



**Stormwater Committee
Committee Meeting Agenda
May 12, 2021
4:30 PM
Online Meeting**

Meeting Connection Information

As a precautionary measure to help prevent exposure to and spread of COVID-19, the Stormwater Committee meeting scheduled for 4:30 p.m. on Wednesday, May 6, 2021, will be held virtually as a Zoom meeting.

Citizens are encouraged to participate and submit public comments in the following ways:

1. **Video Livestream** - Watch a live online broadcast of the Stormwater Committee meeting using the following link: <https://us02web.zoom.us/j/84342149981>.
The public will be required to provide a name and email address to enter the meeting (the email address will not be saved or used to contact you). Citizens will have the opportunity to make public comments live during the meeting using the Zoom program.
2. **Teleconference** - Call in to the meeting by dialing (312) 626-6799 and entering meeting ID 843 4214 9981 when prompted.
3. **Email** - Questions or comments that citizens wish the Stormwater Committee to consider may be emailed to the City. In order for questions and comments to be considered at this meeting, those questions or comments must be submitted no later than 5:00 p.m. on Tuesday, May 11, 2021. Submit questions and comments to Matt Wohlberg, City Engineer, at mwohlberg@crevecoeurmo.gov.

I. Call Meeting to Order

II. Welcome - Councilmember Carney

Councilmember Tim Carney has been appointed as the Council liaison to the Stormwater Committee.

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes

1. Approval of April 14, 2021 Stormwater Committee Meeting Minutes

VI. Public Comments

VII. Unfinished Business

A. Stormwater Concerns Update

Staff will provide a summary for each stormwater concern that has been reviewed since the December Stormwater Committee meeting.

i. Pipe Condition and Erosion - Ferntop Lane

Staff met with Melissa Inkley (the resident at 12958 Ferntop Lane) and a representative from MSD on April 19 to review the resident's concerns about the deteriorating pipes and erosion along the drainage channel. The MSD inspector stated that he would create a work order to line the end of the pipe and to fix the end of another pipe that appears to be damaged on the north side of the channel. He estimated that the work might be completed in the fall.



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ii. Gabion Wall - 13006 Ambois Drive

Staff visited this site on May 6 and found that the gabion wall appears to be intact and functioning properly.

B. Stormwater Capital Improvements

Staff will review the status of stormwater-related capital improvement projects with the Committee.

i. Stormwater Management Study

Several preliminary steps will be necessary before the stormwater management study can begin:

1. *Determine Scope and Fee.* Staff will work with local stormwater planning experts to review various possible goals for the City's stormwater program and to determine the scope of work and cost to develop a study that reflects those goals. This work will occur in June and July of 2021 and will be followed by recommendations to the Stormwater Committee in August and to the City Council in August or September.
2. *Find Design Firm.* With direction from the City Council regarding the scope of the stormwater management study, staff will follow the City's qualifications-based selection process to solicit local engineering firms and to determine which firm is the best-suited for the study. Interviews of the firms may be recommended. This process will occur through the fall of 2021.
3. *Adjust Budget and Award Contract.* Staff will negotiate a contract with the firm that is found to be the most qualified for the study. The design contract and an associated budget adjustment will be presented to the City Council for approval. Staff plans to seek City Council approval by the end of 2021.
4. *Notice to Proceed.* The selected engineering firm will likely be given the notice to proceed with the study in December 2021 or January 2022.

ii. Engineering Design Services

Staff will issue a request for qualifications for engineering design services for the following projects in the Capital Improvement Program:

1. Hibler Roadside Drainage
2. Alden Lane Drain Replacement
3. Ballas/Tarrytown Stream Rehabilitation

This request for qualifications will also include preliminary investigations into several stormwater issues, with the intent to advance several projects to construction while the stormwater management study is underway.

The qualifications review process will last through the summer, with one or more recommendations to the City Council anticipated in August or September.

A. Preliminary Review Sites

Staff recommends that the preliminary review of stormwater concerns focuses on issues that are relatively small in scale and that could proceed to construction within three years. The following locations are recommended for review:

1. 12958 and 12970 Ferntop - Creek bank stabilization
2. 257 Brooktrail Court - Creek bank stabilization
3. 12554 Royal Manor Court - Creek bank stabilization and culvert protection



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4. 111 Runnymede Drive - Add storm drain to alleviate ponding
5. 19-23 Broadview Farm Road - Regrade cul-de-sac to drain street to inlet
6. Conway Park - lake dredging

VIII. New Business

IX. Business from Committee Members

A. Purchasing Policy (Judy Campbell)

This item was tabled at the March and April meetings. Judy Campbell requested a summary of the City's process for soliciting and hiring engineering firms. Staff will discuss the City's qualifications-based selection process for professional services.

The City's purchasing policy is outlined in Chapter 140 of the Municipal Code. Professional services contracts are specifically discussed in Section 140.030 (G). A copy of Chapter 140 is included in the meeting packet for reference.

1. Chapter 140 - Purchasing Policy

X. Business from Staff Liaison

A. Recruitment of New Committee Members

The Stormwater Committee will have three vacancies to fill for the coming fiscal year. Residents can apply to serve on the Stormwater Committee by submitting an application form through the City's website or by contacting the City Clerk, Deborah Ryan.

B. Committee Informational Packets

Stormwater Committee members used to receive a three-ring binder with reference materials related to stormwater and the City's committees and policies. Examples of these reference materials include the contact information for Committee members, a community directory, and the ethics policy. Staff seeks the opinion of the Committee regarding whether physical binders or online "binders" are preferred.

C. June Meeting

The next Stormwater Committee meeting is currently scheduled for 4:30 p.m. on Wednesday, June 9.

Staff wishes to discuss whether this meeting can be rescheduled to Tuesday, June 8. Matt Wohlberg will have a scheduling conflict between the Stormwater Committee meeting and the Parks and Historic Preservation Committee meeting that is scheduled for 5:00 p.m. on June 9.

XI. Adjournment