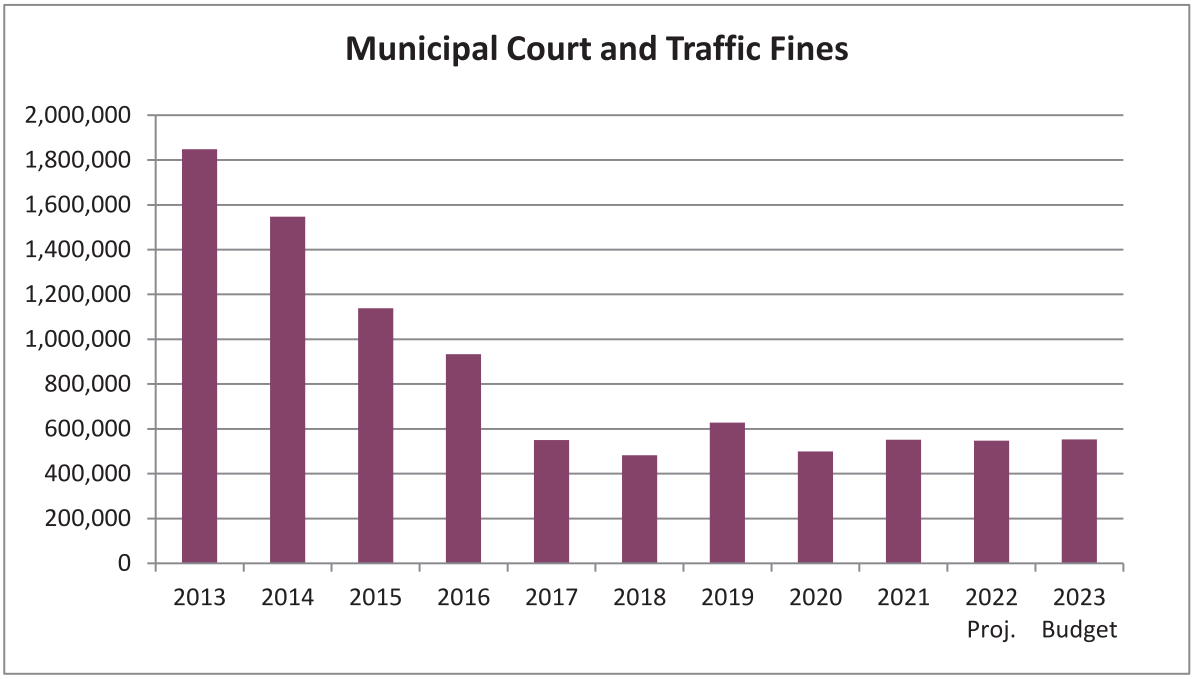
Business Licenses

In accordance with Chapter 605 of City Code of Ordinances a fee is charged all for-profit businesses operating in the City. The business license fee is based on the following:

Manufacturers/Warehouses: $20 per 1,000 sq ft, or any portion thereof, rounded to the next highest 1,000 sq ft
Not for Profit Businesses: Fee is waived.
All Other Businesses: $30 per 1,000 sq ft, or any portion thereof, rounded to the next highest 1,000 sq ft.
These fees also pertain to massage licenses and permits.

The FY 2023 revenue is estimated to increase slightly to $199,658. Some businesses closed in FY 2021 and FY 2022 due to COVID-19, butnew ones have started to replace those that closed.

Fiscal Year	Charges for Municipal Facilities	Business Licenses
2013	87,131	180,545
2014	93,749	186,032
2015	109,861	194,632
2016	105,417	180,631
2017	118,999	184,113
2018	81,432	223,858
2019	72,462	227,555
2020	34,997	193,195
2021	39,385	199,573
2022 Proj.	44,575	197,681
2023 Budget	44,500	199,658

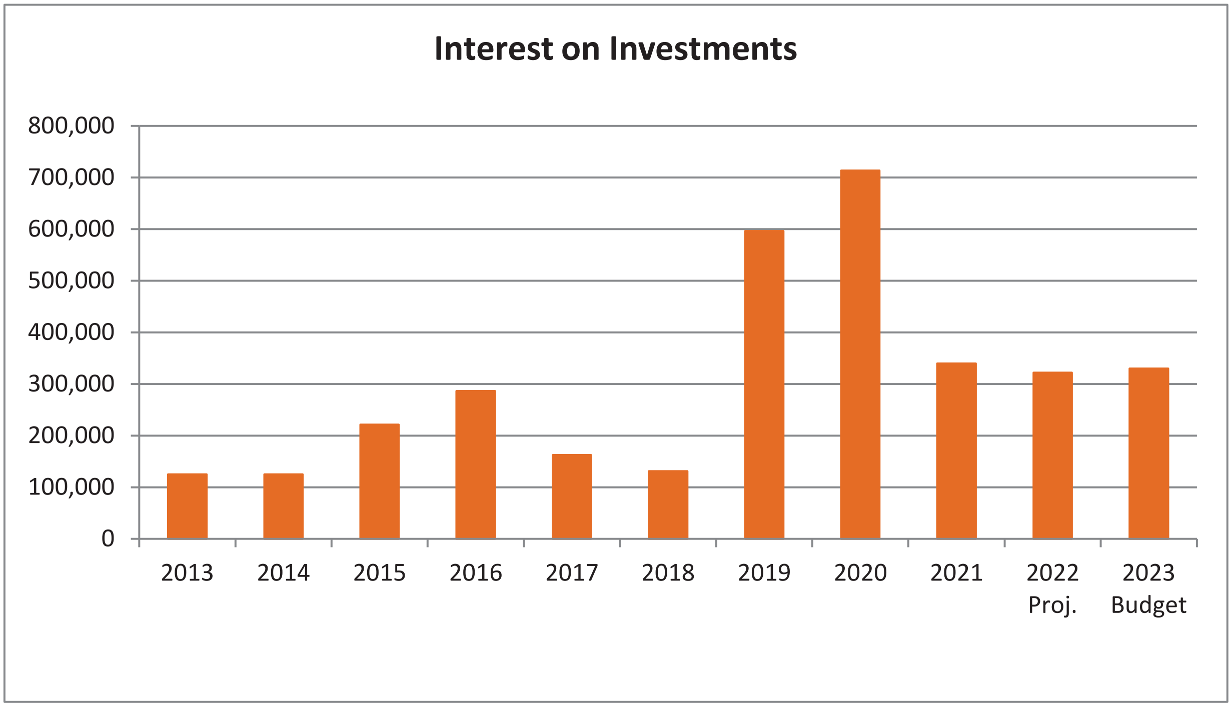


Municipal Court and Traffic Fines

Fines consists of two components.

In accordance with Chapter 135 of the City Code of Ordinances the City's Municipal Court Judge may assess fines and court costs for cases heard before the Court. In accordance with Chapter 135 of City Code of Ordinances, fines and costs are assessed for traffic violations in the City. Traffic violations and Municipal Court Fines for FY 2022 are estimated to be $547,793. Total FY 2023 revenue has an estimated 1% increase to $553,271.

Fiscal Year	Municipal Court and Traffic Fines
2013	1,847,565
2014	1,546,945
2015	1,137,912
2016	933,402
2017	550,811
2018	482,945
2019	628,209
2020	499,153
2021	551,411
2022 Proj.	547,793
2023 Budget	553,271

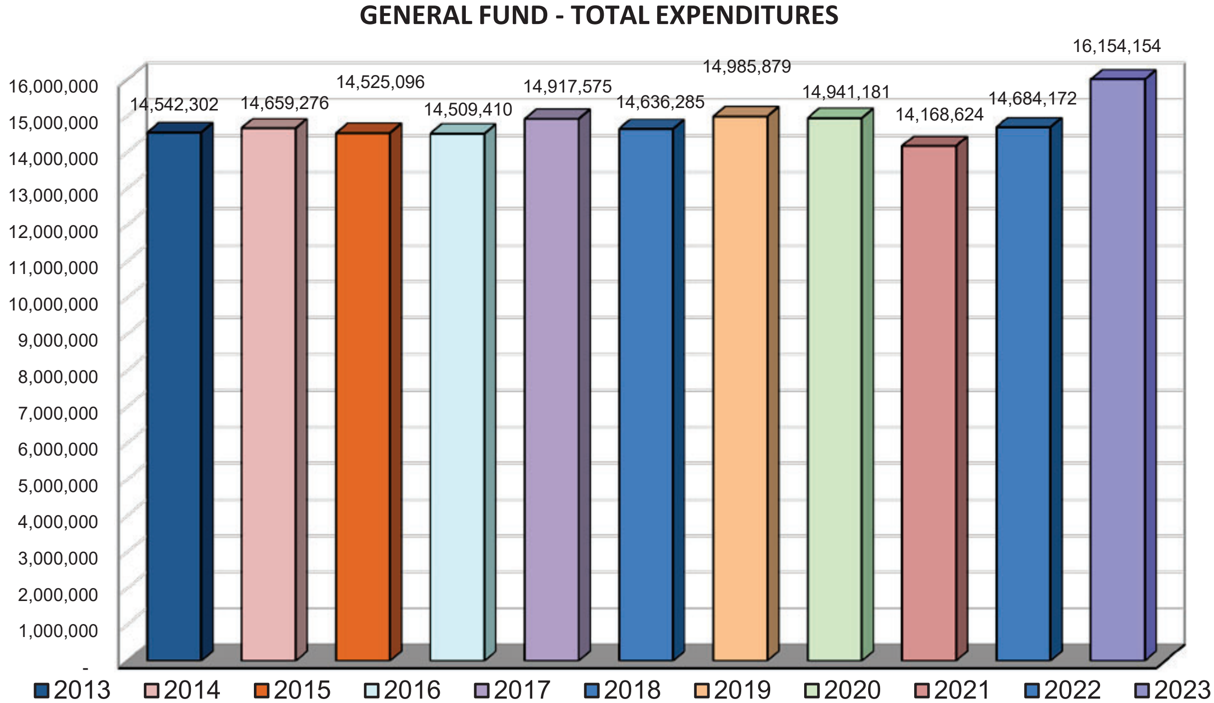


Interest on Investments

In accordance with Administrative policy, interest is earned on excess monies invested in Treasuries and/or agencies. Total FY 2023 revenue is estimated at $330,000, which is an increase from FY 2022 due to rising interest rates since March 2020 when they were decreased as a result of the COVID-19 pandemic.

Fiscal Year	Interest on Investments
2013	125,273
2014	125,273
2015	221,639
2016	286,652
2017	162,158
2018	131,186
2019	596,122
2020	713,353
2021	339,907
2022 Proj.	321,875
2023 Budget	330,000

Communication: Review Proposed FY23 Budget Preview (New Business)



Fiscal Year		Total Expenditures	Amount of Change	Percent Change
2013		14,542,302	(44,310)	-0.3%
2014		14,659,276	116,974	0.8%
2015		14,525,096	(134,180)	-0.9%
2016		14,509,410	(15,686)	-0.1%
2017		14,917,575	408,166	2.8%
2018		14,636,285	(281,290)	-1.9%
2019		14,985,879	349,594	2.4%
2020		14,941,181	(44,698)	-0.3%
2021		14,168,624	(772,557)	-5.2%
2022	**Projected**	14,684,172	515,547	3.6%
2023	**Budgeted**	16,154,154	1,469,983	10.01%

Major causes of change:

FY 2013 A 0.3% decrease in expenditures occurred in FY 2013. Normal increases for salary and benefits occurred in FY 2013. Pension costs decreased and vacancies in Personnel kept the personnel cost down. Health insurance premiums increased by 4%.

FY 2014 Overall expenses increased by 0.8% in FY 2014. Personnel costs increased due to annual salary increase and salary adjustments for market equity, and benefit costs except for Pension increased. Personnel vacancies, especially in Police, and reduced pension costs offset increases. Also red light safety program costs were reduced due to suspension of the program. Costs for temporary workers increased but were offset by elimination of PT employees.

FY 2015 Overall expenses decreased by 0.9% in FY 2015. Personnel costs increased due to annual salary increases, salary adjustments and increased benefit costs. Snow removal costs increased dramatically due to the harsh winter. Comp Plan costs increased in 2015. Suspension of the red light safety program for the entire year in 2015 offset these increases. Also, vacancies and retirements reduced some costs.

FY 2016 Overall expenses decreased by 0.1% in FY 2016. Personnel costs increased due to annual salary increases, salary adjustments and increased benefit costs. In addition, 2 new positions were added, one in PW-Administration and one in Building Inspection. Costs were reduced primarily due to the new refuse/recycling contract which reduced costs about one-third.

FY 2017 Overall expenses increased by 2.8% in FY 2017. Personnel costs increased due to annual salary increases, salary adjustments and increased benefit costs.

FY 2018 Overall expenses decreased 1.9% in FY 2019. Personnel costs increased due to annual salary increases, salary adjustments and increased benefit costs. However, a few positions were not filled when they became vacant. Building maintenance also decreased substantially due to a major repair in FY 2017.

FY 2019 Overall expenses increased by 2.4% in FY 2019. Salary increases included a 3% increase and approximately 6.0% increase in benefit costs. A commercial building inspector was hired for the BJC project (contractual agreement) for two months. Refuse collections increased 4%. Several expensive emergency repairs were made to the Government Center. Capital expenditures increased 65% in the police department due to an increase in police vehicle expenditures. One (1) of those vehicles was purchased due to a totalled vehicle. Most of the financial software purchase occurred in FY 2019 is one of the primary reasons for the increase.

FY 2020 As a result of the pandemic starting in the last quarter of FY 2020, departments were told to minimize expenditures as much as possible, which lead to the overall decrease of .3% in expenses.

FY 2021 Expenditures are expected to decrease 5.2%. Due to the COVID-19 virus, no salary increases were budgeted for the year and a lot of expenditures were cut to reduce the deficit as much as possible. However, the City received $1.2M from the CARES Act Program, so the City gave employees a 1.5% one-time merit bonus in mid-year.

FY 2022 Expenditures are projected to increase 3.6%. Personnel costs included a 2% salary increase, as well as a 3% increase for benefit expenditures. In addition, operational and capital expenditures increased as the City returned to normal operations as the pandemic subsides.

FY 2023 Expenditures are budgeted to increase 10%. Personnel costs include a 4% salary increase for all employees, except police who will receive an average of 8 - 8.5%. Also included is a 2% one-time bonus to all employees as a result of a high inflation rate in 2022. Benefits are also expected to increase almost 4%, with health insurance alone increasing 7%. Plus, there is 1 new FT Park Maintenance position added. In addition, operational expenditures are budgeted to increase 19.7% as a result of contracting for leaf and limb services, increase in fuel expenditures and an overall increase of operational costs. FY 2022 expenditures are exceptionally low due to several vacancies, resulting in a significant increase in FY 2023.

GENERAL FUND
SUMMARY OF DEPARTMENTAL APPROPRIATIONS
BY MAJOR EXPENDITURE CATEGORY
FOR FISCAL YEAR ENDING JUNE 30, 2023

DEPARTMENT/DIVISION	Personnel Expense	Operating Expense	Capital Outlay	Total
Legislative Services	151,133	77,068	-	228,201
Legal Services	-	203,201	-	203,201
Administrative Services	540,952	78,333	400	619,685
Information Systems	113,072	170,797	-	283,869
Finance Department	422,333	91,625	-	513,958
Municipal Court	220,981	45,543	500	267,024
Insurance, Benefits, Non-Depart.	741,999	363,289	1,600	1,106,888
Community Services	114,320	32,299	600	147,219
Municipal Property	93,181	176,525	9,000	278,706
Police Department - Administration	1,151,060	734,962	2,000	1,888,022
Police Department - Investigations	775,069	40,719	500	816,288
Police Department - Patrol	4,331,733	262,268	236,944	4,830,945
Public Works Administration	493,532	78,107	-	571,639
Street Maintenance	788,978	837,190	15,000	1,641,168
Health & Welfare	-	836,569	-	836,569
Parks Maintenance	344,184	230,475	2,500	577,159
Planning Department	282,696	61,246	500	344,442
Building Department	949,238	49,583	350	999,171
Totals	11,514,461	4,369,799	269,894	16,154,154
Transfers To Other Funds	-	-	-	-
TOTAL GENERAL FUND	**11,514,461**	**4,369,799**	**269,894**	**16,154,154**

Communication: Review Proposed FY23 Budget Preview (New Business)

CITY OF CREVE COEUR
ALL DEPARTMENTS FOR GENERAL FUND-FY23

ACCOUNT NUMBER AND DESCRIPTION	2022 Budget	2022 Projected	2023 Request	% Change From Budget	% Change From Projected
5101 Salaries, Permanent Empl.	6,785,701	6,430,079	6,943,590	2.33%	7.99%
5102 Salaries, Temporary Empl.	171,263	137,867	187,808	9.66%	36.22%
5103 Overtime	120,050	116,850	126,650	5.50%	8.39%
5104 Vacation Pay	15,713	18,970	22,340	42.18%	17.76%
5105 Longevity Pay	31,469	29,813	29,357	-6.71%	-1.53%
5106 Holiday Pay	124,150	117,460	133,484	7.52%	13.64%
5107 Uniform Allowance	13,560	14,210	13,560	0.00%	-4.57%
5109 Provision for Salary Adj.	198,619	0	550,882	177.36%	0.00%
5110 Auto Allowance	16,320	16,320	16,320	0.00%	0.00%
5111 Cell Phone Allowance	300	550	300	0.00%	-45.45%
5120 Employee Referral Bonus	0	0	1,200	0.00%	0.00%
5230 Hospital & Medical Insurance	1,144,665	994,402	1,134,010	-0.93%	14.04%
5231 Self Insured Medical Benefits	11,400	12,230	13,680	20.00%	11.86%
5233 Dental Insurance	46,219	37,492	41,886	-9.37%	11.72%
5234 Group Life Insurance	23,123	21,624	23,897	3.35%	10.51%
5235 Accidental Death & Dismem.	2,433	2,275	2,591	6.49%	13.89%
5236 Disability Insurance	19,165	15,677	19,737	2.98%	25.90%
5240 Social Security Contribution	550,792	520,994	594,746	7.98%	14.16%
5241 Pension Contribution	1,512,692	1,461,069	1,315,900	-13.01%	-9.94%
5242 Deferred Retirement Comp.	19,285	18,644	19,469	0.95%	4.43%
5243 Worker's Compensation Ins.	238,593	239,099	275,054	15.28%	15.04%
5244 Unemployment Comp.	13,000	12,800	13,000	0.00%	1.56%
5246 Insurance Deductible	35,000	30,000	35,000	0.00%	16.67%
5297 Misc. Payroll Expense	0	0	0	0.00%	0.00%
6201 Legal Services	201,220	211,916	225,990	12.31%	6.64%
6202 Technical & Personal Services	693,485	694,131	752,144	8.46%	8.36%
6203 Professional Services	160,537	205,092	160,547	0.01%	-21.72%
6204 Planning & Design Services	10,000	0	30,000	200.00%	0.00%
6207 Temporary Personnel Services	141,960	141,960	130,950	-7.76%	-7.76%
6209 Accounting Services	27,600	31,860	28,100	1.81%	-11.80%
6210 Vehicle Maintenance	92,575	83,750	99,900	7.91%	19.28%
6211 Equipment Maintenance	113,250	134,854	117,210	3.50%	-13.08%
6212 Building & Ground Maint.	319,194	315,020	325,544	1.99%	3.34%
6213 Office Equipment Maint.	125,162	119,100	160,213	28.00%	34.52%
6214 Refuse Collections	798,720	801,220	833,169	4.31%	3.99%
6215 Weed Cutting/Tree Removal	3,000	5,500	6,000	100.00%	9.09%
6216 Larviciding	3,400	3,400	3,400	0.00%	0.00%
6217 Recycling	0	0	0	0.00%	0.00%
6220 Liability Insurance	87,200	94,559	98,869	13.38%	4.56%
6221 Venable Park Expenses	37,000	31,000	0	0.00%	0.00%
6222 Pub. Officials Liab.Ins.	39,800	37,709	43,350	8.92%	14.96%
6224 Tappemeyer House.	12,246	16,400	18,000	46.99%	9.76%
6225 Surety Bonds	1,785	1,671	1,755	-1.68%	5.03%
6226 Property & Auto Insurance	70,066	64,403	74,063	5.70%	15.00%
6230 Farmers Market	2,700	750	0	-100.00%	-100.00%

Communication: Review Proposed FY23 Budget Preview (New Business)

CITY OF CREVE COEUR
ALL DEPARTMENTS FOR GENERAL FUND-FY23

ACCOUNT NUMBER AND DESCRIPTION	2022 Budget	2022 Projected	2023 Request	% Change From Budget	% Change From Projected
6247 Dog Park Expenses	1,175	1,225	1,225	0.00%	0.00%
6250 Electricity	92,000	87,000	93,960	2.13%	8.00%
6251 Street Lighting	118,000	117,680	120,000	1.69%	1.97%
6252 Natural Gas	14,700	14,500	15,140	2.99%	4.41%
6253 Telephone	70,138	57,688	59,143	-15.68%	2.52%
6254 Water & Sewer	91,000	77,500	94,875	4.26%	22.42%
6255 Cable TV	8,200	5,495	4,830	-41.10%	-12.10%
6260 Advertising	6,925	5,285	5,900	-14.80%	11.64%
6261 Education & Training	40,425	32,201	38,895	-3.78%	20.79%
6262 Dues, Memberships & Subsc.	34,983	32,483	34,190	-2.27%	5.26%
6263 Election Expense	10,000	10,000	10,000	0.00%	0.00%
6264 In Town Meetings	14,791	13,241	13,592	-8.11%	2.65%
6265 Travel & Conferences	49,858	33,818	62,954	26.27%	86.15%
6266 Equipment Rental	6,070	6,570	9,751	60.64%	48.42%
6269 Postage	33,300	33,300	33,300	0.00%	0.00%
6271 Medical	21,221	21,783	19,376	-8.69%	-11.05%
6272 Employee Relations	10,258	10,008	13,303	29.68%	32.92%
6281 5K Run Expenses	6,850	6,850	6,850	0.00%	0.00%
6282 Recycling Campaign Expenses	0	0	0	0.00%	0.00%
6283 Silver Screen Series	0	0	0	0.00%	0.00%
7301 Chemicals & Cleaning	4,650	3,964	4,400	-5.38%	11.00%
7302 Small Tools	11,220	10,838	13,970	24.51%	28.90%
7303 Horticultural Supplies	35,000	35,000	29,150	-16.71%	-16.71%
7304 General Supplies	38,715	32,719	37,690	-2.65%	15.19%
7305 Street and Sidewalk Maint.	30,000	30,000	30,000	0.00%	0.00%
7306 Memorials & Plaques	1,850	1,850	1,850	0.00%	0.00%
7307 Gasoline & Mileage	109,321	144,975	156,675	43.32%	8.07%
7308 Wearing Apparel & Linen	71,186	66,565	89,006	25.03%	33.71%
7309 Food For Prisoners	0	0	0	0.00%	0.00%
7310 Snow Removal Supplies	74,500	74,500	115,300	54.77%	54.77%
7311 Street Signs	16,000	16,000	17,000	6.25%	6.25%
7312 Office Supplies	31,000	31,000	31,000	0.00%	0.00%
7313 Range Supplies	13,775	15,157	13,840	0.47%	-8.69%
7314 Crime Prevention	3,700	3,700	5,500	48.65%	48.65%
7315 Special Events	13,500	5,000	15,700	16.30%	214.00%
7317 SLAIT Wellness	5,300	5,300	0	0.00%	0.00%
7318 Small Storm Water Projects	5,000	5,000	5,000	0.00%	0.00%
7331 Computer Hardware	27,100	25,677	48,600	79.34%	89.27%
7332 Computer Software	8,760	8,463	8,630	0.00%	0.00%
9501 Buildings & Improvements	250	250	250	0.00%	0.00%
9502 Vehicles	197,500	203,010	172,550	-12.63%	-15.00%
9503 Equipment	153,310	148,680	92,744	-39.51%	-37.62%
9504 Office Equipment	7,475	7,175	4,350	-41.81%	-39.37%
9505 Office Machines	0	0	0	0.00%	0.00%
	15,523,418	14,684,172	16,154,154	4.06%	10.01%

Communication: Review Proposed FY23 Budget Preview (New Business)

LEGISLATIVE DEPARTMENT

Mission Statement
Establish citywide policies protecting and promoting the health, safety, and general welfare of the community.

DESCRIPTION

Mayor and Council
The Mayor and City Council are elected by the citizens. The Mayor is elected at large for a three-year term. Eight (8) Council Members are elected to two-year terms. The members of the City Council elect one (1) member to serve as President of the City Council each year.

City Clerk
The City Clerk is charged with the responsibility of keeping the journal of Council proceedings, as well as authenticating and recording all ordinances and resolutions passed by the Council. The City Clerk retains custody of the City seal and is the official custodian of all legal papers, records and documents. The City Clerk administers oaths or affirmations, is responsible for the codification of city ordinances, and coordinates all city elections.

The City Clerk maintains records and ordinances, archives with a proper indexing system, researches city records for attorneys, businesses, and residents and provides information to city staff members on various subjects.

Objectives
- Maintain city records in compliance with state law and the Missouri municipal records manual.
- Provide for public access to meetings and official records in accordance with the city's adopted policy in compliance with the open meetings and records law of the state of Missouri.
- Ensure notification to citizens of scheduled public hearings and meetings in accordance with adopted city policy.
- Provide secretarial support to the Mayor and City Council in an efficient manner to ensure Council effectiveness.
- Work with the City Administrator and staff to ensure Council meeting agendas are prepared and delivered on time and ensure all items of business requiring Council action are included on the agenda with appropriate supportive information provided to the Council.

Budget Highlights – Mayor and Council
- Acct. 6260 – Decrease due to completion of advertising needed in FY 2022 to promote job opening for a business sustainability coordinator position ($1,025).
- Acct. 6262 – Decrease due to cancelation of GARE membership ($1,000).
- Acct. 6265 – Increase due to recommencement of out-of-town travel cancelled in FY 2022 due to COVID-19 pandemic ($9,500).
- Acct. 7315 – Increase due to recommencement of Annual Boards and Commissions Appreciation Reception canceled in FY 2022 due to COVID-19 pandemic ($8,000).

- Acct. 7315 – Increase due to costs associated with participation in the Sculpture on the Move Program—previously funded by a one-time donation ($2,200).

Budget Highlights – City Clerk

- Acct. 6202 – Decrease due to completion of document scanning services for the GIS system in FY 2022 ($2,000).
- Acct. 6253 – Decrease due to cancelation of AirCard Wi-Fi service contract ($480).

LEGISLATIVE SERVICES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	127,577	127,885	126,785	106,068	113,365
5102 Salaries, Temporary Empl.	22,775	14,775	-	1,254	-
5103 Overtime	-	-	-	-	-
5104 Vacation Pay	-	-	-	-	-
5105 Longevity Pay	-	-	-	-	-
5109 Provision for Salary Adj.	-	-	1,632	-	4,097
5110 Auto Allowance	1,200	1,250	1,200	1,200	1,200
5111 Cell Phone Allowance	600	625	300	550	300
5230 Hospital & Medical Insurance	5,859	5,976	6,156	11,050	16,235
5231 Self Insured Medical Benefits	600	600	600	-	-
5233 Dental Insurance	760	709	779	592	694
5234 Group Life Insurance	752	727	732	704	721
5235 Accidental Death & Dismem.	44	29	30	19	26
5236 Disability Insurance	236	227	232	144	200
5240 Social Security Contribution	11,434	10,833	9,730	8,344	8,993
5241 Pension Contribution	6,359	6,298	6,515	5,749	5,067
5243 Worker's Compensation Ins.	4,148	4,217	4,770	4,780	235
Total Personnel Services	182,343	174,150	159,461	140,454	151,133
OPERATING EXPENSES:					
6201 Legal Services	-	-	-	-	-
6202 Technical & Personal Services	2,409	2,135	3,500	1,500	1,500
6203 Professional Services	5,447	7,232	6,500	6,500	6,500
6213 Office Equipment Maint.	12,294	10,403	11,355	11,355	11,355
6253 Telephone	612	480	480	480	-
6260 Advertising	1,108	804	1,525	500	500
6261 Education & Training	105	847	100	100	100
6262 Dues, Memberships & Subsc.	10,457	8,702	10,825	9,825	9,825
6263 Election Expense	11,427	22,954	10,000	10,000	10,000
6264 In Town Meetings	6,125	3,682	8,288	8,288	8,288
6265 Travel & Conferences	2,184	1,260	5,750	2,450	11,250
7304 General Supplies	2,580	121	700	850	850
7306 Memorials & Plaques	215	1,380	600	600	600
7307 Gasoline & Mileage	332	50	500	600	600
7315 Special Events	9,892	1,006	13,500	5,000	15,700
Total Operating Expenses	65,187	61,056	73,623	58,048	77,068
CAPITAL OUTLAY:					
9504 Office Equipment	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
TOTAL LEGISLATIVE SERVICES	**247,530**	**235,206**	**233,084**	**198,502**	**228,201**

Communication: Review Proposed FY23 Budget Preview (New Business)

LEGISLATIVE SERVICES
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9504 Office Equipment	
(Nothing Budgeted)	-
Total Account 9504	-
TOTAL CAPITAL IMPROVEMENTS	-

LEGAL DEPARTMENT

DESCRIPTION

City Attorney
The City Attorney reports to the City Administrator and advises the Mayor, City Council, City Administrator and staff concerning questions of law relating to their official duties or matters affecting the city. The City Attorney also examines all contracts, deeds and bonds and drafts ordinances at the request of the City Administrator. The City Attorney represents the city in legal matters and performs other legal duties as the City may request or require. The City Attorney works as an independent contractor.

Objectives
- Keep City Administrator, Mayor, City Council, and appropriate staff informed about pending matters and pertinent changes in law.
- Timely attend to legal needs of the City of Creve Coeur.
- Attend meetings as directed.
- Represent the City of Creve Coeur in a disciplined and ethical manner.

City Prosecutor
As part of the Law Department, the City Prosecutor and Alternate City Prosecutor report to the City Attorney and the City Administrator and prosecute city ordinance violations. An Administrative Assistant to Prosecutor provides support to the City Prosecutor and Special Prosecutor. The prosecutors and the Administrative Assistant serve as independent contractors.

Objectives
- Review, prosecute and try Municipal Court cases in compliance with applicable City ordinances and state laws.
- Prosecute cases forwarded to St. Louis County Circuit Court for jury trial or Trial De Novo.
- Communicate effectively and clearly with a diverse population.
- Represent the City of Creve Coeur in a disciplined and ethical manner.
- Maintain records in appropriate manner and handle public requests for documents.

Budget Highlights
- Acct. 6201 – All independent contractor fees for legal services associated with City Attorney, City Prosecutor, Special Prosecutor and Administrative Assistant to Prosecutor ($196,340). Total cost includes an increase in the monthly retainer fee for the City Attorney ($5,000) and an increase in the non-retainer fees for the City Prosecutor due to increase in jury trial cases submitted to St. Louis County Circuit Court ($20,040).

LEGAL SERVICES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	-	-	-	-	-
5102 Salaries, Temporary Empl.	-	-	-	-	-
5103 Overtime	-	-	-	-	-
5104 Vacation Pay	-	-	-	-	-
5105 Longevity Pay	-	-	-	-	-
5109 Provision for Salary Adj.	-	-	-	-	-
5230 Hospital & Medical Insurance	-	-	-	-	-
5233 Dental Insurance	-	-	-	-	-
5234 Group Life Insurance	-	-	-	-	-
5235 Accidental Death & Dismem.	-	-	-	-	-
5236 Disability Insurance	-	-	-	-	-
5240 Social Security Contribution	-	-	-	-	-
5241 Pension Contribution	-	-	-	-	-
5243 Worker's Compensation Ins.	-	-	-	-	-
Total Personnel Services	-	-	-	-	-
OPERATING EXPENSES:					
6201 Legal Services	168,083	143,580	175,100	184,316	196,340
6202 Technical and Personal	23	-	-	-	-
6262 Dues, Memberships & Subsc.	2,151	4,150	5,961	5,781	5,961
6265 Travel & Conferences	124	1,055	900	900	900
Total Operating Expenses	170,381	148,785	181,961	190,997	203,201
CAPITAL OUTLAY:					
9504 Office Equipment	-	-	300	-	-
Total Capital Outlay	-	-	300	-	-
TOTAL LEGISLATIVE SERVICES	**170,381**	**148,785**	**182,261**	**190,997**	**203,201**

LEGAL SERVICES
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9504 Office Equipment	
(Nothing Budgeted)	-
Total Account 9504	-
TOTAL CAPITAL IMPROVEMENTS	-

ADMINISTRATIVE SERVICES DEPARTMENT

Mission Statement

Ensure the policies, programs and services of the city, as established by the City Council, are implemented in an effective and efficient manner.

Description

The Mayor and City Council appoint the City Administrator to oversee the day-to-day operations of the city, provide recommendations to the City Council on policy matters, and provide direction and leadership to city departments. In addition, Administrative Services provides human resources to all departments, benefits administration and policy analysis.

The department consists of the City Administrator, Assistant City Administrator, Public Information Officer & Management Analyst, and Human Resources Generalist. The Administrative Services Department has one additional division: Municipal Court.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
PERSONNEL				
Average Years of Service, All Full-Time Employees	11.3	11	11.96	11.4%
Percentage of Full-Time Turnover, All[1]	3.8%	3.0%	10.2%	5.6%
Percentage of Full-Time Turnover, Sworn Only[1]	6.1%	4.1%	6.1%	5.4%
Number of New Employee Orientations, All	22	30	39	31
Number of Employee Candidate Interviews Conducted by Administrative Services Staff, Non-Sworn Only	37	30	25	20
Number of Employee Training & Wellness Events Provided[2]	14	10	7	10
COMMUNICATIONS				
External Survey, Percentage of Residents Satisfied with the Quality of the City's Newsletter (rating 4 or 5 on a 5-point scale)[3]	N/A	N/A	89%	N/A
Website, Unique Page Views	321,287	337,757	340,000	340,000
Press Releases, All	25	17	15	15
Facebook Posts[4]	191	227	215	215
Twitter Posts[4]	180	215	200	200
Videos Posted to Website/YouTube	2	12	3	3
Business Newsletter Open Rate	34.3%	30.7%	33.5%	34%
Business Newsletter Click-Through Rate	14.9%	10%	3.4%	4%

[1]Turnover does not include retirement, death or employees not completing probation per International City-County Management Association (ICMA) Open Access Benchmarking Key Performance Indicators.

[2]Reduction in employee trainings and wellness events due to COVID-19 in FY 2020-FY 2022.

Communication: Review Proposed FY23 Budget Preview (New Business)

[3]*Triennial Resident Survey conducted FY 2022; next survey to be conducted in FY 2025.*
[4]*City Facebook and Twitter accounts only (does not include Police or Recreation accounts).*

Service Standards

- Provide relevant and timely information and recommendations to the Mayor and City Council to assist in decision making. Weekly City Administrator Reports are emailed two to four times per month and City Council meeting agenda packets are provided Thursday prior to Council meetings.
- Provide administrative function for all employee benefits, including selection and service for healthcare, dental, life, disability, vision, LAGERS pension plan, and other ancillary benefits.
- Maintain up-to-date employee records on all full-time and part-time employees.
- Responsive to the human resource needs of the operating departments and provide the necessary resources to meet service provision goals. In particular, provide responses on policy questions and personnel requests within 24 to 48 hours.
- Publish monthly citizen newsletter for delivery to residents by the fifth day of the month.
- Produce monthly electronic newsletter for city businesses by the first day of the month.
- Maintain effective media relations with reporters covering the city, issue press releases, and monitor press coverage received by the city on a daily basis.
- Maintain up-to-date information on city website at all times.

Objectives

- Review and improve performance measurement benchmark indicators for key city services to enable the city to track its operations and effectiveness over time and improve service quality.
- Provide recognition of exceptional employee performance. Continue employee of the quarter and employee of the year programs to recognize employees and improve morale.
- Continue development of website to provide more interactive elements.
- Provide high employee benefits while balancing employee/city costs.
- Improve the overall quality of informational publications offered by the city.

Budget Highlights

- Acct. 6203 – Continuance of Memorandum of Understanding among the St. Louis Economic Development Partnership, the Donald Danforth Plant Science Center, the Jewish Community Center, the City of Olivette and the City of Creve Coeur for a joint branding marketing campaign for the 39 North District area ($5,000).
- Acct. 6203 – Decrease due to completion in FY 2022 of strategic planning process ($21,000) and triennial resident survey ($20,000).
- Acct. 6261 – Increase due to recommencement of education and training in FY 2023 which had been canceled or avoided in FY 2022 due to the COVID-19 pandemic ($1,300).
- Acct. 6264 – Increase due to recommencement of attendance for in-town meetings in FY 2023 ($1,355).
- Acct. 6265 – Increase due to recommencement of conference attendance for the City Administrator and the Assistant City Administrator in FY 2023 at the Missouri City/County Management Association Conference ($1,400) and the International City/County Management Association Conference in Columbus, OH ($4,400).

ADMINISTRATIVE SERVICES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	377,634	381,537	390,625	392,538	398,351
5102 Salaries, Temporary Empl.	-	-	-	-	-
5104 Vacation Pay	-	1,785		1,857	3,936
5105 Longevity Pay	1,056	1,056	1,056	1,056	1,056
5109 Provision for Salary Adj.	-	5,706	15,076	-	21,665
5110 Auto Allowance	6,600	6,600	6,600	6,600	6,600
5230 Hospital & Medical Insurance	5,859	5,976	6,156	9,370	13,365
5231 Self Insured Medical Benefits	1,450	1,800	1,800	1,800	1,800
5233 Dental Insurance	534	498	548	500	480
5234 Group Life Insurance	1,120	1,086	1,108	1,108	1,169
5235 Accidental Death & Dismem.	174	116	119	119	125
5236 Disability Insurance	753	892	909	909	960
5240 Social Security Contribution	26,238	27,306	26,868	27,500	29,000
5241 Pension Contribution	90,266	84,047	36,347	36,483	42,143
5242 Deferred Retirement Comp.	18,306	18,397	19,285	18,644	19,469
5243 Worker's Compensation Ins.	10,678	10,857	12,280	12,306	833
Total Personnel Services	540,667	547,660	518,777	510,790	540,952
OPERATING EXPENSES:					
6202 Technical & Personal Services	541	692	589	861	1,052
6203 Professional Services	36,472	57,388	88,412	86,561	46,927
6213 Office Equipment Maint.	-	-	-	-	7,400
6253 Telephone	1,279	915	300	600	600
6260 Advertising	730	1,641	1,500	1,685	1,500
6261 Education & Training	845	691	1,300	1,499	1,300
6262 Dues, Memberships & Subsc.	3,678	6,274	6,088	5,789	6,014
6264 In Town Meetings	633	313	1,800	1,365	1,355
6265 Travel & Conferences	5,406	294	6,830	2,000	8,210
6271 Medical	2,974	3,031	3,575	3,875	3,575
7304 General Supplies	25	100	300	200	300
7307 Gasoline & Mileage	-	-	100	100	100
Total Operating Expenses	52,582	71,338	110,794	104,535	78,333
CAPITAL OUTLAYS:					
9504 Office Equipment	525	-	250	250	400
Total Capital Outlay	525	-	250	250	400
TOTAL ADMINISTRATIVE SERVICES	**593,774**	**618,999**	**629,821**	**615,575**	**619,685**

ADMINISTRATIVE SERVICES
CAPITAL OUTLAY

Capital Outlay Detail	Annual
9504 Office Equipment	
Chair	400
Total Account 9504	400
TOTAL CAPITAL OUTLAY	**400**

Communication: Review Proposed FY23 Budget Preview (New Business)

ADMINISTRATIVE DEPARTMENT – MUNICIPAL COURT DIVISION

Mission Statement
Municipal Division staff will uphold policy and judicial rulings within the Municipal Division of the City of Creve Coeur with the utmost integrity and dignity abiding by all rules of judicial procedure and ethical standards as established by court rule and law.

Description
The Creve Coeur Municipal Court is considered a division of the St. Louis County Circuit Court within the 21st Judicial Circuit of the State of Missouri. Operations of the Municipal Division are governed by Missouri Supreme Court Operating Rules, local Circuit Court Rules and procedures and Orders as established by the Presiding Judge of the 21st Judicial Circuit and the Presiding Judge of the Municipal Division. Municipal and state law further govern the authority and operations of the Municipal Division within the City of Creve Coeur and the State of Missouri.

The Municipal Judge and a permanent Provisional Judge serve as independent contractors for the City and are governed by rules of judicial procedures as authorized by the Missouri Supreme Court. The Municipal Court Department personnel consists of a full-time Court Administrator and Court Clerk, and a part-time Court Assistant who are considered city employees for purposes of employment practices, and clerks of the State Judicial System, for purposes of governance over court rules and procedures. Municipal Court personnel are considered City of Creve Coeur employees reporting to the City Administrator/Assistant City Administrator in the Administration Department.

The Municipal Division holds four court sessions monthly and maintains the Creve Coeur Violations Bureau during normal operating hours. The Municipal Judges and Court Administrator are available to conduct court hearings outside of regular office hours as required by Court Rule. The Court Administrator is responsible for daily and yearly operations of the Municipal Division and supervision of court staff. Court staff duties include, but are not limited to, processing all city ordinance and traffic code violations, recording dispositions and case history information, collecting fines and court costs as well as the operation of the Integrated Metropolitan Docketing System (IMDSPlus) and the ShowMeCourt software systems. Payment processing and legal filings are conducted daily. In addition, the Court reports case dispositions to the Missouri State Highway Patrol, Missouri Department of Revenue, Presiding Judge of St. Louis County, and Office of State Court Administrator as required by law. The Court conducts all other judicial and customer service operations during regular business hours.

Service Standards
- Serve the public with consistency and integrity.
- Maintain complete and accurate court records.
- Maintain court records in a manner best befitting access for the public in search of open information.
- Complete payment transactions quickly for walk-in traffic at the Violations Bureau and process payments on a daily basis.
- Prepare dockets on a timely basis and ensure information is transferred to the electronic format accurately.

- Routinely conduct evaluations of court staff actions and procedures to ensure accuracy and accessibility of records in order to efficiently facilitate compliance with court orders for those sentenced within the municipal court system.
- Provide court-appointed attorney for indigent defendants.
- Represent the Municipal Court at training and administrative functions throughout the State of Missouri in an official manner.
- Abide by all ethical standards as established by the State of Missouri Judiciary.

Objectives

- Ensure the court office and procedures are in compliance with local and state law and such compliance is properly demonstrated under Senate Bill 572 and Missouri Supreme Court Operating Rule requirements.
- Operate all court policy and procedures in a manner which is compliant with Missouri Supreme Court Minimum Operating Standards.
- Periodically re-evaluate court procedures and practices to ensure compliance with case-flow management and better court-community communication.
- Continue to manage the inventory of court records, undertaking efforts to routinely discard and destroy records eligible for destruction according to state law and the Public Records Management Manual.
- Explore methods of information technology management in efforts to increase productivity.
- Continue professional development of Court personnel by active participation in professional associations and training activities to promote a better understanding of official duties, responsibilities, and obligations to the public and governmental staff.
- Perform self-audits to verify compliance with internal standards set by court management and the Core Competencies of the National Association for Court Management.
- Explore additional training opportunities for Court staff to ensure consistent performance levels.
- Investigate opportunities provided by electronic means for filing court cases and integration of multiple software programs as currently operating for court case processing.
- Continue to pursue alternative methods of Court operation for all aspects of daily case flow management.
- Be a proactive voice in the Community in which the Municipal Division serves to educate and assist the public with knowledge of, understanding and confidence in the judicial process and system.
- Continue to pursue alternatives to court operations which may be fiscally beneficial to the Municipality in which the court serves.

Budget Highlights

- Acct 6201 – Increase in Provisional Judge contract services from $300 to $500 per docket with new contract.
- Acct 6213 – Increase in copier lease due to additional print requirements for informational brochures required for court hearings ($1,200).

MUNICIPAL COURT

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	132,689	131,321	131,321	135,247	135,385
5102 Salaries, Temporary Empl.	13,550	11,496	16,523	13,001	16,798
5103 Overtime	6,306	4,187	3,000	1,000	3,000
5104 Vacation Pay	1,129	1,129	1,129	1,140	1,208
5105 Longevity Pay	2,304	2,304	2,304	2,304	2,304
5109 Provision for Salary Adj.	-	1,968	3,822	-	7,569
5230 Hospital & Medical Insurance	5,969	5,976	6,156	14,952	25,315
5231 Self Insured Medical Benefits	600	600	600	600	600
5233 Dental Insurance	272	249	274	590	932
5234 Group Life Insurance	464	448	457	460	488
5235 Accidental Death & Dismem.	72	48	49	49	52
5236 Disability Insurance	389	374	381	383	406
5240 Social Security Contribution	11,897	11,643	12,063	11,900	12,063
5241 Pension Contribution	32,098	27,863	12,945	12,989	14,579
5243 Worker's Compensation Ins.	4,093	4,162	4,707	4,717	282
Total Personnel Services	211,831	203,768	195,731	199,332	220,981
OPERATING EXPENSES:					
6201 Legal Services	22,236	23,300	26,120	27,600	29,650
6202 Technical & Personal Services	10,555	4,673	4,900	4,874	4,874
6213 Office Equipment Maint.	2,494	3,396	3,240	3,660	3,780
6261 Education & Training	-	-	200	200	200
6262 Dues, Memberships & Subsc.	435	300	435	525	665
6264 In Town Meetings	25	-	119	119	145
6265 Travel & Conferences	-	775	2,918	3,625	3,839
7304 General Supplies	1,519	1,335	2,390	2,257	2,390
7307 Gasoline & Mileage	-	-	-		
Total Operating Expenses	37,263	33,780	40,322	42,860	45,543
CAPITAL OUTLAY:					
9503 Equipment	725	(348)	500	1,496	500
Total Capital Outlay	725	(348)	500	1,496	500
TOTAL MUNICIPAL COURT	**249,818**	**237,200**	**236,553**	**243,688**	**267,024**

Communication: Review Proposed FY23 Budget Preview (New Business)

MUNICIPAL COURT
CAPITAL OUTLAY

Capital Outlay Detail	Annual
9503 Equipment	
Misc.	500
Total Account 9503	500
TOTAL CAPITAL OUTLAY	**500**

FINANCE DEPARTMENT

Mission Statement
To accurately record, report, and safeguard the financial assets and activities of the city.

Description
The Finance Department consists of a Director of Finance, a Senior Accounting Associate, an Accounting Associate, a Payroll Associate, and two (2) part-time Accounting Clerks. The department is responsible for processing revenues and expenditures for all city activities and reporting timely results to all key decision makers. In addition, the department is the primary contact for citizen customer service, handles all risk management functions, and processes merchant licenses. The Finance Department consists of two additional divisions: Information Systems and Interdepartmental.

Performance and Workload Measures (City-Wide)

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Workers Compensation (WC) Claims	8	29	4	6
WC Claims per 100 FTEs	7.62	27.36[1]	3.74	5.68
WC Days Lost to Injury per 100 FTEs	112.96	270.51[1]	55.67	84.32
Vehicle Liability Claims	4	1	1	1

[1]*Reflects increase in WC claims due to COVID-19 pandemic.*

Service Standards
- Reconcile accounts by the 15th of the following month and reports will be distributed to departments by the 25th of that month.
- Complete financial audit and annual budget in accordance with a predetermined schedule.
- Complete accounts payable and payroll information in accordance with the procedures and timelines established by the Internal Revenue Service.
- Perform quarterly budget reviews with each department head and City Administrator.

Objectives
- Prepare cash-handling procedures manual for all city departments.
- Perform periodic internal audits of cash and controls to ensure proper compliance with city policies.
- Perform fixed asset inventories in city departments.

Budget Highlights
- Acct. 5102 – Increase in part-time salaries due to addition of a 12-week intern to perform a business license audit and reinstatement of a part-time employee who was temporarily reassigned to a different department due to staffing shortage in FY 2022.
- Acct. 6209 – Decrease in contracted auditing services due to one-time adjustments completed in FY 2022 which required additional work hours ($28,000).

- Acct. 6213 – Increase due to a one-time credit for canceling FY 2022 building permit software. implementation and costs associated with transitioning data backup to a Cloud-based system for Tyler Incode software in FY 2023 ($40,231).
- Acct. 6261 – Increase due to two (2) employees participation in the college tuition reimbursement employee benefit program ($8,100).

FINANCE DEPARTMENT

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	322,875	274,865	269,921	269,921	271,760
5102 Salaries, Temporary Empl.	18,182	20,014	33,842	28,860	45,908
5103 Overtime	1,709	675	900	4,500	2,000
5104 Vacation Pay	1,506	1,160	1,055	1,184	1,255
5109 Provision for Salary Adj.	-	3,197	5,905	-	22,885
5230 Hospital & Medical Insurance	41,049	29,664	33,230	23,939	26,730
5231 Self Insured Medical Benefits	1,550	600	1,200	600	600
5233 Dental Insurance	1,770	1,247	1,600	991	955
5234 Group Life Insurance	1,194	924	979	905	951
5235 Accidental Death & Dismem.	226	99	106	97	106
5236 Disability Insurance	713	613	820	629	705
5240 Social Security Contribution	25,730	22,412	23,241	23,291	25,867
5241 Pension Contribution	19,671	20,229	16,546	19,258	22,034
5243 Worker's Compensation Ins.	9,451	9,610	10,869	10,892	577
Total Personnel Services	445,625	385,309	400,214	385,067	422,333
OPERATING EXPENSES:					
6202 Technical & Personal Services	1,446	1,531	1,795	1,375	1,555
6209 Accounting Services	27,095	27,060	27,600	31,860	28,100
6213 Office Equipment Maint.	21,779	(6,418)	14,777	14,061	40,481
6253 Telephone	639	458	300	300	300
6261 Education & Training	20	418	7,550	5,520	10,100
6262 Dues, Memberships & Subsc.	619	1,148	677	899	1,089
6264 In Town Meetings	336	60	650	304	650
6265 Travel & Conferences	1,907	-	6,625	6,240	6,025
7304 General Supplies	3,541	2,999	2,625	2,625	3,100
7307 Gasoline & Mileage	13	8	25	25	25
7308 Wearing Apparel & Linen	-	152	200	155	200
7332 Computer Software	-	-	-		
Total Operating Expenses	57,396	27,416	62,824	63,364	91,625
CAPITAL OUTLAYS:					
9504 Office Equipment	178	1,119	-	-	-
Total Capital Outlay	178	1,119	-	-	-
TOTAL FINANCE DEPARTMENT	**503,200**	**413,843**	**463,038**	**448,431**	**513,958**

FINANCE DEPARTMENT
CAPITAL OUTLAY DETAIL

Capital Outlay Detail

	Annual
9504 Office Equipment	
(Nothing Budgeted)	-
Total Account 9504	-
TOTAL CAPITAL OUTLAY	-

FINANCE DEPARTMENT – INTERDEPARTMENTAL

Mission Statement

To accurately record and report activities which are shared throughout city departments and divisions.

Description

The Interdepartmental account is utilized to account for general administrative costs that serve all departments. The departmental budget contains appropriations for all of the City's auto, property and liability insurance, public official's liability, unemployment costs, retiree medical insurance, self-insured deductible expenses for employee health insurance and excess expenditures associated with the Legacy Pension Plan. In addition, the department maintains a centralized office supply account that is utilized to obtain bulk purchasing of office supplies for all city departments.

Significant line items in the interdepartmental fund include general police and auto liability insurance, public official liability insurance, property insurance, retiree health insurance, telephone and postage, and the Legacy Pension Plan.

Budget Highlights

- Acct. 5230 – Increase (7%) in City's health insurance plan for retirees ($145,000).
- Acct. 5241 – Decrease (35%) in Legacy Pension Plan contributions as a result of a better-than-anticipated return on investments in FY 2022 ($548,999).
- Acct. 6220 – Increase (15%) in general, police & auto liability insurance premium rates following higher-than-normal claims in FY 2022 ($82,864).
- Acct. 6222 – Increase (15%) in public official liability insurance premium rates ($43,250).
- Acct. 6226 – Increase (15%) in property and auto insurance premium rates ($74,063).
- Acct. 6253 & 6255 – Decrease in fiber, internet and telephone fees due to double-billing error discovered in FY 2022.
- Acct. 7317 – Decrease in wellness expenses associated with St. Louis Area Insurance Trust Biennial Wellness Grant received in FY 2022 ($5,300).

INTERDEPARTMENTAL

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5230 Hospital & Medical Insurance	157,798	123,460	174,000	139,000	145,000
5233 Dental Insurance	-	95	-	-	-
5241 Pension Contribution	-	-	849,951	849,951	548,999
5244 Unemployment Comp.	13,847	3,497	13,000	12,800	13,000
5246 Insurance Deductible	32,435	38,167	35,000	30,000	35,000
5297 Misc. Payroll Expense	-	-	-	-	-
Total Personnel Services	204,081	165,219	1,071,951	1,031,751	741,999
OPERATING EXPENSES:					
6202 Technical & Personal Services	1,486	1,889	2,100	1,200	2,040
6203 Professional Services	17,714	20,853	21,275	23,036	23,775
6211 Equipment Maintenance	-	-	300	300	300
6213 Office Equipment Maint.	4,052	3,619	3,576	3,532	3,576
6220 Liability Insurance	80,722	95,042	87,200	94,559	98,869
6222 Pub. Officials Liab.Ins.	33,376	34,390	39,800	37,709	43,350
6225 Surety Bonds	1,679	1,620	1,785	1,671	1,755
6226 Property & Auto Insurance	57,966	63,696	70,066	64,403	74,063
6253 Telephone	33,695	40,864	41,312	28,433	29,347
6255 Cable TV	7,912	8,801	8,200	5,495	4,830
6262 Dues, Memberships & Subsc.	1,282	140	1,404	190	190
6265 Travel & Conferences	-	123	800	131	800
6266 Equipment Rental	1,620	810	810	810	891
6269 Postage	29,446	33,266	33,300	33,300	33,300
6272 Employee Relations	5,212	8,693	10,258	10,008	13,303
7304 General Supplies	1,412	1,266	1,900	1,400	1,900
7312 Office Supplies	31,050	27,614	31,000	31,000	31,000
7317 SLAIT Wellness	5,246	-	5,300	5,300	-
Total Operating Expense	313,869	342,684	360,386	342,477	363,289
CAPITAL OUTLAY:					
9504 Office Equipment	-	-	-	-	1,600
Total Capital Outlay	-	-	-	-	1,600
TOTAL INTERDEPARTMENTAL	**517,950**	**507,903**	**1,432,337**	**1,374,228**	**1,106,888**

FINANCE DEPARTMENT - INFORMATION SYSTEMS DIVISION

Mission Statement

The Information Systems Division (IS) seeks to develop, implement, support, and manage computing, networking, and telecommunication services as effectively and efficiently as possible and provides reliable technological resources enhancing the efficiency of the provision of city services.

Description

FY 2023 will see the continued partnership with an IT management contracting company in conjunction with a city IS employee to manage and facilitate IS services for the city. There will be a full-time Information Systems Coordinator and an Information Technology Contractor. Primary functions include the following: managing the effective use of the city's computer, telecommunications, and electronic office automation resources; improving organizational productivity, customer service, and access to information; maintaining the local and wide area networks; maintaining computer related items including servers, computers, printers, peripherals, telecommunications equipment, and other related technology; maintaining knowledge of current technology and security as well as an in-depth awareness of emerging technology and products in order to determine appropriate specifications for equipment; securing and administering leases, licenses, and maintenance agreements for the city's hardware, software, and peripherals.

Service Standards

- Provide responsive service to departments in the maintenance of computer hardware and software by responding to help desk calls within eight hours; 95% of requests are resolved within 24 hours. Calls for assistance from Police receive immediate priority.
- Backups of servers and databases every 24 hours, five – seven days a week.
- Complete telephone and voice mail issues within 24 hours, precluded service repairs performed by an outside agency which is arranged within 24 hours but may require additional time to be completed.
- Begin computer repair the same business day. Normal response and corrections within 12 to 24 hours.
- Act upon security attempts and virus attacks against the city as soon as the issue is known. Resolve issues of this nature without delay.

Objectives

- Maintain the network and computing systems for the city.
- Maintain telecommunications system, both voice mail and telephones, to ensure systems provide appropriate tools for the provision of quality customer services.
- Assist department personnel in evaluating technology needs and developing plans for implementing technology purchases. Coordinate all technology purchases to ensure the most efficient and effective use of city resources.

Budget Highlights

- Acct. 6202 – Increase in annual information technology contract services ($55,456).
- Acct. 6213 – Increase in City website hosting service fee ($13,461).

- Acct. 7331 – Increase due to postponement of normal replacement schedule in FY 2022 of fourteen (14) desktop computers: four (4) in Police; one (1) in Building; six (6) in Public Works; two (2) in Recreation; and one (1) in IT ($25,200).
- Acct. 7331 – Increase due to postponement of normal replacement schedule in FY 2022 of ten (10) laptops: (1) in Administration; and nine (9) in Legislative, Community Development ($16,000).
- Acct. 7332 – Increase due to new 2-year security patch management software ($2,000).

INFORMATION SYSTEMS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	73,157	73,157	73,157	74,621	74,919
5104 Vacation Pay	1,405	1,405	1,405	1,433	1,519
5109 Provision for Salary Adj.	-	1,096	1,464	-	4,530
5230 Hospital & Medical Insurance	16,337	16,664	17,164	17,415	18,635
5233 Dental Insurance	760	709	779	720	700
5234 Group Life Insurance	254	245	250	250	265
5235 Accidental Death & Dismem.	39	26	27	27	28
5236 Disability Insurance	213	204	209	209	225
5240 Social Security Contribution	5,380	5,458	5,489	5,500	6,075
5241 Pension Contribution	5,633	5,633	5,807	5,752	6,018
5243 Worker's Compensation Ins.	1,928	1,960	2,217	2,222	158
Total Personnel Services	105,106	106,558	107,968	108,149	113,072
OPERATING EXPENSES:					
6202 Technical & Personal Services	47,893	51,185	52,815	52,815	55,456
6213 Office Equipment Maint.	60,430	62,608	62,634	59,931	57,161
6253 Telephone	932	538	300	297	300
6261 Education & Training	-	-	600	600	600
7308 Wearing Apparel & Linen	-	-	50	50	50
7331 Computer Hardware	38,192	35,198	27,100	25,677	48,600
7332 Computer Software	13,032	8,363	8,760	8,463	8,630
Total Operating Expenses	160,477	157,893	152,259	147,833	170,797
CAPITAL OUTLAYS:					
9504 Office Equipment	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
TOTAL INFORMATION SYSTEMS	**265,583**	**264,451**	**260,227**	**255,982**	**283,869**

INFORMATION SYSTEMS CAPITAL OUTLAY

Capital Outlay Detail	Annual
9504 Office Equipment	
(Nothing Budgeted)	-
Total Account 9504	-
TOTAL CAPITAL OUTLAY	**-**

RECREATION DEPARTMENT - COMMUNITY SERVICES

Mission Statement

Provide residents with quality recreational programs, special events, and access to city park and recreation facilities to improve the leisure aspect of their lives.

Description

The department coordinates all recreational programs and many special events for the city and partners with other organizations and cities to offer additional recreational services. The Community Service staff consists of a shared full-time Director of Recreation (Community Service 20%/Ice Arena 80%), a shared full-time Administrative Support Associate and a Recreation Supervisor (Community Services 50%/Ice Arena 50%), and shared part-time Receptionists (Community Services 50%/Ice Arena 50%).

The department oversees the Community Center and offers a variety of programs, facilities and events that will allow residents to get away from the stress of daily life and enjoy outdoor and/or indoor leisure activities adding to the quality of life. The Community Center includes the gymnasium, a large meeting room with a warming kitchen and two smaller meeting rooms. This department also coordinates the management of the two meeting rooms at the Dielmann Complex and the Tappmeyer House at Millennium Park.

Performance and Workload Measures

	FY 2020	FY 2021[2]	Projected FY 2022	Estimated FY 2023
Programs Offered[1]	15	1	10	20
Participants in Program/Classes	300	50	250	350
Participants in Heart to Heart Run[1]	325	0	300	350
Participants in Farmers Market	5,500	3,000	825[3]	N/A
Participants in Summer Concert Series[1]	450	0	150	600

[1]Programs and special events include, but not limited to, tennis lessons, specialty camps, Daddy Daughter Dance, dog obedience lessons, Mommy and Me Tea Party, programming for seniors, as well as the run/walk event and the concert series.
[2]Due to the COVID-19 pandemic, programs and events offered by the city and subsequent participation were reduced in FY 2021 & FY 2022.
[3]In FY 2022, the City Council voted to discontinue the Creve Coeur Farmers Market due to low attendance and vendor participation, and in support of larger well-established markets in the St. Louis Region.

Service Standards

- Reservations for the Community Center rooms are accepted on a first-come, first-served basis. The goal is to send a confirmation email within 24 hours of applications being received, Monday through Friday. Revenues collected at time of registration or room rental booking.
- Recreational programs are taken on a first-come, first-served basis.
- Provide residents with a discounted rate on rental and program fees and charges.
- Give residents early access to reserve pavilions and fields rentals beginning in January prior to opening reservation to non-residents on March 1.
- Provide high quality customer service to encourage customers to return and use facility or enroll in another recreation program.
- Conduct ongoing cost/benefit analysis for all recreation programs to ensure operating costs are being covered by the user fees.
- Survey users of rooms and programs to gain feedback on customer satisfaction.
- Provide a diverse offering of recreational programs such as camps, tennis lessons, hockey/skate lessons, fitness and art classes for citizens of all ages and abilities.

Objectives

- Increase resident knowledge of parks by including a city map with locations of the parks and summary of the amenities in the annual recreation guide.
- Implement post-program surveys to compile feedback that will help improve and grow programs.
- Increase participation numbers for the annual Heart to Heart run/walk.
- Increase attendance numbers for the annual concert series.

Budget Highlights

- Acct. 6221 – Decrease in one-time consultant fees for park event/memorial design completed in FY 2022.
- Acct. 6230 – Decrease in Farmers Market expenses due to program termination in FY 2022.
- Acct. 6261 – Increase due to recommencement of education and training cancelled or avoided in FY 2022 due to COVID-19 pandemic ($700).
- Acct. 6265 – Increase due to recommencement of conference attendance ($1,750).
- Acct. 7304 – Increase in program supplies due to recommencement of events canceled in FY 2022 due to COVID-19 pandemic ($1,700).
- Acct. 9503 – Replacement of office copy machine cost-shared (33.3%) with Golf (1433) and Ice (1431) ($1,700).

COMMUNITY SERVICES/RECREATION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	37,416	38,540	58,503	60,670	65,138
5102 Salaries, Temporary Empl.	26,491	14,686	9,400	9,400	9,600
5103 Overtime	256	-	150	150	150
5104 Vacation Pay	346	346	346	363	385
5109 Provision for Salary Adj.	-	424	1,326	-	3,770
5110 Auto Allowance	720	720	720	720	720
5230 Hospital & Medical Insurance	9,993	9,005	13,011	8,865	19,410
5231 Self Insured Medical Benefits	-	-	-	150	600
5233 Dental Insurance	516	520	625	692	715
5234 Group Life Insurance	134	129	132	213	227
5235 Accidental Death & Dismem.	21	14	14	23	25
5236 Disability Insurance	112	108	110	58	185
5240 Social Security Contribution	4,657	3,897	5,030	5,030	6,000
5241 Pension Contribution	2,929	2,852	2,759	2,825	5,268
5243 Worker's Compensation Ins.	1,963	1,996	2,258	2,263	2,127
Total Personnel Services	85,553	73,238	94,384	91,422	114,320
OPERATING EXPENSES:					
6202 Technical & Personal Services	8,769	1,214	6,140	10,640	11,640
6203 Professional Services	-	-	400	800	1,200
6213 Office Equipment Maint.	3,193	3,969	2,790	3,030	4,610
6221 Venable Park Expenses	-	-	37,000	31,000	-
6230 Farmers Market	2,710	2,259	2,700	750	-
6260 Advertising	892	-	1,300	1,000	1,300
6261 Education & Training	40	-	700	-	700
6262 Dues, Memberships & Subsc.	175	550	745	745	745
6264 In Town Meetings	20	-	44	-	44
6265 Travel & Conferences	543	-	1,750	-	1,750
6266 Equipment Rental	-	-	1,760	1,760	1,760
6281 5K Run Expenses	260	-	6,850	6,850	6,850
7304 General Supplies	(57)	105	700	500	1,700
7307 Gasoline & Mileage	-	-	-	-	-
Total Operating Expense	16,545	8,097	62,879	57,075	32,299
CAPITAL OUTLAY:					
9503 Equipment	350	1,021	600	600	600
Total Capital Outlay	350	1,021	600	600	600
TOTAL COMMUNITY SERVICES	**102,448**	**82,355**	**157,863**	**149,097**	**147,219**

Communication: Review Proposed FY23 Budget Preview (New Business)

COMMUNITY SERVICES/RECREATION
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9503 Equipment	
Basketball Nets, Soccer Nets, Balls, Etc.	100
Replacement Tables for the Multi-Purpose Room	500
Total Account 9503	600
TOTAL CAPITAL IMPROVEMENTS	**600**

MAINTENANCE OF MUNICIPAL PROPERTY

Mission Statement

To work cooperatively with all city departments in maintaining a clean, safe, and efficiently operating Government Center and Police Building.

Description

The Maintenance Division is comprised of a full-time Building Maintenance Worker II. Division is responsible for equipment maintenance, minor electrical and plumbing repairs, painting, meeting room set-up, and minor custodial duties in the Police Building, Meeting Rooms, and Gymnasium. Ground maintenance of trees, lawn, and planting beds at the Government Center and Police Building complex are included in the Division responsibilities. The Director of Public Works is responsible for the overall administration of the department. The city outsources most of the custodial services throughout the Government Center and Police Building. The division generally operates approximately 8 hours per day, Monday through Friday. In addition, part-time employees supplied by the Recreation Department assist in monitoring, cleaning, and setting up meeting rooms on weekends.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Estimated Number of Hours Meeting Rooms, Gym, and Multipurpose Room Requiring Room Set-up by Staff	1,047	250[1, 2]	1,035[1, 2]	1,250[2]
HVAC Failures/Repairs	24	19	20	22
Roof Repairs/Patches	8	5	6	8

[1]*Reduced rentals due to COVID-19 restrictions.*

[2]*Reduced rentals due to construction and renovation of the lower level.*

Service Standards

- Daily cleaning of offices, meeting rooms, restrooms, and jail facilities.
- Daily inspection of areas cleaned by outsourced custodial service.
- Set-up for group meetings.
- Daily mail delivery and pick-up.
- Daily laundering of prisoner blankets and custodial linens (mops, towels and rags).
- Weekly inspection and operation of emergency generator.
- Weekly inspections of the boilers, pumps, and hot water system.
- Weekly set-up for Municipal Court.
- Semi-monthly set-up for City Council and Planning & Zoning Commission meetings.
- Monthly inspection and maintenance of HVAC system, water cooling tower, sewer lines and drains.
- Quarterly defrosting of refrigerators and freezers.
- Quarterly inventory of custodial supplies.
- Semi-annual St. Louis County inspections for elevator, emergency generator, and exhaust fans.
- Semi-annual roof inspections.
- Annual back-flow test of water system and inspection of fire suppression system.

- Seasonal snow removal, window cleaning, and painting.
- Day-to-day repairs on plumbing, electrical, HVAC, and building fixtures.
- Remodeling of interior spaces (wall repair, paint, carpet, tile, electrical and plumber relocations, etc.).

Objectives

- Track HVAC services following proper service standards.
- Track day-to-day activities and tabulate time spent on each task in an effort to improve efficiency.
- Repair plumbing, drywall, paint, electrical repairs, troubleshoot HVAC, and perform preventative maintenance on all mechanical equipment in the building.

Budget Highlights

- Acct. 6211 – Emergency repairs to glycol loop piping in Government Center ($10,000).
- Acct. 6212 – Government Center share of contract cleaning services ($25,000).
- Acct. 9503 – Replacement of one (1) small heat pump at the Government Center ($9,000).

MAINTENANCE OF MUNICIPAL PROPERTY

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	110,968	69,292	78,165	57,445	57,673
5103 Overtime	1,448	739	1,000	500	500
5104 Vacation Pay	1,081	1,081	1,081	1,102	1,169
5105 Longevity Pay	1,344	1,344	1,344	1,344	1,344
5109 Provision for Salary Adj.	-	1,171	1,566	-	3,486
5230 Hospital & Medical Insurance	24,931	16,308	19,549	10,315	11,205
5231 Self Insured Medical Benefits	300	175	300	-	-
5233 Dental Insurance	1,157	746	881	472	460
5234 Group Life Insurance	366	249	272	197	209
5235 Accidental Death & Dismem.	56	27	29	21	22
5236 Disability Insurance	194	208	227	164	175
5240 Social Security Contribution	8,387	5,232	6,070	6,070	5,000
5241 Pension Contribution	27,202	22,131	7,569	6,223	7,797
5243 Worker's Compensation Ins.	2,499	2,541	2,874	2,880	4,141
Total Personnel Services	179,932	121,243	120,927	86,733	93,181
OPERATING EXPENSES:					
6202 Technical & Personal Services	1,500	-	-	-	-
6211 Equipment Maintenance	25,917	18,920	24,000	24,000	24,000
6212 Building & Ground Maint.	63,674	50,114	59,174	55,000	60,424
6250 Electricity	68,328	53,757	65,000	60,000	64,800
6252 Natural Gas	7,793	5,823	7,200	7,000	7,200
6253 Telephone	790	706	360	300	300
6254 Water & Sewer	11,931	12,572	16,000	13,000	13,650
6261 Education & Training	-	-	300	150	150
6271 Medical	39	-	100	100	100
7301 Chemicals & Cleaning	492	-	750	800	1,000
7302 Small Tools	134	-	300	300	300
7304 General Supplies	6,219	3,853	4,200	3,500	4,000
7307 Gasoline & Mileage	-	-	-	-	-
7308 Wearing Apparel & Linen	509	632	576	500	601
Total Operating Expense	187,326	146,377	177,960	164,650	176,525
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	2,661	-	-	-
9503 Equipment	22,508	6,653	9,000	9,000	9,000
Total Capital Outlay	22,508	9,313	9,000	9,000	9,000
TOTAL MAINTENANCE OF MUNICIPAL PROPERTY	**389,766**	**276,933**	**307,887**	**260,383**	**278,706**

Communication: Review Proposed FY23 Budget Preview (New Business)

MAINTENANCE OF MUNICIPAL PROPERTY
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Building Improvements	
(Nothing Budgeted)	-
Total Account 9501	-
9503 Equipment	
Small Heat Pump HVAC Units	9,000
Total Account 9503	9,000
TOTAL CAPITAL OUTLAY	**9,000**

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POLICE DEPARTMENT – ADMINISTRATIVE DIVISION

Mission Statement:
The Creve Coeur Police Department is committed to safeguarding the lives and property of the people we serve. We strive to reduce the incidence and fear of crime and to enhance public safety while working tirelessly to provide a better quality of life in the workplace and community. The Police Department continues to achieve these goals by working as a team with other city departments, government agencies and our community.

Administrative and Support Division:
The Administrative Division includes a sworn staff of a full-time Chief of Police, one (1) Police Captain, one (1) Professional Standards Lieutenant, and two (2) Community Relations and Crime Prevention Officers. The Division has a non-sworn staff consisting of two (2) Records Associates, a Support Services/Fleet Maintenance Assistant, an Executive Assistant to the Chief of Police, a Building Maintenance Worker, a part-time Evidence Custodian and a part-time CALEA Accreditation Assistant.

Department Description
The Administrative and Support Services Division is commanded by a Captain who reports to the Chief of Police. The Captain oversees and supervises the Records Room & Records Associates, Support Services/Fleet Maintenance Assistant. The Captain and the Administrative and Support Services employees are responsible for:

- Fleet purchasing, maintenance and surplus vehicle disposal
- Records management & purging
- Driving While Intoxicated Tracking System (DWITS)
- Fingerprinting services
- Department Training Coordinator
- Oversee the hiring process for commissioned and reserve Police Officers
- In-car & body-worn camera video system maintenance
- Sale/collection/maintenance of all police records, reports, data and statistics
- Deer mitigation program
- Emergency management/preparedness; including policies, practices and procedures
- Management of officer and department equipment
- Building maintenance and security, including surveillance cameras and in-house phone recording
- Sunshine law and discovery requests

The Professional Standards Lieutenant reports directly to the Chief of Police. This person assists the Police Chief in professional reviews, planning, organizing, and overseeing the accreditation function through CALEA. Additional functions include:

- Oversees the accreditation process through CALEA (Commission on Accreditation for Law Enforcement Agencies) and the work of the Accreditation Assistant who managing policies, proofs and best practices
- Works cooperatively with all divisions to maintain accreditation standards
- Ensure milestones are met for CALEA accreditation process (ongoing)
- Manage/coordinate annual accreditation remote evaluation
- Manage/coordinate of quadrennial CALEA onsite accreditation comprehensive evaluation
- Submit policy and procedure updates in compliance with accreditation requirements
- Submit annual reports required for accreditation
- Coordinate and implement special projects as assigned by the Chief of Police
- Supervise the Evidence Custodian and the evidence function. This includes the operations of the evidence room, including evidence and property submission, proper storage, packaging, laboratory examinations & transfers and disposal through court-ordered destruction, collection and disposing of prescription drug take-back supply.
- Investigate all department complaints, internal and external
- Implement corrective training and discipline from complaints
- Ensure department Public Information Officer provides professional-level and effective police communication
- Oversee the Crime Prevention and Community Relations function (See Crime Prevention Service Standards)

Benchmarking/Budgetary Savings

The consolidation of services through the West Central Dispatch Center (WCDC) continues to realize significant annual cost savings in personnel and equipment when compared to self-providing dispatch services since its inception in 2011. Additionally, the Police Department benefits from a highly professional level of service from the dispatch center.

It is the responsibility of the Chief of Police to review all essential job functions of department personnel in order to ensure that efficient and professional services are provided to the public. Staff reports and assessments of services are regularly provided to the City Administrator for review to ensure that this is achieved.

Administrative Service Standards

- Maintain professional and polite demeanor in all phone contacts with the public and radio contacts with officers and other police agencies. Operate within FCC regulations, with no violations.
- Enter timely and accurate law enforcement computer data with no “sunshine” or “right of privacy” violations.
- Manage active criminal wanted entries and wanted cancellations. Immediate notification to personnel regarding Adult Abuse Court Orders. Immediate entry of arrest records (booking sheets). Update and/or dispose of arrest files and reports according to Missouri retention laws.
- Process police reports, arrest files and traffic tickets on a daily basis.
- Respond to public requests for reports within 72 hours.

- Provide fingerprinting services to residents and business personnel five (5) days a week for a minimal fee. (This has not been offered during the COVID pandemic. Requests are referred to a private company. I think we should consider dropping this function due to a number of reasons, but mainly due to Records Clerks having to stand in close proximity to others and have physical contact with them in addition to pandemic concerns. Citizens now have the opportunity to obtain prints through a private option.
- Maintain membership in the West Central Dispatch Center (WCDC) which provides police dispatching services, remotely monitors prisoners, and ensures prisoner feeding is in accordance with established timelines.
- Respond to citizen complaints within 24 hours, with the goal of resolving most internal investigations within 90 days.
- Complete required monthly crime statistics reports within 10 days. Submit all DWI reports within 15 days and all accident reports within 20 days to the proper authority. Submit quarterly financial status reports relative to federal Community Oriented Policing and Problem Solving (COPPS) grants within 15 days.
- Enter “false alarm” incidents in the alarm database within 48 hours. Submit false alarm reports and distribute false alarm notifications semi-monthly.
- Schedule equipment and fleet maintenance in accordance with the schedule and vehicle service plan. Schedule repairs within one business day, when possible.
- Conduct annual inventory of fixed assets and non-expendable items by April 30.
- Administer and complete the hiring process within 90 days from application processing and testing.
- Provide support to patrol division for purchases of equipment, overseeing repair, replacement, and updates of equipment necessary for daily job performance.
- Update Standard Operating Procedures, as well as complete the CALEA re-accreditation process.

Crime Prevention Office Service Standards

- Educate the general public in crime prevention methods to limit exposure to becoming a victim.
- Provide timely alerts about criminal activity occurring in the local area.
- Present DARE program in accordance with established national standards.
- Conduct CERT classes in accordance with Federal Emergency Management Agency (FEMA) standards.
- Conduct Citizen Police Academy classes to educate residents on the complexities of police work.
- Conduct Rape Aggression Defense training to educate females on self-defense techniques and strategies to escape an attack.
- Conduct safety assessments for homeowners and educate subdivision associations about crime prevention in their neighborhoods.
- Conduct Safety assessments for businesses, notifying them of criminal activity and trends.
- Partner with local banking facilities to review and improve hold-up and notification procedures.

- Review reported criminal activity looking for patterns, ensuring all patrol officers and citizens are informed of criminal information and activity within the city.
- Crime prevention through environmental design (CPTED)
- Crime statistics and analysis
- Review false alarm calls with follow-up with repeat offenders to mitigate future false alarms.
- Serve as liaison for Neighborhood Watch and the Creve Coeur Crime Prevention Partnership
- Conduct building tours with community groups and coordinate DEA Prescription Drug Take-Back events (bi-annual).

WCDC Consortium Standards

- Answer and dispatch 911 calls immediately. Answer all non-emergency calls as soon as practical, not to exceed three (3) rings, if at all possible. Dispatch non-emergency calls as soon as practical, based on priority. Immediately call back and dispatch a patrol unit on “911” hang-ups. Re-contact and inform the complainant if priorities prevent dispatching non-emergency calls within five (5) minutes.
- Maintain immediate response or acknowledgment to radio calls from police officers. Immediately dispatch assists units in accordance with department policy.
- Provide regular reports and assessments to the Chief of Police and City Administrator of calls for service, records updates and budgetary expenditures.

Objectives

- Continue to reduce storage costs and paper usage by managing records through the use of Computer Assisted Report Entry (CARE).
- Continue to manage dispatch operating costs through the partnership of the WCDC.
- Offer online purchases of accident reports, as well as walk-in records services five days a week.
- Maintain Police Department vehicles and equipment in excellent condition, providing the best equipment and technology available. Provide monthly reports of expenditures for vehicle maintenance and upkeep.
- Continue to maximize the use of mobile ticketing by officers and sergeants. The use of mobile ticketing by officers and sergeants is at the 99th percentile. Mobile ticketing is a computer application available through REJIS, which allows officers to electronically issue traffic tickets. The tickets download directly into the court system, eliminating the need to enter the tickets into the municipal court docket system.
- Recruit high-quality applicants for Police Officer positions.
- Review building requirements and department procedures for CALEA compliance.
- Continue to upgrade and monitor the security of the Police Department, Government Center, and the Community Center.
- Reduce crime and the fear of crime through community engagement and crime prevention programs.

Budget Highlights

- Accts. 5101-5243 – Increase in full-time salaries and benefits due to the transfer of two (2) full-time Community Relations/Crime Prevention Officer positions from Investigations (2121) to Administration (2111).
- Acct. 6202 – Fees associated with WCDC Consortium membership ($572,400).
- Acct. 6202 – Increase due to additional PowerDMS software access for department personnel to efficiently document the training and testing proofs required for CALEA ($6,100).
- Acct. 6262 – Increase in dues and memberships due to aforementioned personnel transfer.
- Acct. 6265 – Increase due to recommencement of conference attendance canceled in FY 2022 due to COVID and also aforementioned personnel transfer ($11,335).

POLICE - ALL DIVISIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	3,755,311	3,706,014	3,848,515	3,673,400	3,946,483
5102 Salaries, Temporary Empl.	40,343	9,100	68,904	34,417	72,908
5103 Overtime	82,244	51,926	70,000	82,000	84,000
5104 Vacation Pay	6,210	5,937	4,742	6,502	7,155
5105 Longevity Pay	23,080	20,828	17,472	17,472	17,472
5106 Holiday Pay	215,317	116,470	124,150	117,460	133,484
5107 Uniform Allowance	12,924	12,720	13,560	14,210	13,560
5109 Provision for Salary Adj.	2,160	54,420	124,801	-	341,851
5111 Cell Phone Allowance	-	1,800	-	-	-
5120 Employee Referral Bonus	-	-	-	-	1,200
5230 Hospital & Medical Insurance	530,617	528,306	567,923	522,361	586,855
5231 Self Insured Medical Benefits	4,900	5,350	4,200	6,000	6,000
5233 Dental Insurance	24,183	23,520	26,963	22,025	24,950
5234 Group Life Insurance	13,071	12,532	13,261	12,226	13,250
5235 Accidental Death & Dismem.	2,031	1,343	1,424	1,312	1,519
5236 Disability Insurance	10,317	9,864	11,039	9,471	11,835
5240 Social Security Contribution	306,271	294,182	316,661	298,914	343,500
5241 Pension Contribution	871,730	838,452	394,461	366,939	466,086
5243 Worker's Compensation Ins.	118,242	120,223	135,979	136,267	185,754
Total Personnel Services	6,018,950	5,812,988	5,744,055	5,320,976	6,257,862
OPERATING EXPENSES:					
6202 Technical & Personal Services	605,785	590,841	601,796	602,416	654,027
6203 Professional Services	7,480	8,985	18,850	16,195	17,045
6210 Vehicle Maintenance	37,097	50,366	55,075	51,250	60,400
6211 Equipment Maintenance	16,724	4,670	4,950	4,554	4,910
6213 Office Equipment Maint.	16,986	18,631	21,290	18,030	26,050
6253 Telephone	18,421	17,025	15,696	15,452	15,988
6260 Advertising	612	1,108	1,200	1,200	1,200
6261 Education & Training	15,102	9,457	20,775	17,382	18,045
6262 Dues, Memberships & Subsc.	2,785	3,247	4,980	4,808	5,778
6264 In Town Meetings	1,861	2,166	2,950	2,855	2,170
6265 Travel & Conferences	7,862	3,106	11,485	7,122	15,685
6266 Equipment Rental	-	-	-	-	-
6271 Medical	8,595	6,988	16,746	17,008	14,901
7301 Chemicals & Cleaning	12	645	1,200	964	1,200
7302 Small Tools	3,054	3,014	3,820	3,438	6,570
7304 General Supplies	7,631	5,009	11,750	7,137	8,800
7306 Memorials & Plaques	657	579	1,250	1,250	1,250
7307 Gasoline & Mileage	63,048	48,310	55,596	86,900	93,950
7308 Wearing Apparel & Linen	37,432	32,949	53,415	48,915	70,340
7309 Food For Prisoners	314	-	-	-	-
7310 Snow Removal Supplies	-	-	-	-	300
7313 Range Supplies	12,042	7,480	13,775	15,157	13,840
7314 Crime Prevention	3,572	3,725	3,700	3,700	5,500
Total Operating Expense	867,074	818,301	920,299	925,735	1,037,949

POLICE - ALL DIVISIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	-	250	250	250
9502 Vehicles	169,949	79,432	197,500	203,010	172,550
9503 Equipment	54,568	88,474	120,960	119,084	65,144
9504 Office Equipment	704	1,005	6,500	6,500	1,500
9505 Office Machines	1,950	-	-	-	-
Total Capital Outlay	227,171	168,911	325,210	328,844	239,444
TOTAL POLICE DEPARTMENT	**7,113,195**	**6,800,201**	**6,989,564**	**6,575,555**	**7,535,255**

POLICE - ADMINISTRATION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	533,376	565,088	693,118	493,400	728,700
5102 Salaries, Temporary Empl.	40,343	9,100	68,904	34,417	72,908
5103 Overtime	5,043	736	1,000	1,000	3,000
5104 Vacation Pay	451	902	902	3,293	3,491
5105 Longevity Pay	8,748	7,071	5,472	5,564	5,568
5107 Uniform Allowance	3,600	3,066	4,800	4,800	3,600
5109 Provision for Salary Adj.	-	9,176	11,412	-	46,621
5120 Employee Referral Bonus	-	-	-	-	1,200
5230 Hospital & Medical Insurance	64,562	79,231	104,028	76,600	94,870
5231 Self Insured Medical Benefits	600	600	600	600	1,200
5233 Dental Insurance	3,239	3,657	5,023	3,450	4,250
5234 Group Life Insurance	1,792	1,831	2,066	1,609	1,700
5235 Accidental Death & Dismem.	276	196	223	173	280
5236 Disability Insurance	1,440	1,518	1,715	1,341	2,175
5240 Social Security Contribution	43,761	43,421	58,135	39,500	65,000
5241 Pension Contribution	176,489	196,185	55,815	61,455	92,906
5243 Worker's Compensation	16,069	16,339	18,480	18,519	23,591
Total Personnel Services	899,788	938,118	1,031,693	745,721	1,151,060
OPERATING EXPENSES:					
6202 Technical & Personal Services	594,195	580,017	590,771	590,824	642,215
6203 Professional Services	4,480	3,516	6,500	4,850	5,700
6210 Vehicle Maintenance	412	1,465	2,000	2,000	3,100
6211 Equipment Maintenance	417	9	900	900	900
6213 Office Equipment Maint.	15,658	15,265	17,090	17,230	17,500
6253 Telephone	11,748	12,293	12,066	12,487	12,876
6260 Advertising	612	1,108	1,200	1,200	1,200
6261 Education & Training	11,093	1,626	8,500	6,125	7,625
6262 Dues, Memberships & Subsc.	1,710	1,907	2,790	2,525	3,520
6264 In Town Meetings	1,431	2,118	2,500	2,500	2,070
6265 Travel & Conferences	5,502	1,317	7,275	2,950	9,435
6271 Medical	5,936	4,096	5,991	6,500	7,001
7302 Small Tools	1,075	465	1,000	1,000	1,000
7304 General Supplies	3,745	1,438	7,575	3,000	4,000
7306 Memorials & Plaques	657	579	1,250	1,250	1,250
7307 Gasoline & Mileage	2,576	1,820	2,496	3,000	3,300
7308 Wearing Apparel & Linen	2,495	2,235	6,395	6,245	6,470
7309 Food For Prisoners	314	-	-	-	-
7310 Snow Removal Supplies	-	-	-	-	300
7314 Crime Prevention	-	-	-	-	5,500
Total Operating Expense	664,056	631,274	676,299	664,587	734,962

Communication: Review Proposed FY23 Budget Preview (New Business)

POLICE - ADMINISTRATION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	-	250	250	250
9502 Vehicles	-	-	-	-	-
9503 Equipment	-	3,370	3,000	2,114	1,250
9504 Office Equipment	-	240	500	500	500
9505 Office Machines	1,950	-	-	-	-
Total Capital Outlay	1,950	3,610	3,750	2,864	2,000
TOTAL POLICE ADMINISTRATIVE DIVISION	**1,565,794**	**1,573,002**	**1,711,742**	**1,413,171**	**1,888,022**

POLICE - ADMINISTRATION
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Buildings and Improvements	
Parking and Building Signs	250
Total Account 9501	250
9503 Equipment	
Refrigerator for Evidence Room	250
Bike Rack for Evidence Room	1,000
Total Account 9502	1,250
9504 Office Equipment	
Total Account 9504	0
9504 Office Equipment	
2 Replacement Chairs	500
Total Account 9505	500
9505 Office Machines	
(Nothing Budgeted)	0
	0
Total Account 9505	0
TOTAL CAPITAL OUTLAYS	**2,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

POLICE DEPARTMENT – INVESTIGATIONS DIVISION

Mission Statement

The mission of the Investigations Bureau is to investigate, deter, prevent crimes whenever possible, and solve crimes through arrest and recovery of property. The Investigations Bureau has accomplished this by working in conjunction with the citizens of the City, victims, and witnesses as well as working with all Divisions within the Police Department. Furthermore, our Detectives continue to enhance their effectiveness in their investigations by keeping current on investigative methods and skills as well as networking with other local, state, and federal law enforcement agencies.

Department Description

The Investigations Bureau consists of a Lieutenant, five (5) Detectives, and a School Resource Officer/Juvenile Officer. In addition to a daily criminal investigation caseload, the Investigations Bureau has the responsibility of conducting employment backgrounds on new applicants. Detectives also assist on a regional level as investigators with the Greater St. Louis Major Case Squad. The Investigations Bureau is supervised by a Lieutenant who reports to the Captain of the Administrative and Support Services Division.

Investigators utilize three (3) interview and interrogation rooms for interviewing crime victims, witnesses and suspects. These rooms are equipped with a closed-circuit monitoring and recording system. The Investigations Division maintains and operates a computer voice stress analyzer (CVSA), with two (2) Detectives serving as certified operators. The Division also has the ability to conduct covert surveillance operations.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Total Case Assignments	384	449	430	420
Percentage of Clearance Rate for Cases Assigned	50%	41%	45%	43%
Percentage of Part I Clearance Rate (violent crimes)	56%	49%	60%	60%
Total Arrests	38	35	40	50
Property Value Recovery	$843,066	$1,172,859	$625,000	$500,000
Percentage of Property Value Recovery	57%	62%	50%	50%

During FY21, Detectives were assigned to assist with Major Case Squad homicide investigations in the North County Cooperative, Des Peres, and Normandy. Detectives also investigated and solved several burglaries, robberies and assaults during the past year within the City of Creve Coeur.

Service Standards

- Assign all completed crime reports to a Detective/Investigator within 48 hours.
- Contact crime victims within 48 hours and provide a case progress report within ten (10) days. Detectives update victims regularly during active investigations. Unsolved and cold cases are reviewed every three (3) months.

- Complete warrant applications in a timely manner, not to exceed 30 days after the arrest, pending lab results.
- Complete liquor license background investigations within one (1) week of receiving documentation and fees, and massage business/therapist investigations within two (2) weeks of receiving documentation and fees.
- Complete pre-employment background investigations within three weeks of being assigned to an Investigator.

Goals/Objectives

- Maintain a 40% or greater clearance rate for Part I crimes.
- Ensure completion and certification in Medicolegal Death Investigation training for new Detectives through St. Louis University. This comprehensive certification and training delve into many aspects of suicide, homicide, assault and other crimes dealing with victims and suspects.
- Continue to improve our peer and constituent network by attending meetings with local, state, and federal agencies.
- Continue to pursue the use of technology including, but not limited to, DNA, facial recognition and license plate recognition (LPR).
- Continue skill advancement of our investigators through training that focuses on interview/interrogation, sex crimes, human trafficking, white-collar crime, cybercrime, and death investigations.
- Plan for succession by assigning new officers to assist Detectives on investigations for familiarization and development of investigative skills when timing and staffing allows.
- Refine evidence transfer process by providing a means for citizens, laboratory analysis and court hearings to take custody of evidence through a mobile transfer platform (MobileOnQ) that is compliant with our new evidence tracking system.

Budget Highlights

- Accts. 5101-5243 – Decrease in salaries and benefits due to transfer of two (2) Crime Prevention Officers from Investigations (2121) to Administration (2111).
- Acct. 6203 – Major Case Squad Investigations expenses ($2,500).
- Acct. 6265 – Increase due to recommencement of conference attendance canceled in FY 2022 due to COVID ($2,360).
- Acct. 7314 – Decrease in crime prevention supplies due to aforementioned personnel transfer.

POLICE - INVESTIGATIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	392,101	531,222	667,503	505,000	510,680
5103 Overtime	13,980	16,783	16,000	16,000	16,000
5104 Vacation Pay	1,920	1,680	-	-	-
5105 Longevity Pay	2,560	2,812	2,784	2,504	2,112
5106 Holiday Pay	21,816	17,817	15,850	18,760	21,448
5107 Uniform Allowance	6,300	7,454	7,560	7,560	7,560
5109 Provision for Salary Adj.	-	8,031	16,221	-	34,758
5111 Cell Phone Allowance	2,160	1,800	-	-	-
5230 Hospital & Medical Insurance	38,911	72,304	75,173	40,641	44,485
5231 Self Insured Medical Benefits	1,800	1,800	1,800	2,400	1,800
5233 Dental Insurance	2,159	3,411	3,770	2,275	2,500
5234 Group Life Insurance	1,335	1,770	1,844	1,711	1,750
5235 Accidental Death & Dismem.	205	190	198	184	209
5236 Disability Insurance	1,118	1,475	1,536	1,430	1,660
5240 Social Security Contribution	33,089	43,660	54,516	44,414	44,500
5241 Pension Contribution	78,186	124,525	60,018	53,939	60,426
5243 Worker's Compensation	12,875	13,090	14,806	14,837	25,181
Total Personnel Services	610,514	849,822	939,579	711,655	775,069
OPERATING EXPENSES:					
6202 Technical & Personal Services	3,617	3,875	3,930	4,122	4,172
6203 Professional Services	3,000	5,469	10,600	9,595	9,595
6210 Vehicle Maintenance	1,593	989	2,750	4,250	4,300
6211 Equipment Maintenance	-	-	150	50	-
6213 Office Equipment Maint.	1,328	3,345	3,200	-	7,550
6253 Telephone	46	350	290	1,340	1,262
6261 Education & Training	3,230	1,050	4,775	4,840	2,845
6262 Dues, Memberships & Subsc.	975	1,015	1,370	1,320	1,145
6264 In Town Meetings	350	-	350	255	-
6265 Travel & Conferences	-	-	2,360	2,161	1,500
7301 Chemicals & Cleaning	-	-	200	200	200
7302 Small Tools	225	252	300	300	300
7304 General Supplies	2,170	2,048	1,975	1,875	2,600
7307 Gasoline & Mileage	2,141	1,677	2,400	2,900	3,150
7308 Wearing Apparel & Linen	198	408	2,900	900	2,100
7313 Range Supplies	-	491	800	800	-
7314 Crime Prevention Supplies	-	-	3,700	3,700	-
Total Operating Expense	18,874	20,970	42,050	38,608	40,719
CAPITAL OUTLAY:					
9501 Buildings and Improvements	-	-	-	-	-
9502 Vehicles	-	-	-	-	-
9503 Equipment	120	9,600	240	240	-
9504 Office Equipment	614	345	500	500	500
Total Capital Outlay	734	9,945	740	740	500
TOTAL POLICE INVESTIGATIONS DIVISION	**630,122**	**880,737**	**982,369**	**751,003**	**816,288**

Communication: Review Proposed FY23 Budget Preview (New Business)

POLICE - INVESTIGATIONS
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Buildings and Improvements	
(Nothing Budgeted)	-
Total Account 9501	-
9502 Vehicles	
(Nothing Budgeted)	-
Total Account 9502	-
9503 Equipment	
(Nothing Budgeted)	-
Total Account 9503	-
9504 Office Equipment	
Office Chairs (Replacement) - 2	500
Total Account 9504	500
TOTAL CAPITAL OUTLAY	**500**

POLICE DEPARTMENT – PATROL & COMMUNITY POLICING DIVISION

Mission Statement
The Mission of the Patrol & Community Policing Division is to work cooperatively with the public, all Divisions within the Police Department, and other law enforcement agencies. Our mission is the preservation of life, property, and human rights for all people, by patrolling the city with a purpose, responding to calls for service and applying the basic principles of Community Oriented Policing and our Law Enforcement responsibilities.

Department Description
The Patrol Division of the Police Department, when fully staffed, consists of thirty-seven (37) commissioned officers, and one (1) reserve officer. The Patrol Division consists of one (1) full-time Captain, who serves as the Patrol Division Commander, one (1) full-time Lieutenant, who serves as Deputy Division Commander; eight (8) Sergeants; four (4) Traffic Safety Officers; one (1) K9 Officer and twenty-two (22) Patrol Officers. The Captain is responsible for the overall supervision of police operations and traffic safety, which includes traffic management grants, surveys and studies. This entails the daily operations of the Patrol Division to include purchases, maintaining the continuity of police operations and professional services. In addition, the Captain oversees the coaching and performance of Patrol Division personnel, which includes the officers and supervisors. The Deputy Patrol Commander oversees the daily scheduling, new Officer field training, purchasing, payroll and any significant operations, such as critical incidents. The Police Patrol Division transitioned from 8-hour shifts to 12-hour shifts in FY 2019. As a wellness initiative, in FY 2022, the Police Department implemented a permanent dayshift patrol squad based on seniority. To balance the shifts, a permanent night shift was also created and is staffed by Patrol Officers who volunteer for the assignment and those with the lowest seniority.

Performance and Workload Measures
Performance measures are a means of comparing Police Department activity from year to year. The Police utilize a performance evaluation program that is intended to reinforce behavior and conduct that is consistent with the Department's mission, creates an awareness of deficiencies, and assists management in formulating decisions such as market adjustments, position assignments, promotions and retention. Employee evaluations measure performance levels as follows:

- Meets Expectations
- Marginally Meets Expectations
- Below Expectations

Service Standards	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
External Survey, Percentage of Residents Surveyed Rating Overall Satisfaction of Local Police Protection as Very Satisfied and Satisfied[1]	N/A	N/A	96%	N/A
Average Response Time (Priority I)	5:15 min.	4:47 min.	5 min.	5 min.
Average Response Time (Priority II)	5:15 min.	4:11 min.	5 min.	5 min.
Crime Rate[2]	19.6	26.0[5]	26.3	26.0
Total Maintenance and Preventative Expenditures per Vehicle	$810	$704	$825	$850
Total Vehicle Maintenance Expenditures per Mile Driven	$0.03	$0.03	$0.04	$0.04
Arrests	790	364	500	700
Total Arrests per Police Officer[3]	18.4	7.4	11.6	16.3
Traffic Citations	4,134	3,689	2,780	3,000
Traffic Citations per Police Officer	96	86	65	70
Total DWI Arrests	84	95	81	84
Total Driving While Intoxicated (DWI) Arrests per 1,000 population	4.9	4.7	4.5	4.7
Total DWI Arrests per Police Officer[3]	1.8	2.0	1.9	2.0
Citizen Police Academy Sessions	2	1[4]	2	2

[1]*The Triennial Resident Survey was conducted in FY 2022.*
[2]*Offenses per 1,000 population (FY 2020 population estimate of 18,834).*
[3]*Based on authorized personnel of 49 commissioned officers which includes 5 commanders and 1 Chief of Police (49-6 = 43).*
[4]*One session was canceled due to the COVID-19 pandemic.*
[5]*A nationwide switch to FBI-NIBRS (national incident-based reporting system) resulted in a change in how crime statistics are reported/measured, resulting in an increase in the calculation of the crime rate. Crimes that were previously reported together (example: breaking a window on a car and stealing property from inside of it) are now calculated separately.*

Customer Service

- Ensure all contacts with the public are handled in a professional, polite, courteous, and legal manner while recognizing the needs of all involved.
- Acknowledge citizen complaints within 24 hours and resolve complaints as soon as practical.
- Maintain accountability and best practices in customer service through the professional accreditation process (CALEA).

Calls for Service

- Respond to calls promptly and safely with an average response time of five (5) minutes.
- Provide life-saving first aid and seek immediate medical attention for sick or injured persons.
- Maintain a minimum staffing level of four (4) patrol sectors and sufficient supervisory personnel on a daily basis.
- Continue improving patrol availability through full staffing of five (5) patrol sectors.
- Operate patrol vehicles in a safe and responsible manner.
- Notify the Street Department and MoDOT immediately of emergency road conditions.
- Tow any vehicles within 48 hours when abandoned along state roadways. Tow unresolved derelict vehicles on private property within seven (7) days.

Crash Reduction

- Monitor, survey, and analyze traffic issues, taking action to promote the safe and efficient movement of traffic through education and enforcement, when necessary.
- Participate in quarterly, MoDOT sponsored speed reduction campaigns
- Direct enforcement efforts to reduce crashes.
- Complete most crash and incident reports within 24 hours, not to exceed 72 hours.

Crime Prevention Activities

- Perform residential vacation checks on a daily basis, prior to 6:00 PM.
- Perform overnight business security patrols; completing them by 6:00 AM daily.
- Partner with local banking facilities to review and improve hold-up and notification procedures.
- Review reported criminal activity looking for patterns, ensuring all patrol officers and citizens are informed of criminal information and activity within the city.
- Educate the general public in crime prevention methods to limit exposure to becoming a victim.
- Provide timely alerts about criminal activity occurring in the local area.
- Provide frequent patrols at all schools in the city, helping to provide students, teachers, and parents a real sense of security for children.
- Provide increased patrols of residential areas during overnight hours, focusing on the reduction of thefts from vehicles.

Legal Compliance

- Comply with all laws, regulations, procedures, and reporting requirements pertaining to: radio communications, access to and dissemination of protected information and public records, the Safe Schools Act, adult abuse, and racial profiling laws and civil rights.
- Provide after-hour emergency protective order services to all victims of domestic violence.
- Submit racial profiling annual report to Attorney General by March 1st.
- Comply with mandatory Missouri Peace Officer Standards and Training (POST) regulations for commissioned police officers for each annual POST cycle by offering in-service and computer-based in-house training, in addition to instruction at the St. Louis County and Municipal Police Academy.
- Conduct or host training in the CCPD training room, when beneficial to the department.

Holding Facility

- Administer holding facilities in accordance with Department of Justice and Missouri Juvenile Justice Association standards. Continue to remotely monitor prisoners through the West Central Dispatch Center (WCDC).
- Accept bail bonds for the city and other jurisdiction, while processing bonds by 9:00 AM.
- Execute arrest notifications from other jurisdictions within 48 hours.
- Obtain in-custody warrants on serious felony crimes within 24 hours.
- Provide bailiff services for Municipal Court as needed.
- Maintain a safe and secure holding facility for housing prisoners.
- Provide in-custody holding through a contract with the St. Louis County Jail for felons in-custody until formal charges are issued

Equipment and Facilities

- Perform required testing and maintenance of speed measuring instruments and monthly maintenance of alcohol breath testing instruments.
- Monitor all city-owned property, to include patrols of all city parks.
- Assist visitors to city facilities when needed.
- Continue to provide a high level of safety and security for City Council, Municipal Court, and other Government Center meetings and functions, as needed.

Objectives

- Continue efforts to reduce traffic collisions, with a goal of reducing opportunities for conflicts that lead to crashes. This will be accomplished through the identification of high crash locations, roadway engineering improvement recommendations, education, and enforcement in those problem areas.
- Continue to develop tactical training and response. The Police Department's goal is to have a practical exercise each year and to continue participation in regional Multi Assault Counter Terrorism Action Capabilities (MACTAC) training.
- Continue our credentialing and training in the application of civil disturbances, riot training, de-escalation training, and a resolute awareness of those protesting and their civil rights.
- Participated in the St. Louis Area Police Chief's (SLAPCA) region-wide MRT program, addressing civil disturbances.
- Continue to develop a Crisis Intervention Team (CIT) program to deal effectively with mentally and emotionally disturbed individuals with a goal to have at least 85% of patrol officers CIT certified.
- Maintain fitness standards based on the essential job functions through a certified fitness program that has been accredited through Standard and Associates.
- Increase patrol and investigative effectiveness. The overall goal is to reduce incidences of crimes against persons and property and be attentive to problems, through extra patrols which are assigned at daily briefings.
- Promote safe driving, awareness, and training in order to reduce officer-involved collisions.
- Promote consistent and effective response to domestic violence incidents. Our goal is to reduce recurring incidents, whenever possible. Eight officers are trained to issue 'after hours' court orders of protection.
- Increase patrol availability by being fully staffed, to the extent possible.
- Maintain international accreditation as a law enforcement agency through CALEA.

Budget Highlights

- Acct. 6271 – Replacement of expired Narcan ($3,000).
- Acct. 7308 – Increase in Quartermaster Uniform Allowance per officer (from $700 to $800) for 35 Officers ($28,000).
- Acct. 7308 – New exterior vest carriers and load-bearing exterior vest carriers ($10,500).
- Acct. 7308 – New body camera uniform alterations ($2,500).
- Acct. 7308 – New department-issued duty gear: gun belt, holsters, etc. ($1,800).
- Acct. 9502 – Three (3) Hybrid Ford Interceptor Utility includes all upfit charges and equipment costs ($172,550); cost will be partially offset by estimated trade-in value of retired vehicles ($40,000) and the anticipated reduction in gasoline usage.
- Acct. 9503 – Replacement of one (1) radar unit ($3,100).
- Acct. 9503 – Replacement of nine (9) tasers ($12,015).
- Acct. 9503 – New patrol bicycle ($2,500).
- Acct. 9503 – Replacement of portable stop signs ($5,004).
- Acct. 9503 – Replacement of four (4) AEDs ($6,000).
- Acct. 9503 – Replacement of one (1) ballistic shield ($3,500).
- Acct. 9503 – Replacement of Ballistic Body Armor for twelve (12) officers ($10,500).
- Acct. 9503 – Replacement Morpho-ID Fingerprint Scanner for field identification of individuals ($2,700).

POLICE - PATROL

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	2,829,834	2,609,704	2,487,894	2,675,000	2,707,103
5102 Salaries, Temporary Empl.	-	-	-	-	-
5103 Overtime	63,221	34,407	53,000	65,000	65,000
5104 Vacation Pay	3,840	3,355	3,840	3,209	3,664
5105 Longevity Pay	11,772	10,944	9,216	9,404	9,792
5106 Holiday Pay	193,501	98,653	108,300	98,700	112,036
5107 Uniform Allowance	3,024	2,200	1,200	1,850	2,400
5109 Provision for Salary Adj.	-	37,213	97,168	-	260,472
5230 Hospital & Medical Insurance	427,144	376,771	388,722	405,120	447,500
5231 Self Insured Medical Benefits	2,500	2,950	1,800	3,000	3,000
5233 Dental Insurance	18,785	16,453	18,170	16,300	18,200
5234 Group Life Insurance	9,944	8,931	9,351	8,906	9,800
5235 Accidental Death & Dismem.	1,549	957	1,003	955	1,030
5236 Disability Insurance	7,759	6,872	7,788	6,700	8,000
5240 Social Security Contribution	229,422	207,101	204,010	215,000	234,000
5241 Pension Contribution	617,055	517,743	278,628	251,545	312,754
5243 Worker's Compensation	89,298	90,794	102,693	102,911	136,982
Total Personnel Services	4,508,648	4,025,048	3,772,783	3,863,600	4,331,733
OPERATING EXPENSES:					
6202 Technical and Personal Servic	7,974	6,949	7,095	7,470	7,640
6203 Professional Services	-	-	1,750	1,750	1,750
6210 Vehicle Maintenance	35,091	47,912	50,325	45,000	53,000
6211 Equipment Maintenance	16,307	4,661	3,900	3,604	4,010
6213 Office Equipment Maintenanc	-	21	1,000	800	1,000
6253 Telephone	6,627	4,381	3,340	1,625	1,850
6261 Education & Training	779	6,781	7,500	6,417	7,575
6262 Dues, Memberships & Subsc.	100	325	820	963	1,113
6264 In Town Meetings	80	48	100	100	100
6265 Travel & Conferences	2,360	1,789	1,850	2,011	4,750
6271 Medical	2,659	2,892	10,755	10,508	7,900
7301 Chemicals & Cleaning	12	645	1,000	764	1,000
7302 Small Tools	1,755	2,297	2,520	2,138	5,270
7304 General Supplies	1,716	1,523	2,200	2,262	2,200
7307 Gasoline & Mileage	58,331	44,813	50,700	81,000	87,500
7308 Wearing Apparel & Linen	34,740	30,306	44,120	41,770	61,770
7313 Range Supplies	12,042	6,989	12,975	14,357	13,840
7314 Crime Prevention	3,572	3,725	-	-	-
Total Operating Expense	184,145	166,057	201,950	222,541	262,268
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	-	-	-	-
9502 Vehicles	169,949	79,432	197,500	203,010	172,550
9503 Equipment	54,448	75,504	117,720	116,731	63,894
9504 Office Equipment	90	420	5,500	5,500	500
Total Capital Outlay	224,487	155,356	320,720	325,241	236,944
TOTAL PATROL DIVISION	**4,917,280**	**4,346,462**	**4,295,453**	**4,411,381**	**4,830,945**

Communication: Review Proposed FY23 Budget Preview (New Business)

POLICE - PATROL
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9502 Vehicles	
2022 Hybrid Ford Interceptor Utility Patrol Vehicle (3)	135,000
Vehicle Changeover for New Vehicles (3)	7,500
Vehicle Equipment for New Vehicles (3)	30,050
Total Account 9502	172,550
9503 Equipment	
4 AEDs	6,000
Emergency Lightbars for 3 New Patrol Vehicles	0
Emergency Trim Lighting	0
Equipment Boxes for 3 New Patrol Vehicles	-
Equipment Trays for 3 New Patrol Vehicles	0
Equipment/Ballistic Shields	3,500
Male and Female Ballistic Vests	10,500
Morpho-ID Fingerprint Scanner	2,700
Motorola APX6000 Walkie Talkie	6,400
Personal Gun Safe for Home Use	525
Pistol Magazines	120
Portable Breath Test Unit (Reimburse by Blue Print Grant)	400
Prisoner Partitions for 3 New Patrol Vehicles	0
Push Bumpers for 3 New Patrol Vehicles	-
Radar Units(Reimbursed by Grant)	3,100
Replacement Duty Holsters	1,200
Rumbler Sirens for 2 New Patrol Vehicles	1,020
Siren Boxes for 3 New Patrol Vehicles	0
Siren Speakers for 3 New Patrol Vehicles	0
Tasers	12,015
Tasers Four Year Extended Warranties	3,510
Traffic Cones (ANSI Compliant Cones)	600
Traffic Counter	0
UAV Equipment (Batteries/Props)	0
UAV Remote Identification (FAA Required)	1,500
Underbody Emergency Side Lights	0
Zebra Mobile Ticket Printers Cradles and Installation	3,300
CPU Monitor Mounts	-
Patrol Bicycle	2,500
Portable Stop Signs (includes Shipping Costs)	5,004
Total Account 9503	63,894
9504 Office Equipment	
Office Chairs (Replacement) - 2	500
Total Account 9504	500
TOTAL CAPITAL OUTLAY	**236,944**

Communication: Review Proposed FY23 Budget Preview (New Business)

PUBLIC WORKS DEPARTMENT – ADMINISTRATION DIVISION

Mission Statement
To provide engineering services, project management, and contract administration for the construction and maintenance of all city infrastructures from design to construction completion.

Description
The Department of Public Works consists of the following five (5) divisions: Administration, Building Maintenance, Street Maintenance, Parks Maintenance, and Health and Environment. The Director of Public Works oversees the activities of these divisions. The Director of Public Works enforces codes, specifications, standards and regulations on engineering matters. Public Works-Administration includes a full-time Public Works Director, an Assistant Public Works Director/City Engineer, two (2) Civil Engineers,[1] two (2) Project Manager-Engineering[2], an Administrative Support Supervisor[3] and an Administrative Support Associate.

[1]*One (1) Civil Engineer position is expensed (100%) to the Capital Improvement Fund; one (1) Civil Engineer expensed 50%-50% to Capital Improvement Fund and Parks & Stormwater Fund to manage fund-specific projects.*
[2]*One Project Manager position is partially expensed (20%) to the Sewer Lateral Fund account to manage fund-specific projects and one (1) Project Manager is expensed (100%) to Parks & Stormwater Fund to manage fund-specific projects.*
[3]*Position is expensed to Public Works-Administration (50%) and Community Development (50%).*

Related major Division duties and responsibilities include the following:
- Recommend contracts for city construction projects.
- Oversee the execution of professional services including engineering, surveying, appraisal, and title service for public improvement projects.
- Administer the Sanitary Sewer Lateral Program.
- Develop cost estimates for the Capital Improvement Program.
- Project Management of Facility Improvement Projects
- Provide technical assistance to the Planning & Zoning Commission (P&Z), the Stormwater, Horticulture, Ecology and Beautification, Parks and Historic Preservation, Arts, and Police and Safety committees.
- Manage the annual street repair/replacement programs, trash/recycling/yard waste, leaf hauling, limb chipping, and lawn maintenance.
- Oversee the Street Tree Planting Program.
- Facility Management of the Government Center.
- Inspect all subdivision and public improvement projects to ensure compliance with all applicable codes and ordinances.
- Apply for and manage Department grant projects.
- Maintain the City's rights-of-way (ROWs).
- Manage Site Development Reviews/Permits/Inspections on private developments.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Number of Open Engineering and Construction Projects (includes all capital, Parks-Stormwater Tax Fund)	51	25	42	46
Dollar Amount of Grants Awarded[1]	$2,560,350	$1,794,620	$980,000	$1,455,000
Average Hours of Training per Employee, All Department Divisions	32[2]	21[2]	22[2]	30
Total Number of Workman's Compensation Claims, All Department Divisions	1	13[3]	2[3]	2
Total Days of Missed Work Due to On-The-Job Injuries, All Department Divisions	0	160[3]	55[3]	25
Dollar Amount of Spending Through Cooperative Purchasing, All Divisions (i.e., vehicles, salt, micro-surfacing)	$442,988	$262,813	$418,000	$445,500

[1]*Grant funding approved for project application during Fiscal Year specified.*
[2]*Training reduced or canceled altogether due to COVID-19 pandemic restrictions.*
[3]*Includes claims related to COVID pandemic with some reimbursable through the Federal government.*

Service Standards

- Prepare bid documents for grounds maintenance in city parks, Olive and I-270 interchange, and medians.
- Prepare bid documents for asphalt materials (cold patch, crack seal, etc.), concrete, asphalt overlays, micro-surfacing, road and sidewalk construction, and lane striping for bidding.
- Maintain an average Pavement Condition Index (PCI) of 65 for all of the city-maintained streets without exceeding budget.
- Provide the highest quality of customer service.
- Prepare bid documents for equipment, building improvements, pavement improvements, grounds maintenance, mowing, tree planting, trash and recycle service, and hauling leaves for spring/fall pickups.
- Respond to resident complaints within 48 hours and resolve such matters that are within the city jurisdiction.
- Review Planning and Zoning Commission (P&Z) matters/communication with the P&Z Chairman in the time frame requested by the Director of Community Development.
- Process ROW permit applications within 48 hours of the submission date.
- Execute grant applications for Community Development Block Grant (CDBG), Municipal Parks, Surface Transportation Program (STP), Safe Routes to School (SRTS), Congestion Mitigation and Air Quality (CMAQ), Transportation Alternative Program (TAP), Land and Water Conservation (LWC) and Tree Resource Improvement and Maintenance II (TRIM II) and other miscellaneous grants as they become available.
- Manage construction projects as related to successful grant applications.

Objectives

- Manage Capital Improvement Program (CIP) pavement replacement programs.
- Create a multi-year pavement management plan.
- Improve the utilization of the Geographical Information System (GIS) software. Produce more maps that will help with planning, cost estimating, design, and emergency management.
- Prepare bid specifications for CIP and grant projects.
- Apply for grants to seek funding for projects that have been placed on the CIP five-year and future project list.
- Work with the Stormwater Committee to review stormwater issues and recommend corrective projects.
- Create a three- to five-year planning schedule for projects and goals.
- Oversee maintenance of in-house programs:
    - Concrete sidewalk replacement/grinding programs
    - Proper tree/plant care programs
    - Storm sewer replacement programs (small and large projects)
    - Decorative lighting maintenance
    - Asphalt milling/replacement (small projects)

Budget Highlights

- Acct. 5101-5243 – Increase in salaries and employee benefits due to reassignment of one (1) full-time Administrative Support Associate position transferred from the Planning Division (3211) to Public Works Department (3111).
- Acct. 6202 – Weather-Or-Not Forecasting service fees ($5,600).
- Acct. 6211 – Increase in funding for traffic signal locates to better reflect actual costs ($25,000).
- Acct. 6211 – Traffic signal maintenance costs ($25,000).
- Acct. 6213 – Copier lease and maintenance fees ($2,700).
- Acct. 6253 – Increase in due to purchase of two (2) new smart phones ($1,800).
- Acct. 6265 – Director attendance at the American Public Works Association National Conference in Charlotte, NC ($2,120).

PUBLIC WORKS - ALL DIVISIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	896,888	893,084	916,035	827,574	1,027,616
5102 Salaries, Temporary Empl.	-	18,672	34,944	30,000	34,944
5103 Overtime	38,113	27,714	34,000	27,000	34,000
5104 Vacation Pay	4,212	4,212	4,212	2,408	2,553
5105 Longevity Pay	5,184	5,069	5,069	3,413	2,957
5109 Provision for Salary Adj.	-	11,935	25,399	-	92,695
5110 Auto Allowance	4,200	4,200	4,200	4,200	4,200
5111 Cell Phone Allowance	-	-	-	-	-
5230 Hospital & Medical Insurance	164,608	161,398	165,991	138,640	167,875
5231 Self Insured Medical Benefits	1,775	2,130	2,100	1,680	2,280
5233 Dental Insurance	7,260	6,632	7,342	5,710	6,550
5234 Group Life Insurance	3,138	3,046	3,130	2,948	3,480
5235 Accidental Death & Dismem.	447	326	335	316	377
5236 Disability Insurance	2,196	2,333	2,601	1,945	2,595
5240 Social Security Contribution	70,222	70,260	75,787	68,749	88,811
5241 Pension Contribution	193,151	170,584	90,737	78,381	102,313
5243 Worker's Compensation Ins.	28,884	29,369	33,218	33,288	53,448
Total Personnel Services	1,420,276	1,410,965	1,405,100	1,226,252	1,626,694
OPERATING EXPENSES:					
6202 Technical & Personal Services	10,715	8,640	15,350	15,200	15,500
6203 Professional Services	1,624	1,789	10,100	63,100	50,100
6207 Temporary Personnel Service:	137,605	62,507	141,960	141,960	130,950
6210 Vehicle Maintenance	42,413	34,097	37,500	32,500	39,500
6211 Equipment Maintenance	55,089	104,115	84,000	106,000	88,000
6212 Building & Ground Maint.	247,772	239,602	260,020	260,020	265,120
6213 Office Equipment Maint.	4,947	3,359	3,500	3,500	3,800
6214 Refuse Collections	755,183	766,268	798,720	801,220	833,169
6215 Weed Cutting/Tree Removal	720	-	-	-	-
6216 Larviciding	3,472	2,861	3,400	3,400	3,400
6224 Tappemeyer House.	12,038	19,166	12,246	16,400	18,000
6247 Dog Park Expenses	1,175	1,175	1,175	1,225	1,225
6250 Electricity	28,358	24,983	27,000	27,000	29,160
6251 Street Lighting	136,235	116,535	118,000	117,680	120,000
6252 Natural Gas	5,417	5,861	7,500	7,500	7,940
6253 Telephone	7,997	5,679	4,370	4,470	4,952
6254 Water & Sewer	70,136	57,227	75,000	64,500	81,225
6260 Advertising	-	106	200	200	200
6261 Education & Training	1,249	1,489	4,250	3,750	3,750
6262 Dues, Memberships & Subsc.	618	1,168	1,110	1,110	1,100
6264 In Town Meetings	71	-	40	40	40
6265 Travel & Conferences	4,810	-	4,000	2,550	3,995
6266 Equipment Rental	3,772	4,075	3,500	4,000	7,100
6271 Medical	637	584	800	800	800
7301 Chemicals & Cleaning	3,315	1,823	2,700	2,200	2,200
7302 Small Tools	5,727	6,349	6,200	6,200	6,200
7303 Horticultural Supplies	14,300	26,578	35,000	35,000	29,150
7304 General Supplies	3,313	2,944	2,900	3,000	3,400

PUBLIC WORKS - ALL DIVISIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
OPERATING EXPENSES (CONT'D):					
7305 Street and Sidewalk Maint.	42,201	20,831	30,000	30,000	30,000
7307 Gasoline & Mileage	41,888	31,417	41,000	45,250	48,900
7308 Wearing Apparel & Linen	14,680	13,392	15,595	15,595	16,465
7310 Snow Removal Supplies	86,925	96,828	74,500	74,500	115,000
7311 Street Signs	14,698	17,020	16,000	16,000	17,000
7318 Small Storm Water Projects	17,970	3,358	5,000	5,000	5,000
Total Operating Expense	1,777,070	1,681,825	1,842,636	1,910,870	1,982,341
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	-	-	-	-
9502 Vehicles	214	-	-	-	-
9503 Equipment	61,745	13,219	22,250	18,500	17,500
9504 Office Equipment	453	-	-	-	-
Total Capital Outlay	62,413	13,219	22,250	18,500	17,500
TOTAL PUBLIC WORKS	**3,259,759**	**3,106,009**	**3,269,986**	**3,155,622**	**3,626,535**

PUBLIC WORKS ADMINISTRATION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	308,272	296,043	296,983	296,983	353,155
5103 Overtime	4,191	606	1,000	500	1,000
5104 Vacation Pay	4,212	4,212	4,212	2,408	2,553
5105 Longevity Pay	2,496	2,381	2,381	2,381	2,381
5109 Provision for Salary Adj.	-	4,373	9,527	-	18,754
5110 Auto allowance	4,200	4,200	4,200	4,200	4,200
5230 Hospital & Medical Insurance	33,812	34,217	36,951	27,170	35,970
5231 Self-insured Medical Benefits	875	505	600	480	480
5233 Dental Insurance	1,778	1,490	1,831	1,110	1,250
5234 Group Life Insurance	1,025	987	1,004	1,008	1,285
5235 Accidental Death & Dismem.	119	106	108	108	120
5236 Disability Insurance	812	809	822	785	995
5240 Social Security Contribution	23,856	22,840	23,491	23,491	28,000
5241 Pension Contribution	88,155	74,008	29,951	28,007	39,989
5243 Worker's Compensation	9,513	9,672	10,940	10,963	3,400
Total Personnel Services	483,316	456,447	424,001	399,594	493,532
OPERATING EXPENSES:					
6202 Technical & Personal Services	5,605	5,693	6,000	5,850	6,000
6203 Professional Services	1,624	1,789	10,100	10,100	10,100
6211 Equipment Maintenance	28,835	67,277	50,000	50,000	50,000
6213 Office Equipment Maint.	4,947	3,359	3,500	3,500	3,500
6253 Telephone	3,518	2,104	1,250	1,350	1,832
6260 Advertising	-	106	200	200	200
6261 Education & Training	90	550	1,000	1,000	1,000
6262 Dues, Memberships & Subsc.	618	1,168	1,110	1,110	1,100
6264 In Town Meetings	71	-	40	40	40
6265 Travel & Conferences	4,810	-	2,550	2,550	2,120
7302 Small Tools	111	-	200	200	200
7304 General Supplies	193	445	200	300	200
7307 Gasoline & Mileage	184	117	500	250	300
7308 Wearing Apparel & Linen	400	453	970	970	1,515
7332 Computer Software	-	-	-	-	-
Total Operating Expense	51,005	83,060	77,620	77,420	78,107
CAPITAL OUTLAY:					
9504 Office Equipment	453	-		-	-
Total Capital Outlay	453	-	-	-	-
TOTAL PUBLIC WORKS ADMINISTRATION	**534,775**	**539,507**	**501,621**	**477,014**	**571,639**

Communication: Review Proposed FY23 Budget Preview (New Business)

PUBLIC WORKS - ADMINISTRATION
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9504 Office Equipment	
(Nothing Budgeted)	-
Total Account 9504	-
TOTAL CAPITAL OUTLAY	-

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE DIVISION

Mission Statement
To provide for enhanced public safety through maintenance, care, and repair of all city streets, sidewalks and rights-of-ways (ROWs). To perform limb and leaf collection and ice and snow removal services during the appropriate season for the safety and convenience of city residents.

Description
The Street Division consists of an Operation Superintendent and a pool of three (3) Foreman I, a Maintenance II Worker/Mechanic; four (4) Maintenance II Workers; and four (5) Maintenance I Workers which are shared with the Parks Division as needed to complete projects. In addition, two (2) seasonal Maintenance Workers assist with leaf pick up and snow removal during peak service months. Related Streets Division duties and responsibilities include the following:

- Maintain approximately 180 lane miles of city-maintained streets.
- Provide snow removal, leaf/limb pickup for approximately 32 privately owned lane miles.
- Maintain and/or construct sidewalks, road pavement and right-of-way (ROW).
- Remove snow and treat streets for emergency ice control.
- Perform seasonal curbside limb and leaf collection.
- Install and maintain catch basins and storm inlet systems.
- Assist in inspecting creeks to ensure they are free and clear of blockage to assist in flood control.
- Maintain vehicle and equipment fleets.
- Help coordinate and inspect concrete/asphalt/mudjacking contractors during construction.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
FLEET				
Average Age, Heavy-Duty Vehicles (>19,500 GVW)	9.5	9.6	9.7	10
Average Miles Driven, Heavy-Duty Vehicles	3,000	3,584	3,600	3,750
Average Age, Medium-Duty Vehicles (10,000-19,500 GVW)	7	6	6	7
Average Miles Driven, Medium-Duty Vehicles	3,200	3,145	2,236	3,200
Average Age, Light Vehicles (<10,000 GVW)	8.5	5.5	5.5	6
Average Miles Driven, Light-Duty Vehicles	6,750	9,060	3,117	6,000
Total Fleet Maintenance Expenditures, In-House (Parts and Supplies only)	$32,652	$27,252	$30,000	32,000
Total Fleet Maintenance Expenditures, (Contracted)	$2,500	$0	0	0
Percentage of Contracted-Out Fleet Maintenance	7.1%	0%	0%	0%
Number of Dead Animal Pick-Ups (In-House)	30	28	30	35
Number of Signs Replaced, Fixed or Repaired	180	93	236	250

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
STREETS/SIDEWALKS				
Expenditures (In-House), Road Rehabilitation, Per Lane Mile	$290	$167	$ 167	$222
Expenditures, Road Rehabilitation (Contracted)	$1,815,000	$1,848,713	$ 3,234,706	$ 3,446,600
Expenditures, Sidewalk Rehabilitation (Contracted)	$161,000	$146,030	$346,933	$210,000
Expenditures, (Contracted) Road Rehabilitation, Per Lane Mile	$7,900	$10,270	$17,970	$ 19,147
Paved Lane Miles Assessed as Being Satisfactory or Better	132	133	134	135
Percentage of Streets with Pavement Index of Rating 65 or Higher (By Square Yard Area)	73%	73%	73%	74%
SNOW & ICE REMOVAL				
Percentage of Streets Cleared within Eight (8) Hours of Normal Snowfall Stop	100%	100%	100%	100%
Average Response Time from Time Called Out (Average Snow/Ice Event), Hours	<1 hour	<1 hour	<1 hour	<1 hour
Inches of Snowfall, Annually	7.1	8.0	9.0	16
Total Number of Lane Miles Treated for Snow/Ice Control	1,950	3,134	2,850	2,500
LEAF & LIMB PICK-UP				
Number of Verified Leaf Misses	2	3	2	2
Number of Verified Limb Misses	2	2	2	2

Service Standards

- Provide chipping of limbs, up to three (3) inches in diameter, during the period from mid-March through mid-October and a mid-winter pick-up.
- Provide leaf collection from early November through December, and each April based on the established collection schedule.
- Complete snow removal within eight (8) hours following a normal storm event of three (3) inches.
- Complete salt/chloride (CaCl) treatment for snow events less than three (3) inches within six (6) hours following the snow event when it is the only treatment necessary.
- Respond to citizen requests within 48 hours, which includes, but not limited to, removing dead trees and brush in the ROW, cleaning storm inlets and creek debris, repair potholes, missing traffic regulatory signs, or notifying the appropriate agencies as needed.
- Remove or contain emergencies or dangerous conditions within four (4) hours.
- Complete street and sidewalk repairs within five (5) days as materials, weather, and workload permit.
- Maintain all equipment and perform preventive maintenance to minimize downtime.
- Provide an average of (25-35) lane miles of crack sealing per year as per the five-year schedule.
- Water grass, trees, and plants for new city projects, as needed.
- Provide a 24-hour or less average response time to complaints and concerns received from residents.

- Maintain an up-to-date inventory of city vehicles on the fleet management software and the corresponding service records on a daily basis.
- Provide at least four (4) pickups[1] of leaves per residence each year for a total of approximately 19,600 pickups citywide.
- Provide an average of seventeen (17) pickups[1] of limbs per residence each year for a total of approximately 83,300 pickups citywide.
- Repair asphalt roads in preparation for annual microsurface application.

[1]*A minimum of three (3) leaf pickups per household in fall and one (1) per household in spring. Limb pick-up runs continuously from mid-March through mid-October with one (1) mid-winter pick up in January. Pick-up estimates based on approximately 4,900 single-family home count.*

Objectives

- Seek ways to improve proficiency using pavement management software to determine the most efficient and cost-effective method to maintain city streets. Maintain average Pavement Condition Index (PCI) of sixty-five (65) or above.
- Manage the timetable for the five-year Crack Sealing Program.
- Utilize alternative pavement applications such as micro-surfacing and rejuvenators, to extend the life of city streets.
- Manage maintenance of Olive Boulevard and I-270 Interchange and west Olive Boulevard landscaping.
- Enter all daily activity electronically.
- Improve efficiency and productivity of current annual programs.
- Continue in-house programs such as sidewalk and street slab replacements, stormwater projects, asphalt pavement preparation for micro-surfacing, etc., to reduce the cost of contracted pavement repairs.

Budget Highlights

- Acct. 5102 – Part-time seasonal maintenance workers used during peak service months and assist in transporting contracted seasonal workers to various job sites within the city ($34,944).
- Acct. 6203 – Contracted leaf collection services to provide assistance during peak fall leaf season ($40,000).
- Acct. 6207 – Decrease in costs associated with contracting leaf collection services with a private contractor ($92,700).
- Acct. 6210 – Vehicle maintenance repair cost-shared between Streets (75%) and Parks (25%) ($32,000).
- Acct. 6211 – Equipment maintenance repairs cost-shared between Streets (75%) and Parks (25%) ($32,000).
- Acct. 6212 – Leaf and Limb Program debris haul off and recycling ($40,000).
- Acct. 6212 – City-resident cost shared street tree plantings ($10,000).
- Acct. 6212 – Ground maintenance for right-of-way (ROW) mowing ($17,000).
- Acct. 6212 – Emerald Ash Borer Tree Maintenance Program including removal, replacement as well as treatment for a portion of the trees in the city based on the grant-funded Tree Inventory Report updated in FY 2021 ($20,000).
- Acct. 6212 – Contract services for ground maintenance of the Olive Boulevard and I-270 interchange including mowing services, irrigation start-up, winterization, repairs, spring

trimming of fountain grasses, weekly weeding and trash pick-up, traffic control, fertilization and pesticide applications ($55,000).

- Acct. 6251 – Street Lighting Program ($120,000).
- Acct. 6254 – Water and Sewer for irrigation systems ($57,225).
- Acct. 6261 – General safety and operations training for employees ($2,000).
- Acct. 7303 – Misc. plantings and decorative rocks in the city ROW ($6,000).
- Acct. 7303 – Mulch for city ROW landscape areas ($10,000).
- Acct. 7305 – Material purchases for asphalt, concrete and other supplies for street and sidewalk maintenance repairs due to increase in additional in-house work performed ($30,000).
- Acct. 7307 – Increase due to gasoline and propane inflation ($38,000).
- Acct. 7310 – De-icing salt (1,200 tons) through salt co-operative purchase ($84,000).
- Acct. 7310 – Ice Ban as a snow-ice control product ($21,000).
- Acct. 7310 – Snow removal supplies including replacement parts, blades, calcium pumps, etc. ($10,000).
- Acct. 7311 – Stop Sign Replacement Program supplies ($21,000).
- Acct. 9503 – New diagnostic scanner to read repair codes on Public Works trucks ($8,000).
- Acct. 9503 – Replacement of worn mold boards for snow plows ($7,000).

STREET MAINTENANCE

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	459,639	443,034	452,845	365,000	457,369
5102 Salaries, Temporary Empl.	-	18,672	34,944	30,000	34,944
5103 Overtime	24,982	21,356	25,000	19,000	25,000
5105 Longevity Pay	1,824	1,824	1,824	816	576
5109 Provision for Salary Adj.	-	5,698	11,798	-	48,383
5230 Hospital & Medical Insurance	108,007	93,859	91,965	74,395	87,940
5231 Self Insured Medical Benefits	600	1,450	600	1,200	1,200
5233 Dental Insurance	4,336	3,619	3,777	3,200	3,600
5234 Group Life Insurance	1,696	1,621	1,555	1,400	1,555
5235 Accidental Death & Dismem.	266	174	166	150	185
5236 Disability Insurance	1,066	1,189	1,294	860	1,100
5240 Social Security Contribution	36,189	35,701	39,165	32,000	42,000
5241 Pension Contribution	75,133	68,619	43,896	35,012	45,348
5243 Worker's Compensation	14,691	14,938	16,896	16,932	39,778
Total Personnel Services	728,429	711,754	725,725	579,965	788,978
OPERATING EXPENSES:					
6202 Technical & Personal Services	1,260	279	5,500	5,500	5,500
6203 Professional Services	-	-	-	53,000	40,000
6207Temporary Personnel Services	102,700	46,880	105,000	105,000	92,700
6210 Vehicle Maintenance	32,652	27,253	30,000	25,000	32,000
6211 Equipment Maintenance	20,140	29,623	28,000	50,000	32,000
6212 Buildings & Grounds Maint.	168,546	168,637	185,000	185,000	185,000
6213 Office Equipment Maint.	-	-	-	-	300
6250 Electricity	13,695	12,236	12,000	12,000	12,960
6251 Street Lighting	136,235	116,535	118,000	117,680	120,000
6252 Natural Gas	3,678	2,885	4,500	4,500	4,700
6253 Telephone	4,080	3,223	2,580	2,580	2,580
6254 Water and Sewer	47,981	51,131	50,000	54,500	57,225
6261 Education & Training	302	174	2,500	2,000	2,000
6265 Travel & Conferences	-	-	1,450	-	1,875
6266 Equipment Rental	1,786	1,941	2,000	2,000	5,100
6271 Medical	637	562	600	600	600
7301 Chemicals & Cleaning	1,064	787	1,200	700	700
7302 Small Tools	5,084	4,852	4,500	4,500	4,500
7303 Horticulture Supplies	5,160	20,316	22,000	22,000	16,000
7304 General Supplies	2,641	2,049	2,200	2,200	2,200
7305 Street & Sidewalk Maint.	42,201	20,831	30,000	30,000	30,000
7307 Gasoline & Mileage	35,565	26,931	35,000	38,000	41,000
7308 Wearing Apparel & Linen	10,872	9,936	11,000	11,000	11,250
7310 Snow Removal Supplies	86,925	96,828	74,500	74,500	115,000
7311 Street Signs	14,698	17,020	16,000	16,000	17,000
7318 Small Storm Water Projects	17,970	3,358	5,000	5,000	5,000
Total Operating Expenses	755,874	664,270	748,530	823,260	837,190

STREET MAINTENANCE

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
CAPITAL OUTLAY:					
9501 Building and Improvements	-	-	-	-	-
9503 Equipment	24,906	1,400	13,500	13,500	15,000
9505 Office Machines	214	-	-	-	-
Total Capital Outlay	25,120	1,400	13,500	13,500	15,000
TOTAL STREET MAINTENANCE	**1,509,424**	**1,377,424**	**1,487,755**	**1,416,725**	**1,641,168**

STREET MAINTENANCE
CAPITAL OUTLAY DETAIL

9503 Equipment	
Diagnostic Scanner	8,000
Mold Boards for Snow Plows	7,000
Network 928Boy System	-
Total Account 9503	15,000
9505 Office Equipment	
(Nothing Budgeted)	-
Total Account 9505	-
TOTAL CAPITAL OUTLAY	**15,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

PUBLIC WORKS DEPARTMENT - HEALTH AND ENVIRONMENT DIVISION

Mission Statement
To control and monitor the removal of refuse and recyclables from within the city limits.

Description
Although this division has no employees, funding for specific services and activities have been assigned to the Health and Environment budget for accounting purposes. The city contracts with a licensed refuse hauler to provide for the removal of refuse, recycling, and yard waste on a weekly basis. The city provides for the collection of all refuse and recyclable materials from single-family residences and participating condominiums.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
External Survey, Percentage of Residents Rating Overall Satisfaction with Refuse Collection as Very Satisfied and Satisfied[1]	N/A	N/A	88%	N/A
All Recycling (tons)	1,595	1,584	1,600	1,650
All Trash (tons)	3808	3,911	3,900	3,800
All Yard Waste (cubic yards), contracted	2,463	2,326	2,400	2,500
Percentage of Complaints per Total Pick-Ups, All Refuse Services	.05%	.04%	.07%	.04%
Dollar Value of Recycle Rebate	$15,945	$15,845	$16,000	$16,500
Percentage of Residents Enrolled in Rear-Yard Trash Collection	12.0%	11.8%	11.4%	11.5%

[1]*Triennial Resident Survey conducted in FY 22.*

Service Standards
- Respond to citizen calls within 24 hours of initial contact.
- Provide for the collection of all refuse and recyclable materials from single-family residences and refuse from condominiums weekly. Provide special pick-up any time during the year, upon request. Complaints are handled swiftly to minimize the potential for health related consequences. Any missed refuse pickups are reported the same day and collected that day or by the next pick-up day.
- Utilize alternative solid waste disposal programs such as source separation, recycling, composting, and increased utilization of recycled materials to comply with state mandated regulations (included in Senate Bill 530). Maintain minimum 50% participation in these programs through public education efforts.

Objectives
Provide trash and recycle services to residents. Contract with St. Louis County Vector Control to provide mosquito control service.

Budget Highlights

- Accts. 6214 – Costs associated with providing curbside trash and recycle services to single family property residents and dumpster service to multi-family condominium buildings, includes a potential 4% increase ($830,669). The City entered into a 5-year contract in FY 2021.

HEALTH AND ENVIRONMENT

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
OPERATING EXPENSES:					
6214 Refuse Collections	755,183	766,268	798,720	801,220	833,169
6215 Weed Cutting/Tree Removal	720	-	-	-	-
6216 Larviciding	3,472	2,861	3,400	3,400	3,400
6253 Telephone	-	-	-	-	-
7302 Small Tools	-	-	-	-	-
Total Operating Expenses	759,375	769,129	802,120	804,620	836,569
CAPITAL OUTLAY:					
9502 Vehicles			-	-	-
9503 Equipment	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
TOTAL HEALTH & WELFARE	**759,375**	**769,129**	**802,120**	**804,620**	**836,569**

PUBLIC WORKS DEPARTMENT - PARKS DIVISION

Mission Statement
To maintain city parks and right-of-way (ROW) to promote the enjoyment and safe use of park facilities by all citizens.

Description
The Parks Division consists of an Operation Superintendent and a pool of three (3) Foreman I, a Maintenance II Worker/Mechanic; four (4) Maintenance II Workers, four (5) Maintenance I Workers which are shared with the Streets Division. Related major Parks Division duties and responsibilities include the following:

- Maintenance of the turf and landscaped areas in the city parks, around city entrance signs, medians along Ballas Road and Olive Boulevard, and the Government Center.
- Cleanliness of all six (6) parks, park facilities and the historic buildings.
- Trash pickup in parks and at the Olive Boulevard bus stops, Ballas Road medians, and other locations.
- Regular cleaning and maintenance of park restrooms and historic buildings.
- Assisting the street department with the leaf, limb, and snow removal programs, in season.
- Oversee contracted park maintenance, ROW maintenance, and Olive Boulevard and I-270 Interchange grounds maintenance.
- Maintain landscape on medians along Olive Blvd, new Ballas Rd., Ladue Rd., and other city owned facilities.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Number of Trees Planted/Removed (in-house)[1]	225	250	12	15
Number of Trees Planted/Removed (contracted)[1]	150	128	194	150
Total Percent of Trees and Shrubs Planted/Removed (in-house)[1]	60%	66%	6%	9%
Number of City Trees in Inventory (includes parks, rights-of-ways, streets)[1]	7,650	7,589	7,659	7,625
Percentage of Public Land Maintained (in-house)	18%	18%	18%	18%
Cost to Maintain Parks (per acre)	$4,553	$ 4,199	$4,785	$4,900

[1]*Emerald Ash Borer Maintenance Program includes removal of 200+ ash trees per year.*

Service Standards

- Clean all of the restrooms and pick up trash three times a week from every park from April through November, and twice a week the other months of the year.
- Cut and trim the Government Center and maintenance facility at least once every 10 days, weather permitting.
- Maintain landscape and natural areas and provide seasonal plantings to improve appearance for the public.

- Maintain historical buildings, fountains, and park lighting for safety and public use.
- Enhance safety and improve quality of facilities through annual improvement projects.
- Ensure all of the irrigation systems are functioning properly and make immediate repairs as needed.
- Manage contract mowing of active use areas in Dr. H. Phillip Venable Park, Lake School Park, Malcolm Terrace Park, LaVerne Collins Park, Millennium Park including playgrounds, ball fields and parking lot islands, and street medians once per week, April-October.
- Manage contract mowing of passive use areas in LaVerne Collins Park, Malcolm Terrace Park, and selected city ROWs once every two (2) weeks. These two parks are primarily for walking trails and other passive activities.
- Plant perennials in parks, medians, ROWs, and at the Government Center.

Objectives
- Continue to improve all grass areas in city parks, properties, and medians.
- Improve wildflower areas at Millennium and Conway Parks and the I-270 ROW.
- Continue weed control on west Olive Boulevard, New Ballas Road, and Ladue Road medians and park plant areas.
- Improve landscaping on Olive Boulevard by implementing and maintaining new plantings.
- Maintain landscape, trees and lawn at the Government Center and Police Building property.

Budget Highlights
- Acct. 6202 – Bounce test for playground safety surfaces ($1,350).
- Acct. 6202 – Tree inventory software maintenance fees ($2,500).
- Acct. 6207 – Increase in costs due to increase in hourly rate for temporary laborers; expenses are shared between Streets (75%) and Parks (25%) to provide additional labor force and leaf and limb services ($38,250).
- Acct. 6210 – Vehicle maintenance expenses cost-shared between Streets (75%) and Parks (25%) budgets ($7,500).
- Acct. 6211 – Equipment maintenance expenses cost-shared between Streets (75%) and Parks (25%) budgets ($6,000).
- Acct. 6212 – Contract services to safety prune and remove dead trees in hard-to-reach areas of city parks and ROWs ($2,000).
- Acct. 6212 – Asphalt path repairs ($8,000).
- Acct. 6212 – Emerald Ash Borer (EAB) Tree Management Program includes removal, replacement and treatment of ash trees in city parks. This is a multi-year program ($5,000).
- Acct. 6212 – Mowing contract services for parks ($40,000).
- Acct. 6224 – Maintenance expenses for the Tappmeyer House in Millennium Park ($18,000).
- Acct. 6250 – Increase in electricity in anticipation of additional costs associated with winterizing park bathrooms ($16,200).
- Acct. 6254 – Water and sewer costs for spray pad and irrigation at Millennium Park and restrooms at Lake School, Conway and Venable parks ($24,000).
- Acct. 7307 – Gasoline and propane expenses cost-shared between Streets (75%) and Parks (25%) budgets ($5,500).
- Acct. 9503 – Replace battery operated irrigation controllers ($2,500).

PARKS MAINTENANCE

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	128,977	154,008	166,207	165,591	217,092
5103 Overtime	8,939	5,752	8,000	7,500	8,000
5104 Vacation Pay	-	-	-	-	
5105 Longevity Pay	864	864	864	216	-
5109 Provision for Salary Adj.	-	1,864	4,074	-	25,558
5230 Hospital & Medical Insurance	22,788	33,323	37,075	37,075	43,965
5231 Self Insured Medical Benefits	300	175	900	-	600
5233 Dental Insurance	1,147	1,523	1,734	1,400	1,700
5234 Group Life Insurance	416	437	571	540	640
5235 Accidental Death & Dismem.	62	47	61	58	72
5236 Disability Insurance	318	335	485	300	500
5240 Social Security Contribution	10,178	11,719	13,131	13,258	18,811
5241 Pension Contribution	29,863	27,958	16,890	15,362	16,976
5243 Worker's Compensation	4,680	4,758	5,382	5,393	10,270
Total Personnel Services	208,530	242,765	255,374	246,693	344,184
OPERATING EXPENSES:					
6202 Technical & Personal Services	3,850	2,668	3,850	3,850	4,000
6207 Temporary Personnel Service	34,905	15,627	36,960	36,960	38,250
6210 Vehicle Maintenance	9,761	6,844	7,500	7,500	7,500
6211 Equipment Maintenance	6,115	7,215	6,000	6,000	6,000
6212 Building & Ground Maint.	79,226	70,965	75,020	75,020	80,120
6224 Tappemeyer House Maint.	12,038	19,166	12,246	16,400	18,000
6247 Dog Park Expenses	1,175	1,175	1,175	1,225	1,225
6250 Electricity	14,663	12,747	15,000	15,000	16,200
6252 Natural Gas	1,739	2,975	3,000	3,000	3,240
6253 Telephone	399	353	540	540	540
6254 Water & Sewer	22,155	6,096	25,000	10,000	24,000
6261 Education and Training	857	765	750	750	750
6265 Travel & Conferences	-	-	-	-	-
6266 Equipment Rental	1,985	2,134	1,500	2,000	2,000
6271 Medical	-	22	200	200	200
7301 Chemicals & Cleaning	2,251	1,036	1,500	1,500	1,500
7302 Small Tools	532	1,497	1,500	1,500	1,500
7303 Horticultural Supplies	9,140	6,262	13,000	13,000	13,150
7304 General Supplies	480	450	500	500	1,000
7307 Gasoline & Mileage	6,138	4,369	5,500	7,000	7,600
7308 Wearing Apparel & Linen	3,407	3,002	3,625	3,625	3,700
Total Operating Expense	210,816	165,366	214,366	205,570	230,475
CAPITAL OUTLAY:					
9503 Equipment	36,839	11,819	8,750	5,000	2,500
Total Capital Outlay	36,839	11,819	8,750	5,000	2,500
TOTAL PARK MAINTENANCE	**456,185**	**419,950**	**478,490**	**457,263**	**577,159**

PARKS MAINTENANCE
CAPITAL OUTLAY DETAIL

	Annual
9503 Equipment	
Irrigation Controllers	2,500
Total Account 9503	2,500
TOTAL CAPITAL OUTLAY	2,500

COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING DIVISION

Mission

The overall mission is to employ sound urban planning techniques and policies, and offer quality development-related services. The division provides the City Administrator, City Council, and city-appointed committees with information and professional planning expertise to enhance and support decisions on community policies emphasizing both current and advanced planning and development related tasks.

Description

The Planning Division consists of the Community Development Director, a City Planner, and an Administrative Support Supervisor shared (50%) with Public Works-Administration (3111). The staff members are responsible for all aspects of planning-related activities for Creve Coeur. Primary activities include professional planning support for the City Council, Planning & Zoning (P&Z) Commission, Board of Adjustment, and the Arts, Economic Development committees.

Related major division duties and responsibilities include: assisting residential and commercial residents with approval and compliance issues; administering and updating the Zoning Code; maintaining the official zoning map; developing, maintaining and implementing the Comprehensive Plan; serving as liaison between the City Council and the P&Z Commission; assisting with development of the Capital Improvement Program; facilitating economic opportunities consistent with the community's overall goals and expectations; pursuing projects eligible for federal or state funding to advance the community's identified goals, sign and fence permits; and, reviewing business and occupancy permit applications.

Service Standards

- Continue to provide genuine customer service and personal assistance 100% of the time.
- Understand the needs, perspective, and expectations of our customers.
- Update and maintain applications, forms, brochures, and policies to assist users and clarify procedures and steps.
- Meet with our customers (residents, developers, design professionals, and contractors) when requested to assist and facilitate projects and applications, and address issues in a timely fashion.
- Utilize all facets of communication to further the goals of the division.
- Review P&Z applicant submissions in accordance with the predetermined schedule.
- Ensure agendas and reports shall be professional, technically accurate, in accordance with city policies, and distributed to the various committees as necessary.
- Prepare meeting minutes by next packet deadline and provide follow-up communications to applicants the same week.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023*
Site Development Plan Applications Reviewed	33	25	30	30
Site Improvement Plan Reviewed	13	10	10	15
Percentage of Site Improvement Plan Applications Reviewed within Five Business Days*	100%	100%	100%	100%
Sign Permit Applications Reviewed	106	80	70	75
Percentage of Sign Permit Applications Reviewed within Three Business Days*	100%	100%	100%	100%

**Measurement is based upon the time when an application is submitted and review is completed and permit is issued or comments are sent to the applicant with requested revisions.*

Objectives

- Provide excellent customer service and professional assistance through all aspects of the division and to develop positive relationships with the development community.
- Continue to enhance current planning activities within the department and provide professional consultation and expertise to the P&Z Commission and City Council.
- Advance and focus on the long-range planning efforts including advancing the downtown form-based code and plant science district concepts.
- Provide professional guidance and leadership in the implementation of the Comprehensive Plan and the 39N area plans.
- Identify areas facing immediate development pressure and continue analysis of the Comprehensive Plan to determine applicability of potential development proposals.
- Review, analyze, and propose changes, additions, and modification to the Zoning Ordinance and other city codes.
- Identify methods to increase the utilization of the City's Geographic Information System (GIS) as a support tool for land use decisions and analysis.
- Assist in researching and implementing a new permit tracking system to integrate all development applications including site development plans, site improvement plans, and building permitting.
- Provide superior public notice of P&Z Commission and Board of Adjustment activities through the city website, city newsletters, posted signs, direct mailing, and newspaper publication(s).
- Provide staff support to Economic Development Committee to further City's economic development efforts as requested.
- Provide staff support to the Arts Committee as requested.
- Review and improve intra-office communication and review processes to reduce errors and improve customer response times.

Budget Highlights

- Acct. 5101-5243 – Decrease in salaries and employee benefits due to reassignment of one (1) full-time administrative support position transferred from the Planning Division (3211) to the Public Works Department (3111).
- Acct. 6203 – Web-based GIS service hosting and support fees ($5,000).

Communication: Review Proposed FY23 Budget Preview (New Business)

- Acct. 6203 – Web-based GIS service for special mapping projects ($3,000).
- Acct. 6204 – Professional consulting services to assist staff with performing necessary zoning code and design guideline revisions as a result of the Comprehensive Plan 2030 and 39N Plan ($10,000).

COMMUNITY DEVELOPMENT-ALL DIVISIONS

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	907,705	907,556	892,674	832,595	852,900
5102 Salaries, Temporary Empl.	6,435	7,695	7,650	20,935	7,650
5103 Overtime	8,716	2,480	11,000	1,700	3,000
5104 Vacation Pay	1,743	4,598	1,743	2,981	3,160
5105 Longevity Pay	8,160	7,584	4,224	4,224	4,224
5109 Provision for Salary Adj.	-	13,736	17,628	-	48,334
5110 Auto Allowance	3,600	3,600	3,600	3,600	3,600
5230 Hospital & Medical Insurance	122,632	125,341	135,329	98,495	103,385
5231 Self Insured Medical Benefits	875	1,225	600	1,400	1,800
5233 Dental Insurance	5,867	5,752	6,428	5,200	5,450
5234 Group Life Insurance	2,792	2,723	2,802	2,613	3,137
5235 Accidental Death & Dismem.	430	292	300	292	311
5236 Disability Insurance	2,478	2,463	2,637	1,765	2,451
5240 Social Security Contribution	69,709	70,239	69,853	65,696	69,437
5241 Pension Contribution	254,609	227,957	89,055	76,519	95,596
5243 Worker's Compensation Ins.	25,583	26,012	29,421	29,484	27,499
Total Personnel Services	1,421,333	1,409,253	1,274,944	1,147,499	1,231,934
OPERATING EXPENSES:					
6202 Technical & Personal Services	3,544	4,287	4,500	3,250	4,500
6203 Professional Services	56,034	17,125	15,000	8,900	15,000
6204 Planning & Design Services	-	-	10,000	-	30,000
6213 Office Equipment Maint.	2,836	-	2,000	2,000	2,000
6215 Weed Cutting/Tree Removal	2,805	7,790	3,000	5,500	6,000
6253 Telephone	7,863	7,616	7,020	7,356	7,356
6260 Advertising	611	1,488	1,200	700	1,200
6261 Education & Training	630	2,643	4,650	3,000	3,950
6262 Dues, Memberships & Subsc.	2,243	2,328	2,758	2,811	2,823
6264 In Town Meetings	160	288	900	270	900
6265 Travel & Conferences	3,669	810	8,800	8,800	10,500
7302 Small Tools	1,005	551	900	900	900
7304 General Supplies	12,379	9,477	11,250	11,250	11,250
7307 Gasoline & Mileage	11,478	11,899	12,100	12,100	13,100
7308 Wearing Apparel & Linen	957	785	1,350	1,350	1,350
Total Operating Expense	106,214	67,088	85,428	68,187	110,829
CAPITAL OUTLAY:					
9504 Office Equipment	230	399	425	425	850
Total Capital Outlay	230	399	425	425	850
TOTAL COMMUNITY DEVELOPMENT	**1,527,777**	**1,476,740**	**1,360,797**	**1,216,111**	**1,343,613**

COMMUNITY DEVELOPMENT - PLANNING DIVISION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	270,699	256,990	258,276	217,245	200,894
5102 Salaries, Temporary Empl.	6,435	7,695	7,650	5,535	7,650
5103 Overtime	716	1,162	1,000	500	1,000
5104 Vacation Pay	-	1,490		-	-
5109 Provision for Salary Adj.	-	3,870	5,760	-	10,830
5110 Auto Allowance	3,600	3,600	3,600	3,600	3,600
5230 Hospital & Medical Insurance	33,054	35,787	36,878	27,800	22,370
5231 Self-insured Medical Benefits	275	25	-	-	-
5233 Dental Insurance	1,849	1,865	2,022	1,250	1,200
5234 Group Life Insurance	831	866	884	695	712
5235 Accidental Death & Dismem.	127	93	95	75	76
5236 Disability Insurance	684	722	736	415	550
5240 Social Security Contribution	20,666	19,896	20,252	16,800	17,000
5241 Pension Contribution	20,292	19,922	20,791	11,428	16,394
5243 Worker's Compensation Ins.	8,474	8,617	9,746	9,767	420
Total Personnel Services	367,702	362,602	367,690	295,110	282,696
OPERATING EXPENSES:					
6202 Technical & Personal Services	3,544	4,287	4,500	3,250	4,500
6203 Professional Services	10,963	7,933	15,000	8,900	15,000
6204 Planning & Design Services	-	-	10,000	-	30,000
6253 Telephone	659	468	300	636	636
6260 Advertising	611	1,488	1,200	700	1,200
6261 Education & Training	400	400	2,950	1,300	1,850
6262 Dues, Memberships & Subsc.	1,158	1,304	1,295	1,348	1,360
6264 In Town Meetings	160	-	500	70	500
6265 Travel & Conferences	30	810	5,000	5,000	4,000
7302 Small Tools	-	-	100	100	100
7304 General Supplies	1,962	245	2,000	2,000	2,000
7307 Gasoline & Mileage	4	39	100	100	100
7308 Wearing Apparel and Linen	-	-	-	-	-
Total Operating Expense	19,491	16,974	42,945	23,404	61,246
CAPITAL OUTLAY:					
9504 Office Equipment	230	399	75	75	500
Total Capital Outlay	230	399	75	75	500
TOTAL PLANNING DEPARTMENT	**387,423**	**379,975**	**410,710**	**318,589**	**344,442**

Communication: Review Proposed FY23 Budget Preview (New Business)

COMMUNITY DEVELOPMENT - PLANNING DIVISION
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9504 Office Equipment	
Misc. (Shelves, Chairs, etc)	200
Office Chair (Planner)	300
Total Account 9504	500
TOTAL CAPITAL OUTLAY	**500**

COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING DIVISION

Mission Statement

To ensure adherence to life safety codes and professional construction methods in an efficient, cost-effective, and customer-friendly manner. To accomplish this mission, division personnel must partner with citizens and construction professionals to create an atmosphere of understanding and acceptance of the community's desire for quality building code compliance from the initial plan review to project completion – regardless of project type or size.

Description

The Building Division consists of ten (10) full-time employees including: a Chief Building Official, a Senior Plans Examiner, a Plans Examiner, two (2) Commercial Building Inspectors, two (2) Residential Building Inspectors, an Apartment Re-Occupancy Inspector/Code Enforcement Officer, and two (2) Administrative Services Associates. The Building Division is responsible for all aspects of building, energy conservation, property maintenance, apartment re-occupancy, nuisance and zoning code enforcement related activities.

Primary Division activities include:

- Ensuring that life safety codes and professional construction methods are adhered to during the construction process.
- Ensuring that the energy conservation code is complied with during the construction process.
- Administering and coordinating all aspects of the residential and commercial building permit submittal, plan review, permit issuance, field inspection, escrow release, and archiving processes.
- Ensuring that the Stormwater Management Ordinance is complied with when stormwater management plans are required for the construction of new homes, swimming pools and room additions.
- Ensuring that all residential and commercial buildings and properties are in compliance with the city's exterior property maintenance, nuisance, and sign codes.
- Ensuring that apartment dwelling units and apartment properties are in compliance with the city's apartment re-occupancy ordinance.
- Maintaining a quality, cooperative relationship with the three (3) governing fire districts.
- Ensuring that St. Louis County provides quality permit issuance and field inspection contractual services pertaining to all electrical, plumbing, and commercial mechanical work completed within the city.
- Providing professional staff support for the Building Code Board of Appeals.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
External Survey, Percentage of Residents Rating Overall Satisfaction with Permit Services as Very Satisfied or Satisfied[1]	N/A	N/A	47%	N/A
Percentage of Residential Building Plans Reviewed within Five (5) Days[2]	80%	80%	90%	90%
Percentage of Commercial Building Plans Reviewed within 10 Days[2]	80%	84%	90%	90%
Building Permits Issued	1,322	1,617	1,300	1,300

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Apartment Re-Occupancy Permits Issued	843	1,020	875	875
Other Permits Issued	312	301	325	325
Permits Issued per Full-Time Building Staff[3]	248	243	250	250
Building Inspections Completed	5,741	5,738	5,700	5,700
Other Inspections Completed	738	832	800	800
Apartment Re-Occupancy Inspections Completed	1,413	1,349	1,400	1,400
Value of Residential Building Permits Issued	$30,871,734	$28,819,642	$30,000,000	$30,000,000
Value of Commercial Building Permits Issued	$73,282,262	$131,403,681	$130,000,000	$125,000,000

[1]Triennial Resident Survey conducted in FY 22.

[2]Building Permit/Plan Review turn-a-round service level is the number of working days elapsed between the time a building permit is submitted to the time the Building Division either reviews and approves the documents as submitted or reviews and forwards comments to the design professionals for their revisions.

[3]Based on ten (10) full-time employees.

Percentage (%) of Recovered Building Code Enforcement Costs

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 FY AVG.	Projected FY 2022	Estimated FY 2023
Total Revenue Collected[1]	$651,221	$741,332	$718,894	$761,230	$1,145,288	$793,162	$1,100,000	$850,000
Total Expenditures[2]	$925,009	$971,349	$1,040,877	$1,094,354	$1,096,765	$980,878	$1,075,000	$990,000
(Loss)/Gain	$273,788	$230,017	$321,983	$333,124	$48,523	$187,717	$25,000	$50,000
% of Recovered Costs[3]	71%	76%	69%	70%	104%	80.4%	102.3%	86%

[1]The sum total of building permit fees, commercial certificate of occupancy fees, sign permit fees, demolition permit fees, fence permit fees and escrow deductions. It does not include any revenue collected by the Apartment Re-Occupancy Program (approximately $141,772 for FY2021). Dollar amounts are from fiscal year revenue statements.

[2]Total costs for operating the plan submittal, plan review, permit issuance, field inspection, escrow release and archiving processes that make up the building code enforcement program. It also includes any Total Non-Departmental Overhead and Total Municipal Property Overhead (approximately $60,000). It does not include any operating costs for the Apartment Re-Occupancy Program (approximately $114,000 for FY21). Dollar amounts are from fiscal year expenditure statements.

[3]*The city's goal is to recover at least 80% of its building code enforcement costs each fiscal year per Ord. No. 5166 which was approved in 2011.*

Service Standards

- Intake and process building permit, demolition permit, certificate of occupancy, fence permit, and excavation permit applications in accordance with department standards and timelines. Applications received are logged into the tracking system within 24 hours.
- Schedule building inspection and apartment re-occupancy requests made by a contractor or apartment manager for a specific day. Inspections that are requested by 4:00 PM are made the next business day. A specific time of day may be requested for inspections that involve concrete pours (piers, footings, and foundations) or the testing of fire alarm systems.
- Complete and initiate building plan review comments within five (5) working days for residential projects and 10 working days for small/medium size commercial projects.
- Process building permit escrows and payment within 30 days (per state statutes) of the final inspection approval and issuance of the final certificate of occupancy.
- Authorize staff overtime upon request by general contractors to assist them with meeting their construction deadlines whenever feasible.
- Update the Building Division pages on the city website with relevant building code and building permit information on a monthly basis.
- Ensure staff attend necessary professional training seminars on a consistent basis in preparation of triennial renewals of International Code Council inspection and plan review certifications.

Objectives

- Provide first-class customer service and professional assistance to all customers of the Building Division.
- Enhance permit administration (application coordination, personnel management, permit tracking, inspection scheduling) by continuing to improve the permit tracking system.
- Ensure timely service as well as professional and quality assistance during the building permit submittal, plan review, permit issuance, field inspection, and escrow release processes.
- Provide quality building code and energy conservation code enforcement by ensuring compliance with established city codes and professional construction methods while fostering a customer-friendly approach.
- Enforce the city property maintenance, apartment re-occupancy, zoning, and nuisance codes effectively and efficiently.
- Communicate effectively with customers regarding city policies and procedures on building plan review, inspections, and permit issuance procedures. Host an annual forum with contractors/foremen, architects/engineers, and building owners/property managers with this objective in mind.
- Provide building code related articles to the city's monthly newsletter that highlight the responsibilities and objectives of building division as they relate to residential construction.
- Improve our Insurance Services Office (ISO) rating (Class 1 is the highest attainable rating, Class 10 is the lowest). Every four (4) to six (6) years, the Insurance Services Office evaluates the "building code effectiveness" of every building department in the U.S. In 1998, the Building Division was rated a Class 5 (68.81). In 2019, it was given a rating of Class 3 (81.97) for residential property and a rating of Class 2 (86.48) for commercial property. The next ISO rating period will be in 2024-2025.

Budget Highlights

- Building permit fees were raised in FY 2020 to recover up to 80% of building code enforcement costs. For the past five (5) fiscal years, the Building Division has recovered approximately 80.4% of its building code enforcement costs.
- Acct. 6261 – Increase in training due to several new personnel in the Building Division ($2,100).
- Acct. 6265 – Increase for gasoline reimbursement due to fuel inflation ($13,000).

COMMUNITY DEVELOPMENT - BUILDING DIVISION

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	637,005	650,566	634,398	615,350	652,006
5102 Salaries, Temporary Empl.	-	-	-	15,400	-
5103 Overtime	8,000	1,318	10,000	1,200	2,000
5104 Vacation Pay	1,743	3,107	1,743	2,981	3,160
5105 Longevity Pay	8,160	7,584	4,224	4,224	4,224
5109 Provision for Salary Adj.	-	9,866	11,868	-	37,504
5230 Hospital & Medical Insurance	89,578	89,554	98,451	70,695	81,015
5231 Self-insured Medical Benefits	600	1,200	600	1,400	1,800
5233 Dental Insurance	4,018	3,887	4,406	3,950	4,250
5234 Group Life Insurance	1,961	1,857	1,918	1,918	2,425
5235 Accidental Death & Dismem.	303	199	205	217	235
5236 Disability Insurance	1,794	1,741	1,901	1,350	1,901
5240 Social Security Contribution	49,043	50,343	49,601	48,896	52,437
5241 Pension Contribution	234,317	208,035	68,264	65,091	79,202
5243 Worker's Compensation	17,108	17,395	19,675	19,717	27,079
Total Personnel Services	1,053,631	1,046,651	907,254	852,389	949,238
OPERATING EXPENSES:					
6203 Professional Services	45,071	9,192	-	-	-
6213 Office Equipment Maint.	2,836	-	2,000	2,000	2,000
6215 Weed Cutting and Tree Remo	2,805	7,790	3,000	5,500	6,000
6253 Telephone	7,204	7,148	6,720	6,720	6,720
6261 Education & Training	230	2,243	1,700	1,700	2,100
6262 Dues, Memberships & Subsc.	1,085	1,025	1,463	1,463	1,463
6264 In Town Meetings	-	288	400	200	400
6265 Travel & Conferences	3,639	-	3,800	3,800	6,500
7302 Small Tools	1,005	551	800	800	800
7304 General Supplies	10,416	9,232	9,250	9,250	9,250
7307 Gasoline & Mileage	11,474	11,860	12,000	12,000	13,000
7308 Wearing Apparel & Linen	957	785	1,350	1,350	1,350
Total Operating Expense	86,723	50,113	42,483	44,783	49,583
CAPITAL OUTLAY:					
9504 Office Equipment	-	-	350	350	350
Total Capital Outlay	-	-	350	350	350
TOTAL BUILDING DEPARTMENT	**1,140,354**	**1,096,765**	**950,087**	**897,522**	**999,171**

COMMUNITY DEVELOPMENT-BUILDING DIVISION
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9504 Office Equipment	
Chair	350
TOTAL ACCOUNT 9504	350
TOTAL CAPITAL OUTLAY	**350**

Capital Budget Policies

1. The City will develop a Capital Improvement Program (CIP), which shall provide the City's five-year plan for capital improvements, and all capital improvement shall be made in accordance with this plan. The CIP shall be updated on an annual basis, but the City Council may determine that circumstances warrant revisions to the CIP more frequently than the annual update.

2. The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the maintenance and orderly replacement of the City's infrastructure and equipment from current revenues to the extent possible.

3. The City will pursue grant funding and will utilize cooperative agreements to extend the effectiveness of the capital improvement budget.

4. The City will use the following criteria to evaluate the relative merit of each capital project. Capital investments will foster goals of:
   - *Availability of Outside Funding*: projects that are eligible for and are likely to be considered for grant funding or shared-cost programs.
   - *Beautification:* aesthetic improvements to natural habitats or frequently traveled or visited areas within the City for public enjoyment such as the use of public art on public lands.
   - *Citizen Demand*: projects that have received a level of demonstrated citizen support or demand, including support of City departments, boards, committees, and commissions.
   - *Condition of Existing Facility*: improvements that replace or maintain the City's infrastructure, facilities, or equipment so that it remains in a serviceable, safe, and efficient condition.
   - *Coordination (projects, regulations, City-adopted plans)*: projects that fit within planned coordination between multiple projects or agencies to reduce costs or minimize disruption to services, meet state or federal law requirements, or identified in other City-adopted plans.
   - *Economic Growth:* projects focused on maintaining housing values and attracting businesses, residents, or visitors to the City. Projects supporting private development must include return on investment ratios or a fully documented cost/benefit analysis.
   - *Operating Efficiency*: equipment or facilities improvements to streamline work processes or benefit from technological advancements; projects which reduce the cost of operations will receive priority. Projects which increase the cost of operations shall have identified trade-offs to support those additional costs.
   - *Protection & Conservation*: improvements to the City's park system or historical landmarks that allow these facilities to be enjoyed by future generations or projects that reduce the City's environmental impact.
   - *Public Safety*: improvements that focus on preserving and protecting the general public from harm and reducing the City's risk exposure.

5. Capital improvements using revenue generated from the parks and stormwater sales tax shall be managed through the CIP with the following approximate allocation over the five-year CIP:

Park improvements	50% - 65%
Stormwater improvements	35% - 50%
Project management	7%

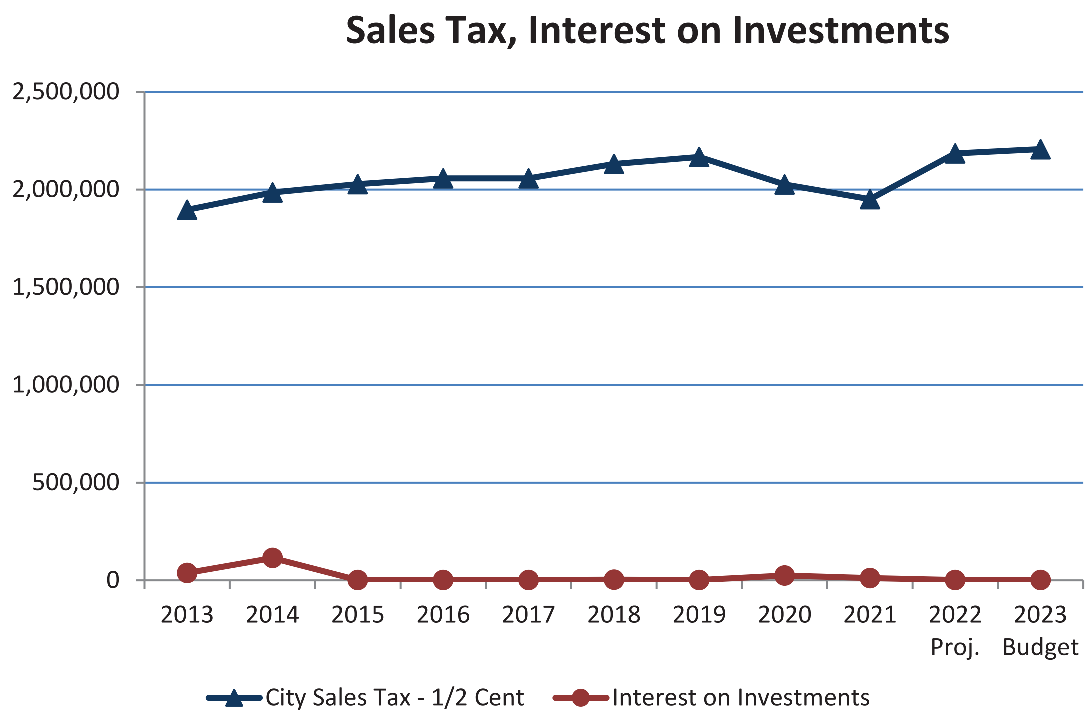
This allocation will be reviewed annually along with the CIP and the relative needs of the City's parks and stormwater infrastructure.

CAPITAL IMPROVEMENT FUND
STATEMENT OF ESTIMATED REVENUES AND EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2023
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2022
AND ACTUAL TOTALS FOR FY 2020 & FY 2021

	Actual FY 2020	Actual FY 2021	Budget FY 2022	Projected FY 2022	Estimated FY 2023	% Change to Projected FY 2023
Revenues:						
Intergovernmental Revenue	2,463,205	2,148,815	2,750,932	2,733,455	3,654,954	33.71%
Other Revenues	29,161	59,525	14,000	224,918	12,150	-94.60%
Total Operating Revenues	2,492,366	2,208,340	2,764,932	2,958,373	3,667,104	32.63%
Other Financing Sources:						
Transfers From General Fund	400,000	400,000	650,000	400,000	800,000	100.00%
Bond Proceeds			-	-	-	0.00%
Total Other Financing Sources	400,000	400,000	650,000	400,000	800,000	
Total Operating Revenues and Other Financing Sources	2,892,366	2,608,340	3,414,932	3,358,373	4,467,104	33.01%
Expenditures:						
Personnel	90,283	92,183	93,082	93,621	141,831	0.00%
Building & Improvements	148,224	2,862	335,000	189,560	420,000	121.57%
Park Development Projects	45,974	254,338	180,000	163,795	300,500	83.46%
Storm water Projects	11,587	287,721	-	-	-	0.00%
Street Overlay/Repair	2,268,246	2,008,793	3,867,755	3,581,639	3,656,600	2.09%
Capital Equipment	210,895	18,433	721,690	633,928	463,000	-26.96%
Total Expenditures	2,775,208	2,664,328	5,197,526	4,662,543	4,981,931	6.85%
Other Financing Uses:						
Transfer Out to General Fund	-	-	-	-	-	
Total Other Financing Uses	-	-	-	-	-	
REVENUES AND OTHER FINANCING USES OVER (UNDER) EXPENDITURES	**117,158**	**(55,988)**	**(1,782,594)**	**(1,304,170)**	**(514,827)**	
FUND BALANCE - BEGINNING OF YE	1,998,718	2,118,358	1,191,479	2,062,370	758,200	
FUND BALANCE - END OF YEAR	2,118,358	2,062,370	(591,115)	758,200	243,374	

CAPITAL IMPROVEMENTS FUND
COMPARISON OF FISCAL YEAR 2023 ESTIMATED REVENUE WITH 2022 BUDGETED AND PROJECTED AND ACTUAL REVENUES FOR FISCAL YEARS 2020 AND 2021

	Actual Revenues FY 2020	Actual Revenues FY 2021	Budgeted Revenues FY 2022	Projected Revenues FY 2022	Estimated Revenues FY 2023
INTERGOVERNMENTAL REVENUE:					
4301 City Sales Tax - 1/2 Cent	2,025,908	1,950,326	1,911,932	2,184,761	2,206,608
4737 Other Agency Funding	437,297	198,490	839,000	548,694	1,448,346
Total Intergovernmental Revenue	2,463,205	2,148,815	2,750,932	2,733,455	3,654,954
OTHER REVENUES:					
4703 Gain (loss) on investments	5,184	-	-	-	-
4704 Interest on Investments	23,977	11,712	4,000	2,142	2,150
4730 Reimbursements	-	-	-	177,803	-
4729 Misc. revenues	-	31,712	-	41,874	-
4771 Proceeds-Sales of Fixed Asset	-	16,100	10,000	3,100	10,000
Total Other Revenues	29,161	59,525	14,000	224,918	12,150
Total Current Year's Revenue	2,492,366	2,208,340	2,764,932	2,958,373	3,667,104
4901 Transfers From Other Funds	400,000	400,000	650,000	400,000	800,000
Total Intergovernmental Funding	400,000	400,000	650,000	400,000	800,000
TOTAL REVENUES	**2,892,366**	**2,608,340**	**3,414,932**	**3,358,373**	**4,467,104**



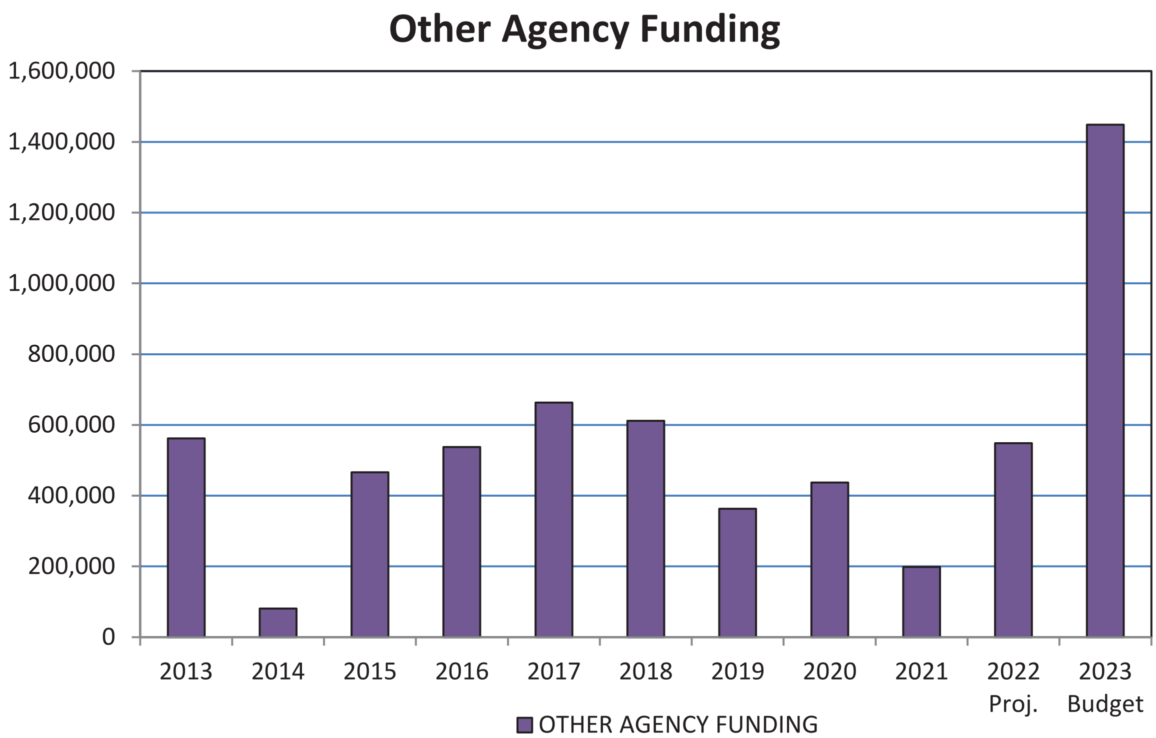
City Sales Tax - 1/2 Cent

In accordance with City Ordinances a Capital Improvement Sales Tax referendum was presented to and approved by City voters on November 4, 1997. The Capital Improvement Sales Tax is used to support infrastructure investments within the City of Creve Coeur. The FY 2022 budget reflects a 12% increase over FY 2021 due to COVID-19 coming to an end. FY 2023 budget reflects a 1% increase over FY 2022.

Interest on Investments

In accordance with Administrative policy, interest is earned on excess funds available for investment in and/or federal agencies. The FY 2022 revenue is estimated at $2,142. FY 2023 revenue is estimated to

Fiscal Year	City Sales Tax - 1/2 Cent	Interest on Investments
2013	1,895,865	37,348
2014	1,984,134	113,984
2015	2,026,656	1,253
2016	2,056,301	1,493
2017	2,057,326	2,115
2018	2,130,456	2,795
2019	2,167,326	1,704
2020	2,025,908	23,977
2021	1,950,326	11,712
2022 Proj.	2,184,761	2,142
2023 Budget	2,206,608	2,150



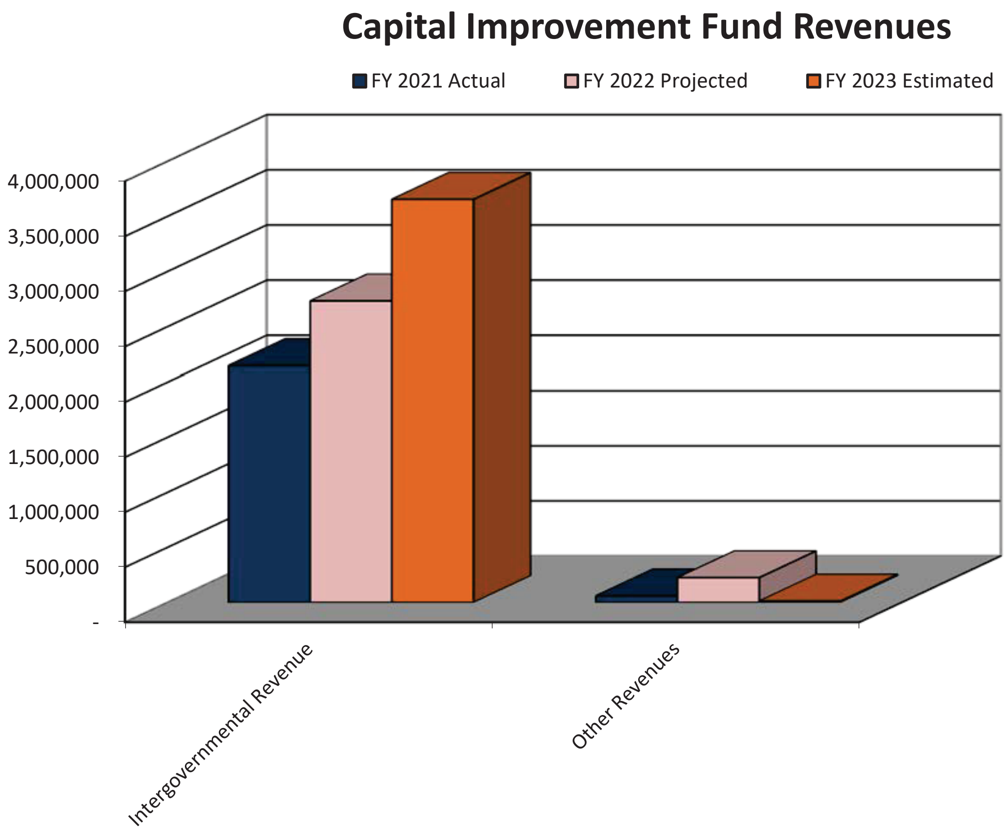
Other Agency Reimbursement

As per Administrative policy, the City shares with other agencies or third parties the costs associated with completion of projects. FY 2023 revenue is estimated at $1,448,346 and involves the following projects and other participating agencies:

New Ballas Improvements Phase I	$144,000
New Ballas Sidewalk Phase 3	$4,000
ADA Improvements	$20,000
Mosley Road Improvement Project North Phase	$705,306
Lindbergh-Old Olive Intersection Improvements	$325,040
TDD Close Out	$250,000
	$1,448,346

Fiscal Year	Other Agency Reimbursement
2013	562,325
2014	81,361
2015	465,735
2016	537,672
2017	662,851
2018	611,433
2019	363,426
2020	437,297
2021	198,490
2022 Proj.	548,694
2023 Budget	1,448,346

Communication: Review Proposed FY23 Budget Preview (New Business)



FY 2021 Actual, FY 2022 Projected & FY 2023 Estimated

	FY 2021 Actual	FY 2022 Projected	FY 2023 Estimated
Intergovernmental Revenue	2,148,815	2,733,455	3,654,954
Other Revenues	59,525	224,918	12,150
Total Revenue Sources	$ 2,208,340	$ 2,958,373	$ 3,667,104

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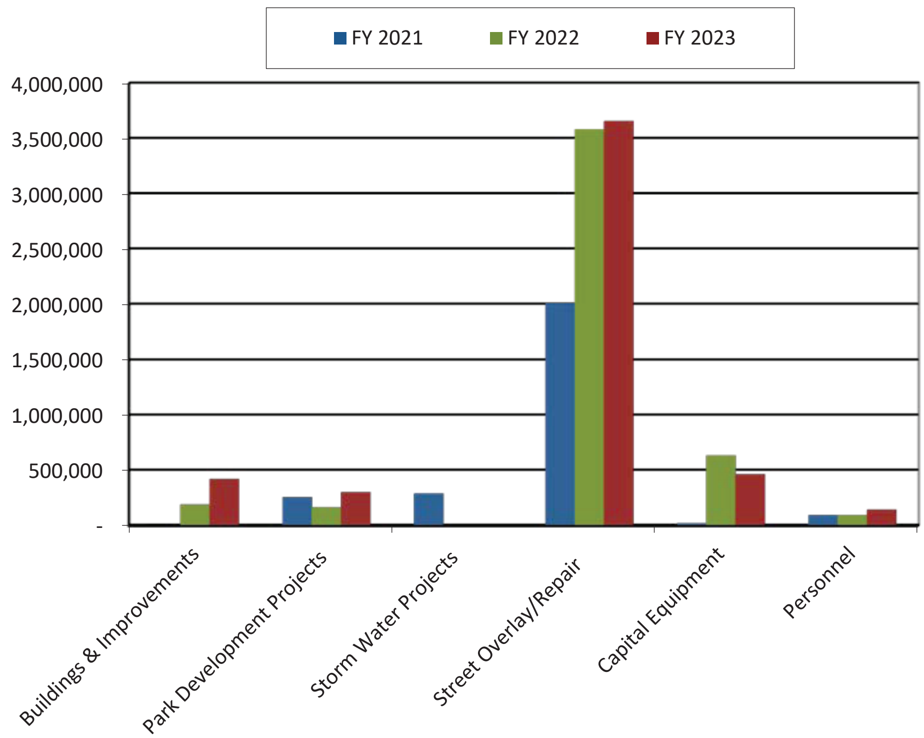
Capital Improvement Fund Expenditures

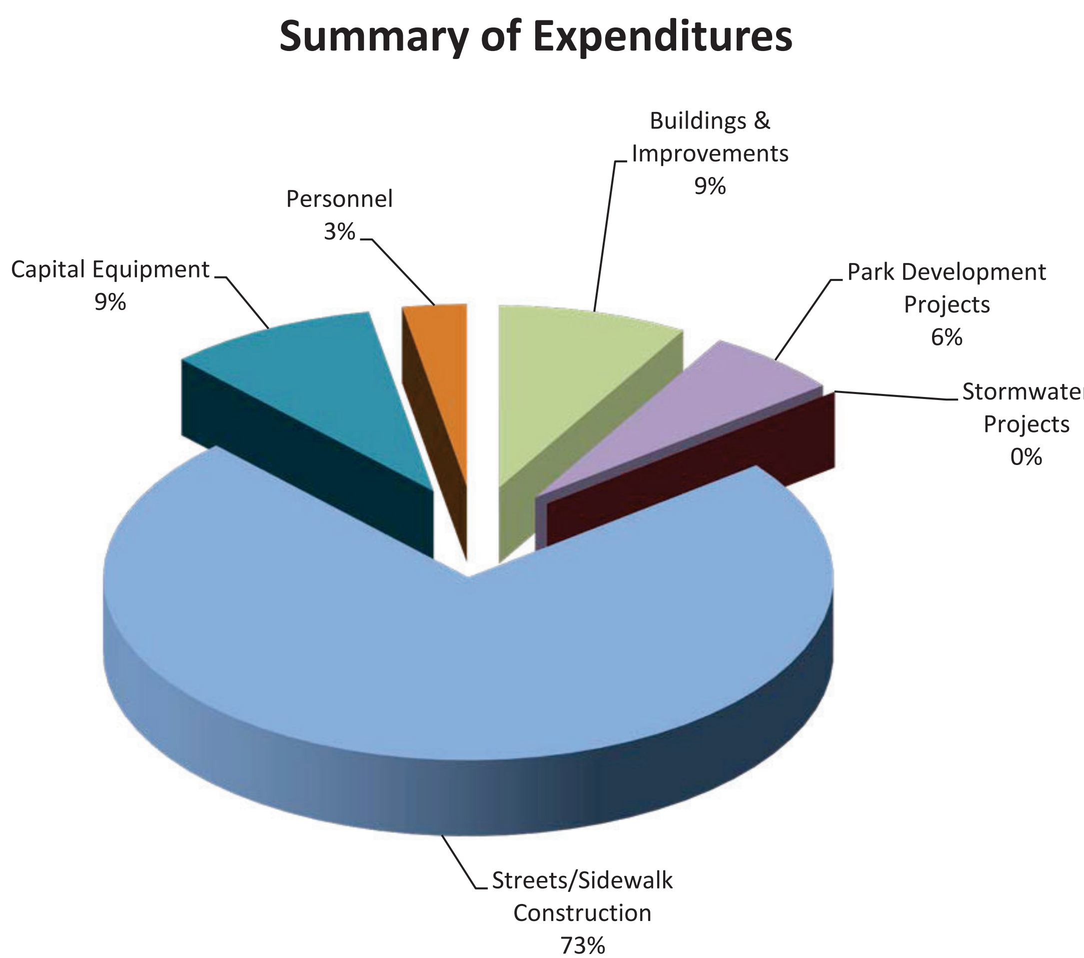


FY 2021 Actual, FY 2022 Projected & FY 2023 Estimated

	FY 2021 Actual	FY 2022 Projected	FY 2023 Estimated
Buildings & Improvements	2,862	189,560	420,000
Park Development Projects	254,338	163,795	300,500
Storm Water Projects	287,721	-	-
Street Overlay/Repair	2,008,793	3,581,639	3,656,600
Capital Equipment	18,433	633,928	463,000
Personnel	92,183	93,621	141,831
Total Expenditures	$ 2,664,330	$ 4,662,543	$ 4,981,931

CAPITAL IMPROVEMENT FUND
SUMMARY OF APPROPRIATIONS FOR FISCAL YEAR 2023

Category	Capital Expenditures
Buildings & Improvements	420,000
Park Development Projects	300,500
Stormwater Projects	-
Streets/Sidewalk Construction	3,656,600
Capital Equipment	463,000
Personnel	141,831
Total	4,981,931



CAPITAL IMPROVEMENTS FUND
SUMMARY OF CAPITAL OUTLAYS BY ACTIVITY

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023	% of Total CIP
CAPITAL OUTLAY:						
5101 Salaries, Permanent Empl.	68,573	68,573	68,575	69,953	100,143	2.01%
5103 Overtime	-	-	100	-	100	0.00%
5109 Provision for Salary Adj.	-	1,027	1,380	-	8,751	0.18%
5110 Auto Allowance	-	-	-	-	-	0.00%
5230 Hospital & Medical Insurance	5,859	5,976	6,156	6,245	10,025	0.20%
5231 Self-insured Medical Benefits	-	550	-	600	600	0.01%
5233 Dental Insurance	267	267	274	250	359	0.01%
5234 Group Life Insurance	240	230	235	235	372	0.01%
5235 Accidental Death & Dismem.	37	25	25	25	40	0.00%
5236 Disability Insurance	201	192	195	196	313	0.01%
5240 Social Security Contribution	5,166	5,283	5,275	5,275	7,562	0.15%
5241 Pension Contribution	5,280	5,322	5,508	5,472	8,525	0.17%
5243 Worker's Compensation	4,660	4,738	5,359	5,370	5,041	0.10%
9501 Government Facilities	148,224	2,862	335,000	189,560	420,000	8.43%
9506 Parks and Recreational Faciliti	45,974	254,338	180,000	163,795	300,500	6.03%
9509 Stormwater Projects	11,587	287,721	-	-	-	0.00%
9510 Streets and Sidewalks	2,268,246	2,008,793	3,867,755	3,581,639	3,656,600	73.40%
9516 Capital Equipment	210,895	18,433	721,690	633,928	463,000	9.29%
TOTAL CAPITAL OUTLAYS	**2,775,210**	**2,664,330**	**5,197,527**	**4,662,543**	**4,981,931**	**100%**

CAPITAL IMPROVEMENTS FUND
PROJECTED FY 2023 PROJECTS

9501 Buildings & Improvements	
Accessibility Improvements (CDBG Grant)	20,000
Government Center Renovations	400,000
Total Account 9501	420,000
9506 Park Development Projects	
Park and Dielmann Recreation Complex Improvements	30,500
Dielmann Recreation Complex HVAC Replacement - Phase 2	110,000
Dielmann Recreation Complex Roof Drainage	30,000
Ice Arena Evaluation and Design	100,000
Dielmann Complex Concessions Area Renovation	30,000
Total Account 9506	300,500
9509 Storm Water Projects	
Nothing Budgeted	0
Total Account 9509	0
9510 Street & Sidewalk Improvements	
Streets & Sidewalks Maintenance Program	1,400,000
Streets Reconstruction/Rehabilitation	300,000
New Ballas Sidewalk Extension (TAP Grant)	210,000
New Ballas Road Improvements - Phase 1 (STP Grant)	1,136,600
Lindbergh-Old Olive Intersection (State Cost-Share; STP Grant Match)	460,000
Craig Road Improvements (STP Grant)	150,000
Total Account 9510	3,656,600
9516 Capital Equipment	
1 - 3/4-Ton Dump Truck with Plow	51,000
Hook Lift Truck with Leaf Vacuum System	280,000
Meeting Management Software	20,000
Investigations Vehicle (SUV)	42,000
Building Department Software	70,000
Total Account 9516	463,000
Administration	
Project Manager	141,831
Total Account 9516	141,831
TOTAL CAPITAL IMPROVEMENTS FUND	**$ 4,981,931**

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEARS 2023-2027

CAPITAL FUND

PARKS AND STORMWATER FUND

BUILDING PROJECT BOND FUND

Adopted by the City Council of the City of Creve Coeur through Resolution 1591 on April 11, 2022

EXECUTIVE SUMMARY

The Capital Improvement Program (CIP) is the City's long-range plan for improvements to infrastructure, parks, and other community facilities. The CIP is a tool to assess the long-term capital needs, values, and desires of the City and to establish funding of high-priority projects in a timely and cost-effective manner. This plan is a living document and is subject to amendment by the City Council.

The CIP is intended to ensure that policy makers are responsible to the Creve Coeur community with respect to the expenditure of City funds for capital improvements.

CIP Goals

The following are goals of the CIP:

- Provide a plan for the improvement or replacement of deteriorating infrastructure
- Improve operational or functional aspects of existing infrastructure
- Add new facilities and improve the community's infrastructure to enhance the quality of life in Creve Coeur
- Provide for the planned replacement of major equipment required for the City's operations

CIP Criteria

To be considered a capital improvement, projects or equipment must have a useful life of at least five years and have a minimum cost of $20,000.

A special set of criteria has been identified to assist in assessing and prioritizing CIP projects. Proposed projects reflect the goals of the Comprehensive Plan through their demonstration of these criteria:

- *Availability of Outside Funding*: higher priority is given to projects that are eligible for and are likely to be considered for grant funding or shared-cost programs, which would reduce the City's investment.
- *Beautification:* aesthetic improvements to natural habitats or frequently traveled or visited areas within the City for public enjoyment, such as the use of public art on public lands
- *Community Demand*: projects that have received a level of demonstrated resident support or demand, including support of City departments, boards, committees, and commissions.
- *Condition of Existing Facility*: improvements that replace or maintain the City's infrastructure, facilities, or equipment so that it remains in a serviceable, safe, and efficient condition.
- *Coordination (projects, regulations, City-adopted plans)*: projects that fit within planned coordination between multiple projects or agencies to reduce costs or minimize disruption to services, meet state or federal law requirements, or projects that are identified in other City-adopted plans.
- *Economic Growth:* projects focused on maintaining housing values and attracting businesses, residents, or visitors to the City. Projects supporting private development must include return on investment ratios or a fully documented cost/benefit analysis.
- *Operating Efficiency*: equipment or facilities improvements to streamline work processes or benefit from technological advancements. Projects that reduce the cost of operations will receive priority, but those that will increase the cost of operations must identify trade-offs to support those additional costs.
- *Protection & Conservation*: improvements to the City's park system or historical landmarks that allow these facilities to be enjoyed by future generations or projects that reduce the City's environmental impact.
- *Public Safety*: improvements that focus on preserving and protecting the general public from harm and reducing the City's risk exposure.

Relationship between the CIP and the Creve Coeur 2030 Comprehensive Plan

According to the Creve Coeur 2030 Comprehensive Plan:

> *Within the Creve Coeur 2030 Comprehensive Plan Update, many projects are identified or implied, as specific projects or as conceptual ideas. These projects and others, resulting from recommendations of the Comprehensive Plan, should be developed and incorporated in the City's annual CIP review process. Further detail and refinement of identified and conceptual projects, facilities, or infrastructure improvement needs will be required as the implementation of the Comprehensive Plan occurs.*

Development and Adoption of the CIP

According to the City Charter, a draft of the five-year CIP shall be proposed by the City Administrator to the City Council no later than the second regular meeting in February of each year. Prior to the submittal of the draft CIP to the City Council, public input is obtained through the City newsletter, website, and the City's boards, committees, and commissions.

Prior to the City Council's adoption of the CIP, and as required by City Charter, the CIP is submitted to the Finance Committee for recommendations and comments. The Planning & Zoning Commission also reviews the plan emphasizing the location, extent, and character of the proposed projects prior to City Council review, approval, and adoption. A public hearing is held each spring (typically in April) by the City Council to review the final draft of the CIP in March or April, prior to adoption.

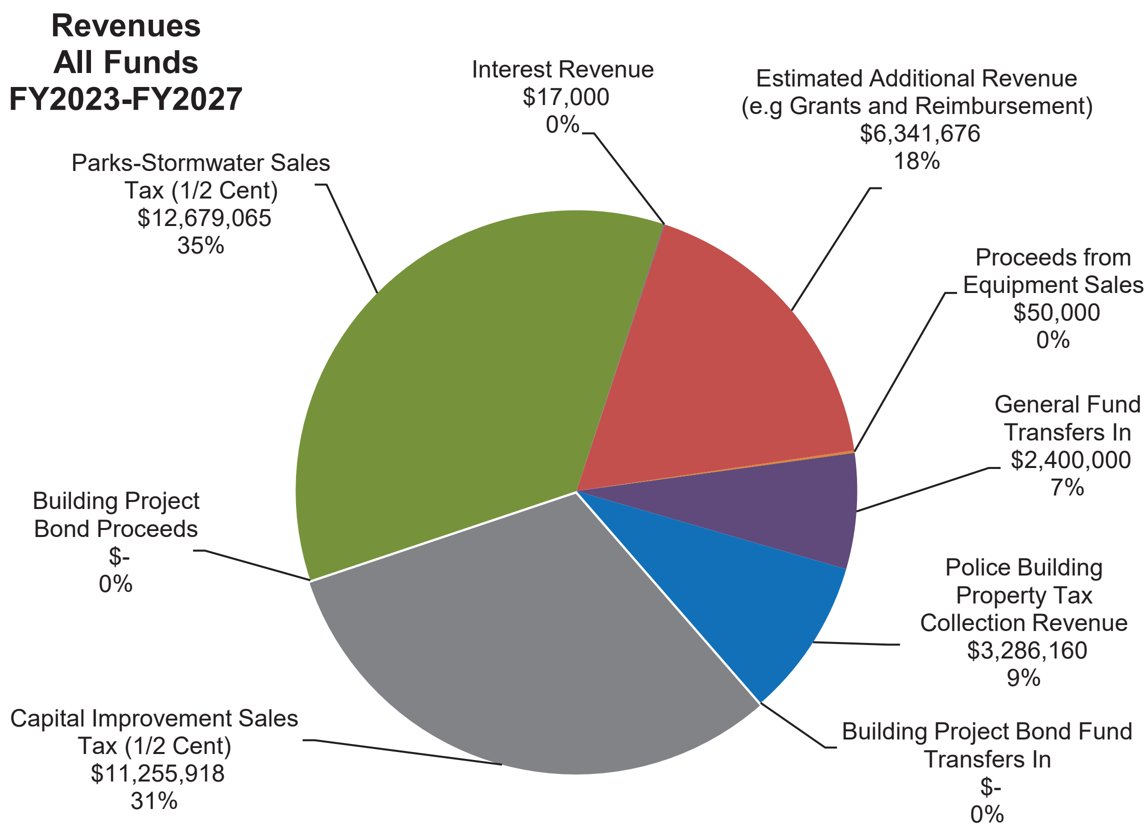
The CIP includes a description of each proposed project and equipment with details regarding justification, cost estimate, operating and maintenance budget impact, and funding sources.

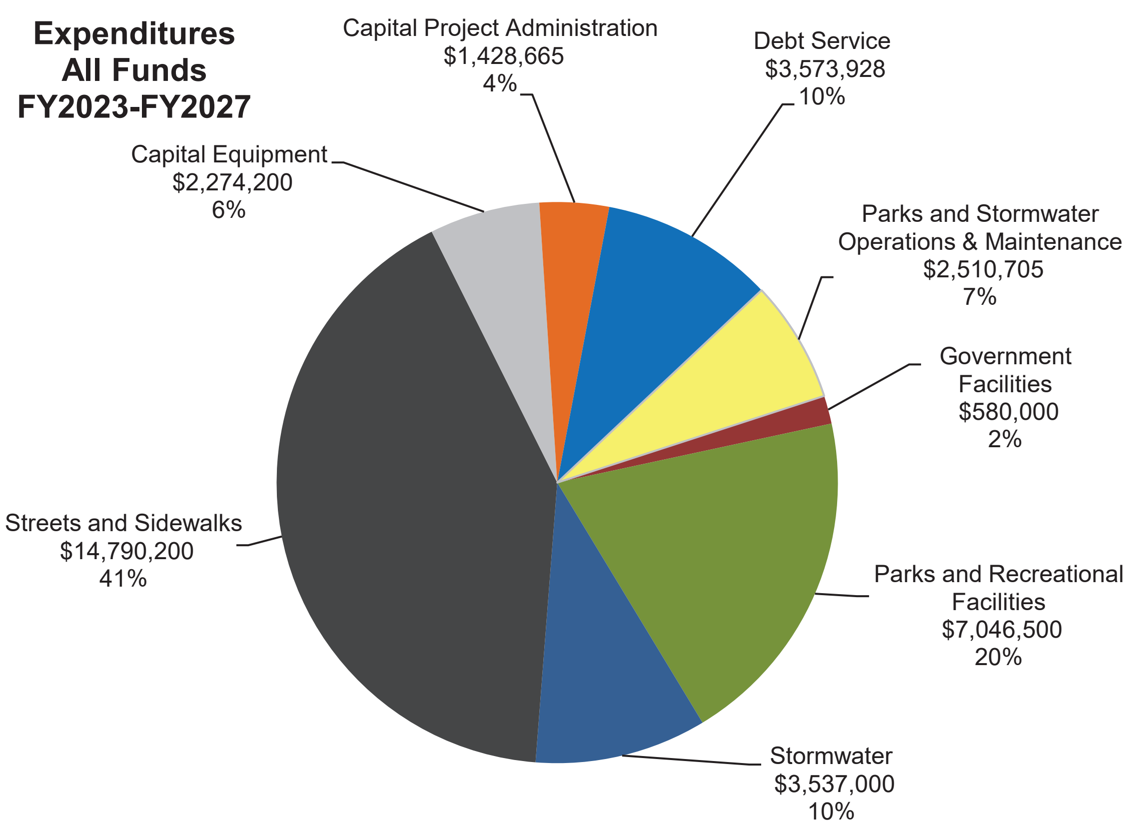
Funds in the CIP

There will be three funds that contribute to the FY2023-FY2027 CIP. These funds are:

1. Capital Fund. This fund is financed by a half-cent capital improvement sales tax, which is supplemented by annual transfers from the General Fund and project-specific grants.
    - Total Capital Fund revenues: $18.6 million
    - Total Capital Fund expenses: $19.1 million
2. Parks and Stormwater Fund. In November 2020, voters in Creve Coeur approved a half-cent sales tax that is dedicated to finance operations, maintenance, and capital improvements for the City's parks and stormwater infrastructure. This fund will be supplemented by grants and other outside funding related to parks and stormwater.
    - Total Parks-Stormwater Tax Fund revenues: $13.1 million
    - Total Parks-Stormwater Tax Fund expenses: $12.9 million
3. Building Project Bond Fund. In November 2016, voters in Creve Coeur approved a bond measure to build a new police station and to make security and accessibility improvements to the Creve Coeur Government Center. The police station was completed in 2020, so the majority of this fund's project-related expenses is complete. Most of the activity in the FY2023-FY2027 CIP is related to the fund's debt service.
    - Total Building Project Bond Fund revenues: $3.3 million
    - Total Building Project Bond Fund expenses: $3.6 million

Combined, these three funds have a projected revenue of $35.0 million and projected expenses of $35.6 million for the FY2023-FY2027 CIP. The charts below break down these revenues and expenses into the general categories that are found in the CIP.





Communication: Review Proposed FY23 Budget Preview (New Business)

More detail is provided for each of the three funds in the sections that follow. Each fund is briefly described, and the revenues and expenses for each fund are summarized for the duration of the FY2023-FY2027 CIP. Project-specific summaries and financial projections are included for each line item that appears in the five-year CIP. Projects that are expected to be completed in FY2022 are not included in this report.

Appendix

This report is one of several documents that forms the CIP. Appendices to this report include:

- Appendix A: FY2023-FY2027 CIP Spreadsheets

The latest version of these documents can be found on the City's website at:

http://www.creve-coeur.org/95/Capital-Improvement-Program

Questions and Comments

If you have any questions or comments about the CIP, please contact Mark Perkins, City Administrator, at mperkins@crevecoeurmo.gov or (314) 872-2511.

CAPITAL FUND

The City's Capital Fund has served as the primary mechanism for funding capital projects in the CIP for many years. The Capital Fund finances investments into the City's government facilities, parks and recreational facilities, stormwater infrastructure, streets and sidewalks, capital equipment, and project administration.

Capital Fund Revenues

The City's Capital Fund has three main funding sources: a half-cent capital improvement sales tax, grants and other outside funding, and transfers from the General Fund. Together, these funding sources are projected to generate $18.6 million over the FY2023-FY2027 CIP.

Half-Cent Capital Improvement Sales Tax. Projected sales tax revenues are approximately $10.75 million for the FY2023-FY2027 CIP, which averages out to approximately $2.15 million per year in the plan.

Sales tax revenue projections have improved significantly since the uncertainty and economic downturn associated with the COVID-19 pandemic forced the City to reduce its revenue estimates. Sales tax projections in the FY2023-FY2027 CIP include an estimated 1% increase each year, which will return the sales tax revenues to the FY2020 level by FY2025.

Grants and Outside Funding. Federal grants for roadway projects and accessibility improvements will provide approximately $5.28 million over the FY2023-FY2027 CIP.

Staff will seek additional grant funding during for this period, but applications for that funding are either in the evaluation process or not yet available. For projects that anticipate grant funding that has not yet been awarded, the City's matching funds are shown as the project costs in the fiscal years when the phases of the project are planned to occur. The full cost of the project and the associated grant funding will be programmed into the CIP upon notification of award of the grant.

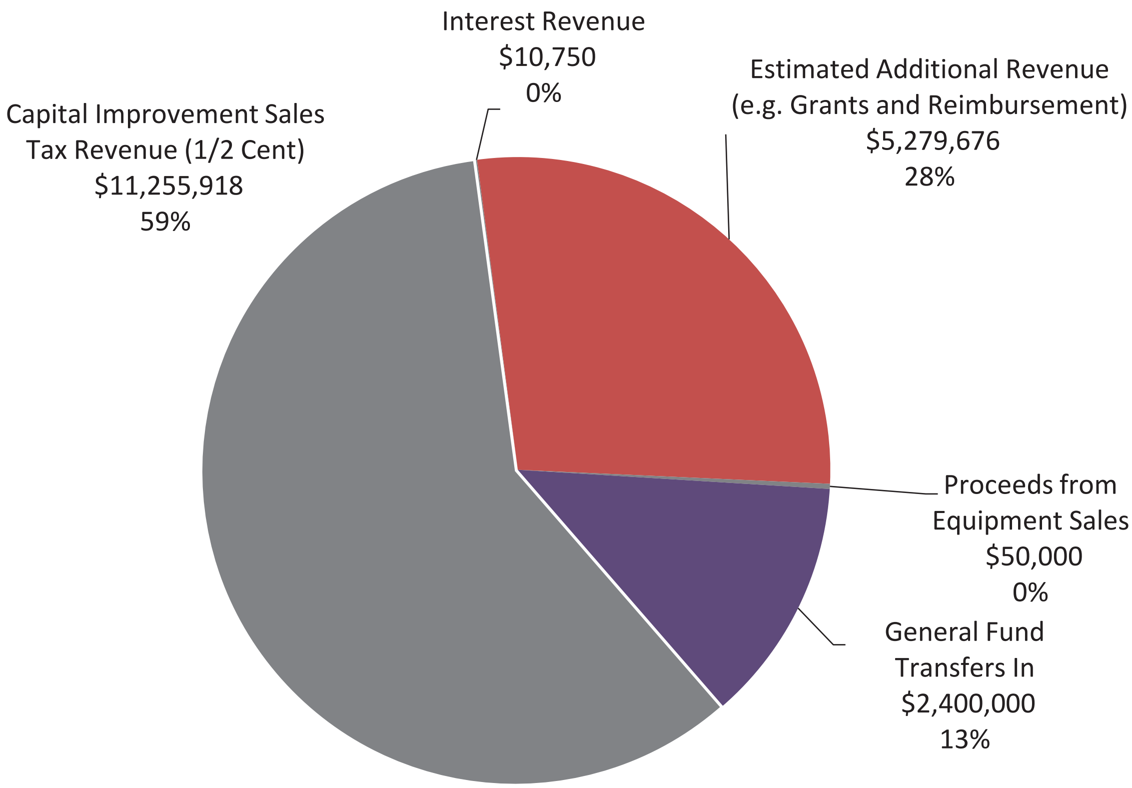
Transfers from the General Fund. The total transfer from the General Fund to the Capital Fund over the proposed FY2023-FY2027 CIP is $2.5 million.

A transfer from the General Fund to the Capital Fund is proposed for each fiscal year in the proposed CIP. General Fund transfers to the Capital Fund of $400,000 are made in most years and are appropriate based on the transportation-oriented revenue sources of the General Fund which include the County road and bridge tax revenues.

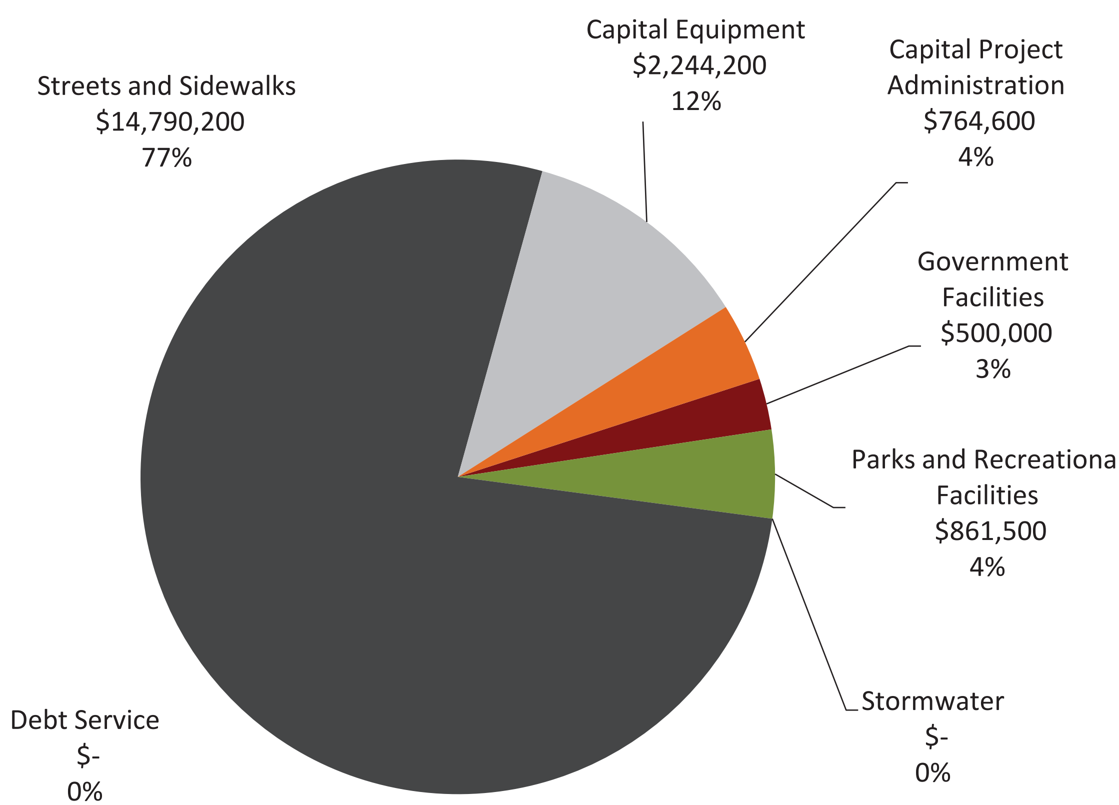
The City has set aside $2.0 million in the General Fund for renovations to the Creve Coeur Government Center. Planning and design for those improvements are programmed into the proposed CIP, as are corresponding transfers from the General Fund to the Capital Fund.

Capital Fund Expenses

Capital expenditures from the Capital Fund are projected to be approximately $19.09 million over the proposed FY2023-FY2027 CIP, with a maximum annual expense of $5.07 million in FY2024. Details about these expenses can be found in the project summary sheets that follow.



FY2023-FY2027 CAPITAL FUND REVENUES



FY2023-FY2027 CAPITAL FUND EXPENDITURES

Communication: Review Proposed FY23 Budget Preview (New Business)

9501 GOVERNMENT FACILITIES - 01

CAPITAL FUND

ACCESSIBILITY IMPROVEMENTS (CDBG)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000

Project Description:
The City of Creve Coeur is typically eligible for $20,000 each year for accessibility improvements through the Community Development Block Grant (CDBG) program. Funding in FY2023 has been designated for accessibility improvements to several bus stops along New Ballas Road. Projects for FY2024-FY2027 will focus on accessibility improvements for public facilities elsewhere in the City but have not yet been defined. Funding in prior years have been committed to providing accessibility improvements to the parking lot at Malcolm Terrace Park. That project and its costs will be managed through the Parks and Stormwater Fund.

Existing Conditions:
Projects are designed to improve facilities that are out of compliance with the current Americans with Disabilities Act (ADA) regulations.

Justification: *Public Safety; Coordination; Availability of Outside Funding*
Each project seeks to improve ADA compliance through accessibility improvements to government facilities and along public pedestrian routes. The focus of these projects is to provide public safety as well as to upgrade existing facilities.

Operating Budget Impact:
None. Projects that are undertaken as part of this program are relatively small in scope, and the City typically receives 100% reimbursement for the project costs through the CDBG federal grant.

Comments
The City is designating this funding with the anticipation of receiving grant funding in the amount of $20,000 from the CDBG Commission. This is an annual grant available to municipalities to address accessibility projects. Scheduling of this project is subject to a successful grant application and availability of grant funding.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	20,000
Equipment	$	0

Other	$	0
Total Annual Cost	**$**	**20,000**
Total Annual Cost	$	20,000
Community Development Block Grant (CDBG)	$	20,000
City Share	$	0

Communication: Review Proposed FY23 Budget Preview (New Business)

9501 GOVERNMENT FACILITIES - 02

CAPITAL FUND

GOVERNMENT CENTER RENOVATIONS

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$82,862	$400,000	$0	$0	$0	$0	$0

Project Description:
A construction schedule has not yet been determined, as it depends upon the outcome of the renovation vs. rebuild evaluation.

Existing Conditions:
The Creve Coeur Government Center has inadequate space for staff, meetings, archives, and storage. The former Police Department and the rest of the Government Center will require extensive renovations to move departments to more accessible locations and to make the Government Center more accommodating, helpful, and useful for both residents and staff.

Justification: *Operating Efficiency; Condition of Existing Facility*
Renovation or replacement of the Government Center will require careful design in order to create a building layout that promotes efficient and effective service to the City's residents.

Operating Budget Impact:
The renovated Government Center will be more energy efficient and will replace aging systems that need frequent and costly maintenance.

Comments
The City has set aside $2.0 million in its General Fund for use for renovations to the Government Center. The cost of this project will be offset by General Fund transfers into the Capital Fund. The cost of construction will also be shared with the Building Project Bond Fund, which has funding reserved for accessibility and security improvements at the Government Center.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	482,862
Land Acquisition	$	0
Construction	$	TBD
Equipment	$	0

Other	$	0
Total (Capital Fund Portion)	**$**	482,862
Total Cost (Capital Fund Portion)	$	482,862
Outside Funding Source: (N/A)	$	0
City Share	$	482,862

9506 PARKS AND RECREATIONAL FACILITIES - 01 CAPITAL FUND

PARK OR DIELMANN COMPLEX IMPROVEMENTS (GRANT MATCH)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$30,500	$0	$30,500	$0	$30,500	$30,500

Project Description:
Funds listed in this account represent the City's anticipated matching funds for projects funded through Municipal Park Grants. The City needs to limit its applications for Municipal Park Grants to every other year in order to remain competitive. The next grant application is currently envisioned to assist with improvements to the Dielmann Recreation Complex, which could involve a portion of the refrigeration switchover, mechanical equipment replacement, or renovations to the concessions area.

Existing Conditions:
Numerous aspects of the City's ice arena, golf course, and parks (including tennis courts, playgrounds, walking paths, pavilions, and other amenities) require maintenance, improvements, or replacement.

Justification: *Availability of Outside Funding; Condition of Ex. Facility; others depend upon the project*
By budgeting for the local match, a grant application can be completed without searching for available funds or making amendments to the program. Available grants may help to address any number of CIP criteria including, but not limited to, improving condition of existing facilities, operating efficiency, beautification, and protection and conservation of the park system or historical landmarks. These projects are supported by the needs assessments of the Dielmann Recreation Complex (FY2014) and Golf Course (FY2016) and the Parks and Recreation Master Plan (FY2019-FY2020).

Operating Budget Impact:
The improvements brought by these projects typically replace old or failing systems that require significant maintenance. These improvements should reduce operating costs.

Comments
The current maximum amount of funding that the City is eligible for through the Municipal Park Grant program is currently $475,000 for a given project. These grants are competitive, and the City's contribution to the project affects the project application score and likelihood of a funding award. The City plans to provide a 6% grant match for its projects in order to maximize the number of points related to the City's contribution, which would make the grant match about $30,500 for a project that receives the maximum grant funding.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	TBD
Land Acquisition	$	TBD
Construction	$	TBD
Equipment	$	TBD

Other	$	TBD
Total (Grant Match)	**$**	**30,500**
Total Cost	$	TBD
Municipal Park Grant	$	TBD
City Share	**$**	**30,500**

9506 Parks and Recreational Facilities - 16 | Capital Fund

Dielmann Recreation Complex HVAC Replacement – Phase 2

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$5,000	$110,000	$0	$0	$0	$0	$0

Project Description:
This project involves the removal of the older air handler and condensing unit that serves the Dielmann Recreation Complex, the design of replacement equipment, and installation of a new air handler and condensing unit. The replacement of this equipment will complement and complete the air handler, condenser, and boiler units that were replaced in FY2018.

Existing Conditions:
The Dielmann Recreation Complex uses two air handlers and two condensing units for its heating and air conditioning. The two units that are proposed to be replaced are beyond their useful lives. This equipment failed in early 2022 and will require maintenance in order to remain functional until the equipment can be replaced.

Justification: *Operating Efficiency; Condition of Existing Facility*
New units will be more reliable and more efficient than the existing units, and the new units are expected to require little or no maintenance for several years.

Operating Budget Impact:
Increased efficiency and limited maintenance should result in lower operating costs.

Comments
None.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 5,000
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 110,000
Other	$ 0
Total	**$ 115,000**
Total Cost	$ 115,000
Outside Funding Source: N/A	$ 0
City Share	$ 115,000

9506 PARKS AND RECREATIONAL FACILITIES - 17

CAPITAL FUND

DIELMANN RECREATION COMPLEX ROOF DRAINAGE

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$20,000	$30,000	$0	$0	$0	$0	$0

Project Description:
This project involves the design and construction of improved drainage systems to capture stormwater from a portion of the Dielmann Recreation Complex roof and carry it away from the building.

Existing Conditions:
Much of the roof above the ice arena and warming room at the Dielmann Recreation Complex drains toward the roof above the administrative offices. The gutters in this location are not capable of handling the amount of water that often comes to them, and the result is that the stormwater spills down the side of the building and onto the ground outside of the offices. The ground in this location is slightly sloped toward the building, and the offices have had several leaks over the past year during moderate and heavy storms.

Justification: *Condition of Existing Facility*
Controlling the roof drainage and surface drainage near the offices will help prevent future leaks into the building.

Operating Budget Impact:
None.

Comments
None.

Expenditure Type	Amount	
Planning, Design, and Engineering	$	20,000
Land Acquisition	$	0
Construction	$	30,000
Equipment	$	0
Other	$	0
Total	**$**	**50,000**
Total Cost	$	50,000
Outside Funding Source: N/A	$	0
City Share	$	50,000

9506 Parks and Recreational Facilities - 18

Capital Fund

Ice Arena Flooring Replacement

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$200,000	$0	$0	$0	$0

Project Description:
This project involves replacing the rubberized flooring that is around the ice rink, in the player's locker rooms, and in the referee's changing room.

Existing Conditions:
A majority of the flooring is the original floor from the major renovation project in 2003 and is near the end of its useful life. Some smaller areas have been replaced due to high traffic areas, including the areas beneath the player's benches and near the public entrance gate area that leads onto the ice rink.

Justification: *Public Safety; Condition of Existing Facility*
The project will focus on preserving and protecting the general public from harm when using the ice rink for public skating, special events, or ice rentals and will reduce the City's risk exposure. The project will update the aging flooring and provide an aesthetic look to match the rest of the facility.

Operating Budget Impact:
The rink's ice will need to be taken out to allow the concrete floor temperature to rise to the manufacturer's recommendation to warranty the installation. This will cause a shutdown of the ice for approximately three weeks, two for the floor project and one for the removal and installation of new ice. The Ice Arena will schedule the replacement of the flooring to coincide with a shutdown of the ice in order to limit the construction impact on ice users and possible revenue losses. Once the floor is installed, there will be minimal upkeep involved.

Comments:
None.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 200,000
Equipment	$ 0
Other	$ 0
Total	**$ 200,000**
Total Cost	$ 200,000
Outside Funding Source: N/A	$ 0
City Share	$ 200,000

9506 Parks and Recreational Facilities - 22

Ice Arena Evaluation and Design

Capital Fund

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$32,000	$100,000	$0	$0	$0	$0	$0

Project Description:
The City faces the need for significant investments into the ice arena in order for the facility to remain an ice arena. The goal of this project is to determine the possible different uses for the ice arena space, whether these other options are wanted by the residents of Creve Coeur, and the financial viability of each option. This design effort will guide the City's investments into the ice arena for the near future.

Existing Conditions:
Major systems at the Creve Coeur ice arena are aging. The ice arena floor and the refrigeration piping network beneath it are nearly 20 years old. The refrigeration system also uses a refrigerant that can no longer be produced, and new equipment is required to use a different refrigerant.

Justification: *Community Demand; Condition of Existing Facility; Coordination*
The City needs to understand its options and plan for the replacement of the systems at the ice arena so that the City is prepared when these systems need to be replaced.

Operating Budget Impact:
New mechanical systems should require less attention and money to maintain. This study will need to estimate the staffing and other costs associated with any alternative to an ice arena so that these factors can be considered as part of the decision for how to proceed with the building.

Comments:
While the recommendations from this study will likely qualify for funding through a Municipal Park Grant, the evaluation of the City's options may not be finished in time to pursue grant funding in FY2023.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 132,000
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 0
Other	$ 0
Total (Design Phase)	**$ 132,000**
Total Cost (Design Phase)	$ 132,000
Outside Funding Source: TBD	$ 0
City Share	$ 132,000

9506 PARKS AND RECREATIONAL FACILITIES - 23 **CAPITAL FUND**

DIELMANN COMPLEX CONCESSIONS AREA RENOVATION

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$30,000	$0	$300,000	$0	$0	$0

Project Description:
Recent renovations to the Dielmann Recreation Complex have concentrated on the meeting rooms, offices, and warming room. The golf check-in desk and concessions area are located in the middle of the building and were not included in the previous renovations. This project would remove the popcorn ceiling from the walls, improve lighting, replace flooring, add a golf check-in desk, and update the concessions area, with the goal of improving the experience for visitors to the Dielmann Recreation Complex.

Existing Conditions:
The concessions kitchen is outdated and several aspects need to be replaced. The seating area near the concession stand uses old tables and chairs and seems underutilized. The golf course currently uses a counter to check in golfers and to sell equipment and refreshments but could benefit from a desk that is designed to be more functional.

Justification: *Availability of Outside Funding; Condition of Existing Facility*
The goals of this project would be to provide a more functional, welcoming, and clean environment for golfers and concessions patrons.

Operating Budget Impact:
The renovated areas are expected to reduce annual maintenance costs.

Comments:
This renovation would qualify for funding through a Municipal Park Grant.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 30,000
Land Acquisition	$ 0
Construction	$ 300,000
Equipment	$ 0
Other	$ 0
Total	**$ 330,000**
Total Cost	$ 330,000
Outside Funding Source: TBD	$ 0
City Share	$ 330,000

9510 STREETS AND SIDEWALKS - 01 **CAPITAL FUND**

STREET AND SIDEWALK MAINTENANCE PROGRAM

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$1,406,365	$1,400,000	$1,421,000	$1,442,300	$1,463,900	$1,485,900	TBD

Project Description:
The project includes concrete pavement replacement, asphalt pavement resurfacing, asphalt pavement maintenance, microsurfacing, roadway striping, and sidewalk replacement for the annual maintenance of the City's roadway and sidewalk networks.

Existing Conditions:
While the majority of the City's pavement network is in good condition, annual and on-going evaluation of pavement and sidewalk conditions find ageing and failing pavement and sidewalks that need to be addressed.

Justification: *Public Safety; Condition of Existing Facility; Coordination; Community Demand*
The City's street and sidewalk network form the City's largest asset that serves all of the City's residents and visitors. Annual maintenance of streets and sidewalks is required to preserve their functionality and to limit future repair costs. The City uses a pavement management system to track pavement conditions, and the City aims to evaluate the condition of each street on a four-year rotation. The pavement condition data assists with the prioritization of pavement repairs and maintenance and helps the City preserve its existing infrastructure as efficiently as possible. Federal regulations require that sidewalks meet accessibility standards so that all users have an opportunity to travel safely. The City's sidewalk maintenance program follows the federal regulations and supports the City's Pedestrian Plan.

Operating Budget Impact:
Pavement and sidewalk maintenance programs will improve and preserve the infrastructure and will result in a reduction in the number of pothole repairs and other on-going maintenance needs.

Comments:
Approximately 10% of the annual street and sidewalk improvements is typically directed toward accessibility improvements to the City's sidewalk network in support of the accessibility transition plan. Larger projects, such as grant-funded improvements, are stand-alone projects that are described in separate project sheets.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	30,000
Land Acquisition	$	0
Construction	$	1,370,000
Equipment	$	0

Other	$	0
Total (FY2023)	**$**	**1,400,000**
Total Cost (FY2023)	$	1,400,000
Outside Funding Source: N/A	$	0
City Share	$	1,400,000

9510 STREETS AND SIDEWALKS - 02 CAPITAL FUND

STREET RECONSTRUCTION / REHABILITATION

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$300,000	$200,000	$0	$300,000	$0	TBD

Project Description:
The City plans to fully or substantially replace sections of failed residential roadways through this project. The various needs of the pavement network are evaluated each year to determine which streets need to be reconstructed. The City plans to complete the pavement work in the Ladue Estates subdivision in FY2023, but later projects will be determined by future reviews of pavement conditions.

Existing Conditions:
Residential streets that are considered for reconstruction have reached the end of their useful lives and are generally in too poor of condition to gain long-term benefits from the City's typical pavement maintenance programs. Most of the streets that have been included in this program were older concrete streets that were overlaid with asphalt decades ago.

Justification: *Public Safety; Condition of Existing Facility; Community Demand*
All of the City's streets will eventually reach the end of their useful lives, fail at a structural level, and require reconstruction. This program provides the City with a tool to address some of its residential streets that are in poor or failing condition that typical maintenance programs can no longer improve.

Operating Budget Impact:
Streets with failing pavement typically require frequent maintenance in the form of pothole patching and emergency pavement repairs, which City staff often performs to address the issues as quickly as possible. Allocation of funds for reconstruction also allows for more of the maintenance budget to be used for maintaining and preserving streets that are in better condition. This allows for more streets and sidewalks to be addressed and will reduce the number of calls for City staff to make repairs.

Comments:
The City has invested over $2 million into street reconstruction projects over the past ten years.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 30,000
Land Acquisition	$ 0
Construction	$ 770,000
Equipment	$ 0
Other	$ 0
Total (FY2023-FY2027)	**$ 800,000**
Total Cost (FY2023-FY2027)	$ 800,000
Outside Funding Source: N/A	$ 0
City Share	$ 800,000

9510 STREETS AND SIDEWALKS - 04 — CAPITAL FUND

FERNVIEW SIDEWALK (DESIGN AND GRANT MATCH)

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$44,111	$0	$185,000	$160,000	$0	$0	$0

Project Description:
The City developed a concept plan to add a sidewalk along Fernview Drive (between Olive Boulevard and Gallagher Road) and along the side streets in order to connect with the existing sidewalk networks on each side of Fernview. The result of this project would be a unified collection of subdivision sidewalks that are currently not connected. Funding in FY2024 and FY2025 represents the City's matching funding for design, easement acquisition, and construction for a federal Transportation Alternatives Program (TAP) grant, the application for which could become available in FY2023.

Existing Conditions:
Fernview Drive is a collector roadway that serves several of the residential subdivisions in Ward 4. Sidewalks were constructed throughout most of the subdivisions to the east and west of Fernview, but not along or adjacent to Fernview itself. The result is a series of sidewalks without connections to each other or to Olive Boulevard.

Justification: *Community Demand; Public Safety; Availability of Outside Funding*
Increasing the walkability of Creve Coeur is a common request from residents and a goal outlined in the City's Strategic Plan. Creating a sidewalk along Fernview that connects to the adjacent existing sidewalks will make progress toward this goal.

Operating Budget Impact:
None.

Comments:
The City's anticipated portion of a grant-funded project are included in FY2024 and FY2025. The actual cost and schedule for the project will be incorporated into future capital improvement program plans if the City successfully obtains a federal grant for the project.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	169,111
Land Acquisition	$	60,000
Construction	$	160,000
Equipment	$	0

Other	$	0
Total (Design and Grant Match)	**$**	**389,111**
Total Cost (Design & Grant Match)	$	389,111
Federal Transportation Alternatives Program Grant	$	TBD
City Share	$	389,111

9510 STREETS AND SIDEWALKS - 10 **CAPITAL FUND**

NEW BALLAS ROAD IMPROVEMENTS– PHASE 1 (FEDERAL STP GRANT)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$248,852	$1,136,600	$0	$0	$0	$0	$0

Project Description:
The project includes the replacement of approximately 25% of the concrete pavement, joint replacement, and diamond grinding of the pavement surface along North New Ballas Road between Olive Boulevard and Craig Road. The project will also include sidewalk improvements and updates to highlight the signal at Cityplace Drive and the four-way stop at American Legion Drive. The City has been awarded a federal Surface Transportation Program (STP) grant that will fund 80% (up to $960,000) of the costs related to right-of-way acquisition and construction.

Existing Conditions:
Areas of the concrete pavement are in good condition, but many areas are in poor condition and require replacement. Joint deterioration is the primary issue along this section of North New Ballas Road, and this issue causes poor ride quality. Much of the existing sidewalk was constructed in the early 1990's and falls short of the current accessibility standards. This section of North New Ballas Road was found to have an average pavement condition index (PCI) of 61 in 2020.

Justification: *Public Safety; Condition of Ex. Facility; Availability of Outside Funding; Beautification*
New Ballas Road is the City's largest street and one of two City-maintained streets classified as a minor arterial. Preservation of this street's pavement is a high priority, both for the traveling public and to control future costs. The deteriorating concrete pavement, sidewalks, curbs, and entrances require a significant investment to correct, and grant assistance for the work will make affording these improvements much more manageable. An alternative to grant funding would have been to devote approximately 10% of the City's annual concrete repairs to this section of New Ballas Road for approximately 5-10 years.

Operating Budget Impact:
This project will eliminate joint patching needs and sidewalk issues that require staff attention.

Comments:
This project will be designed and constructed in conjunction with the North New Ballas Sidewalk Extension project.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	155,452
Land Acquisition	$	210,000
Construction	$	1,020,000
Equipment	$	0
Other	$	0
Total	**$**	**1,385,452**

Total Cost	$	1,385,452
Federal Surface Transportation Program Grant	$	960,000
City Share	$	425,452

9510 STREETS AND SIDEWALKS - 11 CAPITAL FUND

NEW BALLAS SIDEWALK EXTENSION (FEDERAL TAP GRANT)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$73,450	$210,000	$0	$0	$0	$0	$0

Project Description:
This project involves relocating a retaining wall and underground utilities to accommodate a new sidewalk along the west side of North New Ballas Road between Magna Carta Drive and Rocky Drive. Constructing this sidewalk will connect two sections of sidewalk to create a continuous pedestrian path along the west side of New Ballas from Conway Road to Old Ballas Road. The City has been awarded a federal grant for this project through the Transportation Alternatives Program. This grant will fund approximately 60% of the total project cost.

Existing Conditions:
No sidewalk currently exists at this site, but pedestrians commonly use the small grass strip nonetheless. The property's retaining wall has been a barrier to constructing a sidewalk here.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding; Resident Request*
Completion of this sidewalk will provide a more suitable pedestrian route for those wishing to walk north along the west side of New Ballas Road.

Operating Budget Impact:
No significant maintenance is anticipated in the near future. The new retaining wall will be located outside of the right of way and will be maintained by the property owner.

Comments:
This project will complete the sidewalk improvements envisioned in a sidewalk concept study from 2008. The conceptual plans from that study provided the basis of the design for a portion of the Ladue Road Sidewalk Project in 2013 and for the New Ballas sidewalk improvements between Ladue Road and De Smet Jesuit High School in 2019.

Funding shown for "prior years" includes a preliminary design and preparation of easement documents that were completed to coordinate with the property owners and to prepare for the grant application.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	65,765
Land Acquisition	$	7,685
Construction	$	210,000
Equipment	$	0
Other	$	0
Total	**$**	**283,450**

Total Cost	$	283,450
Federal Transportation Alternatives Program (TAP) Grant	$	169,920
City Share	$	113,530

9510 STREETS AND SIDEWALKS - 12 **CAPITAL FUND**

LINDBERGH-OLD OLIVE INTERSECTION (STATE COST-SHARE/STP GRANT)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$181,729	$460,000	$2,045,500	$0	$0	$0	$0

Project Description:
This project involves the partial reconstruction of the intersection of Lindbergh Boulevard and Old Olive Street Road in order to add a traffic signal that will provide full access in all directions. This signal will allow for a pedestrian/bicycle crossing across Lindbergh and will connect the two halves of Old Olive, both of which are critical steps toward implementation of the Old Olive Great Street plan and the 39 North Master Plan. The City will use federal Surface Transportation Program (STP) grant funding and State Cost-Share Program funding to finance approximately 83% of the project.

Existing Conditions:
The existing intersection of Lindbergh Boulevard and Old Olive Street Road allows only right-in, right-out access for Old Olive on both sides of Lindbergh. A concrete barrier along the Lindbergh median prohibits any east-west vehicular or pedestrian crossing of this intersection.

Justification: *Public Safety; Availability of Outside Funding; Coordination; Beautification*
The proposed improvements to this intersection are supported by the Comprehensive Plan Creve Coeur 2030, the 39 North Master Plan, and the Old Olive Street Road Great Street Plan. These improvements provide the best chance for a pedestrian or bicycle crossing of Lindbergh Boulevard in that area.

Operating Budget Impact:
The City will most likely need to take over the maintenance of Old Olive Street Road from the Missouri Department of Transportation in return for the funding for this project. The ongoing maintenance cost for Old Olive Street Road could be significant.

Comments:
Conceptual plans for this intersection were developed as part of the Old Olive Street Road great street plan, which was completed through a partnership of St. Louis County, the St. Louis Economic Development Partnership, and the City of Creve Coeur. Funding in "prior years" includes concept development and design costs in FY2019-FY2021 to prepare for the grant applications and to design the project. Additional funding for the project may be available through the Governor's Transportation Cost Share Program.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	271,729
Land Acquisition	$	370,000
Construction	$	1,870,500
Equipment	$	0
Construction Inspection	$	175,000

Total	**$**	**2,712,229**
Total Cost	$	2,712,229
State Cost-Share Program Grant	$	1,020,250
Federal Surface Transportation Program Grant	$	1,164,200
City Share	$	527,779

Communication: Review Proposed FY23 Budget Preview (New Business)

9510 STREETS AND SIDEWALKS - 13

CAPITAL FUND

OLIVE-LINDBERGH INTERCHANGE ENHANCEMENTS

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$302,250	$0	$30,000	$0	$0	$0	TBD

Project Description:
The City has partnered with the St. Louis Economic Development Partnership (SLEDP) and the Missouri Department of Transportation (MoDOT) to add decorative elements to the planned reconfiguration of the interchange of Olive Boulevard at Lindbergh Boulevard. The enhancements include black powder coat and illuminated street name signs to two new traffic signals on Olive and decorative median, pedestrian-scale lighting, and bridge treatments along Olive over Lindbergh. The project is managed by SLEDP and is expected to be complete by spring 2022.

The funding identified in FY2024 is for the design of landscaping for the Olive-Lindbergh interchange.

Existing Conditions:
The existing cloverleaf interchange is outdated and will be reconfigured to a more compact and more pedestrian-friendly design. The interchange will be planted with turf grass upon completion of construction.

Justification: *Coordination; Condition of Existing Facility; Beautification*
The Olive-Lindbergh interchange serves as one of the main entry points to the City and is located in the middle of the emerging 39 North District. Visual improvements in this area promote the City and encourage growth.

Operating Budget Impact:
The City will be responsible to maintain the signal and bridge enhancements and landscaping. The costs associated with the bridge and signal enhancements expected to be minimal for the foreseeable future. Landscape maintenance costs could be limited if native grasses and other low-maintenance plants are used in the landscaping design. This will need to be evaluated as part of the landscaping design and selection.

Comments:
The cost to construct the landscaping at this interchange will not be known until the design is complete.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	85,000
Land Acquisition	$	0
Construction	$	247,250
Equipment	$	0

Other	$	0
Total	**$**	**332,250**
Total Cost	$	332,250
Refund from SLEDP:	$	70,000
City Share	$	262,250

9510 STREETS AND SIDEWALKS - 16 **CAPITAL FUND**

CRAIG ROAD IMPROVEMENTS (STP GRANT)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$39,800	$150,000	$100,000	$1,100,000	$0	$0	$0

Project Description:
The project involves improvements to the intersection layout, resurfaced pavement, and reconstructed and expanded sidewalks along Craig Road and Olde Cabin Road between Old Ballas Road and Olive Boulevard. The City has been awarded a federal Surface Transportation Program grant for this project. The grant will reimburse the City for approximately 70% of the total cost of the project.

Existing Conditions:
The pavement of Craig Road is currently in fair condition, but sections of the pavement have failed. The traffic flow along Craig is hampered by non-standard intersections with Olde Cabin Road and Office Parkway, and the sidewalks along Craig Road are generally inadequate and have poor accessibility at the intersections.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding; Resident Request*
Portions of Craig Road are in poor condition, and the City has provided increasing attention to pavement repairs and pothole patching. Improvements to the intersections along Craig Road are recommended to improve traffic flow and safety and to provide safe and accessible sidewalk crossings at these intersections.

Operating Budget Impact:
The pavement and sidewalks of Craig Road are in increasing need of maintenance. Roadway resurfacing and sidewalk reconstruction would reduce future maintenance costs.

Comments:
Funding in "Prior Years" was for a conceptual design plan for this project, which the City used to evaluate its options and to support its application for grant funding.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	189,800
Land Acquisition	$	100,000
Construction	$	1,100,000
Equipment	$	0

Other	$	0
Total	**$**	**1,389,800**
Total Cost	$	1,389,800
Federal Surface Transportation Program (STP) Grant	$	960,000
City Share	$	429,800

9510 STREETS AND SIDEWALKS - 17 CAPITAL FUND

NEW BALLAS IMPROVEMENTS – PHASE 2 (DESIGN AND GRANT MATCH)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$150,000	$20,000	$250,000	$0	$0

Project Description:
The project includes pavement resurfacing, concrete curb and sidewalk replacement, and accessibility improvements along New Ballas Road from Conway Road to Ladue Road. The project will also include a pedestrian connection to the bus stop near Mercy Hospital along the east side of New Ballas. Staff applied for a federal grant for this project in early 2022. The grant match for Phase 2 includes 100% of the design costs and 20% of the estimated land acquisition and construction costs. The full project cost will be included in the appropriate fiscal years if the City is successful in obtaining a grant.

Existing Conditions:
The asphalt pavement is generally in good condition, but many of the concrete sidewalks, curbs, and entrances are in poor condition. Although areas of the sidewalk and curbing were replaced in FY2019, areas still fall short of the current accessibility standards. South New Ballas Road was found to have an average pavement condition index (PCI) of 70 in 2020, which indicates that the pavement is generally in "very good" condition and that is currently an appropriate candidate for pavement preservation. The pavement will be 20 years old at the time of the anticipated construction for this project, the pavement joints are cracking, and the overall pavement condition is expected to continue to decline such that repairs and resurfacing are necessary.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding*
New Ballas Road is the City's largest street and one of two City-maintained streets classified as a minor arterial. Preservation of this street's pavement is a high priority, both for the traveling public and to control future costs. The deteriorating pavement joints, sidewalks, and curbs require a significant investment to correct, and grant assistance for the work will make affording these improvements much more manageable.

Operating Budget Impact:
This project will eliminate pavement patching needs and sidewalk issues that require staff attention.

Comments:
This project is the second of what is expected to be four phases of work along New Ballas Road.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	150,000
Land Acquisition	$	20,000
Construction	$	250,000
Equipment	$	0

Other	$	0
Total (Design and Grant Match)	**$**	**420,000**
Total (Design and Grant Match)	$	420,000
Federal Surface Transportation Program (STP) Grant	$	TBD
City Share	$	420,000

9510 STREETS AND SIDEWALKS - 18 **CAPITAL FUND**

NEW BALLAS IMPROVEMENTS – PHASE 3 (DESIGN AND GRANT MATCH)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$150,000	$20,000	$250,000	$0

Project Description:
The project includes pavement resurfacing, concrete curb replacement, illuminated street name signs, traffic signal improvements, and accessibility improvements along New Ballas Road from Ladue Road to Magna Carta Drive. Staff plans to apply for federal grant assistance for this project in FY2023. The grant match for this phase includes 100% of the design and 80% of the land acquisition and construction costs. The full project cost will be included in the appropriate fiscal years if the City successfully obtains a grant for this work.

Existing Conditions:
The asphalt pavement along New Ballas Road is generally in good condition, but many of the concrete sidewalks, curbs, and entrances are in poor condition. Much of the existing sidewalk falls short of the current accessibility standards. North New Ballas Road was found to have an average pavement condition index (PCI) of 70 in 2020, indicating the pavement was generally in “very good” condition at that time. New Ballas Road was last resurfaced in 2008, meaning that it will be over 20 years old and will need to be resurfaced by the time this project moves to construction.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding*
New Ballas Road is the City’s largest street and one of two City-maintained streets classified as a minor arterial. Preservation of this street’s pavement is a high priority, both for the traveling public and to control future costs. The deteriorating sidewalks, curbs, and entrances require a significant investment to correct, and grant assistance for the work will make affording these improvements much more manageable.

Operating Budget Impact:
This project will eliminate pavement patching needs and sidewalk issues that require staff attention.

Comments:
This project is the third of what are expected to be four phases of work along New Ballas Road.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	150,000
Land Acquisition	$	20,000
Construction (FY2027)	$	250,000
Equipment	$	0

Other	$	0
Total (Design and Grant Match)	**$**	**420,000**
Total (Design and Grant Match)	$	420,000
Federal Surface Transportation Program (STP) Grant	$	TBD
City Share	$	420,000

9510 STREETS AND SIDEWALKS - 19 | CAPITAL FUND

NEW BALLAS IMPROVEMENTS – PHASE 4 (DESIGN AND GRANT MATCH)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$0	$125,000	$25,000	$275,000

Project Description:
The project includes pavement resurfacing, concrete curb and sidewalk replacement, and accessibility improvements along New Ballas Road from Magna Carta Drive to Olive Boulevard. Staff plans to apply for federal grant assistance for this project in FY2024. The grant match for Phase 4 includes 100% of the design costs and 20% of the estimated land acquisition and construction costs. The full project cost will be included in the appropriate fiscal years if the City is successful in obtaining a grant for the work.

Existing Conditions:
The asphalt pavement is generally in good condition, but many of the concrete sidewalks, curbs, and entrances are in poor condition. The City has improved the accessibility features at the signalized intersections, but improvements remain. This portion of North New Ballas Road was found to have an average pavement condition index (PCI) of 72 in 2020, which indicates that the pavement is generally in "very good" condition and that is currently an appropriate candidate for pavement preservation. The pavement will be over 20 years old at the time of the anticipated construction for this project. While the pavement is currently in good condition, the age of the pavement and its heavy use are expected to continue to contribute to the pavement's rapid deterioration over the next 5-7 years.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding*
New Ballas Road is the City's largest street and one of two City-maintained streets classified as a minor arterial. Preservation of this street's pavement is a high priority, both for the traveling public and to control future costs. The deteriorating sidewalks, curbs, and entrances require a significant investment to correct, and grant assistance for the work will make affording these improvements much more manageable.

Operating Budget Impact:
This project will eliminate pavement patching needs and sidewalk issues that require staff attention.

Comments:
This project is the last of what is expected to be four phases of work along New Ballas Road.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	125,000
Land Acquisition (FY2027)	$	25,000
Construction (FY2028)	$	275,000
Equipment	$	0

Other	$	0
Total (Design and Grant Match)	**$**	**425,000**
Total (Design and Grant Match)	$	425,000
Federal Surface Transportation Program (STP) Grant	$	TBD
City Share	$	425,000

Communication: Review Proposed FY23 Budget Preview (New Business)

9510 STREETS AND SIDEWALKS - 20 CAPITAL FUND

LADUE ROAD IMPROVEMENTS – PHASE 1 (DESIGN & GRANT MATCH)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$0	$0	$150,000	$275,000

Project Description:
This project will include pavement resurfacing and sidewalk accessibility improvements along Ladue Road, from Emerson Road to Ladue Estates Drive and would be the first of two phases of work to repave Ladue Road. Staff plans to apply for a federal grant for this project in FY2025. If successful, construction would be in FY2029. The grant match shown above includes 100% of the design costs and 20% of the estimated land acquisition and construction costs. The full project cost will be included in the appropriate fiscal years if the City is successful in obtaining a grant for the work.

Existing Conditions:
Ladue Road's pavement is nearly ten years old and is beginning to show its age. Multiple utility projects and failing repairs from the previous paving project have given Ladue Road an uneven ride.

Justification: *Public Safety; Condition of Existing Facility; Availability of Outside Funding*
Ladue Road serves approximately 10,000 vehicles per day and is one of the City's most-traveled streets. Preservation of the Ladue Road pavement should be a high priority for the City. According to the proposed plan, construction of this project would take place when the pavement is 16-17 years old. At that age, Ladue Road will likely need pavement resurfacing.

Operating Budget Impact:
A newer road surface will require few (if any) repairs by the City's staff.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	150,000
Land Acquisition	$	25,000
Construction	$	250,000
Equipment	$	0

Other	$	0
Total Cost	**$**	**425,000**
Total (Design and Grant Match)	$	425,000
Federal Surface Transportation Program (STP) Grant	$	TBD
City Share	$	425,000

9510 STREETS AND SIDEWALKS - 21

CAPITAL FUND

OLIVE-270 OVERPASS CLEANING

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$60,000	$0	$0	$0	$0

Project Description:
This project will involve nighttime cleaning and/or repainting of the exterior (i.e., facing Interstate 270) faces of the Olive Boulevard bridge over Interstate 270. Although the bridge is owned by the State of Missouri, the City of Creve Coeur is responsible for the maintenance of the decorative elements that the City added to the bridge. Among those elements are the decorative bridge faces, which have begun to show some wear. Access to these bridge faces will need to be from Interstate 270, so a significant portion of this project will be traffic control to close several lanes of the highway during each night of work.

Existing Conditions:
What appear to be water stains or peeling paint are evident in several locations along both faces of the Olive overpass. These white stains detract from the tan and beige tones of the bridge face.

Justification: *Beautification; Condition of Existing Facility*
The decorative elements of the Olive overpass are meant to let drivers know that they are in Creve Coeur. Stains or peeling paint mar that image.

Operating Budget Impact:
None.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 0
Other	$ 60,000
Total Cost	**$ 60,000**
Total	$ 60,000
Outside Funding Source: N/A	$ TBD
City Share	$ 60,000

9516 CAPITAL EQUIPMENT - 01 CAPITAL FUND

PUBLIC WORKS CAPITAL EQUIPMENT

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$313,300	$331,000	$464,000	$349,800	$398,800	$423,600	TBD

Project Description:
The following major equipment purchases are planned for FY2023 as replacements for older equipment used by the Department of Public Works:

- Hook Lift Truck with Leaf Vacuum System $ 280,000
- 3/4-Ton Crew Cab Pickup with Snow Plow $ 51,000

$ 331,000

Equipment replacement is based upon a scheduled rotation that helps limit the financial impact on any one year. The equipment replaced will be about ten years old.

Existing Conditions:
The current equipment has reached the end of its useful and dependable life. Significant maintenance costs can be expected if this equipment is kept in service.

Justification: *Public Safety; Operating Efficiency; Condition of Existing Facility*
Replacement of the equipment noted above is necessary to provide services to the residents and repair the City's infrastructure. Without replacement, it will not only have an effect on public safety, it will also affect the City's operating efficiency due to down time for equipment repairs.

Operating Budget Impact:
Replacement of older equipment helps reduce the overall annual maintenance costs of the Public Works fleet. Using older equipment can result in significant increases in repair bills and increased equipment downtime, which reduce staff's ability to operate efficiently to provide services to the residents.

Comments:
Capital equipment includes equipment costing more than $20,000 and having a useful life of at least five years. Public Works staff plans to sell the replaced equipment at auction after the new replacement vehicle arrives. The amount of revenue from the auctioned equipment helps to offset the cost of new equipment.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 331,000

Other	$ 0
Total Cost (FY2023)	**$ 331,000**
Total Cost (FY2023)	$ 331,000
Outside Funding Source (N/A)	$ 0
City Share	$ 331,000

9516 CAPITAL EQUIPMENT - 02 CAPITAL FUND

GOLF COURSE CAPITAL EQUIPMENT

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$25,000	$0	$45,000	$50,000	$0	$50,000	TBD

Project Description:
The following major equipment purchases are planned at the Creve Coeur Golf Course as replacements for older equipment:

- FY2024 – Greens Mower $ 45,000
- FY2025 – Rough Mower $ 50,000
- FY2027 – Fairway Mower $ 50,000

$ 100,000

These vehicles are used to maintain the fairways, rough, and greens at the golf course. The equipment that will be replaced will range in age from 14-25 years old at the time of replacement.

Existing Conditions:
The golf course staff uses a small fleet of equipment to maintain the golf course. Some of the existing equipment has begun to wear out with age, resulting in limited use, declining performance, and/or increased repair costs. Certain equipment, like the turf vehicles, are used for a variety of tasks. Other equipment, like the rough mower, has no back-up for its function.

Justification: *Condition of Existing Equipment; Operating Efficiency; Coordination*
Properly functioning and reliable equipment is needed for the effective maintenance of the golf course. The 2015 *Analysis of Golf Course Existing Conditions for Needs Assessment* report found that all of the equipment that is proposed for replacement has exceeded its useful life. The report recommended that all of this equipment be replaced by 2019.

Operating Budget Impact:
New equipment will be expected to require less maintenance than the current equipment, which should result in lower operating costs.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 145,000

Other	$ 0
Total Cost (FY2023-FY2027)	**$ 145,000**
Total Cost (FY2023-F2027)	$ 145,000
Outside Funding Source (N/A)	$ 0
City Share	$ 145,000

9516 CAPITAL EQUIPMENT - 03

CAPITAL FUND

POLICE DEPARTMENT CAPITAL EQUIPMENT

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$37,000	$42,000	$0	$0	$0	$0	$0

Project Description:
The Police Department plans to purchase a new investigations vehicle in FY2022.

Existing Conditions:
The new vehicle will be an SUV and will replace a ten-year-old Chevrolet Impala.

Justification: *Condition of Existing Equipment; Operating Efficiency*
The Police Department typically keeps its investigations vehicles in service for 6-8 years before maintenance costs and general wear begin to add up. The vehicle that the proposed investigations vehicle will replace is beyond the average life span in the investigations fleet.

Operating Budget Impact:
A new vehicle should have fewer maintenance needs than a ten-year-old vehicle, so a slight reduction in operating costs will be expected.

Comments:
A hybrid vehicle is often a consideration for new police vehicles, but a hybrid would not be a cost-effective option for an investigation vehicle, due to the limited amount of idling time expected for this vehicle.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 42,000
Other	$ 0
Total Cost	**$ 42,000**
Total Cost	$ 42,000
Outside Funding Source (N/A)	$ 0
City Share	$ 42,000

9516 Capital Equipment - 07 **Capital Fund**

Building Department Software

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$70,000	$0	$0	$0	$0	$0

Project Description:
This project involves the procurement and implementation of new computer software to help manage the City's permitting and inspections.

Existing Conditions:
The City's Building Division completes thousands of inspections each year, and all of these inspections are filed and tracked using computer software. The existing software was developed for desktop computer use and is only marginally capable of use with current cell phone or tablet technology.

Justification: *Condition of Existing Equipment; Operating Efficiency*
More capable and efficient software will allow the Building Division to be more effective with its inspections, permit tracking, and archives.

Operating Budget Impact:
A monthly or annual licensing fee is expected for the software, but the software has not yet been selected, so the fees are not yet known.

Comments:
The Building Division considered using an extension of the City's current financial software, but that software did not offer a significant advantage over the existing software that is in use.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 70,000
Other	$ 0
Total Cost	**$ 70,000**

Total Cost	$ 70,000
Outside Funding Source (N/A)	$ 0
City Share	$ 70,000

9516 Capital Equipment - 07 **Capital Fund**

Meeting Management Software

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$20,000	$0	$0	$0	$0	$0

Project Description:
This project involves the procurement and implementation of new computer software to help assist with the City's agenda management process. Staff is considering cloud-based software that would streamline the agenda management process, improve access to public records, and better manage the City's boards and commissions.

Existing Conditions:
The City currently uses MinuteTraq as its meeting management software. The last time that the City sought bids for this software was in 2013.

Justification: *Operating Efficiency*
More capable and efficient software should allow the City's administrative staff to be more effective with developing, posting, and managing meeting agendas and packets and should provide an added dimension with regard to the public's access to information and documents.

Operating Budget Impact:
A monthly or annual licensing fee is expected for the software, but the software has not yet been selected, so any fees are not yet known.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 20,000
Other	$ 0
Total Cost	**$ 20,000**
Total Cost	$ 20,000
Outside Funding Source (N/A)	$ 0
City Share	$ 20,000

CAPITAL PROJECT ADMINISTRATION - 01

PROJECT MANAGEMENT

CAPITAL FUND

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$93,082	$141,831	$146,100	$150,500	$155,100	$159,800	TBD

Project Description:
This line item includes the costs associated with the full-time salary and benefits for two civil engineers to help oversee the design and construction of projects outlined in the Capital Improvement Program: one civil engineer will be 100% funded through the Capital Fund; the second civil engineer will be 50% funded through the Capital Fund and 50% funded through the Parks and Stormwater Fund.

Existing Conditions:
Engineering staff assists the Director of Public Works with monitoring construction activity, preparing contract documents, performing design surveys, and the overall management of the Capital Improvement Program.

Justification: *Operating Efficiency*
The responsible and effective administration of the City's capital improvement projects, and grant-related projects in particular, requires expertise and significant staff time. Projects often have similar schedules, and multiple projects can require immediate attention at the same time. The City's Public Works Administrative staff is too small to consistently accommodate the demands of these projects while also meeting the expectations for the various other services provided by the Department of Public Works.

Operating Budget Impact:
Annual costs for this position include ongoing employee training, city equipment, cell phone, and general supplies, which are anticipated to be approximately $1,000 per year.

Comments:
None.

Expenditure Type	Amount	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	0
Equipment	$	0
Other	$	143,900
Total Cost (FY2023)	**$**	**143,900**
Total Cost (FY2023)	$	143,900
Outside Funding Source (N/A)	$	0

City Share	$	143,900

Communication: Review Proposed FY23 Budget Preview (New Business)

Parks and Stormwater Fund

In November 2020, Creve Coeur voters approved a half-cent sales tax, the revenue from which is dedicated to the operations, maintenance, and improvements needed for the City's parks, recreation, and stormwater infrastructure. Most of the City's projected investments into parks and stormwater are proposed to be financed through this fund.

Parks and Stormwater Fund Revenues

The City's Parks and Stormwater Fund has two main funding sources: a half-cent parks and stormwater sales tax and reimbursement from grants and other outside funding. Together, these funding sources are projected to generate approximately $13.13 million over the FY2023-FY2027 CIP.

Half-Cent Parks and Stormwater Sales Tax. The projected sales tax revenues are approximately $12.07 million for the FY2023-FY2027 CIP, which averages out to approximately $2.41 million per year in the plan.

Grants and Outside Funding. There are two primary outside funding sources for parks and stormwater improvements: the Municipal Park Grant and MSD OMCI reimbursement program.

- *Municipal Park Grant*. The City can seek Municipal Park Grant to supplement up to $475,000 for parks improvements about every other year. This funding source will be shared with the Capital Fund and will be identified in the proper fund as projects are identified.
- *MSD OMCI Reimbursement*. The Metropolitan St. Louis Sewer District (MSD) offers a reimbursement program for stormwater-related operations, maintenance, and construction improvements (OMCI) expenses in the Deer Creek watershed, which is generally the area in Creve Coeur east of Interstate 270 and south of Olive Boulevard. The City plans to seek approximately $1 million in reimbursement from this program over the five-year CIP.

Parks and Stormwater Fund Expenses

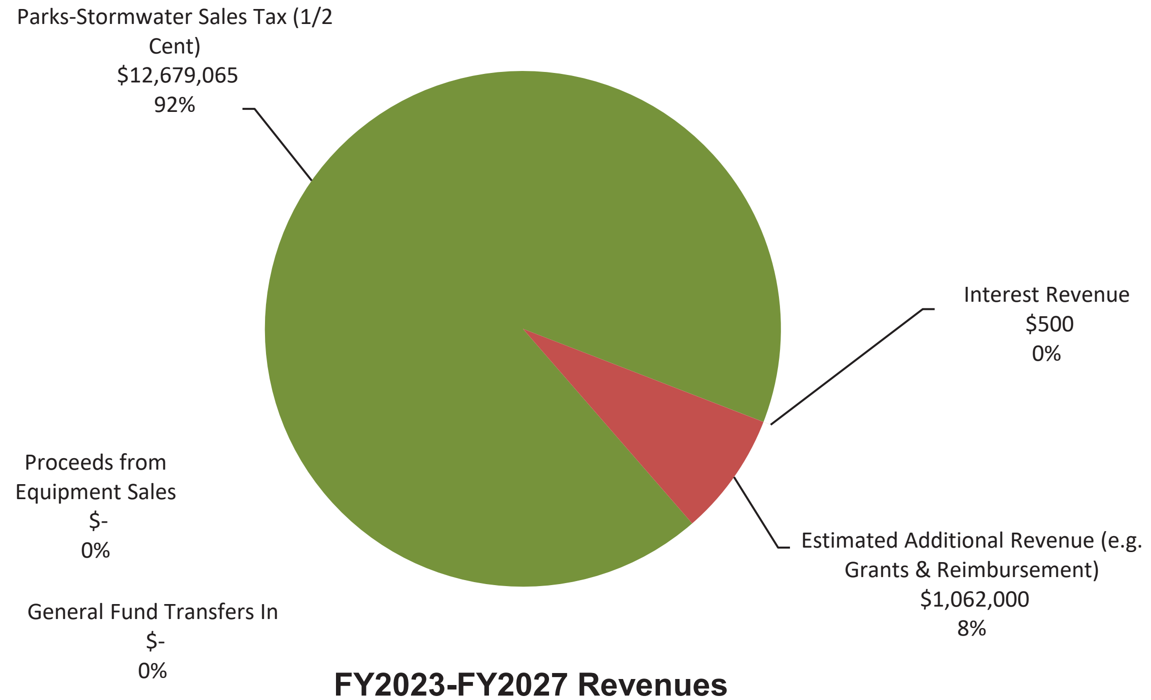
This sales tax revenue does not have a designated division of how it will be spent, but the City Council can decide to set the allocation amounts or to evaluate the division of funds through each CIP process. The proposed five-year CIP includes the following allocation of the sales tax revenue:

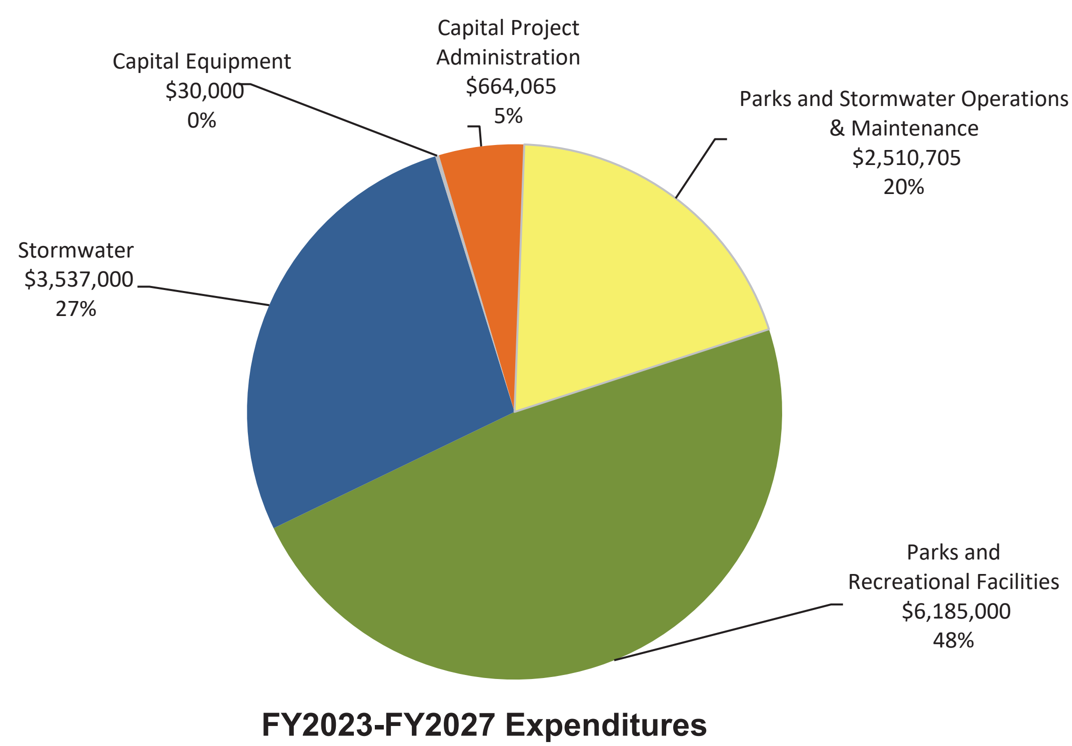
• Parks Projects	50%
• Stormwater Projects	25%
• Capital Project Administration	5%
• Parks and Stormwater Operations & Maintenance	20%

Funding for parks is proposed to be the greatest portion due a backlog of deferred parks maintenance, the improvements envisioned through the Parks and Recreation Master Plan, and the initial stormwater focus on smaller projects and the development of a Stormwater Management Plan.

At this time, the proposed CIP does not include investment into the Dielmann Recreation Complex or the Creve Coeur Golf Course though the Parks-Stormwater Tax Fund. Projects involving this property are included in the Capital Fund.

Summaries of the projected revenues and expenses for the Parks and Stormwater Fund are included below, and details about the projects and other expenses that are proposed to be financed through this fund can be found in the project summary sheets that follow.





9506 Parks and Recreational Facilities - 02

Parks and Stormwater Fund

Implementation of Park Master Plan

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$0	$800,000	$800,000	TBD

Project Description:
This line item in the CIP reserves funding for significant park improvements that follow the guidance from the Parks and Recreation Master Plan and other related parks planning documents. As the individual projects are identified and scheduled, these projects will be broken out as separate line items. The first phase of improvements to Millennium Park is planned for FY2023, and the first phase of improvements to Venable Park is planned for FY2025. A project sheet for each of these projects is included later in this report.

Projects will include such improvements as creating new parks amenities, repaving park trails, the replacement of aging tennis courts, playgrounds, and other features, or a combination thereof. Projects of the scale envisioned here will probably require some design and planning, so construction is generally scheduled every other year.

Existing Conditions:
The Parks and Recreation Master Plan lists many improvements for the City's parks. Some improvements will become priorities due to the conditions of the existing facilities that will be replaced, but some improvements will be a priority due to the new facilities that they will offer for parks users.

Justification: *Condition of Existing Facility; Coordination; Community Demand*
The Parks and Recreation Master Plan was adopted by the City Council in 2019 and serves as part of the foundation for the parks and stormwater sales tax that the residents of Creve Coeur approved in 2020. Implementing this plan and preserving the parks are necessary to meet the demands of the residents of Creve Coeur.

Operating Budget Impact:
Improvements to the parks will have varying impacts to the costs to operate and maintain the parks.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	TBD
Land Acquisition	$	0
Construction	$	TBD
Equipment	$	0

Other	$	0
Total (FY2023-FY2027)	**$**	**1,600,000**
Total Cost (FY2023-FY2027)	$	1,600,000
Outside Funding Source: N/A	$	0
City Share	$	1,600,000

9506 Parks and Recreational Facilities - 03 — **Parks and Stormwater Fund**

Historic Building Rehabilitation and Preservation

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$25,000	$0	$0	$25,000	$25,000	TBD

Project Description:
This project sets aside annual funding for repairs and improvements to the Lake School House at Lake School Park and to the Tappmeyer House at Millennium Park. In FY2023, the focus will be on repairing the front porch at Lake School. Funds in FY2026 may focus on stabilizing the support for Lake School and cleaning up the Lake School basement, or future funding years could be combined to allow for a larger project.

Existing Conditions:
The front porch of the Lake School House needs to be stabilized to correct its sagging roof, some of the wood on the front of the building needs to be replaced, and a support column in the school's basement needs to be upgraded and/or replaced. The accessible lift and other aspects of the Tappmeyer House need regular maintenance and will eventually require replacement.

Justification: *Condition of Existing Facility; Protection and Conservation*
Like any of the City's buildings and facilities, the Lake School House and Tappmeyer House will need regular routine maintenance and improvements to remain structurally sound and attractive

Operating Budget Impact:
Improvements to the locally historic buildings will help reduce the maintenance needs and costs for these buildings.

Comments:
Funds budgeted for FY2022, FY2024, and FY2025 were reduced to zero in this line item in order to fund the City's contribution toward moving the Clester Cabin and the Hackmann Cabin from Conway Park to St. Louis County's Faust Park.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 75,000
Equipment	$ 0
Other	$ 0
Total (FY2022-FY2026)	**$ 75,000**
Total Cost (FY2022-FY2026)	$ 75,000
Outside Funding Source: N/A	$ 0
City Share	$ 75,000

9506 Parks and Recreational Facilities - 04

Parks and Stormwater Fund

Conway Park Cabins Relocation

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$75,000	$0	$0	$0	$0	$0

Project Description:
The locally historic Clester Cabin and Hackmann Cabin are both currently located at Conway Park. This project involves the City's contribution toward a St. Louis County project to carefully dismantle these cabins and then rebuild them at St. Louis County's Faust Park, where the cabins would be restored and on public display. A second phase of the project will involve restoring the current footprints of the cabins as lawn area. The restoration work will closely follow the removal of the cabins in FY2023.

Existing Conditions:
The Clester Cabin and the Hackmann Cabin are both currently in a state of disrepair following years of limited parks funding. Both cabins require structural and cosmetic repairs, and both cabins require significant exterior maintenance to prevent rain and animals from penetrating the walls.

Justification: *Coordination; Condition of Existing Facility; Protection and Conservation*
A recent study of these cabins found that the cabins require about $200,000 of work on their exterior in order to provide an adequate seal from the weather, and the City determined that this was too great of an investment to make into these buildings. The opportunity to have the cabins reside at Faust Park will allow the cabins to be restored and actively maintained by experts in the field while also allowing the cabins to be on public display in a way that was not possible in Creve Coeur.

Operating Budget Impact:
Relocation of the cabins will eliminate operating costs related to inspecting and repairing the cabins.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 20,000
Equipment	$ 0
Other	$ 55,000
Total	**$ 75,000**
Total Cost	$ 75,000
Outside Funding Source: N/A	$ 0
City Share	$ 75,000

Communication: Review Proposed FY23 Budget Preview (New Business)

9506 PARKS AND RECREATIONAL FACILITIES - 05

PARKS AND STORMWATER FUND

PARK RESTROOM RENOVATIONS

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$35,600	$40,000	$200,000	$0	$0	$0	TBD

Project Description:
This project involves further investigation into and design of renovations for the parks' seasonal restroom facilities in order to allow these restrooms to remain open for the entire year. The review in FY2021-FY2022 found significant differences in opinion for renovation and replacement costs, so additional design work is proposed before beginning construction. The renovation of the Conway Park restroom will be planned for FY2024 if the renovation proves to be feasible and advisable.

Existing Conditions:
The restroom facilities at Conway Park, Lake School Park, Malcolm Terrace Park, and Venable Park were constructed about 20 years ago and are substantially similar buildings based upon a common design. That design includes cinder block walls and an open-air roof meant for warm-weather, seasonal operation. The buildings do not have temperature controls, insulation, or buried water service lines.

Justification: *Community Demand; Coordination*
One of the primary user requests in the Parks and Recreation Master Plan was to offer year-round restroom facilities in the parks.

Operating Budget Impact:
Having the restrooms open for more or all of the year will generate additional utility costs than the City currently pays. However, the main impact to the operating budget may be the need to staff the daily cleaning of the restrooms between the months of October and April when the restrooms are currently closed. The City will need to evaluate whether the restrooms can be cleaned effectively with the current staffing levels during labor-intensive operations, such as fall leaf collection and winter snow removal.

Comments:
Renovation or replacement of the restrooms at Lake School Park, Malcolm Terrace Park, and Venable Park will be evaluated based upon the FY2023 design and may be planned for future years, likely to be completed in conjunction with other improvements in these parks.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	62,460
Land Acquisition	$	0
Construction	$	213,140
Equipment	$	0

Other	$	0
Total	**$**	**275,600**
Total Cost	$	275,600
Outside Funding Source: N/A	$	0
City Share	$	275,600

9506 Parks and Recreational Facilities – 08 **Parks and Stormwater Fund**

Park Identification Signage Master Plan

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$20,000	$0	$0	$0	$0

Project Description:
This project includes the City contracting with a consultant to review and assess the effectiveness of the signs that identify and lead visitors to the City's parks and recreational facilities. The consultant would then provide recommendations for improved or new signs.

Existing Conditions:
The signs that identify City parks and facilities are of varying styles and are aging, and some are damaged and in need of replacement.

Justification: *Condition of Existing Facility; Coordination; Beautification*
Development of a Sign Master Plan for the City's parks and recreational facilities was included as an action item in the FY2018-2021 Strategic Plan and is supported by the Park and Historical Preservation Committee.

Operating Budget Impact:
This is a design and cost estimate for the purchase and construction new signage. While this design is not expected to have an effect on the operating budget, the eventual replacement of the signs could reduce maintenance costs.

Comments:
The goal is to create a signage theme so that there are similarities with all City signs, thus creating sign branding unique to Creve Coeur.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	20,000
Land Acquisition	$	0
Construction	$	0
Equipment	$	0
Other	$	0
Total	**$**	**20,000**
Total Cost	$	20,000
Outside Funding Source: N/A	$	0
City Share	$	20,000

Communication: Review Proposed FY23 Budget Preview (New Business)

9506 Parks and Recreational Facilities - 09 | **Parks and Stormwater Fund**

Park Parking Lot Sealing

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$15,570	$0	$0	$0	$0	$25,000	$0

Project Description:
This project involves minor pavement repairs, crack sealing, seal coat, and restriping lines and arrows for the parking lots at Conway Park, Lake School Park, Millennium Park, and Venable Park. The pavement of these lots is generally in good condition, but minor repairs and sealing will help preserve and extend the life of the lot pavement. Routinely sealing and striping the parking lots also presents an attractive and intuitive parking lot for park visitors. This project proposes to seal the lots on a five-year cycle.

Existing Conditions:
Most of the asphalt pavement in the parking lots at Conway Park, Lake School Park, Millennium Park, and Venable Park is in good condition. Over time, the asphalt will deteriorate, and both the asphalt and the parking lot lines will fade.

Justification: *Condition of Existing Facility; Beautification*
Repairs, crack sealing, and a seal coat for the asphalt pavement combine to provide good preventive maintenance for asphalt pavement, and such preventive maintenance will delay more intense and more costly repairs. Newly painted lines will clarify the parking spaces and will make the lots easier to use. In addition, the parking lot is one of the first things that most parks visitors see, and the sealing and repainting will have an element of park beautification to help make that first impression a good one.

Operating Budget Impact:
Preventive maintenance will help reduce the need for City staff to make repairs to the parking lots.

Comments:
Improvements to the lots at Conway Park and Malcolm Terrace Park are not included in this project, because those lots are planned to be incorporated into other projects.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	25,000
Equipment	$	0

Other	$	0
Total (FY2023 - FY2027)	**$**	**25,000**
Total Cost (FY2023 - FY2027)	$	25,000
Outside Funding Source: N/A	$	0
City Share	$	25,000

9506 PARKS AND RECREATIONAL FACILITIES – 10 PARKS AND STORMWATER FUND

PARK FURNITURE REPLACEMENT (LAKE SCHOOL AND MALCOLM TERRACE PARKS)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$30,000	$0	$0	$0	$0

Project Description:
This project involves the replacement of benches, trash receptacles, picnic tables, and barbecue pits in the parks. This effort will focus on Malcolm Terrace Park and Lake School Park in FY2024.

Existing Conditions:
The City offers dozens of benches, trash receptacles, and picnic tables and approximately ten barbecue pits for parks visitors to use and enjoy. Much of this furniture is original to each park, and many pieces have deteriorated with time. Some of the furniture has broken and needs to be removed or replaced. The style of the furniture is inconsistent among the parks and sometimes inconsistent within a particular park.

Justification: *Condition of Existing Facility; Beautification; Operating Efficiency*
Replacement of the park furniture will provide new facilities for parks visitors to use and will provide a visual improvement over the existing faded and broken furniture. The new furniture will be installed with accessibility as a primary consideration.

Operating Budget Impact:
New furniture will be expected to be virtually maintenance-free for the next 5-10 years.

Comments:
Replacement of the furniture at Millennium Park and at Venable Park will be incorporated into the Phase 1 improvements planned for those parks in FY2023 and FY2025, respectively.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 30,000
Other	$ 0
Total	**$ 30,000**
Total Cost	$ 30,000
Outside Funding Source: N/A	$ 0
City Share	$ 30,000

9506 Parks and Recreational Facilities - 11 — Parks and Stormwater Fund

Malcolm Terrace Park Trail Improvements

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$71,150	$0	$0	$0	$50,000	$0	$0

Project Description:
In FY2022, the wooded trails in Malcolm Terrace Park were re-established as rock trails, trail markers were installed along each trail, protective railings were installed along areas bordering Deer Creek, and trail maps were installed at each entrance to the trail system. This project plans for rock and drainage repairs along these paths in FY2026.

Existing Conditions:
Over a mile of nature trails weave through the woods of Malcolm Terrace Park. These trails are currently in good condition.

Justification: *Community Demand; Operating Efficiency*
One of the goals set out in the City's Strategic Plan was to establish a more options for pedestrians. The Parks and Recreation Master Plan also called for the expansion of the parks trail network. Planned maintenance for the trails will help keep the trails in good condition and in service.

Operating Budget Impact:
Clearing the brush and other growth along the paths has been added to the City's annual parks mowing services contract.

Comments:
None.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 121,150
Equipment	$ 0
Other	$ 0
Total	**$ 121,150**
Total Cost	$ 121,150
Outside Funding Source: N/A	$ 0
City Share	$ 121,150

9506 PARKS AND RECREATIONAL FACILITIES - 14 **PARKS AND STORMWATER FUND**

MILLENNIUM PARK IMPROVEMENTS – PHASE 1

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$50,000	$1,550,000	$0	$0	$0	$0	$0

Project Description:
This project involves a site design for the west half of Millennium Park and the replacement of the playgrounds, splash pad, and connecting walkways in this section of the park. The new playground will be larger than the existing two playgrounds, and the new splash pad will offer additional features from what is in place today. Both the playground and the splash pad will be partially shaded by fabric shades that will be constructed as part of this project. All of the benches in throughout the park will be replaced through this project

Existing Conditions:
The playground and splash pad at Millennium Park have served the City well, but both are about 20 years old and are wearing out. The playground equipment has begun to fail, and some elements have been removed or replaced in recent years. Although the larger safety surface continues to provide the required fall protection for the playground, this surface is beyond its recommended lifespan.

Justification: *Community Demand; Condition of Existing Facility; Coordination*
These improvements to Millennium Park are the first phase of the implementation of the City's Parks and Recreation Master Plan and of the Millennium Park Master Plan. The playground and splash pad were selected as the first phase of improvements due to their popularity as the central features of Millennium Park and due to their age and deteriorated condition.

Operating Budget Impact:
New parks features are expected to require much less maintenance than the existing features.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	50,000
Land Acquisition	$	0
Construction	$	1,600,000
Equipment	$	0

Other	$	0
Total	**$**	**1,650,000**
Total Cost	$	1,650,000
Outside Funding Source: N/A	$	0
City Share	$	1,650,000

9506 Parks and Recreational Facilities - 15 — **Parks and Stormwater Fund**

Millennium Park Trails and Ridgemoor Forest Connection

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$100,000	$500,000	$0	$0	$0	$0

Project Description:
This project involves the design and construction for three new pedestrian bridges and a new trail through the woods along the south side of Millennium Park. One of these bridges would create a new connection between Millennium Park and the Ridgemoor Forest subdivision at the north end of Deland Drive.

Existing Conditions:
Informal, dirt trails currently exist where the proposed subdivision connection and wooded trails would be located.

Justification: *Community Demand; Condition of Existing Facility; Coordination*
The most popular improvement that residents requested during the development of the Parks and Recreation Master Plan and the Millennium Park Master Plan was expanded trails in the parks. The proposed project would replace informal, uneven, dirt trails with gravel trails and would replace the informal creek crossings with pedestrian bridges that can provide easy access to the park and its trails.

Operating Budget Impact:
Maintenance of these bridges and trails is expected to be minimal at first, but it may become necessary to routinely trim back the brush along the new trails.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 100,000
Land Acquisition	$ 0
Construction	$ 500,000
Equipment	$ 0
Other	$ 0
Total	**$ 600,000**
Total Cost	$ 600,000
Outside Funding Source: N/A	$ 0
City Share	$ 600,000

Communication: Review Proposed FY23 Budget Preview (New Business)

9506 Parks and Recreational Facilities - 16

Parks and Stormwater Fund

Lake School Park Tennis Court Lighting

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$40,000	$0	$0	$0	$0

Project Description:
This project involves replacing the existing light fixtures at the Lake School tennis courts with LED fixtures that are designed to provide a consistent amount of light across the courts. The existing light poles would remain in place, and only the fixtures would be replaced through this project.

Existing Conditions:
The current lights have been in place for many years and are aging. The lights illuminate the courts, but the lighting is not even, and the lighting spills out to the surrounding area.

Justification: *Condition of Existing Facility; Operating Efficiency*
Replacing the existing lights with LED fixtures that are designed for the courts will have a significant difference in the illumination level for the tennis courts. The LED fixtures will be more energy efficient than the existing fixtures.

Operating Budget Impact:
Although the new LED fixtures will require less electricity than the current light fixtures, the annual savings to the City will probably be minimal.

Comments:
None.

Expenditure Type	Amount
Planning, Design, and Engineering	$ 10,000
Land Acquisition	$ 0
Construction	$ 30,000
Equipment	$ 0
Other	$ 0
Total	**$ 40,000**
Total Cost	$ 40,000
Outside Funding Source: N/A	$ 0
City Share	$ 40,000

9506 Parks and Recreational Facilities - 17 | Parks and Stormwater Fund

Venable Park Improvements – Phase 1

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$50,000	$1,500,000	$0	$0	$0

Project Description:
The exact scope of this project has not yet been determined, but it could include elements from the Parks and Recreation Master Plan, such as the renovation of the restroom building for year-long operation, replacement of the tennis courts, replacement of the playground safety surface, a memorial to Dr. H. Phillip Venable, new furniture, and improved accessibility.

Existing Conditions:
Several of the facilities at Venable Memorial Park are aging and require updates or replacement. The asphalt tennis courts have been overlaid multiple times and can no longer be reliably repaired, and facilities like the pavilion, asphalt paths, and playground safety surface have not been updated in the past ten years.

Justification: *Community Demand; Condition of Existing Facility; Coordination*
The project will coordinate with the recommendations of the Parks and Recreation Master Plan and the preliminary planning efforts for Venable Park.

Operating Budget Impact:
New facilities are expected to require less annual maintenance and fewer funds than the existing equipment.

Comments:
In FY2023, the City plans to work with a national design firm to begin planning out improvements to Dr. H. Phillip Venable Memorial Park that are consistent with the Parks and Recreation Master Plan.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	50,000
Land Acquisition	$	0
Construction	$	1,500,000
Equipment	$	0
Other	$	0
Total	**$**	**1,550,000**
Total Cost	$	1,550,000
Outside Funding Source: N/A	$	0
City Share	$	1,550,000

9506 PARKS AND RECREATIONAL FACILITIES - 18 PARKS AND STORMWATER FUND

CONWAY PARK PARKING LOT EXPANSION

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$30,000	$200,000	$0	$0

Project Description:
This project involves the design and construction of additional parking in Conway Park. The additional parking may come through expanding the parking lot to the north, west, and/or south, or it could come as a result of eliminating islands and reorganizing the lot. The entire parking lot will be repaved following the modifications to increase the number of parking spaces.

Existing Conditions:
The parking lot at Conway Park is located at the south end of the park – where the park is its most narrow - and can accommodate about 40 vehicles. This lot is routinely over 50% full, which staff attributes to the popularity of the City's dog park. The proposed addition of pickleball courts at Conway Park may create demand in excess of what is available, especially when the weather is favorable.

Although the Conway Park parking lot was last repaved in 2012, the asphalt pavement remains in only fair condition. Pavement resurfacing or pavement reclamation may be necessary by FY2026.

Justification: *Community Demand; Condition of Existing Facility; Coordination*
One of the recommendations in the Parks and Recreation Master Plan is to expand parking at Conway Park. Incorporating the parking lot expansion with the lot's repaving should provide the City with the best construction cost for this work.

Operating Budget Impact:
A new asphalt surface will require minimal maintenance and less maintenance than the existing lot.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	30,000
Land Acquisition	$	0
Construction	$	200,000
Equipment	$	0

Other	$	0
Total	**$**	**230,000**
Total Cost	$	230,000
Outside Funding Source: N/A	$	0
City Share	$	230,000

9506 Parks and Recreational Facilities - 19 — Parks and Stormwater Fund

Playground Safety Surface Replacement (Conway Park)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$0	$100,000	$0	TBD

Project Description:
This project involves the replacement of damaged areas and rejuvenation or replacement of the rubberized safety surface beneath the City's playground at Conway Park.

Existing Conditions:
The rubberized surfaces beneath the City's playgrounds provide the required protection for children and other users against injury from a fall off of the playground or swing set. These surfaces lose their flexibility over time, and generally need to be rehabilitated or replaced within 12-15 years. The safety surface at Conway Park was installed in 2011 and will be about 15 years old in FY2026. Staff will continue to evaluate the surfaces at Conway Park, Millennium Park, and Venable Park and will recommend repairs or replacement to these surfaces accordingly.

Justification: *Condition of Existing Facility; Coordination; Operating Efficiency*
Keeping the safety surface of the City's playgrounds in good condition is required for the continuing use of the playgrounds and the safety of the playgrounds' users.

Operating Budget Impact:
None.

Comments:
The safety surface beneath the primary playground at Millennium Park is scheduled for replacement in FY2023 as part of the Millennium Park Phase 1 project, and the safety surface for the playground at Venable Park is scheduled for replacement in FY2025 as part of the Venable Park Phase 1 project.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 0
Land Acquisition	$ 0
Construction	$ 100,000
Equipment	$ 0
Other	$ 0
Total	**$ 100,000**
Total Cost	$ 100,000
Outside Funding Source: N/A	$ 0
City Share	$ 100,000

9506 Parks and Recreational Facilities – 20 **Parks and Stormwater Fund**

Playground, Safety Surface & Site Work (Lake School Park)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$40,000	$160,000	$0	$0	$0	TBD

Project Description:

Due to unsafe equipment and surrounding surfaces a 20+ year old playground was removed from Lake School Park in FY 2020. This project involves the construction of a new playground and associated site work at Lake School Park.

Existing Conditions:
This existing site is a southern sloping hillside just south of the parking lot and east of the tennis courts. The surface is a grass lawn under several shade trees.

Justification: *Condition of Existing Facility; Coordination; Operating Efficiency*
Currently there are tennis courts, restrooms, picnic areas, and a historic one room school house. However, there are no play structures, swings or slides for children to play on at Lake School Park.

Operating Budget Impact:
None.

Comments:
It is recommended to budget $40,000 for site design in FY2023 and $160,000 in FY 2024 for construction. Site work will likely include retaining walls with a fence on top for fall protection to level a site pad for the play structure. New ADA compliant walkways will be required to access the new play structure. The play area will include a play structure with a rubberized safety surface sized to comply with fall zone standards for the associated fall heights.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	40,000
Land Acquisition	$	0
Construction	$	160,000
Equipment	$	0

Other	$	0
Total	**$**	**200,000**
Total Cost	$	200,000
Outside Funding Source: N/A	$	0
City Share	$	200,000

9509 Stormwater - 01 | **Parks and Stormwater Fund**

Stormwater Management Study

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$200,000	$300,000	$0	$0	$0	$0

Project Description:
This project involves an in-depth study of stormwater behavior and needs throughout Creve Coeur in order to provide a sound, clear, and prioritized basis for the City's stormwater management program. This process will include the review of existing studies and resident complaints and an investigation of the creeks and infrastructure in Creve Coeur in order to create a prioritized and coordinated list of improvements.

Existing Conditions:
The last City-wide study was completed in the 1990's and was updated with additional project reviews in 2012. The study is outdated and does not provide a comprehensive list of issues and improvements to guide a stormwater program.

Justification: *Community Demand; Condition of Existing Facility; Coordination; Operating Efficiency*
In previous years, the City's capital improvement budget allowed for a small stormwater program that could only respond to emergencies. With the residents' approval of the parks and stormwater sales tax, the City is now poised to have a planned and proactive stormwater program. Creating a comprehensive stormwater management study will help guide the stormwater program to operate in a logical and efficient manner.

Operating Budget Impact:
Development of the stormwater management study will not impact the operations and maintenance budget.

Comments:
None.

Expenditure Type	**Amount**
Planning, Design, and Engineering	$ 500,000
Land Acquisition	$ 0
Construction	$ 0
Equipment	$ 0
Other	$ 0
Total	**$ 500,000**
Total Cost	$ 500,000
Outside Funding Source: N/A	$ 0
City Share	$ 500,000

Implementation of the Stormwater Management Plan

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$100,000	$500,000	$500,000	$600,000	TBD

Project Description:
This line item represents the City's planned investment into stormwater improvements that will begin to be designed and constructed following the completion of the Stormwater Management Study. The locations and types of the projects are not yet known, but it is expected that the design of the highest priority projects in the Stormwater Management Plan will begin in FY2025 and that construction of these projects may begin as early as FY2026. The actual schedule will depend on the complexity of the highest-priority projects. The projects and their associated costs will become specific line items in the CIP as they are defined, so this line item may not be necessary in future versions of the CIP.

Existing Conditions:
The creeks that run through Creve Coeur have locations where erosion exists along their banks, and some streets are served by outdated or deteriorating stormwater infrastructure.

Justification: *Community Demand; Condition of Existing Facility; Coordination; Operating Efficiency*
The residents of Creve Coeur approved the parks and stormwater sales tax in late 2020, which gives the City the ability to create a planned and proactive stormwater program.

Operating Budget Impact:
Calls for staff to investigate stormwater concerns are expected to decrease as capital projects address stormwater issues.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	TBD
Land Acquisition	$	TBD
Construction	$	TBD
Equipment	$	0
Other	$	0
Total (FY2023-FY2027)	**$**	**1,700,000**
Total Cost (FY2023-FY2027)	$	1,700,000
Outside Funding Source: N/A	$	0
City Share	$	1,700,000

9509 Stormwater - 03 — Parks and Stormwater Fund

Stormwater Improvements (Deer Creek – Deer Creek OMCI)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$224,000	$224,000	$224,000	TBD

Project Description:
This line item is similar to the Stormwater Improvements per Management Study line item, in that it represents planned investment into the City's public stormwater infrastructure following the anticipated completion of the Stormwater Management Study. The distinction of this line item is that it involves investments into the Deer Creek watershed that will be at least partially funded through MSD's Operations, Maintenance, and Construction Improvement (OMCI) reimbursement program that applies only to the Deer Creek watershed. The actual type and schedule of projects in FY2024 and beyond will depend on the findings of the Stormwater Management Study and the scale and complexity of the highest-priority projects. The projects and their associated costs will become specific line items in the CIP as they are defined, and this line item may not be necessary in future versions of the CIP.

Existing Conditions:
The Deer Creek watershed generally includes the portion of Creve Coeur that is east of Interstate 270 and south of Olive Boulevard. Stormwater-related improvements within this area are eligible for reimbursement through MSD's OMCI program, which is funded through property taxes in the Deer Creek watershed.

Justification: *Condition of Existing Facility; Coordination; Availability of Outside Funding*
MSD offered to allow the City to seek reimbursement for the City's stormwater priorities within the Deer Creek watershed so that taxes paid in Creve Coeur will help make improvements in Creve Coeur. Improvements will follow the priorities set by the Stormwater Management Study.

Operating Budget Impact:
Capital improvements to the City's stormwater infrastructure are expected to reduce operating expenses for site reviews, maintenance, construction of repairs, and stabilization efforts.

Comments:
None.

Expenditure Type	Amount	
Planning, Design, and Engineering	$	TBD
Land Acquisition	$	TBD
Construction	$	TBD
Equipment	$	0
Other	$	0

Total (FY2023-FY2027)	**$**	**672,000**
Total Cost (FY2023-FY2027)	$	672,000
Deer Creek Operations Maintenance and Construction Improvement (OMCI) Reimbursement	$	672,000
City Share	$	0

9509 STORMWATER - 04

PARKS AND STORMWATER FUND

HIBLER ROADSIDE DRAINAGE

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$25,000	$25,000	$100,000	$0	$0	$0	$0

Project Description:
This project will involve the re-establishment and improvement of roadside drainage along Hibler Road at several locations between Mason Road and Hibler Oaks Drive. Improvements will include new and improved roadside drainage swales and may incorporate some new curbing. Design is planned for FY2022-FY2023, and construction is planned for FY2024.

Existing Conditions:
Portions of Hibler Road do not have curbing and use roadside swales and the adjacent grades to carry stormwater runoff. City staff have received complaints that this approach does not always work, and investigation into the complaints has found that improvements are recommended.

Justification: *Community Demand; Condition of Existing Facility; Operating Efficiency*
This project aims to address the concerns raised by several area residents and to improve the stormwater performance along Hibler Road.

Operating Budget Impact:
Addressing this concern through capital improvements will eliminate the need for City staff to attempt to address the situation through maintenance operations.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	50,000
Land Acquisition	$	0
Construction	$	100,000
Equipment	$	0
Other	$	0
Total	**$**	**150,000**
Total Cost	$	150,000
Outside Funding Source (N/A)	$	0
City Share	$	150,000

9509 STORMWATER - 05 PARKS AND STORMWATER FUND

ALDEN LANE DRAIN REPLACEMENT (DEER CREEK OMCI)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$20,000	$20,000	$0	$0	$0	$0	$0

Project Description:
This project involves the design and construction needed to replace a small storm drain system that serves a section of Alden Lane. Design is planned in FY2022, and construction is planned in FY2023.

Existing Conditions:
The drain system includes two small inlets – one on each side of Alden Lane – that carry stormwater from the street and the north side of Alden Lane to a small creek on the south side of the street. The drains are not standard drains and clog easily with mulch or leaf debris, and the clogged drains cause roadway flooding. In addition, an apparent failure of the drainage pipe has caused a large hole to form near the side of Alden Lane. This hole was found to be a potential hazard and has been filled with rock as a temporary measure.

Justification: *Community Demand; Condition of Existing Facility; Operating Efficiency*
Replacement of the existing inlets and pipes will improve the capacity and performance of this small stormwater system and will eliminate the hole that has formed. The new drains will have larger openings that will make them much less likely to clog.

Operating Budget Impact:
Replacement of the non-standard drains will eliminate the need for staff to monitor the inlets for clogs during typical rain storms, and replacing the pipes will eliminate the need for staff to monitor the area to see if the hole has formed again.

Comments:
This project is located within the Deer Creek watershed, meaning that the City will be eligible for reimbursement of design and construction costs through MSD's Operations, Maintenance, and Construction Improvements (OMCI) reimbursement program.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	20,000
Land Acquisition	$	0
Construction	$	20,000
Equipment	$	0
Other	$	0

Total	**$**	**40,000**
Total Cost	$	40,000
Deer Creek Operations Maintenance and Construction Improvement (OMCI) Reimbursement	$	40,000
City Share	$	0

9509 STORMWATER - 06 PARKS AND STORMWATER FUND

BALLAS CULVERT EROSION REHABILITATION (DEER CREEK OMCI)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$25,000	$50,000	$250,000	$0	$0	$0	$0

Project Description:
This project involves the design and construction needed to address creek erosion for a short section of creek starting at the east side of South New Ballas Road and extending east behind the homes on Tarrytown Drive to the City line. Design is planned for FY2022-FY2023, and construction is planned for FY2024. Easements may be necessary. If so, the type and size of these easements will be determined early in the design process, and these could impact the extent and schedule of this project.

Existing Conditions:
A stormwater culvert runs beneath South New Ballas Road just south of Tarrytown Drive, and water flows from west to east through this culvert. Significant erosion has been observed at the downstream (east) end of the culvert. City staff have also received complaints regarding erosion, poor drainage, and flooding along this creek downstream of New Ballas Road.

Justification: *Community Demand; Condition of Existing Facility; Operating Efficiency*
Improvements to address the erosion at the downstream end of the culvert will help prevent the situation from deteriorating to the point that it will impact South New Ballas Road, the most heavily traveled section of road that the City maintains. Addressing the creek downstream as part of this project should be less expensive and less intrusive to the neighboring properties than if the two projects were completed independently.

Operating Budget Impact:
None.

Comments:
This project is located within the Deer Creek watershed, meaning that the City will be eligible for reimbursement of design and construction costs through MSD's Operations, Maintenance, and Construction Improvements (OMCI) reimbursement program.

Expenditure Type	Amount	
Planning, Design, and Engineering	$	75,000
Land Acquisition	$	0
Construction	$	250,000
Equipment	$	0
Other	$	0

Total	$	325,000
Total Cost	$	325,000
Deer Creek Operations Maintenance and Construction Improvement (OMCI) Reimbursement	$	325,000
City Share	$	0

9509 STORMWATER - 07 PARKS AND STORMWATER FUND

GOLF COURSE POND AERATION (DEER CREEK OMCI)

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$25,000	$0	$0	$0	$0	$0

Project Description:
This project involves the addition of an aeration system for the south pond at the Creve Coeur Golf Course. The aerator was originally intended to be part of the dam stabilization project in 2017, but the need to upgrade the electrical power feed for the aerator forced the aerator to be eliminated from the dam project.

Existing Conditions:
A small electrical supply is located on the west side of the pond, slightly north of the #5 green. This electric supply currently powers the fountain in the pond, but it will need to be upgraded to be able to handle an aerator as well. The 2017 dam project removed the built-up silt from the pond, which made the pond deeper. An aerator will help circulate the water and promote a clear and algae-free pond.

Justification: *Condition of Existing Facility; Beautification; Availability of Outside Funding*
From a practical point of view, the aerator will help the City extend its investment into the pond. From an aesthetic point of view, the clarity of the pond that the aerator will promote will look better to golfers than an algae-covered pond would.

Operating Budget Impact:
The cost for the electricity for the aerator is expected to be negligible compared to the overall electricity needs of the Golf Course.

Comments:
This project is located within the Deer Creek watershed, meaning that the City will be eligible for reimbursement of design and construction costs through MSD's Operations, Maintenance, and Construction Improvements (OMCI) reimbursement program.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	5,000
Land Acquisition	$	0
Construction	$	20,000
Equipment	$	0
Other	$	0

Total	**$**	**25,000**
Total Cost	$	25,000
Deer Creek Operations Maintenance and Construction Improvement (OMCI) Reimbursement	$	25,000
City Share	$	0

9509 Stormwater - 08

Parks and Stormwater Fund

Hibler Woods Drain Replacement

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$20,000	$0	$0	$0	$0	$0

Project Description:
This project involves the replacement of a broken trench drain that extends across Hibler Woods Drive.

Existing Conditions:
A resident in the Mason Forest Subdivision reported that one of the grates of this trench drain was broken in 2020, and City staff welded a repair for this grate as a temporary measure. As has been the case with several other trench drains in Creve Coeur, these drains are considered part of the street and are not maintained by MSD.

Justification: *Condition of Existing Facility*
The trench drain will need to be replaced in order to provide a sound structure for vehicle and pedestrian traffic.

Operating Budget Impact:
Replacement of the drain should eliminate the need for additional repairs to the drain for at least the next ten years.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	20,000
Equipment	$	0
Other	$	0
Total	**$**	**20,000**
Total Cost	$	20,000
Outside Funding Source (N/A)	$	0
City Share	$	20,000

9509 Stormwater - 09

Parks and Stormwater Fund

Stormwater Conceptual Plans

Estimated Annual Costs						
Prior Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$175,000	$0	$0	$0	$0	$0

Project Description:
This project involves the investigation of several identified stormwater concerns and the development of preliminary plans for solutions to these concerns. These plans will allow the City to better understand the scope, cost, and public support for each project and will allow the City to more accurately program these stormwater projects into the Capital Improvement Program. The concept plans will be a similar end result as the City should expect for the Stormwater Management Plan, but the focused scope of these plans will allow the City to move forward with the design - and perhaps construction - of stormwater improvements before the Stormwater Management Study is complete.

The Storm Water Committee has recommended the following locations for evaluation and conceptual plans While the Storm Water Management Plan is being developed:

1. Magna Carta at Runnymede and at Templar – New storm drain and modification to an existing drain.
2. Conway Park Lake – Dredge the silt and debris from the lake restoring the pond to a healthy depth.
3. Ferntop Lane – Storm channel erosion.
4. Deer Creek in Malcolm Terrace Park – Creek bank erosion.
5. Cuiseaux Court – Subdivision drainage.
6. Beaver Drive – Aging road culvert on the creek.
7. Broadview Farm – Road drainage and ponding at various locations in the subdivision.

Existing Conditions:
The concerns that are recommended for investigation include stream bank erosion, insufficient drainage infrastructure, and backyard flooding. Most of the concerns are located within the City's right of way or in the City's parks, which reduces the likelihood that easements will be required for the proscribed improvements.

Justification: *Condition of Existing Facility; Community Demand*
The Stormwater Committee has recommended that the City pursue the design and construction of stormwater improvements on a faster pace than the Stormwater Management Study and plan development will allow. These conceptual plans will give the City the ability to plan out and implement stormwater improvements within the next three years.

Operating Budget Impact:
These conceptual plans will not impact the operating budget.

Comments:
Conceptual plans that are not advanced to design or construction prior to the completion of the Stormwater Management Study will be incorporated into the City's stormwater management plan.

Expenditure Type	Amount	
Planning, Design, and Engineering	$	175,000
Land Acquisition	$	0
Construction	$	0
Equipment	$	0
Other	$	0
Total	**$**	**175,000**
Total Cost	$	175,000
Outside Funding Source (N/A)	$	0
City Share	$	175,000

9516 Capital Equipment - 01 — **Parks and Stormwater Fund**

Parks Capital Equipment

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$30,000	$0	$0	$0	$0	$0

Project Description:
The Department of Public Works proposes to purchase a used tractor that will have the power and capability to perform proper maintenance at the parks, including such work as mowing the prairie areas of Conway Park, aerating the parks fields, and trimming brush along the parks' perimeters and paths.

Existing Conditions:
The current tractor is aging and lacks the power to pull the equipment needed to best care for the City's parks. The Department of Public Works has needed to borrow equipment from the golf course to service the parks, because the current tractor was not able to do the job.

Justification: *Condition of Existing Equipment; Operating Efficiency*
The City prides itself on the appearance of its parks, and the athletic fields and green spaces of the parks are significant passive amenities. New equipment is needed to adequately and efficiently service these areas. .

Operating Budget Impact:
Although used, the proposed tractor will have fewer service hours and will likely require less maintenance than the existing equipment.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	0
Equipment	$	30,000
Other	$	0
Total Cost	**$**	**30,000**
Total Cost	$	30,000
Outside Funding Source (N/A)	$	0
City Share	$	30,000

Capital Project Administration - 01

Parks and Stormwater Fund

Project Management

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$35,000	$120,896	$124,600	$125,400	$132,300	$136,300	TBD

Project Description:
This line item includes the costs associated with the full-time salary and benefits for two Public Works staff members to help oversee the design and construction of projects outlined in the Capital Improvement Program: a project manager will be 100% funded through the Parks and Stormwater Fund, and a civil engineer will be 50% funded through the Capital Fund and 50% funded through the Parks and Stormwater Fund.

Existing Conditions:
The City's Department of Public Works manages the implementation of most of the Capital Improvement Program, but this staff consisted of one project manager and two engineers in FY2022. The Public Works staff did not have the capacity to responsibly manage the additional projects and programs made possible by the parks and stormwater sales tax.

Justification: *Operating Efficiency*
The responsible and effective administration of the City's capital improvement projects requires significant staff time. Projects often have similar schedules, and multiple projects often require immediate attention at the same time. The project management and engineering staff provided for in this item will be critical for the parks and stormwater projects to be able to be completed successfully and on time.

Operating Budget Impact:
Annual costs for each position include ongoing employee training, city equipment, cell phone, and general supplies, which are anticipated to be approximately $1,000 per employee per year.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	0
Equipment	$	0

Other	$	124,965
Total Cost (FY2023)	**$**	**124,965**
Total Cost (FY2023)	$	124,965
Outside Funding Source (N/A)	$	0
City Share	$	124,965

BUILDING PROJECT BOND FUND

In November 2016, Creve Coeur voters approved a ballot measure that authorized the issuance of general obligation bonds of $10.69 million for the purpose of constructing, furnishing, and equipping a new police station on the existing Government Center property and making safety, security, and accessibility renovations to the existing Government Center.

Building Project Bond Fund Expenses

The expenses for the police building project began in FY2018 and continued through FY2020. This project was completed slightly below budget.

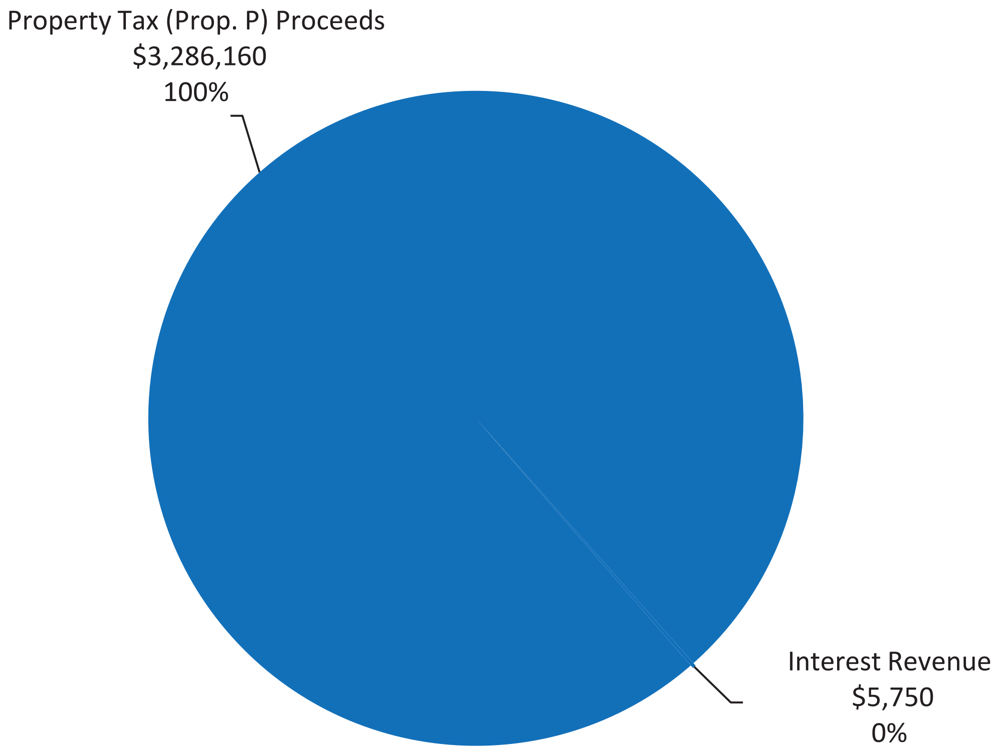
Now that the police building project is complete, the remaining balance of this fund will be allocated to safety, security, and accessibility improvements to the Creve Coeur Government Center and the Police Station. Planning and design for the renovation of the Government Center are identified as a project in the Capital Fund. The renovations of the Government Center are tentatively planned for FY2024 or FY2025. Future Capital Improvement Programs will program the contribution from the Building Project Bond Fund for the Government Center project.

Debt Service

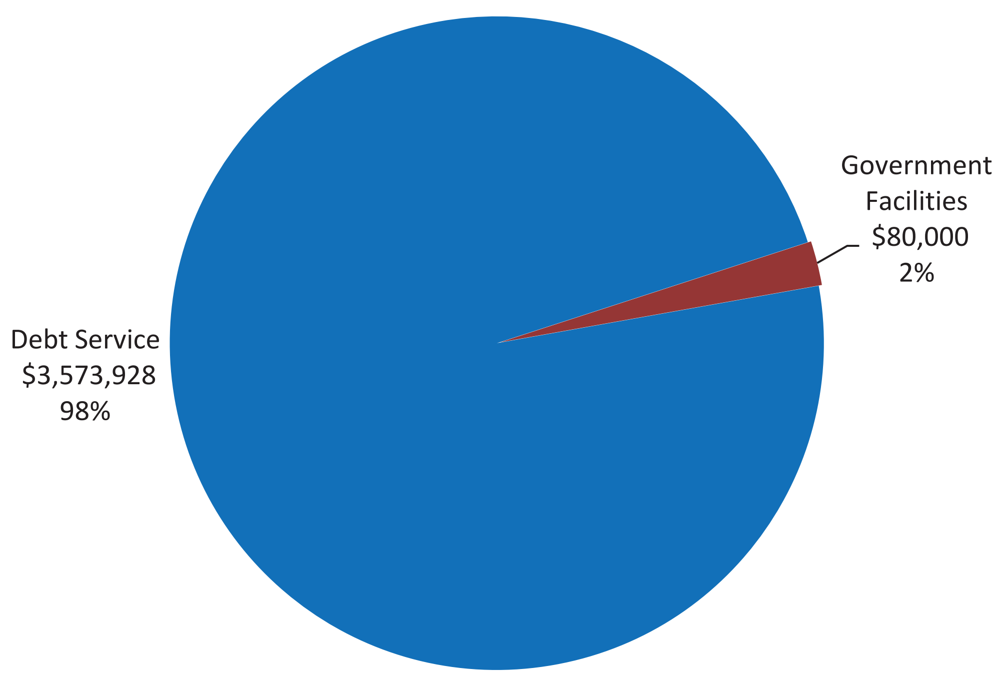
Most of the remaining revenues and expenses for the Building Project Bond Fund involve the debt service for the bonds. The debt service for the Building Project Bond Fund will be paid through a 20-year real estate and personal property tax levy, which is anticipated to sunset in 2037.

The property tax that funds the debt service was reduced by approximately 25% in FY2022 and is proposed to remain at this level through the five-year capital plan.

Summaries of the projected revenues and expenses for the Building Project Bond Fund are included on the next page, and details about the two projects that are proposed to be financed through this fund can be found in the project summary sheets that follow.



FY2023-FY2027 BUILDING PROJECT BOND FUND REVENUES



FY2023-FY2027 BUILDING PROJECT BOND FUND EXPENSES

9501 Building Design and Construction - 06

Building Project Bond Fund

Police Parking Lot Security Fence

Estimated Annual Costs						
Prior Year	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Future**
$0	$0	$0	$80,000	$0	$0	$0

Project Description:
The Police Department's parking lot for its vehicle fleet is located on the east side of the Police Building. Access to this lot is controlled along the driveways with vehicle security barriers, but the lot is otherwise open for pedestrians to enter. This project would construct a fence and automated gates to secure this parking lot.

Existing Conditions:
The parking lot for the City's police vehicles currently limits vehicular access through the use of vehicle security barriers at both entrances to the area. A pedestrian, however, would have only minimal restrictions from entering this parking lot.

Justification: *Public Safety*
The City's police vehicles need to be located in a secure area so that they are most likely to be available to respond to calls for service and emergencies. Although there are not specific CALEA requirements for the proposed fence, there are generally accepted practices in the field of security and emergency management that fencing, barriers, and other "target hardening" methods should be used to protect critical facilities, including police departments, emergency operation centers, and jails – all of which are functions of the Creve Coeur police building.

Operating Budget Impact:
The proposed gates would require electricity to operate, but the additional cost to the City is expected to be negligible.

Comments:
None.

Expenditure Type	**Amount**	
Planning, Design, and Engineering	$	0
Land Acquisition	$	0
Construction	$	80,000
Equipment	$	0

Other	$	0
Total	**$**	**80,000**
Total (Building Project Bond Fund Portion)	$	80,000
Outside Funding Source (N/A)	$	0
City Share	$	80,000

FY 2023 Capital Fund Projects*

Accessibility Improvements (CDBG)

FY 2023 Capital Expenses: $20,000 Operating Budget Impact: None

Funding has been designated from a Community Development Block Grant (CDBG) for accessibility improvements to several bus stops along New Ballas Road. Projects in this program are relatively small in scope and do not impact operating budget.

Government Center Renovations

FY 2023 Capital Expenses: $400,000 Operating Budget Impact: None

The project involves reviewing the existing concept-level renovation plans for the Creve Coeur Government Center and an evaluation of the City's options to renovate or rebuild the Government Center. The concept-level plans will not impact operating expenditures; however, building renovations or new buildings generally replace old or failing systems that require significant maintenance; therefore, there could be a decrease in operating expenses following project completion in the future.

Park or Dielmann Complex Improvements (Grant Match)

FY 2023 Capital Expenses: $30,500 Operating Budget Impact: None

This project represents matching grant funds for a Municipal Park Grant. The grant is envisioned to assist with improvements to the Dielmann Recreation Complex which could involve a portion of the refrigeration switchover, mechanical equipment replacement or renovations to the concessions area. While there are no operations expenses associated with the project, generally these projects replace old or failing systems that require significant maintenance; therefore, there could be a decrease in operating expenses following project completion.

Dielmann Recreation Complex HVAC Replacement – Phase 2

FY 2023 Capital Expenses: $110,000 Operating Budget Impact: Decrease

This project involves removal and replacement of older air handler and condensing unit. Newer equipment will be more reliable and more efficient and the equipment is expected to require little or no maintenance for several years.

Dielmann Recreation Complex Roof Drainage

FY 2023 Capital Expenses: $30,000 Operating Budget Impact: None

This project involves the design and construction of improvement drainage systems to capture stormwater and carry it away from the building. Following construction, costs of repairing stormwater damage and repairs may be reduced.

Ice Arena Evaluation and Design

FY 2023 Capital Expenses: $100,000 Operating Budget Impact: None

This project is to determine the scope of investment the City may need to continue operations of the ice arena of an R-22 refrigeration system no longer produced – and conversion to a new refrigerant system. There is no operating budget impact on the evaluation and design component of the project.

FY 2023 Capital Fund Projects (Continued)*

Dielmann Recreation Complex Concessions Area Renovation

FY 2023 Capital Expenses: $30,000 Operating Budget Impact: Decrease

This project is to make aesthetic improvements to the concession area including replacement of the popcorn ceiling, improved lighting, flooring replacement and add a golf check-in desk to streamline operations. There is no operating budget impact.

Street and Sidewalk Maintenance Program

FY 2023 Capital Expenses: $1,400,000 Operating Budget Impact: Decrease

The annual pavement and sidewalk maintenance programs improve and preserve the City's infrastructure, and that helps to eliminate the need for the City's staff to patch potholes and other repairs necessary to maintain certain areas and avoid accelerated deterioration. However, the cost to repair all of the deficiencies in the City's streets and sidewalks exceeds the capital and operating budgets set aside for these improvements, so the need for maintenance through the operating budget is never fully eliminated.

Street Reconstruction/Rehabilitation

FY 2023 Capital Expenses: $300,000 Operating Budget Impact: None

The City plans to fully or substantially replace sections of failed residential roadways through this project. The various needs of the pavement network are evaluated each year to determine which streets need to be reconstructed. The City plans to complete the pavement work in the Ladue Estates subdivision in FY 2023. Allocation of funds for reconstruction allows for more maintenance budget and staff time to preserve streets and sidewalks that are in better condition.

New Ballas Road Improvements – Phase 1

FY 2023 Capital Expenses: $1,136,600 Operating Budget Impact: None

Construction for this project includes replacement of 25% of the concrete pavement, joint replacement and diamond grinding of the pavement surface along North New Ballas Road between Olive Boulevard and Craig Road, as well as sidewalk improvements and signal enhancements. Construction of the project will eliminate the need for frequent joint patching along this busy roadway. The City has been awarded a federal grant to reimburse the City up to $960,000 for costs associated with easement acquisition and construction.

New Ballas Road Sidewalk Extension

FY 2023 Capital Expenses: $210,000 Operating Budget Impact: None

This project includes relocating a retaining wall and underground utilities to accommodate a new sidewalk along the west side of North New Ballas Road between Magna Carta Drive and Rock Drive. A grant will fund approximately 60% of the total project cost. No significant maintenance is anticipated in the near future and the wall will be maintained by the property owner which is out of the right-of-way.

Lindbergh-Old Olive Intersection Reconstruction

FY 2023 Capital Expenses: $460,000 Operating Budget Impact: None

This project involves adding a traffic signal at the intersection of Lindbergh Boulevard and Old Olive Street Road, which is considered the critical first step toward enacting the Great Streets plan and new connectivity envisioned for Old Olive. The City has secured federal grants that will fund up to 84% of

FY 2023 Capital Fund Projects (Continued)*

the costs for this project. The FY 2023 phase continues the development of construction plans and begins easement acquisition for the project. While these aspects of the project will not impact the City's operating costs, the project will require that the City assume maintenance responsibility for Old Olive (currently a state-maintained roadway), which is expected to carry significant operating costs in the future for pavement and sidewalk maintenance, lighting, landscaping, and snow plowing.

Craig Road Improvements

FY 2023 Capital Expenses: $150,000 Operating Budget Impact: Decrease

The project involves improvements to the intersection layout, resurfaced pavement, and reconstructed and expanded sidewalks along Craig Road and Olde Cabin Road between Old Ballas Road and Olive Boulevard. A grant will reimburse the City approximately 70% of the total cost of the project. The pavement and sidewalks of Craig Road are in increasing need of maintenance. Road resurfacing and sidewalk reconstruction would reduce future maintenance costs.

Public Works Capital Equipment

FY 2023 Capital Expenses: $331,100 Operating Budget Impact: Decrease

Equipment to replace a hook lift truck with leaf vacuum system and a ¾-ton crew cab pickup with snow plow. The new vehicles are expected to require minimal repairs in their first few years of use reducing repair bills and improving operating efficiency due to less down time for equipment repairs.

Police Department Capital Equipment

FY 2023 Capital Expenses: $42,000 Operating Budget Impact: Decrease

The Police Department plans to purchase a new investigations SUV vehicle in FY 2023 to replace a 10-year-old Chevrolet Impala. The new vehicle will be expected to require minimal maintenance for at least the first few years of use.

Meeting Management Software

FY 2023 Capital Expenses: $20,000 Operating Budget Impact: Small Increase

The existing meeting management software used to process all meeting agenda and minutes (IQM2 – MinuteTraq) is becoming obsolete and no longer providing software updates. The new system has not yet been identified, and the operating expenses are anticipated to remain the same or slightly more with inflation.

Capital Project Administration - Project Manager

FY 2023 Capital Expenses: $145,258 Operating Budget Impact: Small Increase

This item includes costs associated with the salary and benefits for two civil engineers in the Department of Public Works to serve as project managers to oversee the implementation of the Capital Improvement Program. One position added in 2023 will be split between the Parks & Stormwater Fund and the Capital Improvement Fund. Annual costs for each position included ongoing employee training, city equipment, cell phone, and general supplies estimated to be approximately $1,000 per employee.

Parks-Stormwater Tax Fund Projects*

Historic Building Rehabilitation and Preservation

FY 2023 Capital Expenses: $25,000 Operating Budget Impact: Decrease

This project involves repairs and improvements to stabilize and correct a sagging roof, and replace wood on the front and in the basement of Lake School House at Lake School Park. Improvements to this local historic building will help minimize more costly maintenance needs in the future if repairs are postponed further.

Conway Park Cabins Relocation

FY 2023 Capital Expenses: $75,000 Operating Budget Impact: Decrease

This project represents the City's contribution toward a St. Louis County project to carefully dismantle the Clester and Hackmann cabins at Conway Park and rebuild them at St. Louis County's Faust Park. Both buildings are in a state of disrepair and structurally unsafe and removal will eliminate operating costs to inspect and repair the cabins in the future.

Park Restroom Renovations

FY 2023 Capital Expenses: $40,000 Operating Budget Impact: None

The FY 2023 phase of the project involves design work to investigate costs associated with renovations needed to have a season restroom at Conway Park. While the design work does not impact the operating budget in FY 2023, a restroom open year-round will generate additional utility costs and staff needed to provide daily cleaning between the months of October and April if the construction project were to come to fruition.

Millennium Park Improvements – Phase 1

FY 2023 Capital Expenses: $1,550,000 Operating Budget Impact: None

The FY 2023 phase of this project involves site design for the west half of Millennium Park and the replacement of the playgrounds, splash pad, and connecting walkways in this section of the park. While the design phase does not impact the operating budget, new equipment, playgrounds and surfaces will require less maintenance than the existing features.

Millennium Park Trails and Ridgemoor Forest Connection

FY 2023 Capital Expenses: $100,000 Operating Budget Impact: None

The project involves the design for three new pedestrian bridges and a new trail through the woods along the south side of Millennium Park. The project design has no impact on the operating budget; however, following construction completion, minor maintenance will be in the foreseeable future for staff to trim brush along the new trails periodically.

Conway Park Parking Lot Expansion

FY 2023 Capital Expenses: $40,000 Operating Budget Impact: None

The project involves the design for three new pedestrian bridges and a new trail through the woods along the south side of Millennium Park. The project design has no impact on the operating budget; however, following construction completion, minor maintenance will be in the foreseeable future for staff to trim brush along the new trails periodically.

Parks-Stormwater Tax Fund Projects* (Continued…)

Playground, Safety Surface, Site Work (Lake School Park)
FY 2023 Capital Expenses: $40,000 Operating Budget Impact: None

The project involves the replacement of old playground equipment which was previously removed for safety concerns, sitework, and safety surface replacement at Lake School Park. The new equipment and safety surface will require minimal repairs or maintenance in the foreseeable future.

Stormwater Management Study
FY 2023 Capital Expenses: $200,000 Operating Budget Impact: None

The residents' approval of a parks and stormwater sales tax will provide the City with the funding needed to develop a more robust stormwater management program. The City will review the necessary scope and goals for a city-wide stormwater management study to help serve as a guide for the City's stormwater program. This study will not impact the operating budget.

Hibler Roadside Drainage
FY 2023 Capital Expenses: $25,000 Operating Budget Impact: None

This project will include the review of several areas along Hibler Road where the roadside drainage is reportedly insufficient, and the project will involve designs for improvements for construction in FY 2023. This project will not impact the City's operating budget.

Alden Lane Drain Replacement
FY 2023 Capital Expenses: $20,000 Operating Budget Impact: None

An old storm drain that serves a section of Alden Lane has collapsed and needs to be replaced. Most or all of the cost of this project is eligible for reimbursement through MSD's Operations, Maintenance, and Construction Improvement (OMCI) program for the Deer Creek watershed. This project will not impact the City's operating budget.

Ballas Culvert Erosion Rehabilitation
FY 2023 Capital Expenses: $50,000 Operating Budget Impact: None

Construction is anticipated for FY 2023. Most or all of the cost of this project is eligible for reimbursement through MSD's Operations, Maintenance, and Construction Improvement (OMCI) program for the Deer Creek watershed. This project will not impact the City's operating budget.

Golf Course Pond Aeration
FY 2023 Capital Expenses: $25,000 Operating Budget Impact: None

This project will involve the addition of a new aeration system that was recommended as part of the FY 2017 dam stabilization project. Most or all of the cost of this project is eligible for reimbursement through MSD's Operations, Maintenance, and Construction Improvement (OMCI) program for the Deer Creek watershed. This project will not impact the City's operating budget.

Hibler Woods Drain Replacement
FY 2023 Capital Expenses: $20,000 Operating Budget Impact: None

This project involves the planning, design and engineering for the re-establishment and improvement of roadside drainage along Hibler Road at several locations between Mason Road and Hibler Oaks Drive. This project will not impact the City's operating budget.

Parks-Stormwater Tax Fund Projects* (Continued)

Stormwater Concept Plans

FY 2023 Capital Expenses: $175,000 Operating Budget Impact: None

This project involves investigation of several identified stormwater concerns and the development plans for solutions to these concerns to better plan for stormwater improvements. The conceptual plans will not impact the operating budget.

Parks Capital Equipment

FY 2023 Capital Expenses: $30,000 Operating Budget Impact: None

This project includes the purchase of a used tractor for projects, maintenance and sitework at City parks. Although used, the proposed tractor will have fewer service hours and will likely require less maintenance than the existing equipment.

Capital Project Administration – Project Manager

FY 2023 Capital Expenses: $123,816 Operating Budget Impact: Small Increase

This item includes costs associated with the salary and benefits for 2 full-time employees in the Department of Public Works to serve as project managers to oversee the implementation of the additional parks and stormwater projects made possible by the parks and stormwater sales tax. One position is cost shared between Capital Fund and the Parks and Stormwater Fund. Annual costs for each position included ongoing employee training, city equipment, cell phone, and general supplies estimated to be approximately $1,000 per employee.

**Complete project descriptions are listed in the Capital Improvement Program Fiscal Years 2023-2027 in the budget document.*

CAPITAL FUND

9501 GOVERNMENT FACILITIES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Accessibility Improvements (CDBG Grant)	-	-	-	-	20,000	20,000	20,000	20,000	20,000
02 Government Center Renovations	30,000	2,862	250,000	80,000	400,000	-	-	-	-
03 Government Center Parking Lot Repairs	-	-	25,000	9,930	-	-	-	-	-
04 Salt Dome Roof Repairs	-	-	60,000	60,000	-	-	-	-	-
05 Police Department Repair (Insurance Claim)	-	-	-	30,000	-	-	-	-	-
06 Government Center Repairs (Insurance Claim)	-	-		9,630					
Subtotal (Government Facilities)	**30,000**	**2,862**	**335,000**	**189,560**	**420,000**	**20,000**	**20,000**	**20,000**	**20,000**
% of Total Capital Fund Outlay	1%	0%	7%	4%	8%	0%	1%	1%	1%

9506 PARKS AND RECREATIONAL FACILITIES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Park or Dielmann Complex Improvements (Grant Match)	-	-	-	-	30,500	-	30,500	-	30,500
11 Playground Safety Surface Replacement	30,000	31,988	-	-	-	-	-	-	-
12 Dielmann Recreation Complex Parking Lot Lighting	37,000	43,074	-	-	-	-	-	-	-
13 Park Path Improvements (Municipal Park Grant)	471,000	150,881	-	35	-	-	-	-	-
14 Ice Arena Refrigerant Switchover (Design - Park Planning Grant)	15,000	9,400	20,000	20,000	-	-	-	-	-
15 Malcolm Terrace Parking Lot Improvements (CDBG Grant)	45,000	-	-	-	-	-	-	-	-
16 Dielmann Recreation Complex HVAC Replacement - Phase 2	-	-	110,000	5,000	110,000	-	-	-	-
17 Dielmann Recreation Complex Roof Drainage	-	-	50,000	20,000	30,000	-	-	-	-
18 Ice Arena Flooring Replacement	-	-	-	-	-	200,000	-	-	-
19 Park Restroom Renovations (Design)	-	8,495	-	-	-	-	-	-	-
20 Park Preliminary Design - Millennium Park (Park Planning Grant)	-	10,500	-	7,000	-	-	-	-	-
21 Ice Arena Dehumidification System Repair				**60,000**	**-**	**-**	**-**	**-**	**-**
22 Ice Arena Evaluation and Design	**-**	**-**	**-**	**32,000**	**100,000**	**-**	**-**	**-**	**-**
23 Dielmann Complex Concessions Area Renovation					**30,000**	**-**	**300,000**	**-**	**-**
24 Dielmann Recreation Complex Fire Alarm Repair (Insurance Claim)	-	-	-	19,760	-	-	-	-	-
Subtotal (Parks and Recreational Facilities)	**598,000**	**254,338**	**180,000**	**163,795**	**300,500**	**200,000**	**330,500**	**-**	**30,500**
% of Total Capital Fund Outlay	18%	10%	4%	4%	6%	4%	9%	0%	1%

9509 STORMWATER	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Stormwater Improvements Per Master Plan	-	-	-	-	-	-	-	-	-
02 Middlebrook Drive Culvert Rehabilitation	-	287,721	-	-	-	-	-	-	-
Subtotal (Stormwater)	**-**	**287,721**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
% of Total Capital Fund Outlay	0%	11%	0%	0%	0%	0%	0%	0%	0%

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

CAPITAL FUND

9510 STREETS AND SIDEWALKS	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Street and Sidewalk Maintenance Program	600,000	651,093	1,375,000	1,406,365	1,400,000	1,421,000	1,442,300	1,463,900	1,485,900
02 Street Reconstruction/Rehabilitation	-	-	-	-	300,000	200,000	-	300,000	-
03 North New Ballas Sidewalk Phase 2A (TAP Grant)	-	600	-	-	-	-	-	-	-
04 Fernview Sidewalk Concept Plan (Design & Grant Match)	-	7,178	35,000	36,933	-	185,000	160,000	-	-
05 New Ballas Median Plantings	20,000	3,200	-	8,800	-	-	-	-	-
06 Signal Enhancement Projects	240,000	56,884	180,000	229,427	-	-	-	-	-
07 Emerson Road Improvement Project (STP Grant)	605,000	578,016	-	23,353	-	-	-	-	-
08 Fernview Drive Resurfacing (STP Grant)	275,000	232,542	-	-	-	-	-	-	-
09 Mosley Road Improvement Project (STP Grant)	277,000	178,278	1,340,000	1,354,121	-	-	-	-	-
10 New Ballas Road Improvements - Phase 1 (STP Grant)	150,000	38,852	180,000	210,000	1,136,600	-	-	-	-
11 New Ballas Sidewalk Extension (TAP Grant)	-	850	-	59,893	210,000	-	-	-	-
12 Lindbergh-Old Olive Intersection (State Cost-Share; STP Grant)	190,000	-	25,000	125,000	460,000	2,045,500	-	-	-
13 Olive-Lindbergh Interchange Enhancements	-	247,250	30,000	-	-	30,000	-	-	-
14 Pavement Condition Ratings Update	-	-	45,000	52,747	-	-	-	-	-
15 Olive Median Enhancement Stock	-	-	75,000	75,000	-	-	-	-	-
16 Craig Road Improvements (STP Grant)	-	-	-	-	150,000	100,000	1,100,000	-	-
17 New Ballas Road Improvements - Phase 2 (Design & Grant Match)	-	-	-	-	-	150,000	20,000	250,000	-
18 New Ballas Road Improvements - Phase 3 (Design & Grant Match)	-	-	-	-	-	-	150,000	20,000	250,000
19 New Ballas Road Improvements - Phase 4 (Design & Grant Match)	-	-	-	-	-	-	-	125,000	25,000
20 Ladue Road Improvements - Phase 1 (Design & Grant Match	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**150,000**
21 Olive-270 Overpass Cleaning	**-**	**-**	**-**	**-**	**-**	**60,000**	**-**	**-**	**-**
Subtotal (Streets and Sidewalks)	**2,357,000**	**1,994,743**	**3,285,000**	**3,581,639**	**3,656,600**	**4,191,500**	**2,872,300**	**2,158,900**	**1,910,900**
% of Total Capital Fund Outlay	70%	75%	71%	77%	73%	83%	76%	79%	74%

9516 CAPITAL EQUIPMENT	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Public Works Capital Equipment **	243,700	-	532,690	532,106	331,000	464,000	349,800	398,800	423,600
02 Golf Course Capital Equipment	-	-	25,000	23,486	-	45,000	50,000	-	50,000
03 Police Department Capital Equipment	-	-	42,000	37,000	42,000	-	-	-	-
04 Phone System Replacement	-	-	52,000	41,336	-	-	-	-	-
05 Public Works Facility Gasoline System Replacement	35,000	18,433	-	-	-	-	-	-	-
06 Permitting Software	-	-	70,000	-	70,000	-	-	-	-
07 Meeting Management Software	**-**	**-**	**-**	**-**	**20,000**	**-**	**-**	**-**	**-**
Subtotal (Capital Equipment)	**278,700**	**18,433**	**721,690**	**633,928**	**463,000**	**509,000**	**399,800**	**398,800**	**473,600**
% of Total Capital Fund Outlay	8%	1%	16%	14%	9%	10%	11%	15%	18%

***** Current projections show that equipment may take up to two years between ordering and delivery. Payment for equipment occurs upon delivery, so the actual amounts shown may misleadingly suggest that no equipment was ordere***

CAPITAL PROJECT ADMINISTRATION	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Project Management	92,804	92,183	93,082	93,621	145,258	149,700	154,200	158,900	163,700
Subtotal (Administration)	**92,804**	**92,183**	**93,082**	**93,621**	**145,258**	**149,700**	**154,200**	**158,900**	**163,700**
% of Total Capital Fund Outlay	**3%**	**3%**	**2%**	**2%**	**3%**	**3%**	**4%**	**6%**	**6%**

Communication: Review Proposed FY23 Budget Preview (New Business)

CAPITAL FUND

TOTAL CAPITAL FUND OUTLAY	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	3,356,504	2,650,280	4,614,772	4,662,543	4,985,358	5,070,200	3,776,800	2,736,600	2,598,700

9514 DEBT SERVICE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
N/A	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
% of Total Year End Figures	0%	0%	0%	0%	0%	0%	0%	0%	0%

TOTAL YEAR END FIGURES (Capital Outlay & Debt Service)	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	3,356,504	2,650,280	4,614,772	4,662,543	4,985,358	5,070,200	3,776,800	2,736,600	2,598,700

CAPITAL FUND REVENUES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (estimated Cash Basis as of July 1)	1,548,626	2,136,020	2,062,368	2,062,368	758,198	239,944	701,898	488,209	457,230
Estimated Capital Improvement Sales Tax Revenue (Half-Cent Sales Tax)	1,677,510	1,950,326	1,911,932	2,184,761	2,206,608	2,228,674	2,250,961	2,273,470	2,296,205
Estimated Interest Revenue	10,000	11,712	4,000	2,142	2,150	2,150	2,150	2,150	2,150
Estimated Additional Revenue (Grants, Reimbursement, and Other)	1,316,300	198,490	839,000	768,370	1,448,346	2,891,330	900,000	20,000	20,000
Proceeds from Equipment Sales	10,000	16,100	10,000	3,100	10,000	10,000	10,000	10,000	10,000
General Fund Transfers In	400,000	400,000	650,000	400,000	800,000	400,000	400,000	400,000	400,000
Public Safety Transfer In	-	-	-	-	-	-	-	-	-
Total Revenues & General Fund Transfers In - Capital Func	**3,413,810**	**2,576,628**	**3,414,932**	**3,358,373**	**4,467,104**	**5,532,154**	**3,563,111**	**2,705,620**	**2,728,355**
Total Anticipated Year End Expenditures	**3,356,504**	**2,650,280**	**4,614,772**	**4,662,543**	**4,985,358**	**5,070,200**	**3,776,800**	**2,736,600**	**2,598,700**
Ending Fund Balance (Cash Basis) - Capital Func	**1,605,932**	**2,062,368**	**862,528**	**758,198**	**239,944**	**701,898**	**488,209**	**457,230**	**586,885**

ESTIMATED ADDITIONAL REVENUE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
ADA Improvements (Community Development Block Grant)	20,000	20,000	-	-	20,000	20,000	20,000	20,000	20,000
Insurance Proceeds - Public Works Gate	-	-	-	177,802	-	-	-	-	-
Emerson Road Improvement Project (STP Grant)	444,000	-	-	444,000	-	-	-	-	-
Fernview Drive Improvement Project (STP Grant)	220,000	167,212	-	-	-	-	-	-	-
North New Ballas Signal Enhancements - Development Escrow	-	25,705	-	-	-	-	-	-	-
Ladue Court Escrow Reimbursement	-	17,226	-	-	-	-	-	-	-
Mosley Road Improvements - North Phase (STP Grant)	84,000	-	676,000	54,694	705,306	-	-	-	-
New Ballas Improvements - Phase 1 (STP Grant)	-	-	144,000	-	144,000	816,000	-	-	-
Park Path Improvements (Municipal Park Grant)	440,500	-	-	-	-	-	-	-	-
Lindbergh-Old Olive Intersection (State Cost-Share Program)	95,000	-	15,000	50,000	95,200	875,050	-	-	-
Lindbergh-Old Olive Intersection (STP Grant)	-	-	-	-	229,840	934,360	-	-	-
New Ballas Sidewalk - Phase 3 (TAP Grant)	-	-	4,000	-	4,000	165,920	-	-	-
Signal Enhancement Reimbursement (MoDOT)	-	-	-	-	-	-	-	-	-
Ice Arena Refrigerant Switchover (Municipal Park Planning Grant)	6,400	6,400	-	-	-	-	-	-	-
Millennium Park Preliminary Design (Municipal Park Planning Grant	6,400	6,400	-	-	-	-	-	-	-
Craig Road Improvements (STP Grant)	-	-	-	-	-	80,000	880,000	-	-
Olive TDD Closeout	-	-	-	-	250,000	-	-	-	-
Misc.	-	-	-	41,874	-	-	-	-	-
Subtotal	**1,316,300**	**242,943**	**839,000**	**768,370**	**1,448,346**	**2,891,330**	**900,000**	**20,000**	**20,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

PARKS AND STORMWATER FUND

9506 PARKS AND RECREATIONAL FACILITIES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Park Preliminary Designs	-	-	50,000	-	-	-	-	-	-
02 Implementation of Park Master Plan	-	-	500,000	-	-	-	-	800,000	800,000
03 Historic Building Rehabilitation and Preservation	-	-	25,000	-	25,000	-	-	25,000	25,000
04 Conway Park Cabins Relocation	-	-	-	-	**75,000**	-	-	-	-
05 Park Restroom Renovations	-	-	**110,000**	**35,600**	**40,000**	**200,000**	-	-	-
06 Park Path Improvements (Municipal Park Grant)	-	-	680,000	547,033	-	-	-	-	-
07 Malcolm Terrace Parking Lot Improvements (CDBG Grant)	-	-	50,000	63,912	-	-	-	-	-
08 Park Identification Signage Master Plan	-	-	20,000	-	-	20,000	-	-	-
09 Park Parking Lot Sealing	-	-	50,000	15,570	-	-	-	-	25,000
10 Park Furniture Replacement (Lake School Park and Malcolm Terrace Park	-	-	80,000	-	-	30,000	-	-	-
11 Malcolm Terrace Park Trail Improvements	-	-	150,000	71,150	-	-	-	50,000	-
12 Repaint & Restripe Conway Park and Lake School Park Tennis Courts	-	-	75,000	113,270	-	-	-	-	-
13 Remove Small Playground at Millennium Park	-	-	20,000	-	-	-	-	-	-
14 Millennium Park Improvements - Phase 1	-	-	-	**100,000**	**1,550,000**	-	-	-	-
15 Millennium Park Trails and Ridgemoor Forest Connection	-	-	-	-	**100,000**	**500,000**	-	-	-
16 Lake School Park Tennis Court Lighting	-	-	-	-	-	**40,000**	-	-	-
17 Venable Park Improvements - Phase 1	-	-	-	-	-	**50,000**	**1,500,000**	-	-
18 Conway Park Parking Lot Expansion					-	-	**30,000**	**200,000**	-
19 Playground Safety Surface Replacement (Conway Park)	-	-	-	-	-	-	-	100,000	-
20 Playground, Safety Surface Site Work (Lake School Park)	-	-	-	-	**40,000**	**160,000**	-	-	-
Subtotal (Parks and Recreational Facilities)	-	-	**1,810,000**	**946,535**	**1,830,000**	**1,000,000**	**1,530,000**	**1,175,000**	**850,000**
% of Total Parks and Stormwater Fund Outlay	N/A	N/A	86%	88%	73%	53%	64%	58%	47%

9509 STORMWATER	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Stormwater Management Study	-	-	**15,000**	-	**200,000**	**300,000**	-	-	-
02 Implementation of the Stormwater Management Plan	-	-	-	-	-	100,000	500,000	500,000	600,000
03 Stormwater Improvements (Deer Creek - Deer Creek OMCI)	-	-	-	-	-	-	224,000	224,000	224,000
04 Hibler Roadside Drainage	-	-	50,000	25,000	25,000	100,000	-	-	-
05 Alden Lane Drain Replacement (Deer Creek OMCI)	-	-	35,000	20,000	20,000	-	-	-	-
06 Ballas Culvert Erosion Rehabilitation (Deer Creek OMCI)	-	-	75,000	25,000	50,000	250,000	-	-	-
07 Golf Course Pond Aeration (Deer Creek OMCI)	-	-	25,000	-	25,000	-	-	-	-
08 Hibler Woods Drain Replacement	-	-	-	-	20,000	-	-	-	-
09 Stormwater Concept Plans					**175,000**				
10 Middlebrook Stormwater Restoration - Tree Plantings	-	-	-	13,400	-	-	-	-	-
Subtotal (Stormwater)	-	-	**200,000**	**83,400**	**515,000**	**750,000**	**724,000**	**724,000**	**824,000**
% of Total Parks and Stormwater Fund Outlay	N/A	N/A	9%	8%	21%	40%	30%	36%	45%

9516 CAPITAL EQUIPMENT	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Parks Capital Equipment	-	-	-	-	30,000	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal (Capital Equipment)	-	-	-	-	**30,000**	-	-	-	-
% of Total Parks and Stormwater Fund Outlay	N/A	N/A	0%	0%	1%	0%	0%	0%	0%

CAPITAL PROJECT ADMINISTRATION	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Project Management	-	-	104,364	51,061	123,816	127,600	131,500	135,500	139,600
Subtotal (Administration)	-	-	**104,364**	**51,061**	**123,816**	**127,600**	**131,500**	**135,500**	**139,600**
% of Total Parks and Stormwater Fund Outlay	N/A	N/A	5%	5%	5%	7%	6%	7%	8%

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

PARKS AND STORMWATER FUND

CAPITAL OUTLAY SUMMARY	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Parks-Stormwater Tax Fund Outlay	-	-	2,114,364	1,080,996	2,498,816	1,877,600	2,385,500	2,034,500	1,813,600
% of Total Annual Expenses	N/A	N/A	85%	74%	84%	79%	83%	80%	78%

OPERATIONS AND MAINTENANCE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Transfer Out - General Fund (Parks and Stormwater Operations and Maintenance)	-	-	380,000	380,000	492,198	497,120	502,091	507,112	512,184
Subtotal	-	-	**380,000**	**380,000**	**492,198**	**497,120**	**502,091**	**507,112**	**512,184**
% of Total Annual Expenses	N/A	N/A	15%	26%	16%	21%	17%	20%	22%

9514 DEBT SERVICE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
N/A	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
% of Total Annual Expenses	N/A	N/A	0%	0%	0%	0%	0%	0%	0%

TOTAL ANNUAL EXPENSES (Capital Outlay, Transfers Out, and Debt Service)	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	**2,494,364**	**1,460,996**	**2,991,014**	**2,374,720**	**2,887,591**	**2,541,612**	**2,325,784**

PARKS AND STORMWATER FUND REVENUES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (estimated Cash Basis as of July 1)	-	-	485,907	485,907	1,966,502	1,601,189	1,987,026	1,859,097	2,102,503
Estimated Parks-Stormwater Tax Revenue (Half-Cent Sales Tax)	-	485,907	1,900,000	2,460,991	2,485,601	2,510,457	2,535,562	2,560,918	2,586,527
Estimated Interest Revenue	-	-	100	100	100	100	100	100	100
Estimated Additional Revenue (Grants, Reimbursement, and Other)	-	-	595,500	480,500	140,000	250,000	224,000	224,000	224,000
Capital Fund Transfers In	-	-	-	-	-	-	-	-	-
General Fund Transfers In	-	-	-	-	-	-	-	-	-
Proceeds from Equipment Sales	-	-	-	-	-	-	-	-	-
Total Revenues & Transfers In - Parks and Stormwater Fund	-	**485,907**	**2,495,600**	**2,941,591**	**2,625,701**	**2,760,557**	**2,759,662**	**2,785,018**	**2,810,627**
Total Anticipated Year End Expenditures	-	-	**2,494,364**	**1,460,996**	**2,991,014**	**2,374,720**	**2,887,591**	**2,541,612**	**2,325,784**
Ending Fund Balance (Cash Basis) - Parks and Stormwater Fund	-	**485,907**	**487,143**	**1,966,502**	**1,601,189**	**1,987,026**	**1,859,097**	**2,102,503**	**2,587,346**

ESTIMATED ADDITIONAL REVENUE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
ADA Improvements (Community Development Block Grant)	-	-	20,000	40,000	-	-	-	-	-
Stormwater Improvements (Deer Creek OMCI)	-	-	-	-	-	-	224,000	224,000	224,000
Alden Lane Drain Replacement (Deer Creek OMCI)	-	-	35,000	-	40,000	-	-	-	-
Ballas Culvert Erosion Rehabilitation (Deer Creek OMCI)	-	-	75,000	-	75,000	250,000	-	-	-
Golf Course Pond Aeration (Deer Creek OMCI)			25,000	-	25,000				
Park Path Improvements (Municipal Park Grant)	-	-	440,500	440,500	-	-	-	-	-
Annual Total	-	-	**595,500**	**480,500**	**140,000**	**250,000**	**224,000**	**224,000**	**224,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

BUILDING PROJECT BOND FUND (PROP P)

BUILDING PROJECT BOND FUND REVENUES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (estimated Cash Basis as of July 1)	1,196,296	1,196,296	1,125,799	1,125,799	1,127,099	1,129,099	1,129,099	1,049,099	1,049,099
Estimated Bond Proceeds	-	-	-	-	-	-	-	-	-
Estimated Interest Revenue	12,000	(3,539)	2,000	1,300	2,000	-	-	-	-
Reimbursement from Smoke Evacuation System Settlement	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Total Revenues & Transfers In	**12,000**	**(3,539)**	**2,000**	**1,300**	**2,000**	**-**	**-**	**-**	**-**

9501 BUILDING DESIGN AND CONSTRUCTION	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Police Building Professional Services	-	-	-	-	-	-	-	-	-
02 Police Building Site Work and Building Construction	-	3,696	-	-	-	-	-	-	-
03 Government Center Accessibility & Security Improvements	-	-	-	-	-	-	-	-	-
04 Government Center Electrical Switchgear Replacement	150,000	63,262	-	-	-	-	-	-	-
05 Government Center Renovations	-	-	50,000	-	-	-	-	-	-
06 Police Parking Lot Security Fence	**-**	**-**	**-**	**-**	**-**	**-**	**80,000**	**-**	**-**
Transfers Out	-	-	-	-	-	-	-	-	-
Total Anticipated Year End Expenditures & Transfers	**150,000**	**66,958**	**50,000**	**-**	**-**	**-**	**80,000**	**-**	**-**
Ending Fund Balance (Cash Basis) - Building Project Bond Fund	**1,058,296**	**1,125,799**	**1,077,799**	**1,127,099**	**1,129,099**	**1,129,099**	**1,049,099**	**1,049,099**	**1,049,099**

9514 DEBT SERVICE	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
DEBT SERVICE (PROP P) REVENUES									
Beginning Fund Balance (estimated Cash Basis as of July 1)	569,266	586,711	752,787	752,787	694,143	634,149	578,245	521,951	465,357
Estimated Property Tax Collection Revenue	901,000	875,714	657,232	657,232	657,232	657,232	657,232	657,232	657,232
Estimated Interest Revenue	2,500	1,104	750	750	750	750	750	750	750
Total Anticipated Revenues	**903,500**	**876,818**	**657,982**	**657,982**	**657,982**	**657,982**	**657,982**	**657,982**	**657,982**
DEBT SERVICE (PROP P) EXPENSES									
Estimated Expenditures	250	636	320	320	320	320	320	320	320
Estimated Interest Expenses	270,106	270,106	261,306	261,306	247,656	233,566	223,956	209,256	197,894
Estimated Principal Expenses	440,000	440,000	455,000	455,000	470,000	480,000	490,000	505,000	515,000
Total Anticipated Expenditures	**710,356**	**710,742**	**716,626**	**716,626**	**717,976**	**713,886**	**714,276**	**714,576**	**713,214**
Ending Cash Balance - Debt Service	**762,410**	**752,787**	**694,143**	**694,143**	**634,149**	**578,245**	**521,951**	**465,357**	**410,125**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

9501 GOVERNMENT FACILITIES ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Accessibility Improvements (CDBG Grant)	-	-	-	-	20,000	20,000	20,000	20,000	20,000
02 Government Center Renovations	30,000	2,862	250,000	80,000	400,000	-	-	-	-
03 Government Center Parking Lot Repairs	-	-	25,000	9,930	-	-	-	-	-
04 Salt Dome Roof Repairs	-	-	60,000	60,000	-	-	-	-	-
05 Police Department Repair (Insurance Claim)	-	-	-	30,000	-	-	-	-	-
06 Government Center Repairs (Insurance Claim)	-	-		9,630					
Subtotal - Government Facilities Expenses - Capital Fund	**30,000**	**2,862**	**335,000**	**189,560**	**420,000**	**20,000**	**20,000**	**20,000**	**20,000**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Government Facilities Expenses - Parks and Stormwater Fund	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Police Building Professional Services	-	-	-	-	-	-	-	-	-
02 Police Building Site Work and Building Construction	-	3,696	-	-	-	-	-	-	-
03 Government Center Accessibility & Security Improvements	-	-	-	-	-	-	-	-	-
04 Government Center Electrical Switchgear Replacement	150,000	63,262	-	-	-	-	-	-	-
05 Government Center Renovations	-	-	50,000	-	-	-	-	-	-
06 Police Parking Lot Security Fence	**-**	**-**	**-**	**-**	**-**	**-**	**80,000**	**-**	**-**
Subtotal - Government Facilities Expenses - Building Project Bond Fund	**150,000**	**66,958**	**50,000**	**-**	**-**	**-**	**80,000**	**-**	**-**

TOTAL CAPITAL EXPENSES (ALL FUNDS) GOVERNMENT FACILITIES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Capital Expenses - Government Facilities	**$ 180,000**	**$ 69,820**	**$ 385,000**	**$ 189,560**	**$ 420,000**	**$ 20,000**	**$ 100,000**	**$ 20,000**	**$ 20,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

9506 PARKS AND RECREATIONAL FACILITIES ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Park or Dielmann Complex Improvements (Grant Match)	-	-	-	-	30,500	-	30,500	-	30,500
11 Playground Safety Surface Replacemen	30,000	31,988	-	-	-	-	-	-	-
12 Dielmann Recreation Complex Parking Lot Lightinc	37,000	43,074	-	-	-	-	-	-	-
13 Park Path Improvements (Municipal Park Grant)	471,000	150,881	-	35	-	-	-	-	-
14 Ice Arena Refrigerant Switchover (Design - Park Planning Grant)	15,000	9,400	20,000	20,000	-	-	-	-	-
15 Malcolm Terrace Parking Lot Improvements (CDBG Grant)	45,000	-	-	-	-	-	-	-	-
16 Dielmann Recreation Complex HVAC Replacement - Phase 2	-	-	110,000	5,000	110,000	-	-	-	-
17 Dielmann Recreation Complex Roof Drainage	-	-	50,000	20,000	30,000	-	-	-	-
18 Ice Arena Flooring Replacemen	-	-	-	-	-	200,000	-	-	-
19 Park Restroom Renovations (Design)	-	8,495	-	-	-	-	-	-	-
20 Park Preliminary Design - Millennium Park (Park Planning Grant	-	10,500	-	7,000	-	-	-	-	-
21 Ice Arena Dehumidification System Repai				**60,000**	**-**	**-**	**-**	**-**	**-**
22 Ice Arena Evaluation and Desigr	**-**	**-**	**-**	**32,000**	**100,000**	**-**	**-**	**-**	**-**
23 Dielmann Complex Concessions Area Renovatior					**30,000**	**-**	**300,000**	**-**	**-**
24 Dielmann Recreation Complex Fire Alarm Repair (Insurance Claim)	-	-	-	19,760	-	-	-	-	-
Subtotal - Parks and Recreational Facilities Expenses - Capital Func	**598,000**	**254,338**	**180,000**	**163,795**	**300,500**	**200,000**	**330,500**	**-**	**30,500**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Park Preliminary Designs	-	-	50,000	-	-	-	-	-	-
02 Implementation of Park Master Plar	-	-	500,000	-	-	-	-	800,000	800,000
03 Historic Building Rehabilitation and Preservatior	-	-	25,000	-	25,000	-	-	25,000	25,000
04 Conway Park Cabins Relocatior	**-**	**-**	**-**	**-**	**75,000**	**-**	**-**	**-**	**-**
05 Park Restroom Renovations	-	-	110,000	35,600	40,000	200,000	-	-	-
06 Park Path Improvements (Municipal Park Grant)	-	-	680,000	547,033	-	-	-	-	-
07 Malcolm Terrace Parking Lot Improvements (CDBG Grant)	-	-	50,000	63,912	-	-	-	-	-
08 Park Identification Signage Master Plar	-	-	20,000	-	-	20,000	-	-	-
09 Park Parking Lot Sealing	-	-	50,000	15,570	-	-	-	-	25,000
10 Park Furniture Replacement (Lake School Park and Malcolm Terrace Park	-	-	80,000	-	-	30,000	-	-	-
11 Malcolm Terrace Park Trail Improvements	-	-	150,000	71,150	-	-	-	50,000	-
12 Repaint & Restripe Conway Park and Lake School Park Tennis Courts	-	-	75,000	113,270	-	-	-	-	-
13 Remove Small Playground at Millennium Park	-	-	20,000	-	-	-	-	-	-
14 Millennium Park Improvements - Phase 1	**-**	**-**	**-**	**100,000**	**1,550,000**	**-**	**-**	**-**	**-**
15 Millennium Park Trails and Ridgemoor Forest Connectior	**-**	**-**	**-**	**-**	**100,000**	**500,000**	**-**	**-**	**-**
16 Lake School Park Tennis Court Lightinc	**-**	**-**	**-**	**-**	**-**	**40,000**	**-**	**-**	**-**
17 Venable Park Improvements - Phase 1	**-**	**-**	**-**	**-**	**-**	**50,000**	**1,500,000**	**-**	**-**
18 Conway Park Parking Lot Expansior					**-**	**-**	**30,000**	**200,000**	**-**
19 Playground Safety Surface Replacement (Conway Park)	-	-	-	-	-	-	-	100,000	-
20 Playground, Safety Surface Site Work (Lake School Park)	**-**	**-**	**-**	**-**	**40,000**	**160,000**	**-**	**-**	**-**
Subtotal - Parks and Rec. Facilities Expenses - Parks and Stormwater Func	**-**	**-**	**1,810,000**	**946,535**	**1,830,000**	**1,000,000**	**1,530,000**	**1,175,000**	**850,000**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Parks and Rec. Facilities Expenses - Building Project Bond Func	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

TOTAL CAPITAL EXPENSES (ALL FUNDS) PARKS AND RECREATIONAL FACILITIES	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Capital Expenses - Parks and Recreational Facilities	**$ 598,000**	**$ 254,338**	**$ 1,990,000**	**$ 1,110,330**	**$ 2,130,500**	**$ 1,200,000**	**$ 1,860,500**	**$ 1,175,000**	**$ 880,500**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

9509 STORMWATER ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Stormwater Improvements Per Master Plan	-	-	-	-	-	-	-	-	-
02 Middlebrook Drive Culvert Rehabilitation	-	287,721	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Stormwater Expenses - Capital Fund	**-**	**287,721**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Stormwater Management Study	**-**	**-**	**15,000**	**-**	**200,000**	**300,000**	**-**	**-**	**-**
02 Implementation of the Stormwater Management Plan	-	-	-	-	-	100,000	500,000	500,000	600,000
03 Stormwater Improvements (Deer Creek - Deer Creek OMCI)	-	-	-	-	-	-	224,000	224,000	224,000
04 Hibler Roadside Drainage	-	-	50,000	25,000	25,000	100,000	-	-	-
05 Alden Lane Drain Replacement (Deer Creek OMCI)	-	-	35,000	20,000	20,000	-	-	-	-
06 Ballas Culvert Erosion Rehabilitation (Deer Creek OMCI)	-	-	75,000	25,000	50,000	250,000	-	-	-
07 Golf Course Pond Aeration (Deer Creek OMCI)	-	-	25,000	-	25,000	-	-	-	-
08 Hibler Woods Drain Replacement	-	-	-	-	20,000	-	-	-	-
09 Stormwater Concept Plans					**175,000**				
10 Middlebrook Stormwater Restoration - Tree Plantings	**-**	**-**	**-**	**13,400**	**-**	**-**	**-**	**-**	**-**
Subtotal - Stormwater Expenses - Parks and Stormwater Fund	**-**	**-**	**200,000**	**70,000**	**320,000**	**750,000**	**724,000**	**724,000**	**824,000**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Stormwater Expenses - Building Project Bond Fund	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

TOTAL CAPITAL EXPENSES (ALL FUNDS) STORMWATER	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Capital Expenses - Stormwater	**$ -**	**$ 287,721**	**$ 200,000**	**$ 70,000**	**$ 320,000**	**$ 750,000**	**$ 724,000**	**$ 724,000**	**$ 824,000**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

9510 STREETS AND SIDEWALKS ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Street and Sidewalk Maintenance Program	600,000	651,093	1,375,000	1,406,365	1,400,000	1,421,000	1,442,300	1,463,900	1,485,900
02 Street Reconstruction/Rehabilitation	-	-	-	-	300,000	200,000	-	300,000	-
03 North New Ballas Sidewalk Phase 2A (TAP Grant)	-	600	-	-	-	-	-	-	-
04 Fernview Sidewalk Concept Plan (Design & Grant Match)	-	7,178	35,000	36,933	-	185,000	160,000	-	-
05 New Ballas Median Plantings	20,000	3,200	-	8,800	-	-	-	-	-
06 Signal Enhancement Projects	240,000	56,884	180,000	229,427	-	-	-	-	-
07 Emerson Road Improvement Project (STP Grant)	605,000	578,016	-	23,353	-	-	-	-	-
08 Fernview Drive Resurfacing (STP Grant)	275,000	232,542	-	-	-	-	-	-	-
09 Mosley Road Improvement Project (STP Grant)	277,000	178,278	1,340,000	1,354,121	-	-	-	-	-
10 New Ballas Road Improvements - Phase 1 (STP Grant)	150,000	38,852	180,000	210,000	1,136,600	-	-	-	-
11 New Ballas Sidewalk Extension (TAP Grant)	-	850	-	59,893	210,000	-	-	-	-
12 Lindbergh-Old Olive Intersection (State Cost-Share; STP Grant)	190,000	-	25,000	125,000	460,000	2,045,500	-	-	-
13 Olive-Lindbergh Interchange Enhancements	-	247,250	30,000	-	-	30,000	-	-	-
14 Pavement Condition Ratings Update	-	-	45,000	52,747	-	-	-	-	-
15 Olive Median Enhancement Stock	-	-	75,000	75,000	-	-	-	-	-
16 Craig Road Improvements (STP Grant)	-	-	-	-	150,000	100,000	1,100,000	-	-
17 New Ballas Road Improvements - Phase 2 (Design & Grant Match)	-	-	-	-	-	150,000	20,000	250,000	-
18 New Ballas Road Improvements - Phase 3 (Design & Grant Match)	-	-	-	-	-	-	150,000	20,000	250,000
19 New Ballas Road Improvements - Phase 4 (Design & Grant Match)	-	-	-	-	-	-	-	125,000	25,000
20 Ladue Road Improvements - Phase 1 (Design & Grant Match	-	-	-	-	-	-	-	-	**150,000**
21 Olive-270 Overpass Cleaning	-	-	-	-	-	**60,000**	-	-	-
Subtotal - Streets and Sidewalks - Capital Fund	**2,357,000**	**1,994,743**	**3,285,000**	**3,581,639**	**3,656,600**	**4,191,500**	**2,872,300**	**2,158,900**	**1,910,900**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Streets and Sidewalks - Parks and Stormwater Fund	-	-	-	-	-	-	-	-	-

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Streets and Sidewalks - Building Project Bond Fund	-	-	-	-	-	-	-	-	-

TOTAL CAPITAL EXPENSES (ALL FUNDS) STREETS AND SIDEWALKS	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Capital Expenses - Streets and Sidewalks	**$ 2,357,000**	**$ 1,994,743**	**$ 3,285,000**	**$ 3,581,639**	**$ 3,656,600**	**$ 4,191,500**	**$ 2,872,300**	**$ 2,158,900**	**$ 1,910,900**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

9516 CAPITAL EQUIPMENT ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Public Works Capital Equipment **	243,700	-	532,690	532,106	331,000	464,000	349,800	398,800	423,600
02 Golf Course Capital Equipment	-	-	25,000	23,486	-	45,000	50,000	-	50,000
03 Police Department Capital Equipment	-	-	42,000	37,000	42,000	-	-	-	-
04 Phone System Replacement	-	-	52,000	41,336	-	-	-	-	-
05 Public Works Facility Gasoline System Replacement	35,000	18,433	-	-	-	-	-	-	-
06 Permitting Software	-	-	70,000	-	70,000	-	-	-	-
07 Meeting Management Software	-	-	-	-	**20,000**	-	-	-	-
Subtotal - Capital Equipment - Capital Fund	**278,700**	**18,433**	**721,690**	**633,928**	**463,000**	**509,000**	**399,800**	**398,800**	**473,600**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
01 Parks Capital Equipment	-	-	-	-	30,000	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Capital Equipment - Parks and Stormwater Fund	**-**	**-**	**-**	**-**	**30,000**	**-**	**-**	**-**	**-**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Capital Equipment - Building Project Bond Fund	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

TOTAL CAPITAL EXPENSES (ALL FUNDS) CAPITAL EQUIPMENT	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Capital Expenses - Capital Equipment	**$ 278,700**	**$ 18,433**	**$ 721,690**	**$ 633,928**	**$ 493,000**	**$ 509,000**	**$ 399,800**	**$ 398,800**	**$ 473,600**

Communication: Review Proposed FY23 Budget Preview (New Business)

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

CAPITAL PROJECT ADMINISTRATION ACCOUNT SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 PROJECTED	FY2022 PROJECTED	FY2023 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED
01 Project Management	92,804	92,183	93,082	93,621	145,258	149,700	154,200	158,900	163,700
Subtotal - Capital Project Administration - Capital Func	**92,804**	**92,183**	**93,082**	**93,621**	**145,258**	**149,700**	**154,200**	**158,900**	**163,700**

PARKS AND STORMWATER FUND	FY2021 BUDGETED	FY2021 PROJECTED	FY2022 PROJECTED	FY2023 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED
01 Project Management	-	-	104,364	51,061	123,816	127,600	131,500	135,500	139,600
Subtotal - Capital Project Administration - Parks and Stormwater Func	**-**	**-**	**104,364**	**51,061**	**123,816**	**127,600**	**131,500**	**135,500**	**139,600**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 PROJECTED	FY2022 PROJECTED	FY2023 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Subtotal - Capital Project Administration - Building Project Bond Func	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

TOTAL CAPITAL EXPENSES (ALL FUNDS) CAPITAL PROJECT ADMINISTRATION	FY2021 BUDGETED	FY2021 PROJECTED	FY2022 PROJECTED	FY2023 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED
Total Capital Expenses - Capital Project Administration	**$ 92,804**	**$ 92,183**	**$ 197,446**	**$ 144,682**	**$ 269,074**	**$ 277,300**	**$ 285,700**	**$ 294,400**	**$ 303,300**

Adopted by the City Council through Resolution 1591 on April 11, 2022.

New or Substantially Modified Projects are in Bold

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CAPITAL FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (Estimated Cash Basis as of July 1)	1,548,626	2,136,020	2,062,368	2,062,368	758,198	239,944	701,898	488,209	457,230
Total Anticipated Annual Revenues	3,413,810	2,576,628	3,414,932	3,358,373	4,467,104	5,532,154	3,563,111	2,705,620	2,728,355
Total Anticipated Annual Expenses	(3,356,504)	(2,650,280)	(4,614,772)	(4,662,543)	(4,985,358)	(5,070,200)	(3,776,800)	(2,736,600)	(2,598,700)
Total Anticipated Debt Service Revenues	-	-	-	-	-	-	-	-	-
Total Anticipated Debt Service Expenses	-	-	-	-	-	-	-	-	-
Ending Cash Balance - Capital Func	**1,605,932**	**2,062,368**	**862,528**	**758,198**	**239,944**	**701,898**	**488,209**	**457,230**	**586,885**

PARKS-STORMWATER TAX FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (Estimated Cash Basis as of July 1)	-	-	485,907	485,907	1,966,502	1,601,189	1,987,026	1,859,097	2,102,503
Total Anticipated Annual Revenues	-	485,907	2,495,600	2,941,591	2,625,701	2,760,557	2,759,662	2,785,018	2,810,627
Total Anticipated Annual Expenses	-	-	(2,494,364)	(1,460,996)	(2,991,014)	(2,374,720)	(2,887,591)	(2,541,612)	(2,325,784)
Total Anticipated Debt Service Revenues	-	-	-	-	-	-	-	-	-
Total Anticipated Debt Service Expenses	-	-	-	-	-	-	-	-	-
Ending Cash Balance - Parks-Stormwater Tax Func	**-**	**485,907**	**487,143**	**1,966,502**	**1,601,189**	**1,987,026**	**1,859,097**	**2,102,503**	**2,587,346**

BUILDING PROJECT BOND FUND	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Beginning Fund Balance (estimated Cash Basis as of July 1)	1,765,562	1,783,007	1,878,586	1,878,586	1,821,242	1,763,248	1,707,344	1,571,050	1,514,456
Total Anticipated Annual Revenues	12,000	(3,539)	2,000	1,300	2,000	-	-	-	-
Total Anticipated Annual Expenses	(150,000)	(66,958)	(50,000)	-	-	-	(80,000)	-	-
Total Anticipated Debt Service (Prop P) Revenues	903,500	876,818	657,982	657,982	657,982	657,982	657,982	657,982	657,982
Total Anticipated Debt Service (Prop P) Expenses	(710,356)	(710,742)	(716,626)	(716,626)	(717,976)	(713,886)	(714,276)	(714,576)	(713,214)
Ending Cash Balance - Building Project Bond Func	**1,820,706**	**1,878,586**	**1,771,942**	**1,821,242**	**1,763,248**	**1,707,344**	**1,571,050**	**1,514,456**	**1,459,224**

TOTAL COMBINED CAPITAL IMPROVEMENT PROGRAM (CAPITAL, PARKS-STORMWATER, AND BUILDING PROJECT BOND FUNDS)	FY2021 BUDGETED	FY2021 ACTUAL	FY2022 BUDGETED	FY2022 PROJECTED	FY2023 PROJECTED	FY2024 PROJECTED	FY2025 PROJECTED	FY2026 PROJECTED	FY2027 PROJECTED
Total Combined Beginning Fund Balance	3,314,188	3,919,027	4,426,862	4,426,862	4,545,943	3,604,382	4,396,269	3,918,356	4,074,189
Total Combined Revenues & Transfers In	4,329,310	3,935,814	6,570,514	6,959,246	7,752,787	8,950,693	6,980,755	6,148,620	6,196,964
Total Combined Anticipated Year End Expenditures & Transfers	(4,216,860)	(3,427,980)	(7,875,762)	(6,840,165)	(8,694,348)	(8,158,806)	(7,458,667)	(5,992,788)	(5,637,698)
Ending Fund Balance (Cash Basis) - All Capital Funds	**3,426,637**	**4,426,862**	**3,121,614**	**4,545,943**	**3,604,382**	**4,396,269**	**3,918,356**	**4,074,189**	**4,633,455**

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PARKS & STORMWATER FUND
STATEMENT OF ESTIMATED REVENUES AND EXPENDITURES

-
-
-

	Actual FY 2020	Actual FY 2021	Budget FY 2022	Projected FY 2022	Estimated FY 2023	% Change to Projected FY 2023
Revenues:						
Intergovernmental Revenue	-	485,907	2,495,500	2,941,491	2,625,601	-10.74%
Other Revenues	-	-	100	100	100	
Total Operating Revenues	-	485,907	2,495,600	2,941,591	2,625,701	
Transfers From General Fund	-	-	-	749,533	-	
Total Revenues	-	485,907	2,495,600	3,691,124	2,625,701	-28.86%
Expenditures:						
Personnel	-	-	104,364	51,061	120,896	0.00%
Park Development Projects	-	-	1,810,000	946,535	1,830,000	
Storm water Projects	-	-	200,000	83,400	515,000	
Capital Equipment	-	-	-	-	30,000	
Total Expenditures	-	-	2,114,364	1,080,996	2,495,896	130.89%
Other Financing Uses:						
Transfer Out for P&S Oper. and Ma	-	-	380,000	380,000	492,198	29.53%
Total Other Financing Uses	-	-	380,000	380,000	492,198	
REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	-	485,907	1,236	2,230,128	(362,394)	
FUND BALANCE-BEGINNING OF YEA	-	-	-	485,907	2,716,035	
FUND BALANCE-END OF YEAR	-	485,907	381,236	2,716,035	2,353,641	

PARKS & STORMWATER FUND
COMPARISON OF FISCAL YEAR 2022 ESTIMATED REVENUE WITH 2021 BUDGETED AND PROJECTED AND ACTUAL REVENUES FOR FISCAL YEARS 2019 AND 2020

	Actual Revenues FY 2020	Actual Revenues FY 2021	Budgeted Revenues FY 2022	Projected Revenues FY 2022	Estimated Revenues FY 2023
INTERGOVERNMENTAL REVENUE:					
4301 City Sales Tax - 1/2 Cent	-	485,907	1,900,000	2,460,991	2,485,601
4737 Other Agency Funding*	-	-	595,500	480,500	140,000
Total Intergovernmental Revenue	-	485,907	2,495,500	2,941,491	2,625,601
OTHER REVENUES:					
4703 Gain (loss) on investments	-	-	-	-	-
4704 Interest on Investments	-	-	100	100	100
4730 Reimbursements	-	-	-	-	-
4755 Other revenues	-	-	-	-	-
4771 Proceeds-Sales of Fixed Asset	-	-	-	-	-
Total Other Revenues	-	-	100	100	100
Total Current Year's Revenue	-	485,907	2,495,600	2,941,591	2,625,701
4901 Transfers From Other Funds	-	-	-	749,533	-
Total Intergovernmental Funding	-	-	-	749,533	-
TOTAL REVENUES	**-**	**485,907**	**2,495,600**	**3,691,124**	**2,625,701**

***Comprised of Deer Creek OMCI ($140,000)**

PARKS & STORMWATER FUND
SUMMARY OF CAPITAL OUTLAYS BY ACTIVITY

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
CAPITAL OUTLAY:					
5101 Salaries, Permanent Empl.	-	-	70,224	34,650	95,071
5103 Overtime	-	-	-	-	-
5109 Provision for Salary Adj.	-	-	-	-	3,277
5110 Auto Allowance	-	-	-	-	-
5230 Hospital & Medical Insurance	-	-	16,665	-	3,345
5233 Dental Insurance	-	-	768	-	119
5234 Group Life Insurance	-	-	240	144	332
5235 Accidental Death & Dismem.	-	-	25	14	38
5236 Disability Insurance	-	-	200	-	218
5240 Social Security Contribution	-	-	5,372	5,372	7,659
5241 Pension Contribution	-	-	5,510	5,510	5,845
5243 Worker's Compensation	-	-	5,360	5,371	4,992
9506 Parks and Recreational Faciliti	-	-	1,810,000	946,535	1,830,000
9509 Stormwater Projects	-	-	200,000	83,400	515,000
9516 Capital Equipment	-	-	-	-	30,000
TOTAL CAPITAL OUTLAYS	**-**	**-**	**2,114,364**	**1,080,996**	**2,495,896**

PARKS & STORMWATER FUND
PROJECTED FY 2023 PROJECTS

9506 Park Development Projects	
Lake School Playground Design	40,000
Historical Building Rehabilitation and Preservation	25,000
Conway Park Cabins Relocation	75,000
Park Restroom Renovations	40,000
Millennium Park Improvements - Phase 1	1,550,000
Millennium Park Trails and Ridgemoor Forest Connection	100,000
Total Account 9506	1,830,000
9509 Storm Water Projects	
Stormwater Management Study	200,000
Hibler Roadside Drainage	25,000
Alden Lane Drain Replacement (Deer Creek OMCI)	20,000
Ballas Culvert Erosion Rehabilitation (Deer Creek OMCI)	50,000
Golf Course Pond Aeration (Deer Creek OMCI)	25,000
Hibler Woods Drain Replacement	20,000
Stormwater Concept Plans	175,000
Total Account 9509	515,000
9516 Capital Equipment	
Tractor	30,000
Total Account 9516	30,000
Administration	
Project Manager	120,896
Total Account 9516	120,896
TOTAL CAPITAL IMPROVEMENTS FUND	**$ 2,495,896**

POLICE BUILDING FUND

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023
OPERATING REVENUES					
4704 Interest Revenue	31,673	-	2,000	850	850
4730 Reimbursements	193,826		-	-	-
Total Operating Revenues	225,499	-	2,000	850	850
OTHER REVENUES					
4908 Bond Proceeds	-	-	-	-	-
4909 Premium from Bond Proceec	-	-	-	-	-
Total Other Revenue	-	-	-	-	-
TRANSFERS					
4901 Transfer From Other Funds	-	-	-	-	-
Total Transfers	-	-	-	-	-
TOTAL POLICE BUILDING FUND REV	225,499	-	2,000	850	850

POLICE BUILDING FUND

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
OPERATING EXPENSES:					
6203 Professional Services	247,697	7,235	-	-	-
6299 Quality and Control Testing	-	-	-	-	-
9501 Building & Improvement Proj	1,709,857	63,262	50,000	-	-
9515 Bond Issuance Costs	-	-	-	-	-
TOTAL POLICE BUILDING FUND OPERATING EXPENDITURES	1,957,553	70,497	50,000	-	-
Total Transfers Out	-	-	-	-	-
TOTAL POLICE BUILDING FUND EXP. AND TRANSFERS OUT	1,957,553	70,497	50,000	-	-
EXCESS OF REV. OVER EXP.	(1,732,055)	(70,497)	(48,000)	850	850
FUND BALANCE-BEGINNING OF YEA	2,928,350	1,196,295	1,624,902	1,125,798	1,126,648
FUND BALANCE-END OF YEAR	1,196,295	1,125,798	1,576,902	1,126,648	1,127,498

CAPITAL IMPROVEMENT PROJECTS
POLICE BUILDING FUND

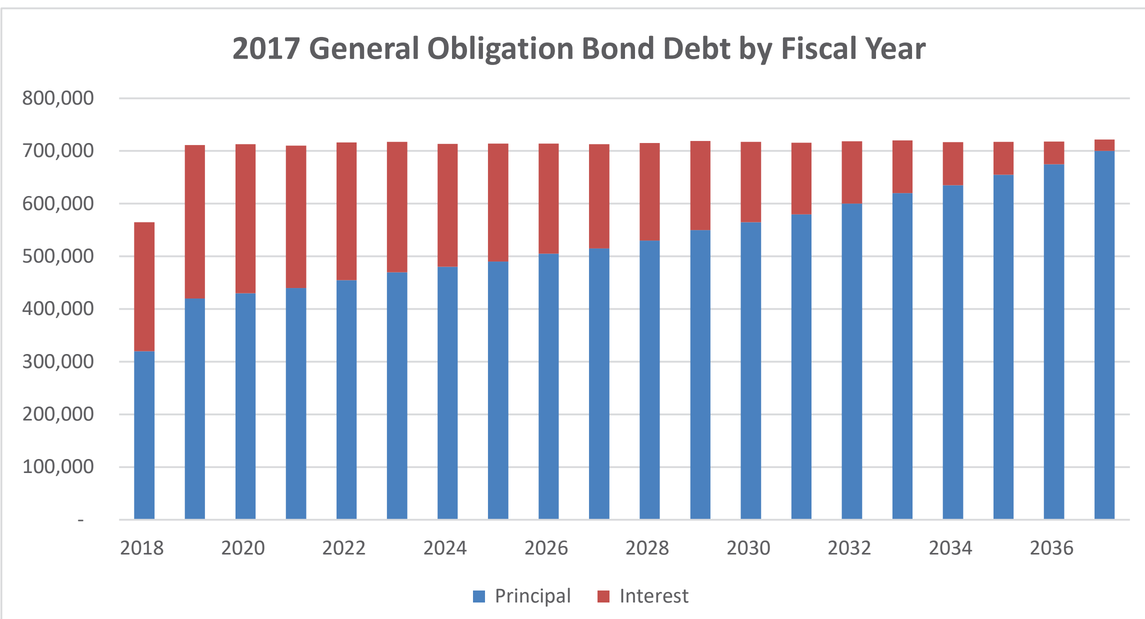
Capital Improvement Projects	
Police Building	-
Government Center Electrical Switchgear Replacement	
Total Capital Improvement Projects	-

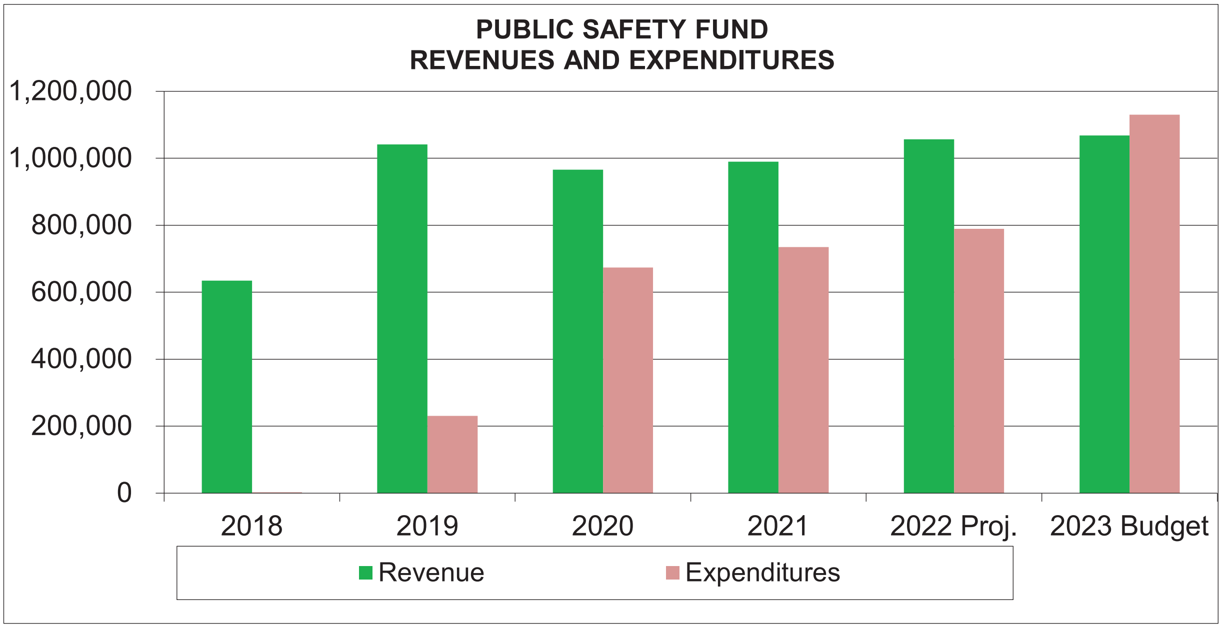
DEBT SERVICE FUND

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023
OPERATING REVENUES					
4101 Property Taxes	811,778	757,313	569,154	569,154	570,000
4104 Personal Property Taxes	122,262	118,401	88,078	100,000	100,000
4704 Interest Revenue	3,541	1,104	750	500	500
Total Operating Revenues	937,581	876,818	657,982	669,654	670,500
OTHER REVENUES					
	-	-	-	-	-
Total Other Revenues	-	-	-	-	-
TOTAL OPERATING FUND REVENUE	937,581	876,818	657,982	669,654	670,500

DEBT SERVICE FUND

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
OPERATING EXPENSES:					
6202 Technical & Personal Services	-	636	320	320	320
8410 Interest Expenditures	283,006	270,106	261,306	261,306	247,656
9514 Principal Expenditures	430,000	440,000	455,000	455,000	470,000
Total Operating Expenses	713,006	710,742	716,626	716,626	717,976
TOTAL DEBT SERVICE FUND EXP.	713,006	710,742	716,626	716,626	717,976
EXCESS OF DEBT SERVICE REVENUES OVER EXPENDITURES	224,574	166,075	(58,644)	(46,972)	(47,476)
FUND BALANCE-BEGINNING OF YE/	362,136	586,710	378,126	752,786	705,814
FUND BALANCE-END OF YEAR	586,710	752,786	319,482	705,814	658,338



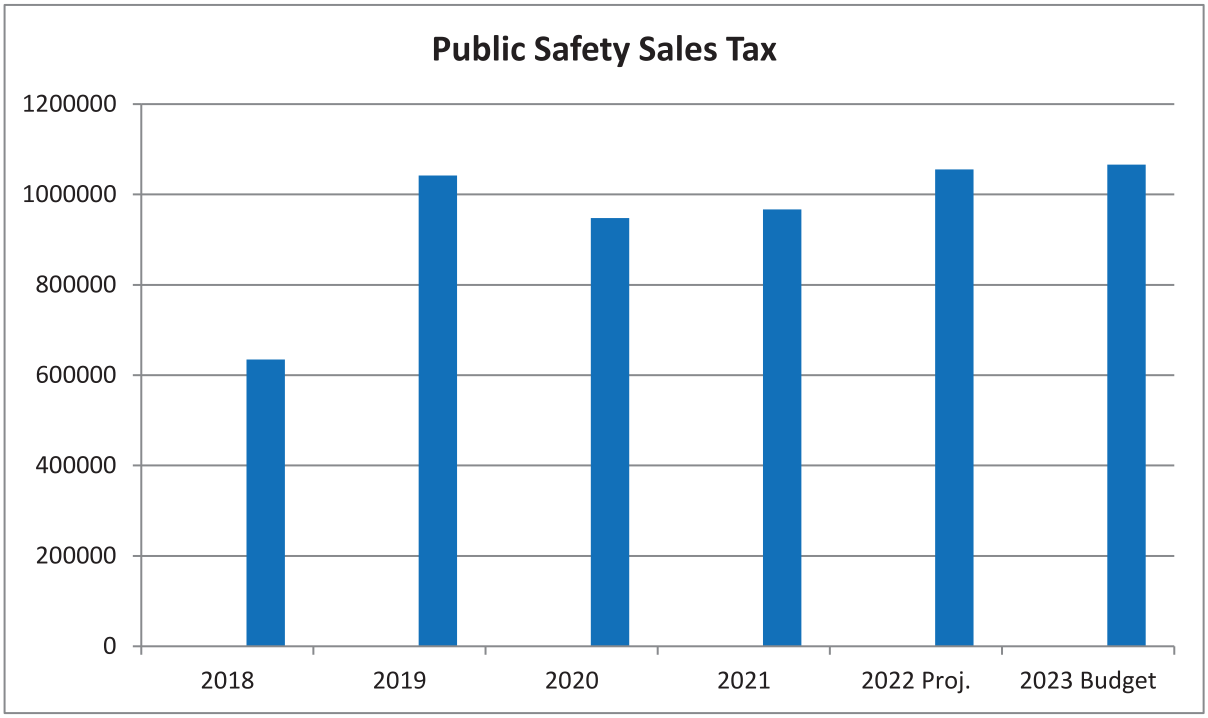


PUBLIC SAFETY REVENUES, EXPENDITURES AND FUND BALANCE

Fiscal Year	Revenue	Expenditures	Surplus/Deficit	Fund Balance
2018	634,959	2,300	632,659	$632,659
2019	1,041,890	230,409	811,482	$1,444,140
2020	966,285	673,398	292,887	$1,737,027
2021	990,014	735,095	254,919	$1,991,947
2022 Proj.	1,056,674	789,217	267,457	$2,259,404
2023 Budget	1,068,144	1,130,408	(62,265)	$2,197,139

PUBLIC SAFETY FUND - REVENUES

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023
OPERATING REVENUES					
4301 Public Safety Sales Tax	947,491	967,222	899,308	1,055,588	1,066,144
4546 Donations	-	20,000	-	-	-
4704 Interest	18,794	2,792	2,000	1,086	2,000
4737 Other Agency Funding	-	-	-	-	-
Total Operating Revenues	966,285	990,014	901,308	1,056,674	1,068,144
TRANSFERS					
4901 Transfer In From Other Funds	-	-	-	-	-
Total Transfers	-	-	-	-	-
TOTAL PUBLIC SAFETY REVENUES	966,285	990,014	901,308	1,056,674	1,068,144



In April of 2017, St. Louis County voters approved a one-half cent Public Safety Sales Tax. This tax is to provide funding for improving policing in St. Louis County. Five-eights of the revenues are distributed to municipalities on a per capita basis to be used for police and public safety. Creve Coeur's share is estimated to be $1,055,588 for FY 2022, which is up 11.4% from FY 2021 due to COVID-19 coming to an end. Revenue is projected to be up 1% at $1,066,144 for FY 2023.

Fiscal Year	Public Safety Sales Tax
2018	634,959
2019	1,041,890
2020	947,491
2021	967,222
2022 Proj.	1,055,588
2023 Budget	1,066,144

PUBLIC SAFETY FUND

Fund Description

In April 2017, St. Louis County voters approved a one-half cent Public Safety Sales Tax to provide funding for public and safety purposes. Per Missouri statutes, five-eighths ($5/8^{th}$) of the revenues are distributed to municipalities based on population. The City policy on fund usage is located under Budget and Financial Policies as outlined in the annual budget book.

Budget Highlights

Revenues

- Acct. 9401 – Transfer from Public Safety Fund to General Fund for market equities associated with the transition of non-exempt officers to a new respective step pay plan ($120,462).
- Acct. 9401 – Transfer from Public Safety Fund to General Fund to offset costs associated with one-time lump-sum COLA for the Police Department ($83,521).
- Acct. 9401 – Transfer from Public Safety Fund to General Fund to offset costs associated with new Probationary Completion Bonus established for non-exempt officers on a new step pay plan ($8,438).

Expenses

- Acct. 5241 – Partial (20%) contribution toward police pension expenses ($211,118).
- Acct. 6203 – Consultant fees associated with first responder counseling services ($4,116).
- Acct. 6211 – Annual maintenance and upgrades for two (2) license plate recognition systems (LPRs) ($5,000).
- Acct. 6250 – Electricity expenses for the Police Building ($64,800).
- Acct. 6265 – Travel and conference expenses for three (3) officers to attend accident reconstruction training ($4,500).
- Acct. 6265 – Travel and conference expenses for Crisis Intervention Training ($1,050).
- Acct. 6265 – Travel and conference expenses for FBI Law Enforcement Executive Development Leadership (LEEDS) training ($1,900).
- Acct. 6265 – St. Louis University Medicolegal Death Investigator Training ($1,300).
- Acct. 6266 – Body cameras and in-car video systems lease ($64,964).
- Acct. 7304 – K9 bomb dog equipment ($5,000).
- Acct. 7313 – Practice ammunition ($10,000).
- Acct. 7332 – WCDC CAD system upgrade ($73,652).
- Acct. 9501 – Firing range lead abatement fee ($7,000).
- Acct. 9501 – Police Building repairs and upgrades ($15,000).
- Acct. 9503 – Traffic counters for data gathering ($4,700).
- Acct. 9503 – UAV Drone with thermal imaging ($7,500).
- Acct. 9503 – New equipment for PD Fitness Room ($6,700).
- Acct. 9503 – Two (2) new Flock LPR cameras ($6,500).
- Acct. 9503 – Replacement of fifty (50) Ballistic Helmets ($20,000).
- Acct. 9503 – New diagnostic scanner to read repair codes on police vehicles ($6,000).

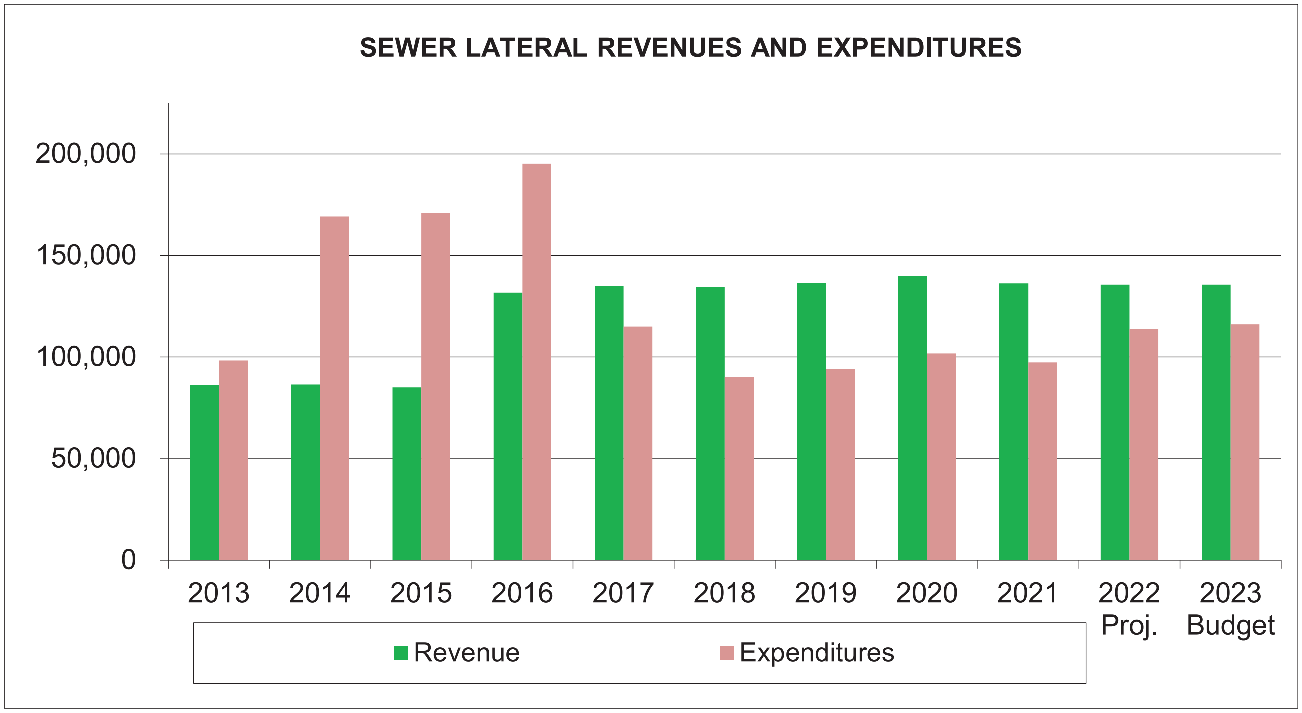
PUBLIC SAFETY FUND - EXPENDITURES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5241 Pension Contribution	156,283	189,498	176,335	176,335	211,118
Total Personnel Services	156,283	189,498	176,335	176,335	211,118
OPERATING EXPENSES:					
6202 Technical & Personal Services	-	-	-	-	-
6203 Professional Services	-	4,116	-	4,116	4,116
6210 Vehicle Maintenance	-	-	800	800	-
6211 Equipment Maintenance	6,905	24,833	25,689	20,000	28,675
6212 Building and Grounds Main.	19,388	34,722	29,505	39,689	37,629
6213 Office Equipment Maint.	-	1,984	2,000	2,000	2,000
6226 Property Insurance	16,108	23,229	33,474	33,474	38,495
6250 Electricity	43,326	55,042	54,000	60,000	64,800
6252 Natural Gas	1,069	1,745	2,000	2,000	2,100
6253 Telephone	2,159	3,103	2,880	3,360	3,360
6254 Water and Sewer	9,798	6,783	12,960	7,000	7,350
6255 Cable TV and Internet	2,171	2,358	2,400	2,501	2,484
6260 Advertising	495	175	800	800	3,000
6261 Education & Training	27,958	21,903	31,500	31,320	36,300
6262 Dues, Memberships & Subsc.	-	-	-	-	-
6264 In Town Meetings	-	-	500	-	500
6265 Travel & Conferences	2,949	1,151	17,600	8,978	12,950
6266 Equipment Rental	64,964	89,964	64,964	64,964	64,964
7302 Small Tools	2,053	543	1,200	1,200	1,200
7303 Horticultural Supplies	-	-	1,500	1,500	1,500
7304 General Supplies	1,295	3,109	5,500	5,500	10,500
7306 Memorials & Plaques	313	-	-	-	-
7307 Gasoline & Mileage	1,375	2,201	2,500	1,000	2,500
7313 Range Supplies	4,414	5,073	10,000	10,000	10,000
7331 Computer Hardware	14,672	19,583	80,400	66,450	5,000
7332 Computer Software	-	-	2,000	500	75,652
Total Operating Expense	221,412	301,617	384,172	367,152	415,075
CAPITAL OUTLAY:					
9501 Buildings & Improvements	754	-	21,000	21,000	22,000
9502 Vehicles	29,476	-	-	-	-
9503 Equipment	35,672	47,613	28,548	14,735	51,400
Total Capital Outlay	65,902	47,613	49,548	35,735	73,400
Other Financing Uses:					
Transfer Out to General Fund	229,802	196,366	$ 209,995	209,995	$ 430,816
Transfer Out to Capital Improveme	-	-	-	-	-
Total Other Financing Uses	229,802	196,366	209,995	209,995	430,816
TOTAL PUBLIC SAFETY EXP.	673,398	735,095	820,050	789,217	1,130,408
REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	292,886	254,919	81,258	267,457	(62,265)
FUND BALANCE-BEGINNING OF YEA	1,444,140	1,737,026	1,256,550	1,991,946	2,259,403
FUND BALANCE-END OF YEAR	1,737,026	1,991,946	1,337,808	2,259,403	2,197,138

Communication: Review Proposed FY23 Budget Preview (New Business)

CAPITAL IMPROVEMENT PROJECTS
PUBLIC SAFETY FUND

Capital Outlay Detail	Annual
9501 Buildings & Improvements	
Building Upgrades and Repairs	15,000
Firing Range Lead Abatement	7,000
Total Account 9501	22,000
9502 Vehicles	
(Nothing Budgeted)	-
Total Account 9502	-
9503 Equipment	
Traffic Counter	4,700
Diagnostic Scanner	6,000
Leg Press Machine and Weights	6,000
Core Machine	700
2 Flock LPR Cameras	6,500
50 Ballistic Helmets	20,000
UAV Drone with Thermal Imaging	7,500
Total Account 9503	51,400
Total Capital Outlay	73,400



SEWER LATERAL REVENUES, EXPENDITURES AND FUND BALANCE

Fiscal Year	Fee	Revenue	Expenditures		Surplus (Deficit)	Fund Balance	Reimburs. % Up to $7,500
2013	$18	86,320	98,365		(12,045)	$269,110	80%
2014	$18	86,574	169,184		(82,610)	$186,500	80%
2015	$18	85,162	170,980		(85,818)	$100,682	80%
2016	$28	131,711	195,268		(63,557)	$37,125	80%
2017	$28	134,821	115,030	*	19,791	$56,916	50%
2018	$28	134,540	90,339	*	44,201	$101,117	50%
2019	$28	136,425	94,202	*	42,223	$143,339	50%
2020	$28	139,942	101,743	*	38,199	$181,538	50%
2021	$28	136,325	97,389	*	38,936	$220,474	50%
2022 Proj.	$28	135,700	113,882	*	21,818	$242,292	50%
2023 Budget	$28	135,700	116,156		19,544	$261,836	50%

* 2017 - 2020 does not include 20% of Project Manager's Salary and Benefits

SEWER LATERAL FUND
SUMMARY OF REVENUE BY ACTIVITY
FOR FISCAL YEAR ENDING JUNE 30, 2023

	Actual FY 2020	Actual FY 2021	Budgeted FY 2022	Projected FY 2022	Estimated FY 2023
DISTRICT OPERATING REVENUE:					
4101 Real Property, Current	137,879	135,967	132,000	135,500	135,500
Total Property Taxes	137,879	135,967	132,000	135,500	135,500
OPERATING REVENUES					
4704 Interest Revenue	2,063	358	200	200	200
Total Operating Revenues	2,063	358	200	200	200
TOTAL SEWER LATERAL REVENUES	**139,942**	**136,325**	**132,200**	**135,700**	**135,700**

SEWER LATERAL FUND
SUMMARY OF OPERATING EXPENSES BY ACTIVITY
FOR FISCAL YEAR ENDING JUNE 30, 2023

	Actual FY 2020	Actual FY 2021	Budgeted FY 2022	Projected FY 2022	Estimated FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	-	11,078	11,112	11,302	11,400
5102 Salaries, Temporary Empl.	-	-	-	-	-
5103 Overtime	-	151	-	50	100
5104 Vacation Pay	-	-	-	-	-
5105 Longevity Pay	-	115	115	115	115
5109 Provision for Salary Adj.	-	166	1,351	-	725
5230 Hospital & Medical Insurance	-	-	-	-	-
5231 Self-Insured Medical Benefit	-	120	-	120	120
5233 Dental Insurance	-	53	55	50	49
5234 Group Life Insurance	-	34	38	38	41
5235 Accidental Death & Dismem.	-	4	4	4	5
5236 Disability Insurance	-	29	32	32	35
5240 Social Security Contribution	-	892	963	963	963
5241 Pension Contribution	-	4,516	1,208	1,208	1,514
5242 Deferred Retirement Comp.	-	-	-	-	-
5243 Worker's Compensation Ins.	-	-	-	-	589
Total Personnel Services*	-	17,160	14,878	13,882	15,656

* 20% of PW's Project Manager's Salary & Benefits now allocated to Sewer Lateral

	Actual FY 2020	Actual FY 2021	Budgeted FY 2022	Projected FY 2022	Estimated FY 2023
OPERATING EXPENSES:					
6202 Technical & Personal Services	-	-	500	-	500
9315 Sewer Lateral reimbursement	101,743	80,229	100,000	100,000	100,000
Total Operating Expenses	101,743	80,229	100,500	100,000	100,500
TOTAL SEWER LATERAL EXP.	**101,743**	**97,389**	**115,378**	**113,882**	**116,156**
EXCESS OF REV. OVER EXP.	38,198	38,936	16,822	21,818	19,544
FUND BALANCE-BEGINNING OF YEA	143,339	181,537	148,816	220,473	242,291
FUND BALANCE-END OF YEAR	181,537	220,473	165,638	242,291	261,835

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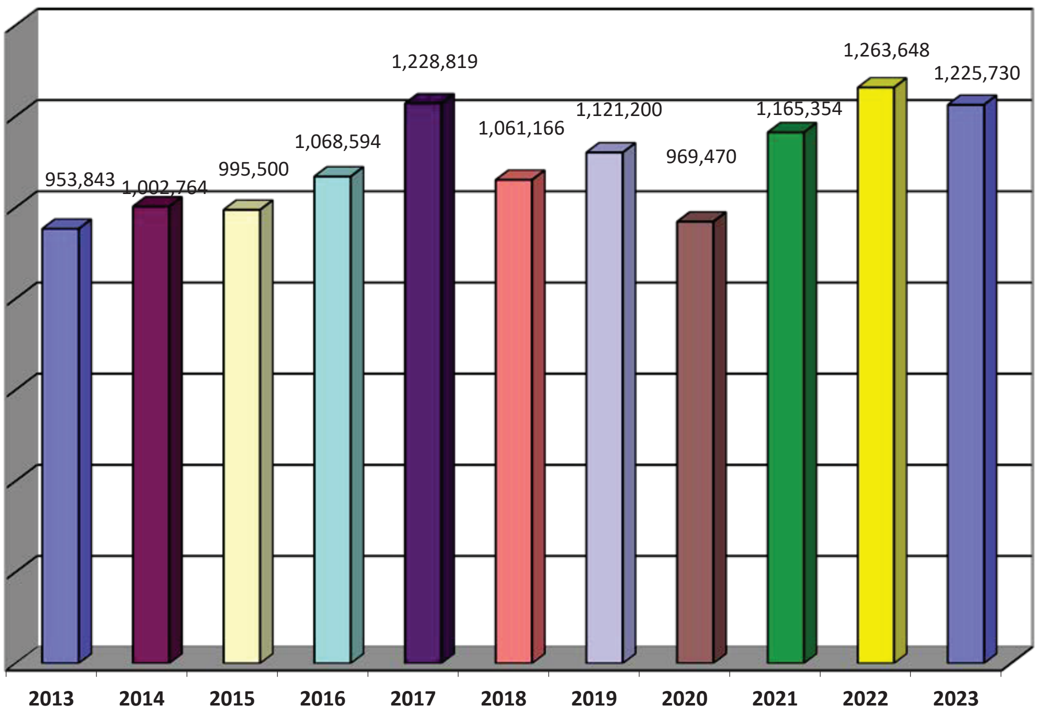
MUNICIPAL ENTERPRISE FUND
STATEMENT OF ESTIMATED REVENUE AND EXPENSES
FOR FISCAL YEAR ENDING JUNE 30, 2023
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2022
AND ACTUAL TOTALS FOR FY 2020 & FY 2021

	Actual FY 2020	Actual FY 2021	Budget FY 2022	Projected FY 2022	Estimated FY 2023	% Change to Projected FY 2023
Revenues:						
Ice Arena	516,501	567,754	585,805	735,153	728,961	-0.84%
Golf Course	405,928	557,297	441,953	479,045	446,319	-6.83%
Food Service	47,041	40,303	49,500	49,449	50,450	2.02%
Total Operating Revenues	969,470	1,165,354	1,077,257	1,263,648	1,225,730	-3.00%
Utilization of Retained Earnings	-	-	-	-	-	-
Transfer from General Fund	-	-	83,391	-	-	
Total Revenues	969,470	1,165,354	1,160,648	1,263,648	1,225,730	-3.00%
Expenses:						
Ice Arena	508,741	512,869	564,121	581,668	604,587	3.94%
Golf Course	496,116	552,801	584,270	587,261	616,363	4.96%
Food Service	46,255	32,042	36,203	42,199	46,292	9.70%
Total Operating Expenses	1,051,113	1,097,713	1,184,594	1,211,128	1,267,242	4.63%
Total Expenses	1,051,113	1,097,713	1,184,594	1,211,128	1,267,242	4.63%
TOTAL REVENUES OVER EXPENSES	**(81,642)**	**67,641**	**(23,945)**	**52,519**	**(41,512)**	

Communication: Review Proposed FY23 Budget Preview (New Business)

MUNICIPAL ENTERPRISE FUND - TOTAL REVENUES



Fiscal Year		Total revenues	Amount of Change	Percent Change
2013		953,843	(60,604)	-6.0%
2014		1,002,764	48,921	5.1%
2015		995,500	(7,264)	-0.7%
2016		1,068,594	73,094	7.3%
2017		1,228,819	160,225	15.0%
2018		1,061,166	(167,653)	-13.6%
2019		1,121,200	60,034	5.7%
2020		969,470	(151,730)	-13.5%
2021		1,165,354	195,884	20.2%
2022	**Projected**	1,263,648	98,294	8.4%
2023	**Budgeted**	1,225,730	(37,918)	-3.0%

Factors impacting variances:

FY 2013 A decrease of 6.0% is occurred in FY 2013. revenues decreased in golf related activities primarily due to weather related conditions. Ice Arena revenues were up.

FY 2014 An increase of 5.1% occurred primarily as a result of a one-time write off of credit accounts to Golf revenues and increase in Golf play. This increase offset a decrease in Ice Revenues due to a week.

MUNICIPAL ENTERPRISE FUND
REVENUES (CONT'D)

FY 2015 A decrease of .7% in Revenues occurred in FY 2015. Revenues at the Golf Course and Snack Bar were down, primarily due to decreased usage and a one-time accounting adjustment in FY 2014 for Skating Lessons and Figure Skating Contracts.

FY 2016 An increase of 7.3% in revenues as a result of increase in Revenues at the Ice Arena, especially in Hockey. The increase was partially offset by decreases at the Golf Course and in Food Service.

FY 2017 An increase of 15% in revenues primarily resulting from a large upfront one-time tower lease renewal payment which was credited to the Ice Arena; otherwise Revenues only increased 3.8% from FY 2016.

FY 2018 A decrease of 13.6% in revenues primarily resulting from a large upfront one-time tower lease renewal payment which was credited to the Ice Arena in FY 2017.

FY 2019 An increase of 5.7% in revenues as a result of increase in Revenues at the Ice Arena, especially in Hockey and Ice Rental.

FY 2020 A significant decrease of 13.5% in revenues due to pandemic (COVID-19) crisis.

FY 2021 Increased 20.2% due to an increase in fees and anticipated COVID-19 recovery. Golf Revenues were a primary contributor for FY 2021 since outdoor activity such as golf was one of the many activities that people could do during the pandemic; subsequently, Golf experienced a record year.

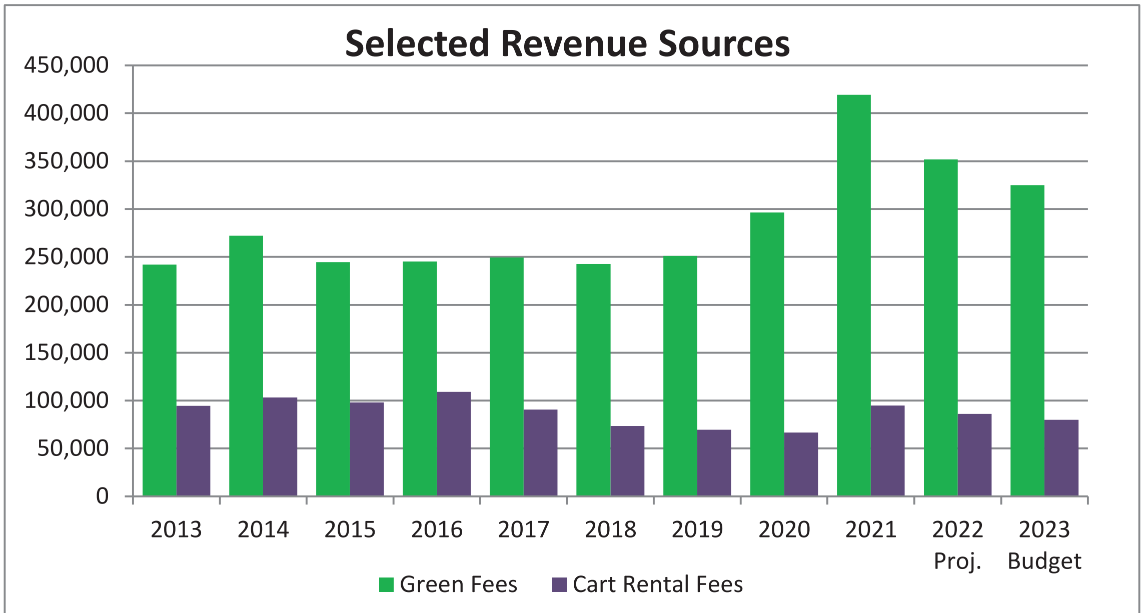
FY 2022 An increase of 8.4% in revenues is projected due to the ice arena opening back up and revenues getting back to normal. While golf revenues aren't as high as the previous year, they are still higher than pre-pandemic numbers.

FY 2023 An decrease of 3% in revenues is budgeted due to the anticipation of Golf revenues returning to a more normal range.

MUNICIPAL ENTERPRISE FUND
COMPARISON OF FISCAL YEAR 2023 ESTIMATED REVENUE WITH 2022 BUDGETED AND PROJECTED AND ACTUAL REVENUES FOR FISCAL YEARS 2020 AND 2021

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023	% Change to Projected FY 2023
CHARGES FOR MUNICIPAL FACILITIES:						
Ice Arena:						
4519 Hockey Merchandise	150	3	250	32	32	0.00%
4520 Admissions	40,164	16,454	24,000	47,500	48,000	1.05%
4521 Youth Hockey Association	143,925	171,746	145,000	179,000	170,000	-5.03%
4522 Hockey Contract Rentals	195,615	242,120	290,000	349,000	353,000	1.15%
4523 Skate Rental	8,361	316	5,400	9,300	9,300	0.00%
4524 Skate Sharpening	558	396	500	250	250	0.00%
4525 Learn to Skate	38,990	27,830	21,000	47,000	47,000	0.00%
4526 Locker Rental	673	65	200	100	100	0.00%
4527 Figure Skating Contracts	24,393	30,334	32,000	28,000	30,000	7.14%
4528 Miscellaneous Revenue	(51)	486	-	100	100	0.00%
4530 Freestyle	21,495	38,884	25,000	30,000	25,000	-16.67%
4532 Dielmann Tower Lease Payme	10,185	10,490	10,805	10,805	11,129	0.00%
4533 Instructional Hockey	728	2,256	2,400	3,000	3,000	0.00%
4534 Stick & Puck	10,478	12,018	13,000	12,000	12,000	0.00%
4540 Dielmann West Meeting Roor	19,763	1,429	16,200	19,000	20,000	5.26%
4704 Interest on Investments	1,074	85	50	66	50	-24.24%
4730 Reimbursements	-	12,842	-	-	-	0.00%
Total Ice Arena	516,501	567,754	585,805	735,153	728,961	-0.84%
Golf Course:						
4500 Green Fees	296,562	419,135	325,000	352,000	325,000	-7.67%
4501 Cart Rental	66,628	94,736	80,000	86,000	80,000	-6.98%
4502 Equipment Rental	280	450	500	500	500	0.00%
4506 Misc. Golf Course Revenue	11,534	11,425	10,805	10,840	11,129	2.67%
4509 Merchandise Revenue	15,808	15,058	15,100	14,640	14,640	0.00%
4532 Dielmann Tower Lease Payme	-	-	(2)	(1)	-	0.00%
4541 Dielmann East Meeting Roon	14,041	16,408	10,500	15,000	15,000	0.00%
4704 Interest on Investments	1,074	85	50	66	50	0.00%
Total Golf Course	405,928	557,297	441,953	479,045	446,319	-6.83%
Food Service:						
4504 Alcoholic Beverages	19,624	25,503	25,000	24,000	24,000	0.00%
4505 Sandwiches & Hotdogs	5,973	1,878	5,500	6,800	6,800	0.00%
4507 Coffee, Tea, Soft drinks	15,445	10,109	15,000	13,000	14,000	7.70%
4508 Snacks	5,999	2,814	4,000	5,650	5,650	0.00%
Coke Contract	-	-	-	-	-	
Total Food Service	47,041	40,303	49,500	49,449	50,450	2.02%
Total Municipal Facilities	969,470	1,165,354	1,077,257	1,263,648	1,225,730	-3.00%
TOTAL MUNICIPAL ENTERPRISE FUND	**969,470**	**1,165,354**	**1,077,257**	**1,263,648**	**1,225,730**	

Communication: Review Proposed FY23 Budget Preview (New Business)



Green Fees

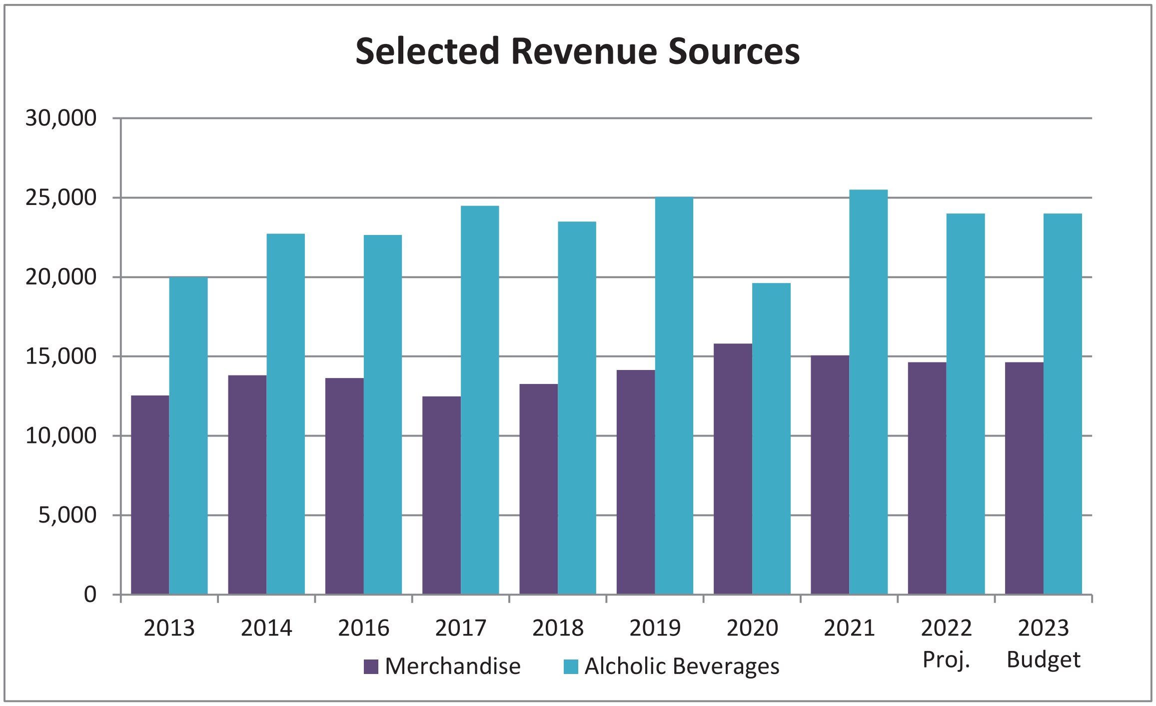
In accordance with City Ordinance, a fee is charged for all users of the Golf Course. The FY 2022 revenue is estimated at $352,000. FY 2023 is budgeted at $325,000. The greens fees revenues are based upon projected usage of the course during the peak season. The following fees are currently in effect:

	Resident	Non-Resident
Weekdays	13.00	16.00
Weekdays, Senior or Junior	12.00	15.00
Weekdays, Add'l 9 Holes	12.50	12.50
Weekdays, Add'l 9 Holes, Senior or Junior	12.50	12.50
Weekend	14.00	17.00
Weekend, Additional 9 Holes	15.00	15.00

Cart Rental Fees

In accordance with City Ordinance, a rental fee is charged for use of golf carts. The current rental fee is $8 per player per round. FY 2022 revenue is estimated at $86,000. The FY 2023 revenue is projected to decrease to $80,000 as the result of COVID-19 going away and people having less time to play golf.

Fiscal Year	Green Fees	Cart Rental Fees
2013	242,090	94,440
2014	272,152	103,358
2015	244,658	98,116
2016	245,123	109,110
2017	249,279	90,590
2018	242,498	73,352
2019	251,064	69,646
2020	296,562	66,628
2021	419,135	94,736
2022 Proj.	352,000	86,000
2023 Budget	325,000	80,000



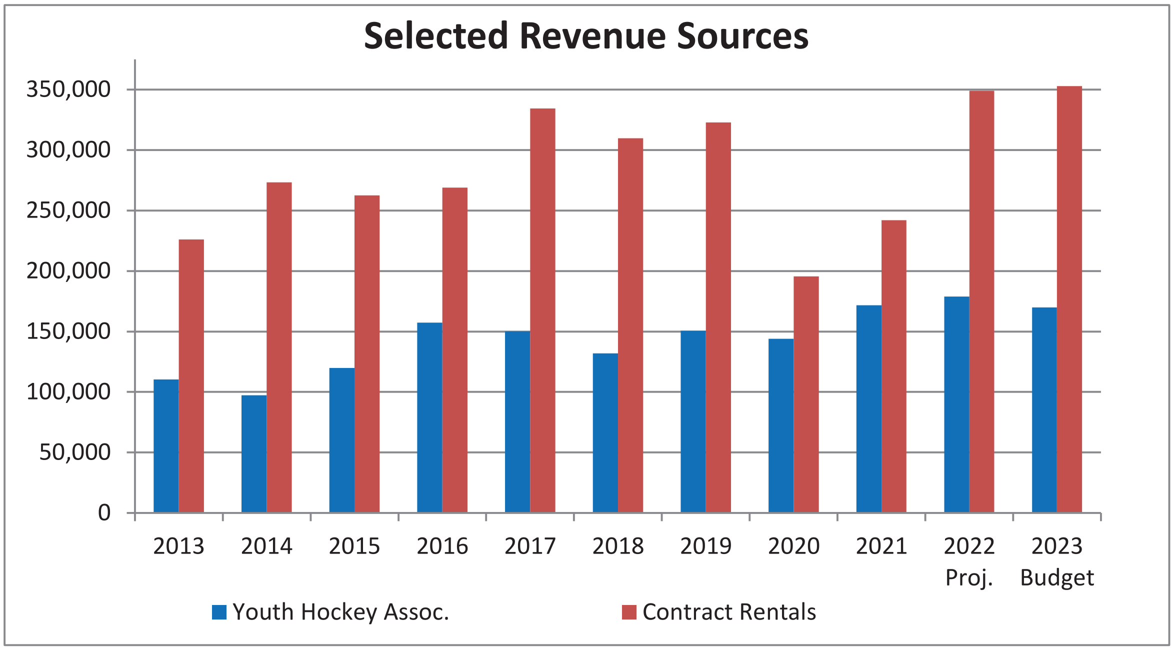
Merchandise

In accordance with City Ordinance No. 1280 and Administrative Policy, golf merchandise is made available to patrons of the Golf Course. Various items available for sale are golf clubs, golf balls, hats, gloves and golfing apparel. The FY 2023 revenue is estimated at $14,640, and represents no increase over the previous fiscal year.

Alcoholic Beverages

In accordance with Administrative Policy, sales of alcoholic beverages (beer & wine only) are made availab to patrons of the Golf Course. The FY 2023 revenue is estimated at $24,000.

Fiscal Year	Merchandise	Alcoholic Beverages
2013	12,547	19,985
2014	13,816	22,733
2016	13,632	22,640
2017	12,491	24,486
2018	13,267	23,496
2019	14,140	25,053
2020	15,808	19,624
2021	15,058	25,503
2022 Proj.	14,640	24,000
2023 Budget	14,640	24,000



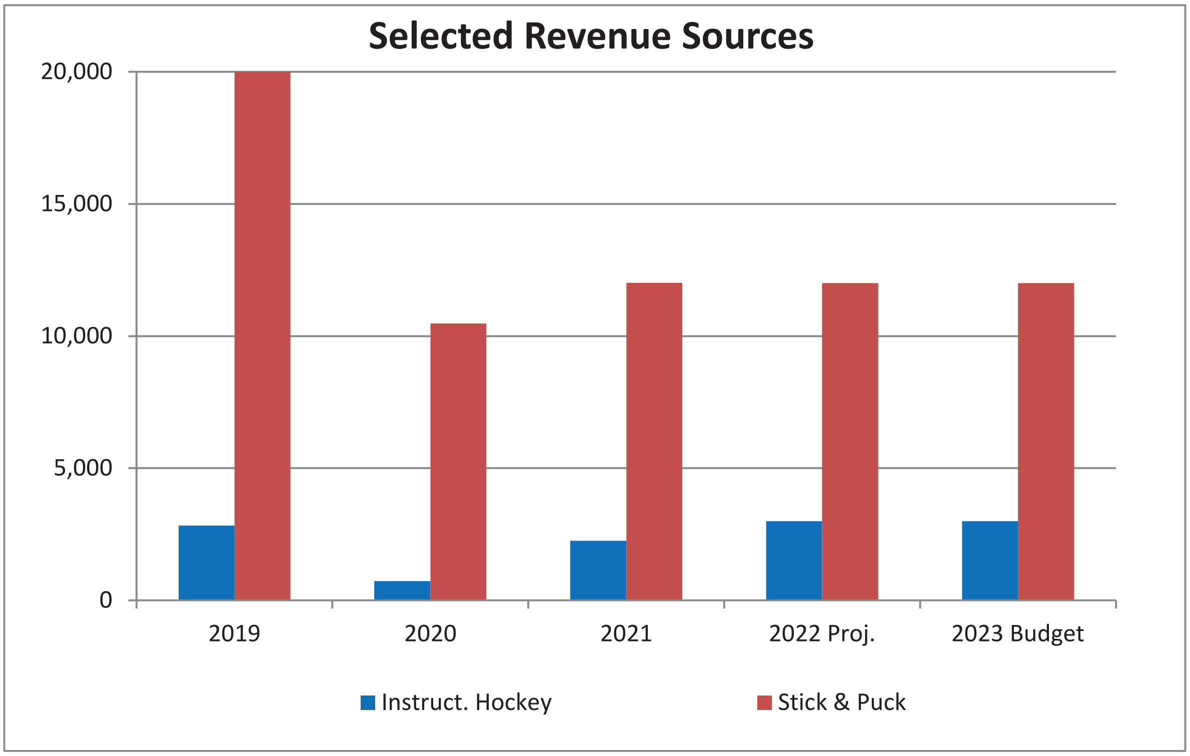
Youth Hockey Association

The Hockey Association pays a user fee for rental of ice time. FY 2022 Ice rental for the Hockey Association is based upon a rental of 665 hours at an average rate of $225 per hour. FY 2023 revenue is estimated at $170,000. Instructional Hockey used to be included in here, but was moved out to its own line item in FY 2019.

Hockey Contract Rentals

In accordance with City Ordinance, a user fee is charged for rental of ice time. The hourly charge for ice rental increased to an average of $225 per hour in FY 2022. FY 2022 revenue is estimated at $349,000. FY 2023 revenue is based on 1,568 hours of ice time or estimated at $353,000. Stick & Puck was included in here, but was split out in FY 2019.

Fiscal Year	Youth Hockey Assoc.	Contract Rentals
2013	110,264	226,148
2014	97,302	273,437
2015	119,854	262,474
2016	157,361	268,877
2017	150,046	334,391
2018	131,987	309,711
2019	150,654	322,746
2020	143,925	195,615
2021	171,746	242,120
2022 Proj.	179,000	349,000
2023 Budget	170,000	353,000



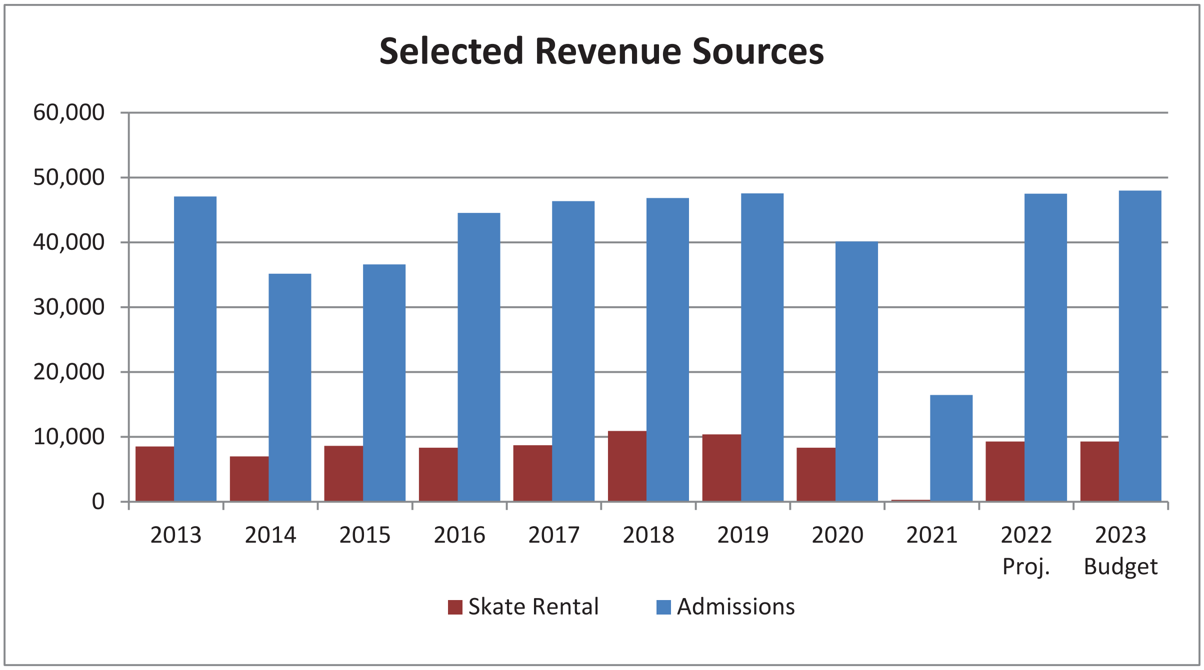
Instructional Hockey

Fees for instructional hockey are $8 per person. FY 2023 revenue is estimated at $3,000.

Stick & Puck

FY 2023 Revenue for Stick & Puck is estimated at $12,000.

Fiscal Year	Instruct. Hockey	Stick & Puck
2019	2,832	29,474
2020	728	10,478
2021	2,256	12,018
2022 Proj.	3,000	12,000
2023 Budget	3,000	12,000



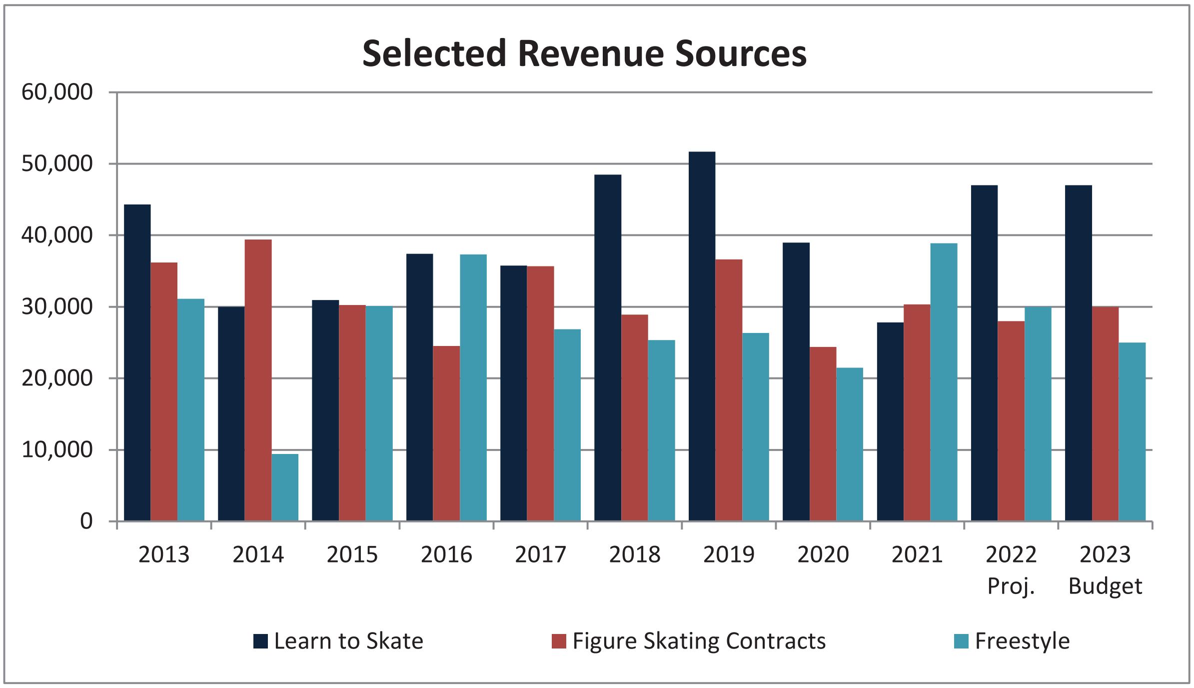
Admissions

In accordance with City Ordinance, a user fee is charged for admission to the Ice Arena to skate. Estimated FY 2022 is projected at $47,500 up due to COVID-19 subsiding. The FY 2023 admission revenues are estimated to increase to $48,000.

Skate Rental

In accordance with City Ordinance, a fee is charged for rental of skates. Rental fee is $2.00 per pair. FY 2022 revenue is estimated at $9,300. The projected skate rental revenues for FY 2023 are $9,300.

Fiscal Year	Admissions	Skate Rental
2013	47,095	8,546
2014	35,151	6,979
2015	36,624	8,623
2016	44,557	8,344
2017	46,372	8,727
2018	46,837	10,902
2019	47,553	10,377
2020	40,164	8,361
2021	16,454	316
2022 Proj.	47,500	9,300
2023 Budget	48,000	9,300



Learn to Skate

In accordance with administrative policy, fees are charged for group skating lessons through the City's Learn-to-Skate program. Group lessons are $78 for a 6 week session per person.
FY 2022 revenue is estimated at $47,000 up due to COVID-19 coming to an end. The FY 2023 revenues are estimated to be $47,000.

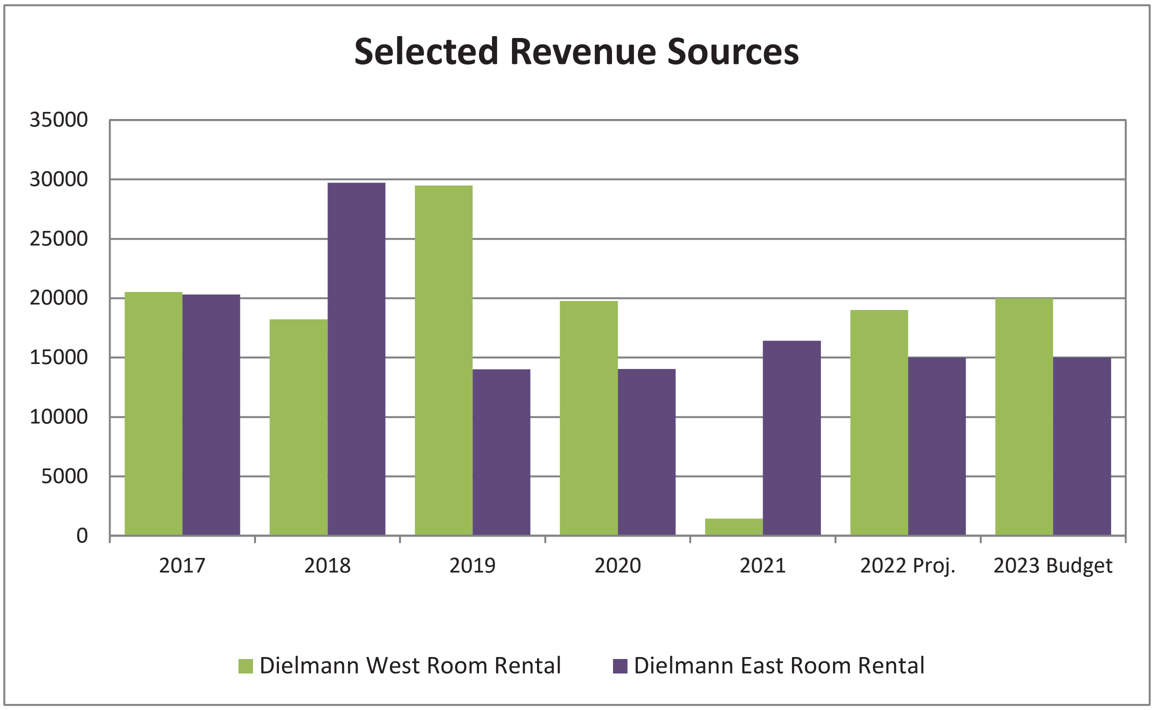
Figure Skating Contracts

In accordance with City Ordinance, a user fee is charged to the Creve Coeur Figure Skating Club. The user fee is an average $225 per hour. FY 2023 revenue is estimated at $30,000.

Freestyle

In accordance with City Ordinance, a $5 per half hour fee is charged for ice skating. FY 2023 is estimated to be $25,000.

Fiscal Year	Learn to Skate	Figure Skating Contracts	Freestyle
2013	44,326	36,214	31,106
2014	29,972	39,431	9,433
2015	30,954	30,274	30,145
2016	37,433	24,505	37,327
2017	35,783	35,691	26,849
2018	48,476	28,893	25,370
2019	51,696	36,616	26,360
2020	38,990	24,393	21,495
2021	27,830	30,334	38,884
2022 Proj.	47,000	28,000	30,000
2023 Budget	47,000	30,000	25,000



Dielmann West Room Rental

FY 2022 revenue is estimated at $19,000 up from FY 2021 as a result of COVID-19 subsiding.
The FY 2023 revenues are estimated to be $20,000.

Dielmann East Room Rental

FY 2022 revenue is estimated to be down slightly to $15,0000. The FY 2023 revenues are estimated to be flat at $15,000.

Fiscal Year	Dielmann West Room Rental	Dielmann East Room Rental
2017	20,516	20,321
2018	18,220	29,726
2019	29,474	14,013
2020	19,763	14,041
2021	1,429	16,408
2022 Proj.	19,000	15,000
2023 Budget	20,000	15,000

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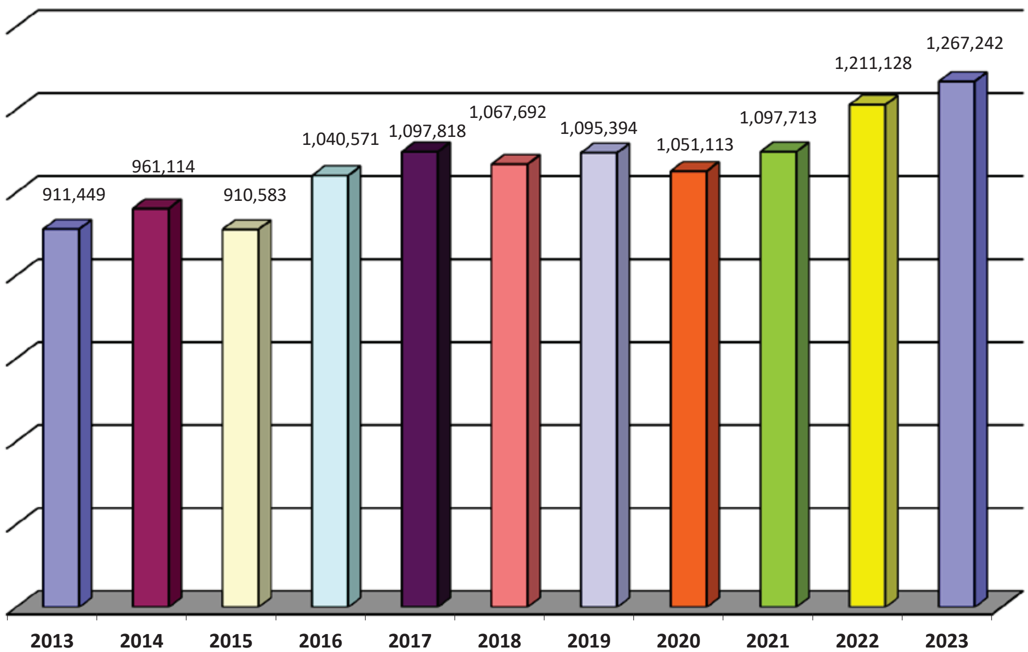
MUNICIPAL ENTERPRISE FUND - TOTAL EXPENDITURES



Fiscal Year		Total Expenditures	Amount of Change	Percent Change
2013		911,449	65,356	7.7%
2014		961,114	49,665	5.4%
2015		910,583	(50,531)	-5.3%
2016		1,040,571	129,988	14.3%
2017		1,097,818	57,247	5.5%
2018		1,067,692	(30,126)	-2.7%
2019		1,095,394	27,702	2.6%
2020		1,051,113	(44,281)	-4.0%
2021		1,097,713	46,600	4.4%
2022	**Projected**	1,211,128	113,416	10.3%
2023	**Budgeted**	1,267,242	56,114	4.6%

Factors impacting variances:

FY 2013 A increase in expenditures of 7.7% occurred in FY 2013. Normal increase in salary and benefits took place in FY 2013. Also increases in equipment maintenance, electricity and water and sewer were higher than anticipated.

FY 2014 An increase in expenditures of 5.4% occurred in FY 2014. Normal increases in salary and benefits occurred in 2014. In addition a large one time repair occurred in December of FY 2014 These additional expenses were offset by savings in such areas as debt service in excess of $43,000 and capital.

MUNICIPAL ENTERPRISE FUND
EXPENDITURES (CONT.)

FY 2015 A decrease of 5.3% occurred in FY 2015. This is primarily due to the large one-time repair expenditure that occurred at the Ice Arena in FY 2014. This decrease offset an increase in cost due to increased staffing at the Golf Course. Capital costs at the Golf Course decreased.

FY 2016 A increase of 14.3% occurred in FY 2016. This is primarily due to increases in all divisions of the Recreation complex, Ice, Golf and Food. These increases are primarily due to normal personnel cost increases and other costs such as Maintenance, Temp Employees, Electricity and Ice Repairs. In addition Golf Maintenance Capital increase in FY 2016. Also Walters Golf Management was hired.

FY 2017 An increase of 5.5% occurred in FY 2017. Overall operating costs increased due primarily to increases in operating costs at the Ice Arena and increased management and contractual costs at the Golf Course.

FY 2018 A decrease of 2.8% occurred in FY 2018 due to a decrease in ice repairs.

FY 2019 An increase of 2.7% occurred in FY 2019. This increase is due to normal increases in personnel costs, including a new part-time recreation supervisor, as well as a slight increase in capital equipment.

FY 2020 An increase was originally projected, but due to COVID-19, a 4% decrease occurred. The Ice Arena was closed several months, and as a result, part-time staff were furloughed.

FY 2021 Expenditures increased 4.4%. While no salary increases were budgeted, a one-time merit bonus was done at mid-year. Most of the increase was due to water and sewer being up as a result of a hot and dry summer, which meant an increase in watering of the golf course. Also, as a result of the pandemic, credit card transactions increased, which increased the City's expenditures since the City pays for this expense instead of passing it on to the customer.

FY 2022 An increase of 9.5% is projected for FY 2022. Personnel costs included a 2% salary increase, as well as a 3% increase for benefit expenditures, but most of the increase is due to a new position (Building Supervisor). Operational expenditures, including capital, includes a 16.6% increase due to hiring an outside custodial service for the Dielmann Complex since the City could not find staffing, and other operational and maintenance costs increased.

FY 2023 An increase of 5.4% is projected for FY 2023. Personnel costs include a 4% salary increase, as well as a 2% one-time bonus as a result of a high inflation rate in 2022. Benefit expenditures are budgeted to increase 3%. Operational expenditures, including capital, includes a decrease of 1.74% in anticipation of canceling contracted custodial services and replacing with part-time staff.

CITY OF CREVE COEUR
ALL DEPARTMENTS FOR ENTERPRISE FUND-FY23

ACCOUNT NUMBER AND DESCRIPTION	2022 Budget	2022 Projected	2023 Request	% Change From Budget	% Change From Projected
5101 Salaries, Permanent Empl.	358,084	363,383	374,136	4.48%	2.96%
5102 Salaries, Temporary Empl.	135,792	149,085	158,940	17.05%	6.61%
5103 Overtime	1,000	1,000	1,000	0.00%	0.00%
5104 Vacation Pay	2,628	2,723	2,887	9.86%	6.02%
5109 Provision for Salary Adj.	10,460	0	31,915	205.11%	0.00%
5110 Auto Allowance	2,880	2,880	2,880	0.00%	0.00%
5230 Hospital & Medical Insurance	74,946	62,776	69,810	-6.85%	11.20%
5231 Self-Insured Medical Benefit	0	150	600	0.00%	0.00%
5233 Dental Insurance	3,162	2,920	2,785	-11.92%	-4.62%
5234 Group Life Insurance	1,157	1,238	1,325	14.52%	7.03%
5235 Accidental Death & Dismem.	124	132	142	14.52%	7.58%
5236 Disability Insurance	962	801	1,088	13.10%	35.83%
5240 Social Security Contribution	37,039	38,832	42,301	14.21%	8.93%
5241 Pension Contribution	27,004	23,492	29,346	8.67%	24.92%
5243 Worker's Compensation Ins.	11,336	11,361	17,513	54.49%	54.15%
6202 Technical & Personal Services	33,347	32,416	32,132	-3.64%	-0.88%
6203 Professional Services	2,500	14,000	1,000	-60.00%	-92.86%
6210 Vehicle Maintenance	4,000	15,000	3,000	-25.00%	-80.00%
6211 Equipment Maintenance	31,852	37,509	32,117	0.83%	-14.38%
6212 Building & Ground Maint.	25,598	26,900	26,486	3.47%	-1.54%
6213 Office Equipment Maint.	3,220	3,420	3,440	6.83%	0.58%
6220 Liability and Property Insurance	15,048	15,048	15,800	5.00%	5.00%
6226 Property Insurance	16,738	16,738	17,580	5.03%	5.03%
6250 Electricity	103,280	104,260	113,840	10.22%	9.19%
6252 Natural Gas	34,700	28,500	30,000	-13.54%	5.26%
6253 Telephone	600	600	600	0.00%	0.00%
6254 Water & Sewer	48,000	53,000	55,550	15.73%	4.81%
6255 Cable TV	3,478	2,398	2,498	-28.18%	4.17%
6260 Advertising	3,900	3,000	3,100	-20.51%	3.33%
6261 Education and Training	1,710	674	1,854	8.42%	175.07%
6262 Dues, Memberships & Subsc.	2,888	2,999	2,988	3.46%	-0.37%
6264 In Town Meetings	50	50	50	0.00%	0.00%
6265 Travel & Conferences	250	0	0	-100.00%	0.00%
6266 Equipment Rental	600	885	800	33.33%	-9.60%
6268 Ice Repairs	24,955	24,955	20,000	-19.86%	-19.86%
6271 Medical	400	400	400	0.00%	0.00%
7301 Chemicals & Cleaning	6,208	6,108	6,108	-1.61%	0.00%
7302 Small Tools	1,225	1,225	1,225	0.00%	0.00%
7303 Horticultural Supplies	21,600	23,700	25,018	15.82%	5.56%
7304 General Supplies	6,000	6,750	6,500	8.33%	-3.70%
7307 Gasoline & Mileage	12,000	11,555	12,500	4.17%	8.18%
7308 Wearing Apparel & Linen	2,618	2,510	2,510	-4.13%	0.00%
8310 Food For Resale	26,500	30,500	30,500	15.09%	0.00%
8320 Merchandise	9,660	9,660	9,660	0.00%	0.00%
8321 Miscellaneous Supplies	1,000	800	1,000	0.00%	25.00%
9501 Buildings & Improvements	33,971	34,671	18,200	-46.42%	-47.51%
9502 Vehicles	0	0	0	0.00%	0.00%
9503 Equipment	39,924	39,924	53,918	35.05%	35.05%
9504 Office Equipment	200	200	200	0.00%	0.00%
	1,184,594	1,211,128	1,267,242	6.98%	4.63%

Communication: Review Proposed FY23 Budget Preview (New Business)

MUNICIPAL ENTERPRISE FUND
SUMMARY OF DEPARTMENTAL APPROPRIATIONS
BY MAJOR EXPENDITURE CATEGORY

Department/Division	Personnel Expenses	Operating Expenses	Capital Outlay	Capital Improvement	Total
Ice Arena	351,748	238,539	14,300	-	604,587
Golf Course Maintenance	234,099	87,549	14,600	-	336,248
Golf Course	144,082	97,615	38,418	-	280,115
Food Service	6,739	34,553	5,000	-	46,292
Total Operations	736,668	458,256	72,318	-	1,267,242
TOTAL OPERATING EXPENSES MUNICIPAL ENTERPRISE FUND	**736,668**	**458,256**	**72,318**	**-**	**1,267,242**

Communication: Review Proposed FY23 Budget Preview (New Business)

RECREATION DEPARTMENT - ICE ARENA

Mission Statement
To provide safe, friendly, family-oriented service for patrons of all ages and abilities.

Description
The city manages a year-round indoor Ice Arena providing ice time from approximately 6:00 a.m. to 11:00 p.m. daily during the primary season. A limited schedule is offered during the summer months. The Learn-to-Skate program operates under the recreation supervisor and includes the skating staff. The program provides instruction to children and adults of all abilities and from the beginner to the competitive skater. The arena is home to the St. Louis Rockets, an amateur hockey club, the Creve Coeur Figure Skating Club and the St. Louis Curling Club. In addition, several high schools and men's groups utilize the Ice Arena for hockey practice and competitive play. National and local skating organizations also use the arena for special events. The “I Skate” program, which operates under the “St. Louis Society” umbrella, provides special needs skating opportunities.

Performance and Workload Measures

	FY 2020	FY 2021[1]	Projected FY 2022	Estimated FY 2023
Ice Arena Operating Revenues Per Operating Expenditures (i.e., Revenues Per Dollar Spent)	$1.29	$.99	$1.27	$1.23
Participants in Public Skating Sessions	9,000	2,700	7,900	8,000
Participants in Figure Skating, Stick & Puck, and Instructional Hockey	8,000	9,000	8,075	7,075
Participants in Learn to Skate Program	550	300	600	625

[1]*Due to the COVID-19 pandemic, some programs and/or participation were reduced.*

Service Standards
- Provide the maximum use possible of the Ice Arena while focusing on efficiency, profitability and best ice surface with minimal down time.
- Observe and operate all details of cash control with checks, balances and records consistent with city policies and procedures.
- Uphold resurface schedule to ensure quality ice and safety of all customers.
- Continuity of information and knowledge regarding the entire recreation complex through cross training of employees.

Objectives
- Continue to use guest satisfaction surveys for rentals and programs, designed to record guest response to Dielmann Complex facilities, activities and services to ensure excellent satisfaction levels.
- Seek continual improvements of all customer points of contact to provide excellent guest services.
- Comply with safety program, first aid training and objectives for all workers at the ice arena to control loss and prevent accidents.

- Review and update maintenance standards and records to improve building maintenance, cleanliness and to reduce operating expenditures and maximize revenues.
- Increase customer awareness of the ice arena through in-house literature, phone messaging, and customer service.

Budget Highlights

- Acct. 5102 – Increase in part-time salaries to attract new employees in a competitive market, comply with increasing Missouri State minimum wage, and increase hours for part-time custodial staff.
- Acct 6203 – Decrease due to canceling the facility custodial contract for FY 2023 in exchange for part-time personnel to provide this service ($13,000).
- Acct 6211 – Decrease due to reducing preventative maintenance walk-thru from two per month to one per month ($4,480).
- Acct 6250 – Increase due to electricity inflation ($96,300).
- Acct 6261 – Increase due to recommencement of local education or training attendance previously canceled in FY 2022 due to COVID ($1,400).
- Acct 9501 – Decrease due to maintenance project completed in FY 2022.
- Acct 9503 – Replacement of office copy machine cost-shared 33.3% with Golf (1433) and Community Services (1411) ($1,700).

ICE ARENA

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	140,653	139,424	159,976	162,210	169,536
5102 Salaries, Temporary Empl.	63,017	75,209	78,086	83,003	89,892
5103 Overtime	4,172	796	500	500	500
5104 Vacation Pay	1,383	1,383	1,383	1,453	1,540
5109 Provision for Salary Adj.	-	1,834	5,066	-	11,476
5110 Auto Allowance	2,880	2,880	2,880	2,880	2,880
5230 Hospital & Medical Insurance	22,510	22,777	25,989	23,143	27,430
5231 Self-Insured Medical Benefit	500	-		150	600
5233 Dental Insurance	1,247	1,295	1,584	1,475	1,375
5234 Group Life Insurance	488	455	479	556	600
5235 Accidental Death & Dismem.	76	49	51	59	65
5236 Disability Insurance	408	374	399	238	485
5240 Social Security Contribution	15,696	16,380	18,344	18,344	20,100
5241 Pension Contribution	11,477	10,625	11,170	8,599	13,746
5243 Worker's Compensation Ins.	4,357	4,430	5,011	5,022	11,523
Total Personnel Services	268,863	277,912	310,918	307,632	351,748
OPERATING EXPENSES:					
6202 Technical & Personal Services	7,297	5,397	5,800	8,600	8,600
6203 Professional Services	3,362	3,621	2,500	14,000	1,000
6211 Equipment Maintenance	22,224	33,919	25,000	29,020	24,765
6212 Building & Ground Maint.	15,496	10,968	12,298	13,000	12,586
6213 Office Equipment Maint.	4,077	3,969	2,720	2,720	2,960
6220 Liability and Property Insuran	6,250	6,935	7,524	7,524	7,900
6226 Property Insurance	6,250	8,369	8,369	8,369	8,790
6250 Electricity	80,846	81,044	80,000	82,000	88,560
6252 Natural Gas	25,241	18,051	24,700	20,000	21,000
6253 Telephone	642	458	300	300	300
6254 Water & Sewer	12,470	19,122	13,500	22,000	23,000
6255 Cable TV	2,301	1,746	2,580	1,500	1,600
6260 Advertising	691	132	400	350	350
6261 Education and Training	75	-	1,400	149	1,400
6262 Dues, Memberships & Subsc.	1,213	1,599	1,278	1,278	1,278
6265 Travel & Conferences	153	-	-	-	-
6266 Equipment Rental	420	-	-	-	-
6268 Ice Repairs	30,052	7,440	24,955	24,955	20,000
6271 Medical	99	-	300	300	300
7301 Chemicals & Cleaning	4,645	4,951	5,000	5,000	5,000
7302 Small Tools	290	36	500	500	500
7304 General Supplies	587	214	500	1,000	750
7307 Gasoline & Mileage	5,627	7,595	8,000	6,000	6,500
7308 Wearing Apparel & Linen	1,401	1,400	1,508	1,400	1,400
Total Operating Expenses	231,708	216,965	229,132	249,965	238,539
CAPITAL OUTLAY:					
9501 Buildings & Improvements	2,715	16,533	15,471	15,471	6,000
9503 Equipment	5,455	793	8,600	8,600	8,300
9504 Office Equipment	-	665	-	-	-
Total Capital Outlay	8,170	17,992	24,071	24,071	14,300
TOTAL ICE ARENA	**508,741**	**512,869**	**564,121**	**581,668**	**604,587**

ICE ARENA
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Building and Improvements	
Door Closer	500
DRC Landscape Supplies	500
Painting Ice Rink Walls	5,000
Total Account 9501	6,000
9503 Equipment	
Hockey Goals	600
2 Chairs	800
Copier	1,700
Portable Sound System	3,500
AED Machine and Pads	1,700
Total Account 9503	8,300
Total Capital Outlay	**14,300**

RECREATION DEPARTMENT – GOLF COURSE MAINTENANCE

Mission Statement
To properly maintain the Creve Coeur municipal golf course to a standard that makes it a safe and enjoyable place to play.

Description
The 55-acre golf course is maintained year-round by a Golf Course Maintenance Superintendent, a Maintenance Worker II, a Maintenance Worker, and part-time seasonal Greenskeepers. Maintenance includes attention to the tees, fairways, greens, roughs, irrigation system, creeks, lakes, landscapes, hardscapes, parking lots and vegetation. During peak season, a variety of cultural and chemical practices are utilized to maintain turf and other landscape areas on a regular basis. Construction activities are undertaken during the off season to improve the condition of the course. Pruning, planting, and fertilizing are important to maintaining the overall health of the vegetation on the course.

Service Standards
- Provide proactive and efficient maintenance of the course year-round to ensure a safe, enjoyable customer experience.
- Integrate environmentally responsible practices such as organic fertilization with traditional course maintenance procedures, maintain course at the highest level possible with the use of daily mowing schedules, cultural practices, fertilization, irrigation, pest control, and other activities designed to ensure healthy turf grass.
- Maintain an accident-free work environment through proper equipment and materials handling and storage procedures.

Objectives
- Maintain all equipment in proper working condition to ensure worker safety and equipment availability and to maximize the life of the equipment.
- Continue to enhance the overall appearance of the course through landscaping and turf quality. New and replacement trees will be added along with landscaped areas containing perennial and annual plantings. Turf quality will continue to improve with our cultural, chemical, and over-seeding programs.
- Expand and nurture natural habitats throughout the golf course utilizing native vegetation.
- Routinely perform course inspections to ensure safety of patrons.
- Install drain pipe in fairways for better playability during inclement weather.
- Continue to complete projects in the spirit of Audubon Certification for the course.

Budget Highlights
- Acct 6250 – Increase due to electricity inflation and installation of fan on #3 greens ($3,480).
- Acct 7303 – Increase due to fertilizer and fungicide inflation used to maintain golf course ($24,018).
- Acct 7307 – Increase due to gasoline and diesel fuel inflation ($6,000).
- Acct 9501 – One-time purchase and installation of new electric heaters for maintenance facility ($5,000).

- Acct 9501 – One-time purchase of wireless stoplight for #3 tee to replace existing bell ($2,000).
- Acct 9503 – One-time purchase of broadcast fertilizer spreader ($7,000).

GOLF COURSE - MAINTENANCE

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	131,367	133,301	133,231	135,000	138,152
5102 Salaries, Temporary Empl.	12,898	15,352	18,216	21,007	23,085
5103 Overtime	1,064	607	500	500	500
5109 Provision for Salary Adj.	-	1,553	4,098	-	13,620
5230 Hospital & Medical Insurance	31,421	31,892	37,587	28,100	30,035
5231 Self-Insured Medical Benefit	50	-	-	-	-
5233 Dental Insurance	697	850	998	905	885
5234 Group Life Insurance	463	452	456	460	490
5235 Accidental Death & Dismem.	75	48	49	49	52
5236 Disability Insurance	391	303	378	378	407
5240 Social Security Contribution	9,713	10,937	10,923	11,898	13,101
5241 Pension Contribution	9,309	9,186	10,684	9,791	10,263
5243 Worker's Compensation Ins.	4,393	4,467	5,052	5,063	3,509
Total Personnel Services	201,844	208,948	222,172	213,151	234,099
OPERATING EXPENSES:					
6202 Technical & Personal Services	336	247	1,850	1,850	535
6210 Vehicle Maintenance	1,442	746	1,500	1,000	1,500
6211 Equipment Maintenance	4,430	5,750	6,052	7,052	6,552
6212 Building & Ground Maint.	8,868	13,271	13,200	13,200	13,200
6250 Electricity	1,755	1,927	2,280	2,760	3,780
6253 Telephone	639	458	300	300	300
6254 Water & Sewer	27,157	35,070	28,000	26,000	27,300
6261 Education and Training	65	-	210	425	354
6262 Dues, Memberships & Subsc.	875	1,000	1,000	1,111	1,100
6266 Equipment Rental	-	-	100	195	100
6271 Medical	40	-	100	100	100
7301 Chemicals & Cleaning	249	377	400	400	400
7302 Small Tools	619	584	600	600	600
7303 Horticultural Supplies	21,360	21,930	21,600	23,700	25,018
7307 Gasoline & Mileage	3,972	3,882	4,000	5,555	6,000
7308 Wearing Apparel & Linen	679	693	710	710	710
Total Operating Expense	72,488	85,935	81,902	84,958	87,549
CAPITAL OUTLAY:					
9501 Buildings & Improvements	5,536	11,554	18,300	19,000	7,000
9502 Vehicles	5,677	(5,677)	-	-	-
9503 Equipment	(31,751)	-	-	-	7,600
Total Capital Outlay	(20,539)	5,877	18,300	19,000	14,600
TOTAL GOLF COURSE	**253,793**	**300,760**	**322,374**	**317,109**	**336,248**

Communication: Review Proposed FY23 Budget Preview (New Business)

GOLF COURSE - MAINTENANCE
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Building and Improvements	
Heaters for Shop	5,000
Wireless Stoplight #3 Tee	2,000
Total Account 9501	7,000
9502 Vehicles	
(Nothing Budgeted)	-
Total Account 9502	-
9503 Equipment	
Broadcast Fertilizer Spreader	7,000
Small Spot Sprayer	600
Total Account 9503	7,600
Total Capital Outlay	14,600

RECREATION DEPARTMENT – GOLF COURSE PRO SHOP

Mission Statement

To provide a pleasurable experience for our golfers by increasing customer service to higher levels.

Description

The city operates a 9-hole, par 35, golf course on 55 rolling acres. The slope rating for the course is 111. The course record is 29. The course offers individual play, league opportunities, and golf clinics/lessons provided by contracted professional. The check in desk also provides general merchandise from gloves to golf clubs. Special events may be arranged for groups of all sizes including tournaments and "Glow Golf" events. The course also is home to a 9-hole foot golf course available during specific times, as well as tournaments, birthday parties, and special events. Food service is available to complement group outings with social distancing and contactless procedures in effect.

Service, Performance and Workload Levels

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Operating Rev Per Operating Exp (Revenues per Dollar Spent)[1]	$.72	$1.00	$.91	$.76
Rounds Played	21,500	26,712	23,750	22,800
Number Resident Rounds	6,350	6,908	6,400	6,150
Program Participants (Camps, Leagues)	193	212	232	240
Group Outings Held (Corporate/Private)	37	28	32	35
Website Visits (Sessions)[2]	27,150	24,000	23,000	25,000
Website Bookings**	4,369	2,875	2,900	3,100
Website Visits to Bookings, Conversion[2]	6.21%	8.34%	7.93%	8.06%
Overall Customer Ratings (1-5)[2]	4.20	4.3	4.3	4.4
Revenue Per Available Tee Time	$4.15	$4.90	$4.33	$4.26
Weather, Days 90+ degrees[2]	80	80	78	75
Total Number of playable days[2]	210	237	230	235
Total Precipitation (inches)[2]	50.5	40.39	48.00	41.00

[1]*Includes all expenditures for Golf Pro Shop and Golf Maintenance.*
[2]*Information provided by GolfNow.*

Service Standards

- Provide outstanding personal service to our customers including ongoing training in guest service, point of sales, effective golf cart management, merchandising, leagues, and corporate and private golf outings:

  - Guest service training involves commitment to ensure golfers a pleasant experience whether they call in or are at the golf course. Guests are serviced promptly.
  - Well-maintained golf cart fleet to ensure a pleasant playing experience for customers. Carts are available for rent at all times.
  - Effective merchandising programs include providing an appropriate variety of merchandise to choose from which is fairly priced and properly displayed.
  - Effective instructional programs designed to meet and exceed customer expectations, including the opportunity to participate in leagues, junior camps, tournaments, and special events. New, innovative programs are encouraged to continue to promote the game of golf to future generations.
- Tee times are scheduled up to one week in advance. Creve Coeur residents receive one extra day as a resident preference when scheduling tee times.
- Continue reciprocal agreements with Ballwin and University City golf courses, and Maryland Heights during the summer.
- Continue to market for group outings of 16 or more to play 9 holes for meetings, events, etc.
- Standard of play is an average 2 hours and 15 minutes per 9-hole round, which is a comfortable time for a 9-hole round of golf. USGA standard time for the course with little traffic is 1 hour and 57 minutes.
- Snacks and beverages available in pro shop daily, concession stand on the weekends.
- Coordinate calendar so that leagues, public, group outings and high school golf teams, soccer teams and families all have an opportunity to play golf at Creve Coeur Golf Course.

Objectives

- Continue to implement database, marketing tools, and promotions.
- Work with Finance to ensure that Pro Shop inventory records are accurate and up-to-date, while still implementing the G1 POS golf tee sheet and merchandise system.
- Continue with the World Handicap System through the USGA for a more efficient and usable handicap tool for all of our league players as well as our daily users. The new system worked well during the last golf season.
- Implement the features to the Tournament pairing program to ensure customer satisfaction for leagues, outings, and tournaments.
- Host at least two Junior PGA events to showcase our course to the players and their families.
- Continue to market group outings and events with catering options to improve the tournament margin and increase player experience. Some of these groups include local business as well as regular tournaments such as the Senior Olympics and Creve Coeur/Olivette Chamber of Commerce.
- Continue to monitor and analyze monthly reports and other information to determine how to streamline operations for more profitability and/or to create improved service opportunities.
- Add additional local vendors to an already growing list of caterers for events and tournaments
- Proceed with contract with GolfNow, which includes tee sheet, website, tiered pricing and database in exchange for two (2) trade times per day.

Budget Highlights

- Revenues – Anticipated to level off following a 20-year record high witnessed during the COVID-19 pandemic.
- Acct. 9503 – Annual cost associated with new 4-year golf cart lease with TNT-Yamaha ($29,138).
- Acct. 9503 – Replacement of office copy machine cost-shared (33.3%) with Ice (1431) and Community Services (1411) ($1,700).

GOLF COURSE-PRO SHOP

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	67,543	63,073	64,877	66,173	66,448
5102 Salaries, Temporary Empl.	32,111	43,562	34,398	39,025	39,913
5104 Vacation Pay	1,245	1,245	1,245	1,270	1,347
5109 Provision for Salary Adj.	-	972	1,296	-	6,819
5230 Hospital & Medical Insurance	10,823	11,039	11,370	11,533	12,345
5233 Dental Insurance	566	528	580	540	525
5234 Group Life Insurance	229	226	222	222	235
5235 Accidental Death & Dismem.	32	24	24	24	25
5236 Disability Insurance	189	181	185	185	196
5240 Social Security Contribution	7,311	8,262	7,382	8,200	8,710
5241 Pension Contribution	4,995	4,995	5,150	5,102	5,337
5243 Worker's Compensation Ins.	874	889	1,005	1,007	2,182
Total Personnel Services	125,918	134,997	127,734	133,281	144,082
OPERATING EXPENSES:					
6202 Technical & Personal Services	15,701	22,758	25,002	21,271	22,302
6210 Vehicle Maintenance	1,174	4,601	2,500	14,000	1,500
6211 Equipment Maintenance	83	397	200	200	200
6213 Office Equipment Maint.	763	1,539	500	700	480
6220 Liability and Property Insuran	6,250	6,935	7,524	7,524	7,900
6226 Property Insurance	6,250	8,369	8,369	8,369	8,790
6250 Electricity	17,331	16,234	21,000	19,500	21,500
6252 Natural Gas	10,492	7,736	10,000	8,500	9,000
6254 Water & Sewer	5,223	2,791	6,500	5,000	5,250
6255 Cable TV	818	651	898	898	898
6260 Advertising	3,091	-	3,500	2,650	2,750
6262 Dues, Memberships & Subsc.	300	450	610	610	610
6264 In Town Meetings	-	-	50	50	50
6265 Travel & Conferences	-	-	250	-	-
6266 Equipment Rental	1,025	-	500	690	700
7301 Chemicals & Cleaning	-	332	300	200	200
7302 Small Tools	86	97	75	75	75
7304 General Supplies	5,270	3,807	5,200	5,450	5,450
7308 Wearing Apparel & Linen	337	-	300	300	300
8320 Merchandise	11,694	8,929	9,660	9,660	9,660
Total Operating Expense	85,887	85,626	102,938	105,647	97,615
CAPITAL OUTLAY:					
9501 Buildings & Improvements	-	68	200	200	5,200
9503 Equipment	30,518	31,351	30,824	30,824	33,018
9504 Office Equipment	-	-	200	200	200
Total Capital Outlay	30,518	31,418	31,224	31,224	38,418
TOTAL GOLF COURSE	**242,323**	**252,042**	**261,896**	**270,152**	**280,115**

GOLF COURSE - PRO SHOP
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	Annual
9501 Buildings & Improvements	
Misc. Renovation Projects	200
Locker Room Counter Tops	5,000
Total Account 9501	5,200
9503 Equipment	
Foot Golf Equipment	200
Golf Cart Lease	29,138
Misc. Items for Golf Shed	200
Golf Bag Rack	1,500
Copier	1,700
Pull Carts	280
Total Account 9503	33,018
9504 Office Equipment	
Misc.	200
Total Account 9504	200
Total Capital Outlay	38,418

RECREATION DEPARTMENT – FOOD SERVICES

Mission Statement
To provide quality menu options and customer service for patrons of the Creve Coeur Golf Course and Ice Arena.

Description
The division provides food service for patrons of the Golf Course and Ice Arena with lunch specials throughout the golf season and concession services for Ice Arena events as well as catering for special events.

Performance and Workload Measures

	FY 2020	FY 2021	Projected FY 2022	Estimated FY 2023
Operating Revenues Per Operating Expenditures (Revenue per Dollar Spent)	$1.09	$1.26	$1.29	1.30

Service Standards
- Operations include preparing and serving customers quality food and drink, maintaining a clean concession stand, and reporting accurate daily receipts.
- Maintain food service, quality, cleanliness, and customer satisfaction at the highest levels possible.
- Continue to seek vendors for highest quality products at competitive pricing.
- Train food service personnel in proper food storage, food preparation, kitchen maintenance, cleanliness, courtesy, safety, opening and closing procedures, stocking and waste reduction.
- Maintain efficient operation of all records, licenses, and inspections.
- Institute and follow sound inventory control by use of expiration and attention to shelf life.
- Increase revenues by reducing waste, bulk purchasing and increased marketing efforts.
- Increase sales/revenue by closely monitoring price of product and sale price.

Objectives
- Establish and maintain sound inventory control and purchasing policies, provide for rotation of stock to ensure high quality food service, scheduling of trained personnel to ensure quality customer service, and routine maintenance of equipment.
- Continue to provide "Grade A" inspection by scheduling quarterly staff meetings to review Missouri Restaurant Association guidelines and to ensure that all personnel comply with these standards. Train staff and provide proper supervision to ensure sanitation procedures are followed.
- Train staff on proper guidelines for sale of alcoholic beverages.
- Make staff knowledgeable on the Safe Serve certification maintained by the city.
- Increase more catering sales with the number of parties, leagues, etc.

Budget Highlights
- Acct 9503 – One-time purchase of new snack vending machine with credit/debit card reader ($4,500).

FOOD SERVICES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
PERSONNEL SERVICES:					
5101 Salaries, Permanent Empl.	-	-	-	-	-
5102 Salaries, Temporary Empl.	4,714	1,903	5,092	6,050	6,050
5240 Social Security Contribution	361	146	390	390	390
5243 Worker's Compensation Ins.	233	237	268	269	299
Total Personnel Services	5,308	2,285	5,750	6,709	6,739
OPERATING EXPENSES:					
6202 Technical & Personal Services	676	443	695	695	695
6211 Equipment Maintenance	254	1,303	600	1,237	600
6212 Building & Ground Maint.	-	-	100	700	700
6261 Education and Training	-	125	100	100	100
7301 Chemicals & Cleaning	452	516	508	508	508
7302 Small Tools	18	-	50	50	50
7304 General Supplies	427	-	300	300	300
7308 Wearing Apparel & Linen	130	-	100	100	100
8310 Food For Resale	32,356	26,774	26,500	30,500	30,500
8321 Miscellaneous Supplies	851	596	1,000	800	1,000
Total Operating Expense	35,164	29,757	29,953	34,990	34,553
CAPITAL OUTLAY:					
9503 Equipment	5,784	-	500	500	5,000
Total Capital Outlay	5,784	-	500	500	5,000
TOTAL FOOD SERVICES	**46,255**	**32,042**	**36,203**	**42,199**	**46,292**

FOOD SERVICE
CAPITAL OUTLAY DETAIL

Capital Outlay Detail	**Annual**
9503 Equipment	
New Snack Vending Machine	4,500
Misc.	500
Total Account 9503	5,000
Total Capital Outlay	5,000

DIELMANN COMPLEX
CASH BASIS
ANNUAL SURPLUS/DEFICIT BY DEPARTMENT
2013-2023

YEAR	2013			2014*			2015*			2016*		
DEPT	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)
**ICE	533,718	465,131	**68,587**	522,415	517,501	**4,914**	562,286	449,047	**113,238**	615,392	518,700	**96,692**
**GOLF	370,245	468,753	**(98,508)**	424,687	437,457	**(12,770)**	378,840	418,922	**(40,082)**	397,348	473,966	**(76,618)**
FOOD	49,446	35,832	**13,614**	55,473	38,629	**16,844**	52,497	40,597	**11,900**	55,854	49,922	**5,932**
Total	953,409	969,716	(16,307)	1,002,575	993,587	8,988	993,622	908,567	85,056	1,068,593	1,042,587	26,006
	-6.00%	2.94%		5.16%	2.46%		-0.89%	-8.56%		7.55%	14.75%	

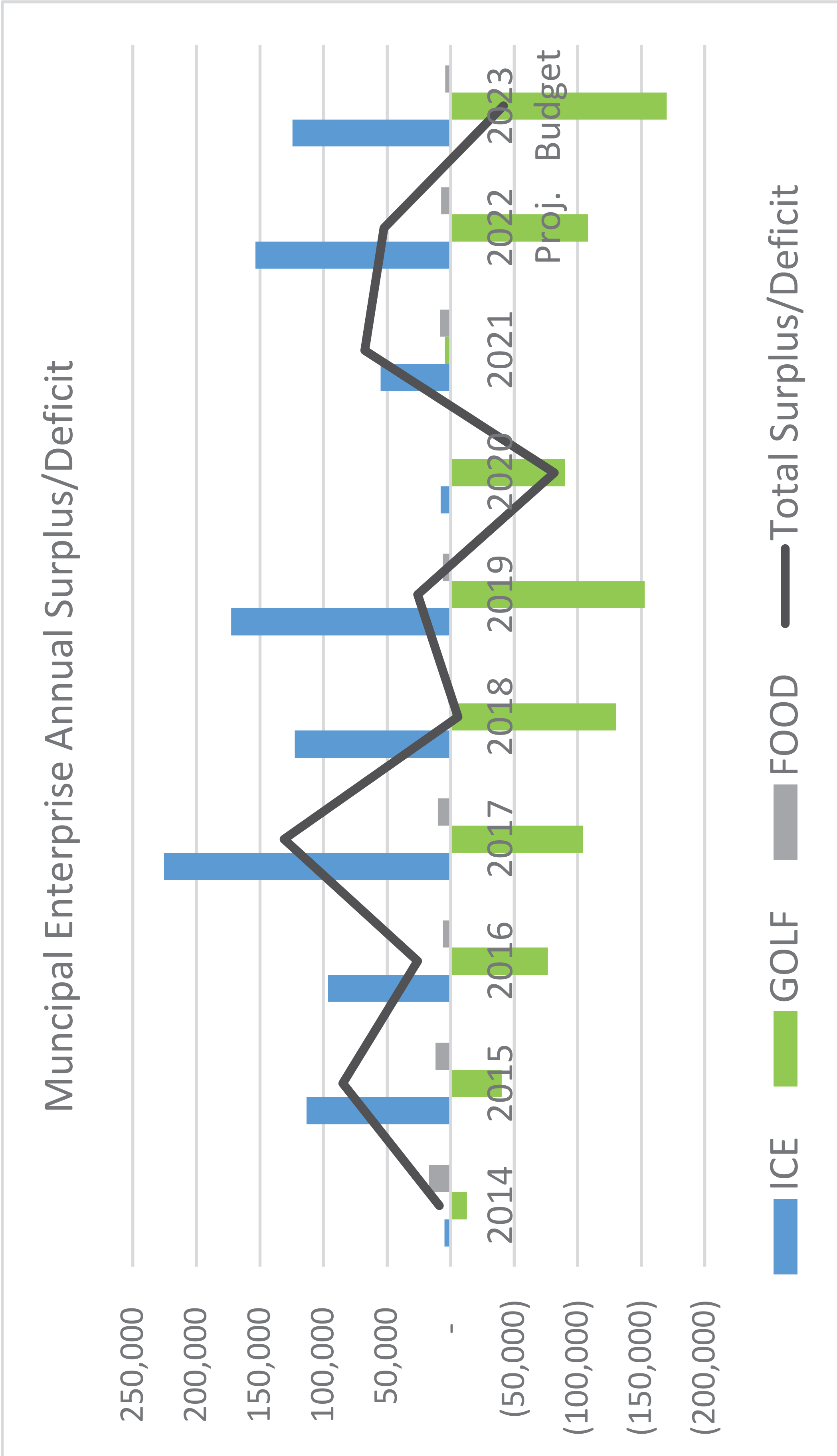
YEAR	2017*			2018*			2019*			2020 *		
DEPT	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)
**ICE	787,584	562,035	**225,550**	620,484	497,863	**122,621**	703,384	530,670	**172,714**	516,501	508,741	**7,760**
**GOLF	383,155	487,583	**(104,428)**	383,923	514,336	**(130,414)**	359,463	512,278	**(152,815)**	405,928	496,116	**(90,188)**
FOOD	58,080	48,201	**9,879**	56,759	54,843	**1,916**	58,353	52,445	**5,908**	47,041	46,255	**785**
Total	1,228,819	1,097,818	131,001	1,061,166	1,067,043	(5,877)	1,121,200	1,095,394	25,806	969,470	1,051,113	(81,642)
	14.99%	5.30%		-13.64%	-2.80%		5.66%	2.66%		-13.53%	-4.04%	

YEAR	2021 *			2022 Projected*			2023 Budget*		
DEPT	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)
**ICE	567,754	512,869	**54,885**	735,153	581,668	**153,485**	728,961	604,587	**124,374**
**GOLF	557,297	552,801	**4,496**	479,045	587,261	**(108,216)**	446,319	616,363	**(170,044)**
FOOD	40,303	32,042	**8,261**	49,449	42,199	**7,250**	50,450	46,292	**4,158**
Total	1,165,354	1,097,712	67,642	1,263,648	1,211,128	52,519	1,225,730	1,267,242	(41,512)
	20.21%	4.43%		8.43%	10.33%		-3.00%	4.63%	

YEAR	10 Year Average (2013-2022)			5 Year Average (2018-2022)		
DEPT	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)	OPERATING REVENUES	OPERATING EXPENSES	SURPLUS/ (DEFICIT)
**ICE	616,467	514,423	**102,045**	628,655	526,362	**102,293**
**GOLF	413,993	494,947	**(80,954)**	437,131	532,559	**(95,427)**
FOOD	52,325	44,097	**8,229**	50,381	45,557	**4,824**
Total	1,082,786	1,053,466	29,319	1,116,168	1,104,478	11,690
	2.79%	2.75%		1.42%	2.12%	

*** Operating expenses for both Golf and Ice do not include interest payments on interfund debt in these years. These payments were discontinued in FY 2014**

**** Depreciation expense is excluded**



Communication: Review Proposed FY23 Budget Preview (New Business)

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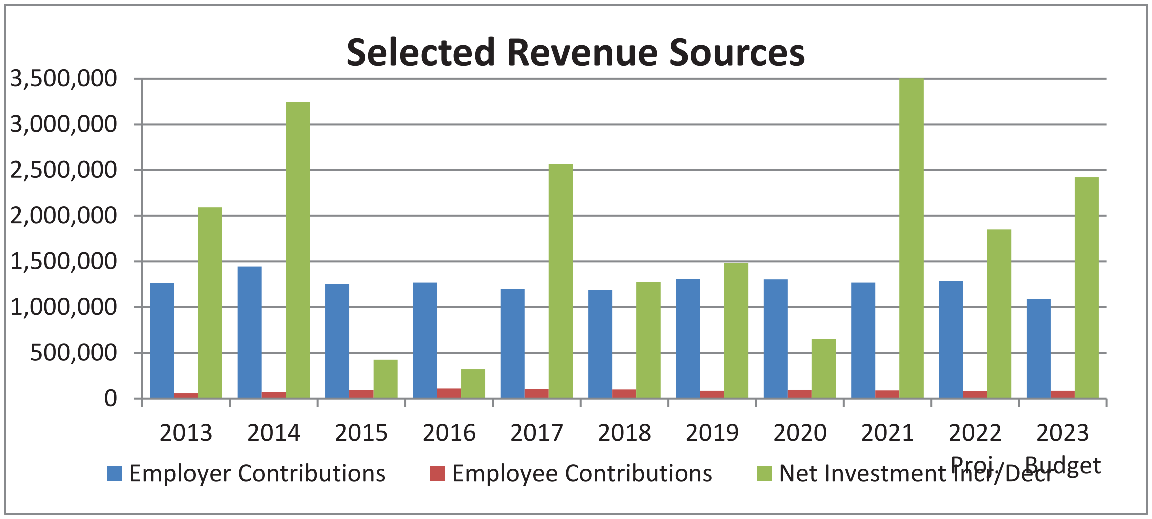
CITY EMPLOYEES RETIREMENT FUND
STATEMENT OF ESTIMATED REVENUES AND EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2023
IN COMPARISON WITH BUDGETED AND PROJECTED TOTALS FOR FY 2022
AND ACTUAL TOTALS FOR FY 2020 & FY 2021

	Actual FY 2020	Actual FY 2021	Budget FY 2022	Projected FY 2022	Estimated FY 2023
Revenues:					
Employer Contributions-Public Safe	156,283	189,498	176,335	176,335	211,118
Employer Contributions-General Fu	1,146,775	1,081,755	1,128,748	1,110,782	875,693
Employee Contributions	96,152	89,838	85,924	82,664	87,500
Other Revenues	650,204	7,397,079	1,500,000	1,850,000	2,420,000
Total Operating Revenues	2,049,414	8,758,170	2,891,007	3,219,781	3,594,311
Operating Transfer	-	-	-	-	-
Total Revenues	2,049,414	8,758,170	2,891,007	3,219,781	3,594,311
Expenditures:					
Professional Services	26,811	21,279	22,690	22,158	22,690
Investment Manager Fees	45,028	61,527	67,600	61,000	67,600
Employee Benefits Expense	2,343,781	1,929,682	2,166,768	2,055,354	2,166,768
Total Expenditures	2,415,620	2,012,488	2,257,058	2,138,512	2,257,058
TOTAL REV. OVER (UNDER) EXP.	**(366,206)**	**6,745,682**	**633,949**	**1,081,269**	**1,337,253**



Employer Contributions

In accordance with the City's Legacy Defined Benefit Retirement Plan Document, the City contributes to the Employee's Retirement Fund for the benefit of participating employees as determined by the City's Actuary. It is estimated that the FY 2023 Employer Contribution will be $1,086,811, which is up from the actuarially determined amount of $977,511 for FY 2022, but down from the $1,287,117 that the City paid. However, $211,118 of this amount will be paid from the Public Safety Sales Tax Fund. This will be the 8th year using the reduced amortization period (10 year-fixed). However, the amortization period was extended from 10 years to 14 years starting July 2021. The interest rate earnings assumptions was lowered from 6.75% to 6% in July 2021.

Employee Contributions

Employee contributions began in FY 2012 at 1% on base pay plus longevity, and have increased gradually to 3%. FY 2020 the contribution rate increased to 4%. The estimated contribution for FY 2023 is $87,500. Since this is a closed Plan, the employee contribution will continue to decrease as more employees retire.

Net Investment Incr/Decr

In accordance with Section 140.060 of the Cities Codified Ordinances, the City receives earnings from various investment instruments. Earnings are realized utilizing a three-year smoothing formula. In addition, funds invested with Commerce Bank and Sunpointe incur realized and unrealized earnings. The estimated increased value of the Pension Fund in FY 2023 is $2.4M.

Fiscal Year	Employer Contributions	Employee Contributions	Net Investment Incr/Decr
2013	1,261,350	58,698	2,093,063
2014	1,444,717	74,173	3,245,641
2015	1,254,457	93,100	426,117
2016	1,270,402	112,251	319,990
2017	1,200,992	107,272	2,565,367
2018	1,188,826	99,041	1,271,693
2019	1,307,755	86,614	1,484,647
2020	1,303,058	96,152	650,203
2021	1,271,253	89,838	7,397,079
2022 Proj.	1,287,117	82,664	1,850,000
2023 Budget	1,086,811	87,500	2,420,000

CITY EMPLOYEES RETIREMENT FUND
COMPARISON OF FISCAL YEAR 2023 ESTIMATED REVENUE WITH 2022 BUDGETED AND PROJECTED AND ACTUAL REVENUES FOR FISCAL YEARS 2020 AND 2021

	Actual Revenue FY 2020	Actual Revenue FY 2021	Budgeted Revenue FY 2022	Projected Revenue FY 2022	Estimated Revenue FY 2023	
INTERGOVERNMENTAL REVENUES:						
4307 Employer Contributions-Publi	156,283	189,498	176,335	176,335	211,118	1
4308 Employer Contributions-Gene	1,146,775	1,081,755	1,128,748	1,110,782	875,693	1
	1,303,058	1,271,253	1,305,083	1,287,117	1,086,811	
Total Intergovernmental Revenue	1,303,058	1,271,253	1,305,083	1,287,117	1,086,811	
OTHER REVENUES:						
4309 Employee Contributions	96,152	89,838	85,924	82,664	87,500	
4704 Investment Income-Other	691,534	720,420	500,000	850,000	800,000	2
4709 Unrealized Gains	(41,331)	6,676,659	1,000,000	1,000,000	1,620,000	2
Total Other Revenues	746,356	7,486,917	1,585,924	1,932,664	2,507,500	
Operating Transfers In	-	-	-	-	-	
Total Current Year's Total Current Year's Revenues	2,049,414	8,758,170	2,891,007	3,219,781	3,594,311	
TOTAL CITY EMPLOYEES RETIREMENT FUND	**2,049,414**	**8,758,170**	**2,891,007**	**3,219,781**	**3,594,311**	

1 - Employer contributions are determined through a discussion with the Actuary based upon investment performance as of 3/31/18. As with any estimate, the actual contribution will fluctuate. The actual contribution will be based upon the annual actuarial valuation to be completed in the fall.

2 - Investments earnings are estimated using actuarial assumptions. Actual earnings will fluctuate.

CITY EMPLOYEES RETIREMENT FUND
BENEFITS AND OPERATING EXPENDITURES

	Actual Expenditures FY 2020	Actual Expenditures FY 2021	Budgeted Expenditures FY 2022	Projected Expenditures FY 2022	Estimated Expenditures FY 2023
6203 Professional Services	26,811	21,279	22,690	22,158	22,690
6205 Investment Manager Fees	45,028	61,527	67,600	61,000	67,600
6206 Employee Benefits Expense	2,343,781	1,929,682	2,166,768	2,055,354	2,166,768
TOTAL BENEFITS AND OPERATING EXPENDITURES	**2,415,620**	**2,012,488**	**2,257,058**	**2,138,512**	**2,257,058**
EXCESS OF REV. OVER EXP.	(366,206)	6,745,682	633,949	1,081,269	1,337,253
FUND BALANCE-BEGINNING OF YEA	26,718,921	26,352,717	25,729,820	33,098,402	34,179,671
FUND BALANCE-END OF YEAR	26,352,717	33,098,402	26,363,769	34,179,671	35,516,924

City of Creve Coeur, Missouri
General Information, Map and Statistical Data

Form of Government

The city is located in St. Louis County approximately 15 miles west of downtown St. Louis. It is the home of the world-renowned Monsanto Corporation, Missouri Baptist University, and two of the areas largest medical centers. Initially a farming community, the city has developed into a thriving community in central St. Louis County with beautiful homes, acres of parkland, hundreds of businesses, and a number of high-tech office parks. The city was one of many unincorporated communities that grew along Olive Street Road. Its name, which means broken heart in French, comes from nearby Creve Coeur Lake. Legend has it that an Indian princess fell in love with a French fur trapper, but the love was not returned. According to the story, she then leapt from a ledge overlooking Creve Coeur Lake, the lake then formed itself into a broken heart. When the city was incorporated in December 1949, less than one square mile housed a population of 1,900 citizens. Today, the population of the city is 18,834 spanning 10.27 square miles with approximately 8,756 housing units.

The city was incorporated in December 1949 as a Fourth Class City under state law. On February 10, 1976, the citizens of Creve Coeur adopted a Home Rule Charter and the Council-Administrator form of government. Comprised of four wards, citizens are represented by eight Council Members, two per ward, and a Mayor elected at large. The Creve Coeur Government Center houses the Department of Admin. Services, Finance, Municipal Court, Public Works, Community Development and the Community Center. The Police Dept. moved into the new building on the government center property in FY 20219.

Regular City Council meetings are generally held on the second and fourth Monday of each month at 7:00 p.m. Planning and Zoning Commission meetings are generally held on the first and third Monday of each month at 7:00 p.m. Municipal Court sessions are held on Wednesday evenings.

Area

Square Miles	10.27
Acres	6,573
Housing Units[1]	8,988
Persons Per Square Mile[1]	1,834
Persons Per Acre	2.87

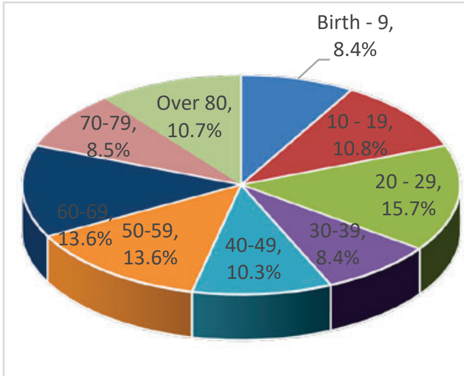
Population Growth

1945 (Upon Incorporation)	1,878
1960	5,122
1970	8,967
1980	11,757
1990	12,304
2000	16,759
2010	17,833
2019	18,622
2020	18,834

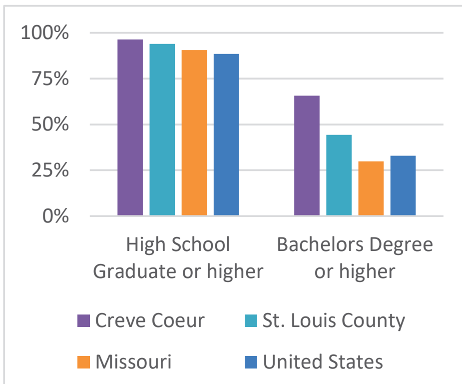
General Information and Statistical Data (Cont'd)

Median Household Income[1]	95,699
Median Age (years)[1]	47.7

Age of Residents[1]



Education[1]



Occupation[2]

Management and Professional	68.0%
Sales and Office	18.1%
Service	6.8%
Production & Transportation	4.5%
Construction & Maintenance	2.7%
Other	0.0%

Ethnicity[1]

Caucasian	76.0%
African-American	8.4%
American Indian and Alaskan Native	0.1%
Asian	11.0%
Other	3.5%
Other	1.0%

Housing[1]

Owner Occupied	65.7%
Renter Occupied	34.3%

General Information and Statistical Data (Cont'd)

Centerline Miles of Streets:

Public	78.9
Private	17.3
State Highway	14.8
County Arterials	5.6
Total Miles of Streets	116.6

Police Protection

Commissioned	49
Noncommissioned	5

Parks and Recreation:

Number of Parks	6
Acres of Parks	94
Number of Tennis Courts	8
Indoor Ice Arena (Year-round operations; includes private rentals & programs)	1
9-Hole Golf Course	1

Land Use[2]

Residential	57%
Commercial	16%
Light Industrial	3%
Institutional	16%

Largest Employers (number of employees)[3]

Mercy Hospital St. Louis	6,587
Bayer	3,497
Clearent LLC	744
SSM Health Care Corporation	742
Daugherty Systems, Inc.	684
Barnes West County Hospital	638
G45 Secure Solutions USA Inc	561
Refinitiv US LLC	366
Plaza Motor Company	348
Debora J Hayen MSW LCSW	330

Number of City of Creve Coeur Authorized Full-Time Employees	109

[1] *Per U.S. Census Bureau, Census, 2016-2020 (5-Year Estimate)*

[2] *Per Creve Coeur Planning Department, 2020*

[3] *Per 2021 Comprehensive Annual Financial Report (Creve Coeur Finance Department 2021 Business Licenses)*

CITY OF CREVE COEUR, MISSOURI
COMPUTATION OF LEGAL DEBT MARGIN
June 30, 2021

Net Assessed Value: as of January 1, 2020		$ 1,160,865,462
Debt Limit: 10% of Assessed Value		116,086,546
Total Bonded Debt	9,189,602	
Less: Assets in Debt Service Fund	(752,786.00)	
Total Amount of General Obligation Debt Applicable to Debt Limit		8,436,816
Legal Debt Margin		$ 107,649,730

Note: Bonded indebtedness is limited by Section 95.115 and 95.120 of the Missouri Revised Statutes to 10% of the assessed value of taxable tangible property.

The calculation above demonstrates the City's capacity to issue debt if needed. It has been the City's policy to operate on a "pay as you go" basis and avoid debt if possible.

In April 2017, the City issued $10,635,000 in General Obligation Bonds, the proceeds of which are to be used for the construction of a new police building and for certain renovations to the existing government center. The General Obligation Bonds are to be repaid from property tax levies. The outstanding bonds bear interest at rates ranging from 2.0 - 3.125% and mature in 2037.

The annual principal and interest requirements to maturity of the General Obligation Bonds as of June 30, 2021 are as follows:

Years Ending June 30,	Principal	Interest	Total
2021	455,000	261,306	716,306
2022	470,000	247,656	717,656
2023	480,000	233,556	713,556
2024	490,000	223,956	713,956
2025	505,000	209,256	714,256
2026	515,000	197,894	712,894
2027	530,000	185,018	715,018
2028	550,000	169,118	719,118
2029	565,000	152,618	717,618
2030	580,000	135,668	715,668
2031	600,000	118,268	718,268
2032	620,000	100,268	720,268
2033	635,000	81,668	716,668
2034	655,000	62,618	717,618
2035	675,000	42,968	717,968
2036	700,000	21,876	721,876
2037	0	0	0
	9,025,000	2,443,712	11,468,712

Source: 2021 Comprehensive Annual Financial Report

CITY OF CREVE COEUR, MISSOURI
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
JUNE 30, 2021

Name of Governmental Unit	Debt Outstanding	Percentage Applicable To City of Creve Coeur	Amount Applicable To City Of Creve Coeur
St. Louis County	68,775,000	4.11%	2,826,653
Parkway School District	243,765,000	13.32%	32,469,498
Ladue School District	239,810,000	19.72%	47,290,532
Pattonville School District	80,485,000	3.58%	2,881,363
Monarch Fire District	11,500,000	4.30%	494,500
West Overland Fire District	2,975,000	9.20%	273,700
Creve Coeur Fire	16,200,000	61.91%	10,029,420
Sub-total	663,510,000		96,265,666
City of Creve Coeur	9,189,602	100.00%	9,189,602
Total Direct and Overlapping Debt	672,699,602		105,455,268

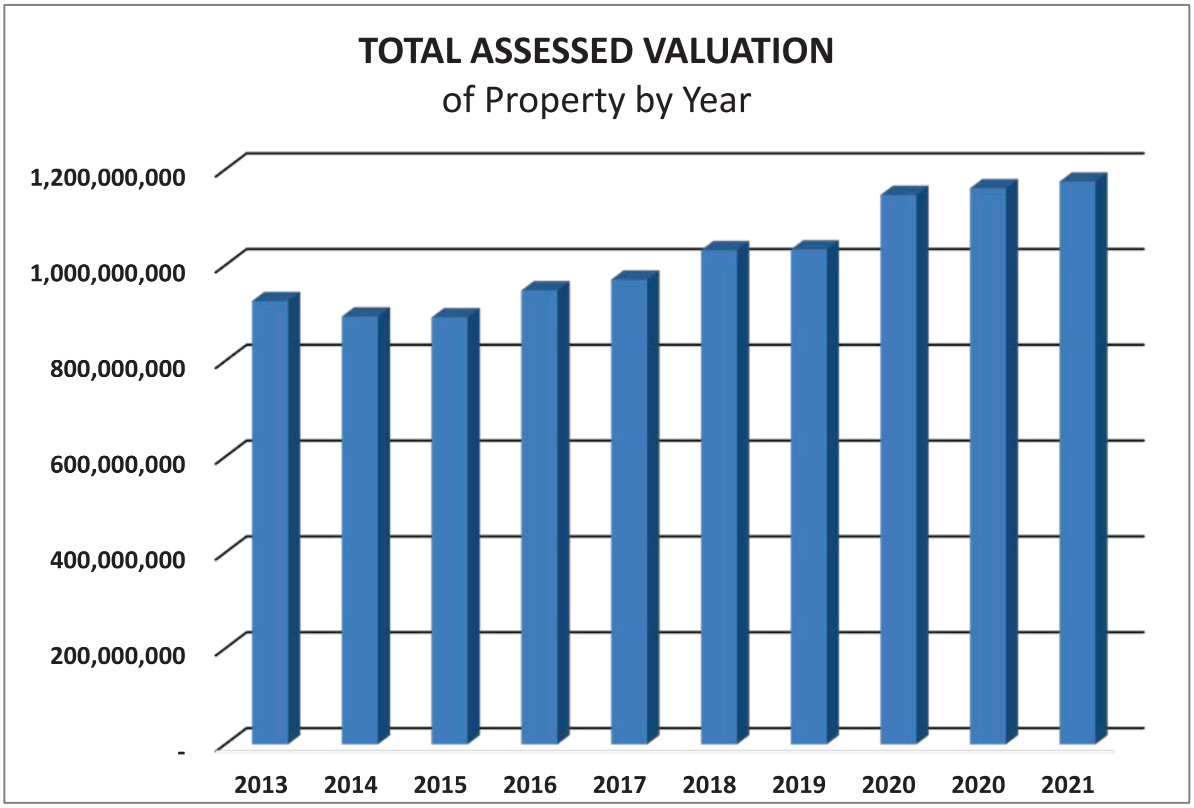
Source: 2021 Comprehensive Annual Financial Report
The percentage applicable to the City of Creve Coeur is based
on the jurisdiction's assessed value within the boundaries of Creve Coeur.

CITY OF CREVE COEUR
PRINCIPAL REAL ESTATE TAXPAYERS (1)
JUNE 30, 2021

Taxpayer	Type of Business	2021 Assessed Valuation	Percent of Total (2)	
Monsanto Company	Regional Headquarters	84,688,830	7.30	%
RNSI City Place Owner LLC	Developers	38,615,220	3.33	
Emerson Rd LLC (formerly I & G Direct Real Estate 18, LP)	Developers	23,511,170	2.03	
MRES CP6 Holdings LP	Real Estate	11,306,020	0.97	
Waterfront Creve Coeur MO LLC (Formerly Cross Creek Multifamily Apartments LP)	Rental Apartments	10,166,360	0.88	
Asbury Automotive St. Louis, LLC	Retail auto sales	8,557,020	0.74	
Missouri American Water/St. Louis Co Wate	Water Company	8,159,430	0.70	
Danforth Plant Center	Bio-Research & Developmen	7,988,960	0.69	
Cornerstone LLC	Real Estate	6,897,470	0.59	
AVBH VICINO LLC	Rental Apartments	6,795,120	0.59	
		$ 206,685,600	17.80	%

(1) Source - 2021 Comprehensive Annual Financial Report

(2) Total assessed value of the City was $1,160,865,462 as of December 31, 2020



Fiscal Year	Real Property	Personal	Railroad & Utilities	Total
2013	787,780,570	128,951,800	8,522,313	925,254,683
2014	759,807,910	124,352,250	8,768,479	892,928,639
2015	760,034,050	122,154,990	9,028,873	891,217,913
2016	813,636,250	124,026,720	9,870,668	947,533,638
2017	822,297,210	138,314,730	9,469,166	970,081,106
2018	881,952,780	139,885,830	9,750,787	1,031,589,397
2019	874,487,810	150,073,580	8,428,855	1,032,990,245
2020	984,836,820	152,195,430	9,747,807	1,146,780,057
2020	1,000,155,916	150,277,114	10,432,432	1,160,865,462
2021	1,004,028,350	161,980,126	8,660,602	1,174,669,078

Note: Assessed values are based on the following valuations: Residential 19%, Agriculture 12%, Commercial and Industrial 32%, Personal Property 33 1/3% and Railroad & Utilities 32% as of December 31.

Property Value and Construction
Last Ten Fiscal Years

		New Construction (2)				Alterations and Additions		Building Demolitions
		Commercial		Residential				
Fiscal Year	Total Estimated Actual Value (1)	Number Of Permits	Estimated Cost Of Construction	Number Of Permits	Estimated Cost Of Construction	Number Of Permits	Estimated Cost Of Construction	Number Of Permits
2012	3,799,272,970	1	130,000	7	3,758,881	750	45,549,635	13
2013	3,815,929,320	3	13,277,459	9	6,925,444	930	57,907,117	11
2014	3,713,371,407	2	18,389,042	14	6,381,607	1042	48,245,467	26
2015	3,695,388,826	5	52,602,986	55	27,205,217	1060	56,975,739	26
2016	3,912,975,119	7	30,974,548	48	22,179,779	1102	48,216,828	23
2017	4,045,195,714	1	5,366,000	32	16,073,170	1191	68,495,046	29
2018	4,315,659,767	6	31,341,876	18	8,763,246	1350	73,837,539	23
2019	4,343,736,577	4	10,697,000	18	12,389,490	1329	71,746,160	44
2020	4,841,257,311	3	20,935,295	17	11,641,106	1302	68,892,357	24
2021	4,891,026,881	4	62,070,016	6	4,919,000	1131	111,664,327	10

(1) Source - 2021 Comprehensive Annual Financial Report (St. Louis County Assessor)

(2) Source - 2021 Comprehensive Annual Financial Report (City of Creve Coeur Building Department)

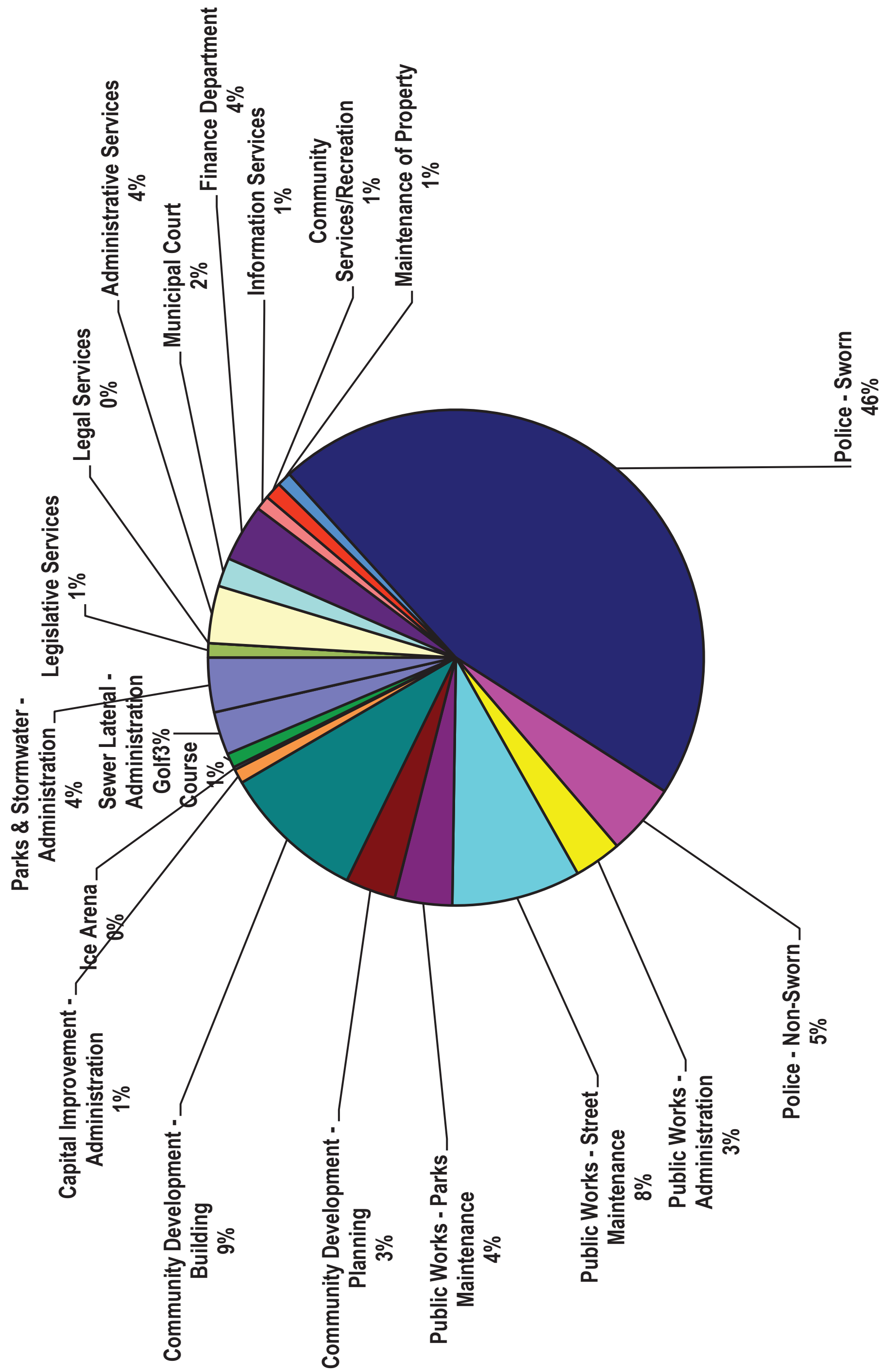
ALL FUNDS
SUMMARY OF FULL-TIME AUTHORIZED PERSONNEL
BY DEPARTMENT/FUND

DEPARTMENT/DIVISION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
GENERAL FUND:					
Legislative Services	1	1	1	1	1
Legal Services	1	0	0	0	0
Administrative Services	4	4	4	4	4
Municipal Court	2	2	2	2	2
Finance Department	4	5	4	4	4
Information Services	1	1	1	1	1
Community Services/Recreation	0.70	0.70	1.20	1.20	1.20
Maintenance of Property	1.67	2.50	2.50	1	1
Police - Sworn	50	49	49	49	49
Police - Non-Sworn	3	3	4	5	5
Public Works - Administration	4	3.5	3.3	3.3	4.3
Public Works - Street Maintenance	10	9	9	9	9
Public Works - Parks Maintenance	3.33	3.5	3.5	4	5
Community Development - Planning	4	3.5	3.5	3.5	2.5
Community Development - Building	9	10	10	10	10
Subtotal*	98.70	97.70	98.00	98.00	99.00
CAPITAL IMPROVEMENT FUND:					
Capital Improvement - Administration	1	1	1	1	1.5
Subtotal	1	1	1	1	1.5
SEWER LATERAL FUND:					
Sewer Lateral - Administration	0	0	0.2	0.2	0.2
Subtotal*	0	0	0.2	0.2	0.2
PARKS & STORMWATER FUND:					
Parks & Stormwater - Administration	0	0	0	1	2
Subtotal	0	0	0	1	2
MUNICIPAL ENTERPRISE FUND:					
Ice Arena	2.50	2.50	3.00	3.00	3.00
Golf Course	3.80	3.80	3.80	3.80	3.80
Subtotal*	6.30	6.30	6.80	6.80	6.80
TOTAL AUTHORIZED FULL-TIME EMPLOYEES:	**106.00**	**105.00**	**106.00**	**107.00**	**109.00**

** Decimals are due to sharing of some full-time positions among more than one department.*
See section on "Authorized Positions" for additional detail.

Communication: Review Proposed FY23 Budget Preview (New Business)

Summary of Personnel by Department/Fund - FY 2023



Communication: Review Proposed FY23 Budget Preview (New Business)

CITY OF CREVE COEUR
FISCAL YEAR 2023
FULL-TIME SALARIES BY GRADE

	ANNUAL SALARY			HOURLY RATES*		
GRADE	MIN	MID	MAX	MIN	MID	MAX
7	40,453.20	48,525.48	56,597.76	19.4487	23.3296	27.2105
8	43,219.44	51,842.52	60,465.60	20.7786	24.9243	29.0700
9	47,160.72	56,567.16	65,973.60	22.6734	27.1958	31.7181
10	53,317.44	63,960.12	74,602.80	25.6334	30.7501	35.8667
11	59,694.48	71,610.12	83,525.76	28.6993	34.4279	40.1566
11a[1]	61,869.00	71,669.50	81,470.00	29.7447	34.4565	39.1683
12	66,720.24	80,049.60	93,378.96	32.0770	38.4854	44.8937
12a[1]	78,580.00	89,278.00	99,976.00	37.7788	42.9221	48.0654
13	73,513.44	88,183.08	102,852.72	35.3430	42.3957	49.4484
13a	82,056.96	93,470.76	104,884.56	39.4505	44.9379	50.4253
14	78,899.04	94,633.56	110,368.08	37.9322	45.4969	53.0616
14a	88,348.32	99,358.20	110,368.08	42.4752	47.7684	53.0616
15	84,884.40	101,842.92	118,801.44	40.8098	48.9629	57.1161
15a	95,117.04	106,959.24	118,801.44	45.7293	51.4227	57.1161
16	91,273.68	109,511.28	127,748.88	43.8816	52.6497	61.4177
17	98,323.92	117,950.76	137,577.60	47.2711	56.7071	66.1431
18	106,377.84	127,614.24	148,850.64	51.1432	61.3530	71.5628

11a, 12a, 13a, 14a, and 15a denote commissioned officer salaries based on market pay.

CITY OF CREVE COEUR
FISCAL YEAR 2023
FULL-TIME POLICE DEPARTMENT SALARIES BY GRADE/STEP[1]

GRADE	STEP	ANNUAL SALARY	HOURLY RATES*
11a	0	61,869.00	29.7447
11a	1	64,035.00	30.7861
11a	2	66,276.00	31.8635
11a	3	68,596.00	32.9788
11a	4	70,996.00	34.1327
11a	5	73,481.00	35.3274
11a	6	76,053.00	36.5639
11a	7	78,715.00	37.8438
11a	8	81,470.00	39.1683
12a	0	78,580.00	37.7788
12a	1	81,331.00	39.1014
12a	2	84,177.00	40.4697
12a	3	87,123.00	41.8861
12a	4	90,173.00	43.3524
12a	5	93,329.00	44.8697
12a	6	96,595.00	46.4399
12a	7	99,976.00	48.0654

**Approximate hourly rates; annual is hourly rate x 2080 hours.*

[1] Step Pay Plans apply to police officer (11a) and police sergeant (12a) positions only.

CITY OF CREVE COEUR
FISCAL YEAR 2023
FULL-TIME EMPLOYEE CLASSIFICATION PLAN AND PAY RANGES

GRAD	POSITION TITLE	DEPARTMENT/DIVISION	ANNUAL* Min	ANNUAL* Max
7	Building Maintenance Technician	Community Services, Ice Arena	40,453.20	56,597.76
	Maintenance Worker	Golf Course, Ice Arena, Public Works – Streets, Parks		
	Records Associate	Police – Administration		
8	Accounting Associate	Finance	43,219.44	60,465.60
	Administrative Services Associate	Community Development – Building, Public Works, Recreation		
	Court Clerk I	Administrative Services – Municipal Court		
	Maintenance Worker I	Building Maintenance, Golf Course, Public Works – Streets, Parks		
	Recreation Supervisor	Community Services, Ice Arena		
	Support Services Associate	Police – Administration		
9	Apartment Re-Occupancy Inspector/Code Enforcement Officer	Community Development – Building	47,160.72	65,973.60
	Court Clerk II	Administrative Services – Municipal Court		
	Executive Assistant to Chief of	Police – Administration		
	Human Resources Generalist	Administrative Services		
	Maintenance Worker II	Public Works – Streets, Parks, Golf Course, Building Maintenance		
	Maintenance Worker II/Mechanic	Public Works – Streets		
	Payroll Associate	Finance		
	Police Academy Recruit	Police – Patrol		
10	Administrative Services Supervisor	Public Works – Administration, Community Development	53,317.44	74,602.80
	Foreman I	Public Works – Parks, Streets		
	Public Information Officer & Management Analyst	Administrative Services		
	Residential Building Inspector	Community Development – Building		
	Senior Accounting Associate	Finance		
11	Assistant Director of Recreation	Golf Course	59,694.48	83,525.76
	Building Inspector	Community Development – Building		
	City Planner	Community Development – Building		
	Court Administrator	Administrative Services – Municipal Court		
	Golf Maintenance Superintendent	Golf Course		
	Plans Examiner	Community Development – Building		
	Project Manager-Engineering	Public Works – Administration		

CITY OF CREVE COEUR
FISCAL YEAR 2023
FULL-TIME EMPLOYEE CLASSIFICATION PLAN AND PAY RANGES

GRAD	POSITION TITLE	DEPARTMENT/DIVISION	ANNUAL* Min	ANNUAL* Max
11a	Police Officer	Police – Patrol	61,869.00	81,470.00
Step	Police Officer – Detective	Police – Investigations		
	Police Officer – Special Assignment	Police – Patrol		
12	City Clerk	Legislative	66,720.24	93,378.96
	Information Systems Coordinator	Finance – Information Systems		
	Senior Plans Examiner	Community Development – Building		
12a	Sergeant	Police – Patrol, Investigations	78,580.00	99,976.00
Step	Sergeant – Administrative	Police – Administration		
	Sergeant – CALEA	Police – Administration		
13	Chief Building Official	Community Development – Building	73,513.44	102,852.72
	Civil Engineer	Public Works – Administration		
	Operations Superintendent	Public Works – Parks, Streets		
14	Assistant City Administrator	Administrative Services	78,899.04	110,368.08
	Director of Recreation	Ice Arena, Community Services		
14a	Lieutenant	Police – Administration, Patrol	88,348.32	110,368.08
	Lieutenant – CALEA	Police – Administration		
15	Assistant Director of Public Works / City Engineer	Public Works – Administration	84,884.40	118,801.44
15a	Captain	Police – Administration, Investigations, Patrol	95,117.04	118,801.44
16	Director of Community	Community Development – Planning	91,273.68	127,748.88
17	Director of Finance	Finance	98,323.92	137,577.60
	Director of Public Works Director	Public Works – Administration		
18	Chief of Police	Police – Administration	106,377.84	148,850.64

**Hourly rate is calculated by dividing annual rate by 2080 hours.*

Note: Grades 11a, 12a, 13a, 14a, and 15a denote commissioned officers higher minimum salaries than grades 11, 12, 13 and 15 based on market pay; 11a and 12a are step systems.

CITY OF CREVE COEUR
FISCAL YEAR 2023
MERIT-BASED PAY PLAN

Merit-based pay recognizes outstanding performers and incentivizes employees to provide excellent service to our citizens. Employee compensation is based on a review of individual employee performance. The Merit-Based Pay Plan is set up to provide higher compensation to employees who perform at a level superior to their peers or who exceed established job performance criteria and achieve developmental goals for the year. With the exclusion of non-exempt commissioned officers, all City employees are on a merit-based pay plan. Non-exempt commissioned officers – specifically police officers and sergeants – transitioned to step pay plans in FY 2023 and described separately.

Through the Merit-Based Pay Plan, each department is allocated a percentage of its payroll. This percentage is uniform among departments unless it is determined that a specific department (or group of jobs within a department) should receive a different percentage based on market factors. The allocated percentage is based on a survey of average salary increases among comparator cities in the region.

Each department distributes its merit allocation among its employees based on individual employee performance. All non-probationary employees are evaluated and rated during the month of May for their performance during the previous 12 months (May 1 through April 30). Each department then calibrates its employee performance ratings and determines the distribution of its merit allocation among employees. Superior-performers receive a higher-than-average percentage increase while fair-performers receive a lower-than-average increase. For example, if the department's allocation were 4% of payroll, a superior-performing employee might receive a 4.5% salary increase while a fair-performing employee might receive a 2% increase. The department may not exceed its budgeted allocation of 4% of payroll.

FY 2023 Department Allocation
During budget deliberations each year, the Council considers a management recommendation for the adoption of the merit pay allocation that reflects labor market conditions and fiscal realities. The City Council adopts the merit pay allocation with the annual budget.

The <u>merit salary allocation for FY 2023 is budgeted at 4%</u> of payroll excluding employees who are not eligible for a salary increase as a result of having reached the top of their pay grades.

Employees, not included on a step pay plan, are eligible for a lump-sum merit bonus once they reach the top of their pay plan. <u>The merit bonus allocation for FY 2023 is budgeted at 2%</u> of salaries of employees who have reached the top of their pay grades. The merit-bonus allocation is normally distributed among employees in the same manner as the merit-salary allocation (i.e., employees are evaluated; evaluations are calibrated, and the department distributes its allocation among employees based on individual merit).

When employees initially reach the top of their pay grades, they do not receive the full merit increase amount that they would otherwise receive. For example, if an employee is 1% under the ceiling and receives a performance score that would normally result in a 4% merit pay increase, the employee can only receive a 1% increase to base salary as a result of reaching the top of the grade.

Under the merit bonus system, employees are eligible for a bonus in addition to the increase in base salary. The merit bonus allocation is half of the merit salary allocation; therefore, employees are eligible to receive in bonus pay half of the amount of the merit salary increase that would increase salary above the top of the grade. For example, if an employee receives a performance score that would normally equate to a 4% pay increase (but is 1% under the top of the grade), the employee receives a 1% increase to base salary plus a 1.5% one-time bonus (half of the remaining 3%).

Prorated Merit Increases

Employees, not included on a step pay plan, who have received a probation completion merit increase during the previous fiscal year may be eligible to receive a prorated merit increase on July 1 with a performance evaluation score meeting set criteria. A prorated merit aligns a newer employee to the fiscal year merit increase schedule with all other City employees, and is calculated using the number of calendar days from the employee's probation-completion merit increase to July 1.

For example, an employee received a probation-completion merit increase on December 31 (or 182 days from July 1), and the department allocation for a "Superior" performance rating is 4.2% on July 1. The employee would be eligible to receive an approximate 2.1% increase in base pay on July 1 (i.e., half of 4.2% for 182 out 365 days, or 50%). The following year on July 1 and every year thereafter, the employee would be eligible to receive a full merit, subject to a satisfactory performance rating and budget allocations.

Performance Rating Levels*

With the exception of Police Department employees, employee performance is evaluated using four rating levels: Superior (4), Good (3), Fair (2), and Unsatisfactory (1). Supervisors rate each job category or essential job function in an employee's evaluation using a whole number, 1, 2, 3, or 4. The scores for each essential job function are weighted with the final evaluation score being the sum of weighted scores. The total of the weighted scores is categorized into one of four (4) overall rating levels:

Performance Rating Score*	Final Evaluation Score	Pay Increase and/or One-Time Merit Bonus
4 – Superior	3.50 – 4.00	Eligible
3 – Good	2.80 – 3.49	Eligible
2 – Fair	2.00 – 2.79	Eligible to receive half (50%) of the department's allocation for its employees rated "Good"; Not eligible for one-time merit bonus
1 – Unsatisfactory	1.00 – 1.99	Not eligible

**Excluding all Police Department personnel.*

"Superior" performance is defined as performance that exceeds that of most other peers and/or exceeds the standards set forth in the job description.

"Good" performance is defined as a performance that consistently meets the standards set forth in the job description and/or performs at a level comparable to most peers.

"Fair" performance is defined as performance below that of most peers and/or performance that fails to meet the standards set forth in the job description.

"Unsatisfactory" performance represents a significant failure to perform. Disciplinary action may include rating performance as "unsatisfactory".

Police Department Performance Rating Levels
The Police Department improved its performance rating system in response to statutory revisions in recent years, and also to fulfill the Police Department's mission, increase workplace efficiency, improve work quality and establish a level of accountability. The three foundations of Constitutional Policing are: 1) good, clear and tested policy development; 2) training to ensure employees know the policies and procedures; and 3) effective supervision.

The Police Department strives to maintain a high level of competency and trust from the community. This is accomplished by following best practices. The accreditation process through CALEA (Commission on Accreditation for Law Enforcement Agencies) is a mechanism that provides a high level of accountability based on a Code of Conduct and the essential job functions performed on a daily basis.

All exempt commissioned positions (Police Lieutenant, Police Captain, and Chief of Police) and all non-commissioned support personnel in the Police Department are on a Merit-Based Pay Plan with annual budget appropriations remaining the same as all other city department employees. All non-exempt commissioned officers (i.e., Police Officers and Police Sergeants) are on a designated Step Pay Plan (see Police Department Step Plans).

The Police Department's performance management system is based on four performance factors: 1) competence/safety; 2) relationships/attitudes; 3) reports; and 4) use of work time. The Police Department uses three rating levels for the Merit-Based Pay Plan and the Step Pay Plan:

		MERIT-BASED PAY PLAN	**STEP PAY PLAN**
Performance Rating Score	**Final Evaluation Score**	**Pay Increase and/or One-Time Merit Bonus**	**Step Increase and/or Probation Completion Bonus**
3 – Meets Expectations	3	Eligible	Eligible
2 – Marginally Meets Expectations	2	Eligible, receives half (50%) of the department's allocation for "Meets Expectations"; not eligible for one-time merit bonus	Eligible after successful completion of a performance improvement plan; otherwise, not eligible
1 – Below Expectations	1	Not Eligible	Not Eligible

"Meets Expectations" is defined as performance that consistently meets the standards set forth in the job description and/or performs at a level comparable to most peers.

"Marginally Meets Expectations" is defined as performance that sometimes meets expectations, but not consistently, or occasionally fails to meet expectations.

"Below Expectations" is defined as performance that represents a significant failure to perform.

CITY OF CREVE COEUR
FISCAL YEAR 2023
POLICE DEPARTMENT STEP PAY PLANS

In FY 2023, new step pay plans were implemented for the Police Department for non-exempt commissioned police officers (Grade 11a Step Pay Plan) and police sergeants (Grade 12a Step Pay Plan). A step pay plan is a benefit enhancement tool used to: attract and retain the best-qualified commissioned personnel; ensure internal and external equity for commissioned employees with similar duties; and provide uniform methods for establishing and applying salary rates.

Grade 11a Step Pay Plan – Includes all patrol officers, detectives, and special assignment officers (i.e., traffic safety, community policing, K-9, school resource) and consists of nine steps: Step 0 through Step 8 (see Full Time Salaries by Grade for more information). In FY 2023, each step equates to a pay differential of 3.5% in the Grade 11a Step Plan. A non-probationary police officer is eligible to advance to the next subsequent step on July 1, and annually thereafter, subject to a satisfactory performance rating score and budget appropriations.

Grade 12a Step Pay Plan – Includes all police sergeants and consists of eight steps: Step 0 through Step 7 (see Full Time Salaries by Grade for more information). In FY 2023, each step equates to a pay differential of 3.5% in the Grade 12a Step Plan. A non-probationary sergeant is otherwise eligible to advance to the next subsequent step on July 1, and annually thereafter, subject to a satisfactory performance rating score and budget appropriations.

Probation Completion Bonus – An incentive tool for police officers and sergeants on a step pay plan who have completed probation during the previous fiscal year and not yet eligible to advance to the next step in the plan until July 1 – the beginning of the fiscal year. The Probation Completion Bonus is a lump-sum payment; does not increase base salary nor employee benefits; and is prorated the total number of calendar days from the date of probation completion and July 1.

For example, an officer completing probation on December 31 would receive a partial 3.5% lump-sum bonus for 182 days (the number of days between December 31 and July 1) out of 365 calendar days. The bonus is calculated using the current annualized base pay and the prorated increase of 1.75% (i.e., half of 3.5% for 182 out 365 days, or 50%). On July 1, and annually thereafter, the police officer would be eligible to advance to the next step in the plan, subject to a satisfactory performance rating score and budget appropriations.

CITY PREMIUM PAY FY 2023

Police Field Training Pay
Police Officers are occasionally requested to assume the additional assignment of training a new officer in the field. This requires specialized training and represents additional effort and responsibility beyond the normal scope of the Police Officer job description, and as such warrants a marginal pay increase. A Police Officer shall receive an additional $2.00 per hour for each day when assigned as a field trainer. Such assignments and pay shall be subject to the approval of the Chief of Police.

Police Nightshift Differential Pay
Studies have concluded the "critical age range" for intolerance to fluctuating shift work begins around age 45. As officers age, their body's ability to recover from frequent shift changes diminishes. Night shift differential pay incentivizes officers to volunteer for a permanent night shift assignment; helps sustain a permanent dayshift for other officers; and can increase diversity of experience of officers working the night shift. In FY 2023, the Police Nightshift Differential Pay is $1.00 per hour for all officers who are scheduled to work between the hours 6:00 p.m. and 6:00 a.m. – the designated night shift. Officers are not eligible to receive this pay during paid or unpaid leave, or time spent in working or training outside the designated hours.

Police On-Call Pay
Detectives assigned to be the on-call detective in rotation and as assigned make a reasonable effort to be response ready to report for duty for any major crimes, crime scene processing, prisoner interviews and interrogations. Other detectives should remain aware that they might be called in either because more personnel are required or because the assigned on-call detective cannot respond. When assigned to be the on-call detective, the officer will receive one (1) hour of pay for the day. It is not grounds for discipline if the assigned detective cannot respond, but the responding detective will receive the extra pay for that day instead of the assigned detective. If a detective expressly or effectively refuses to serve in rotation as the on-call detective, the matter is revisited during performance review.

When receiving a subpoena for Municipal Court, officers must remain in communication with the prosecutor and generally be prepared to report for duty should their testimony be needed for Court (or advise the prosecutor that they should seek a new court date). When assigned or receiving a subpoena or told by the Court to be prepared for appearance in court at a time that is outside their shift, they shall receive one (1) hour of pay for that time period of waiting.

Police Supervisor Pay
Regular full-time commissioned non-supervisory personnel requested by the Chief of Police to serve in a temporary supervisory capacity shall receive a premium in the amount of $16.00 per work shift. Serving in a supervisory capacity shall mean that the employee is placed in effective charge of non-supervisory personnel and required to perform all normal supervisory functions for that work group during the assigned work shift.

Police Traffic Safety Officer Pay
Traffic Safety Officers (TSOs) are required to complete advanced training and are given additional responsibilities beyond other patrol officers, including, but not limited to: management of traffic grants and equipment, conducting research and surveys, analyzing data and preparing reports. TSOs receive an

additional $2.00 per hour for each day assigned as a TSO. Officers are not eligible to receive this pay during paid or unpaid leave.

Police Academy Recruit Pay

Occasionally the Police Department sponsors an applicant through the St. Louis County and Municipal Police Academy. The Police Academy is a six-month commitment of education, physical fitness, defensive tactics, as well as an acclimation of all state laws and procedures. The recruit is classified as a general employee of the City of Creve Coeur while attending the academy. The pay range for a Police Recruit is a Grade 9. The City provides medical, dental, life and accidental death and dismemberment insurance for a recruit while attending the academy at the same premium rates paid by other City employees. The recruit is eligible to enroll in other ancillary insurance benefits and deferred compensation offered to other City employees. The recruit is not eligible to accumulate vacation time, compensatory time and sick time until graduation from the Police Academy as well as becoming Peace Officer Standards and Training (POST) certified. Once graduating from the Academy, the recruit is then reclassified as a commissioned officer to a Police Officer Grade 11(a) Step Plan.

CITY RECRUITMENT INCENTIVE PROGRAM FY 2023

The City recognizes one of the best recruitment tools in attracting new employees is through word-of-mouth of its valued employees. The Recruitment Incentive Program awards six-hundred dollars ($600) before taxes in a lump-sum payment to any full-time employee who refers a new full-time employee of the City and meets program criteria. Positions excluded from eligibility include: the City Administrator, directors, and managers or other positions with hiring authority over the new hire.

To be eligible, the following criteria must be met: 1) the new hire was not previously employed as a full-time or part-time employee of the City; 2) the new hire maintains full-time employment for a minimum of six months; 3) the new hire lists the referring employee by name on the employment application; 4) the referring employee must be actively employed with the City at the time the department director submits the request for incentive payment and approval by the Office of the City Administrator is received.

CITY SELF-INSURED PORTION OF HEALTH INSURANCE DEDUCTIBLE FY 2023

The City reimburses (self-insures) up to $1,100 of the $1,500 individual deductible and up to $2,200 of the $3,000 family/dependent deductible to employees enrolled in the City's health insurance plan. The employee is responsible for paying the first $400 of the individual deductible and the first $800 of the family/dependent plan deductible. Reimbursement claims are submitted in accordance with procedures established by the Office of the City Administrator. Employees hired before July 1, 2001 who have retired and are receiving the benefit of City payment of a percentage of premium of the City health insurance plan are also eligible to participate in the City's self-insurance of the deductible on the same terms and conditions as an active employee. The City Council may amend these provisions by resolution at any time in its discretion.

CITY SPOUSAL HEALTH INSURANCE SURCHARGE FY 2023

On and after January 1, 2021, in an effort to keep costs down for all employees, the City of Creve Coeur requires all employees and retirees who cover their spouses under the City-employee cost-sharing health insurance benefit to be assessed a monthly surcharge if the spouse is eligible for a major medical/prescription insurance plan through their employer which meets minimum value standards on all employee health insurance benefits. This provision does not apply to employee spouses who are covered under Medicare and also under the age of 65, Tricare, or COBRA. The monthly spousal health insurance surcharge is approved by City Council as part of the annual fiscal budget process. The City Council may amend these provisions by resolution at any time in its discretion. The monthly spousal health insurance surcharge for FY 2023 is $200.00 per month.

CITY OF CREVE COEUR
FY 2023 PAY SCHEDULE

SALARIES OF ELECTED AND APPOINTED OFFICIALS

POSITION TITLE		
Mayor	600.00	Per Month
City Council	400.00	Per Month
Planning & Zoning Commission Chairperson	150.00	Per Month
Planning & Zoning Commission Member	45.00	Per Session
Board of Adjustment Member	45.00	Per Session
Municipal Court Judge*	20,000.00	Per Year
Provisional Judge*	500.00	Per Session
Prosecuting Attorney*	2,500.00	Per Month
Alternate Prosecuting Attorney*	400.00	Per Session

HOURLY PAY RANGES FOR PART TIME AND SEASONAL EMPLOYEES

	PER HOUR
GENERAL	
Clerk	11.15 - 16.00
Intern	11.15 - 16.00
FINANCE	
Accountant	20.00 - 25.00
Accounting Clerk	17.00 - 25.00
COMMUNITY DEVELOPMENT	
Planner	20.00 - 25.00
PUBLIC WORKS	
Seasonal Maintenance Worker	16.80 - 25.00
GOLF COURSE	
Greenskeeper	12.00 - 16.00
Concession Attendant	11.15 - 14.00
Recreation Aide-Golf	11.15 - 14.00
ICE ARENA	
Building Supervisor-Ice	14.00 - 18.00
Learn to Skate Instructor	17.00 - 28.00
Custodian-Ice	14.00 - 20.00
Learn to Skate Coordinator	17.00 - 28.00
Receptionist	12.00 - 17.00
Intern	12.00 - 17.00
Recreation Aide-Ice	11.15 - 14.00
COMMUNITY SERVICES	
Receptionist	12.00 - 17.00
Community Center Recreation Monitor	14.00 - 20.00
Recreation Aide-Community Services	11.15 - 14.00
Intern	12.00 - 17.00
POLICE	
Administrative Assistant	18.00 - 25.00
CALEA Accreditation Assistant	25.00 - 30.00
Evidence Custodian	18.00 - 25.00

**Independent contractor*

GENERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs		FY 2023 AUTHORIZED FTEs	
FULL-TIME POSITIONS					
LEGISLATIVE SERVICES					
	City Clerk	1		1	
		1		1	
FULL-TIME POSITIONS					
ADMINISTRATIVE SERVICES					
	City Administrator	1		1	
	Assistant City Administrator	1		1	
	Public Information Officer & Management Analyst	1		1	
	Human Resources Generalist	1		1	
		4		4	
FULL-TIME POSITIONS					
ADMINISTRATIVE SERVICES - MUNICIPAL COURT					
	Court Administrator	1		1	
	Court Clerk	1		1	
		2		2	
PART-TIME POSITIONS					
ADMINISTRATIVE SERVICES - MUNICIPAL COURT			**HRS**		**HR**
	Clerk	0.51	1063	0.51	106
		0.51	1063	0.51	106
FULL-TIME POSITIONS					
FINANCE - ADMINISTRATION					
	Director of Finance	1		1	
	Senior Accounting Associate	1		1	
	Payroll Associate	1		1	
	Accounting Associate	1		1	
		4		4	
PART-TIME POSITIONS					
FINANCE - ADMINISTRATION			**HRS**		**HR**
	Intern	0.23	480	0.23	48
	Accounting Clerk	0.70	1456	1.00	208
		0.9	1936	1.2	256
FULL-TIME POSITIONS					
FINANCE - MIS OPERATIONS					
	Information Systems Coordinator	1		1	
		1		1	

GENERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs		FY 2023 AUTHORIZED FTEs	
FULL-TIME POSITIONS					
COMMUNITY SERVICES - ADMINISTRATION					
	[1] Director of Recreation	0.2		0.2	
	[1] Administrative Services Associate	0.0		0.5	
	[1] Administrative Assistant	0.5		0.0	
	[1] Recreation Supervisor	0.5		0.5	
		1.2		1.2	
PART-TIME POSITIONS					
COMMUNITY SERVICES - ADMINISTRATION			HRS		HR
	Community Center Monitor	0.02	50	0.00	0
	[1] Receptionist - Comm. Serv./Ice	0.38	800	0.38	80
		0.41	850	0.38	80
FULL-TIME POSITIONS					
MAINTENANCE OF MUNICIPAL FACILITIES					
	Building Maintenance Worker II	1		1	
		1		1	
FULL-TIME POSITIONS					
POLICE - ADMINISTRATION					
	Chief of Police	1		1	
	Police Captain-Support Services	1		1	
	Police Lieutenant-Professional Standards	1		1	
	Police Lieutenant-Accreditation & Spec. Projects	1		0	
	Police Office-CPO	0		2	
	Executive Assistant to Police Chief	1		1	
	Records Associate	2		2	
	Support Services/Fleet Maintenance Associate	1		1	
	Building Maintenance Worker	1		1	
		9		10	
PART-TIME POSITIONS					
POLICE - ADMINISTRATION			HRS		HR
	CALEA Accreditation Assistant	0.7	1456	0.7	145
	Evidence Custodian	0.7	1456	0.7	145
		1.4	2912	1.4	291
FULL-TIME POSITIONS					
POLICE - INVESTIGATIONS					
	Police Lieutenant	1		1	
	Police Detective	5		5	
	Police Office-CPO	2		0	
	Police Officer-SRO	1		1	
		9		7	

GENERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs		FY 2023 AUTHORIZED FTEs	
FULL-TIME POSITIONS					
POLICE - PATROL					
	Police Captain-Patrol Division Commander	0		1	
	Police Lieutenant-Dep. Patrol Division Commander	1		1	
	Police Sergeant	8		8	
	Police Officer	22		22	
	Police Officer-TSO	4		4	
	Police Officer-K9	1		1	
		36		37	
FULL-TIME POSITIONS					
PUBLIC WORKS - ADMINISTRATION					
	Director of Public Works	1		1	
	Assistant Director of Public Works/City Engineer	1		1	
	(3) Project Manager-Engineering	0.8		0.8	
	(4) Administrative Services Supervisor	0.5		0.5	
	Administrative Services Associate	0		1	
		3.3		4.3	
FULL-TIME POSITIONS					
PUBLIC WORKS - STREET MAINTENANCE					
	Operations Superintendent	1		1	
	Foreman I - Streets	2		2	
	Maintenance Worker II	3		3	
	Maintenance Worker II/Mechanic	1		1	
	Maintenance Worker I	2		2	
		9		9	
PART-TIME POSITIONS					
PUBLIC WORKS - STREETS			**HRS**		**HR**
	Seasonal Maintenance Worker	1.0	2080	1.0	208
		1.0	2080	1.0	208
FULL-TIME POSITIONS					
PUBLIC WORKS - PARKS MAINTENANCE					
	Foreman I - Parks/Arborist	1		1	
	Maintenance Worker II	1		1	
	Maintenance Worker I	2		3	
		4		5	
FULL-TIME POSITIONS					
PLANNING DEPARTMENT					
	Director of Community Development	1		1	
	City Planner	1		1	
	(3) Administrative Support Supervisor	0.5		0.5	
	Administrative Assistant	1		0	
		3.5		2.5	

GENERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs		FY 2023 AUTHORIZED FTEs	
FULL-TIME POSITIONS					
BUILDING DEPARTMENT					
	Chief Building Official	1		1	
	Senior Plans Examiner	1		1	
	Plans Examiner	1		1	
	Building Inspector	3		2	
	Residential Building Inspector	1		2	
	Apartment Re-Occupancy Inspector/Code Enforcement Officer	1		1	
	Administrative Assistant	2		0	
	Administrative Support Associate	0		2	
		10		10	
GENERAL FUND TOTAL FULL-TIME (FTEs)		**98.00**	*	**99.00**	*
GENERAL FUND TOTAL PART-TIME (FTEs)		**4.25**		**4.53**	

CAPITAL IMPROVEMENT FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs	FY 2023 AUTHORIZED FTEs
FULL-TIME POSITIONS			
ADMINISTRATION			
	[5] Civil Engineer	1	1.5
		1	1.5
CAPITAL FUND FULL-TIME FTEs		**1**	**1.5**
CAPITAL FUND PART-TIME FTEs		**0**	**0**

SEWER LATERAL FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs	FY 2023 AUTHORIZED FTEs
FULL-TIME POSITIONS			
ADMINISTRATION			
	[3] Project Manager-Engineering	0.2	0.2
		0.2	0.2
SEWER LATERAL FUND FULL-TIME FTEs		**0.2**	**0.2**
SEWER LATERAL FUND PART-TIME FTEs		**0**	**0**

PARKS AND STORMWATER FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs	FY 2023 AUTHORIZED FTEs
FULL-TIME POSITIONS			
ADMINISTRATION			
	[5] Civil Engineer	1	0.5
	Project Manager-Engineering	0	1
		1	1.5
PARKS AND STORMWATER FUND FULL-TIME FTEs		**1**	**1.5**
PARKS AND STORMWATER FUND PART-TIME FTEs		**0**	**0**

MUNICIPAL ENTERPRISE FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs		FY 2023 AUTHORIZED FTEs	
FULL-TIME POSITIONS					
ICE ARENA					
	(1) Director of Recreation	0.8		0.8	
	(1) Administrative Services Associate	0		0.5	
	(1) Administrative Assistant	0.5		0	
	(1) Recreation Supervisor	0.5		0.5	
	Building Maintenance Worker	1		1	
	(6) Maintenance Worker	0.2		0.2	
		3		3	
PART-TIME POSITIONS					
ICE ARENA			**HRS**		**HRS**
	(1) Receptionist-Comm. Serv./Ice	0.38	800	0.38	800
	Building Supervisor - Ice	1.33	2756	1.44	3000
	Custodian - Ice	0.38	780	0.38	780
	Recreation Aide - Ice	0.68	1404	0.53	1100
	Learn to Skate Coordinator	0.12	240	0.07	150
	Learn to Skate Instructor	0.17	350	0.17	350
		3.04	6330	2.97	6180
FULL-TIME POSITIONS					
GOLF COURSE - MAINTENANCE					
	Golf Maintenance Superintendent	1		1	
	Maintenance Worker II	1		1	
	(6) Maintenance Worker	0.8		0.8	
		2.80		2.80	
PART-TIME POSITIONS					
GOLF COURSE - MAINTENANCE			**HRS**		**HRS**
	Greenskeeper	0.80	1656	0.91	1900
		0.80	1656	0.91	1900
FULL-TIME POSITIONS					
GOLF COURSE - PRO SHOP					
	Assistant Director of Recreation	1		1	
		1		1	
PART-TIME POSITIONS					
GOLF COURSE - PRO SHOP			**HRS**		**HRS**
	Recreation Aide - Golf	1.53	3185	1.58	3285
		1.53	3185	1.58	3285
PART-TIME POSITIONS					
GOLF COURSE - FOOD SERVICES			**HRS**		**HRS**
	Concession Attendant	0.23	471	0.26	550
		0.23	471	0.26	550
ENTERPRISE FUND TOTAL FULL-TIME (FTEs)		**6.80**		**6.80**	
ENTERPRISE FUND TOTAL PART-TIME (FTEs)		**5.60**		**5.73**	

MUNICIPAL ENTERPRISE FUND
DETAIL OF AUTHORIZED FULL-TIME EQUIVALENTS (FTEs)
BY DEPARTMENT FY 2023

DEPARTMENT	POSITION TITLE	FY 2022 AUTHORIZED FTEs	FY 2023 AUTHORIZED FTEs
TOTAL FULL-TIME FTEs (ALL FUNDS)		**107.00**	**109.00**
TOTAL PART-TIME FTEs (ALL FUNDS)		**9.85**	**10.25**

Notes:
(1) Shared between Community Services and Ice Arena
(2) Shared between Building Maintenance and Public Works-Parks
(3) Shared between Public Works-Administration and Sewer Lateral Fund
(4) Shared between Public Works-Administration and Community Development-Planning
(5) Shared between Capital Improvement Fund & Parks & Stormwater Fund
(6) Shared between Golf Maintenance and Ice Arena

CITY OF CREVE COEUR
CHART OF ACCOUNTS

PERSONNEL SERVICES

5101 SALARIES - PERMANENT EMPLOYEES
Includes base salary of permanent employees and officials.
5102 SALARIES - TEMPORARY EMPLOYEES
Includes all wages paid to part-time, seasonal and temporary employees including paid commission members.
5103 OVERTIME
Includes all overtime for all personnel, plus special meeting allowances.
5104 VACATION PAY
Includes wages paid in lieu of vacation.
5105 LONGEVITY PAY
5106 HOLIDAY PAY
5107 UNIFORM ALLOWANCE
5109 PROVISION FOR SALARY ADJUSTMENT
Includes all provisions for salary adjustments of permanent employees and officials.
5110 AUTOMOBILE ALLOWANCE
5111 CELL PHONE ALLOWANCE
5120 EMPLOYEE REFERRAL BONUS
5230 HOSPITAL AND MEDICAL INSURANCE
5231 SELF-INSURED MEDICAL BENEFITS
5233 DENTAL INSURANCE
5234 GROUP LIFE INSURANCE
5235 ACCIDENTAL DEATH AND DISMEMBERMENT
5236 DISABILITY INSURANCE
5240 SOCIAL SECURITY CONTRIBUTION
5241 PENSION CONTRIBUTION
5242 DEFERRED RETIREMENT COMPENSATION
5243 WORKERS' COMPENSATION
5244 UNEMPLOYMENT COMPENSATION
5246 HEALTH INSURANCE DEDUCTIBLE REIMBURSEMENT

OPERATING EXPENSES

6201 LEGAL SERVICES
Includes city attorney fees, special counsel.
6202 TECHNICAL AND PERSONAL SERVICES
Includes towel service and dry cleaning, towing and storage, recording and filing fees, docket fees and car titles, burglar alarm service, professional photography, court reporter services for public hearings and court proceedings, blueprint service, plumbing inspections, REJIS user fees and other technical services.
6203 PROFESSIONAL SERVICES
Includes data processing service, real estate abstracts from County Department of Revenue, codification of ordinances, title search, consulting services, psychological services, land surveys, architectural service, newsletter printing and mailing.
6204 PLANNING AND DESIGN SERVICES
Professional park and master plan development, site planning, landscape planning or engineering service.
6205 INVESTMENT MANAGER FEES
6206 RETIRED EMPLOYEES BENEFITS

CITY OF CREVE COEUR
CHART OF ACCOUNTS

OPERATING EXPENSES (Cont'd)

6207 TEMPORARY PERSONNEL SERVICES
Includes salaries and fees for temporary or seasonal labor contracted through an independent employment agency.

6209 ACCOUNTING SERVICES

6210 VEHICLE MAINTENANCE
Includes lubricating oils, grease, anti-freeze, parts and minor accessories, tires, and garage repairs on autos, trucks and golf carts.

6211 EQUIPMENT MAINTENANCE
Includes parts, petroleum products, service contracts and contracted repair costs on radios, video systems, tape recording systems, self-powered equipment other than trucks, cars, or golf carts.

6212 BUILDING AND GROUNDS MAINTENANCE
Includes all contracts for building maintenance or grounds maintenance including carpet cleaning, pruning services, pest control, preventative maintenance on non-mechanical building fixtures, landscaping, parking lot maintenance, plumbing and electrical systems.

6213 OFFICE EQUIPMENT MAINTENANCE
Includes service contracts and parts directly related to maintenance of typewriters, copiers, calculators, tape recorders, projectors, computer hardware, computer software, etc.

6214 REFUSE COLLECTIONS
Cost of refuse collection contract.

6215 WEED CUTTING AND TREE REMOVAL
Cost of contracted weed cutting and tree removal.

6216 LARVICIDING
Contract with St. Louis County for spraying creeks for insects.

6217 RECYCLING
Cost of recycling contract.

6219 OLIVE BOULEVARD LANDSCAPING

6220 LIABILITY INSURANCE

6221 EXCESS LIABILITY INSURANCE

6222 PUBLIC OFFICIALS LIABILITY INSURANCE

6223 FIRE AND EXTENDED COVERAGES

6224 BOILER INSURANCE

6225 SURETY BONDS

6226 PROPERTY INSURANCE (PROP/AUTO)

6227 WEST COUNTY DISPATCH CENTER

6230 FARMER'S MARKET

6247 DOG PARK EXPENSES

6249 PRISONER HOUSING EXPENSE

6250 ELECTRICITY
Includes all city facilities, park lighting and city-owned parking lots.

6251 STREET LIGHTING
Does not include parking lot or street lighting in parks.

6252 NATURAL GAS
All natural gas expenditures.

6253 TELEPHONE

6254 WATER & SEWER

6255 CABLE TV

CITY OF CREVE COEUR
CHART OF ACCOUNTS

OPERATING EXPENSES (Cont'd)

6260 ADVERTISING
Includes all legal and other public notices published in newspapers and on other advertising media.

6261 EDUCATION AND TRAINING
Includes lodging per diem, travel, registration or tuition, books for educational seminars, classes or training.

6262 DUES, MEMBERSHIPS, AND SUBSCRIPTIONS

6263 ELECTION EXPENSE
Includes pay for election assistance and voting machines.

6264 INTOWN MEETINGS
In town meeting expense including business meetings during meal periods in St. Louis metro area.

6265 TRAVEL AND CONFERENCES
Includes travel to state or national conferences or meetings not properly defined as seminars (which includes mileage or travel cost, per diem, lodging and conference registration), out-of-town investigation of felonies and transporting prisoners.

6266 EQUIPMENT RENTAL
Includes rental of copiers, postage meter, self-powered and other equipment such as backhoes and computers.

6268 ICE REPAIRS

6269 POSTAGE

6271 MEDICAL
Includes medical care for prisoners, physical examinations, drug screens, psychological evaluations, medicines, prescriptions, oxygen, bandages and first aid kits.

6272 EMPLOYEE RELATIONS
Includes employee recognition lunch, service awards, and wellness committee expenses.

6281 5K RUN EXPENSES

6283 SILVER SCREEN FILM SERIES

6291 FEMA STORM DAMAGE ACCOUNT REIMBURSEMENT

6299 QUALITY CONTROL TESTING

7301 CHEMICALS AND CLEANING
Includes paints, mixes, thinners, chlorine, commercial chemicals, pesticides, fire extinguisher recharge, intoximeter supplies, fingerprint powder, soaps, hand cleaners, janitorial and cleaning supplies, floor oils, floor waxes, toilet paper and hand towels.

7302 SMALL TOOLS
Includes small tools and instruments under $250 cost including utensils and items subject to loss and rapid depreciation such as drafting instruments, flashlights, wrenches, hammers, axes, shovels, dishes and glassware, staplers, hoses, sprinklers, fire extinguishers, screwdrivers, etc.

7303 HORTICULTURAL SUPPLIES
Includes seeds, plants, flowers, shrubs, trees, flower pots, boxes, fertilizer, plant foods, etc.

7304 GENERAL SUPPLIES
Includes books, pamphlets and manuals used for instruction, information, or general purposes, such as printed reports, maps, blue line, recreational activity supplies and materials, microfilm, slides, training film, cassette tapes, CDs, preprinted forms, soda for city hall soda machines, and printing devices.

7305 STREET AND SIDEWALK MAINTENANCE
Includes concrete, asphalt, tar, rock, caulking or other materials for repair of cracks, potholes, or minor repairs. Does NOT include widening, reconstruction, overlay, or new paving of streets or sidewalks.

CITY OF CREVE COEUR
CHART OF ACCOUNTS

OPERATING EXPENSES (Cont'd)

7306 MEMORIALS AND PLAQUES
Includes flowers, wreaths, and various mementos to deceased or retiring city officials or member of immediate families, as set by city policy.

7307 GASOLINE, PROPANE, MILEAGE
Includes mileage expenses.

7308 WEARING APPAREL AND LINENS
Includes special occupational accessories, boots and shoes, safety glasses, gloves, helmets, sheets, blankets and prisoner uniforms.

7309 FOOD FOR PRISONERS
Includes all costs associated with the feeding of prisoners.

7310 SNOW REMOVAL SUPPLIES
Includes all costs associated with supplies and acquisition of salt for snow removal activities.

7311 STREET SIGNS
Includes blank signs, printed signs, brackets, and poles.

7312 OFFICE SUPPLIES
Includes office stationery and supplies, printer, copier, fax paper and toner and items of office equipment or furniture costing less than $250 per item.

7313 RANGE SUPPLIES
Includes ammunition, targets and other expendable target range supplies.

7314 CRIME PREVENTION
Includes all supplies and information required for Neighborhood Watch and D.A.R.E. programs.

7315 SPECIAL EVENTS
Includes invitation golf tournament, appreciation dinner, Creve Coeur Days Banquet, etc.

7316 HOLIDAY DECORATION I270/OLIVE BLVD
7317 SLAIT WELLNESS EXPENSES
7318 SMALL STORMWATER PROJECTS
7320 DEPRECIATION EXPENSE
7322 IMPROVEMENTS - DEPR EXPENSE
7324 EQUIPMENT - DEPR EXPENSE
7331 COMPUTER HARDWARE
7332 COMPUTER SOFTWARE
7370 SEWER LATERAL TAX REFUND
8310 FOOD FOR RESALE
8315 SANDWICHES AND HOT DOGS
8316 BEER
8317 COFFEE, TEA AND SOFT DRINKS
8319 SNACKS
8321 MISCELLANEOUS FOOD SUPPLIES
8323 GOLF CLUB MERCHANDISE
8324 GOLF BALL MERCHANDISE
8325 GOLF APPAREL MERCHANDISE
8326 GOLF BAG MERCHANDISE
8327 MISCELLANEOUS GOLF MERCHANDISE
8401 TIF I LOAN PAYABLE
8402 TIF II LOAN PAYABLE
8403 TRUSTEE PAYMENTS

CITY OF CREVE COEUR
CHART OF ACCOUNTS

OPERATING EXPENSES (Cont'd)

8410 DEBT INTEREST PAYMENT
Includes interest paid on inter-fund loan debt between the General Fund and the Enterprise Fund.
9315 SEWER LATERAL REIMBURSEMENT
9401 TRANSFER TO GENERAL FUND FROM PUBLIC SAFETY FUND
9403 TRANSFER TO OTHER FUNDS
9406 TRANSFER TO ENTERPRISE FUND FROM GENERAL FUND

CAPITAL OUTLAY AND CAPITAL IMPROVEMENTS

9501 BUILDINGS AND IMPROVEMENTS
Includes all expenditures for materials or contracts covering new acquisitions or construction, or additions to or major repairs of existing facilities.
9502 VEHICLES
Includes automobiles, trucks, tractors and attachments including radios.
9503 EQUIPMENT
Includes machinery, instruments, apparatus, mowers, boats, etc. which cost $250 or more and have a life expectancy of 1 year or more.
9504 OFFICE EQUIPMENT
Includes desks, lamps, tables, cabinets, etc., which may cost more than $250.
9505 OFFICE MACHINES
Includes adding machines, calculators, typewriters, computers and software, etc., any item which may cost more than $250.
9506 PARK DEVELOPMENT PROJECTS
Includes landscaping, seeding, grading, sprinkling, and construction of athletic facilities, playgrounds, or park buildings. Also includes cost of related engineering, architecture or planning.
9507 TECHNOLOGY IMPROVEMENTS
9508 BEAUTIFICATION PROJECTS
Includes forestry or beautification projects NOT related to a park.
9509 STORM WATER PROJECTS
This includes matching funds for joint MSD - City drainage improvements, equipment and materials directly used for drainage projects performed by force account. Also includes related cost for engineering studies.
9510 STREET OVERLAY/REPAIR
Includes overlay or slurry seal of streets; also major repairs on a concrete street, also paving or repaving of sidewalks. Also includes related cost for engineering and right-of-way acquisition.
9512 STREETS/SIDEWALK CONSTRUCTION
Includes reconstruction, construction or widening of streets. Also includes related cost such as engineering and right-of-way acquisition.
9513 REPORTS AND FEASIBILITY STUDIES
9514 DEBT SERVICE
9515 BOND ISSUANCE COSTS
9516 CAPITAL EQUIPMENT
9521 LAND/R.O.W. ACQUISITION
9522 CONSTRUCTION COSTS

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Actual Revenue and Expenditures: The actual revenue and expenditures incurred in previous fiscal years.

Accrual Basis: Indicates revenues as recorded when they are earned (whether or not cash is received at the time and expenditures are recorded when goods and services are received, whether cash disbursements are made at the time or not.

ADA: American Disabilities Act of 1990.

Adopted Budget: Refers to the budget amounts as originally approved by the City Council at the beginning of the year and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Appropriation: The legal authorization made by the City Council to the department, offices, and agencies of the City which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

ARPA: American Rescue Plan Act.

Assessed Valuations: A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: Property owned by the City which has monetary value.

Balanced Budget: Budget in which budgeted revenues are equal to or exceed budgeted appropriations.

BRDG: Bio Research & Development Growth (BRDG) Park at the Danforth Center.

Budget: A plan of financial operation embodying an estimate or proposed revenue and expenditures for a given year. It is the primary means by which most of the expenditure and service delivery activities of the City are controlled.

Budget Appropriation: The immediate previous fiscal year budget appropriation.

Budget Calendar: The schedule of key dates or milestones which the City departments follow in the preparation, adoption and administration of the budget.

Budget Message: The opening section for the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Administrator.

Budgeted Revenue: The immediate previous fiscal year budgeted revenue.

Capital: An asset item with a value of $250 or more.

Capital Improvement Fund: A fund created for the purpose of setting forth major capital projects identified for funding within the new fiscal year.

Capital Improvements: Expenditures which result in the acquisition of land, construction costs for streets, sidewalks or curbs, or improvements to land or buildings.

Capital Improvement Program: A long-range plan for providing capital improvements to the City's infrastructure.

Capital Outlays: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets. Normally has a value of $250 or more.

Cash Basis: Indicates transactions are recognized only when cash is increased or decreased.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG: Community Development Block Grant.

Chart of Accounts: A listing of all City revenue and expenditure accounts with account descriptions.

C.I.P.: Capital Improvement Program.

Consolidated Omnibus Budget Reconciliation Act (COBRA): Federal legislation requiring group health plans to offer covered employees and dependents the opportunity to purchase continued group health coverage under certain circumstances.

D.A.R.E.: Drug Abuse Resistance Education (DARE) is a drug awareness program that is taught to grade school students in six Creve Coeur schools, by a specially trained Creve Coeur Police Officer. The principle behind this program is that when a child is educated about the dangers of drug use, they will make intelligent decisions to avoid drug use.

Debt Service Payment: The payment required for repayment of a general obligation debt owed by a public entity which consists of interest and principal.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) As an expense during a particular period. Governmental accounting shows depreciation only in the Proprietary Funds.

Economic Activity Taxes (EATS): Taxes which are generated from an economic activity such as, sales tax or utility gross receipt taxes.

Employee's Retirement Fund: A fund created for the purpose of accounting for all employee pension transactions, clearly delineating these transactions from General Fund activities.

Employee Benefits: These include social security, retirement, group health, dental and life insurance, worker's compensation, and disability insurance.

Employee Pension Fund Board of Trustees: A committee consisting of five members and two ex-officio members charged with review of the City's Employee Pension Fund investment policy, investment managers, annual actuarial audit, and pension fund enhancement recommendations.

Encumbrance: An amount of money committed and set aside, but not yet expended, for the purpose of acquiring specific goods or services.

Estimated Requirements: The estimated budget appropriation for the new fiscal year.

Estimated Revenue: The estimated budgeted revenue for the new fiscal year.

Expenditures: An actual payment made by City warrant (check) or by inter-fund transfer for internal City bills.

Fair Labor Standards Act (FLSA): Federal legislation regulating minimum wage, overtime, record keeping, child labor standards and prohibiting sexual discrimination in pay. 1985 amendments applied FLSA to state and local governments.

Fees: A general term used for any charge levied by government associated with providing a service, permitting an activity or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

Finance Committee: A committee consisting of seven members and one City Council liaison, as required by City Charter, section 9.4 and 9.6, charged with review of the City's Annual Budget, Audit and Capital Improvement Program and other matters so directed by the City Council.

Fiscal Year: The period used for the accounting year. The City of Creve Coeur has a fiscal year of July 1 through the following June 30.

Fund Balance: The amount left over after the expenditures are subtracted from revenues. Each fund begins and ends each fiscal year with a positive or negative fund balance.

General Fund: A fund created to account for all financial resources for the general operating revenue and expenditures of the City.

General Obligation Debt: Debt owed by a public entity which is secured unconditionally by the full faith, credit and taxing powers of the public entity.

GFOA: Government Finance Officers Association.

Intergovernmental Revenues: Revenue collected and reimbursed by other governments, primarily the State and County governments.

I-9: Employment eligibility verification form required by the Immigration and Naturalization Service under the Federal Immigration Reform and Control Act of 1986 of all newly hired or rehired employees.

ISTEA: Intermodal Surface Transportation Efficiency Act of 1991.

LAGERS: Local Government Employees Retirement System.

Missouri Neighborhood Improvements District Act: Sections 67.453 through 67.475 RSMo. Authorize the establishment of general obligation debt for the purpose of performing identified improvements in a given subdivision or neighborhood within the City limits when petitioned by the affected property owners requesting such an action be taken on their behalf.

Modified Accrual: The method under which revenues and other financial resource increments are recognized when they become susceptible to accrual, which is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collection in the current period or soon enough thereafter to be used to pay the liabilities of the current period.

MSD: Metropolitan St. Louis Sewer District.

Neighborhood Watch: The Neighborhood Watch Program is another part of the Community Oriented Policing Program. Established in 1989, it assists and educates residents and business people of the community in the principles and concerns of pro-active crime prevention.

Object Classification: Indicates the type of expenditure being made, i.e. personnel services, operating expense and capital outlays.

Objective (departmental): For departments under the City Administrator, departmental objectives for the upcoming year are prepared and submitted along with the department's budget request. The proposed objectives are reviewed by the City Administrator and are considered in budget negotiations.

Operating Budget: The annual budget and process which provides a financial plan for the operation of government and the provision of services for the year.

Operating Expenses: Expenditures for services of outside vendors pertaining to the general operation of the City where a service may be purchased in conjunction with a supply for operational purposes. Included in this classification are non-departmental expenditures for general insurance.

Operation Gateway: Operation Gateway is a metropolitan traffic enforcement program that involves state, county and municipal law enforcement agencies from Missouri and Illinois. These agencies conduct high visibility traffic enforcement on designated dates, sponsor traffic safety programs, and support traffic legislation through the Missouri Division of Highway Safety.

Personnel Services: Compensation to City employees in the form of salaries, wages, overtime, health insurance, pension and other benefits.

PILOTS: Payments in lieu of taxes.

Projected Expenditures and Revenues: The projected expenditures and revenues that are anticipated by the close of the current budget year.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended City budget submitted by the City Administrator to the City Council in June of each year.

REJIS: Regional Justice Information System.

Revised Budget: Budget figures which include budget amendments made, by City Council resolution, in the following fiscal period.

School Resource Officer (SRO): This is a program, under the department's Community Oriented Policing Program, which places a Police Officer in schools to deal with law enforcement issues that arise on a day to day basis and teach citizenship as it relates to law enforcement issues.

Special Purpose Funds: These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes.

Tappmeyer Homestead Foundation: This is a not-for-profit corporation whose purpose is to promote and support the preservation, maintenance and renovation of the Tappmeyer family residence as a municipal resource of the City and for the benefit of the community at large. The Tappmeyer Homestead Foundation is promoted through efforts focused on public relations and education, and through fundraising activities which provide financial support.

Tax Increment Financing (TIF) District Fund: A fund created for the purpose of increasing real property values through the physical improvement of a specific redevelopment area as authorized by Missouri Statute RSMo. 99,800 - 99.865.

Trust and Agency Funds: Funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governmental units. The City's fiduciary funds include the City's Pension Trust Fund, Escrow and Court Bond funds and the Employee Deferred Compensation Fund. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

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City of Creve Coeur
Finance Committee
FY22 Meeting Schedule
Meeting Time 3:00 PM to 4:30 PM

DATE	TOPIC
August 31, 2021	Nominate Chair & Committee Liaisons Review PAFR Publication 4th Quarter Financials and Year-End
October 26, 2021	Review of 1st Quarter Financials, Further Discussion of Revenue Options
January 25, 2022	Review of 2nd Quarter Financials, Review of Financial Policies
March 14, 2022	Joint Work Session with City Council to Review of Proposed 5-Year Capital Plan
March 22, 2022	Review Proposed 5-Year Capital Plan Update on Capital Projects
April 26, 2022	Review Proposed Budget Preview Review 3rd Quarter Financials
May 10, 2022	Review of Proposed Budget
June 28, 2022 Move to July 19, 2022	Olive/Graeser TDD Review (every 3 years) Review of Budget/PAFR Publications

FINANCE COMMITTEE PRIORITIES

- As part of the budget review process, evaluate economic justification and risks of proposed single-project capital and operational expenditures in excess of $100,000 or a combination of multiple similar projects or the aggregate value of multi-year projects over $1 million.
- Review proposed financing, bond indebtedness, taxation and leases greater than $10,000 prior to council action.
- Review project closeout reports for scope, schedule and cost variation.
- Periodically review and comment on the surplus funds investment policy and financial performance.
- Review opportunities for cooperative purchasing or contracting ventures with other municipalities.