



**Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
February 12, 2020
4:30 PM
PW Administrative Conference Room**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - 1. Approval of January 8, 2020 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 4. Unfinished Business**
 - A. Arbor Day Craft***
- 5. New Business**
 - A. Jim Heines & Mary Deweese***
 - B. Beautification Awards***
- 6. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 7. Business from Members**
- 8. Business from Staff Liaison**
- 9. Adjourn**



Horticulture, Ecology and Beautification Committee
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4:30 PM
Meeting Room 2

1. Call to Order

2. Roll Call

Fran Cantor	Committee Member	
Rachel Eilbott	Committee Member	(Absent)
Nancy Meyer	Committee Member	
James Graham	Chair	
Claire Chosid	Vice Chair	(Absent)
Teresa Bell	Committee Member	(Absent)
Paulette Pierson	Committee Member	
Mara Berry	Committee Member	
James Berry	Committee Member	
Janet Rueschhoff	Human Resources Generalist	
Susan Baseley	Council Liaison	(Absent)

Nicole Muschinski, Sustainability Coordinator for the City of Creve Coeur was present through her report of progress.

3. Approval of Minutes

1. Approval of December 11, 2019 Horticulture, Ecology and Beautification Committee Meeting Minutes

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mara Berry, Committee Member
SECONDER:	Fran Cantor, Committee Member
AYES:	Cantor, Meyer, Graham, Pierson, Berry, Berry
ABSENT:	Eilbott, Chosid, Bell

4. Unfinished Business

A. Sustainability Update-Nicole

Nicole Muschinski gave the committee an update on her progress working with Businesses in Creve Coeur to obtain "Green Certification" through the city's program. She has visited 110 businesses and produced and distributed informational packets to these businesses on the benefits of recycling and Green Certification. She reported Poke Munch restaurant received Green Certification just recently. Nicole mentioned she will be at the Arbor Day Event.

Jim Graham instructed the committee if they have any ideas for Nicole just to let her know.

B. Update on Monarch Banners

Janet showed an actual banners to the Committee to get clarification on the placement of the City Logo. Each light pole has two (2) banners. The banners are double sided. After looking at the



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banners, the committee members selected the best placement. Janet will provide a print out from the vendor with the Logo on the banners for the committee to approve.

1. The placement and color of the City's Logo on Banners

The City logo will be a red heart with black lettering circled around the heart.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paulette Pierson, Committee Member
SECONDER:	Mara Berry, Committee Member
AYES:	Cantor, Meyer, Graham, Pierson, Berry, Berry
ABSENT:	Eilbott, Chosid, Bell

C. Arbor Day

Jim Graham handed out a listing of Arbor Day Plans and Assignments to the committee for discussion.

Jim Berry indicated that Eric from Forest ReLeaf will offer a tree for the planting and demonstrate the proper way to dig and prepare the hole. In addition, Forest ReLeaf will donate 15 trees as prizes. Jim will give Janet the contact information so she can write a letter to Forest ReLeaf.

Jim Graham had asked the committee about table easels and Mara volunteered to look into a supply. Mara will also send face painting supply items to Janet to order for event.

The committee discussed a "visual" display of an Ash Borer damage would be beneficial and Jim Graham indicated he would talk with Jim Heines about that and get any information on what has been seen with regards to Ash Borer damage in the City as information to share at the event.

Janet will send an email to other Committees and members to solicit volunteers for the event. She will also ask the City's Public Information Officer for photos to print up of 2019 Arbor Day Art Contest winners and 2018 winners of the Beautification Contest for the posters.

Rachel will need to determine the craft for the event.

Paulette was assigned to check into a contact for the Danforth Plant Science Center.

The Committee discussed the Participation Ribbons and choose the color orange for 2020. Janet will order the ribbons and prize ribbons for the Contest.

5. New Business

A. Jan 13 Council Work Session

Jim Graham discussed the date and time of Working Session and Council meeting. Janet to verify if dinner will be provided for the HEB as the City Administrator would need to approve. Janet informed the committee that dinner is served at 5:30 PM and the Work Session would begin at 6:00 PM.



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Jim asked the committee if they had any other issues or concerns they wanted to speak to Council about in addition to the Deer Plan and CIP for Gov't Center Median. No one shared any other items for discussion.

Committee Members discussed what items need to go in the packet for the Council Members. Janet was not familiar with the process and would have to look into it. The only document sent to Janet by Jim Graham for the Work Session was the Deer Plan.

B. CIP

Jim Graham will represent HEB as we request City Council approve a capital improvement plan for \$30,000 for the 2021 City Budget to be use for advanced work on the median in front of City Government Center. HEB members will be asked to stand briefly to show the committee support for this request.

Jim asked Janet to send an email reminder in the morning to all the committee members informing them of the dinner plans, work session time, and Council Meeting. The Committee is to RSVP to Janet.

C. Deer Issues

Jim Graham talked to the committee about the Deer Plan document that he was going to share with Council during the work session. The committee discussed the approval for bowhunting in county parks and an article regarding other methods of controlling deer populations without hunting.

D. Other issues for Council

No other issues were discussed.

6. Comments from the Public

No one was present from the public.

7. Business from Members

No other business was discussed by committee members.

8. Business from Staff Liaison

A. Sustainability Coordinator to attend Arbor Day

Discussed earlier during Nicole's presentation to committee.

B. Photo Booth - Arbor Day

Shared earlier with committee during Arbor Day discussion.

9. Adjourn

Jim Graham made a motion to adjourn. All in favor. Meeting closed at 5:45 PM.

Minutes Acceptance: Minutes of Jan 8, 2020 4:30 PM (Approval of Minutes)