



**Personnel Appeals Board  
Board Meeting Agenda  
June 29, 2021  
5:00 PM  
Online Meeting**

**As a precautionary measure to help prevent exposure and spread of COVID-19, the Personnel Appeals Board meeting scheduled for Tuesday, June 29, 2021, at 5:00 p.m. will be livestreamed online.**

**The Government Center meeting rooms are closed to the public; however, citizens are encouraged to participate and submit public comments in the following ways:**

**Join Zoom Meeting:** <https://zoom.us/j/99704108598>  
**Meeting ID:** 997 0410 8598

**OR**

**Dial by your location:** +1 312 626 6799 US (Chicago)  
**Meeting ID:** 997 0410 8598

**Find your local number:** <https://zoom.us/u/atGFkb1Lp>

- 1. Roll Call**
- 2. Approval of Minutes**
  - 1. Approval of June 22, 2020 Personnel Appeals Board Meeting Minutes**
- 3. New Business**
  - A. Election of Chair & Vice Chair for FY22**
- 4. Business from Members**
- 5. Business from Staff Liaison**
  - A. FY21 Personnel Overview**
  - B. Personnel Policy Section 13**
  - C. Biennial Ethics Training - Sept/Oct 2021**
- 6. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 7. Adjourn**



**Personnel Appeals Board  
Board Meeting Minutes  
June 22, 2020  
5:00 PM  
Online Meeting**

## 1. Online Meeting

## 2. Roll Call

Eric Sterman	Chair	
Jack Groneck	Vice Chair	
Lisa Williams	Board Member	(Absent)
Robert Haddenhorst	Board Member	(Absent)
Walter Thomas Taylor	Board Member	
Kirk Williams	Board Member	
Joyce Steiger	Board Member	
Sharon Stott	Assistant City Administrator	

A quorum was present.

## 3. Approval of Minutes

### 1. Approval of June 10, 2019 Personnel Appeals Board Meeting Minutes

Tommy Taylor motioned, seconded by Kirk Williams to approve the PAB meeting minutes from June 10, 2019. Motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Sterman, Groneck, Taylor, Williams, Steiger
<b>ABSENT:</b>	Williams, Haddenhorst

## 4. New Business

### A. Election of Chair & Vice-Chair FY21

Eric Sterman motioned, seconded by Kirk Williams to nominate Joyce Steiger as Chair for FY21. Motion passed unanimously.

Eric Sterman motioned, seconded by Tommy Taylor to nominate Jack Groneck as Vice-Chair for FY21. Motion passed unanimously.

## 5. Business from Members

No business from members was discussed.

## 6. Business from Staff Liaison

Sharon Stott stated there were no appeals filed in FY20.

Ms. Stott discussed the option of having City Attorney Carl Lumley provide a brief overview of the role of the PAB at the next meeting in FY21, and the Board agreed it was a good idea.

## 7. Comments from the Public - Online Only



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There were no public comments.

**8. Adjourn**

Joyce Steiger motioned, seconded by Jack Groneck to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:15 p.m.

Minutes Acceptance: Minutes of Jun 22, 2020 5:00 PM (Approval of Minutes)



**Personnel Appeals Board  
Board Meeting Minutes  
June 10, 2019  
5:30 PM  
Meeting Room 2**

## 1. Roll Call

Eric Sterman	Chair
Jack Groneck	Vice-Chair
Lisa Williams	Board Member
Lynn Berry	Board Member
Robert Haddenhorst	Board Member (Absent)
Walter Thomas Taylor	Alternate Board Member (Absent)
Kirk Williams	Alternate Board Member
Sharon Stott	Assistant City Administrator, Staff Liaison

A quorum was present.

## 2. Approval of Minutes

### 1. Approval of October 9, 2017 Personnel Appeals Board Meeting Minutes

Lynn Berry motioned, seconded by Jack Groneck, to approve the Personnel Appeals Board Meeting minutes from October 9, 2017. Motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Sterman, Groneck, Williams, Berry, Williams
<b>ABSENT:</b>	Haddenhorst, Taylor

## 3. New Business

### A. Election of Chair and Vice Chair

Lynn Berry motioned, seconded by Kirk Williams, to re-appoint Eric Sterman as chair and Jack Groneck as vice-chair of the Personnel Appeals Board. Motion passed unanimously.

## 4. Business from Members

No business from members was discussed.

## 5. Business from Staff Liaison

Sharon Stott stated no appeals were filed in Fiscal Year 2019.

### A. Biennial Ethics Training - 2019 TBD

Sharon Stott stated the Biennial Ethics Training for elected and appointed officials will be held in fall 2019.

## 6. Adjourn

Jack Groneck moved, seconded by Lisa Williams, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:45 p.m.