



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
June 8, 2016
8:30 AM
Meeting Room 2**

1. Beautification Tour (Citywide)

A. Depart Government Center at 8:30 AM for Citywide Tour

2. Call to Order

A. HEB Committee at approximately 11:30 AM in Meeting Room #2

3. Roll Call

4. Approval of Agenda

5. Approval of Minutes

1. **Approval of May 10, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**

6. Unfinished Business

- A. Beautification Contest Overview*
- B. Invasive Weeds Action Ideas*

7. Business from Members

8. Comments from the Public

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

9. Adjourn



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1. Call to Order

2. Roll Call

Fran Cantor	Board Member	
Rachel Eilbott	Board Member	(Absent)
Nancy Meyer	Board Member	
Margie Richards	Board Member	(Absent)
James Graham	Chair	
Claire Chosid	Vice-Chair	
Sharon Stott	Asst to the City Administrator	
Robert Hoffman	Councilman	(Absent)
Jackie Kantor	Guest	

3. Approval of Agenda

4. Approval of Minutes

1. Approval of April 12, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes

Claire Chosid moved, seconded by Nancy Meyer to approve the HEB Committee Meeting Minutes from April 12, 2016. Motioned passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Claire Chosid, Vice-Chair
SECONDER:	Nancy Meyer, Board Member
AYES:	Cantor, Meyer, Graham, Chosid
ABSENT:	Eilbott, Richards

5. Unfinished Business

A. Arbor Day Review

Committee reviewed Arbor Day event. Comments and details for next year included:

- Food truck vendor made \$50. Rather than having a food truck, only notify an ice cream truck vendor for next year.
- Set up check-in table on lawn to prevent congestion at front door of Tappmeyer House.
- Continue with art contest and "Wonders of Nature" theme.
- Contact public schools again next year.
- Set date for Arbor Day in 2017. Date will be Sunday, April 30, 2017, 1-3 pm.
- Contact other committees for volunteers next year. Volunteer quantity was sufficient. Parks & Recreation did not have any participants this year.
- Send thank you notes to booth vendors.
- Contact vendors such as Danforth Plant Science Center, Missouri Department of Conservation, etc., early so they can place on schedule.
- Save sunflower seeds for next year.

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- Create a new category: Senior (70 and over).
- Promote day-of-event activities at a popular booth (i.e., glitter tattoos, face painting, etc.)

B. Beautification Contest

i. Submission Deadline - May 22

- Committee members are encouraged to nominate entries for the Beautification Contest before deadline.
- Committee to look for opportunities to nominate a property for new award category: Best Butterfly Garden.
- Sharon Stott will put entry photos and nomination forms in Drop-Box and invite all HEB members to review no later than May 23, 2016.

ii. Tour - June 8, 8:30 AM

- Committee will meet at the Government Center at 8:00 a.m. on Wednesday, June 8, 2016, to carpool, if necessary. Committee will depart from the Government Center at 8:30 a.m. for judging.
- Sharon Stott will prepare judging forms, clipboards and pencils for tour.

iii. Lunch Menu

- Sharon Stott will email the menu for Panera Bread Company this week.
- Lunch is held immediately following the tour in Meeting Room #2 where final votes will be tallied and contest winners are determined.
- Committee members are to email lunch order including drink choice, if any, to Sharon no later than May 23, 2016.

C. Mayor Monarch Pledge Update

- All Mayor's Monarch Pledge Action Items have been completed with the exception of one:
 - Communicate about the Monarch Butterfly street banners and the Mayor's Monarch Pledge in the July or August resident and business newsletters.
- Sharon Stott will draft a short article and send to Fran Cantor and Claire Chosid for review and approval.
- Sharon Stott will notify Mayor Glantz once all the action items have been completed so he can mention it in the Message from the Mayor in the resident newsletter.
- Sharon Stott to send contact information for person at Parkway Northeast School to James Graham.

6. New Business

A. Invasive Plant Control/List

- Sharon Stott circulated a copy of the Undesirable Trees and Invasive Plant lists from the City website. These lists, along with many others, were compiled by the HEB Committee several years ago.

i. Honeysuckle & Callery Pear (Bradford Pear)

- Committee discussed the invasiveness of the honeysuckle and the newly invasive Callery

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Pear cultivars including the Bradford Pear.

- James Graham has contacted the City of Columbia, Missouri to find out the correct agency to receive approval to provide an informational brochure about the spread of the (*Pyrus calleryana* 'Bradford') and other Callery pear cultivars.
- Committee asked how what information the Community Development Department provides to new developers about acceptable landscape plans and avoiding invasive species. Sharon Stott will ask Jason Jaggi, Director of Community Development.
- Fran Cantor moved, seconded by Claire Chosid to add the Bradford Pear (*Pyrus calleryana* 'Bradford') and other Callery cultivars to both the Undesirable Trees and Invasive Plant lists. Sharon Stott will update the website lists.

7. Business from Members

- No business from members was discussed.

8. Business from Staff Liaison

- Sharon Stott informed the committee the new Council Liaison is Dr. Robert Hoffman.
- Dr. Hoffman notified Sharon today that due to his work schedule, he would be late more often than not for a 4:30 p.m. committee meeting time on Tuesdays and he is off on Wednesdays.
- Committee decided unanimously it would be easiest to switch the HEB meeting date to the second Wednesday of each month at 4:30 p.m. so Dr. Hoffman can more easily attend.

A. *Reminder Joint Meeting of HEB, E&E and Stormwater committees tonight at 5:30 PM*

- Sharon Stott reminded HEB the Joint Meeting of the HEB, Energy and Environment and Stormwater committees will be held tonight immediately following the HEB meeting in the Multi-Purpose Room at 5:30 p.m.
- The purpose of the meeting is for H3 Studios to review key information collected from these committees and discuss how they anticipate incorporating them in the draft of Comprehensive Plan update.

9. Comments from the Public

- There were no comments from the public.

10. Adjourn

A. *Must adjourn by 5:25 PM*

- The meeting adjourned at 5:25 p.m.

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