



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
June 27, 2018
4:30 PM
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - 1. Approval of May 9, 2018 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 4. Unfinished Business**
 - A. Acorn Landscapes Design Proposal Presentation by Mary Francois Deweese***
- 5. New Business**
 - A. Beautification Awards Results***
 - i. Committee volunteer needed to write summary of winners for August newsletter
 - B. Upcoming Meeting Reminders***
 - i. Next Meeting Wednesday, July 18, 2018
 - ii. No August Meeting
 - C. Recognition of Fran Cantor's contributions to HEB***
- 6. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 7. Business from Members**
- 8. Business from Staff Liaison**
 - A. HEB Committee recruitment for vacant spot***
 - i. Interested candidates can apply online or contact Debbie Ryan, City Clerk, at (314) 872-2517
- 9. Adjourn**



Horticulture, Ecology and Beautification Committee
Committee Meeting Minutes
May 9, 2018
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1. Call to Order

2. Roll Call

Fran Cantor	Committee Member	
Rachel Eilbott	Committee Member	(Absent)
Nancy Meyer	Committee Member	
James Graham	Committee Chair	
Claire Chosid	Committee Vice-Chair	
Sue Cohen	Committee Member	(Absent)
Teresa Bell	Committee Member	(Absent)
Paulette Pierson	Committee Member	
Mara Berry	Committee Member	
Lauren Khawaja	Staff Liaison	

3. Approval of Minutes

1. Approval of April 11, 2018 Horticulture, Ecology and Beautification Committee Meeting Minutes

Mara Berry moved, seconded by Nancy Meyer to approve the meeting minutes from April 11, 2018. Motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mara Berry, Committee Member
SECONDER:	Nancy Meyer, Committee Member
AYES:	Cantor, Meyer, Graham, Chosid, Pierson, Berry
ABSENT:	Eilbott, Cohen, Bell

4. Unfinished Business

5. New Business

A. Review of Changes Needed for Arbor Day 2019

- Signage for registration booth for artwork
- "Welcome to the Arbor Day Celebration" sign or sign that says "Arbor Day Celebration This Sunday" at entrance of park
- Free plants sign, include pictures of what plants will look like bloomed, etc maybe a board (like what Sue did for HEB Committee board)
- More Arbor Day signage around town
- Minimum of two committee members assigned to craft table

B. Joint Work Among Committees

- Parks & Recreation Committee Chair asked HEB and some other committees to have more formal interaction between committees. Jim to bring committee goals to discuss.



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C. Update on Olive Bridge Deck Project

- Claire provided summary from kickoff meeting with Acorn Landscapes.

6. Comments from the Public

7. Business from Members

- HEB to reschedule meeting on July 11th to July 18th.
- Beautification Awards general discussion. Lauren to take off mandatory picture requirement on nomination form. Lauren to email committee to make sure there will be a quorum at this meeting. Claire, Nancy, Paulette, and Mara tentatively believe they will be able to make it to this meeting.

A. June 13, 2018 Meeting Rescheduled for Olive Bridge Deck Plans Review

- Wednesday, June 13th at 4:30 p.m. - 5:30 p.m. This will be the only item on the agenda for the committee meeting to meet with Mary Francois Deweese from Acorn Landscapes. Meeting limited to 1 hour. Two separate one hour meetings were built into the agreement to meet with the HEB committee to provide input/review plans.
- Committee discussed and due to concerns of how many committee members will be able to attend the June 13th meeting, an alternative date of June 27th has been proposed for this meeting. Lauren to send out email to committee to see who can come to each of these dates.

8. Business from Staff Liaison

- Fran Cantor reaches her term limit effective June 30, 2018. If there is someone that you know who may be interested in the opening, they will need to complete an application of interest on the City's website ASAP. [Each member can serve up to three (3) consecutive three (3) year terms for a total of (9) years.] For questions contact City Clerk, Debbie Ryan at (314) 872-2517.
- Sharon Stott has requested that the August 8, 2018, meeting be canceled due to my absence. This is also traditionally the month the committee cancels for summer vacations. Committee agreed on cancellation of meeting.

9. Adjourn

Meeting adjured at 5:40 p.m.

Minutes Acceptance: Minutes of May 9, 2018 4:30 PM (Approval of Minutes)