



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
April 12, 2016
4:30 PM
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 1. Approval of March 15, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 5. Unfinished Business**
 - A. Arbor Day - May 1, 2016***
 - i. Art Contest**
 - ii. Supplies Needed**
 - iii. Set-Up Dates/Times**
 - iv. Volunteer Roles**
 - B. Beautification Contest 2016***
 - C. Mayors' Monarch Pledge Update***
- 6. New Business**
 - A. Comprehensive Plan Update Draft Stakeholder Discussion***
 - B. Street Banners***
- 7. Business from Members**
- 8. Business from Staff Liaison**
- 9. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 10. Adjourn**



Horticulture, Ecology and Beautification Committee
Committee Meeting Minutes
March 15, 2016
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1. Call to Order

2. Roll Call

Fran Cantor	Board Member	(Absent)
Rachel Eilbott	Board Member	
Tracy Grass	Chair	
Nancy Meyer	Board Member	
Margie Richards	Board Member	
James Graham	Board Member	(Absent)
Claire Chosid	Vice-Chair	
Sharon Stott	Asst to the City Administrator	
AJ Wang	Councilman	(Absent)

3. Approval of Minutes

1. Approval of February 9, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes

Claire Chosid moved, seconded by Nancy Meyer to approve the HEB meeting minutes from the February 9, 2016. Motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Eilbott, Grass, Meyer, Richards, Chosid
ABSENT:	Cantor, Graham

4. Unfinished Business

A. Street Tree List Subcommittee Update

Tracy Grass discussed the subcommittee meeting with Doug Seely, the City Arborist, on February 28, 2016, pertaining to the street tree list. A summary of the meeting minutes are included meeting packet.

The list includes a variety of sizes including: eleven (11) small trees, eight (8) medium trees, and thirteen (13) large trees. The list indicates trees that were previously on the list and those that are native.

Trees that act invasive, even if they are not listed as invasive, were not included on the list.

The HEB will continue to monitor the list, which is a living document, and recommend updates to the City as needed. Discussion included noting facts about each tree on the City website. Sharon Stott and Claire Chosid reminded HEB the trees are linked directly to the Missouri Botanical Garden website which highlights facts about each tree.

The variety of trees City will use the list when going out for bid for street trees. The trees offered annually will be rotated to ensure the same tree species are not planted year after year.

Minutes Acceptance: Minutes of Mar 15, 2016 4:30 PM (Approval of Minutes)



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1. Approval of February 23, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes

Claire Chosid moved, seconded by Nancy Meyer to approve the subcommittee meeting summary from February 23, 2016 with the updated street tree list. Motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Eilbott, Grass, Meyer, Richards, Chosid
ABSENT:	Cantor, Graham

B. Arbor Day Update

Tracy Grass reviewed the list of vendors and activities for Arbor Day on May 1, 2016:

1. Waynos Food Truck (International Cuisine)
2. Deli on a Roll ("Kosher" Food Truck)
3. Art Contest
4. Missouri Department of Conservation Emerald Ash Borer - Dan Moncheski
5. Danforth Plant Science Center
6. Photobooth - STL Photobooth
7. "I Spy" Treasure Hunt Outside Interactive Activity - Fran Cantor and Margie Richards
8. Tree Planting Demonstration - Dan Moncheski - 2 p.m.
9. Bees and their Importance - Gerald Meyer
10. Plants, Seeds and Serviceberry Giveaway
11. Bats - Missouri Department of Conservation
12. Glitter Tattoos - Abra-Kid-Abra
13. Face Painting - Renewal by Andersen
14. Bringing Nature Home - Audubon Society
15. Wild Ones - Fran Glass
16. Butterfly Kit Activity

Claire Chosid stated the bamboo poles with twine are still at the Tappmeyer House, but will require some work to untangle.

Tracy Grass said the following people are attending the event to date:

- HEB Members (6): Tracy Grass, Fran Cantor, Nancy Meyer, Margie Richards, Jim Grahm and Claire Chosid
- City Staff (2): Sharon Stott and Bess McCoy
- Energy and Environment (4): George Hall, Judy Sherman, Alex Travers, and Joe Martinich
- Parks and Historic Preservation: yet unknown if they are attending
- Arts Committee: Judging art contest; yet unknown if they are attending
- 8th Grade Students: Haley Sherman and Taylor Dewey to read poem(s) and help with tree planting

Tracy Grass is meeting with the Arts Committee on March 23 and the Energy and Environment on April 12 to let them know about the volunteer needs/opportunities.

Tracy Grass also contacted Sue Brent, Barbara McCormick and Sue Voepel to see if they are interested in volunteering and has not yet heard back from them.

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There is a Mother-Daughter Tea at the Tappmeyer House on April 30; therefore, the artwork will be hung on Friday, April 29. The tables from the event may still be upstairs.

Claire Chosid will count the tables and chairs at the Tappmeyer House to see if we need more so Sharon Stott can arrange to have some delivered the week of the event. Rachel Eilbott and Claire Chosid also have tables if needed. Committee estimated it will need 10 tables and at 15 chairs.

HEB Committee members will be assigned to vendors to help them day of the event.

Sharon Stott provided two versions of a banner design (36" h x 108" w - \$185) for display the week prior to the event at the corner of Olive Boulevard and I-270 by Fountain Park. Committee selected the generic version of the banner.

C. Beautification Contest Update

Sharon Stott informed the committee the Beautification Contest nomination form is live on the website and is being promoted at the Winter Farmers Market. It has also been promoted in the April Newsletter, Facebook and Twitter.

HEB Committee should be looking for yards to nominate. The deadline for nominations is May 22, 2016. The judging will occur on Wednesday, June 8 from 8:30 a.m. to approximately noon.

D. Chair Position

Tracy Grass reminded the committee she will be traveling abroad and will be resigning her position as chair on May 1, 2016 immediately following the Arbor Day event.

James Graham has offered to serve as chair if the HEB Committee votes accordingly.

Committee thought James would do a good job as chair.

Claire Chosid moved, seconded by Rachel Eilbott to nominate James Graham to serve as chair effective May 1, 2016. Motion passed unanimously.

5. New Business

No new business.

6. Business from Members

No business from members.

7. Business from Staff Liaison

Sharon Stott informed the HEB Committee that Foreman I/Arborist Doug Seely was no longer with the City of Creve Coeur. A current Public Works employee has expressed an interest in earning arborist certification. The next class is offered by the University of Missouri Extension will be in January 2017. The city is planning on budgeted some funds in FY17 to contract with a landscape architect or horticulturalist to assist with designing city plantings, if necessary.

8. Comments from the Public

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No comments from the public.

9. Adjourn

The meeting adjourned at 5:36 p.m.

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