



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
January 12, 2016
4:30 PM
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 1. Approval of December 8, 2015 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 5. Unfinished Business**
 - A. Promotion at Farmers Market*
 - B. Arbor Day Celebration Update*
 - C. Mayors' Monarch Pledge Update*
 - D. Beautification Contest Update*
 - E. EAB Presentation Update*
- 6. New Business**
 - A. HEB Committee New Members/Term Limits*
 - B. St. Louis Earth Day Grant*
- 7. Business from Members**
- 8. Business from Staff Liaison**
 - A. City Council Announcement*
 - B. Horticulturalist Research*
- 9. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 10. Adjourn**
 - A. Parking Lot Items*
 - i. Hire City Horticulturalist
 - ii. Endangered Trees
 - iii. City Parks/Property Plantings
 - iv. Certified Nature Explorer Classroom



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v. Field Trips



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1. Call to Order

2. Roll Call

Fran Cantor	Board Member	
Susan Baseley	Board Member	
Rachel Eilbott	Board Member	(Absent)
Tracy Grass	Board Member	
Nancy Meyer	Board Member	
Margie Richards	Board Member	
James Graham	Board Member	(Absent)
Claire Chosid		
Sharon Stott	Asst to the City Administrator	
AJ Wang	Councilman	
Susan Voelpel	Guest	

3. Approval of Agenda

4. Approval of Minutes

- Agenda accepted as is.

1. Approval of November 10, 2015 Horticulture, Ecology and Beautification Committee Meeting Minutes

- Sue Baseley moved to approve the HEB meeting minutes from November 10, 2015. Claire Chosid seconded the motion. Motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Cantor, Baseley, Grass, Meyer, Richards, Chosid
ABSENT:	Eilbott, Graham

5. Unfinished Business

A. Emerald Ash Borer Workshop Update

Tracy Grass provided an overview of the Emerald Ash Borer (EAB) Workshop presentation by Mark Grueber, Missouri Department of Conservation representative, on November 19, 2015.

- Approximately 15 individuals and most HEB Committee members attended.
- The audience was engaged and Mr. Grueber provided excellent visuals.
- The workshop was part of an ongoing process to educate the public about the EAB issue.
- The topic will continue to be addressed in future newsletters, Arbor Day Celebration and Farmers Market.

Action Item:

- Sharon Stott will check with Mark Perkins to see if a future City Council Work Session can be dedicated to a presentation by Mark Grueber about the topic.

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- If approval is received, Sharon Stott will contact Mark Grueber to set up a future meeting date.

B. Arbor Day Celebration Update

Committee provided update of action items from last meeting for Arbor Day planning:

- Fran Cantor contacted all preschools and they said they would participate in the art contest.
- Tracy Grass contacted all Parkway schools. Tracy will be meeting with 30-40 Parkway Northeast Middle School students during school hours for a one-hour session outside to create art.
- Rachel Eilbott was not in attendance, but she emailed Sharon Stott on 11/17/2015 to report she made her school contacts and had a couple of changes to the school list she would provide to her at a meeting.
- James Graham was not in attendance, but he emailed Sharon Stott and reported Gerald Meyer from Monsanto has agreed to present at Arbor Day and have information and poster on bees and their importance.
- Sharon Stott ordered 250 Serviceberry bushes from Missouri Department of Conservation (MDC).
- Sharon Stott purchased 72 butterfly art kits last budget year as an activity for 2016.
- Sharon Stott secured Abra-Kid-Abra to provide nature themed glitter tattoos (cost \$225/2 hours).
- Fran Cantor said MDC will bring bats.
- Nancy Meyer said Wild Ones will be at the event.
- Sue Baseley contacted Danforth Plant Science Center, but is unknown as to whether or not they will be at the event.
- Sharon Stott did contact Jason Valvero about providing a photo booth (at his department's cost or through sponsorship with Renewal by Andersen) and inviting a food truck.
- Tracy Grass called Missouri Wildflower Nursery (MSN) and order one plat of milkweed (est. cost \$103) to giveaway at Arbor Day. Plat can be picked up at the train station in Kirkwood on April 23. Sue Baseley encouraged Tracy to contact Merv at MSN to see if he will donate the plants.
- Committee discussed whether or not to have an I-Spy activity at the Arbor Day event. Committee discussed the amount of committee members necessary to coordinate the activity. Committee will discuss further at another meeting.
- There are leftover popsicle sticks from last year that can be used for another activity.

Action Items:

- Tracy Grass will contact Mark Grueber to see if he or another representative can attend to educate the public about the EAB.
- Sharon Stott will ask Mark Perkins about Arbor Day signs similar to those used for Coffee for the Mayor whereby Public Works staff would distribute before event and take down post event.
- Sue Baseley will research if there is a home school association where the Arbor Day contest can be promoted.
- Sharon Stott will send a link of the butterfly kit to Committee.

C. Mayors' Monarch Pledge Update

- Tracy Grass reminded committee that the Mayor signed the Mayors Monarch Pledge on October 23, 2015.

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- An article about the pledge appeared in the December resident newsletter highlighting action items.
- Claire Chosid discussed the pledge at the Holiday Appreciation Event on December 1, 2015. The Monarch Butterfly Awareness proclamation was presented at the event.
- Sharon Stott reminded HEB that the Phase 2 of the Climate Action Plan is supposed to include "...planting native plants beneficial to pollinators, including the Monarch butterfly..."
- Guest Susan Voelpel is interested in the topic of Monarch butterflies and is willing to assist with action plan (svoelpel4@gmail.com)

Mayors Monarch Action Item Update:

- Item #1: Issue a Proclamation... (Completed 12/1/2015)
- Item #6: Host or support a native plant or milkweed giveaway... (Pending 5/1/2015)
- Item #8: Plant a monarch-friendly demonstration garden at City Hall or another prominent location. (Completed/Ongoing at Tappmeyer House)
- Item #11: Launch a program to plant native milkweed and nectar plants in school gardens by engaging students, teachers and community (Completed Parkway - date?)
- Item #13: Create a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the city to create habitat for monarch butterfly (Pending 6/8/2015)
- Item #18: Remove milkweed from list of noxious plants in city weed / landscaping ordinances...(Completed date?)
- Items #19: Change weed or mowing ordinances to allow for native prairie and plant habitats (Completed date?)
- Item #21: Direct city property managers to consider the use of native milkweed and nectar plants where appropriate (Pending ?)
- Item #22: Integrate monarch butterfly conservation into city's Sustainability Plan (Completed 12/14/2015)

6. New Business

A. Beautification Contest 2016

- Sharon Stott presented HEB with a draft Beautification Contest flyer. Committee discussed changes.
- Submission deadline is May 22, 2016.
- Contest judging tour is Wednesday, June 8, 2016. Committee will depart from the Government Center at 8 a.m.
- Nominations can come from anyone. Committee discussed the best way to find properties is to drive around subdivisions.
- Online form is live.

Action Item:

- Sharon Stott to give flyer changes to Bess McCoy and then have them printed.
 - Copies of flyer will be given to Katie Dixon, Market Manager, to distribute at Winter Farmers Market.

B. Capital Improvement Program FY17-FY21

- The City is accepting suggestions from the public for the Capital Improvement Program (CIP) for Fiscal Years 2017 through 2021 now through January 8, 2016.

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- Committee discussed the significant expense of installing large plantings, particularly those addressing stormwater remediation.
- Committee encouraged City to consider use of CIP for significant plantings in addition to infrastructure and equipment needs. Discussion included whether or not this would be considered. Sharon Stott recommended HEB submit its recommendation because regardless of whether or not it is considered part of the CIP, it could be considered as part of the City's operating budget.
- Fran Cantor moved to recommend the CIP FY17-21 include the removal of honeysuckle, and installation of a bioswale with native plants in Millennium Park adjacent to the storm sewer drain located by park playground for the purpose of public beautification and stormwater remediation for an amount not to exceed \$50,000. Nancy Meyer seconded the motion. Motion passed unanimously.

Action Item:

- Claire Chosid will send a photo to Sharon Stott of the area in Millennium Park where the stormwater remediation is needed.

7. Business from Members

- Committee discussed the city hire a horticulturalist. The last time it was suggested to the City Administrator Mark Perkins was in the summer of 2015 in a memo Fran Cantor, former HEB chair, submitted on behalf of the Committee.
- Committee discussed keeping the recommendation in the forefront.
- Committee discussed preparing a job description with another recommendation this year.

Action Item:

- Sharon Stott will reach out to city contacts to obtain copies of any horticulturalist/forester job descriptions with salary ranges.

8. Business from Staff Liaison

- Sharon Stott invited the HEB to attend the City of Creve Coeur Climate Action Plan Phase 2 report will be presented by intern Luis Garcia to City Council at the work session on Monday, December 14 at 6 p.m.
- Sharon Stott will send a reminder to Jim Heines, Director of Public Works, to remind Doug Seely, City Arborist, to submit the Annual Street Tree Program Report to HEB in January.

9. Comments from the Public

10. Adjourn

- Meeting adjourned at 6:01 p.m.
- The next meeting of the HEB will be on Tuesday, January 12, 2016 in Meeting Room #2.

A. Parking Lot Items

- i. Hire City Horticulturalist
- ii. Endangered Trees



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- iii. City Parks/Property Plantings
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