



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
December 8, 2015
4:30 PM
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 1. Approval of November 10, 2015 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 5. Unfinished Business**
 - A. Emerald Ash Borer Workshop Update*
 - B. Arbor Day Celebration Update*
 - C. Mayors' Monarch Pledge Update*
- 6. New Business**
 - A. Beautification Contest 2016*
 - B. Capital Improvement Program FY17-FY21*
- 7. Business from Members**
- 8. Business from Staff Liaison**
- 9. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 10. Adjourn**
 - A. Parking Lot Items*
 - i. Hire City Horticulturalist**
 - ii. Endangered Trees**
 - iii. City Parks/Property Plantings**
 - iv. Certified Nature Explorer Classroom**
 - v. Field Trips**



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1. Call to Order

2. Roll Call

Fran Cantor	Board Member	(Absent)
Susan Baseley	Vice-Chair	
Rachel Eilbott	Board Member	(Absent)
Tracy Grass	Chair	
Nancy Meyer	Board Member	
Margie Richards	Board Member	
James Graham	Board Member	
Claire Chosid	Board Member	
AJ Wang	Councilman	(Absent)
Sharon Stott	Asst to the City Administrator	

3. Approval of Agenda

- Agenda was approved by all.

4. Approval of Minutes

1. Approval of October 13, 2015 Horticulture, Ecology and Beautification Committee Meeting Minutes

- Sue Baseley moved to approve the HEB meeting minutes from October 13, 2015. Jim Graham seconded the motion. Motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Baseley, Grass, Meyer, Richards, Graham, Chosid
ABSENT:	Cantor, Eilbott

5. Unfinished Business

A. Emerald Ash Borer Public Workshop, Nov. 19, 2015, 7 PM

- Tracy Grass noted the November resident newsletter had the promotion for the EAB Workshop on November 19 at 7 p.m., adjacent to the EAB insert.
- Committee discussed having EAB brochures at City table at the Indoor Winters Farmers Market. Sharon Stott will ask Katie Dixon, Market Manager, if this is possible.
- Action Items:
 - Tracy will introduce Mark Grueber at the presentation. She will reach out to Mark to find out more information about him.
 - Jim Heines will be in attendance at the presentation and will ensure the PowerPoint and laptop are set up for the presentation if needed.
 - Sharon will leave 200 tri-fold brochures Emerald Ash Borer CSI on the back table.
 - Sharon to give reminder to Mark Perkins to invite Mayor and City Council to presentation.

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- Sharon will order a tray of cookies for the presentation and request several pitchers of water w/cups and napkins for back room.
- Sharon Stott will ask Katie Dixon, Market Manager, if it is possible to have information from HEB at the City table at the Farmers Market this winter.
- Mark Grueber said he would bring 200 copies of the EAB insert printed in the newsletter.
- HEB members to bring their name tags to the EAB presentation and sit together up front.

B. Arbor Day Celebration Action Item Update

- Per Claire Chosid's recommendation, Sharon Stott ordered 250 serviceberry (*Amelanchier arborea*) through the Missouri Department of Conservation (\$88).
- Sharon Stott reserved Abra-Kid-Abra for "nature themed" glitter tattoos for (\$225/2-hours).
- Tracy Grass followed up with all the Parkway School District schools to confirm they received the letter and flyer.
- Fran Cantor and Rachel Eilbott were not in attendance to provide an update for their assigned schools.
- Claire Chosid said Monarch Watch gives away milkweed plants.
- Nancy Meyer said Wild Ones will have a table at Arbor Day.
- Sue Baseley contacted Danforth Plant Science Center. She assumes the conversation will be one-way as was the case last year.
- Action Items:
 - Tracy will ask Mark Grueber at the EAB presentation if he is available to have a table at Arbor Day.
 - Sharon will ask Recreation Director Jason Valvero if he can secure a food truck and pay for a photobooth for the event.
 - Sharon will bring a sample of the butterfly art activity to the next HEB meeting.
 - Jim Graham will contact Jerry Hays at Monsanto about having a bee information table with an exhibition case, if possible.

C. Mayors' Monarch Pledge Update

- Mayor Glantz agreed to the HEB's action item list regarding the Mayors' Monarch Pledge.
- Tracy Grass said Parkway Northeast Middle School is making a Monarch butterfly garden during the spring of 2016 before school releases for summer. Tracy gave them seeds.
 - This would fulfill Pledge Action Item #11 (*Launch a program to plant native milkweed and nectar plants in school gardens by engaging students, teachers and the community*)
 - Committee discussed giving the school some plants to help with identifying the leaves as seeds grow.
- Claire Chosid said the milkweed seeds must winter at 38 degrees (can be kept in the refrigerator) for planting in February or March in a greenhouse.
- Monarch Watch gives away free milkweed plants.
- Sharon Stott said Luis Garcia will add: "planting native plants beneficial to pollinators, including the Monarch butterfly" in the Phase 2 of the Climate Action Plan
 - This would fulfill Pledge Action Item #22 (*Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans*)
- Action Items:

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- Sharon Stott will ask Public Information Officer Bess McCoy to create a flyer encouraging people to get their gardens ready for the Beautification Contest 2016. Contest now includes new category "Best Butterfly Garden". Flyer can be distributed at Indoor Winter Farmers Market at City table.
- Sharon will ask Mayor if Claire Chosid can speak briefly at the Holiday Appreciation Dinner on December 1, about the Mayors' Monarch Pledge and mentioning the Monarch Butterfly Awareness proclamation.

1. HEB Memo to Mayor & City Council Mayors' Monarch Pledge

6. New Business

- No new business was discussed.

7. Business from Members

- No business from members.

8. Business from Staff Liaison

- Sharon Stott and Tracy Grass thanked those committee members that attended the Stakeholders meeting with H3 Studios. A quorum of the HEB was present at the November 4 meeting.
- Sue Baseley recommended that, in the future, the groups partnered for these sessions be less homogenous (i.e., HEB, Parks & Historic Preservation, Arts) in order to gather a variety of ideas and discussions.
- Sharon Stott informed the committee of the October 26, 2015 City Council vote on Resolution 1190 directing the City Administrator to pursue the sale of the western portion of the municipal golf course. Resolution 1190 failed with a vote of 4 to 2. Sharon said the meeting audio is available on the website.
 - Committee discussed golf course marketing efforts should be improved.
 - Sharon Stott said there was a task force formed to look at ways to market the Golf Course.
 - Margie Richards is interested in serving on the task force if possible.
- Action item:
 - Sharon Stott will ask City Administrator if volunteers can serve on the task force.

1. Meeting Summary of the Joint Arts, Parks & Historic Preservation, and Horticulture Ecology & Beautification Committees Regarding the Comprehensive Plan Stakeholders Meeting on November 4, 2015.

9. Comments from the Public

- No comments from the public.

10. Parking Lot Items

- Tracy Grass asked if there are any items on the parking lot that members would like to add to future meeting.
- Committee deleted: Audubon International Certification for Golf Course, Community Garden, Community Composting and Mayors' Monarch Pledge Items.

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- Mayors' Monarch Pledge will be added to Unfinished Business for 2016.
- Historic Trees will be renamed Endangered Trees.
- Committee added Field Trips (i.e., Harris World Ecology Center).

- A. Hire City Horticulturalist**
- B. Endangered Trees**
- C. City Parks/Property Plantings**
- D. Certified Nature Explorer Classroom**
- E. Field Trips**

11. Adjourn

- Meeting adjourned at 5:58 p.m.
- The next HEB meeting is Tuesday, December 8 at 4:30 p.m., held in Meeting Room #2.

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