



Horticulture, Ecology and Beautification Committee
Committee Meeting Agenda
May 13, 2020
4:30 PM
Phone Conference

1. Call to Join Meeting

- A. Phone Convergence - Dial 1-419-901-8203*
- B. Enter Pin # 296 483 625#*

2. Call to Order

3. Roll Call

4. Approval of Minutes

- 1. Approval of April 8, 2020 Horticulture, Ecology and Beautification Committee Meeting Minutes**

5. Unfinished Business

- A. Art Contest Winners*
- B. Nine Bark Give-a-Way*

6. New Business

- A. Beautification Contest*
- B. New Chair Election*

7. Comments from the Public

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

8. Business from Members

9. Business from Staff Liaison

10. Adjourn



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1. Call to Join Meeting

This meeting was conducted primarily by means of "Google Meet", and public access was also available via telephone in this manner. No physical attendance for this Committee meeting. These departures from normal meeting procedures and requirements were necessitated by the COVID 19 public health emergency and related government orders.

A. Phone Conference - Dial 1-318-373-2156

B. Enter PIN 359 622 366#

2. Roll Call

Fran Cantor	Committee Member	
Rachel Eilbott	Committee Member	
Nancy Meyer	Committee Member	
James Graham	Chair	
Claire Chosid	Vice Chair	
Teresa Bell	Committee Member	(Absent)
Paulette Pierson	Committee Member	
Mara Berry	Committee Member	
James Berry	Committee Member	
Susan Baseley	Council Liaison	
Janet Rueschhoff	Human Resources Generalist	

3. Approval of Minutes

1. Approval of Minutes from March 11, 2020 Horticulture, Ecology and Beautification Committee Meeting

Minutes approved unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Claire Chosid, Vice Chair
SECONDER:	Fran Cantor, Committee Member
AYES:	Cantor, Eilbott, Meyer, Graham, Chosid, Pierson, Berry, Berry
ABSENT:	Bell

4. Unfinished Business

A. Cancellation of Arbor Day Event

Events cancelled due to "Stay at Home" order.

B. Continue with Art contest?

Discussion was had as to whether we continue with the Art Contest. The committee determined the Art Contest should continue as we have 38 entries and ribbons were already ordered and purchased. Janet will look into asking the Art Committee if they would be interesting in judging the entries



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(virtually). If they were not available, then HEB would judge the submissions. Janet will ask Melissa her input on how this could be accomplished "virtually" without overloading everyone's emails. Nancy mentioned using a "Drop Box" and Paulette recommending we could compress the files.

All entries will receive a letter thanking them for their entry and enclosed would be their ribbon of participation in this years event. Jim Graham will contact the winners by phone and follow-up with a letter. The committee would like to display all the entries (with their place ribbons) in the Gov't Center once we are open for business again. First, second and third place winners will appear in the newsletter and website as done in previous years. A suggestion was made to get a photo of the artist to put with their work for the newsletter and website.

1. Proceed with Art Contest as described in discussion

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Claire Chosid, Vice Chair
SECONDER:	Fran Cantor, Committee Member
AYES:	Cantor, Eilbott, Meyer, Graham, Chosid, Pierson, Berry, Berry
ABSENT:	Bell

C. New ideas for Arbor Day

The committee discuss the "Give Aways" and it was suggested we could utilize the Farmer's Market venue to distribute the Nine Bark to the public. Mara and Jim Berry volunteered to take care of this. Farmer's Market will open on May 2, 2020. The hours will be from 9 AM - 11 AM. Janet will arrange a spot at the Market for the Berry's and will follow-up with the committee when that is done.

Once the scrubs arrive at the Gov't Center, Janet is to contact Claire Chosid to pick them up and take care of them until the Berry's pick them up.

Sue mentioned we should reserve next years Arbor Day Event for 2021. The group decided April 25, 2021 would work. Janet will reserve the park, Tappmeyer House and pavilion for the committee.

1. Distribute Nine Bark at Farmer's Market and next years Arbor Day

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mara Berry, Committee Member
SECONDER:	Claire Chosid, Vice Chair
AYES:	Cantor, Eilbott, Meyer, Graham, Chosid, Pierson, Berry, Berry
ABSENT:	Bell

5. New Business

A. Discuss New Chair for HEB

Tabled for next meeting.

Minutes Acceptance: Minutes of Apr 8, 2020 4:30 PM (Approval of Minutes)



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B. Beautification Contest

The committee discussed continuing the Beautification Contest. The idea to include a "new" category for removal of invasive plants was determined a difficult category to judge as you would really need a "Before and After" photo.

Committee members thought a "recognition" of those efforts may be appreciated more. An idea was discussed of have a formal letter from the HEB and possible the Mayor sent to the home/business owner thanking them for their efforts to beautify and eradicate the invasive species.

Mara Berry volunteered to draft a letter for this purpose and will share with the committee next month.

6. Comments from the Public

7. Business from Members

8. Business from Staff Liaison

Next Meeting will be Wednesday, May 13, 2020. Janet will advise the committee if this will be "in person" or phone conference.

9. Adjourn

1. Adjourn

RESULT:	APPROVED [7 TO 1]
MOVER:	Mara Berry, Committee Member
SECONDER:	Claire Chosid, Vice Chair
AYES:	Cantor, Eilbott, Meyer, Graham, Chosid, Pierson, Berry
NAYS:	Berry
ABSENT:	Bell

Minutes Acceptance: Minutes of Apr 8, 2020 4:30 PM (Approval of Minutes)