



**SPECIAL MEETING
AGENDA
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
SEPTEMBER 8, 2022
3:00 PM**

The City Council special meeting scheduled for Thursday, September 8, 2022, at 3:00 p.m. will be livestreamed online. Members of the public may access live audio and/or video by calling 1-312-626-6799 / Webinar ID: 856-6912-5328 or by accessing the following link: <https://us02web.zoom.us/j/85669125328>

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. Resolution No. 1606 - FY 2023 Purchase – Police Patrol Vehicles

Summary: On August 31, 2022, City staff was notified by Joe Machen's Ford (the Ford Dealership awarded the state contract in 2021), that the FY 2022 order would not be built. Ford cancelled the order. The City of Creve Coeur was one of 120 government orders in Missouri that were cancelled by Ford last week. The City is able to place a new order for four (4) 2023 Ford Hybrid Utility Interceptors using the money encumbered from the 2022 budget and authorized by City Council.

Pursuant to Section 610.022 RSMo., the City Council could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under Section 610.021(1) RSMo. and/or personnel matters under Section 610.021(13) RSMo. And/or employee matters under Section 610.021(3) RSMo. and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.

Posted: _____ posted 09/7/2022
Melissa Bradford
Public Information Officer

RESOLUTION NO. 1606**A RESOLUTION AUTHORIZING THE CITY OF CREVE COEUR TO PURCHASE
THREE 2023 FORD POLICE INTERCEPTOR UTILITY AWD HYBRID VEHICLES
FROM JOE MACHENS FORD LINCOLN FOR THE TOTAL AMOUNT OF \$139,437.00**

WHEREAS, in the interest of public safety, the police department requires reliable police vehicles to effectively patrol the City; and

WHEREAS, such police vehicles will be replaced when they are determined to have surpassed their life expectancy, or reached their maximum trade-in value as a reliable police unit; and

WHEREAS, the police department is requesting funds in the amount of \$139,437.00 payable to Joe Machens Ford Lincoln from the Police Department's Patrol budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
CREVE COEUR THAT:**

Section 1: The purchase of three 2023 Ford Police Utility AWD Hybrid vehicles is hereby approved. The purchase amount is not to exceed \$139,437.00, pursuant to the quote dated 08/29/2022 and changes therein as shall be approved by the officers of the City executing same, consistent with the provisions and intent of this Resolution and necessary, desirable, convenient, or proper in order to carry out the matters herein authorized. The City Administrator and his designated representatives are hereby authorized and directed to take any and all actions necessary, desirable, convenient, or proper in order to carry out the intent of this Resolution, the matters herein authorized, and the rights and duties of the City under the agreement.

Adopted this 8th Day of September, 2022

Robert Hoffman
Mayor

Attest:

Kellie Henke
City Clerk



MEMORANDUM

DATE: September 7, 2022
TO: Mark Perkins, City Administrator
FROM: Jeffrey Hartman, Chief of Police
SUBJECT: FY 2023 Purchase – Police Patrol Vehicles

Update on FY 2022 Purchase of Ford Utility Interceptors Authorized by City Council

On August 31, 2022, we were notified by Joe Machen's Ford (the Ford Dealership awarded the state contract in 2021), that the FY 2022 order would not be built. Ford cancelled the order. We were one of 120 government orders in Missouri that were cancelled by Ford last week. We were able to place a new order for four (4) 2023 Ford Hybrid Utility Interceptors using the money encumbered from the 2022 budget and authorized by City Council. The reason the purchase was for one less vehicle than planned was because there was a \$6,000 price increase per vehicle for the 2023 model. Ford would not honor the 2022 contract price for the 2023 model.

Effect on the FY 2023 Police Vehicle Purchase

On August 31, 2022, we were notified by Ford that they were closing their order bank for 2023 police vehicles on September 16, 2022. The recommendation from Ford was that the order should be placed no later than September 9, 2022 to guarantee that they would accept the order. This was based on the previous year's precedent of Ford closing the order bank early. The short window created by Ford has created an urgency in placing the order for patrol vehicles for this fiscal year.

Planned Budgetary Purchase of Patrol Vehicles for FY 2023

Each budget year the Police Department evaluates the need to replace its aging fleet vehicles. The decision on which vehicles should be replaced are based upon current condition, odometer readings, and the age of the vehicle.

Based on the above criteria, we recommend the replacement of three (3) 2023 Ford Hybrid Utility Police Interceptors patrol vehicles. The make and model was selected to match the existing fleet, equipment and the space needs of our officers and gear.

In Patrol Division Account #01-21-22-9502, the Police Department budgeted \$135,000 for this purchase. This amount took into account an estimated \$5,000 per vehicle cost increase for the 2023 model year.

Bid Process and Vendor Recommendation

There is currently no state contract for 2023 police vehicles for any manufacturer in Missouri. Historically, the Police Department has waited until the state contract comes out for police vehicles, typically in October or November. Due to recent supply chain issues, the Police Department went out to bid in August in order to move forward with the purchase of police vehicles earlier than previous years.

The bid was publicly posted on August 23, 2022. Although the Ford Hybrid Utility Interceptor was listed as the preferred vehicle on the bid, we opened the bid to any manufacturer who can provide a vehicle similar to the Ford Utility Interceptor, hybrid or gasoline. We only received one bid at the deadline. That bid was received from Joe Machens Ford for \$46,479 per vehicle based on the options listed in the attached quote. The hybrid option adds \$3,000 to the cost of the vehicle. Despite the higher cost, we recommend the purchase of the hybrid model due to the gasoline savings over its useful life as well as the reduced impact hybrid vehicles have on the environment. **Due to the fact that there is no state contract and the only bid received was from Joe Machens Ford, I recommend that Police Department purchase the vehicle from this vendor.**

Due to the fact that the price increase was larger than expected, the overall cost of the purchase will exceed the budgeted amount of \$135,000 by \$4,437. (\$46,479 per vehicle x 3 = \$139,437).

I am requesting the authorization the purchase of three Ford Hybrid Utility Interceptors from Joe Machens Ford for the cost of \$139,437.

Respectfully,

Jeffrey Hartman
Chief of Police

Attach:
Bid Request
Bid for three (3) 2023 Ford Hybrid Utility Interceptor
Resolution for the purchase of three (3) 2023 Ford Hybrid Utility Interceptor

JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

August 29, 2022

Subject: Joe Machens Proposal on a **2023 Ford Police Interceptor Utility AWD (HYBRID Engine)**

To: Whom it May Concern;

As per the requested quote on a 2023 Ford Police Interceptor Utility AWD, Joe Machens Ford proposes the following.

Price – Dealer Code – Option

\$41,616 – K8A – PI Utility All wheel drive

Included Standard Options (incl in price above)

\$N/C – 99B / 44U – 3.3L V6 Gas Engine

\$N/C – 16C – 1st & 2nd Row Carpet Flooring

\$N/C – 17T – Cargo Dome Lamp - Red/White

\$N/C – 18D – Global Lock / Unlock feature

\$N/C – 43D – Dark Car Feature

\$N/C – 47A – Police Engine Idle feature

\$N/C – 51R – Spot Lamp Driver Side (LED)

\$N/C – 549 – Heated Mirrors

\$N/C – 55F – Remote Keyless Entry Key Fob

\$N/C – 60A – Pre-Wiring grille, siren, speaker

\$N/C – 60R – Radio Noise Suppression Bonds

\$N/C – 61B – OBD-II Split Connector

\$N/C – 65L – 18" Full Wheel Covers

\$N/C – 76D – Underbody Deflector Plate

\$N/C – 76R – Reverse Sensing

\$N/C – 86T – Tail Lamp / PI Housing Only

\$N/C – STD – Front Headlamp/PI Housing Only

\$N/C – STD – Class III Trailer Tow Receiver

\$N/C – STD – Trailer Tow Lighting Pkg

\$N/C – STD – Remappable switches steer. wheel

\$N/C – STD – Rear Camera, in Center Stack

\$N/C – STD – Bluetooth (SYNC)

\$N/C – STD – Interceptor Badge

\$N/C – F6 – Rear Cloth Seat

Deleted Standard Options (included in Total price below)

(-\$20) – (-16C) – 1st & 2nd Row Carpet Flooring DELETE, replaced with Vinyl

(-\$40) – (-61B) – OBD-II Split Connector DELETE – Allowed 2 devices to connect to OBD-II port

(-\$20) – (-65L) – 18" Full Wheel Covers DELETE, replaced w/ black wheels / 5" chrome caps

(-\$190) – (-76D) – Underbody Deflector Plate DELETE

Added Optional equipment (included in Total price below)

\$3,000 – 99W / 44B – Hybrid Engine 3.3L in lieu of std engine

\$524 – 21L – Front Warning Aux LED Lights (Fog Lamp area)

\$579 – 17A – Rear Auxiliary Air Conditioning

\$517 – 55B / 54Z – Blind spot information system with cross traffic alert (BLIS)

\$433 – 66C – Rear Lighting Solution

\$49 – 59E – Fleet keyed alike – 1435X

\$71 – 68G – Rear Door Handles, Locks, and Windows Inoperable

\$0 – JS / UM – Exterior Color: **Iconic Silver, Agate Black**

(-\$40) – (-F6 / 96) – Rear Cloth Seat DELETE, replaced with Vinyl

\$0 – DEL – Delivery / Fees per **(Delivery Date TBD, please email to check latest ETA's)**

Total

\$46,479 per vehicle (2023 Ford Police Interceptor Utility AWD) (HYBRID Engine)

Joe Machens Ford appreciates your business, and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-777-1089, ksells@machens.com

Bid 1
Hybrid





CREVE COEUR POLICE DEPARTMENT

350 N. New Ballas Rd.
Creve Coeur, MO 63141-7501
Business: 314-432-8000
Fax: 314-432-5691

August 23, 2022

BID FORM

The Creve Coeur Police Department is soliciting written bids for the purchase of three (3) 2023 Ford “Police Interceptor” Hybrid Utility AWD vehicles (2 Iconic Silver, 1 Agate Black). The Ford “Police Interceptor” Hybrid Utility AWD vehicles for which bids are submitted must be constructed for police service and equipped with all standard “police package” features in addition to these options:

2023 Ford Police Interceptor Utility AWD (Hybrid Engine and Non-hybrid engine for comparison)

1. K8A - PI Utility All-wheel Drive
2. 99W / 44B - 3.3L V6 Hybrid Engine
3. 17T - Cargo Dome Lamp - Red/White
4. 18D - Global Lock / Unlock feature
5. 43D - Dark Car Feature
6. 47A - Police Engine Idle Feature
7. 51R - Spot Lamp Driver Side (LED)
8. 549 - Heated Mirrors
9. 55F - Remote Keyless Entry Key Fob
10. 60A - Pre-Wiring grille, siren, speaker
11. 60R - Radio Noise Suppression Bonds
12. 76R - Reverse Sensing
13. 86T - Tail Lamp / PI Housing Only
14. STD - Front Headlamp/PI Housing only
15. STD - Class III Trailer Tow Receiver
16. STD - Remappable switches steer. wheel
17. STD - Rear camera, in center stack
18. STD - Bluetooth (SYNC)
19. STD - Interceptor badge

DELETED OPTIONS:

1. (-16c) - 1st & 2nd row carpet flooring DELETE, replace with vinyl
2. (-76D) - Underbody Deflector Plate DELETE
3. (65L) - 18" Full Wheel Covers DELETE, replace with black wheels / 5" chrome cap

ADDED OPTIONAL EQUIPMENT:

1. 21L - Front Warning Aux LED Lights (Fog Lamp area)
2. 17A - Rear Auxiliary Air Conditioning
3. 55B/54Z - Blind spot information system with cross-traffic alert (BLIS)
4. 66C - Rear Lighting Solution
5. 59E - Fleet keyed alike - 1435X
6. 68G - Rear Door Handles, Locks, and Windows Inoperable

7. (-F6) - Rear Cloth Seat DELETE, replace with vinyl
8. - Delivery / Fees per vehicle **(Include the estimated delivery date. If you cannot provide an estimated date, please indicate delivery date cannot be estimated)**

Bidders shall submit bids electronically or in writing and shall be identified as “Sealed Bids” on the envelope or electronic subject line. The City reserves the right to reject any or all bids submitted or any portion thereof and to select the bid that, in the City’s discretion, is believed to be most advantageous to the City. All bids are to be received by **September 1, 2022, at 5:00 p.m.** All bids will be considered binding for a period of ninety (90) days from the date of the official bid opening. Please quote net figures without federal and state taxes, from which the City is exempt. The bids will be opened at 350 N. New Ballas Road at 2:00 p.m. on September 2, 2022.

Each unit shall be clean, lubricated and ready for immediate Patrol service and shall not have been used for any type of service, including demonstrations prior to receipt by this department. Vehicles not ready for Patrol service will not be accepted.

The effective date of the manufacturer’s standard service warranty or any optional warranty selected incident to the awarding of this bid shall commence when each individual vehicle is received by this department.

Alternate bids may be submitted, and if deemed advantageous to the City, they will be evaluated and considered. The City is under no obligation to consider or accept an alternative bid and reserves the right to reject any and all such bids. Alternative bids may be made in addition to responding to the terms and conditions of the solicitation or as the only response to the solicitation. Alternatives must be clearly marked and identified.

All deviations or exceptions to the specifications listed must be submitted in writing on dealership letterhead. Where a specific item is unavailable by the manufacturer, the bidder shall so indicate. Bidders are responsible for ensuring that ordering and option codes are consistent with all equipment desired by the City.

If it is determined upon delivery of any of the vehicles, that a deficiency exists in any respect, the dealer and/or manufacturer will be responsible for correcting the deficiencies at no cost to the City.

If you have questions or need clarifications contact Capt. Tim Koncki at (314) 274-2106.

Address Bids to

Chief Jeffrey Hartman/Vehicle Bid
Creve Coeur Police Department
350 N. New Ballas Rd.
Creve Coeur, MO 63141-7501

Or

jhartman@crevecoeurmo.gov

ENVIRONMENTALLY-FRIENDLY BUYING PREFERENCES

Environmentally-friendly buying preferences: The City of Creve Coeur promotes environmentally sustainable practices by purchasing environmentally preferable products when cost, quality, variety, quantity, delivery time and any other defined specifications are not significantly inferior to competing commodities and services. Whenever possible, proposals shall provide applicable information relating to how the vendor's product is environmentally preferable. Environmentally preferable products are commodities or services that carry the certification of one (1) of the following national independent environmental certifying programs:

EPEAT (Electronic Product Environmental Assessment)

Energy Star

Environmental Choice (Canada EcoLogo)

Forest Stewardship Council

Green Guard for Children and Schools

Green Seal

Green-e

USDA Organic

or that assume one (1) or more of the following qualities to a greater degree than comparable commodities and services:

Biobased Biodegradable

Carcinogen-free

Chlorofluorocarbon (CFC-free)

Compostable

Durable or reusable, as opposed to single-use or disposable

Energy efficient

Heavy metal free (e.g., no lead, mercury, cadmium)

Less hazardous

Low volatile organic compound (VOC) content

Low-toxicity

Made from rapidly renewable materials

Persistent, bioaccumulative toxic (PBT)-free

Procured from vendors and contractors that follow green policies in their own operations

Produced locally or regionally (to minimize environmental costs associated with shipping)

Recyclable

Recycled content

Reduced greenhouse gas emissions

Reduced packaging, especially polystyrene

Refurbished

Resource efficiency

Upgradeable

Water efficient