



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
February 9, 2016
4:30 PM
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - 1. Approval of January 12, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 4. Unfinished Business**
 - A. Arbor Day 2016 Update**
 - B. Emerald Ash Borer Update**
 - i. Replacement Tree List**
 - C. Committee Vacancies**
 - D. Beautification Contest Update**
- 5. New Business**
 - A. Reschedule March Meeting**
- 6. Business from Members**
- 7. Business from Staff Liaison**
 - A. Horticulturalist Research**
- 8. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 9. Adjourn**
 - A. Parking Lot Items**
 - i. Hire City Horticulturalist**
 - ii. Endangered Trees**
 - iii. City Parks/Property Plantings**
 - iv. Certified Nature Explorer Classroom**
 - v. Field Trips**



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1. Call to Order

2. Roll Call

Fran Cantor	Board Member	
Susan Baseley	Vice-Chair	
Rachel Eilbott	Board Member	
Tracy Grass	Chair	(Absent)
Nancy Meyer	Board Member	
Margie Richards	Board Member	
James Graham	Board Member	
Claire Chosid	Board Member	(Absent)
Sharon Stott	Asst to the City Administrator	
AJ Wang	Councilman	(Absent)
Susie Brent	Guest	

3. Approval of Agenda

4. Approval of Minutes

- James Graham moved to approve the meeting summary from December 8, 2015. Motion seconded by Nancy Meyer. Motion passed unanimously.

1. Approval of December 8, 2015 Horticulture, Ecology and Beautification Committee Meeting Minutes

5. Unfinished Business

A. Promotion at Farmers Market

- Sue Baseley said she attended the Farmers Market in January. Arbor Day, Beautification Contest and Emerald Ash Borer flyers were displayed on a table.
- Sue asked Market Coordinator Katie Dixon if a display board could be set up on the table to easily view the material. Katie said she would take care of getting a display board.

B. Arbor Day Celebration Update

- Rachel Eilbott contacted all the schools on her list. Rachel gave Sharon Stott a couple of contact updates for the main school list.
- Sue Baseley talked to her neighbor, Kara Magill, about a home school organization. Sue will email Kara the Arbor Day flyer to promote the event with her home school parent network via Facebook. Sharon Stott will send Sue a pdf and jpg of the flyer.
- Fran Cantor and Margie Richards will discuss creating an outside interactive activity for kids.
- Sharon Stott said extra Arbor Day flyers are available for committee distribution.
- Margie Richards will contact the National Butterfly Association to ask if they would like to have a booth. Margie Richards will pick up flyers from Sharon.
- Sharon Stott said a food truck vendor, Wayno's Mobile International Cuisine, would be at Arbor Day. This same vendor has attended the summer concert series in the park. Committee recommended a kosher food truck vendor. Sharon Stott will request online

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through the St. Louis Food Truck Vendor Association.

- Committee discussed ways to promote Arbor Day with signage. Sharon Stott will order a banner for Olive and 270 at Fountain Park - for placement the week prior to the event.

C. Mayors' Monarch Pledge Update

- Committee discussed a monarch friendly presentation garden to address Pledge Item #8. The Monarch Waystation garden at Tappmeyer House in Millennium Park would fulfill this requirement.
- Guest Susie Brent asked if the committee involved other garden clubs to assist with community planting projects. Committee shared information about the Tappmeyer Team organized by Claire Chosid that meets every Saturday during summer months.
- Committee encouraged Susie Brent to apply to become a HEB member and serve as a garden club liaison on the committee to encourage community involvement.

D. Beautification Contest Update

- Sharon Stott provided the Beautification Contest promotion timeline to the Public Information Officer & Management Analyst Bess McCoy. Promotion will include: residential and business newsletters, Facebook, Twitter, Farmers Market, city website and press release.
- Extra flyers are available for committee distribution.

E. EAB Presentation Update

- Sharon Stott stated Mark Grueber, Community Forester at Missouri Department of Conservation, confirmed he will present at the City Council Work Session on Monday, January 25, 2016 at 6 p.m. Danny Moncheski, the new Community Forester for our area, will also be in attendance.
- The presentation will last approximately 15 minutes with time for Q&A. Jim Heines, Director of Public Works, will provide a brief overview of the City's EAB plan.
- James Graham, Sue Baseley and Margie Richards said they would attend the work session which is an open meeting to the public.

6. New Business

A. HEB Committee New Members/Term Limits

- The Committee has one vacancy at this time.
- Tracy Grass is term limited on June 30, 2016. Tracy will be traveling beginning in May and unable to attend meetings thereafter.
- Sue Baseley has filed for office as a Council Member (Ward 4). Depending on the outcome of the election and current vacancy in Ward 4, Sue may be resigning from the committee.
- Sharon Stott will ask the Public Information Officer to promote HEB openings in a future newsletter and on the website, Facebook and Twitter.
- HEB Committee members are encouraged to let friends and neighbors who may be interested know about the openings and encourage them to apply online.

B. St. Louis Earth Day Grant

- Sharon Stott received an email about a St. Louis Earth Day Grant opportunity. The grant is for up to \$2000 and covers a variety of projects including native plants or seeds for a butterfly

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garden. Sharon forwarded the link [http://www.stlouisearthday.org/programs/earth-day-action-grants/](http://www.stlouiseearthday.org/programs/earth-day-action-grants/) to Claire Chosid to see if this would be a good opportunity for the Monarch Way Station in Millennium Park.

- Committee agreed this would be a good project. Jim Graham agreed to help Claire write the grant which is due January 15, 2016.

7. Business from Members

- No business from committee members.

8. Business from Staff Liaison

A. City Council Announcement

- Sharon Stott restated there was a Council vacancy created by Mr. Robert Kent's recent resignation and withdrawal from the April election ballot resulting in an forthcoming appointment by the Mayor. The person appointed will serve until the final election results are received in April.

B. Horticulturalist Research

- Sharon Stott stated she sent a request for information to cities asking if they had a horticulturalist on staff and, if so, to submit job descriptions and salary ranges.
- Sharon Stott collected approximately 10-15 descriptions to share with interested members.
- Jim Graham, Sue Baseley, Fran Cantor and Tracy Grass are interested in receiving the files.
- Committee asked if files could be distributed in DropBox. Sharon will find out if this is acceptable.
- Committee asked if Sharon could obtain population and acreage from those cities.

9. Comments from the Public

- Guest Susie Brent recommended the HEB try to partner with several local garden clubs to do service work. She also suggested Monsanto or Danforth Plant Science Center be approached to serve as a "mentor" to the city for horticultural projects.
- Committee repeated suggestion to Susie Brent to consider applying to serve on the HEB Committee and serve as a liaison to other garden clubs looking to work together on joint projects.
- Ms. Brent and HEB discussed finding out how Kirkwood and Webster Groves get volunteers for their landscaping projects. Sharon Stott will follow up with those cities for more information.

10. Adjourn

- The meeting adjourned at 5:41 p.m.
- The next HEB meeting is February 9, 2016, at 4:30 p.m., in Meeting Room #2.

A. Parking Lot Items

- i. **Hire City Horticulturalist**
- ii. **Endangered Trees**

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