



**Horticulture, Ecology and Beautification Committee  
Committee Meeting Agenda  
December 14, 2016  
4:30 PM  
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - 1. Approval of November 9, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 4. Unfinished Business**
  - A. Arbor Day Event***
    - i. School Contacts**
    - ii. Participant Contacts**
    - iii. Plant Giveaway**
    - iv. Other Committees Participation**
    - v. Other**
- 5. New Business**
- 6. Business from Members**
- 7. Business from Staff Liaison**
  - A. Capital Improvement Plan FY18-22***
- 8. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 9. Adjourn**



**Horticulture, Ecology and Beautification Committee**  
**Committee Meeting Minutes**  
**November 9, 2016**  
**4:30 PM**  
**Meeting Room 2**

**1. Call to Order**

**2. Roll Call**

|                 |                                |          |
|-----------------|--------------------------------|----------|
| Fran Cantor     | Committee Member               |          |
| Rachel Eilbott  | Committee Member               |          |
| Nancy Meyer     | Committee Member               | (Absent) |
| Margie Richards | Committee Member               |          |
| James Graham    | Chair                          |          |
| Claire Chosid   | Vice Chair                     |          |
| Sue Cohen       | Committee Member               |          |
| Teresa Bell     | Committee Member               |          |
| Sharon Stott    | Asst to the City Administrator |          |
| Robert Hoffman  | Councilman                     |          |
| Judy Pass       | Guest - Arts Committee Member  |          |
| Jason Valvero   | Director of Recreation         |          |

**3. Approval of Minutes**

**1. Approval of July 13, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**

Sue Cohen motioned, seconded by Fran Cantor to accept the amended meeting summary from July 13, 2016 changing 4:30 AM to 4:30 PM. Motioned passed unanimously.

|                |                                                        |
|----------------|--------------------------------------------------------|
| <b>RESULT:</b> | <b>ACCEPTED AS AMENDED [UNANIMOUS]</b>                 |
| <b>AYES:</b>   | Cantor, Eilbott, Richards, Graham, Chosid, Cohen, Bell |
| <b>ABSENT:</b> | Meyer                                                  |

**2. Approval of September 21, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**

A quorum was not present; therefore no business was conducted.

|                |                          |
|----------------|--------------------------|
| <b>RESULT:</b> | <b>MEETING CANCELLED</b> |
|----------------|--------------------------|

**3. Approval of October 18, 2016 Horticulture, Ecology and Beautification Committee Meeting Minutes**

Sue Cohen motioned, seconded by Fran Cantor to accept the meeting summary from October 18, 2016. Motion passed unanimously.

Minutes Acceptance: Minutes of Nov 9, 2016 4:30 PM (Approval of Minutes)



**Horticulture, Ecology and Beautification Committee**  
**Committee Meeting Minutes**  
**November 9, 2016**  
**4:30 PM**  
**Meeting Room 2**

|                |                                                        |
|----------------|--------------------------------------------------------|
| <b>RESULT:</b> | <b>ACCEPTED [UNANIMOUS]</b>                            |
| <b>AYES:</b>   | Cantor, Eilbott, Richards, Graham, Chosid, Cohen, Bell |
| <b>ABSENT:</b> | Meyer                                                  |

#### **4. Unfinished Business**

##### ***A. HEB & PHP Mutual Interest Ideas***

Jim Graham discussed the HEB tour of City parks and some recommendations of Parks & Historic Preservation (PHP) Committee. PHP had asked if HEB could to provide assistance with design of gardens at Dielmann Recreation Complex. Jason Valvero, Director of Recreation and staff liaison was in attendance.

HEB recommended PHP hire a landscape designer to develop a plan or obtain a plan from a local nursery as they are often done at no or low cost. HEB can then assist PHP by making native, low maintenance plant recommendations once a draft plan is established. Claire Chosid offered to meet with Jason Valvero in the near future to discuss some ideas and locations at the Dielmann Complex and perhaps she can draft a landscape plan for certain areas.

##### ***B. Arbor Day Update - 4/30/17***

Judy Pass from the Arts Committee discussed the Arts Committee's partnership in prior years with Maturity and Its Muse - an organization dedicated to promoting productive aging. The Arts Committee suggested the HEB to partner one of its programs CASE (Citywide Art for Senior Engagement) with the Arbor Day art contest which occurs the same week and ends on April 30, 2016. Maturity and Its Muse would promote the Arbor Day Art Contest to all the nursing homes and independent care facilities in the area. The Arts Committee recommended adding a Senior 65+ award category and including the CASE logo on the flyer.

HEB recommended the Arts Committee create a separate flyer for CASE to promote the Arbor Day event.

Fran Cantor motioned, seconded by Claire Chosid to add the Senior 65+ award category to the art contest and use the CASE logo in event promotion.

Sharon Stott will notify Bess McCoy to update the Arbor Day flyer with new category and logo.

Director of Recreation Jason Valvero discussed two ideas for the Arbor Day Event suggested by the Parks and Historic Preservation (PHP) Committee. The first idea was to host a Tot Trot race and the second idea was for a Vintage Baseball game - both in Millennium Park during the Arbor Day event. HEB agreed both events would be helpful in bringing people to Millennium Park. PHP members would coordinate the race. The Vintage Baseball Game is self-sufficient.

HEB recommended the race not interfere with the location of the booths by Tappmeyer House and end before 2:30 p.m. when the art contest awards are given out. HEB also asked Jason Valvero to have an ice cream truck attend the event.

Committee decided to give away the Missouri state tree, dogwood, for Arbor Day 2017. Sharon Stott will place order with Missouri Department of Conservation.

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HEB received a recommendation from a local elementary school art teacher to increase the size of the artwork permitted. Committee discussed the limited wall space in Tappmeyer for displaying the artwork, difficulty of hanging larger, possibly heavier artwork, and the potential for additional art with then new promotion to senior facilities.

Fran Cantor motioned, seconded by Claire Chosid to keep the size of artwork entries to 9" x 12". Motioned passed unanimously.

Committee discussed booths for Arbor Day and volunteers were assigned to contact and confirm whether or not they can attend:

Bee Expert (Jim Graham)  
 Butterfly Association (Margie Richards)  
 Audubon Society (Fran Cantor)  
 Mo. Department of Conservation - EAB or Master Naturalist Program (Fran Cantor)  
 Herb Society (Sue Cohen)  
 Wild Ones (Claire Chosid/Judy Pass)  
 Danforth Plant Science Center (Sharon Stott)  
 Glitter Tattoos - Abra Kid Abra (Sharon Stott)  
 Photobooth (Sharon Stott/Jason Valvero)  
 Kids Activity - rocks w/eyes, paint (Sue Cohen/Sharon Stott)  
 Award Ribbons and Arbor Day Trees (Sharon Stott)

## **5. New Business**

### ***A. Farmers Market Plant Swap 2017***

Committee discussed whether or not to participate in the plant swap at the Farmers Market. Participation was limited to HEB Committee members giving away plants from their yards two years ago. Market attendees did not bring plants to swap.

Claire Chosid motioned, seconded by Margie Richard to not continue the plant swap. Motion passed unanimously.

### ***B. Fall Festival Proposal 2017***

Margie Richards had suggested to Jim Graham that HEB have a fall festival incorporating harvested fruit and vegetables, fall leaves, etc. HEB discussed it and believed it was a busy time of year for members. It is possible it could be considered in conjunction with another city event such as the Farmers Market.

## **6. Business from Members**

Claire Chosid discussed a recent meeting with Jim Heines, Mike Fogg and Mark Perkins about adding a demonstration garden with signage by the retention basin in Millennium Park.

Claire said the city agreed to clear an area, provide plants and help to maintain an area on the north side of the wall. A soil amendment may be required if the area is rocky. Sue Cohen recommended planting native glade plants if soil is rocky instead of amending soil.

## **7. Business from Staff Liaison**

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**A. Ward 1 Council Member**

Sharon Stott notified HEB Ward 1 Council Member Cynthia Kramer-Lloyd has resigned because she no longer resides in the City. Alexis Travers is the newly appointed Council Member for Ward 1.

**B. Comprehensive Plan Public Hearing - 6:30P, 11/21/16**

Sharon Stott discussed upcoming Comprehensive Plan Public Hearing on November 21, 2016 at 6:30 p.m. The public is invited to attend.

**C. Holiday Appreciation Event - 6-8P, 12/6/16**

Sharon Stott reminded HEB of the upcoming Mayor's Holiday Appreciation Event on Tuesday, December 6, 2016 from 6:00 to 8:00 p.m. The Beautification Contest Award winners will be announced and are invited.

**D. Strategic Planning Initiative**

Sharon Stott discussed the Strategic Planning Initiative. City Council will be conducting two-three work sessions with Shockey Consulting in January 2017 to establish a three-five year strategic plan for the City.

**8. Comments from the Public**

No comments from the public.

**9. Adjourn**

The meeting adjourned at 5:45 p.m.

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